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SCHOOL COMMITTEE

(OFFICIAL RECORDS)

Monday, January 8, 1945

Regular Meeting:

Present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeewoman Mrs. Conant it was voted to approve the minutes of the meeting of December 18, 1944 as printed.

On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher, it was voted to make part of the records the following communications from the City Council relative to appropriation transfers:

IN CITY COUNCIL

December 11, 1944

ORDERED:

That in addition to the amounts previously appropriated the sum of $1,970.00 be and the same hereby is appropriated to the School Department, as follows:

To Schedule F-6 Pensions	$1370.00
Schedule D-16 Supplies not otherwise coded	600.00

Said sums to be provided by transfer from Schedule D-8, Cleaning Supplies.

A true copy;

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

December 27, 1944

ORDERED:

That in addition to the amounts previously appropriated the sum of $2,050.11 be and the same hereby is appropriated to the School Department as follows:

To Schedule B-39, service not otherwise coded $1,300.00 said sum to be provided by transfer as follows:

From Schedule A-1, Permanent Employees $1,000.00.

From Schedule F-2, Tuition to Other Cities $300.00.

To Schedule E-1, Building Repair Materials, $750.11. Said sum to be provided by transfer as follows:

From Schedule B-27, Texting Materials and Supplies $100.00.

From B-42, Graduation Expenses $128.33.

From B-44, Travel Outside State $134.19.

F-2, Tuition to Other Cities $200.00

F-3, Committee Expenses $187.59.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

December 27, 1944

ORDERED:

That in addition to the amounts previously appropriated the sum of four hundred fifty-six dollars, fifty-two cents ($456.52) be and the same hereby is appropriated to the School Department, Schedule B-8, Light and Power; said sum to be provided by transfer from Schedule A-1, Permanent Employees.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk

On motion by Committeeman Dr. Gummere, seconded by Committeeman Reardon, it was voted to grant permission to the Naval Training School at Harvard University to use the Rindge Technical School Auditorium from 2:00 p. m. to 4:00 p. m. on January 26, February 23, March 30, April 27, May 25 and June 29.

On motion by Committeeman Reardon it was voted to refer to the Superintendent for reply a communication from Lieut. (j.g.) F. J. Molloy, UNSNR relative to substitute teaching while on furlough.

On motion by Committeeman Reardon, seconded by Committeeman Dr. Gummere, it was voted to refer to the Superintendent with power a communication from Peabody Parents' Association relative to a dancing class project which they wish to sponsor.

On motion by Committeeman Wood, seconded by Vice-Chairman Miss Kelleher, it was voted to refer to the budget a communication from John W. Wood, Headmaster of Rindge Technical School, requesting that an appropriation of $10,000.00 be made available for the Plastics Course for the coming year.

It was voted on motion by Vice-Chairman Miss Kelleher, seconded by Committeewoman Mrs. Conant, to lay the following report submitted by Patrick J. Moynihan, C. P. A. on the table:

PATRICK J. MOYNIHAN, C. P. A.

December 26, 1944

To the Honorable Members of the
Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

I am submitting herewith an interim report as a result of a detailed examination of your books and records for the three months ended September 30, 1944. Three schedules are attached:

Schedule A—Statement of Appropriations, Encumbrances and Free Balances as at September 30, 1944.

Schedule B—Statement of Receipts and Expenses for Child Day Care for quarter ended September 30, 1944.

Schedule C—Statement of Cash Receipts (all sources) for quarter ended September 30, 1944.

It is expected that all bookkeeping entries and postings for the year 1944 will be completed by January 20, 1945. Immediately following I shall present to your honorable body a complete analysis of business activities for the year with appropriate comments and recommendations.

The scope of this examination included a scrutiny of all purchase orders and their accurate entry in the records, a check of all items in the warrants issued upon the City Treasurer, an examination of each individual payroll payment, and a detailed examination of all cash receipts. Purchase orders were also examined for authorization and mathematical correctness, the posting into the appropriation ledger, payrolls were checked against the established base salaries, deductions for absences re-computed, and cash receipts were determined to have been quickly and correctly deposited with the City Treasurer.

Outstanding Tuition Bills

The following accounts were unpaid on September 30, 1944:

December 22, 1943—Earl G. Scott tuition	$ 5.00
February 1, 1944—John D. Gilbo tuition	30.00
June 28, 1944—City of Revere tuition	3.84
June 28, 1944—Town of Belmont tuition	.96
September 18, 1944——Jeremiah Hannon, tuition	3.00
Total	$42.80

The latter item is a balance following an abatement of $27.00. There is also outstanding a charge of $19.00 for rent of hall to Cambridge Victory Garden Committee dated March 22, 1943.

In addition to these current balances there is a number of uncollected tuition balances dating back to 1934 which are evidently uncollectible. These have been listed in earlier reports. It is suggested that the City Treasurer's Office or City Solicitor's Office be requested to advise you as to their status. If they have been established as uncollectible they should be written off your books.

Purchase Order Journal

It is again recommended that the entries for each month begin on a new page thus ruling off the last entry of the preceding month and that monthly totals be permanently entered in ink instead of lightly penciled at the present. The sharp separation of one month's record from another makes for better bookkeeping.

Purchase Order No. 7732 ($60.00) was not entered in the purchase record.

Purchase Order No. 7773 for $40.30 was entered as $45.80.

Purchase Order No. 7793 was not entered.

Purchase Orders No. 7851 to 7869 inclusive and Purchase Orders No. 7873 to No. 7875 inclusive have a May dating but were not entered in the records until August. The more important of these orders were issued against appropriations B-39 and E-1 (see below). Purchase Order No. 7916 was entered as $98.90 instead of $99.60.

Purchase Order No. 8396 was not entered.

B-39 Services not otherwise coded.

E-1 Materials

The amounts appropriated under these classifications for 1944 were $12,000.00 and $8,000.00 respectively. B-39 was generally interpreted as an appropriation for labor costs of repairs to school buildings. E-1 as an appropriation for material for the same purpose. All charges against both appropriations during the year have been for repairs to school buildings. I am advised that your committee desired to appropriate $20,000.00 for this purpose but yielded to the requirements of technical budgeting and separated the amount as indicated above.

This separation of these closely related items has led to some absurdities. During 1944 your committee has awarded substantial contracts in lump sum amounts following the receipt of competitive bids. Part of the lump sum total was charged to Labor and the remainder to Materials, the division being furnished by the contractor. Normally in every contract of this type the total includes four principal elements: (1) Labor, (2) Materials, (3) Overhead, (4) Profit. The budgetary division now in effect forces the contractor to classify Overhead and Profit as either Labor or Materials or both—the result is a division of the contract amount into factors which are meaningless for exact accounting and budgetary purposes.

I have discussed this "set-up" with City Auditor McKenzie over the telephone. He recognizes there is no obligation upon a contractor doing a job under formal written contract and entered into properly to submit a division of his costs as a condition precedent to payment on his contract and acknowledges that a certificate of satisfactory completion of the work and its acceptance by the proper authorities is all that is necessary. He further agrees that the present budgetary division of Labor and Materials for one unit of work is inadvisable. However, the City Auditor does require and should receive a certification of labor, material and other costs on awards less than $500.00. I am, therefore, recommending that the appropriation presently coded as B-39 and E-1 be merged and properly captioned "Repairs to School Buildings." One appropriation is sufficient for this type of expenditure either above or below $500.00. The variety of evidence required to be submitted to the City Auditor prior to approval of bills for payment does not require a corresponding number of budgetary items. The internal division of a budget should be based essentially upon the purpose and nature of the expenditures.

Experiences in 1944

A review of the procedures followed in issuing contracts under the appropriations B-39 and E-1 during the past summer discloses faulty recording, faulty timing and a substantial overdraft in one appropriation.

For example on June 19, 1944 your committee voted to award a contract for painting in the Haggerty and Willard Schools at a cost of $4,620.00. The written contract with Mr. John T. Bergin, 1529 Cambridge Street, Cambridge was dated June 26, 1944. The purchase order encumbering the appropriation for this contract was prepared on June 19, 1944 and received the approval of a member of the building and grounds committee on August 8, 1944.

Again on June 19, 1944, your committee awarded contracts to Kendall Boiler and Tank Company, 275 Third Street, Cambridge, to install tubes in the boilers of three schools, the Peabody at a contract price of $825.00, the Morse at a contract price of $1,150.00 and the High and Latin School at a cost of $725.00—total $2,700.00.

The written contract is dated eleven days later, June 30, and was presumably signed by the contractor on that date. Four signatures of the members of your committee are attached and it is reasonable to assume these signatures studied the agreement individually before signing it. This involved additional delay which was further increased by the requirement that such contracts receive the written approval of the City Solicitor. This particular agreement cites that time is the essence of the contract and requires that the work be completed before August 15, 1944. Once the School Committee authorizes an award and directs the preparation of a written contract the amount involved becomes a direct charge against the appropriation. It should be so earmarked immediately. Yet it was not until September 26, 1944 that both appropriations B-39 and E-1 were encumbered for the respective amounts of Labor and Material and the encumberance order did not receive the approval of a member of the Buildings and Grounds Committee until October 6, 1944—practically seven weeks after the work was scheduled for completion and over fourteen weeks after the contracts were awarded. I have not been able to determine whether the formal encumberances were delayed in the Chief Custodian's Office or in the business offices.

The dangers involved in these unusual delays are obvious. The purpose of immediately ear-marking appropriations for legal obligations is defeated and it is possible for subordinates to spend money for other work which is not legally available to them. This occurred during the summer of 1944 because with only labor costs charged to B-39 the appropriation was overdrawn by $773.03 on September 30 and by $1,252.33 on October 30, 1944. Early in November a transfer of $5,000.00 was made to B-39 to absorb the overdraft and provide additional funds. The routine now to be followed in securing transfers makes it risky for an employee to spend in excess of actual appropriations. There is also a responsibility upon the representative of your committee approving such expenditures to make sure that the money actually is available. An application for a transfer of funds is no guarantee of availability.

It is but fair to report that the associate account (E-1, Materials) had an unexpended balance of $3,057.54 on September 30 out of which $2,000.00 was transferred to B-39 on November

1, 1944, and that because of such surplus the seriousness of the overdraft on B-39 was somewhat minimized. Yet while the present budgetary divisions exist they should be adhered to and when a representative of the School Committee fails to rigidly enforce the existing subdivisions employees can well justify any laxity in overdrawing other appropriations.

The inadequacy of an appropriation is evident to an alert employee well in advance of its actual exhaustion and with a transfer policy in operation there is no valid reason for an overdraft.

The faulty practices discussed above are traceable partly to an unsound budgetary division of closely related items which can be remedied by merging B-39 and E-1 and partly to failure to recognize the importance of burdening every appropriation with its charges once they are properly incurred. This can be corrected if your committee insists that expenditures are authorized only when there is sufficient free balance in the appropriation and that every charge against an appropriation be recorded in proper season.

Appropriation Ledger

The accuracy of this record depends upon the proper and timely entry of all purchase orders. Its accuracy cannot be overemphasized since it is the guide to your honorably body in making transfers between appropriations or in voting for expenditures not contemplated earlier and which are sometimes dependent upon the amount of money available.

In an earlier section of this report it was pointed out that orders for expenditures had been issued and approvals secured when the appropriation was actually overdrawn and while action was pending on requests for transfers.

To insure that expenditures be kept within the limit of existing appropriations, and to avoid the necessity for verbal inquiry by the Assistant Superintendent or a member of a sub-committee each time a purchase order is submitted for approval, it is recommended that a rubber stamp be provided reading:

"I certify sufficient funds are available for this expenditure.

(Signed) ...."

This stamp can be imprinted on the face of each order and signed by either the Business Manager or his assistant in charge of purchasing. This certificate should be completed before official approval is attached to a purchase order.

Payrolls and Cash Receipts

Payroll disbursements were checked in detail and fund correct. All cash receipts were recorded in proper classification and duly deposited.

(s) PATRICK J. MOYNIHAN, C.P A

Superintendent of Schools
(Reports and Recommendations)

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted to adopt the Superintendent's recommendation that Mary P. Hurley, teacher at the Roberts School, be granted leave of absence without salary, from January 11, 1945 to March 11, 1945.

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted to adopt the Superintendent's recommendation that the military leave of absence of David D. Ronan be terminated by reason of his honorable discharge from the United States Army and that he be reinstated in his former position as a teacher in the High and Latin School, effective January 8, 1945.

The Superintendent informed the committee that a Wartime Conference on Education of Superintendents of

Schools in the Northeastern States under the auspices of the National Education Association will be held in New York City from March 5 to March 7 1945, and recommended that the Assistant Superintendent of Schools be delegated to represent this city at the Conference; and, further, that the sum of $75.00 be appropriated for 'Travel Outside of State' and included in the 1945 budget. On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted to approve the Superintendent's recommendation.

The Superintendent reported that Katherine V. Ryan, senior clerk and typist in the business office was married on December 24, 1944 to Gerald T. Liston, Assistant Business Agent in the School Department and that her name will appear on our records as Katherine R. Liston.

The Superintendent presented the resignation of Genevieve McGlinchey, teacher at the High and Latin School, effective December 27, 1944 and on motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted that the resignation be accepted.

The Superintendent reported the following transfer of teachers:

Margaret J. McCann from Thorndike Open Air Class to Wellington Open Air Class, effective January 3, 1945.

Mary A. Rowe from Wellington Open Air Class to Longfellow School, Grade 4, effective January 8, 1945.

The Superintendent recommended the adoption of the following Text Books, this recommendation to lay on the table in accordance with the rules:

Published by Allyn & Bacon:

Speech For All, Grade 9, by Fort.

Elements of Physics, by Fuller, Brownlee & Baker.

Elementary Algebra, by Edgerton & Carpenter.

Plane Geometry, by Avery.

School Songs, by Callinan.

People and Music, by McGehes.

Unit Workbook in Algebra, by Stone & Georges.

Laboratory Experiments in Chemistry, by Fuller, Hancock and others.

Geography Workbook for Journeys Through Many Lands, by Stull & Hatch.

Geography Workbook for Journeys Through North America, by Stull & Hatch.

Geography Workbook for Europe and Europe Overseas, by Stull & Hatch.

Geography Workbook for Asia, Latin America, United States, by Stull & Hatch.

Geography Workbook for Our World Today, by Stull & Hatch.

Geography Workbook for Global Geography, by Van Cleof.

European Backgrounds, (Workbook) by West & West.

Building Citizenship Workbook.

Our Country's Story—Workbook for Story of Our Country by West and others.

Travaillons, Workbook for the New Chardenal, by Grosjean.

Science Discovery Book 1, by Carpenter & Wood.

Science Discovery Book 2, by Carpenter & Wood.

Science Discovery Book 3, by Carpenter & Wood.

Workbook in Home Making, by Greer.

Our Government at Work, by Magruder.

Workbook in World History, by Hughes.

United States History Workbook, by Hughes.

Laboratory Exercises in Physics, by Fuller, Brownlee & Baker.

Adventures in English, Grade 8, by Burleson & Cash.

Published by Silver Burdett Company

Bill and Susan, Pre-Primer I.

Under the Tree, Pre-Primer II.

Through the Gate, Primer.

Down the Road, First Reader.

In New Places, Second Reader.

From Sea to Sea, Third Reader.
With New Friends.
Over Hill and Plain.

The Superintendent recommended the election of Mary E. Schuler as a teacher in the High and Latin School, at a salary of $1834.00 per year, effective January 17, 1945. (In accordance with the rules this recommendation lays on the "Calendar" until the next regular meeting.)

It was voted to place on file a communication from the Cambridge Committee on Public Safety advising that they have been instructed to maintain their report centers and the use of their present quarters will be required at least until the surrender of Germany.

Reports of Committees

Committee on Buildings and Grounds:

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted that the following report of the Committee on Buildings and Grounds be accepted and the recommendations contained therein adopted:

Committee on Buildings and Grounds

Meeting of January 8, 1945

Present: Mrs. Cora Butler Conant, Chairman; Dr. Richard M. Gummere, Robert J. Reardon.

It was voted to recommend that Civil Service be requisitioned for a list of persons eligible to fill two positions of Junior Building Custodian at a salary of $35.75 each per week.

Your committee regrets to report the death on January 2, 1945 of Michael J. McKenna, janitor at the Roberts School. Mr. McKenna was appointed to the department on October 10, 1926 and has served faithfully and efficiently since that time.

It was voted to adjourn.

Respectfully submitted,

MRS. CORA BUTLER CONANT
Chairman

On motion by Committeeman Wood, seconded by Committeeman Reardon, it was voted to express to the family of Michael J. McKenna, janitor at the Roberts School, their deep sorrow upon learning of Mr. McKenna's death on January 2, 1945.

Unfinished Business

Calendar:

On motion by Vice-Chairman Miss Kelleher it was voted to approve the Text Books recommended by the Superintendent at the meeting of December 18, 1944.

The chairman stated that the budget for the year 1945, as promulgated at a meeting held in executive session on December 27, 1944 was before the committee for action.

On motion by Committeeman Wood, seconded by Committeeman Foley, it was voted on the following roll-call that, in accordance with the request of John W. Wood, Headmaster of Rindge Technical School, a sum of $10,000.00 be appropriated and included in the budget for the Plastics Course at Rindge Technical School: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr Wood and Mayor Corcoran voting 'yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The following communication was received from City Auditor John J. McKenzie:

January 4, 1945

Mr. C. J. Church
Business Agent

Memo on School Budget Codings:

In 1944 your appropriation designations of prior years were allocated to coding in the city budget "set-up" as nearly as possible to the proper purposes.

From the experience in 1944, it seems advisable to set up in a special item, —Schedule F—, the estimated requirement for repairs to buildings and grounds. This will eliminate the necessity for separating bills between labor and material. All bills for work done without specifications and written contracts, (under $500.00) must be itemized, however, but the total in each case may be charged against the one appropriation of Schedule F-.

JOHN J. McKENZIE
City Auditor

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Reardon, it was voted on the following roll-call that the accounts coded B-39 and E-1 be merged and re-coded as "F-18 Repairs to School Buildings and Grounds" and that the items B-39 and E-1 be stricken from the budget in accordance with the recommendation of the City Auditor: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Vice-Chairman Miss Kelleher moved that the budget as recommended by the committee at the executive session meeting held on December 27, 1944 and amended at this meeting be approved; and, further that the City Manager be requested to recommend to the City Council the appropriations as set forth in detail in said budget. Committeeman Reardon seconded the motion. Committeewoman Mrs. Conant offered a substitute motion that the tentative budget be laid on the table, made accessible to the public and shall come up for adoption after the public has had an opportunity to be heard at the next regular meeting of the School Committee. Committeeman Dr. Gummere seconded the substitute motion but on the following roll-call the substitute motion failed of adoption: Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.' On the following roll-call it was then voted to adopt ViceChairman Miss Kelleher's motion, as seconded by Committeeman Reardon, that the budget as recommended by the committee at a meeting held in executive session on December 27, 1944 and amended at this meeting, be approved; and, further, that the City Manager be requested to recommend to the City Council the appropriations appearing in said budget and set forth below:" Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, and Dr. Gummere voting 'Nay.' A motion to reconsider this voting hoping same would not prevail, failed of adoption.

BUDGET FOR THE YEAR 1945

A- 1	Personal Service	$1,743,061.33
B- 1	Printing and Binding	3,000.00
B- 2	Postage	1,200.00
B- 3	Advertising and Posting	150.00
B- 4	Transportation	800.00
B- 5	Cartage and Freight	1,500.00
B- 7	Heating	25,000.00
B- 8	Light and Power	21,500.00
B-10	Rent	600.00
B-11	Insurance—Cars, Boilers	1,102.00
B-13	Communications	3,300.00
B-14	Motor Vehicle Repairs	75.00
B-18	Cleaning	100.00
B-22	Medical	100.00
B-27	Testing Materials	100.00
B-28	Expert	7,500.00
B-31	Extermination	900.00
B-35	Fees	4.00
B-42	Graduation Exercises	700.00
B-44	Travel Outside State	100.00

SUPPLIES

D- 1	Office	800.00
D- 3	Fuel	41,000.00
D- 5	Medical	200.00
D- 8	Cleaning	3,000.00
D- 9	Educational	30,090.00
D-11	Gasoline and Oil	100.00
D-16	Not Otherwise Coded	3,000.00
D-17	Motor Vehicle Parts	50.00
D-18	Text Books	16,000.00
F-13	Repairs to Buildings and Grounds	28,000.00

SPECIAL

F- 1	Teachers' Examinations	1,500.00
F- 2	Tuition to Other Cities	1,500.00
F- 3	Committee Expenses	200.00
F- 4	Trans. of Pupils	5,275.00
F- 5	Minors License Refunds	15.00
F- 8	Pensions	13,778.41
F- 8	Retirement Chap. 419	2,700.00
F-11	Workingmen's Comp.	300.00
G- 7	Furniture and Furnishings	4,000.00
G- 8	Educational Equip.	3,000.00
G- 9	Office Equipment	300.00
G-16	Athletic Clothing	4,000.00
G-17	Equipment not Otherwise Coded	100.00
G-18	Plastics Course—Rindge Tech School	10,000
	Total	$1,979,800.74

Tabled Matters:

On motion by Committeeman Dr. Gummere it was voted to take from the table and adopt the motion "that the Chairman appoint a committee to study the possibility of planning for organized voluntary hobby study in the school buildings for the afternoons from Monday to Thursday inclusive." The chairman then appointed the following committee:

Dr. Richard M. Gummere
Russell A. Wood
John J. Foley

New Business

It was voted to lay on the table a motion by Committeewoman Mrs. Conant that the headmasters of the high schools submit a report from the dietitians as to the present state of the lunch rooms.

The Committee on Athletics recommended that, in accordance with a suggestion of the Chief Custodian, janitors be paid extra compensation for putting up and taking down bleachers in the Lassman Gymnasium, Rindge Technical School, and that the price be set at $10.00 for each such job and payable from the High School Athletic Fund. On the following roll-call it was voted to adopt this recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to lay on the table the following order presented by Committeeman Foley:

ORDERED: That the School Committee engage the services of an architect at an annual salary of $6,000.00. This position shall be permanent but in order that men now serving in the armed forces may have an equal opportunity to present their qualifications it shall, for the present, be filled by a war-time substitute and at the expiration of the war shall be filled by open competitive civil service examination.

Applicants must possess a first or second class builder's license and have sufficient experience in building construction to enable them to promulgate a program of construction and maintenance of school buildings and grounds in an intelligent and economical manner.

The duties for this position shall be to prepare plans and specifications for all repairs required in school buildings; to formulate long-range maintenance programs which will result in low-cost annual repair requirements. He shall represent the School Committee in the preparation of plans and specifications for new school houses. He shall carefully inspect all new school buildings for the purpose of protecting the School Committee against faulty construction before the expiration date of bonds and guarantees. He shall make a monthly inspection of all school buildings and advise and direct the personnel of the department as to the most efficient and economical manner of operating and caring for the mechanical and other equipment of the building and see to it that all minor repairs required are cared for promptly. Where needed he shall recommend plans and specifications for remodeling of school houses and the installation of modern sanitary facilities.

It was voted to convene in executive session.

It was voted that Herbert H. Marshall, teacher at the Rindge Technical School, be granted leave of absence without loss of salary for a period of three months effective February 1, 1945, due to illness.

It was voted that M. Agnes Tierney, Master's Assistant at the Wellington School, be granted leave of absence for a period of three months, effective January 1, 1945, without loss of pay.

It was voted that John M. Kirk, teacher at the Rindge Technical School be granted leave of absence without loss of pay for the five days in December 1944 he was obliged by illness to be absent from his duties.

It was voted to convene in regular session.

On motion by Committeeman Dr. Gummere it was voted on the following roll-call to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

January 15, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

It was voted that the minutes of the meeting of January 8, 1945, be laid on the table.

A communication was received from the Cambridge Planning Board advising that the Planning Board was not in a position to advise on the matter of the installation of a heating plant at Rindge Technical School inasmuch as the question was such a technical one that their staff did not feel competent to deal with it; and, futher, suggesting that within the next month or so a joint meeting of the School Committee and the Planning Board be arranged to discuss mutual problems. It was voted on motion by Committeeman Foley, seconded by Miss Kelleher, that the secretary be instructed to advise the Planning Board that the School Committee would be happy to meet with them but would first like to determine what problems they desired to discuss.

It was voted that the Veterans' Service Department be granted permission to use the Rindge Auditorium on January 29 from 7:30 to 11:00 p. m., for the purpose of conducting a lecture on Veterans Affairs, upon payment of janitors' fees.

The following resignation was received from M. E. Fitzgerald, Superintendent of Schools:

January 15, 1945

Mayor John H. Corcoran
Chairman of School Committee
Cambridge, Mass.

My dear Mr. Mayor:

Because of ill health I hereby tender my resignation as Superintendent of Schools of Cambridge, effective January 15, 1945.

Respectfully yours,

M. E. FITZGERALD

Committeeman Wood moved that the resignation be referred to New Business. Committeeman Foley, offered a substitute motion, seconded by Vice-Chairman Miss Kelleher, that the resignation be accepted. Committeeman Wood was given unanimous consent to withdraw his motion to refer the matter to New Business and then moved that Committeeman Foley's motion to accept the resignation be laid on the table until New Business is reached in the regular order of business. On the following roll-call Committeeman Wood's motion to lay on the table failed of adoption: Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.' It was then voted on the following roll-call to adopt Committeeman Foley's motion "that the resignation of Superintendent of Schools M. E. Fitzgerald be accepted": Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted that the Assistant Superintendent of Schools be authorized to draw up suitable resolutions on the resignation of Superintendent M. E. Fitzgerald, said resolutions to be engrossed and endorsed by all the members of the committee and presented to Mr. Fitzgerald.

On the following roll-call it was voted not to adopt a motion by Committeewoman Mrs. Conant, seconded by Committeeman Wood "that the School Committee meet as a committee of the whole on February 15, 1945 for the purpose of discussing and determining the most suitable way in which to fill the vacancy of Superintendent of Schools:" Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.'

Committeeman Foley moved that the Superintendent of Schools be elected forthwith. Committeeman Wood raised a point of order that the motion is out of order at this time and should come under the head of New Business. Committeeman Foley withdrew his motion.

On motion by Committeeman Reardon it was voted that the committee convene in executive session before adjournment is taken.

Superintendent of Schools (Reports and Recommendations)

A communication was presented from the Cambridge Chapter, American Red Cross, stating that they would consider it a special honor to be privileged to sponsor the annual poster contest conducted by the Art Department in the 7th, 8th, 9th, 10th, 11th and 12th grades of the Cambridge Public Schools. The Superintendent recommended that the Art Department be permitted to carry out this annual contest under the sponsorship of Cambridge Chapter, American Red Cross and an expression of the department's appreciation for their kindness be forwarded to the Red Cross. On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher, it was voted to accept the Superintendent's recommendation.

The Superintendent reported that there are now five remedial reading groups within the Cambridge School system which are instructed by the following teachers:

Elizabeth M. Kline	Houghton
Julia T. Galvin	Longfellow
Anne T. Wetmore	Russell
Margaret R. Shannon	Wellington
Helen E. Danc	Willard

Reports of Committees

The Committee on Athletics reported that they were in receipt of a communication from Joseph J. Smith, Director of Physical Education, relating to certain minor repairs required in the gymnasium at Rindge Technical School which they felt were the business of the Committee on Buildings and Grounds and therefore referred the communication to the Committee on Buildings and Grounds for action.

Unfinished Business

Calendar:

On motion by Committeeman Reardon it was voted to approve the text books recommended by the Superintendent at the meeting of January 8, 1945.

Relative to the Superintendent's recommendation that Mary E. Schuler be appointed a teacher in the High and Latin School at a salary of $1834.00 per year, effective January 17, 1945, Committeeman Wood raised a point of order that at present there is no Superintendent of Schools and the matter is not legally before the committee. On motion by Committeeman Reardon it was voted that this matter lay on the table until a superintendent of schools is appointed.

Tabled Matters:

On motion by Committeeman Dr. Gummere, seconded by Committeewoman Mrs. Conant, it was voted to take from the table the motion "That the City Building and Engineering Departments make a survey of all school buildings, three schools at a time and recommend a three year program of repairs covering all school buildings." Committeeman Dr. Gummere moved adoption of the motion. On the following roll-call the motion failed of adoption: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.'

On motion by Committeeman Foley it was voted to take from the table the order relative to engaging the services of an architect. It was unanimously agreed to amend this order by adding the words "and grounds" after the word "buildings" wherever it appears and by adding after the words "He shall make a monthly inspection of all school buildings and grounds" the words "reporting his findings to the Superintendent of Schools who shall in turn report to the School Committee." It was then voted on the following roll-call to adopt Committeeman Foley's order as amended and set forth below: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere voting 'Nay.'

Ordered:

That the School Committee engage the services of an architect at an annual salary of $6,000.00. This position shall be permanent but in order that men now serving in the armed forces may have an equal opportunity to present their qualifications it shall, for the present, be filled by a war-time substitute and at the expiration of the war shall be filled by open competitive civil service examination.

Applicants must possess a first or second class builder's license and have sufficient experience in building construction to enable them to promulgate a program of construction and maintenance of school buildings and grounds in an intelligent and economical manner.

The duties for this position shall be to prepare plans and specifications for all repairs required in school buildings and grounds; to formulate long-range maintenance programs which will result in low-cost annual repair requirements. He shall represent the School Committee in the preparation of plans and specifications for new school houses. He shall carefully inspect all new school buildings for the purpose of protecting the School Committee against faulty construction before the expiration date of bonds and guarantees. He shall make a monthly inspection of all school buildings and grounds and report his findings to the Superintendent of Schools who shall in turn report to the School Committee. He shall advise and direct the personnel of the department as to the most efficient and economical manner of operating and caring for the mechanical and other equipment of the buildings and grounds and see to it that all minor repairs required are cared for promptly. Where needed he shall recommend plans and specifications for remodeling of school houses and the installation of modern sanitary facilities.

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted that all applicants for the position of architect as described in the foregoing order shall present their qualifications to the Superintendent of Schools; and, further, that a committee of three shall be appointed, to consist of an architect from Harvard College, an engineer from Massachusetts Institute of Technology and the third member to be chosen by the architect and engineer, said committee to submit to the School Committee the three candidates who, in their opinion, are the best qualified to fill the position and the School Committee shall elect one of the three persons so recommended.

New Business

Committeeman Foley moved to proceed to the election of a Superintendent of Schools. A motion by Committeeman Wood that the matter of the election of a Superintendent of Schools be laid on the table until the next regular meeting, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.'

By unanimous consent Committeeman Foley withdrew his motion to proceed to the election. Committeeman Foley moved suspension of the rules for the purpose of electing a Superintendent of Schools. The following roll-call resulted: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, and Mayor Corcoran voted 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voted 'Nay.' The chairman ruled that the motion for suspension of rules had carried. Committeemen Mr. Wood and Mrs. Conant objected on the ground that under the rules five votes are required to suspend the rules. The chair then called attention to an amendment to the rules adopted on October 5, 1942 which states—

"Section VI: VOTES. A majority of the members present shall suffice to pass any vote, order or resolution for the duration of the war."

—and quoted from a communication from the City Solicitor dated September 29, 1942 to the effect that "We find nothing in the law or in your rules already established which forbids your adoption of such an amendment." The chair again ruled that in accordance with these facts and in conformity with the quoted amendment to the rules, Committeeman Foley's motion to suspend the rules had carried. On the following roll-call it was voted on motion by Committeeman Foley, seconded by Vice-Chairman Kelleher, to proceed to the election of a Superintendent of Schools: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The chair announced that nominations for the position of Superintendent of Schools were now in order.

Vice-Chairman Miss Kelleher nominated John M. Tobin for the position of Superintendent of Schools at a salary of $8,100.00 effective January 15, 1945. Committeeman Reardon seconded the nomination. Committeeman Wood placed in nomination the name of Timothy F. Downey, Headmaster of the High and Latin School and Committeewoman Mrs. Conant nominated Francis T. McCabe, Assistant Headmaster at Rindge Technical School. On the following roll-call—

Committeewoman Mrs. Conant voted for Francis T. McCabe.

Committeeman Mr. Foley voted for John M. Tobin.

Committeeman Dr. Gummere not voting.

Vice-Chairman Miss Kelleher voted for John M. Tobin.

Committeeman Mr. Reardon voted for John M. Tobin.

Committeeman Mr. Wood voted for Timothy F. Downey.

Mayor Corcoran voted for John M. Tobin.

John M. Tobin received four votes.

Francis T. McCabe received one vote.

Timothy F. Downey received one vote.

A motion to reconsider the foregoing vote, hoping same would not prevail, failed of adoption. The chairman declared Mr. John M. Tobin elected to the position of Superintendent of Schools at a salary of $8,100.00 effective January 15 ,1945.

Upon notification by the chairman of his election to the position of Superintendent of Schools, Mr. Tobin made the following statement:

"I want to say to you, Mr. Mayor, and to the members of this School Committee that I am appreciative of this very great honor and I shall do everything possible to carry on the splendid policies established by the former Superintendent of Schools. We have an excellent school system in Cambridge and a staff of teachers second to none, and full and complete credit should be given to the personnel of the department. I earnestly request the support of all the members of the School Committee to maintain these high standards."

Superintendent Tobin concurred in the recommendation of his predecessor, as submitted at the meeting of January 8. 1945, that Mary E. Schuler be elected a teacher at the High and Latin School, at a salary of $1834.00 per year, effective January 17, 1945. On motion by Committeeman Reardon, seconded by Committeeman Dr. Gummere, it was voted on the following roll-call to approve the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Superintendent recommended that Charles G. Harrington be appointed Assistant Superintendent of Schools at a salary of $5,400.00 per year, effective January 15, 1945. Vice-Chairman Miss Kelleher moved adoption of the Superintendent's recommendation. Committeeman Wood raised a point of order that when Mr. Tobin was elected Assistant Superintendent of Schools he was elected in the same manner that the Superintendent of Schools was elected at this meeting. There were nominations and the School Committee proceeded to act on the nominations. This is a principal office just the same as the Superintendent of Schools and that is a precedent established by the School Committee. The chair ruled that, in accordance with the rules, nominations must be submitted by the Superintendent. On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was then unanimously voted to adopt the following rule used in 1935 for the purpose of electing an Assistant Superintendent of Schools:

"The position of Assistant Superintendent in the Cambridge Public Schools shall be filled by election. Members of the School Committee, shall, when their names are called, express a preference for a candidate by ballot. Such balloting to continue until a candidate receives the votes of four members of the School Committee. Said candidates shall be considered elected and his or her term shall be effective from the date of his or her election."

In accordance with the foregoing rule Vice-Chairman Miss Kelleher nominated Charles G. Harrington; Committeeman Wood nominated Edward J. Danehy; Committeewoman Mrs. Conant nominated Francis T. McCabe. On the following roll-call—

Committeewoman Mrs. Conant balloted for Francis T. McCabe.

Committeeman Foley balloted for Charles G. Harrington.

Committeeman Dr. Gummere not voting.

Vice-Chairman Miss Kelleher balloted for Charles G. Harrington.

Committeeman Reardon balloted for Charles G. Harrington.

Committeeman Wood balloted for Edward J. Danehy.

Mayor Corcoran balloted for Charles G. Harrington.

Charles G. Harrington received four votes.

Edward J. Danehy received one vote.

Francis T. McCabe received one vote.

A motion to reconsider the foregoing vote, hoping same would not prevail, failed of adoption. The chairman then declared Charles G. Harrington elected to the position of Assistant Superintendent of Schools at a salary of $5,400.00 per year, effective January 15, 1945.

It was voted to convene in executive session.

It was voted that John Campbell, senior custodian at Rindge Technical School, be granted leave of absence for three months without loss of pay because of illness.

It was voted that Marie M. Cloran, principal of the Gannet School now on leave of absence, be granted an extension of her leave of absence for a period of three months without loss of salary effective January 1, 1945.

It was voted to convene in regular session.

On the following roll-call it was voted to ratify and affirm the votes passed in executive session: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, February 5, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher.

Vice-Chairman Miss Kelleher in the chair.

A motion by Committeewoman Mrs. Conant, seconded by Committeeman Dr. Gummere, that the committee adjourn to a larger room in order to accommodate all those who wished to attend the meeting, was lost on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Nay.'

Committeewoman Mrs. Conant moved that the minutes of the meeting of January 15, 1945 be approved as printed. Committeeman Mr. Foley moved that the minutes of the meeting of January 15, 1945 be laid on the table and on the following roll-call the motion to table failed: Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' On the following roll-call the main motion "to approve the minutes of the meeting of January 15, 1945 as printed" failed of adoption: Committeemen Mr. Foley, Mr. Reardon, and Vice-Chairman Miss Kelleher voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

The following communication was presented from the Cambridge Chapter—American Red Cross:

CAMBRIDGE CHAPTER
AMERICAN RED CROSS

February 3, 1945

School Committee
City of Cambridge
Cambridge, Mass.

The Blood Donors' Committee of the Cambridge Chapter of the American Red Cross is endeavoring to increase the number of donors.

It is therefore requested by the Committee that the headmasters of the Cambridge High and Latin School and the Rindge Technical School be given permission to convey information on this need and instructions as to how appointments may be made to the pupils in their respective schools.

It is requested that if this permission is to be granted it be granted promptly, so that there will be no delay in getting additional donors in Cambridge.

Respectfully submitted,

GEORGE H. ROCKWELL
For the Blood Donors Committee

Committeeman Reardon moved that the request be granted. Committeeman Dr. Gummere, seconded the motion.

Committeeman Wood in the chair.

Vice-Chairman Miss Kelleher stated that because this communication requested that minor children be allowed to participate in the Blood Donor Program that the matter should be allowed to remain on the table for study. Committeeman Foley moved that the rules be suspended for the purpose of taking action on the communication at this time. The chairman ruled that five votes are required to suspend the rules and orderd the roll-called. The following roll-call resulted: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay.' The chairman stated that the motion failed and the rules are not suspended. On the following roll-call it was then voted to adopt a motion by Vice-Chairman Miss Kelleher that the matter be tabled: Committeemen Mrs. Conat, Dr. Gummere, Miss Kelleher and Mr. Wood voting 'Yea;' Committeemen Mr. Foley and Mr. Reardon voting 'Nay.'

Vice-Chairman Miss Kelleher in the chair.

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Reardon, it was voted to refer to the committee on Buildings and Grounds a communication from H. A. Hodgdon, heating engineer, relative to his survey of the heating facilities at Rindge Technical School.

Communications were presented from interested citizens relative to the action of the School Committee at the meeting of January 15, 1945 in electing a superintendent of schools. Committeewoman Mrs. Conant moved that they be made part of the records. Committeeman Dr. Gummere seconded the motion. On the following roll-call the motion failed of adoption: Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Nay.'

Committeewoman Mrs. Conant moved that any motion that purports to elect a superintendent of schools be rescinded. Committeeman Foley raised a point of parliamentary inquiry and read the following from Roberts' Rules of Order:

"The motion to rescind can be applied to votes on all main motions, including questions of privilege and orders of the day that have been acted upon, and to votes on an appeal, with the following EXCEPTIONS: A vote cannot be rescinded after something has been done as a result of that vote that the assembly cannot undo; or in case it is in the nature of a contract and the other party is informed of the fact; or, where a resignation has been acted upon, or one has been elected to, or expelled from, membership or office, and the person was present or has been officially notified of the acceptance or expulsion."

The chairman stated, in answer to the parliamentary inquiry, that there is no motion before the committee according to the foregoing excerpt from Roberts' Rules of Order. Committeewoman Mrs. Conant stated that Roberts' Rules of Order hold only when the committee has not a specific rule of its own and called attention to Sec. 11 Chapter IV of the Rules of the School Committee as follows:

"Rescind: Any motion to rescind shall lay on the table until the next regular meeting and shall require five votes for passage."

The chairman again stated that there is no motion before the committee. Committeewoman Mrs. Conant appealed from the ruling of the chair. The chairman stated that she had made no ruling and called attention to Page 81 of Roberts' Rules of Order which reads as follows:

"An answer to a parliamentary inquiry is not a decision, and therefore cannot be appealed from."

Committeewoman Mrs. Conant then read Sec. 13 of Chap. IV of the rules of the School Committee which states, "The conduct of the meetings and business of the committee shall be in accordance with the rules of parliamentary procedure as laid down in Roberts' Rules of Order except as specifically defined by the rules of the School Committee" and pressed her motion to rescind. The chairman again stated that in accordance with Roberts' Rules of Order there is no motion before the committee. Committeeman Wood appealed from the ruling of the chair. The chairman stated that she had made no ruling but had only answered a parliamentary inquiry from which there can be no appeal. Committeeman Wood asked if the chairman refused to accept an appeal from the ruling of the chair. The chairman stated she refused to accept an appeal from the ruling of the chair because the chairman had made no ruling.

Superintendent of Schools
(Reports and Recommendations)

It was voted to approve the Superintendent's recommendation that Mary R. McCarthy, teacher in the High and Latin School, be granted leave of absence, with stipend, for study and travel from March 5, 1945 to June 22, 1945.

On recommendation of the Superintendent it was voted that St. Patrick's

Parish be granted permission to use the Roberts' School Auditorium, upon payment of janitors' fees, on Sunday afternoon, March 11, and on the evening of Friday, March 16, 1945 to produce a play in aid of St. Patrick's Church Fund.

It was voted that the students of the High and Latin School be granted permission to participate in the annual D. A. R. Good Citizenship Pilgrimage Contest.

It was voted that the Middlesex County Chapter, National Foundation for Infantile Paralysis, be granted permission to place the "March of Dimes" boxes in the public school buildings.

It was voted that the pupils of the Cambridge High and Latin School be permitted to participate in the essay contests to be conducted by the Catholic War Veterans and the League of Nations Association.

The Superintendent recommended the adoption of the following Text Books for use in the public schools, this recommendation to lay on the Calendar in accordance with the rules:

Published by D. C. Heath & Co.:—

Our Country, Book III (Our Growing World Series) by Mitchell & Stall.

Building for Safe Living, by Jameson, Johnson & Watson.

Arithmetic For Use Series, by Wren, Randall and others.

Learning About Numbers, Practice Book II.

Working With Numbers, Practice Book III.

Studying About Numbers, Practice Book IV.

Thinking With Numbers, Practice Book V.

Advancing With Numbers, Practice Book VI.

Donald Duck and His Nephew, by Disney & Brumbaugh.

Water Babies' Circus and Other Stories, by Disney & Browne.

The chairman appointed the following members to sign payrolls:

February—Mrs. Conant
March—Mr. Foley
April—Dr. Gummere
May—Miss Kelleher
June—Mr. Reardon
July—Mr. Wood
August—Mrs. Conant
September—Mr. Foley
October—Dr. Gummere
November—Miss Kelleher
December—Mr. Reardon

Reports of Committees

Committee on Buildings and Grounds:

The Committee on Buildings and Grounds recommended that Frank H. Connolly, 29 Ellsworth Avenue, Cambridge be appointed junior building custodian in the School Department at a salary of $35.75 per week,, effective February 5, 1945 and that Frank E. Worman, 2a Sherman Street, Cambridge, be appointed junior building custodian in the School Department at a salary of $35.75 per week, effective February 1, 1945. On the following roll-call it was voted to adopt a motion by Committeeman Dr. Gummere, seconded by Committeewoman Mrs. Conant that the recommendation of the Committee on Buildings and Grounds be adopted: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher voting 'Yea.'

Unfinished Business

Table Matters:

It was voted to take from the table the communication from the Cambridge Tuberculosis and Health Association. In relation thereto Miss Anne Curry, representing the Cambridge Teachers' Club, presented the following report and it was voted that said report be laid on the table:

A questionnaire was sent to the Commissioner of Public Health of the U. S. each of the 48 states and to the Research Bureaus of the N. E. A. and the Mass. Federation. We received replies from 33 states, the U. S. and both Research Bureaus with the following results:

14 States have a compulsory Chest X-Ray Program.

15 States have a Voluntary Chest X-Ray Program.

4 States have no program.

The trend is definitely towards Chest X-Ray for adults.

Because of the above report, the Executive Board of the Teachers' Club recommends that the Teachers' Club cooperate in a voluntary program of Chest X-Ray with the request that the School Committee provide adequate protection for any teacher who may have contracted T. B. from exposure in the Class Room.

On motion of Committeewoman Mrs. Conant it was voted to take from the table and accept the report submitted by Patrick J. Moynihan, C. P. A., and set forth in detail in the minutes of January 8, 1945.

On motion by Committeewoman Mrs. Conant it was voted to take from the table the motion "That the Headmasters of the high schools submit a report from the dietitians as to the present state of the lunch rooms." Committeewoman Mrs. Conant moved adoption of the motion and on the following roll-call the motion failed· Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Mr. Reardon, and Vice-Chairman Miss Kelleher voting 'Nay.'

It was voted to take from the table and approve as printed the minutes of the meeting of January 8, 1945.

New Business

Committeewoman Mrs. Conant moved to rescind any action purporting to be taken at the meeting of January 15, 1945 on the election of Charles G. Harrington, as Assistant Superintendent of Schools. Committee Foley raised a point of parliamentary inquiry and read the following from Roberts' Rules of Order:

"The motion to rescind can be applied to votes on all main motions, including questions of privilege and orders of the day that have been acted upon, and to votes on an appeal, with the following EXCEPTIONS: A vote cannot be rescinded after something has been done as a result of that vote that the assembly cannot undo; or in case it is in the nature of a contract and the other party is informed of the fact; or, where a resignation has been acted upon, or one has been elected to, or expelled from, membership or office, and the person was present or has been officially notified of the acceptance or expulsion."

The chairman stated, in answer to the parliamentary inquiry, that there is no motion before the committee in accordance with the foregoing excerpt from Roberts' Rules of Order. Committeewoman Mrs. Conant stated that she had made a motion to rescind in accordance with the rules of the School Committee which takes precedence and pressed her motion. The Chairman again ruled that there is no motion before the committee. Committeewoman Mrs. Conant appealed from the ruling of the chair. The chairman stated that no ruling had been made and, therefore, the chair could not entertain the appeal. Committeeman Wood moved to suspend the rules for the purpose of allowing Committeewoman Mrs. Conant's motion to rescind to be entertained. Committeeman Dr. Gummere seconded the motion. Committeeman Foley raised a point of order that the chairman has already ruled that there is no motion before the committee and the chairman concurred in the point of order. Committeeman Wood again moved suspension of the rules, seconded by Committeeman Dr. Gummere. On the following roll-call the motion for suspension of rules failed of adoption: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Nay.'

Committeeman Wood in the chair.

It was voted to lay on the table a motion by Vice-Chairman Miss Kelleher that "because of the serious fuel shortage, school sessions be suspended on

February 23." Inasmuch as the school vacation is scheduled to start on February 23 and since no school is scheduled on February 22 (Washington's Birthday), it is quite evident that if the schools are closed on February 23 there will be a large saving of fuel.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, February 19, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

On motion by Committeeman Mr. Foley it was voted on the following roll-call to approve the minutes of the meeting of January 15, 1945 as printed: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeeman Mr. Foley it was voted on the following roll call to approve the minutes of the meeting of February 5, 1945 as printed: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted to place on file a communication from William Paca Associates of Cambridge, endorsing the election of John M. Tobin as Superintendent of Schools.

A communication was received from the Cambridge Collegium Musicum advising that they were sponsoring three concerts and asking that they be granted the use of the Rindge Tecnical School Auditorium upon payment of janitors' fees. A motion by Committeewoman Mrs. Conant to suspend the rules for the purpose of granting this request failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.'

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted to refer to the Superintendent with power a communication from the Cambridge Chapter American Red Cross requesting permission to have the headmasters of the high schools convey to their pupils the need for additional blood donors with a view to getting their assistance in making this need known to the adults of the community, including their own parents.

A communication was presented from Mary E. O'Keefe, special matron in the School Department for eighteen years and a beneficiary under the Retirement Act, whose services will terminate on March 27, 1945, asking that she be continued in employment as a matron in the School Department for the duration of the war in accordance with Chapter 16 of the Acts of the Special Session of 1942, subject to the approval of the Commissioner of Civil Service. On motion by Committeeman Wood it was voted on the following roll-call that this application be referred to the Committee on Buildings and Grounds for report and recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Superintendent of Schools

(Reports and Recommendations)

On recommendation of the Superintendent it was voted to accept in behalf of the pupils of the Cambridge Public Schools an invitation from His Excellency the Governor and Mrs. Tobin to attend a public reception on Washington's Birthday, Thursday, February 22, 1945 in the Hall of Flags, State House, beginning at ten o'clock a. m.

It was voted to approve the Superintendent's recommendation that the Cambridge Chapter, American Red Cross be granted permission to fly Red Cross flags from the schools during the Red Cross drive in March.

On the following roll-call it was voted to approve the Superintendent's recommendation that the leaves of absence of the teachers named below be terminated on the dates placed after their names:

Mary P. Hurley, Special Class Teacher at the Roberts School, on February 19, 1945.

Rhea E. Perry, Teacher at the Kelley School, on March 1, 1945.

Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Superintendent recommended that Mary M. Long, Assistant in the Music Department, be granted leave of absence from March 5, 1945 to April 16, 1945 without stipend. On the following roll-call it was voted to approve the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Superintendent recommended that Kenneth W. Goepper be transferred from Master of the Fletcher School to Master of the Wellington School, effective March 6, 1945; that Francis J. Carney, Acting Master at the Russell School, be appointed Master of the Fletcher School at a salary of $3700.00 per year, effective March 6, 1945, that John J. Sullivan, teacher at the Rindge Technical School, be appointed Acting Master of the Russell School at a salary of $3550.00 per year, effective March 6, 1945.

Vice-Chairman Miss Kelleher in the chair.

Mayor Corcoran moved that the rules be suspended for the purpose of taking action at this meeting on the Superintendent's recommendation relating to transfer and appointments as set forth above. The following roll-call resulted: Committeemen Mr. Foley, Mr. Reardon, Mayor Corcoran and Vice-Chairman Miss Kelleher voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' The chairman ruled the motion for suspension of rules had carried. Committeewoman Mrs. Conant appealed from the ruling of the chair. On the following roll-call the ruling of the chair was sustained: Committeemen Mr. Foley, Mr. Reardon, Mayor Corcoran and Vice-Chairman Miss Kelleher voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

Mayor Corcoran in the chair.

On the following roll-call it was voted to approve the Superintendent's recommendation that Kenneth W. Goepper be transferred from Master of the Fletcher School to Master of the Wellington School, effective March 6, 1945; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant and Dr. Gummere voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to approve the Superintendent's recommendation that Francis J. Carney, Acting Master of the Russell School, be appointed Master of the Fletcher School at a salary of $3700.00 per year, effective March 6, 1945: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant and Dr. Gummere voting 'Nay.' A motion to reconsider this vote hoping same would not prevail, failed of adoption.

On the following roll-call it was voted that John J. Sullivan, teacher at the Rindge Technical School, be appointed Acting Master of the Russell School at a salary of $3550.00 per year, effective March 6, 1945: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant, and Dr. Gummere voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended that the following dates for the Americanization meeting and the evening school graduations be approved:

Americanization meeting and elementary evening school graduation on Tuesday, March 27, at 8:00 P. M. in the Rindge Technical School Auditorium.

Evening Industrial School and Evening High School on Thursday, March 29, at 8:00 P. M., in the Rindge Technical School Auditorium.

On the following roll-call it was voted to approve the Superintendent's recommendation concerning evening school graduations: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' The chairman announced that in keeping with custom the Vice-Chairman, Miss Kelleher, would preside at the Americanization meeting and elementary evening school graduation. The chairman appointed Committeeman Dr. Gummere to represent the School Committee at the Evening Industrial School and Evening High School graduations.

The Superintendent recommended that examinations for permanent teaching positions be held at the Cambridge High and Latin School on Saturday, June 30, 1945, at 9:00 A. M., and that examinations for substitute teaching positions be held at the Cambridge High and Latin School on Saturday, June 16, 1945, at 9:00 A. M. On motion by Committeeman Foley it was voted to approve the examinations as recommended by the Superintendent and that the Superintendent submit a recommendation concerning candidates who are now serving in the armed services.

It was voted to lay on the table the following resolutions on the resignation of M. E. Fitzgerald as Superintendent of Schools as presented by the Superintendent in accordance with an order adopted by the School Committee at a meeting held on January 15, 1945.

Resolutions on the Resignation of Michael E. Fitzgerald as Superintendent of Schools in the City of Cambridge

WHEREAS, Mr. Michael E. Fitzgerald, Superintendent of Schools in the City of Cambridge from 1912 to 1945, has seen fit to resign his office, and

WHEREAS, Throughout the years he has administered his duties to such a high degree of efficiency that the schools of the city have ranked with the highest and best in the educational field in the country, and

WHEREAS, Students and staff personnel acknowledge the inspirational influence, the benevolent sympathy, the whole-hearted encouragement, the selfless interest, and the paternal care of the said Superintendent, and

WHEREAS, The noblest and best in American culture and morality were by him fostered and encouraged among the children of Cambridge, and

WHEREAS, The municipality of Cambridge has been furthered in taking its position among the top-ranking cities of the Commonwealth and of the nation through the principles and precepts inculcated and practised by this truly great citizen, and

WHEREAS, While bearing the torch of learning, Mr. Fitzgerald has always raised the fallen, guided the groping, counseled the timid, encouraged the progressive, congratulated the successful, and encompassed the great, and

WHEREAS, The nobility of his life and the spirituality of his example have inspired for well over a quarter a century, not only those with whom he has come in direct contact, but also indirectly the people of the world at large, and

WHEREAS, His years of public service have been crowned by the adulation of his colleagues and the praise of all, past and present, students and teachers of the City of Cambridge, and WHEREAS, The spirit of Christ, which has so lived in the man, has been reflected in the lives of all those with whom he has come in contact:

Be it RESOLVED, that we, the School Committee of the City of Cambridge offer to Mr. Michael E. Fitzgerald the heartfelt gratitude of the citizens of Cambridge, and

Be it RESOLVED, that these resolutions be inserted in the minutes of our meeting, and

Be it further RESOLVED, that in loving tribute, a copy of these Resolutions be sent to Mr. Fitzgerald.

The Superintendent recommended the following Test Books for use in the

Cambridge Public Schools, said recommendation to lay on the table in accordance with the rules:

The Role of Agriculture in New England Life, Prepared by the New York, New Haven & Hartford Railroad Company.

Reports of Committees

Committee on Buildings and Grounds:

The Committee on Buildings and Grounds recommended that the rules of the School Committee be amended as follows, said proposed amendment to lay on the table in accordance with the rules:

1) Whenever a vacancy occurs in the junior custodian positions, notice thereof shall be mailed to each junior custodian not less than ten days in advance of the date upon which the vacancy will be filled. When notices are sent out a closing date for receipt of application will be incorporated in the notices.

2) Whenever there is more than one vacancy such fact shall be made clear in the notice.

3) All persons regularly in the employ of the School Committee who are by reason of such employment eligible for the vacancy or vacancies of which notice has been mailed may make application in writing to the Chief Custodian for the vacant position or positions.

4) In all such cases the vacancy, or vacancies, thus declared shall be filled by the man who possesses the greatest earned seniority. If, in the opinion of the Chief Custodian, said senior man is not qualified to fill the position he shall so certify to the Committee on Buildings and Grounds and to a grievance committee of the junior building custodians, submitting at the same time his reasons therefor. The grievance committee of the junior building custodians shall then sit in conference with the Chief Custodian relative to this matter but should there be no agreement then the case shall be submitted to the Committee on Buildings and Grounds for decision and the committee on Buildings and Grounds shall hear all persons concerned before making a recommendation. The decision of the Committee on Buildings and Grounds shall be final.

5) Whenever a person is appointed to a position which has been posted in accordance with these regulations he shall, upon assuming the duties of said position, be entitled to receive the next increment due under the step-rate salary plan now in effect.

Calendar:

It was voted that the text books recommended by the Superintendent at the meeting of February 5, 1945 be approved.

Tabled Matters:

On motion by Vice-Chairman Miss Kelleher it was voted to take from the table the motion "that because of the serious shortage of fuel school sessions be suspended on February 23." Vice-Chairman Kelleher moved adoption of the foregoing motion. It was voted to adopt an amendment by Committeeman Foley that the Executive, Business and School offices be closed on February 23. On the following roll-call it was then voted to adopt the motion as amended: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant, and Dr. Gummere voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

New Business

On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call that a rubber stamp be provided to be used on each purchase order submitted for approval so that the Business Agent or his Assistant may certify that sufficient funds are on hand for cash expenditure: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeewoman Mrs. Conant it was voted that the City Solicitor be requested to advise the School Committee as to the status of the uncollected tuition balances mentioned in the report of Patrick J. Moynihan, C. P. A., under date of December 26, 1944

Committeeman Wood submitted the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules: "To suspend the rules of the School Committee five affirmative votes shall be required."

On the following roll-call it was voted on motion by Committeeman Foley that votes taken at the meeting of January 15, 1945 whereby John M. Tobin was elected Superintendent of Schools and Charles G. Harrington was appointed Assistant Superintendent of Schools be ratified and affirmed: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant and Mr. Wood voting 'Nay;' Committeeman Dr. Gummere 'not voting.' A motion to reconsider this vote, hoping same would not prevail, failed on the following roll-call: Committeeman Wood voting 'Yea;' Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay;' Committeemen Mrs. Conant, and Dr. Gummere 'not voting.'

It was voted to convene in executive session.

A motion that "Alice G. Coyle's leave of absence be extended for a period of three months without loss of salary" failed of adoption on the following roll-call: Committeemen Mr. Foley, Miss Kelleher and Mr. Reardon voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere, Mr. Wood and Mayor Corcoran voting 'Nay.'

It was voted to reconvene in open session.

It was voted that the votes taken in executive session be ratified and affirmed.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, March 5, 1945

Regular Meeting.

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

A communication was presented from Clarence Smith, Secretary-Treasurer of the American Federation of State, County and Municipal Employees, Local 776, begging leave to withdraw their communication relative to the seniority of janitors. At the request of Mrs. Conant this was referred to the Committee on Buildings and Grounds.

It was voted to grant the request of the Cambridge Teachers' Club for permission to use the Edward W. Quinn Auditorium on Saturday evening, March 24, 1945 for a free lecture by Dr. Margaret Mead.

Superintendent of Schools (Reports and Recommendations)

The Superintendent presented the resignation of Edward J. Mullen, teacher at the High and Latin School to take effect February 23, 1945 and recommended that the resignation be accepted. On motion by Committeewoman Kelleher and seconded by Committeeman Reardon the resignation was accepted.

It was voted to grant the request of Anne M. Lehane, teacher at the Ellis School, for a leave of absence without pay from March 5, 1945 to September 1, 1945.

It was voted to approve the recommendation of the Superintendent that Cambridge Auxiliary Post No. 27 of the American Legion be granted permission to request the Headmaster of the High and Latin School to select a girl to represent Cambridge in the Massachusetts Girls State

Reports of Committees

Committee on Buildings and Grounds:

Committeewoman Mrs. Conant, chairman of the Committee on Buildings and Grounds, presented the following report:

Committee on Buildings and Grounds

Meeting of March 5, 1945

Present: Mrs. Cora Butler Conant, Chairman; Dr. Richard M. Gummere, Robert J. Reardon.

It was voted to recommend the approval of the request of Mary F. O'Keefe, special matron in the School Department for eighteen years and a beneficiary under the Retirement Act, whose services will terminate on March 27, 1945 that she be continued in employment as a matron in the School Department for the duration of the war in accordance with Chapter 16 of the Acts of the Special Session of 1942, subject to the approval of the Commissioner of Civil Service.

It was agreed that the piano at the Houghton School be repaired by Ivers & Pond Piano Company for the sum of $335.00.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

On the following roll-call it was voted on motion by Mayor Corcoran to accept the foregoing report and adopt the recommendation contained therein: Committeemen Mrs. Conant, Dr. Gummere, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting yes. A motion to reconsider this vote, hoping same would not prevail failed of adoption.

Committee on Athletics

Committee on Athletics

Meeting of March 5, 1945

Present: Margaret M. Kelleher. Chairman; Russell A. Wood.

It was voted to recommend that the following baseball coaches be appointed:

James Foley—High and Latin, $400.00.
Wm. McLaughlin—Rindge, $400.00.

Respectfully submitted,

MARGARET M. KELLEHER
Chairman

On the following roll-call it was voted on motion by Mayor Corcoran to accept the report of the Committee on Athletics and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committeeman Dr. Gummere moved that an experiment in after-school-outside interest of pupils be set up in one of the elementary schools of Cambridge. That for one hour and a half after the close of school a teacher with suitable financial arrangement be appointed to take charge of children who voluntarily wish to take part in such interests as photography, handicraft, weaving or such indoor recreation as can be provided. That this in no way interfere with the athletic program and that it be tried out immediately at the Russell School. It was agreed that the sum of $3.00 per session of 1½ hours per teacher be attached to this motion. Committeeman Foley requested that this matter be referred to the City Solicitor first to see if it is satisfactory.

Committeeman Foley moved that persons who are now on our eligible list for permanent and substitute teaching positions and who because of their service in the United States Armed Forces will be prevented from taking the forthcoming examinations be given the following credits on their present marks:

Five points for each six months of foreign service and 3 points for each six months of non-foreign service, the total credit not to exceed 15 points.

The chairman appointed a committee consisting of Committeemen Mr. Foley, Dr. Gummere, Supt. of Schools Tobin and Assistant Superintendent of Schools Harrington to look into the matter and make recommendations to the School Committee at the next meeting.

On motion of Committeeman Mr. Wood, it was voted to take from the table the proposed amendment relative to five affirmative votes being required to suspend the rules of the School Committee. A motion to adopt this amendment failed on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere, Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted on motion of Committeeman Mr. Foley to go into executive session.

The committee reconvened in open session and the following vote was taken. It was voted to grant the request of Charles F. MacDonald, janitor, that he be given automatic increase in keeping with his four years previous service in the School Department, such increase to be made from the date of his original appointment, November 14, 1939 and retroactive to January 1, 1945.

It was voted to adjourn.

ADJOURNED.

KATHERINE R. LISTON
Acting Secretary

SCHOOL COMMITTEE
(Official Report)

Monday, March 19, 1945

Regular Meeting:

Members present: Committeeman Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeeman Dr. Gummere, seconded by Vice-Chairman Miss Kelleher, it was voted to approve the minutes of the meetings of February 19, 1945 and March 5, 1945 as printed.

On motion by Committeeman Wood, seconded by Committeeman Reardon, it was voted to refer to the Secretary under the rules, a request received from the Cambridge Flight, Civil Air Patrol, that they be permitted to use the Rindge Technical School Gymnasium for a dancing party on April 20, 1945.

On motion by Committeewoman Mrs Conant, seconded by Committeeman Wood, it was voted to accept with pleasure an invitation received from the Evening Practical Arts School to attend Open House on March 22.

On motion by Committeewoman Mrs. Conant it was voted to grant the use of the Quinn Auditorium, Rindge Technical School, for the purpose of holding the graduation exercises of the Cambridge Police School on Monday evening, April 30.

On motion by Committeewoman Mrs.. Conant it was voted that the Teachers' Club be granted the use of the Quinn Auditorium, Rindge Technical School on Saturday, April 23, 1945 for a concert, the proceeds to be used to establish a Scholarship Fund, the Teachers' Club to pay all janitors' fees.

On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher, it was voted to make part of the records the following communication from the City Solicitor:

City of Cambridge
Law Department

March 12, 1945

School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

I am in receipt of your request for my comments with reference to an experiment in after-school outside interest, as outlined in your letter of March 8.

I can see no legal objections at all to the School Department carrying on the experiment along the lines suggested in your letter.

Yours very truly,

JOHN A. DALY
City Solicitor

Superintendent of Schools
(Reports and Recommendations)

On recommendation of the Superintendent it was voted that Cambridge Council, Boy Scouts, be granted permission to use the auditorium, Rooms 24, 25, 26 and the basement assembly room of the Roberts School on Saturday, March 31, 1945 from 2:00 P. M. to 9:00 P M., upon payment of janitors' fees.

It was voted to approve the Superintendent's recommendation that St. Patrick's Church be granted the use of the Roberts School Auditorium on the evening of March 19, 1945 upon payment of janitors' fees.

The Superintendent recommended the election of Mary A King as a teacher in the High and Latin School at a salary of $1,934.00 per year, effective April 1, 1945, this recommendation to lay on the "Calendar" in accordance with the rules.

The Superintendent recommended the adoption of the following Text Book for use in the public schools, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by Harr Wagner Publishing Co.—You and Your Government, by Aker & Aker.

The Superintendent recommended that the Wartime Child Care Centers be continued from July 1, 1945 to June 30, 1946 and the sum of Fifteen Thousand ($15,000.00) be appropriated for the period from July 1, 1945 to December 31, 1945. On motion by Committeeman Wood, seconded by Committeeman Foley, it was voted that this recommendation lay on the table.

It was voted to approve the following list of Parent-Teacher-Pupil meetings and members were assigned to represent the School Committee at the schools designated:

High and Latin	March 26—7:15 p.m.,	Mr. Wood
Rindge Technical and Boys' Vocational	March 28—7:30 p.m.,	Miss Kelleher
Ellis	April 4—7:30 p.m.,	Mr. Reardon
Kelley	April 5—7:15 p.m.,	Mrs. Conant
Wellington	April 9—7:30 p.m.,	Miss Kelleher
Roberts	April 10—7:15 p.m.,	Mrs. Conant
Morse	April 11—7:30 p.m.,	Mr. Reardon
Webster	April 11—7:30 p.m.,	Mr. Wood
Willard	April 12—2:30 p.m.,	Mrs. Conant
Agassiz	April 12—7:30 p.m.,	Mr. Reardon
Peabody	April 12—7:30 p.m.,	Mr. Foley
Gannett	April 17—2:30 p.m.,	Mrs. Conant
Sleeper	April 17—2:30 p.m.,	Mr. Reardon
Putnam	April 17—7;30 p.m.,	Mr. Reardon
Thorndike	April 17—7:30 p.m.,	Mr. Wood
Longellow	April 24—7:15 p.m.,	Miss Kelleher
Russell	April 24—7:15 p.m.,	Dr. Gummere
Houghton	April 25—7:15 pm.,	Miss Kelleher
Haggerty	April 25—7:30 p.m.,	Mr. Reardon
Abraham Lincoln	April 26—7:30 p.m.,	Dr. Gummere
Fletcher	April 26—7:30 p.m.,	Mrs. Conant
Girls' Vocational	May 17—2:00 p.m.,	Dr. Gummere

The Superintendent presented a list of the subjects of examination for the teachers' permanent examinations to be held on June 30, 1945 and the substitute examination to be held on June 16, 1945.

It was voted to adopt the Superintendent's recommendation that the following dates be approved for the high school graduations:

High and Latin School, June 5, 1945.
Rindge Technical School, June 6, 1945.

Reports of Committees

Athletics:

On motion by Committeeman Dr. Gummere, seconded by Committeema Foley it was voted that the followin report of the Committee on Athletic be approved and the recommendation contained therein be adopted:

Committee on Athletics

March 19, 1945

Present: Margaret M. Kellehe Chairman; Russell A. Wood.

It was voted to recommend that th Director of Physical Education be authorized to appoint two baseball umpires for the grammar school baseba league at $50.00 each for the season.

In lieu of selling tickets for the various high school league baseball games, the director of high school athletics is authorized to solicit in both high schools voluntary contributions of 10 cents per pupil which will entitle pupils to attend all league games at no further charge.

Respectfully submitted,

MARGARET M. KELLEHER
Chairman

The following report was received from the special committee appointed to consider and make recommendation relative to the standing on the permanent and substitute examined list of veterans who are applicants for teaching positions:

Present: John J. Foley, Chairman; Dr Richard M. Gummere, John M. Tobin, Charles G. Harrington.

March 19, 1945

The names of veterans in the order in which they have passed, shall be placed at the head of all eligible lists for appointment as permanent teachers. This rule shall affect all present eligible lists for permanent teachers and those promulgated in the future.

This change shall in no way alter the usual procedure relative to teachers appointments namely, qualifying by examination and passing the usual medical examination before appointment.

Committeeman Foley moved that the foregoing report be approved and the recommendations contained therein be adopted. A motion by Committeewoman Mrs. Conant to table the report failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea·' Committeemen Mr. Foley, Miss Kelleher, Mr Reardon and Mayor Corcoran voting 'Nay.' Committeeman Wood raised a point of order that the report constitutes an amendment to the rules and in accordance with the rules should lay on the "Calendar" until the next meeting. The Chairman ruled the report was not an amendment to the rules and the motion for adoption was in order. Committeeman Wood appealed from the ruling of the chair and on the following roll-call the ruling of the chair was sustained:

Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voted to sustain the ruling of the chair; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voted not to sustain the ruling of the chair. On the following roll-call it was then voted to approve the report of the special committee as set forth above and adopt the recommendations contained therein: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption

Unfinished Business

Calendar:

On motion by Vice-Chairman Miss Kelleher it was voted to adopt the text book recommended by the Superintendent at the meeting of February 19, 1945.

On recommendation of the Committee on Buildings and Grounds it was voted to lay on the table the proposed amendment to the rules relative to seniority rights for junior building custodians.

Tabled Matters:

Leave to withdraw was granted the proposed amendment to the rules relative to termination of the services of women teachers who have married since April 21, 1942 and whose husbands are not at present serving on active duty in the United States Armed Forces.

It was voted to take from the table the report from the Teachers' Club relative to Chest X-Ray for the teaching staff as requested by the Cambridge Tuberculosis and Health Association. It was voted that the Superintendent and Assistant Superintendent confer with a committee of the Teachers' Club and present recommendations relative to this matter at the next meeting.

It was voted to refer to executive session the resolutions presented at the meeting of February 5, 1945 on the resignation of Michael E. Fitzgerald as superintendent of schools in the City of Cambridge.

New Business

Vice-Chairman Miss Kelleher presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "The services of women teachers, who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945 shall terminate on June 22, 1945."

It was voted to convene in executive session.

It was voted on the following roll-call to adopt the following resolutions presented at the meeting of February 5, 1945, on the resignation of Michael E. Fitzgerald as Superintendent of Schools in the City of Cambridge: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea;' Committeewoman Mrs. Conant voting 'Nay.' A motion to reconsider this vote hoping same would not prevail, failed of adoption.

Resolutions on the Resignation of Michael E. Fitzgerald as Superintendent of Schools in the City of Cambridge

WHEREAS, Mr. Michael E. Fitzgerald, Superintendent of Schools in the City of Cambridge 1912 to 1945, has seen fit to resign his office, and

WHEREAS, Throughout the years he has administered his duties to such a high degree of efficiency that the schools of the city have ranked with the highest and best in the educational field in the country, and

WHEREAS, Students and staff personnel acknowledge the inspirational influence, the benevolent sympathy, the whole-hearted encouragement, the selfless interest, and the paternal care of the said Superintendent, and

WHEREAS, The noblest and best in American culture and morality were by him fostered and encouraged among the children of Cambridge, and

WHEREAS, The municipality of Cambridge has been furthered in taking its position among the topranking cities of the Commonwealth and of the nation through the principals and precepts inculcated and practised by this truly great citizen, and

WHEREAS, While bearing the torch of learning, Mr. Fitzgerald has always raised the fallen, guided the groping, counseled the timid, encouraged the progressive, congratulated the successful, and encompassed the great, and

WHEREAS, The nobility of his life and the spirituality of his example have inspired for well over a quarter of a century, not only those with whom he has come in direct contact, but also indirectly the people of the world at large, and

WHEREAS, His years of public service have been crowned by the adulation of his colleagues and the praise of all, past and present, students and teachers of the City of Cambridge, and

WHEREAS, The spirit of Christ, which has so lived in the man, has been reflected in the lives of all those with whom he has come in contact.

Be it RESOLVED, That we, the School Committee of the City of Cambridge offer to Mr. Michael E. Fitzgerald the heartfelt gratitude of the citizens of Cambridge, and

Be it RESOLVED, that these resolutions be inserted in the minutes of our meeting, and

Be it FURTHER RESOLVED, that in loving tribute, a copy of these Resolutions be sent to Mr. Fitzgerald.

On the following roll-call it was voted that Elizabeth G. Nelligan, a teacher in the Cambridge School Department since 1899 and a beneficiary under the Teachers' Retirement Act, whose services will terminate on July 1, 1945, be continued in employment as Principal of the Sleeper School in Cambridge for ıe duration of the war in accordance ith Chapter 16 of the Acts of the pecial Session of 1942: Committeeıen Mrs. Conant, Mr. Foley, Dr. Gumıere, Miss Kelleher, Mr. Reardon, Mr. 'ood and Mayor Corcoran voting 'ea.'

A motion to appoint an architect for ıe School Department was referred to pen session.

It was voted to reconvene in regular ssion.

It was voted to ratify and affirm the votes taken in executive session.

On motion by Committeeman Dr. Gummere it was voted that the matter of appointing an architect in the School Department be laid on the table.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, April 2, 1945.

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

On motion by Committeeman Wood, seconded by Vice-Chairman Miss Kelleher it was voted that the minutes of the meeting of March 19, 1945 be approved as printed.

A communication was received from the Business Agent advising that he had conferred with the City Treasurer in regard to the possibility of issuing the new type pay check as recommended by the Cambridge Teachers' Club and the City Treasurer advises that he has been investigating this form of check for some time and as soon as he can obtain the machines necessary the new check will be used. It was voted to place this communication on file and notify the Cambridge Teachers' Club of the action taken.

It was voted to place on file a communication from a group of citizens protesting the amendment to the rules relating to veterans.

The following communication was received from the Cambridge School Department Employees, Local 776, A. F. of L.:

March 27, 1945.

School Committee
Cambridge, Mass.

Sirs:

Your employees, members of Local 776 of the American Federation of State, County and Municipal Employees of the American Federation of Labor, unanimously believe in the application of seniority whenever vacancies in the permanent service are to be filled.

We, therefore, suggest for your consideration and approval, with or without modification, the following principles..

1. Whenever vacancies occur in the junior custodian positions which are to be filled permanently, notice thereof shall be mailed not less than ten days in advance of the date upon which the vacancy will be filled.

2. Whenever there is more than one vacancy to be filled, such fact shall be made clear in the published notice or notices.

3. All persons regularly in the employment of your committee, and who are by reason of such employment eligible for the vacancies of which notice has been posted, may make application in writing for the vacant positions.

4. In all such cases the vacancy or vacancies so posted shall be filled by the person or persons with the longest term of service.

5. Whenever a person is permanently appointed to a position which has been posted in accordance with these regulations he shall be entitled at the time of appointment to receive the maximum pay authorized for the position to which he is permanently appointed.

Respectfully submitted this 27th day of March 1945, by the Cambridge School Department Employees, Local 770.

JOHN J. MORAN
President

CLARENCE H. SMITH
Secretary-Treasurer

On motion by Committeeman Wood it was voted that the matter be referred to the Committee on Buildings and Grounds with instructions to present at the next regular meeting an amendment to the rules embracing the recommendations contained in the letter from the Cambride School Department Employees, Local 776, A. F. of L.

It was voted to make part of the records the following report from Patrick J.Moynihan, C. P. A.:

March 20, 1945.

To the Honorable Members of the
Cambridge School Committee
Cambridge, Mass.

I have completed a detailed audit and examination of all books and records of the business office of your Committee for the calendar year 1944.

During the year a report has been furnished each quarter ofthe progress made in checking the most important records of the business activities of your committee. All financial records for the year have now been examined. All payrolls have been checked and computations for leaves of absence or other deductions verified; purchase orders have been associated with venders, invoices and the mathematical accuracy of all invoices established; disbursements have been checked into their respective appropriation accounts; special contracts for the purchase of materials and supplies have been examined; income items have been audited in detail; the income and expenditures of special school funds have been traced with the records; stock room records have been checked and all records of the activities of the organization have been subjected to scrutiny both for accuracy and procedure.

In general it can be stated that the policies and procedures as established by your committee are being adhered to but in the actual record-keeping there is still some evidence of carelessness as well as a lack of finished workmanship.

Purchase Orders

The following purchase orders issued by the business office are not recorded in the purchase record nor were they charged against the proper appropriation:

Purchase order No. 9584	$66.00
Purchase order No. 9585	3.64
Purchase order No. 9596	.78
Purchase order No. 9597	1.04
Purchase order No. 9598	1.17
Purchase order No. 9601	48.00
Purchase order No. 9572	25.72
Purchase order No. 9586	10.00
Purchase order No. 9588	29.24
Purchase order No. 9562	9.92

No. 9136 is entered as $18.99—it should be $15.30, and 931 is entered incorrectly as $83.90 when it should be $84.40.

These errors occured in the closing three months of 1944.

Teachers' Leaves of Absence

Leaves of absence for teachers are recorded in the payrool book and an individual card record is maintained for each teacher into which the absences are posted. The following discrepancies appear in the payroll and absence records:

Elizabeth M. Crowley—Willard School—Book show her excused for eight sessions in December. The individual card is without a corresponding notation.

Helen Dove—Willard School—Eight sessions absent and excused in December recorded in her individual card and none in the payroll book.

This is evidently careless posting.

Emma Hillner—Girls' Vocational—Is recorded in the absence book as being excused for four sessions in November. No absences charged on the card.

Madeline Winslow—Girls' Vocational—Is recorded in the individual card as excused for four sessions. None are recorded in the absence book.

This is also an incorrect posting.

Marjorie J. Doherty was excused for one day's absence but it was charged to Ellen C. Doherty.

The payroll book for October shows $40.00 paid to Dr. Charles A. Bruscn. The amount is not recorded in the individual earnings record.

Mr. Roger O'Sullivan, teacher at Rindge Technical, appears on the payroll records for five nights—compensation $20.00—but the amount does not appear in the individual card.

Similar omissions have been made in

the case of Mary Halloran, October payroll—$12.00; Olivia Lynn, October —$12.00; Ethel McDonald, October - $20.00; Susan McLaughlin—$4.00. All are teachers at High and Latin evenings. In no instance were these particular earnings posted to the earnings cards.

Miss Regina Poremba, teacher at Houghton School, earned $30.00 in October. The amount posted to the individual card is $15.00. Teachers Maurice Phelan and Catherine Connell earned $20.00 and $4.00 respectively in the evening service. These earnings are not posted to the individual cards.

Warrants

Warrants issued upon the City Auditor for payments of bills are prepared in duplicate. The original is retained by the City Auditor with the accompanying bills—the second copy is returned to the School Committee offices bearing the stamp of the City Auditor's office. The imprinted stamp is important since it is (1) a receipt for the vendors' invoices listed therein and (2) an assurance that the duplicate filed in your office is an exact copy of the original.

The warrants of December 28, 1944 in amount of $2,827.44 charged to appropriation D3, and the warrant of December 21, 1944, for $552.50 of which $395.00 was charged to B-39 and $157.50 to E-1, do not bear the receiving stamp of the City Auditor. It is important that the auditor's official receipt stamp appear on every warrant sheet.

As further evidence of the absence of good procedures it is pointed out that the cash disbursements record of the athletic fund is apparently posted once a month after receipt of the bank statement and the purchase journal is not footed each month. In the matter of the athletic fund cash book it was observed that checks issued in a certain month but outstanding at the end of that month were recorded as issued during the month in which they actually cleared the bank—one, two or three months later as the case might be. Good bookkeeping procedures require that all checks be entered when issued and the book balance reconciled with the bank balance at the end of each month by eliminating the outstanding checks from the bank balance. It is easier to list the cancelled checks returned by the bank as checks issued during that particular month but it is bad housekeeping.

Charges against the several appropriations are accumulated on the backs of the warrant sheets. A warrant item of $3,037.64 dated December 16, and chargeable to F-8, was not included in the total.

School Funds

But two schools in the entire system made a formal report on the funds in their possession at any time during the year. These were the Ellis Grammar School and the Houghton School. I understand that practically all schools have funds for particular purposes under the control of the headmaster. While these funds are not subject to disposition by the School Committee they cannot be considered private funds. Their status should be reported at least once a year to the superintendent.

The reporting units give this information:

Ellis School Funds

Cash on hand 1-1-44	$61.45
Paid for typewriter	49.00
Balance on hand Mar. 1, 1944	$12.45

The report carried a notation that the school received one (1) gallon Rex Fluid and ten (10) sheets of Rex Carbons which cost $78.50 and which were "to be paid for from profits of candy sold at Ellis School." The policy of using the profits from sales to children to provide needed equipment or materials for a school may lead to bad abuses and as a simple control it may be well to require prior approval by the Superintendent or some established sub-committee of your body for expenditures from these funds.

Houghton School Funds

This school reported through Mr. Balfe the following balances:

Cambridge Savings Bank—Book No. 57421 (Houghton School Savings)	$156.84
Cambridge Savings Bank—Book No. 62459 (Houghton School Fund)	161.85
Harvard Trust Company—Book No. C212774	65.48
Total	$384.17

No other schools reported

Trust Funds

There are trust funds whose income is available to the School Committee. Their status follows:—

Caroline Close Fund

Balance January 1, 1944		$689.91
Receipts: Interest January, 1944	$8.61	
Interest July, 1944	8.73	17.34
		$707.25
Disbursements		13.83
Balance December 31, 1944		$693.42

Georgie Hardy Fund

Balance January 1, 1944	$29.54
Receipts: Dividend	2.25
	$31.79
Disbursement: Award to pupil—Class of 1944	7.00
Balance	$24.79

The income to this fund is $9.00 a year. Only $2.25 or one quarter's income has been recorded. The fund balance is actually $31.52 and not $24.77 as shown above.

Webster Thierry Fund

Balance Charlestown Five Cents Savings Bank—Book No. 157898	$300.00

Of the income to this fund $1.00 is added to the principal each year and the balance distributed in book gifts to pupils excelling in American History and Government. Disbursements during the year were:

Books, April 1, 1944	$5.80
Books, June 1, 1944	4.00
Books, July 1, 1944	4.50
	$14.50

No formal entry has been made of these disbursements.

Edward Hopkins Fund

A formal report of the receipts and disbursements to and from this fund was filed with the trustees as of April 30, 1944. It is included here as two disbursements were made within the year under review.

Report of Receipts and Expenditures from the Charity of Edward Hopkins

May 1, 1943 to April 30, 1944.

May 1, 1943	Balance			$ 682.24
May 11, 1943	Received from the Trustees			755.16
				$1,437.40
May 25, 1943	Latin Prizes—			
	Complete Course	Frances Quint	$15.00	
	Fourth Year	Frances Quint	20.00	
		Eli Keminsky	15.00	
	Elementary	Marie Russell	15.00	
		Ruth J. Looney	10.00	
July 10, 1943	Scholarship—First			
	1st Installment Frances Quint		87.50	
July 10, 1943	Harvard Co-operative Society—Books		9.42	
Oct. 31, 1943	Scholarships—First			
	2nd Installment—Frances Quint		87.50	
	1st Installment—Jean J. Roop		62.50	
Dec. 10, 1943	Scholarship—Second			
	Full—Eli Kaminsky		125.00	
Dec. 10, 1943	Harvard Co-operative Society—Books		3.37	
Mar. 7, 1944	Scholarship—Second			
	2nd Installment—Jean J. Roop		62.50	
Apr. 11, 1944	Harvard Co-operative Society		94.58	607.37
	Balance			$830.03

Richard W. McCabe was awarded a scholarship in June but entered U. S. Service. Amount of Scholarship $175.00.

Respectfully submitted,

BUSINESS AGENT

School Department

During 1944 the activities of the fund were:

Receipts and Expenditures from the Charity of Edward Hopkins

May 1944	Balance			$ 830.03
May 9, 1944	Received from Trustees			734.78
				$1,564.81
Paid Out:				
May 31, 1944	Harvard Co-operative Society		$21.37	
May 31, 1944	Latin Prizes—			
	Elementary	Mary L. McMenimen	15.00	
		Dorothy P. Butler	10.00	
	Complete Course	Ruth Looney	20.00	
		Marie L. Russell	15.00	
May 31, 1944	Latin Examination	Ruth Looney	15.00	
July 19, 1944	Harvard Co-operative Society—Books		9.88	
July 10, 1944	Scholarships—Mark E. Leids		62.50	
	Paul G. Haskell		87.50	

Aug. 30, 1944	Scholarship—Marie L. Russell	87.50	
Aug. 30, 1944	Harvard Co-operative Society—Book	3.60	
Oct. 27, 1944	—Scholarships—Ruth Lorrey	62.50	
	Paul Haskell		$1,067.46
	Balance	87.50	497.35

Stock Room

All records in the stock room are up to date and well kept. I was not able to examine the shipping record of materials and supplies sent to the schools since this record was out of the office loaned to an express company to enable them make up their monthly bill to the School Committee. I understand this is a customary practice at the end of each month.

School Committee records should be kept at all times in the custody of the employees. If a vendor needs information from them to prepare a bill they should be made available to him in the business office and during office hours.

The physical inventory of supplies and materials on hand reconciled with the book inventory.

There is need for additional space in the stock room and this can be easily provided by breaking through a door to an adjoining room not now in use.

On December 6, 1944, five aluminium protector cups were delivered to the High and Latin Athletic Courses without a requisition.

In November 9, 1944, two gallons Zerex were issued from the stock room for use of the School Department automobile without a requisition.

It is again emphasized that materials should not be taken from the stock room unless a proper requisition is filed with the Stock Clerk.

The volume of work in the stock room does not require the full time services of two clerks. It is recommended that the Superintendent be empowered by your committee to assign one of the stock room clerks on a part time basis to assist in issuing working certificates and the clerical work related to the working certificates.

The following statistics indicate the increase in working certificates:

	1941	1943	1944
Minors under 16 yrs.	150	1752	2064
Minors over 16 yrs.	5644	9166	7374
Total	5794	10913	9438

The importance of good recordkeeping for working certificates is emphasized in the following extract from a letter sent by the United States Department of Labor:

"Since good certificate issuance should make certain that the child (1) has reached the legal age for employment in the job on which he wishes to work (2) has met the educational standards set in the law (3) is physically fit for the work he wishes to do, and (4) will not work under illegal conditions, it is apparent that sufficient time must be taken by the issuing officer to examine the necessary papers which the child must present, then fill out the certificate completely—preferably on a typewriter so that it will not be altered, to follow up any irregularities noted. and to keep the records in such condition that it will be possible for labor inspectors or school people to know where any child is at a given time. The issuing officer must be cognizant of the child-labor laws, both state and federal, and ideally should be one who is interested in the individual progress of every child so that children who are contemplating leaving school before graduation will be helped to understand the seriousness of the step they are taking and will not leave because of temporary situations at home or in school which might be straightened out without such a sacrifice of the child's future. If the physical exam. shows a situation which requires follow-up or which limits the type of jobs which a child can perform without further injury to himself, these cases should be routed to the person responsible for such situations in your local system."

The transfer of the stock room assistant to work certificates on a part time basis will provide much needed relief for the present office force and should not interfere with continued efficient operation of the stock room. The Superintendent should be permitted to redistribute the work assignments. It is suggested that in addition to limited clerical work in the supply room the stock room assistant should take over work on the census cards, clerical work for the attendance department, and statistical reports on attendance and work certificates for State and Federal governments.

Many section of your records continue to be entered in pencil. Entries of a permanent nature should be written in ink. For example, practically all the transfers between items of appropriations as of December 15, 1944 are entered in pencil in the appropriation ledger and the adjusted appropriation totals are also in pencil. These records should not be filed away permanetnly until all important figures are "inked in."

The expenditures in connection with the Child Day Care program totaled $89,106.58 for the year 1944. The available funds to meet these expenditures included:

Balance January 1, 1944	$ 20,295.92
Federal Grants	41,518.38
City of Cambridge appropriation	17,000.00
Fees	25,181.50
Total available	$103,995.80

The application of the expenditures to this total leaves an unexpended balance at the end of the year of $14,889.22.

Federal grants of Smith Hughes Funds amounted to $1,190.17 of which $1.185.67 was expended. From the George Deen Fund the Committee received $203.84 and expended $154.34 leaving a balance of $49.50.

In Schedule A attached I have tabulated the several items of appropriation and the total disbursements charged against them. The unexpended balance appears in the third column. The items of appropriation include transfers made during the year.

In Schedule B attached the receipts and expenses of the Athletic Fund (by months) are tabulated. The balances in the depository banks were verified and reconciled with the Cash Book balances.

During the progress of this and prior audits the members of the staff gave me their fullest cooperation.

Respectfully submitted,

PATRICK J. MOYNIHAN, C. P. A.

Superintendent of Schools
(Reports and Recommendations)

On recommendation of the Superintendent it was voted that the Cambridge Teachers' Club be granted permission to change the date of their reservation for the Rindge Technical School Auditorium from May 13 to April 28.

On motion of Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher it was voted to aprove the Superintendent's recommendation that a committee of two be appointed to read the Annual Report of the School Committee and the Superintendent of Schools for the year 1944. The chairman appointed the following committee:

Mrs. Cora Butler Conant
Russell A. Wood

The Superintendent presented the following communication from the Commodity Distribution Division of the State Department of Public Welfare:

Department of Public Welfare
Commodity Distribution Div.

March 22, 1945.

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Sir:

Confirming telephone conversation with Mr. Liston regarding Apples, we are pleased to furnish the information requested.

It is the desire of the Government that surplus Apples be made available to all children in the Elementary Schools of your City—the first distribution to be sufficient to allow each child two apples a day for three days. These apples are to be delivered by the growers, in boxes of approximately 45 lbs.and contain about 200 to the box.

No charge whatever will be made for either the delivery or the containers, and if the arrangement works out, other shipments will follow.

If interested, may we ask that you submit a list of schools, together with the street addresses and the enrollments.

We trust this information will prove satisfactory to you.

Very truly yours,

JOHN C. STALKER
Director

The Superintendent recommended that the offer contained in the letter from the Commodity Distrubtion Division be accepted and on motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Foley it was voted to adopt the Superintendent's recommendation.

The Superintendent reported that he was in receipt of a communication from the United Nations Clothing Collection requesting permission to solicit the children to bring in all used clothing and the use of the school buildings as a depot for such and they would arrange to pick them up on Saturday, April 14. Prizes will be awarded the children doing the best job. The Superintendent recommended that the school children of the City of Cambridge take part in this drive for clothing for overseas war relief and on motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher it was voted to approve the Superintendent's recommendation.

The Superintendent recommended the adoption of the following Text Books for use in the Cambridge public schools, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by Harper & Brothers

Reading in High Gear, by Gage.

Competence in English I, by Broening and others.

U. S. A., by Faulkner, Kepner, Pitkin.

LaClave Panamericana, by Williama, Roady Mondoza.

Estas Americas, by Coates.

Published by Rand McNally & Co.

Geography Around the World, 4th gr. by McConnell.

Geography of The Americas, 5th gr. by McConnell.

A first Number Pad by Barden-Carter.

A second Number Pad by Barden-Carter.

It was voted to make part of the records the following roster of employees in the School Department whose positionshave been reclassified by the Department of Civil Service in accordance with the provisions of G. L., Chap. 31, Sec. 2A (b):

List of Cambridge School Department Permanent Employees Who Are Classified Under Civil Service

NAME	TITLE
Barry, David	Junior Building Custodian
Campbell, John	Senior Building Custodian, Rindge
Carney, Timothy F.	Watchman
Casey, Edward J.	Junior Building Custodian
Cassidy, Mary F.	Secretary-School Department
Church, Constantine J.	Business Agent
Connell, Ellen W.	Janitress
Connolly, Frank H.	Junior Building Custodian
Connors, Patrick	Junior Building Custodian
Cooper, Mary T.	School Matron
Courtney, Michael J.	Senior Building Custodian (Latin)
Coyle, Alice G.	School Matron
Coyne, Mary L.	School Matron
Cummiskey, Raphael T.	Junior Building Custodian
Cunningham, Thomas J.	Junior Building Custodian
Cusack, John H.	Junior Building Custodian
Dahlen, Julia E.	Junior Clerk and Typist
Devereaux, William J.	Junior Building Custodian
Donovan,, Catherine J.	Senior Clerk and Typist
Donovan, William F.	Executive Secretary
Dynan, Julia A.	Janitress
Fallon, Catherine M.	Junior Clerk and Typist
Faulkner, Elizabeth G.	Secretary-School Department
Fitzgerald, Helen	Nutrition Class Attendant
Fitzgerald, William J.	Supervisor of Custodians
Fitzpatrick, William L.	Junior Building Custodian
Grant, James R.	Junior Building Custodian
Hammill, Michael J.	Junior Building Custodian
Haywood, Fitz A.	Junior Building Custodian
Healey, Dennis J.	Junior Building Custodian
Healey, John J.	Senior Clerk and Typist
Healey, Thomas F.	Junior Building Custodian
Holland, Robert W.	Storekeeper
Hughes, Thomas J.	Junior Building Custodian
Hurley, Dennis F.	Supervisor of Attendance
Joyce, Julia T.	School Matron
Keane, John T.	Supervisor of Attendance
Keane, Mary E.	Nutrition Class Attendant
Keefe, John	Junior Building Custodian
Kenney, Mary M.	Nutrition Class Attendant
Kiely, Agnes V.	Secretary-School Department
Killion, Robert L.	Junior Building Custodian
Kinneen, Lillian A.	Nutrition Class Attendant
Lackie, William H.	Junior Building Custodian
Lally, Charles V.	Senior Clerk
Lienhard, Joseph T.	Junior Building Custodian
Liston, Catherine R.	Senior Clerk and Typist
Liston, Gerald T.	Assistant Business Agent
Lynch, Margaret T.	School Matron
MacDonald, Charles F.	Junior Building Custodian
MacDonald, Ethel B.	School Matron
MacHugh, John P.	Junior Building Custodian

NAME	TITLE
Mahoney, Matthew J.	Junior Building Custodian
Martin, Edward J.	Junior Building Custodian
Martin, Walter J.	Supervisor of Attendance
Martin, William J.	Junior Building Custodian
Mohan, Thomas W.	Junior Building Custodian
Moran, John J.	Junior Building Custodian
Moylan, Alice R.	School Matron
Murphy, Alice E.	School Matron
Murphy, Arthur J.	Junior Building Custodian
Murphy, Elizabeth H.	School Matron
McAuliffe, Hanora M.	School Matron
McCarthy, Jeremiah	Junior Building Custodian
McCormack, Cornelius P.	Junior Building Custodian
McDermott, Jeremiah F.	Supervisor of Attendance
McGinn, Ellen J.	Matron
McGinness, Eva M.	Janitress
McQueeney, John J.	Junior Building Custodian
Nelson, Arnold W.	Junior Building Custodian
Nugent, Beatrice A.	Secretary-School Department
O'Brion, Dalton C., Dr.	School Physician
O'Brien, Louise B.	Janitress
O'Connell, Edward J.	Secretary-School Committee
O'Connor, Cecilia M.	Telephone Operator
O'Keefe, Josephine	Nutrition Class Attendant
O'Keefe, Mary E.	School Matron
O'Loughlin, Peter J.	Junior Building Custodian
O'Neill, Patrick J.	Junior Building Custodian
Powers, Etta	School Matron
Preston, Henry A. W.	Junior Building Custodian
Quinn, Julia V.	School Matron
Reagan, Jeremiah P.	Junior Building Custodian
Rogers, Agnes J.	Nutrition Class Attendant
Shea, Mary T.	School Matron
Smith, Clarence H.	Junior Building Custodian
Smith, Gardner J.	Junior Building Custodian
Spagnuolo, Pellegrino G.	Junior Building Custodian
Splaine, John	Junior Building Custodian
Sullivan, William J.	Junior Building Custodian
Tedeschi, Gladys M.	Janitress
Wadden, Agnes M.	Secretary-School Department
Wallace, John P.	Junior Building Custodian
Walsh, Catherine F.	School Matron
Walsh, Edward F.	Supervisor of Attendance
Walsh, James W.	Junior Building Custodian
Walsh, Joseph W.	Supervisor of Attendance
Walsh, Marie	Secretary-School Department
Williams, Roy L.	Junior Building Custodian
Worman, Frank E.	Junior Building Custodian

REPORTS OF COMMITTEES

On motion by Committeewoman Mrs. Conant it was voted that the following report of the Committee on Buildings & Grounds be aproved and the recommendations contained therein be adopted:

Committee on Buildings and Grounds

Meeting of April 2, 1945

Present: Mrs. Cora Butler Conant,
Chairman
Robert J. Reardon

It was voted to recommend that the City Manager be asked to remove the tile which is stored in the school yard of the Abraham Lincoln School.

Respectfully submitted,

Cora Butler Conant,
Chairman

UNFINISHED BUSINESS

Calendar:

On motion by Vice-Chairman Miss Kelleher it was voted that the text books recommended by the Superintendent at the meeting of March 19, 1945 be adopted.

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to adopt the Superintendent's recommendation, as presented at the meeting of March 19, 1945, that Mary A. King, be elected a teacher in the High and Latin School at a salary of $1934 per year, effective April 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea,'; Committeeman Dr. Gummere 'absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Vice Chairman Miss Kelleher moved adoption of the following proposed amendment to the rules:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States armed forces on June 22, 1945 shall terminate on June 22, 1945."

Committeeman Reardon moved that the foregoing proposed amendment to the rules be laid on the table and the City Solicitor be requested to submit an opinion as to the legality of same. On the following roll-call it was voted to adopt the motion to table and refer to the City Solicitor: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor

Corcoran voting 'Yea!' Committeeman Dr. Gummere 'absent'.

Tabled Matters :

On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher it was voted to take from the table the Superintendent's recommendation, as submitted at the meeting of March 19, 1945, "that the War-Time Child Care Centers be continued from July 1, 1945 to June 30, 1946, and the sum of $15,000.00 be appropriated for the period from July 1, 1945 to December 31, 1945." On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher it was voted on the following roll-call to adopt the Superintendent's recommendation relative to the War-Time Child Care Centers: Committeemen Mrs. Conant, Mr. Foley Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere absent. A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Awaiting Report:

Conforming to an order of the School Committee adopted at the meeting of March 19, 1945, the Superintendent reported that he had conferred with a committee from the Cambridge Teachers' Club and it was agreed that the teachers, as far as possible, cooperate in a voluntary program of chest X-rays to be conducted by the Cambridge Tuberculosis and Health Association and if, as a result of said examination, any teacher is found to have contracted tuberculosis the case is to be brought to the attention of the School Committee in executive session. The Superintendent recommended that this plan be approved by the School Committee. On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Mr. Reardon, it was voted that the report and recommendation of the Superintendent be approved.

Vice-Chairman Miss Kelleher in the chair.

Mayor Corcoran moved that, for the purpose of intelligently planning post war projects, a committee of two members of the School Committee shall select architects or engineers to conduct a survey of all Cambridge Public School buildings, said architects or engineers to recommend to the School Committee which school buildings should be razed, which should be repaired, etc.; and further, that in addition to sums previously appropriated for the year 1945 the City Manager be requested to recommend to the City Council an appropriation of thirty-five hundred dollars ($3,500.00) to defray the cost of said survey. A motion by Committeeman Wood to lay Mayor Corcoran's motion on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Mr. Reardon, Mayor Corcoran, and Vice-Chairman Miss Kelleher voting 'Nay'; Committeeman Dr. Gummere absent. Committeeman Wood raised a point of order that the motion is not properly before the committee because no appropriation has as yet been made. On the following roll-call it was voted on motion by Committeeman Foley to suspend the rules for the purpose of taking action at this time: Committeemen Mrs. Conant, Mr. Foley, Mr. Reardon, Mayor Corcoran and Vice-Chairman Miss Kelleher voting 'Yea'; Committeeman Wood voting 'Nay'; Committeeman Dr. Gummere 'absent.' On the following roll-call it was voted on motion by Committeewoman Mrs. Conant to amend the motion by striking out the words "committee of two members" and inserting in place thereof the words "committee of three members:" Committeemen Mrs. Conant, Mr. Foley, Mr. Reardon, Mayor Corcoran and Vice-Chairman Miss Kelleher voting 'Yea'; Committeeman Wood voting 'Nay'; Committeeman Dr. Gummere 'absent'. On a roll-call vote it was then voted to adopt the motion as amended and reading:

"For the purpose of intelligently planning post war projects, a committee of three members of the School Committee to be appointed by the chairman, shall select architects or engineers to conduct a survey of all Cambridge public school buildings, said architects or engineers to recommend to the School Committee which school buildings should be razed, which should be repaired, etc.; and, further, that in addition to sums previously appropriated for the year 1945 the City Manager be requested to recommend to the City Council an appropriation of Thirty-Five Hundred Dollars ($3,500.00) to defray the cost of said survey."

Committeemen Mrs. Conant, Mr. Foley, Mr. Reardon, Mayor Corcoran and Vice-Chairman Miss Kelleher voting 'Yea'; Committeeman Wood voting 'Nay'; Committeeman Dr. Gummere 'absent.'

Mayor Corcoran in the chair.

The chairman appointed the following committee as required by the foregoing motion relating to a survey of all public school buildings, said committee to function if and when the City Council appropriates the funds requested:

Margaret M. Kelleher.
John J. Foley.
Russell A Wood.

It was voted to convene in executive session.

The Superintendent recommended that, at the request of M. Agnes Tierney, teacher on leave of absence from the Wellington School, that Miss Tierney's leave of absence be extended for a period of three months without loss of salary; with the provision that she may resume her duties at any time within said period upon the advise and consent of her physician. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'absent'

On the following roll-call it was voted that Marie M. Cloran, principal on leave of absence from the Gannett School, be granted an extension of her leave of absence until the end of the present school year without loss of salary: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'absent'.

It was voted to reconvene in regular session.

On the following roll-call it was voted on motion by Committeeman Wood to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'absent'.

It was voted to adjourn: .

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

April 16, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher and Mayor Corcoran.

Mayor Corcoran in the chair.

It was voted to approve the minutes of the meeting of April 2, 1945.

It was voted to place on file a communication from the family of the late Superintendent of Schools, M. E. Fitzgerald, thanking the School Committee for their kind expression of sympathy.

It was voted to accept with thanks an invitation for the School Committee to attend Patriots' Day Exercises on April 19 on Cambridge Common.

At the request of Cambridge School Department Employees, Local 776, A. F. of L., it was voted on motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, that John J. Moran, Clarence H. Smith, James R. Grant and Matthew Mahoney, employees of the school department, be granted permission to attend a conference at the office of State Commissioner of Labor and Industries, James T. Morriarty without loss of pay.

On the following roll-call it was voted on motion by Committeewoman Mrs. Conant, seconded by Committeeman Foley, to make part of the records an appropriation order adopted by the City Council and set forth below: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher and Mayor Corcoran voting 'Yea'; Committeemen Dr. Gummere, Mr. Reardon and Mr. Wood 'absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

In City Council
April 9, 1945

ORDERED:

That in addition to the amounts previously appropriated the sum of $15,000.00 be and the same hereby is appropriated to the School Department, Schedule F, Wartime Child Care Centers; said sum to be provided from Free Cash in the Surplus Revenue Account, subject to the approval of the Commissioner of Corporations and Taxation.

A true copy.

Attest,

FREDERICK H. BURKE
City Clerk

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to grant the Cambridge War Finance Committee (Women's Division) permission to use Quinn Auditorium, Rindge Technical School on the evenings of June 14 and June 15, 1945 for the purpose of holding the Seventh War Bond Rally: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, and Mayor Corcoran voting 'Yea'; Committeemen Dr. Gummere, Mr. Reardon and Mr. Wood 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted to make part of the records a communication from Nora P. Nason, notifying the committee that she is to retire on July 1, 1945:

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

April 2nd I sent to the Teachers' Retirement Board my application for retirement to take effect July 1, 1945.

Due to this fact I tender my resignation as teacher in the Webster School to become effective July 1, 1945.

For the many happy years in Cambridge I do feel most grateful and I wish to express great appreciation for the privilege of serving so long.

Please accept for yourself, Mr. Tobin, my very best wishes for a happy and successful administration. The meeting at Rindge was a very enjoyable occasion. It inspired confidence and a very friendly feeling.

Very sincerely,

NORA P. MASON.

It was voted to lay on the table the list of Graduation Dates as recommended by the Superintendent.

Reports of Committees

Athletics:

On motion by Committeeman Foley, seconded by Committeewoman Mrs. Conant, it was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein: (A motion to reconsider this vote, hoping same would not prevail, failed of adoption).

Committee on Athletics

Friday, April 13, 1945

Present: Miss Margaret M. Kelleher, Chairman, Russell A. Wood.

Faculty Managers of both high schools and the Director of High School Athletics were also present.

It was voted to approve the schedules for baseball, track and football as submitted by the Director of High School Athletics.

Your committee is pleased to report that for the first time in many years we will finish the season with a substantial surplus in the High School Athletic Fund. At the present time there is a balance of $3,361.32 in this fund. Outstanding liabilities amount to $465.02 leaving a free cash balance of $2,896.50.

We wish to commend the Director of High School Athletics and the Faculty Managers for their splendid cooperation during the past season which resulted in paying off the large debt (which had accumulated in previous administrations) and completing the year in such an excellent financial condition.

In recognition of the fine school spirit displayed by the boys taking part in athletics your committee will tender a banquet to all lettermen in all sports in both high schools. This banquet will be held on Thursday, May 10, and we extend a cordial invitation to the members of the School Committee to attend.

Respectfully submitted,

MARGARET M. KELLEHER
Chairman

On motion by Committeeman Foley it was voted that Committeewoman Mrs. Conant furnish each member with copies of certain proposed amendments to the rules which she will present at the next meeting of the committee.

Unfinished Business

Calendar:

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Foley, it was voted to adopt the Text Books recommended by the Superintendent at the meeting of April 2, 1945.

Tabled Matters:

In connection with the proposed amendment to the rules, now on the table, relating to the termination of the services of married women teachers whose husbands are not serving or are not on active duty in the United States Armed forces on June 22, 1945, the following communication was reecived from the City Solicitor:

CITY OF CAMBRIDGE
Law Department

April 17, 1945

Mr. Edward J. O'Connell
Secretary of the School Committee
1700 Cambridge Street
Cambridge, Massachusetts

Dear Sir:

I am in receipt of your request for an opinion dated April 5, 1945, concerning a proposed amendment to the rules of the School Committee, to read as follows:

"The services of women teachers who have married since April 21, 1942, and whose husbands are not serving or are not on active duty in the United States Armed forces on June 22, 1945, shall terminate on June 22, 1945."

I am not aware of any change in the law and therefore my opinion under date of October 21, 1944, applies to your present request for an opinion, namely, that such amendment is legal and within the power of the School Committee to adopt.

I call your attention, however, to the fact that bills were filed in the Legislature this session which, if passed, would render such a rule as is proposed illegal. I have not had any notice of the passage of any of the bills designed to forbid School Committee discriminating against married women. Before your rule is put into effect, however, it would be well to have a check made at the State House to find out if any one of the proposed bills has been passed, and if so, in what form.

Yours very truly,

JOHN A. DALY
City Solicitor

Vice-Chairman Miss Kelleher in the chair.

A motion by Mayor Corcoran to take from the table the proposed amendment relating to the termination of services of married women teachers and referred to in the foregoing communication from the City Solicitor, failed of adoption on the following roll-call: Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Mr. Foley, and Vice-Chairman Miss Kelleher voting 'Nay'; Committeemen Dr. Gummere, Mr. Reardon and Mr. Wood 'absent.'

Mayor Corcoran moved that permission be granted to the committee conducting the registration program for the City of Cambridge Honor Roll, to use the school building during the week beginning April 23-27 inclusive for registration purposes. It was unanimously voted to suspend the rules to take action on this motion. On the following roll-call it was voted to adopt Mayor Corcoran's motion: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher and Mayor Corcoran voting 'Yea'; Committeemen Dr. Gummere, Mr. Reardon, and Mr. Wood 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeewoman Mrs. Conant it was voted on the following roll-call to adopt a recommendation contained in the report of Patrick J. Moynihan, C. P. A., dated March 20, 1945, "that the Superintendent of Schools be empowered to assign one of the stock room clerks on a part-time basis to assist in issuing working certificates and the clerical work related to the working certificates": Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher and Mayor Corcoran voting 'Yea'; Committeemen Dr. Gummere, Mr. Reardon and Mr. Wood 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent consider the matter of providing more suitable accommodations for the nurses assigned to examine applicants for working certificates.

On motion by Mayor Corcoran, seconded by Vice-Chairman Miss Kelleher, it was voted to refer to the Committee on Buildings and Grounds a recommendation by Patrick J. Moynihan, C. P. A., "that a door be broken through to an adjoining room not now in use to provide additional space in the stock room."

On motion by Mayor Corcoran it was voted that School Committee records be kept at all times in the custody of the employees of the School Department and if a vendor needs information from them to prepare a bill they should be made available to him in the business offices and during office hours.

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Foley, it was voted to refer to the Superintendent for report at the next meeting a recommendation by Patrick J. Moynihan, C. P. A., "that all schools report at least once a year to the Superintendent on the funds in their possession at any time during the year."

On motion by Mayor Corcoran seconded by Committeewoman Mrs. Conant it was voted to refer to the Committee on Athletics the criticism of the bookkeeping procedure in the matter of the High Schools Athletic Fund contained in the report submitted by Patrick J. Moynihan, C. P. A.

On motion by Mayor Corcoran it was voted that a committee of one be appointed to confer with Mr. Church, Business Agent, relative to the discrepancy in the balance of the Georgia Hardy Fund, as reported by P. J. Moynihan, C. P. A. The chairman appointed Committeewoman Mrs. Conant to confer with the Business Agent.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

May 7, 1945

Regular Meeting:

Members present: Committeeman Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mr. Wood.

Vice-Chairman Miss Kelleher in the chair.

On motion by Committeeman Reardon it was voted that the minutes of the meeting of April 16, 1945 be approved as printed.

A communication was received from the Cambridge School Department Employees, Local 776, A. F. of L. requesting a hearing in executive session for the purpose of discussing a seniority plan for building custodians. On motion by Committeeman Wood, seconded by Committeeman Reardon, it was voted that representatives of Local 776 be heard in executive session.

On motion by Committeewoman Mrs. Conant, it was voted to refer to the coordinating committee of the Teachers' Club for study and report a communication from the Cambridge Y. W. C. A. requesting the School Committee to reconsider an amendment to the rules adopted by the School Committee placing veteran candidates at the top of the lists for positions and promotions.

On motion by Committeewoman Mrs. Conant it was voted that the Red Cross Motor Corps be granted permission to use the automobile mechanics room at the Rindge Technical School on May 8, May 10, and May 15 from 3 p. m. to 5 p. m. for the purpose of conducting a course in motor mechanics.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent with power a communication from the Cambridge Junior Red Cross asking permission to use the Longfellow School Auditorium on Wednesday, May 16 from 2:45 p. m. to 5:00 p. m.

At the request of His Honor, Mayor John H. Corcoran, it was voted on motion by Committeeman Foley, seconded by Committeeman Reardon, that the committee arranging the program for "I Am An American Day" be granted permission to use the Quinn Auditorium, Rindge Technical School for conducting said program.

On motion by Committeeman Reardon it was voted to accept with thanks an invitation to attend the annual observance of "I Am An American Day" on Sunday, May 20, at 3:00 p. m. in Quinn Auditorium, Rindge Technical School.

On motion by Committeeman Reardon, seconded by Committeeman Foley, it was voted to accept the invitation of the Memorial Day Committee of Cambridge Post, American Legion, to participate in the annual Memorial Day exercises to be held at Cambridge Cemetery on May 30.

Superintendent of Schools
(Reports and Recommendations)

The Superintendent reported that in connection with the Seventh War Loan Drive the management of Corcoran's Store in Central Square has extended to the School Department the privilege of displaying a penmanship exhibition by the pupils of the Cambridge Public Schools and suitable prizes will be awarded the winners of this contest.

The Superintendent recommended the adoption of the following Text Books, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by the Macmillan Co.

Gates-Bartlett: On Our Way, Reading Readiness Book.

Gates-Huber-Peardon-Salisbury:

Come and Ride, Pre-Primer.

This Is Fun, Supplementary Pre-Primer.

Tags and Twinkle, Primer.

Good Times On Our Street, First Reader.

Friends and Workers, Second Reader.

On Longer Trails, Third Reader.

Published by Houghton Mifflin Co.

Johnny Tremain, by Esther Forbes, Grade 8.

The Superintendent reported that Mary M. Long, Assistant in the Music Department, was married on March 10, 1945 to Eugene M. Fitzgerald. Mrs. Fitzgerald's name will appear on our records as Mary M. Fitzgerald.

On recommendation of the Superintendent it was voted that Mary T. Shea, matron in the Cambridge School Department for seventeen years and a beneficiary under the Retirement Act, whose services will terminate on June 16, 1945, be continued in employment as a matron in the School Department for the duration of the war in accordance with Chapter 16 of the Acts of the Special Session of 1942, subject to the approval of the Commissioner of Civil Service.

The Superintendent presented an invitation from the Cambridge Junior Red Cross to attend a meeting in the Longfellow School Auditorium on May 16, 1945 at 2:45 p. m. It was voted to accept the invitation.

The Superintendent presented a communication from E. B. Badger & Sons Co. requesting approval for a course in dressmaking to be given to a group of employees of the E. B. Badger & Sons Company; the Badger Company to provide quarters and the School Department to furnish the services of a teacher. The Superintendent recommended that this request be granted and the class in dressmaking established. It was voted to adopt the Superintendent's recommendation.

On recommendation of the Superintendent it was voted to lay on the table bids received and opened April 30 for supplying paper, pencils and other school supplies.

On recommendation of the Superintendent it was voted that the Red Cross be granted permission to send notices to all public schools describing a plan to enlist the aid of teachers to drive their own cars for the Red Cross Motor Corps during the summer.

For the information of the committee the Superintendent presented a pamphlet just published by his office giving a complete outline of all courses available in both high schools and the Boys' Vocational School which are distributed to all 8th grade grammar school pupils. Also a pamphlet which is distributed to parents of children of kindergarten age setting forth complete information for enrollment.

Unfinished Business

Tabled Matters:

It was voted to take from the table the list of Graduations. Committeeman Wood moved that Committeewoman Mrs. Conant be assigned to represent the School Committee at the Rindge Technical School Graduation. On the following roll-call Committeeman Wood's motion failed of adoption: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Nay'; Mayor Corcoran 'Absent.'

Members were then assigned to attend the various Graduations as follows:

High and Latin	June 5	(Tuesday) 8:00 p. m., Miss Kelleher
Rindge Technical	June 6	(Wednesday) 8:00 p. m., Mr. Reardon Mrs. Conant
Fletcher	June 7	(Thursday) 9:30 a. m., Dr. Gummere
Longfellow	June 7	(Thursday) 11:00 a. m., Miss Kelleher
Peabody	June 7	(Thursday) 2:00 p. m., Mrs. Conant
Wellington	June 8	(Friday) 9:30 a. m., Dr. Gummere
Agassiz	June 8	(Friday) 11:00 a. m., Dr. Gummere
Kelley	June 11	(Monday) 9:30 a. m., Miss Kelleher
Ellis	June 11	(Monday) 11:00 a. m., Mr. Foley
Webster	June 12	(Tuesday) 9:30 a. m., Mr. Wood
Thorndike	June 12	(Tuesday) 11:00 a. m., Mr. Wood
Russell	June 13	(Wednesday) 9:30 a. m., Mr. Reardon
Haggerty	June 13	(Wednesday) 11:00 a. m., Mr. Reardon
Roberts	June 14	(Thursday) 9:30 a. m., Miss Kelleher
Morse	June 14	(Thursday) 11:00 a. m., Mr. Reardon
Boys' Vocational and Girls' Vocational (at Rindge Technical	June 14	(Thursday) 8:00 p. m., Miss Kelleher
Putnam	June 15	(Friday) 9:30 a. m., Mr. Wood
Houghton	June 15	(Friday) 11:00 a. m., Mrs. Conant

Awaiting Report

Conforming to the motion that he report relative to providing suitable accommodations for the nurse assigned to examine applicants for working certificates, the Superintendent advised that arrangements have been made to have applicants for working certificates examined in the Report Center at ARP Headquarters.

Conforming to the motion that he report on the recommendation of P. J. Moynihan, C. P. A. "that all schools report at least once a year to the Superintendent on the funds in their possession at any time during the year," the Superintendent reported that he has notified all Masters and Principals to report the status of all funds in their possession to the Superintendent's office on June 1 of each school year.

New Business

Committeeman Foley moved that, in view of the fact that the war in Europe is nearing a close, when an official announcement has been made, the Superintendent be instructed to have appropriate exercises in all schools, and further, that he be empowered to suspend school sessions and excuse all personnel from duty for the remainder of the day. Committeeman Dr. Gummere moved to amend the motion by instructing the Superintendent to have appropriate exercises in all schools. On the following roll-call it was voted to adopt the amendment: Committeemen Mrs. Conant, Dr. Gummere, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher voting 'Yea'; Mayor Corcoran 'Absent.' It was then voted on the following roll-call to adopt as amended the motion "that in view of the fact that the war in Europe is nearing a close, when an official announcement has been made, the Superintendent be instructed to have appropriate exercises in all schools, and further, that he be empowered to suspend school sessions and excuse all personnel from duty for the remainder of the day': Committeemen Mr. Foley, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher voting 'Yea'; Committeemen Mrs. Conant and Dr. Gummere voting 'Nay'; Mayor Corcoran 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeeman Foley it was voted that members of the senior classes of both high schools who possess sufficient credits to insure their graduation shall be permitted to terminate their studies on May 10, 1945 with the approval of the Superintendent of Schools and the Headmaster of the school, for the purpose of accepting positions in business which may be offered them.

On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant that an inventory be taken of all lunch room materials such as was taken when the concession to operate these lunchrooms was given James P. Hoar, said inventory to be taken by the Business Agent or by the Assistant Business Agent after school hours and before the contract for the operation of these lunchrooms is renewed: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher voting 'Yea'; Mayor Corcoran 'Absent.'

Committeewoman Mrs. Conant moved that the Board of Health be requested to notify the School Committee when applications are made for the keeping of animals or poultry on property abutting school property. A motion by Committeeman Foley that this motion be laid on the table was lost on the following roll-call: Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Yea;' Committeemen Mrs. Conant, Mr. Wood and Dr. Gummere voting 'Nay;' Mayor Corcoran 'absent.' The main motion then failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere, and Mr. Wood voting 'Yea;' Committeemen Mr. Foley, Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Nay;' Mayor Corcoran 'Absent.'

It was voted to convene in executive session.

Members of Local 776, Cambridge School Department Employees, A. F. of L. appeared before the committee and discussed the matter of establishing a seniority plan for building custodians.

Committeeman Wood in the chair.

It was voted that a committee be appointed to draw up a suitable motion for the establishment of a seniority plan. The chairman appointed Committeeman Mr. Reardon, Mr. Foley and Mrs. Conant.

Vice-Chairman Miss Kelleher in the chair.

It was voted to reconvene in regular session.

A motion by Committeeman Wood to ratify and affirm the votes taken in executive session failed of adoption on the following roll-call: Committeemen Wood and Vice-Chairman Miss Kelleher voting 'Yea'; Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere and Mr. Reardon voting 'Nay.'

Committeeman Mr. Foley moved that the rules of the School Committee be amended as follows:

1) Whenever a vacancy occurs in the junior custodian positions, notice thereof shall be mailed to each junior custodian not less than ten days in advance of the date upon which the vacancy will be filled. When notices are sent out a closing date for receipt of application will be incorporated in the notices.

2) Whenever there is more than one vacancy such fact shall be made clear in the notice.

3) All persons regularly in the employe of the School Committee, and who are, by reason of such employment, eligible for the vacancies of which notice has been posted, may make application in writing to the Chief Custodian for the vacant position.

4) In all such cases, the vacancies so posted shall be filled by the person or persons with the longest term of service, as determined by records in the School Department.

Committeeman Wood in the chair.

A motion by Vice-Chairman Miss Kelleher to amend the foregoing proposed amendment to the rules by adding "No changes are to be made in the present assignment of junior building custodians," was negatived on the following roll-call: Committeemen Mr. Wood and Vice-Chairman Miss Kelleher voting 'Yea;' Committeemen Mrs.

Conant, Mr. Foley, Dr. Gummere and Mr. Reardon voting 'Nay'; Mayor Corcoran 'absent.' On the following roll-call it was voted not to adopt an amendment by Committeewoman Mrs. Conant "that the foregoing proposed amendment to the rules be effective as of October 1944": Committeemen Mrs. Conant, Dr. Gummere and Vice-Chairman Miss Kelleher voting "Yea;" Committemen Mr. Foley, Mr. Reardon and Mr. Wood voting 'Nay'; Mayor Corcoran 'absent.' No action was taken on a proposed amendment by Committeeman Reardon "that the foregoing proposed amendment to the rules be effective as of October 1943." On motion by Committeeman Foley it was then voted that the proposed amendment to the rules relative to a seniority plan for building custodians be laid on the table.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, May 21, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

Having complied with the provisions of Sec. 10, Chap. IV of the rules of the School Committee, Committeeman Mr. Foley moved reconsideration of the following motion adopted at the meeting of the School Committee held on May 7, 1945:

"It was voted to refer to the coordinating committee of the Cambridge Teachers' Club for study and report a communication from the Cambridge Y. W. C. A. requesting the School Committee to reconsider an amendment to the rules adopted by the School Committee placing veteran candidates at the top of the lists for positions and promotions."

On the following roll-call the motion for reconsideration prevailed: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea;' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' It was then voted on the following roll-call to adopt a motion by Committeeman Foley to place the communication from the Cambridge Y. W. C. A. on file: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

Vice-Chairman Miss Kelleher moved that the minutes of the meeting of May 7, 1945 be amended by deleting a communication received from Mrs. C. D. Morgan, Mrs. J. D. Proctor and Mrs. C. M. Sears denying authorship of a communication purported to have been written by them and read at a previous meeting of the School Committee, said letter of denial having been made part of a motion introduced by Committeeman Wood at a meeting of the School Committee held on May 7, 1945. On motion by Committeewoman Mrs. Conant it was voted to amend the motion by adding "that reference to a communication purported to have been written by the aforementioned citizens as appearing in the minutes of the meeting of April 16, 1945, be expunged." On the following roll-call it was voted to adopt the motion as amended: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committeeman Reardon moved to rescind the motion adopted at the meeting of May 7, 1945—

"That an inventory be taken of all lunch room materials such as was taken when the concession to operate these lunchrooms was given James P. Hoar, said inventory to be taken by the Business Agent or by the Assistant Business Agent after school hours and before the contract for the operation of the lunchrooms is renewed."

On a motion to suspend the rules for the purpose of taking action on the motion to rescind the following roll-call resulted: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' The chairman ruled that the motion for suspension of rules had carried. It was then voted on the following roll-call to rescind the motion adopted at the meeting of May 7, 1945 and set forth above: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Vice-Chairman Miss Kelleher it was then voted on the following roll-call to approve the minutes of the meeting of May 7, 1945 as amended: Committeemen Mrs. Conant, Mr.

Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committeemen Dr. Gummere moved that the Board of Election Commissioners be permitted to use the Longfellow School Auditorium as a central counting place from November 1, 1945 to November 15, 1945; and, further, that they be permitted to install a new electric outlet at the Agassiz School, all expenses to be borne by the Board of Election Commissioners. Committeewoman Mrs. Conant moved to amend by adding "on the condition that the floor of the Longfellow School Auditorium be left in equally as good a condition as when occupied."

It was voted to adopt Committeewoman Mrs. Conant's amendment: It was then voted on the following roll-call to adopt Committeeman Dr. Gummere's motion as amended by Committeewoman Mrs. Conant: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

A communication was received from the Boston Herald requesting the School Committee to give its sanction for the Cambridge high schools to participate in the Boston Herald Spelling Bee in the Spring of 1946. It was voted to endorse the Spelling Bee and refer the request to the School Committee for 1946-1947 inasmuch as the term of office of the present school committee will expire on December 31 of this year and it was agreed that it would be illegal to legislate for an incoming School Committee.

On motion by Committeeman Dr. Gummere it was voted to accept an invitation from the Community Relations Committee to hear Mr. George W. Culberson, Principal of the A. Leo Weil School, Pittsburg, Pennsylvania at a meeting of the Community Relations Committee to be held at Phillips Brooks House, May 28, 1945 at 8:00 p. m.

It was voted that the Cambridge Fire Department be permitted to use Edward W. Quinn Auditorium, Rindge Technical School, on Monday, May 28 at 8:00 p. m. for the purpose of conducting graduation exercises of the City Fire College.

On motion by Committeeman Reardon it was voted on the following roll-call to approve a recommendation by the Secretary that the Business Department be asked to obtain bids for printing the minutes of the School Committee meetings. Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Superintendent of Schools
(Reports and Recommendations)

The Superintendent presented a communication from the Seventh War Loan Headquarters in Cambridge advising that on June 15 they would like to have several celebrities address the students at the High and Latin and Rindge Technical Schools. The Superintendent recommended that permission be granted. Vice-Chairman Miss Kelleher moved that the Superintendent's recommendation be adopted and Mayor Corcoran moved to amend by adding "That not more than one-half hour be allowed for this program in each school." It was voted to adopt the motion as amended.

On recommendation of the Superintendent it was voted on the following roll-call that Ethel E. Sullivan, teacher at the Ellis School, be granted leave of absence without stipend from May 1, 1945 to September 1, 1945 because of illness: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same will not prevail, failed of adoption.

The Superintendent recommended the adoption of the following text books, this recommendation to lay on the "Calendar" in accordance with the rules:

Published by Globe Book Company

French in Action.
Tale of Two Cities
David Copperfield
L'Auberge De L'Ange Gardien.
French Word and Idion Book.
Ivanhoe.
Mathematics At Your Service—9th Year.
Better Reading.
Vocational Hygiene and Safety.

Published by Hobbs Merrill Co.

Life and Health, by Dr. Charles C. Wilson and others.

The Superintendent reported that he had consulted the headmasters of the High and Latin School and Rindge Technical School relative to the operation of the lunch rooms and both Mr. Downey and Mr. Wood have submitted communications requesting that, because of the excellent manner in which these lunchrooms have been conducted, the present concessionaire, Mr. James P. Hoar, be re-engaged for the coming school year. The Superintendent, therefore, recommended that the contract with James P. Hoar for the operation of the lunch rooms in the High and Latin and Rindge Technical Schools be renewed for one year from September 1, 1945 to the close of school 1946. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoron voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Reports of Committtees

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

May 21, 1945

The Committee on Buildings and Grounds submits to the School Committee the following communication from the Head Custodian:

"The custodian of the High and Latin School has reported that rain has penetrated the brick wall on the northeast side of the new building and has leaked through to the interior plaster.

"After looking over this condition, I have recommended that this wall be waterproofed by a firm skilled in this work.

"The question as to liability, if any, on the part of the contractor who did the original work, should in my opinion be referred to the City Solicitor.

WM. J. FITZGERALD
Head Custodian

The Committee on Buildings and Grounds therefore recommends that inasmuch as the new high school building was constructed under the authority of the Cambridge City Council, the City Manager be asked to consult the departments involved to determine the cause of the wall leaks mentioned in the above letter and advise the School Committee as to whether the contractor or his bondsman can be held responsible for the repairing of these leaks.

CORA BUTLER CONANT
Chairman
RICHARD M. GUMMERE

Vice-Chairman Miss Kelleher in the chair.

Committeewoman Mrs. Conant moved adoption of the foregoing report. Mayor Corcoran moved to amend by striking out the words "City Manager" and inserting in place thereof the words "City Solicitor." It was voted to adopt the amendment. It was then voted, on he following roll-call, to adopt the report of the Committee on Buildings and Grounds as amended: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Unfinished Business

Calendar:

On motion by Committeeman Wood it was voted that the Text Books recommended by the Superintendent at the meeting of May 7, 1945 be adopted.

Mayor Corcoran in the chair.

Tabled Matters:

On motion by Vice-Chairman Miss Kelleher it was voted to take from the table the following proposed amendment to the rules:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to adopt the foregoing amendment to the rules: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeeman Reardon it was voted to take from the table the proposed amendment to the rules relating to a seniority plan for junior buildings custodians. It was voted on motion by Committeewoman Mrs. Conant to refer same to executive session.

On motion by Vice-Chairman Miss Kelleher it was voted to take from the table the bids for supplying paper, pencils and other school supplies. It was then voted on the following roll-call to award contracts as set forth below: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsder this vote, hoping same would not prevail, failed of adoption.

Recommended awards for:

Paper, Paper Pads, Pencils, Notebooks, etc. Proposals opened April 30, 1945 at 3:00 P. M. (EWT).

May 21, 1945

Item No.	Firm	Quantity	Unit Price	Total
1	J. L. Hammett Co.	2500 reams	$ .347	$867.50
2	J. L. Hammett Co.	500 reams	.1775	88.75
3	J. L. Hammett Co.	300 reams	.15125	45.38
4	J. L. Hammett Co.	500 reams	.14125	70.63
5	J. L. Hammett Co.	1500 reams	.2714	407.10
6	J. L. Hammett Co.	1200 reams	.18	216.00
7	J. L. Hammett Co.	1500 reams	.18	270.00
8	Gledhill Brothers	750 reams	.39	292.50
9	Gledhill Brothers	100 reams	.78	78.00
10	Edward E. Babb & Co.	200 reams	.78	156.00
11	Edward E. Babb & Co.	60 reams	1.56	93.60
12	J. L. ammett Co.	300 doz.	.25	75.00
13	J. L. Hammett Co.	300 doz.	.29	87.00
14	J. L. Hammett Co.	200 doz.	.47	94.00
15	J. L. Hammett Co.	200 doz.	.35	70.00
16	J. L. Hammett Co.	30 M	58.00	1740.00
17	Edward E. Babb & Co.	1200 reams	.21	252.00
18	Henry S. Wolkins Co.	20 M	1.64	32.80
19	Henry S. Wolkins Co.	10 M	2.85	28.50
20	J. L. Hammett Co.	2 reams	13.20	26.40
21	J. L. Hammett Co.	4 reams	19.50	78.00
22	J. L. Hammett Co.	2 reams	14.40	28.80

23	Edward E. Babb & Co.	50 M	3.27	163.50
24	J. L. Hammett Co.	250 pkgs.	lot	55.84
25	J. L. Hammett Co.	245 pkgs.	lot	109.48
26	Edward E. Babb & Co.	50 reams	.96	48.00
27	J. L. Hammett Co.	1200 reams	.3925	471.00
28	J. L. Hammett Co.	600 reams	.50	300.00
29	Gledhill Brothers	100 reams	.405	40.50
30	Edward E. Babb & Co.	200 pkgs.	.296	59.20
31	Gledhill Brothers	100 reams	.39	39.00
32	J. L. Hammett Co.	25 gross	2.16	54.00
33	J. L. Hammett Co.	25 gross	3.60	90.00
34	Gledhill Brothers	50 gross	2.40	120.00
35	J. L. Hammett Co.	35 doz.	.66	23.10
36	J. L. Hammett Co.	120 doz.	.588	70.56
37	J. L. Hammett Co.	30 pkgs.	1.15	34.50
38	J. L. Hammett Co.	20 pkgs.	1.15	23.00
39	J. L. Hammett Co.	100 doz.	1.50	150.00
40	Gledhill Brothers	6 doz.	7.20	43.20
41	Henry S. Wolkins Co.	10 M	.90	9.00
42	Gledhill Brothers	20 M	.59	11.80
43	J. L. Hammett Co.	36 qts.	.55	19.80
44	J. L. Hammett Co.	200 doz.	.80	160.00

Conforming to the motion that Committeewoman Mrs. Conant be appointed a committee of one to confer with the Business Agent relative to the discrepancy in the balance of the Georgia Hardy Fund as reported by P. J. Moynihan, C. P. A., Committeewoman Mrs. Conant presented the following report and it was voted that same be accepted:

Mrs. Cora Butler Conant
School Committee Member
Cambridge, Mass.

My dear Mrs. Conant:

I have checked the balance of the Georgia Hardy Fund and find the amount as of January 1, 1945 is $36.04.

The City Treasurer will send me a notice when he receives the dividends from the share of Telephone stock every three months.

Very truly yours,

CONSTANTINE J. CHURCH
Business Agent

New Business

Vice-Chairman Miss Kelleher in the chair.

On motion by Mayor Corcoran it was voted that permission be granted for the use of the Leslie L. Cleveland Auditorium in the High and Latin School for the purpose of holding a public reception to Lieut. Commander Joseph T. O'Callaghan of the Aircraft Carrier "Franklin" on Saturday evening, May 26. A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Mayor Corcoran in the chair.

It was voted to convene in executive session.

It was voted that School Department bills in the amount of $6,949.04 itemized and appended to a communication from the City Treasurer dated May 18, 1945 on file in the School Committee office, be abated as uncollectable due to the statue of limitations: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Mr. Wood voting 'Nay.'

It was voted that all janitors and custodians shall be excused from reporting for duty on Saturday mornings from the first Saturday after the close of schools in June through and including

September 1, 1945; except that one janitor or custodian shall be assigned in rotation to the Business Office which is the only division of the Department remaining open on Saturday mornings.

Committeeman Foley advised the committee that Edward A. Hurley, a former substitute teacher in the Rindge Technical School, has acquired 845 hours of teaching experience. Because of his induction into the United States Army he was prevented from accumulating the necessary 1200 hours of experience, and further, his assignment in the United States Army has been that of an instructor. It was then voted on the following roll-call that the rules governing the examination and certification of teachers be suspended for the purpose of allowing Edward A. Hurley to count as teaching experience time spent in the United States Army as an instructor and that he be permitted to take the forthcoming examination for a permanent teaching position in the Cambridge Public Schools: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted that a vote of thanks be extended to J. H. Corcoran & Company, Inc., for the splendid way in which this store has acted in giving so much window space for the samples of the Cambridge School pupils' handwriting: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, and Mr. Wood voting 'Yea'; Mayor Corcoran absent.

Mayor Corcoran presented the following proposed amendment to the rules which lays on the table:

CHAPTER VIII—SEC. 4. Leaving The Building: Headmasters, Masters, Principals and Teachers shall not leave their buildings during school hours without the consent of the Superintendent of Schools. When such consent is granted, headmasters, masters, principals and teachers shall report to the Superintendent's office as the time they leave and also at the time they return. When the headmaster, master or principal leaves the school, the senior assistant headmaster, submaster, master's assistant or the senior teacher shall be notified and left in charge. The Superintendent of Schools shall be required to keep a record of all such absences. In the one session schools (Rindge Technical School, High and Latin School, Boys' Vocational School, Girls' Vocational School and the Russell School) permission to leave the building for luncheon shall be granted only in exceptional cases by the Superintendent of Schools. When such permission is granted it shall be for a definite period. Any change in the lunch period shall be approved by the Superintendent."

The chairman stated that the question now came on the proposed amendment to the rules relating to a plan of seniority for junior building custodians, as presented at the meeting of May 7, 1945. It was voted to further amend this proposed amendment to the rules by adding the following fifth section "(5) It is understood that this amendment to the rules shall not interfere in any way with the placement of apprentices under the Chief Custodian." It was then voted on the following roll-call to adopt the proposed amendment to the rules relating to seniority for junior building custodians as presented at the meeting of May 7, 1945 and further amended at this meeting and set forth in its entirety below: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption:

1) Whenever a vacancy occurs in the junior custodian positions, notice thereof shall be mailed to each junior custodian not less than ten days in advance of the date upon which the vacancy will be filled. When notices are sent out a closing date for receipt of applications will be incorporated in the notices.

2) Whenever there is more than one vacancy such fact shall be made clear in the notice.

3) All persons regularly in the employe of the School Committee, and who are, by reason of such employment, eligible for the vacancies of which notice has been posted, may make application in writing to the Chief Custodian for the vacant positions.

4) In all such cases the vacancies so posted shall be filled by the person or persons with the longest term of service, as determined by records in the School Department.

5) It is understood that the above amendment shall not interfere in any way with the placement of apprentices under the Chief Custodian.

It was voted to reconvene in regular session.

On the following roll-call it was voted to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, June 18, 1945

Regular Meeting:

Present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting of May 21, 1945 be approved as printed.

On motion by Committeeman Wood it was voted to make part of the records the following communications from married women teachers who have been notified that their services will terminate on June 22, 1945 in accordance with the rules:

School Committee
Cambridge, Mass.
To the Honorable Members of
the School Committee of
Cambridge:

Under date of May 22 I received a letter from Mr. Edward J. O'Connell, Secretary of the School Committee, notifying me that my services as a teacher in the Cambridge School Department would terminate on June 22, 1945 because of a rule adopted by the School Committee on May 21 reading as follows:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

I am advised by the office of the Massachusetts Teachers Federation that this notice of May 22 does not constitute a legal dismissal of a teacher who is on tenure and I intend to insist that the provisions of the tenure law be followed as set forth in Sections 41 and 42 of Chapter 71 of the General Laws, including a hearing before the School Committee at which I can be represented by counsel. Until such time as the School Committee of Cambridge follows the steps required for a legal dismissal, I respectfully insist that I shall continue to be a member of the teaching staff.

Respectfully yours,

JULIENNE E. O'KEEFE

School Committee
Cambridge, Mass.
To the Honorable Members of
the School Committee of
Cambridge:

Under date of May 22 I received a letter from Mr. Edward J. O'Connell, Secretary of the School Committee, notifying me that my services as a teacher in the Cambridge School Department would terminate on June 22, 1945 because of a rule adopted by the School Committee on May 21, 1945 reading as follows:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

I am advised by the office of the Massachusetts Teachers Federation that this notice of May 22 does not constitute a legal dismissal of a teacher who is on tenure and I intend to insist that the provisions of the tenure law be followed as set forth in Sections 41 and 42 of Chapter 71 of the General Laws, including a hearing before the School Committee at which I can be represented by counsel. Until such time as the School Committee of Cambridge follows the steps required for a legal dismissal, I respectfully insist that I shall continue to be a member of the teaching staff.

Respectfully yours,

SUZANNE R. GREEN

School Committee
1700 Cambridge Street
Cambridge, Mass.

To the Honorable Members of
the School Committee of
Cambridge:

Under date of May 18, 1945 I received a letter from Mr. Edward J. O'Connell, Secretary of the School Committee, notifying me that my services as a teacher in the Cambridge School Department would terminate on June 22, 1945 because of a rule adopted by the School Committee on October 2, 1944 reading as follows:

"The services of married women teachers who have been married since April 21, 1942 shall terminate sixty days after the dates of the discharges from or of the placing of their husband's names on the inactive list of the United States Armed Forces, provided that their husbands are physically able to resume full-time employment."
and further amended by adding:

"The services of teachers affected by the foregoing amendment to the rules may, at their own request be extended through the school term, June 1945.'

I am advised by the office of the Massachusetts Teachers Federation that this notice of May18 does not constitute a legal dismissal of a teacher who is on tenure, and I intend to insist that the provisions of the tenure law be followed as set forth in Section 41 and 42 of Chapter 71 of the General Laws, including a hearing before the School Committee at which I can be represented by counsel. Until such time as the School Committee of Cambridge follows the steps required for a legal dismissal, I respectfully insist that I shall continue to be a member of the teaching staff.

Respectfully yours,

DISBORAH S. KANDLER

A communication was received from Cambridge School Department Employees, Local 776, A. F. of L. asking the committee to define the meaning of "apprentices" as appearing in the rule establishing a seniority plan for junior building custodians.

Vice-Chairman Miss Kelleher in the chair.

On motion by Mayor Corcoran it was voted to refer the communication from the School Department Employees to executive session.

Mayor Corcoran in the chair.

On motion by Vice-Chairman Miss Kelleher it was voted to place on file a communication from the City Council extending congratulations to the championship high school athletic teams.

On motion by Vice-Chairman Miss Kelleher it was voted to place on file a communication from the City Council advising that a sub-committee had been appointed to meet with the Athletic Committee of the School Committee for the purpose of paying tribute to championship high school athletic teams.

On motion by Vice-Chairman Miss Kelleher it was voted to place on file a communication from the City Council requesting the School Committee to consider the advisability of starting a refresher course in high schools for returning veterans. The Superintendent reported that plans have already been completed to take care of all such cases.

Superintendent of Schools (Reports and Recommendations)

The Superintendent presented a communication from the Cambridge Committee of Russian War Relief requesting the School Department to conduct a campaign for the collection of needed food supplies for the Russian school children. Committeeman Dr. Gummere moved that the request be granted.

Vice-Chairman Miss Kelleher in the chair.

Mayor Corcoran offered a substitute motion that the request of the Committee of Russian War Relief be referred to the Superintendent for study and report at the next meeting of the Committee. It was voted to adopt Mayor Corcoran's substitute motion.

Mayor Corcoran in the chair.

For the information of the committee the Superintendent reported that he is in receipt of a telegram from the Federal Works Agency advising that the allotment for Child Day Care Classes (Project Mass. 19-M-8) has been approved for period May 1, 1943 through September 30, 1945 instead of December 31, 1945.

The Superintendent regretfully renounced the death on June 13, 1945 of Edward F. Walsh, Supervisor of Attendance. Mr. Walsh was appointed Supervisor of Attendance on October 1, 1912. On motion by Committeeman Wood it was voted that the School Committee's sincere sympathy be extended to Mrs. Walsh and the other members of the family.

The Superintendent reretfully reported the death, on June 1, 1945, of Francis J. O'Hara, Master of the Thorndike School. Mr. O'Hara was appointed a teacher in the Kelley School in September, 1912, Sub-Master of the Kelley School in September, 1915, and Master of the Thorndike School in January, 1920. On motion by Vice-Chairman Miss Kelleher it was voted that the School Committee's sincere sympathy be extended to Mrs. O'Hara and the other members of the family.

The Superintendent advised that bids for the printing of the minutes of the School Committee meetings will be opened on June 19 and inasmuch as there will not be another regular meeting until September he recommended that the Assistant Business Agent be granted authority to award the contract to the lowest responsible bidder. Vice-Chairman Miss Kelleher moved adoption of the Superintendent's recommendation. Committeewoman Mrs. Conant moved to amend the recommendation by adding "if there is only one bid received and it comes from the same concern which has been doing the printing for the past year that the bid be called invalid." On the following roll-call Committeewoman Mrs. Conant's amendment was negatived: Committeemen Mrs. Conant and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.' On the following roll-call it was then voted on motion by Vice-Chairman Miss Kelleher to approve the Superintendent's recommendation that the Assistant Business Agent be granted authority to award the contract to the lowest responsible bidder: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent reported the resignation of Ethel E. Sullivan, teacher at the Ellis School, effective June 3, 1945 who is to be married; and also the retirement of Clintina E. Curtis, Master's Assistant at the Haggerty School, effetcive July 1, 1945 and the retirement of Katherine L. Dolan, teacher at the Ellis School, effective August 25, 1945. On motion by Committeeman Foley it was voted that the resignation be accepted and the committee express to the two retiring teachers their appreciation for their long years of faithful and devoted service.

The Superintendent recommended that John J. Sullivan, being first on the eligible list for elementary master, be appointed Master of the Thorndike School, at a salary of $3800.00 per year, effective September 1, 1945 (to fill the position left vacant by the death of Mr. Francis J. O'Hara). On the following roll-call it was voted on motion by Committeeman Foley to suspend the rules for the purpose of taking action on the Superintendent's recommendation at this meeting: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Wood voting 'Nay.' On the following roll-call it was then voted, on motion by Vice-Chairman Miss Kelleher, to adopt the Superintendent's recommendation that John J. Sullivan, be appointed Master of the Thorndike School at a salary of $3800.00 per year, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss

Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent presented a list of teachers recommended for Tenure. On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to suspend the rules for the purpose of taking action on these recommendations at this meeting: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

On the following roll-call it was voted that Esther M. McDonald, teacher in the High and Latin School, having completed successfully three years' service in the Cambridge Public Schools be placed on tenure from September 1, 1945 in accordance with the rules of the School Committee: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant 'not voting.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

GAL—3 ....MEETING JUNE 18

On the following roll-call it was voted that William J. Coughlan, teacher in the Rindge Technical School, having completed successfully three years' service in the Cambridge Public Schools be placed on tenure from September 1, 1945 in accordance with the rules of the School Committee: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant 'not voting.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted that Louis F. Ferrari, teacher in the Rindge Technical School, having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1945 in accordance with the rules of the School Committee: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to approve the Superintendent's recommendation that William J. Joyce, teacher in the Rindge Technical School having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1945 in accordance with the rules of the School Committee: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant 'not voting.' A motion to reconsider this vote hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to approve the Superintendent's recommendation that Gertrude J. Trant, sewing teacher in the elementary schools, having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1945 in accordance with the rules of the School Committee: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Dr. Gummere 'not voting.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended that the teachers listed below be re-elected for one year from September 1, 1945 in accordance with the rules of the School Committee. On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to suspend the rules for the purpose of taking action on this recommendation at this meeting: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' It was then voted on the following roll-call to adopt the Superintendent's recommendation relative to re-election of teachers: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant 'not voting.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption:

Rindge Technical
  Leo J. Jennings
High and Latin
  Mary A. King
  Mary E. Schuler
Fletcher
  Catherine M. Flynn
Longfellow
  Katherine F. Stacey
Houghton
  Caroline Foster
  Regina M. Poremba
  Cynthia Ryce
Russell
  Kathleen J. Buckley
Sleeper
  Mary E. Bannon—K
  Evelyn E. Rynno

The Superintendent recommended that Julienne E. O'Keefe be dismissed as a teacher in the Cambridge School Department because she comes within the following rule adopted by the School Committee at a meeting on May 21, 1945:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to adopt the Superintendent's recommendation that Julienne E. O'Keefe be dismissed as a teacher in the Cambridge School Department: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended that Suzanne R. Green be dismissed as a teacher in the Cambridge School Department because she comes within the following rule adopted by the School Committee at a meeting held on May 21, 1945:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945 shall terminate on June 22, 1945."

On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to adopt the Superintendent's recommendation that Suzanne R. Green be dismissed as a teacher in the Cambridge School Department: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended that Deborah Kandler be dismissed as a teacher in the Cambridge School Department because she comes within the following rule adopted by the School Committee at a meeting held on May 21, 1945:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to adopt the Superintendent's recommendation that Deborah Kandler be dismissed as a teacher in the Cambridge School Department: Committeeman Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended that Mildred S. Conlon be dismissed as a teacher in the Cambridge School Department because she comes within the following rule adopted by the School Committee at a meeting held on May 21, 1945:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call to adopt the Superintendent's recommendation that Mildred S. Conlon be dismissed as a teacher in the Cambridge School Department: Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mr. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended the adoption of the following Text Books for use in the Cambridge Public Schools, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by Macmillian Company

Science In Our Modern World Series; by Watkins & Perry. Understanding Science, Grade 7. Science for Daily Use, Grade 8.

Mathematics in Aviation by Osteyee. Journeys into Story Land, Grade 4, by Theisen & Bond.

Story Friends on Parade, Grade 5, by Theisen & Bond.

Published by Follett Pub'l Company

Friends Near and Far, Grade 4.

Published by Henry Holt & Co.

Story of Nations (1945 Edition) Rogers, Adams & Brown.

Reports of Committees

Buildings and Grounds:

It was voted to refer to executive session a report submitted by the Committee on Buildings and Grounds.

Athletics:

The Committee on Athletics recommended the appointment of the following athletics officials:

Leander A. MacDonald, Director of High School Athletics, $700 for season.

Henry C. Lynch, Faculty Manager, Rindge Tech., $500 for season.

Wm. M. Fraser, Faculty Manager, High and Latin, $500 for season.

On the following roll-call it was voted to adopt the foregoing recommendation of the Committee on Athletics: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Committee on Athletics recommended that the Cambridge School Committee extend sincere congratulations to the coaches and members of the championship Track and Baseball teams at Cambridge High and Latin School and Rindge Technical School; and in recognition of the splendid performance of these championship teams, and the honor they have brought to their school and city, that sweaters be awarded the champions. On the following roll-call it was voted to adopt the recommendation of the Committee on Athletics: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Committee on Athletics recommended the adoption of the following plan for a Cambridge Athletic Booster Club and it was voted on motion by Committeeman Reardon to approve the recommendation:

I wish to submit to the committee suggestions that I have drawn up regarding a Cambridge Athletic Booster Club:

Such an organization would be formed for the purpose of promoting and supporting the various athletic teams in the Cambridge High and Latin School and the Rindge Technical School.

The objective of such an organization may be obtained through a competitive athletic program based upon some of the following factors:

1. A comprehensive athletic program for all of the schools in the city.

. An extensive playground program in the city.

3. Adequate facilities and good personal equipment.

4. Efficient supervision and coaching.

5. Community participation through civic clubs, etc.

6. Community support.

A comprehensive athletic program in all the schools in the city would aid in the development of the various high school athletic teams.

An extensive playground program in the city through league competition by school children after school hours and during school vacations would aid in the development of the high school teams.

Adequate facilities and good personal equipment increases the safety factor and also reduces the mental and physical hazards in athletics.

Efficient supervision and coaching constitute the greatest single factor in athletics—without the proper distribution of facilities, equipment and coaching the participants lose interest and morale falls to a low level.

Community participation through civic leagues, etc., create in the citizens an interest in watching the further development of those who have participated in these leagues.

Community support and school spirit go hand in hand. It is indispensable. It must be based upon a number of things, chief among which are, that such a program is beneficial not only to the contestants but to the supporters as well—secondly, a school and civic pride.

The city of Cambridge has many of the above requirements and there is unity among the city athletic departments—but there is a great need for cooperation on the part of the citizens. They should be made aware of the necessity for their taking an active part in this development.

A Boosters' Club can be effective only if a large number of our citizens can be induced to take an active part in the functions of the club. If such a club is formed, it is suggested that all members pay dues, of one dollar a year and that at least three meetings a year be held. The time of these meetings to coinside with the different sports, that is, namely:

1st meeting, October—Football.

2nd meeting, December or January —Basketball, Hockey, Track.

3rd Meeting, April or May—Baseball, Track.

At these meetings members who have discovered any athletic needs could report them. A Board of Directors would in turn bring vital needs to the attention of the proper city authorities.

The Board of Directors should be selected from all parts of Cambridge—probably a board of eleven. One member for each Ward would insure results On this Board the various community leagues should have some representation.

MARGARET M. KELLEHER
Chairman of Athletics

Vice-Chairman Miss Kelleher in the chair.

The Superintendent presented bids for supplying bituminous and anthracite coal to the School Department for the school year September, 1945 through June 1946. On motion by Mayor Corcoran it was voted to refer these bids to executive session.

Mayor Corcoran in the chair.

Unfinished Business

Calendar:

On motion by Vice-Chairman Miss Kelleher it was voted to approve the Text Books recommended by the Superintendent at the meeting of May 21, 1945. Committeewoman Mrs. Conant is recorded as objecting to the adoption of the text book "David Copperfield" published by Globe Book Company.

It was voted to refer to executive session the proposed amendment to Chapter VIII, Section 4.

New Business

It was voted to lay on the table until the next regular or any intervening special meeting a motion by Committeeman Wood that "A course in Salesmanship shall be established as a Commercial Course in the High and Latin School. Such course shall begin at the opening of the school year in September, 1945."

Vice-Chairman Miss Kelleher in the chair.

On motion by Mayor Corcoran it was voted on the following roll-call that "It is the opinion of the School Committee that teachers and employees of the School Department should not hold membership in any inter-racial committee": Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

It was voted to convene in executive session.

It was voted on the following roll-call that the contract for supplying bituminous coal be awarded to the J. P. O'Neill Coal Company, 62 Webster Avenue, Somerville, Mass., at a price of $9.81 per ton: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was then voted that all bids for supplying anthracite coal be rejected and the deposits returned to the bidders and that new bids for anthracite coal be submitted in September.

Mayor Corcoran was granted unanimous consent to withdraw the proposed amendment to Chapter VIII, Section 4 as proposed at the meeting of May 21, 1945. Mayor Corcoran then offered the following proposed amendment to the rules:

Chapter VIII

"Section 4. Leaving the building: Headmasters, Masters, Principals and Teachers shall not leave their building during school hours without the consent of the Superintendent of Schools, and the Superintendent shall keep a record of all such absences, except during lunch hours when the building shall be left in charge of a responsible person. In one-session schools, lunch hour as outlined in this section does not apply."

A motion for suspension of rules for the purpose of taking action on the foregoing proposed amendment to Chapter VIII, Section 4 prevailed, and on motion by Mayor Corcoran, seconded by Committeeman Dr. Gummere, it was voted to adopt the foregoing amendment to Chapter VIII, Section 4.

On the following roll-call it was voted to accept the report of the Committee on Buildings and Grounds as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Committee on Buildings and Grounds

Meeting of June 18, 1945

Present: Mrs. Cora Butler Conant, Chairman; Dr. Richard M. Gummere, Robert J. Reardon.

It was voted to recommend that the contract for installation of new plaster ceilings at the Russell School be awarded to the lowest responsible bidder, Lawrence J. Collins, at a price of $975.00.

It was voted that the contract for the installation of new pine floors in three rooms at the Morse School be awarded to the lowest responsible bidder, Patrick J. Sullivan, at a cost of $846.00.

It was voted that the contract for installation of new boiler tubes at the Willard School and High and Latin School be awarded to the Kendall Boiler and Tank Company at a cost of $460.00 for the Willard School and $725.00 for the High and Latin School.

It was voted that the contract for resurfacing the yard at the Houghton School be awarded to Wm. P. Herlihy at a price of $1.60 per square yard but not to exceed $1,100.00. Mr. Reardon is recorded as voting 'No' on this recommendation.

It was voted that all bids for reconversion from coal burning to oil burning at High and Latin and Webster Schools be rejected and the deposits returned to bidder.

It was voted that the contract for the painting of the exterior of the Lowell School be awarded to Joseph J. Mayne Company, at a price of $1,067.00.

It was voted that the contract for the painting of the exterior of the Wellington School be awarded to John T. Bergin at a price of $1,595.00.

It was voted that the contract for the painting of the interior of the Kelley School be awarded to Joseph J. Mayne Company at a price of $5,623.00.

It was voted that the contract for the painting of the exterior of the Agassiz School be awarded to the Joseph J. Mayne Company at a price of $1,012.00.

It was voted that the contract for the painting of the exterior of the Willard School be awarded to John T. Bergin at a price of $1,265.00.

It was voted to recommend that bids for all other painting jobs be rejected and deposits returned to bidders.

Respectfully submitted,

MRS. CORA BUTLER CONANT
Chairman

It was voted that the services of the Military Substitutes in the High and Latin, Rindge Technical and Boys' Vocational Schools be terminated at the close of the present school year and that the substitutes be returned to their former status in the elementary schools on the opening day of the next school year, September 10.

A motion was offered that plans be made now for establishing a list for the position of Elementary School Master and that examinations be held on the Saturday after Thanksgiving. It was voted to lay this motion on the table until the next regular meeting.

It was voted to reconvene in regular session.

On the following roll-call it was voted, on motion by Committeeman Wood to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.' (Committeeman Mr. Wood is recorded as opposed to the amendment to Chapter VIII,, Sec. 4 as adopted in executive session).

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, Sept. 3, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

It was voted that the minutes of the meeting of June 18, 1945 be approved as printed.

It was voted to receive and place on file a communication from the family of the late Supervisor of Attendance Edward F. Walsh, thanking the committee for their kind expression of sympathy.

A communication was received from Anna R. Crane, teacher at the High and Latin School, requesting that her leave of absence be extended indefinitely without salary. On motion by Committeewoman Mrs. Conant it was voted, on the following roll-call, to extend Miss Crane's leave of absence indefinitely without salary: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

A communication was received from Major Wm. P. Berkeley, teacher on military leave of absence from Rindge Technical School, requesting that his name remain on the examined list for Elementary Master. On motion by Committeewoman Mrs. Conant it was voted that this communication be referred to the motion now on the Table relative to examination for Elementary Master.

Numerous communications were received protesting the action of the School Committee at their meeting of June 18, 1945 in voting an expression of opinion that members of the School Department should not hold membership on any inter-racial committee. Committeeman Wood then moved to rescind the following motion adopted at the regular meeting held on June 18, 1945.

"MOTION: It is the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any inter-racial committee."

The chairman ruled that the motion to rescind is out of order at this time and should be proposed under "New Business." A motion by Committeeman Wood to suspend the rules for the purpose of entertaining the motion at this time, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay'; Committeeman Dr. Gummere 'Absent.' Committeewoman Mrs. Conant moved that the names of the objectors be entered in the minutes of this meeting. A substitute motion by Mayor Corcoran that these communications be placed on file prevailed on the following roll-call: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay'; Committeeman Dr. Gummere absent.

Communications under date of June 30, 1945 were received from Mrs. Julienne E. O'Keefe, Mrs. Deborah S. Kandler, and Mrs. Suzanne R. Green stating that they have been advised by counsel that they have not been legally dismissed as teachers in the Cambridge Public Schools and that it is their intention to report for duty as teachers in the public schools of Cambridge upon the opening of the Fall session in September. Communications dated August 28, 1945 were also received from the aforementioned persons requesting the privilege of a hearing before the School Committee at the regular meeting on September 3 concerning action taken by the Committee on June 18, 1945 discontinuing their services in the Cambridge Public Schools, at which time they desire to be represented by counsel and again advising that they were prepared to continue their services as teacher upon the opening of schools on September 10, 1945. On the following roll-call it was voted to adopt a motion by Committeeman Wood that these three applicants be granted a hearing at this time in accordance with their request:

Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Corcoran voting 'Nay'; Committeeman Dr Gummere 'Absent.' Attorney Wm. J. O'Keefe of the Massachusetts Teachers' Federation appeared for the petitioners and on query informed the committee that at this time he was representing Mrs. Kandler, Mrs. O'Keefe and Mrs. Green and not the Mass. Teachers' Federation. Attorney O'Keefe then presented the case of the petitioners and at the conclusion of the hearing it was voted on the following roll-call, to refer the matter to executive session: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea' Committeeman Dr. Gummere 'Absent.'

Superintendent of Schools (Reports and Recommendations)

The Superintendent recommended the adoption of the following Text Books, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by D. C. Heath Co.

Correlated Dictation and Transcription.
Deuzieme Etafre Basic French Readings.
Cuentos Criollos
Intermediate French Conversation.
Intermediate Spanish Conversation.

Published by H. M. Rowe Company:

Speed and Accuracy Builder—Advanced Typing.

Published by Henry Holt & Co.

Speaking English.

Published by Harcourt Brace & Co.

Promenades Litteraires et Historiques.

The Superintendent regretfully reported the death, on August 9, 1945, of James F. Conlin, Assistant Headmaster in the Rindge Technical School. The Superintendent advised the committee that Mr. Conlin was appointed a teacher at Rindge Technical School on February 1, 1905, elected Master on January 1, 1915 and Assistant Headmaster on June 7, 1926. He was a faithful and efficient teacher who commanded the respect of the pupils and parents as well as his associates in the School Department. On motion by Committeeman Foley it was voted that the School Committee's sincere sympathy be extended to Mr. Conlin's family.

The Superintendent recommended acceptance of the following offer of the United States Government for maintenance and operation of War-Time Child Care Facilities (Project No. Mass. 19-M-8):

Maintenance and Operation Agreement

Project No. Mass. 19-M-8

June 15, 1945

School Department
City of Cambridge
Cambridge, Mass.

Subject to the Maintenance and Operation Terms and Conditions (FWA Form WS-101, dated April 1, 1945), attached hereto and made a part hereof, the United States of America hereby offers to contribute to you for the maintenance and operation of your wartime child care facilities, for the period from May 1, 1943 to September 30, 1945, both inclusive, (called the 'Project') the sum of $97,774, or such lesser sum as the Commissioner of Community Facilities shall determine to be sufficient, with other funds herein required to be made available to you, for the Project.

If in the determination of the said Commissioner the continuation of the operation and maintenance of such facilities after September 30, 1945, is necessary as a war measure and funds are available therefor, the Commissioner may make an additional contribution or successive contributions to you for the operation and maintenance of such facilities for the period, or any part thereof, between October 1, 1945 and June 30, 1946, both inclusive, under the terms and provisions of this agreement and upon prior written notice to you, and your requisitioning of any portion of any such additional contribution shall constitute your acceptance of said contribution and the terms and provisions under which it is made.

Nothing herein shall be construed as vesting in any department or agency of the United States power to exercise any supervision or control over such facilities, nor shall any of the provisions hereof be construed as prescribing or affecting the administration, personal, curriculum, instruction, methods of instruction, or materials for instruction in the maintenance and operation of such facilities.

This agreement shall take effect upon your accepting it in accordance with the applicable legal requirements for the formation of the contract.

This agreement supersedes any and all prior offers and agreements for federal aid, between the parties hereto bearing the above project number, and such prior offers and agreements are hereby revoked: PROVIDED that any acts performed or proceedings taken by either party pursuant to any such offer or agreement, duly accepted by you prior to the acceptance of this Agreement, shall not be impaired or vitiated but on the contrary shall be regarded as being within the purview of this Agreement.

UNITED STATES OF AMERICA
Federal Works Administration
By George H. Fields, Commissioner.

On motion by Committeewoman Mrs. Conant it was voted on the following roll-call to approve the Superintendent's recommendation that the foregoing offer of the United States Government for the maintenance and operation of War-time Child Care Facilities be adopted: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.'

The Superintendent advised that he has received notice from the Federal Works Agency that Federal funds will be withdrawn from War-Time Child Care Facilities (Project No. Mass. 19-M-8) as soon as orderly termination will permit, but not later than September 30. The Superintendent recommended that War-Time Child Fare Facilities (Project No. Mass. 19-M-8) be terminated in Cambridge on September 30, 1945 and on the following roll-call it was voted to approve the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.'

The Superintendent reported the marriage of Elizabeth H. Russell, teacher in the Roberts School, to Francis T. Hill on July 13, 1945. Mrs. Hill's name will appear on our records as Elizabeth H. Hill.

The Superintendent reported the marriage of Mary A. Burns, teacher in the Houghton School, to Thomas J. Callahan on August 14, 1945. Mrs. Callahan's name will appear on our records as Mary B. Callahan.

It was voted on the following roll-call to adopt the Superintendent's recommendation that the teachers named below be granted leaves of absence for the times indicated in each case: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.'

SCHOOL	NAME OF TEACHER	REASON	EFFECTIVE
Art Department	Barbara S. Ball	Maternity leave	From July 1, 1945 to Jan. 1, 1947
Putnam	Margaret G. McCarthy	Extension of Maternity leave	From July 1, 1945 to July 1, 1946
Russell-K	Catherine P. Donahue	Extension of Leave	From Sept. 1, 1945 to Sept. 1, 1946
Houghton	Mary B. Callahan	Without Stipend	Sept. 1, 1945 to Dec. 1, 1945

The Superintendent recommended that, in accordance with Section 3, Chapter XXI, Rules of the School Committee, the teachers named below be excused from reporting on the opening day of schools, and on the following roll-call it was voted to approve this recommendation: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.'

Louise P. Kennedy—High and Latin.
Wilfred J. Metivier—Rindge Technical.

Mary L. Conlon—Haggerty.
Eleanor Ramhofer—Peabody.

The Superintendent reported the transfer of teachers named below, effective September 1, 1945, and on the following roll-call it was voted to approve the Superintendent's report: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Mr. Wood voting 'Nay'; Committeeman Dr. Gummere 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption:

NAME OF TEACHER	FROM	TO	RANK
A. Mabel Harrington	Wellington Open Air	Ellis Grade 5	Teacher
Ethel M. Cooper	Roberts	Haggerty	Teacher
Edmond J. Murphy	Thorndike	Russell	Teacher
Elizabeth M. Dempsey	Agassiz	Haggerty	Teacher
John P. Temple	Wellington Jr. Pre-Voc. Class	Webster Pre-Voc. Class (Boys)	Spec. Class Teacher

The Superintendent presented the following communication from Rt. Rev. Augustine F. Hickey of St. Paul's Church, Cambridge:

ST. PAUL'S RECTORY
Cambridge

August 16, 1945

The Hon. John H. Corcoran
Chairman, Cambridge School
Committee
1700 Cambridge Street
Cambridge 38, Mass.

Dear Mr. Mayor:

In behalf of all the parish priests of the Catholic parishes in Cambridge, I respectfully request the School Committee of the City of Cambridge to permit the release of all elementary school children enrolled grades four to eight in the Public Schools of Cambridge for one hour a week for the purpose of religious instruction in their respective churches.

This week day religious instruction program is now in operation in several cities and towns in Massachusetts and is authorized by Chapter 423 of the Acts of 1941.

Very sincerely yours,

RT. REV. AUGUSTINE F. HICKEY

The Superintendent recommended that, in accordance with the request contained in Rev. Augustine F. Hickey's letter, that all children who desire to be dismissed from Grade 4 through Grade 8 in the elementary schools for the purpose of obtaining religious instruction one hour each week, shall be permitted to attend these instructions in their various churches and that full arrangements be placed in the hands of the Assistant Superintendent of Schools Charles G. Harrington. On the following roll-call it was voted on motion by Committeeman Mrs. Conant to place the Superintendent's recommendation on the table: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.'

The Superintendent presented a Report of Expenditures as of August 31, 1945.

The Superintendent reported that he is in receipt of a request from John W. Wood, Headmaster of the Rindge Technical School for two History Teachers and one Woodworking Teacher. The Superintendent recommended the election of the persons named below to the schools and with the ranks indicated in each case to take effect September 1, 1945:

NAME	SCHOOL	RANK	SALARY
Chas. A. Harrington	Rindge Tech.	Teacher of History	$2250 per yr.
William J. Ryan	Rindge Tech.	Teacher of History	$2400 per yr.
John D. Creedon	Rindge Tech.	Teacher of Woodworking	$2850 per yr.

Committeeman Foley moved suspension of the rules for the purpose of taking action on the Superintendent's recommendation that the foregoing applicants be elected to the positions indicated. On the following roll-call the chair ruled that the motion for the suspension of rules had carried: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, and Mr. Wood voting 'Nay'; Committeeman Dr. Gummere 'Absent.'

On the following roll-call it was then voted to approve the Superintendent's recommendation that Charles A. Harrington be elected to the position of Teacher of History at Rindge Technical School at a salary of $2250.00 per year, effective Sept. 1, 1945; that William J. Ryan be elected to the position of Teacher of History at Rindge Technical School at a salary of $2400.00 per year, effective Sept. 1, 1945; that John D. Creedon be elected to the position of Teacher of Woodworking at Rindge Technical School at a salary of $2850.00 per year, effective Sept. 1, 1945: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant, voting 'Nay'; Committeeman Dr. Gummer 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Reports of Committees

Committee on Buildings and Grounds:

On motion by Committeewoman Mrs Conant it was voted on the following roll-call to accept the report of the Committee on Buildings and Grounds as set forth below and adopt the recommendation contained therein: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committee on Buildings and Grounds

Meeting of Sept. 3, 1945

Present: Mrs. Cora Butler Conant, Chairman; Robert J. Reardon.

Your Committee is pleased to advise that the Chief Custodian has reported that all school buildings will be ready for reopening of schools on Monday, September 10.

It was voted to recommend that the Kendall Boiler and Tank Company, 275 Third Street, Cambridge, Mass., being the lowest responsible bidder, be awarded the contract for retubing boilers at the Ellis School at a price of $560.00 and at the Roberts School at a price of $1,050.00.

It was voted to adjourn.

CORA BUTLER CONANT
Chairman

Athletics:

It was voted on the following roll-call to accept the report of the Committee on Athletics as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea' Committteeman Dr. Dr.| Gummere| 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committee on Athletics

Meeting of September 3, 1945

Present Margaret M. Kelleher, Chairman; Russell A. Wood.

It was voted to recommend that Thomas E. Smith, Assistant Football Coach be appointed acting Head Coach of Football at Rindge Technical School because of the illness of Wilfred J. Metivier and that John F. Kelleher, Jr., be appointed acting Assistant Football Coach at Rindge Technical School during the period Mr. Smith is serving as acting Head Coach. These coaches are to work under the direction of Leander A. MacDonald, Director of Athletics.

It was voted to recommend that Dr. Robert Driscoll be appointed athletic physician at Rindge Technical School and Dr. Charles Brusch be appointed athletic physician at High and Latin School.

It was voted to recommend that Adam F. Elcewicz be appointed Head Coach of Football at High and Latin School and Frank J. Frisoli be appointed Assistant Coach of Football at High and Latin Schoool.

It was voted to adjourn.

MARGARET M. KELLEHER
Chairman

Unfinished Business

Calendar:

It was voted on motion by Vice-Chairman Miss Kelleher to adopt the Text Books recommended by the Superintendent at the meeting of June 18, 1945.

Tabled Matters:

It was voted to take from the table the motion that "A Course in salesmanship shall be established as a commercial course in the High and Latin School. Such course shall begin at the opening of the School Year in September, 1945." Committeeman Wood moved adoption of the foregoing motion and on the following roll-call the motion failed of adoption: Committeemen Mrs. Conant, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher and Mayor Corcoran voting 'Nay'; Dr. Gummere 'Absent.'

Awaiting Report:

Relative to the motion to refer to the Superintendent for study and report the request of the Russian War Relief that the School Department conduct a campaign for the collection of needed food supplies for Russian School Children' the Superintendent recommended that the Russian War Relief be extended the same courtesy as other relief agencies and that this matter be called to the attention of the various schools and that all donations be sent to a specified central station. It was voted to adopt the Superintendent's recommendation.

New Business

Committeeman Wood again moved to rescind the following motion adopted at a regular meeting held on June 18, 1945

"MOTION: It is the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any inter-racial committee."

Vice-Chairman Miss Kelleher in the chair. Committeewoman Mrs. Conant raised a point of order that under the rules of the School Committee a motion to rescind must lay on the table until the next regular meeting. Mayor Corcoran moved to suspend the rules for the purpose of taking action on this motion at this time and on the following roll-call the motion for suspension of rules carried: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Dr. Gummere 'Absent.' On the following roll-call it was then voted not to rescind the motion adopted at the meeting held on June 18, 1945 expressing the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any inter-racial committee: Committeemen Mrs. Conant and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay'; Committeeman Dr. Gummere 'Absent.'

On motion by Committeeman Mr. Reardon it was voted that the Chief Custodian be requested to consider the advisability of constructing a chain link fence at the Houghton School

The chairman ordered referred to the Committee on Buildings and Grounds a motion by Committeeman Reardon that 'Because during the war emergency in 1942 the School Committee relinquished their quarters to the Cambridge Committee on Public Safety for the purpose of establishing an Air Raid Protection Center and, further, because the Cambridge Committee on Public Safety no longer require the use of these quarters, that the School Committee be again located in Room 243 and the Superintendent of Schools be instructed to have these quarters renovated and redecorated to serve the purposes of the School Committee forthwith."

It was voted to convene in executive session.

It was voted to accept the resignation of Michael J. Hamill as junior building custodian in the School Department effective August 4, 1945.

The Superintendent reported the resignation of Rose M. Rondeau, Director of Americanization in the Cambridge School Department. It was voted to accept the resignation with regret and that the Superintendent express to Mrs. Rondeau the School Committee's appreciation for her long years of service.

The Superintendent recommended that Margaret M. Deastlov, permanent teacher in the Roberts School, be appointed Director of Americanization. part-time, at a salary of $650.00 per year, effective September 1, 1945. It was voted to adopt the Superintendent's recommendation.

It was voted to accept the resignation of Katherine R. Liston as a clerk in the School Department, effective September 15, 1945.

It was voted that the Superintendent be authorized to requisition Civil Service for a list of persons eligible to fill the position of Clerk and Typist in the Business Office.

It was voted to accept the resignation of Marie M. Conway, teacher at the Morse School, effective September 1, 1945 and that the Superintendent express to Miss Conway, the School Committee's appreciation for her long years of service.

With reference to the hearing granted earlier in this meeting to Mrs. Julienne E. O'Keefe, Mrs. Deborah S. Kandler and Mrs. Suzanne R. Green relative to their dismissal as teachers in the Cambridge School Department it was voted that the following communication be sent to each of the three petitioners:

Dear Madam:

Inasmuch as you have been fully informed of the following votes and amendments to the rules of the School Committee, you are hereby notified that your services as a teacher in the Cambridge School Department have been terminated as of June 22, 1945.

Prior to April 21, 1942 Chapter IX, Sec. 11 of the Rules of the School Committee read as follows:

"RESIGNATION. Any teacher may resign his office, provided at least thirty days' notice of the intention be given to the Superintendent in writing. The marriage of a woman teacher shall terminate her term of service."

On April 21, 1942, because of the war emergency, the foregoing section of the rules of the School Committee was amended as follows:

"Any woman teacher now or hereafter appointed to the permanent teaching force may marry and remain in the service for a period not to exceed six months after the present war emergency, provided that said teacher subscribes to such rules and regulations as are prepared by the Superintendent of Schools."

On September 21, 1942 the School Committee voted to further amend the said section of the rules as follows:

"The marriage of a female teacher shall terminate her service unless she marries a man in the armed services, in which case her services shall terminate six months after the present war emergency."

On October 2, 1944, the rules were again amended in the following manner:

"The services of married women teachers who have been married since April 21, 1942 shall terminate sixty (60) days after the dates of the discharge from or the placing of their husbands' names on the inactive list of the United States Armed Forces provided that their husbands are physically able to resume full-time employment. (Dec. 4, 1944. The services of teachers affected by the foregoing amendment to the rules may, at their own request be extended through the school term June 1945.) (In a communication dated October 21, 1944 the City Solicitor submitted an opinion that this amendment is legal and within the power of the School Committee to adopt.)

Again on May 21, 1945, the School Committee further amended the rules as follows:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945 shall terminate on June 22, 1945." (In a communication dated April 17, 1945 the City Solicitor states 'I am not aware of any change in the law and therefore my opinion under date of October 21, 1944 applies to your present request for an opinion, namely, that such amendment is legal and within the power of the School Committee to adopt.')

At a meeting of the School Committee held on June, 1945 it was voted (4 Yeas—3 Nays) to adopt the Superintendent's recommendation that Julienne E. O'Keefe, Suzanne R. Green and Deborah Kandler be dismissed as teachers in the Cambridge School Department because they come within the following rules adopted by the School Committee at a meeting held on May 21, 1945:

"The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945, shall terminate on June 22, 1945."

Very truly yours,

SCHOOL COMMITTEE
OF CAMBRIDGE

It was voted that Civil Service be requisitioned for a list of persons eligible to fill the position of junior building custodian made vacant by the resignation of Michael J. Hamill.

It was voted to reconvene in regular session.

On the following roll-call it was voted to ratify and affirm all votes taken in executive session with the exception of the vote ordering the sending of a communication to Mrs. Julienne E. O'Keefe, Mrs. Deborah S. Kandler and Mrs. Suzanne R. Green relative to their dismissal as teachers in the Cambridge School Department and set forth in detail in the minutes of this meeting. Committeemen Mrs. Conant, Mr. Foley, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Dr. Gummere 'Absent.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was then voted on the following roll-call to ratify and affirm the vote taken in executive session ordering the sending of a communication to Mrs. Julienne E. O'Keefe, Mrs. Deborah S. Kandler and Mrs. Suzanne R. Green relative to their dismissal as teachers in the Cambridge School Department and set forth in detail in the minutes of this meeting: "Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay'; Committeeman Dr. Gummere 'Absent.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, September 17, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting of September 3, 1945 be approved as printed.

Relative to the School Committee's requisition for one permanent junior building custodian, a communication was reecived from Civil Service advising that "the director of Civil Service shall limit original appointments to positions made during the continuance of the existing states of war between the United States and any foreign country to a period not exceeding the duration of such existing states of war and one year after the termination thereof, unless the appointing officer certifies that the public welfare or public safety requires the immediate filling of the position on a permanent basis, in which case the director shall not limit such appointments." On motion by Committeewoman Mrs. Conant, seconded by Committeeman Dr. Gummere, it was voted that the School Committee's requisition be withdrawn.

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Foley, it was voted to place on file a communication from Alfred Vellucci, 28 Jefferson Street, Cambridge, relative to continuing the Child Day-Care Centers in the Cambridge Public Schools.

On motion by Committeeman Reardon, seconded by Committeeman Dr. Gummere, it was voted that the Boy Scout Troop of the Immaculate Conception Church be granted permission to use the Roberts School Gymnasium on each Thursday evening.

On motion by Committeeman Reardon, seconded by Committeewoman Mrs. Conant, it was voted to approve the Superintendent's recommendation that the Civil Air Patrol, Cambridge Flight, be granted permission to use Room 259, Rindge Technical School, when required and provided it does not conflict with school programs.

It was voted that the Board of Election Commissioners be granted permission to use space in the following schools as polling places, as usual, for the election on November 6, 1945:

Putnam
Thorndike
Kelley
Fletcher
Roberts
Longfellow—2 precincts
Willard
Webster
Ellis—2 precincts
Morse—2 precincts
Houghton
Agassiz—2 precincts
Peabody—2 precincts
Lowell
Russell—2 precincts
Haggerty
Sleeper—2 precincts

On motion by Committeeman Foley seconded by Committeeman Wood, it was voted that a committee of three be appointed to see that an adequate rate of pay is received by custodians who work in schools used as polling places at the time of elections. The chairman appointed Committeemen Mrs. Conant Mr. Reardon and the Chief Custodian, William J. Fitzgerald.

It was voted to make part of the records the following reports received from Patrick J. Moynihan, C.P.A.:

June 8, 1945

To the Honorable Members of
the Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

In accordance with your Secretary's letter dated March 28, 1945, authorizing my retention as auditor for the calendar year 1945, I submit this initial and interim report for the four month period January 1, 1945 to April 30, 1945.

The following financial statements have been prepared and are attached, forming part of this report:

EXHIBIT A—Statement of Appropriations and Encumberances January 1 to April 30, 1945.

EXHIBIT B—Statement of Receipts by Months and Classifications January 1 to April 30, 1945.

EXHIBIT C—Statement of Receipts and Expenditures (Lanham Act) January 1 to April 30, 1945.

For this audit period the following procedures were followed in detail:

All purchase orders were examined. Their correct sequence was established; their extension were checked and every total checked into its proper posting record in the purchase journal. All columns and extensions in the purchase journal were verified. Warrants issued were examined. All bore the City Auditor's receipt stamp. Amounts listed in the warrants were checked against creditors' invoicings and the postings from the warrant record were followed into the appropriation ledger cards. All cash receipts were checked in detail and traced through into the appropriate vouchers of deposit. Voucher No. 2985 which overlapped into May was not included in this review. Rental authorizations were examined and checked against rental revenue. All payrolls were checked in detail including deductions for leaves of absence. Minutes of the Committee Meetings and correspondence with the City Manager's Office were the basis upon which the appropriations for the year were established. All entries in the appropriation ledger were checked as were the records of payments and encumbrances in these ledger cards.

The records for these four months are in good order. There is evidence of improved care and thoroughness in making the entries. Considerable improvement is also shown in neatness and accuracy.

Some omissions from the authorized routine follows:

Purchase Order No. 10,341 issued March 6, 1945 to A. W. Dean Co. to furnish labor and materials to install two grates were not signed.

Similarly Purchase Orders No. 10,344 issued March 6, 1945 to James S. Cassidy to repair and renew faucets in cooking room for Kelley School; No 10,749, April 16, 1945, to A. W. Dean for labor and material to repair smoke pipe section heater at Haggerty School; No. 10,753, April 16, 1945, for three drinking fountains at Willard School and No. 10,754, April 16, 1945, to James S. Cassidy for labor and material at Houghton School, bore no authorizing signature.

In work of this type it is difficult to predetermine the amount to be expended and encumbrances cannot be recorded until the work is partially done and sometimes completed but the record should be completed by an official signature on the purchase order to show the work was duly authorized.

No appropriation was made for the current year to provide for repairs to typewriters, sewing machines, etc. The sum of $160.78 has been encumbered for this purpose within the four months under review. I have charged it to F-13. This particular appropriation also absorbs a carry-over from 1944 of $1,228.22 properly chargeable to the B-39 classification in 1944 and an item of $263.19 chargeable to E-1 in the 1944 budget.

In 1944 your committee appropriated $100.00 for testing materials and supplies. Of this amount $19.50 was expended. A similar amount is appropriated for 1945. For the first four months there have been no expenditures. The abnormal conditions during the war period obviously limited the quality of materials available to all purchasers but with a return to more normal conditions the business office should exercise its right to properly test materials being supplied for school purposes and make this appropriation more active.

Item D-9 in the appropriation code—Expenditures for Educational and Recreational requirements—is creating a considerable amount of clerical work because of the large number of small orders being purchased. Some orders are for a quart of milk a day to be delivered to a cooking school but if a storm or other cause closes the school for a day or a week the original order authorizing delivery of the advance estimated needs must be revised and corrected.

From January 1 to April 30, 1945 there were ninety-nine orders issued for amounts less than $1.00. Of these eighty-eight were applicable to D-9. During the same period one hundred and twenty orders were issued for amounts between $1.00 and $2.00. Seventy-nine of these were chargeable to D-9. To eliminate this unusual amount of clerical detail—costly detail because the amounts involved are so small—I would recommend that the Superintendent through his assistants in the business office prepare a list of the schools requiring these small orders and that your committee authorize him to place a petty cash fund of $25.00 or $50.00 in the custody of the school principals or the teacher of the particular activity involved under instructions to make cash purchases of such items exclusive from this fund and to render an accounting of it to the business offices at the end of each month. This will permit a month for such items. The fund should also be replenished at the end of each month for the amount reported as expended. Receipted vouchers for all sums expended should accompany the monthly report.

Because of the failure of many schools to make regular reports of school funds on hand I requested the Superintendent to secure from all schools a complete list of funds in their possession. To my knowledge this information has never before been made available to the School Committee in complete form. The information furnished to the Superintendent follows:

Funds in the Various Cambridge Public Schools

High and Latin School: Timothy F. Downey, Head Master

Class of 1933 Excellence in Science	Cambridge Savings Bank	No. 107,498	$217.97
Class of 1932 Secretarial Prizes	Cambridge Savings Bank	No. 108,204	443.70
Girls Athletic Association	Cambridge Savings Bank	No. 108,828	274.31
Class of 1927—Mod. Languages	Cambridge Savings Bank	No. 109,187	314.70
Class of 1936—Forensic	Cambridge Savings Bank	No. 109,718	366.85
Class of 1937	Cambridge Savings Bank	No. 113,362	288.75
Class of 1938 Law and Economics reference books	Cambridge Savings Bank	No. 115,764	209.91
Class of 1939 M. E. Fitzgerald Fund for most outstanding graduate	Cambridge Savings Bank	No. 118,230	450.67
Dramatic Club	Cambridge Savings Bank	No. 119,406	338.13
Class of 1940—Social Studies	Cambridge Savings Bank	No. 120,295	184.80
Class of 1942	Cambridge Savings Bank	No. 124,983	.30
K. B. Society	Cambridge Savings Bank	No. 127,722	193.07
Class of 1945—Music	Cambridge Savings Bank	No. 134,758	*3079.03
Class of 1946	Cambridge Savings Bank	No. 138,371	227.50
Class of 1926—Mathematics	Harvard Trust Company	No. 76,729	416.57
The Cambridge Review	Harvard Trust Company	No. 43,170	405.16

* Class Rings and Yearbooks yet to be paid for.

Agassiz School: Albert J. Brooks, Master
Maria L. Baldwin Scholarship

Fund	$1687.63

Trustees: John M. Tobin, Supt. of Schools; Albert J. Brooks, Master, Agassiz School

1 U. S. Bond of Defense, Series F, maturity value	100.00
12 U. S. Savings Bonds, Series F, maturity value	each 25.00

The bonds are in the possession of the City Treasurer.

Houghton School: John J. Balfe, Master.

I have in my possession two Cambridge Savings Bank Books, number respectively 57,421 and 62,459. The first is called the Houghton School Savings Bank and has a balance of $160.77; the second is called the Houghton School Fund and has a balance of $165.90. I have been able to discover little of their origin or history so have done nothing with them except to have the interest marked.

Mr. Church handles a fund established by the first principal. The proceeds of this fund are, according to its provisions, to be used for the purchase of works of art.

With the hope of purchasing a moving picture projector, we have an account built from the profit which sometimes comes from the sale of cookies, plus occasional contributions from the teachers. This fund is in the Harvard Trust Company and now has a balance of $189.04.

Kelley School: Francis X. Mahoney, Master.

Cambridgeport Savings Bank, on deposit June 1, 1944		$120.60
Interest		2.37
		$122.97
Withdrawls:		
Magazine "Plays"	$ 3.00	
Three batteries of Met. Achievement Tests	1.11	
For a Class Pin	1.86	
Still-film Projector, Visual Ed. Service, Inc., Boston, Mass.	70.00	
Coronet Mag. Slide-films	2.00	
Visualized Problem "Food" Creative Ed. Q. O. Society	695	84.92
Balance on hand June 1, 1945		$38.05

Longfellow School: William F. Foley, Master

Cash on deposit	$152.44
Cash on hand	7.61
Total	$160.05

War Bonds, gifts by graduating classes, in possession of the City Treasurer, Series F, two (2) $50.00 bonds. Series F, three (3) $25.00 bonds.

Class of 1945 will present at graduation one (1) $100.00 bond. Class of 1945 will present at graduation one (1) $25.00 bond and they will be deposited with the City Treasurer.

Morse School: John J. Salmon, Master.
On deposit (6-21)—Cambridge

Trust Company	$239.65

Interest—Harvard Trust Co.

(Fund left by the heirs of the Morse Family) to be used for things that the School Committee would not buy. The above is according to the will.

Putnam School: Raymond G. D'Arcy, Master.

Deposits—County Bank		$128.03
Liabilities:		
Sunshine Biscuit Co.	$13.42	
National Biscuit Co.	3.97	
Graduation Prizes	10.00	$ 27.39
Balance		$100.64

This fund has been maintained by small profits from the sale of cookies and candy and by class gifts of money. We hope to have enough to purchase for school use a duplicating machine when they are available.

Russell School: John J. Sullivan, Acting Master.

The Russell School Association Fund	$348.00

Purpose: Dividends used annually as prizes for outstanding pupils in the graduating class.

A Miscellaneous Fund	$23.10

Purpose: Used for incidental school expenses during year.

Wellington School: Kenneth W. Goepper, Master.

Liberty Scholarship Fund, Cambridgeport Savings Bank, June 1	$108.55
Another Fund	45.51

(Used for something for the school. Will be banked in a few days).

Vocational School for Girls: Stella M. Davis.

Collected: $.85 Breakage of Dishes
$.20 Breakage of Machine needles
$.10 Personal telephone calls $1.15
(Through carelessness).

Because of the various origins of the funds and particular stipulations accompanying them when made as gifts it is doubtful if a uniform regulation can govern all of them. It would seem, however, that where funds accumulate in a school from profits on sales to children of candy, etc., the School Committee should control the disposition of these funds at least to the extent of approving in advance expenditures to be made from them. I would recommend these procedures:

1. All schools be required to report to the Superintendent at least once a year the nature and amount of all funds in the school.

2. No expenditures be made from any funds without prior approval by the School Committee or the Superintendent except such funds as are specifically exempted by the School Committee for lack of jurisdiction or other reason.

3. The School Committee request an opinion from the City Solicitor as to its rights to take over from the schools those funds whose origin and history are not known and cannot now be determined.

Respectfully submitted,

PATRICK J. MOYNIHAN, C.P.A.

September 13, 1945

Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

This is the second interim report on an audit of your financial books and records for the year 1945 which completes my detailed examination to June 30, 1945.

Appended to this report and forming part of it are the following statements:

EXHIBIT A—Statment of appropriations and encumbrances to June 30, 1945.

EXHIBIT B—Statement of cash receipts in detail for three months ended June 30, 1945.

EXHIBIT C—State of Receipts and Expenditures Child Day Care Program for two months ended June 30, 1945.

As is customary in all examinations, every record is examined in detail and analysed. The audit program for the period under review included a complete check of the payroll ledger and payroll cards. This check established the accuracy of all payments made to teachers, determined that deductions for leaves of absence or other causes were in keeping with the regulations and were properly computed. All purchase orders were checked into the encumbrance book. A number of original orders were missing from the files when the audit was in progress but these were presented later for inspection. It should become a routine practice in the Business Office to return immediately to the files all purchase orders upon which work has been completed. The complete record of expenditures was checked into the appropriation ledger. Warrants for sums to be paid, drawn upon the City Auditor, were inspected in detail. The duplicate copy in your office bore the stamp of the City Auditor's office. Cash receipts were checked in detail against the source record and the amount received was followed into the deposit vouchers. Sums recorded as receipts from rent of halls were checked against the record of receipts issued to the renting organization. It was determined that all expenditures and encumbrances applied to the proper appropriations.

In the encumbrance book the following errors were found and adjusted:

May 15—Purchase Order No. 11,069. New England Tel. & Tel. entered $240.-97. Should be $241.22.

May 25—Purchase Order No. 11,217 New England Tel. & Tel. entered $3.02. Should be $9.85.

April 30—Purchase Order No. 10,885 issued to J. & C. Adams, not signed.

City Treasurer's receipt No. 2985 of May 2 is for $13.70. Your business records show it $12.70. The former is the correct amount and the books should be corrected accordingly. The error occured in listing receipts, bootblacks as $2.00 instead of $3.00.

The unexpended balance in appropriation Account A-1 is shown on the cards as $748,152.86. It should read $748,053.86.

As referred to earlier, twenty-five purchase orders were missing from the files when the audit was made. All were located on the desks of employees. They had been removed from the files for good reasons but I wish to stress the importance of returning them immediately to the files when they have served their purpose.

Your records show the award of a contract for $846.00 for work at one of the schools but no formal purchase order has been issued for it and no charge has been made against the appropriations account for this proposed expenditure. It is very important to make a financial record of contracts once they are awarded. There is obviously sufficient money in the appropriation to cover this amount but good business procedures require the record be completed, immediately any contract large or small, is awarded.

The bookkeeping routine requires that a charge be recorded against the appropriate appropriation once a purchase or contract is determined upon. Actual cash payments to creditors are subsequently recorded. Through the medium of the original purchase entry your business office should be able to specify at any time the amount of charges which have not been paid but which still remain a demand upon the appropriation. The amounts actually paid on any appropriation item should always be equal to or less than the encumbrance—never more unless all encumbrances were not being fully recorded. As of June 30 I find purchase orders not recorded and payments exceeded encumbrances thus:

Appropriation No.	Payments	Encumbrances
B-10	$ 194.60	$ 188.60
B-28	250.00	nothing
D-18	1,685.64	1,663.64
F-5	5.25	nothing
G-7	1,492.05	1,464.86
G-8	1,316.65	538.15
G.9	76.92	nothing

These omissions are not too serious because of the small amounts involved but a similar omission of a substantial amount might create an embarrassing situation for your committee particularly towards the close of a calendar year when a substantial overdraft might occur because of it.

As of September 1, 1945, the balance in the Child Day Care Account is rather low. It is my understanding that permission for this program extends only until September 30, 1945, but the balance now available is not sufficient to carry the program for one month unless the Federal Grant is forthcoming.

The fees received for the last week of August and the first week of September show a sharp decline. Fees received for the week of September 8, 1945 were $399.00 compared with an approximate $600.00 receipt from fees over several prior weeks. Expenditures have been averaging over $8,000.00 a week for all purposes.

The following analysis of receipts and disbursements for the program up to and including May 15, 1945 was prepared by the examiner for the Federal Government on that date:

Receipts to May 15, 1945:

City Appropriations	$ 54,129.00
Fees	82,348.94
Fees	41,942.50
Total Receipts	$178,420.44

Details of Expenses to May 15, 1945:

Administrative	$ 2,956.82	
Instruction	85,234.59	
Food	20,348.54	
Auxiliary	21,313.81	
Operation	8,625.75	
Maintenance	1,666.81	
Equipment	5,715.45	
Renovations	1,379.39	$147,241.16
Balance May 15, 1945		$ 31,179.28

I am advised there is pending before your committee an application for reimbursement by the Federal Government which if approved and acted upon and forwarded to the Federal Agencies will provide sufficient funds to complete your program to the authorized date.

Tuition rates for non-resident pupils as established by your committee are much lower than those charged by neighboring cities and towns. For non-residents attending the Boston High Schools the charge is $216.00; Newton has a rate of $169.00 and Brookline $160.00 while the Cambridge rate is $140.00. Reference is made to these rates as the basis of a recommendation that your honorable body give serious consideration to a change in tuition rates for non-resident pupils to conform more closely to the rates charged by neighboring cities and towns.

Respectfully submitted,

PATRICK J. MOYNIHAN, C.P.A.

A communication was received from the Harvard Square and Central Square Ministers Association concerning a recommendation of the Superintendent, now on the Table, relating to dismissal of elementary school children from Grade 4 through Grade 8 for the purpose of obtaining religious instruction. Committeewoman Mrs. Conant moved, and Dr. Gummere seconded the motion, that a copy of this letter be sent to each member of the School Committee for study. It was voted to adopt a substitute motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, that the communication be referred to Tabled Matters.

Superintendent of Schools

(Reports and Recommendations)

On a roll-call vote it was voted to accept the following resignations as presented by the Superintendent: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Nay':

NAME	SCHOOL	RANK	EFFECTIVE
Evelyn M. Cameron	Haggerty	Teacher	Sept. 10, 1945
Murial A. Lyons	Peabody	Asst. Kindergartner	Sept. 10, 1945
Alma E. Johnston	Gannett	Head Kindergartner	Sept. 10, 1945
Mary C. Whittmore	A. Lincoln	Teacher	Oct. 1, 1945
Charles M. Doyle	High and Latin	Teacher	Sept. 10, 1945
Madeliene R. Allen	Roberts	Teacher	Sept. 10, 1945
Anne M. Lehane	Ellis	Teacher	Sept. 10, 1945
Margaret M. Kelly	High and Latin	Teacher	Sept. 10, 1945

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Dr. Gummere, it was voted on the following roll-call to adopt the Superintendent's recommendation that, in accordance with Sec. 3, Chap. XXI, Rules of the School Committee, the teachers named below be excused from reporting on the opening day of school: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Nay.'

Katherine E Leahy	Willard-K
Marie M. Cloran	Gannett
Francis M. Whouley	Boys' Vocational
Thomas A. Quinn	Music Department
Catherine H. Russell	High & Latin
Mary R. McCarthy	High & Latin
Mary A. O'Callaghan	Ellis
Zita A. Fegan	Houghton
Frank P. Sullivan	Roberts

The Superintendent reported the following transfers of teachers effective September 1, 1945:

NAME	FROM	TO	RANK
Matilda V. Hall	Webster	A. Lincoln	Teacher
Ruth E. Hayes	Morse	Ellis	Teacher
M. Agnes Tierney	Wellington (Master's Asst.)	Longfellow (Grade 4)	Teacher
Eleanor J. Grady	Thorndike	Wellington	Teacher
Rhea E. Perry	Kelley	Houghton	Teacher

The Superintendent reported that Julia E. Pierce, teacher at the Morse School, has been granted maternity leave of absence from July 1, 1945 to January 1, 1947.

The Superintendent recommended that Elizabeth Hill, teacher at the Roberts School, be granted leave of absence without stipend, from September 1, 1945 to October 1, 1945. On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

The Superintendent recommended that Mary G. Murphy, teacher in the High and Latin School, be granted leave of absence with stipend for study and travel from September 1, 1945 to March 1, 1946. On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Vice-Chairman Miss Kelleher, seconded by Committeewoman Mrs. Conant, it was voted on the following roll-call to adopt the Superintendent's recommendation that Evelyn A. Heffernon be appointed Head Kindergartner at the Gannet School at a salary of $2046.00 per year, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted on the following roll-call to adopt the Superintendent's recommendation that Katherine M. Ahern be appointed Vision Class Teacher at the Longfellow School at a salary of $2294.00 per year, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

At the request of the Master of the Ellis School, the Superintendent recommended that Anna G. Scannell be appointed Eighth Grade Teacher at the Ellis School at a salary of $2338.00 per year, effective September 1, 1945. On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher. it was voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

At the suggestion of the Supervisor of Primary Schools and Kindergartens, the Superintendent recommended that Helen P. Nichiporuk, be appointed teacher of Remedial Reading at the Putnam School at a salary of $2294.00 per year, effective September 20, 1945. On the following roll-call it was voted on motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Dr. Gummere, to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Superintendent recommended that the City Manager be requested to recommend to the City Council, in addition to the sums previously appropriated to F-13 Repairs, that a sum of $2,000.00 be appropriated to F-13 Repairs, said sum to be provided by transfer from the appropriation A-1 Day Teachers' Salaries. On the following roll-call it was voted on motion by Committeeman Dr. Gummere, seconded by Committeewoman Mrs. Conant, to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeeman Dr. Gummere, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to adopt the Superintendent's recommendation that Thomas A. Quinn, Assistant Director of Music, be paid the difference between his school department salary and the salary he receives while serving on the jury: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mr. Wood voting 'Yea' Mayor Corcoran voting 'Nay.'

On the following roll-call it was voted on motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, to adopt the Superintendent's recommendation that the Evening Schools and Americanization Classes open for registration on Tuesday, October 16, 1945: Committeemen Mrs. Conant, Mr. Reardon, Dr. Gummere, Miss Kelleher. Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Mr. Foley, it was voted on the following roll-call that Edward F. Wiseman be appointed principal of the Rindge Evening Industrial School: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher. Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted on the following roll-call to adopt the Superintendent's recommendation that the Remedial Reading Class of the Willard School be transferred to the Webster School: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On recommendation of the Superintendent it was voted on the following roll-call, on motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, that the Cambridge School Department accept the offer and guarantee of the J. P. O'Neill Coal Company, 62 Webster Avenue, Somerville, Massachusetts, to deliver to the schools of the City of Cambridge, as the orders are received, two hundred (200) or more tons of the best quality American anthracite egg coal at a price of sixteen dollars and sixty cents ($16.60) per ton delivered: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption on the following roll-call· Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Nay.'

It was voted to lay on the table bids received for supplying machinery and supplies for the plastic course at Rindge Technical School.

On recommendation of the Superintendent it was voted on the following roll-call that St. Patrick's Parish be granted permission to use the facilities of the gymnasium at the Roberts School on each Tuesday evening from 7:00 to 9:00 o'clock and, further, that they be granted permission to use the Kelley School Auditorium for a communion breakfast on Sunday morning, October 14: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to adopt the Superintendent's recommendation that the Salvation Army be granted permission to solicit voluntary contributions to their Maintenance and War Services Appeal for Greater Boston.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by John C. Winston Co.:

Moving Ahead, (Easy Growth in Reading Series) by Hildreth and others.

On the following roll-call it was voted to adopt the Superintendent's recommendation that George C. Mokaba, permanent elementary teacher in the Houghton School and number one on the permanent eligible list in History (Men), be appointed substitute teacher of History in the Rindge Technical School at a rate of twenty-five dollars ($25.00) per month in addition to his salary as a permanent elementary teacher, effective September 18, 1945; and that William G. Traveis, permanent elementary teacher in the Roberts School and number two on the permanent eligible list in History (Men), be appointed substitute teacher of History in the Vocational School for Boys at a rate of twenty-five dollars ($25.00) per month in addition to his salary as a permanent elementary teacher, effective September 18, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Nay.'

Reports of Committees

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

September 17, 1945

Present: Mrs. Cora Butler Conant, Chairman; Dr. Richard M. Gummere, Robert J. Reardon.

It was voted to recommend that Room 243 in the Rindge Technical School, recently used by the ARP, be returned to the Rindge Technical School for use as a shop room in accordance with the request contained in a letter from John W. Wood, Headmaster, dated September 16 and that the Headmaster submit a report within two weeks on the use to which the room has been put when the new arrangements have been completed.

It was voted to recommend that a sum not to exceed $2,000.00 be appropriated to repair of boilers.

It was voted to adjourn.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Committeeman Foley voted to amend the report of the Committee on Build ings and Grounds by striking out the recommendation relative to the use o Room 243 in the Rindge Technica School Building and inserting in plac thereof the sentence "Room 243 in th Rindge Technical School Building shal be restored to the School Committee. Committeeman Wood seconded the mo tion to amend and on the followin roll-call it was voted that the report o the Committee on Buildings an Grounds be amended: Committeeme Mr. Foley, Miss Kelleher, Mr. Reardo Mr. Wood and Mayor Corcoran votin 'Yea'; Committeemen Mrs. Conant an Dr. Gummere voting 'Nay.' It was the voted on the following roll-call that th Report of the Committee on Building and Grounds be approved as amend ed and set forth below: Committeeme Mr. Foley, Miss Kelleher, Mr. Rear don, Mr. Wood and Mayor Corcora voting 'Yea'; Committeemen Mrs. Co nant and Dr. Gummere voting 'Nay.'

A motion to reconsider this vote, hop-ng same would not prevail, failed of doption.

Report of Committee on Buildings and Grounds as Amended Sept. 17, 1945

It was voted that Room 243 in the Rindge Technical School shall be restored to the School Committee.

It was voted to recommend that a sum not to exceed $2,000.00 be appropriated to repair of boilers.

On motion by Committeeman Wood, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call that the Superintendent of Schools survey and report with recommendations to the School Committee on the available floor space at Rindge Technical School, having in mind the relocation of the School Committee and meeting the needs as expressed by the Headmaster of the Rindge Technical School: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to accept the Report of the Committee on Athletics as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committee on Athletics

September 17, 1945

Present: Margaret M. Kelleher, Chairman; Russell A. Wood.

It was voted to recommend that George Connor, M. D., be appointed athletic physician in the elementary school at a salary of $400.00 for the season.

It was voted to recommend that the name of Peter H. Igo be substituted for the name of John F. Kelleher as Assistant Football Coach at the Rindge Technical School as Mr. Kelleher is unable to carry out the duties of this position at this time.

It was voted to adjourn.

Respectfully submitted,

MARGARET M. KELLEHER
Chairman

Unfinished Business

Calendar:

On motion by Vice-Chairman Miss Kelleher it was voted to approve the Text Books recommended by the Superintendent at the meeting of September 3, 1945.

Tabled Matters:

On motion by Committeeman Mr. Foley, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to take from the table the Superintendent's recommendation that all children who desire to be dismissed from Grade 4 through Grade 8 in the elementary schools for the purpose of obtaining religious instruction one hour each week, shall be permitted to attend these instructions in their various churches and that full arrangements be placed in the hands of the Assistant Superintendent of Schools: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' On the following roll-call it was then voted on motion by Committeewoman Mrs. Conant that the following letter from the Central Square and Harvard Square Ministers be sent to each member of the School Committee for consideration: Committeewoman Mrs. Conant, Dr. Gummere, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeemen Mr. Foley and Miss Kelleher voting 'Nay.'

ST. PETER'S EPISCOPAL CHURCH
Mass. Avenue at Vernon Street
Cambridge 39, Mass.

September 12, 1945

Mr. Edward J. O'Connell, Secretary
Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Sir:

The Harvard Square Ministers' Association and the Central Square Ministers' Association wish to inform the

Cambridge School Committee that they met in joint session on Tuesday afternoon, September 11, 1945 at the First Baptist Church in Central Square. The purpose of this meeting was to study the tabled recommendation of the Superintendent of Schools, which reads—

"That all children who desire to be dismissed from Grade 4 through Grade 8 in the elementary schools for the purpose of obtaining religious instructions one hour each week be permitted to attend these instructions in their various churches and that full arrangements be placed in the hands of Assistant Superintendent of Schools, Charles G. Harrington."

A detailed study was made of the problems involved in a venture such as this. The Clergy were greatly helped and guided in their deliberations by Dr. Staffield, chairman of the Weekday Religious Education Commission of the Massachusetts Council of Churches.

The unanimous conclusion of this joint meeting was to recommend to this honorable School Board a postponement of action on this proposal for a period of one year. This request is being made because it is a proven fact that wherever programs of this nature have been hurriedly put together the chances of success have been very slight. On the other hand, in the cities and towns where released time for religious education has enjoyed a great measure of success, it has come about only through carefully prepared program in harmony and understanding with all major religious bodies within the community.

We are highly cognizant of the fact that some religious bodies are not in harmony with the law making released time a reality. For example, the Jewish Community in the City of Cambridge issues this statement—"As far as the Jewish community is concerned, the problem of released time is non-existent inasmuch as there is now provided a two hour session of religious instruction on five days a week after school hours." Also, the Greek Orthodox church provides much time for religious instruction during the week and after school hours.

It is only fair too, to state that most Protestant Churches have extremely well organized church schools and Sunday Schools which offer flexible programs of religious education, not only on Sundays but also week days.

We recognize that there is no greater force for leavening the democratic society of our nation than the public school system. It is here and here alone that our children are entrusted to the indoctrination of the democratic principles of the four freedoms set forth by our late President, Franklin Delano Roosevelt, together with the leaders of other democratic countries. Therefore, any infringement upon the school time is highly important to the well-being of our boys and girls. True citizenship and true democracy come out of a well-rounded elementary public school education. And these high prizes must not be jeopardized in a program that shall be hurriedly sought.

Therefore, to state our position briefly and comprehensively, we believe that in order to maintain a high standard in the Cambridge schools this vote on released time for public school pupils from Grades 4-8 for the purpose of obtaining religious instruction should not pass until all religious faiths are ready to start off together.

Respectfully yours,

W. HAROLD DEACON

A motion by Committeewoman Mrs Conant, that the Superintendent's recommendation be again laid on the table, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea'; Committeemen Mr. Foley Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.' Committeewoman Mrs. Conant then moved, seconded by Committeeman Foley, that the Superintendent's recommendation be amended by the words "all children whose parents express a written desire to have them dismissed from Grade through Grade 8." On the following roll-call the amendment was adopted Committeemen Mrs. Conant, Mr. Foley Dr. Gummere, Miss Kelleher, Mr. Wood and Mayor Corcoran voting 'Yea' Committeeman Reardon 'Not Voting On the following roll-call it was voted to adopt the Superintendent's recom mendation as amended and set forth below: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption:

"All children whose parents express a written desire to have them dismissed from Grade 4 through Grade 8 in the elementary schools for the purpose of obtaining religious instruction one hour each week, shall be permitted to attend these instructions in their various churches and that full arrangements be placed in the hands of the Assistant Superintendent of Schools."

The chair ordered laid on the table a motion by Committeeman Wood "That a course in salesmanship be established and made a part of the curriculum of the High and Latin School forthwith, said course to be an elective or optional study."

The chair ordered laid on the table a motion by Committeeman Reardon "That all employees of the School Department who worked on V-J Day be given two days pay for time so worked."

The chair ordered laid on the table a motion by Committeeman Reardon "That the Superintendent instruct the headmasters of the high schools to see to it that children who are obliged by religious faiths to be absent from school during any examinations shall be given an equal opportunity to participate in said examinations on the day they return to school."

The chairman ordered laid on the table a motion by Committeeman Reardon that children of the Jewish faith shall not be marked absent for the days they are prohibited from attending school by the laws of their religion."

Committeeman Foley moved, and Vice-Chairman Miss Kelleher seconded the motion, that the secretary shall keep a copy of any letter sent out from his office by any member of the School Committee pertaining in any way to business conducted in or about the School Department, and said correspondence shall be open to inspection by all members of the School Committee. The chair ruled that a motion for suspension of the rules, for the purpose of taking action on Mr. Foley's motion, carried and on the following roll-call: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea' Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.' It was then voted, on the following roll-call to adopt Mr. Foley's main motion: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea': Committeeman Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted to adjourn.

Adjourned.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(Official Report)

Monday, October 1, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeewoman Mrs. Conant it was voted that the minutes of the meeting of September 17, 1945 be laid on the table.

It was voted on the following roll-call that the Boy Scouts be granted permission to use the gymnasium of the Ellis School on each Friday evening for the purpose of holding meetings: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted that Cub Pack No. 44 (Boy Scout Aux.) be granted permission to use the gymnasium at the Ellis School on the fourth Tuesday of each month for the purpose of holding meetings.

It was voted that the Board of Election Commissioners be granted permission to use space in the following schools for registration of voters from 7 to 9 p. m.:

Kelley School, October 8, 9 and 10.

Agassiz School, October 8, 9 and 10.

Russell School, October 11, 15 and 16.

The following communication was received from the City Council:

IN CITY HALL

Council

October 1, 1945.

Ordered:

That the City Council go on record as favoring the continuance of keeping in operation as they have been the "Child Care Centers" and respectfully ask that the School Committee request a sum sufficient to care for this project from the present time until Dec. 31, 1945 from the City Manager.

Frederick H. Burke
City Clerk

Vice-Chairman Miss Kelleher in the chair.

On motion by Mayor Corcoran it was voted that a committee of three be appointed to investigate the operation of the Child Day-Care Classes under the Lanham Act and report as soon as practicable as to the advisability of continuing said classes. A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Mayor Corcoran in the chair.

Conforming to the foregoing motion the chairman appointed the following committee:

Hon. John H. Corcoran, Chairman; Margaret H. Kelleher, Richard M. Gummere.

It was voted that the Peabody Parents' Association be granted permission to use a room in the Peabody School for monthly meetings during the school year 1945-1946 immediately after school sessions and for one evening meeting, with the provision that the Peabody Parents' Association submit to the School Committee for approval the program for all meetings to be held up to and including November 6, 1945. Costs for janitor service are to be paid by the Peabody Parents' Association.

A communication was received from the Cambridge Civic Association concerning action previously taken by the School Committee relative to married women teachers. Committeeman Reardon moved that the communication be placed on file. Committeeman Dr. Gummere offered a substitute motion that the School Committee of the City of Cambridge place on its records a copy of a letter written by the Superintendent of Schools of Cambridge to the City Solicitor of Cambridge dated August 20, 1945, in which letter the Superintendent asked for information concerning the present status of married teachers and the steps necessary for terminating their services; and a copy of the City Solicitor's reply to the Superintendent of Schools dated August 30, 1945, wherein the City Solicitor set forth in detail the procedures required by law to effect the dismissal of married teachers. On the following roll-call the substitute motion failed of adoption: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea' Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.' It was then voted on the following roll-call to adopt the main motion that the communication be placed on file: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Committeeman Dr. Gummere moved that the School Committee rescind such votes as resulted in the recent dismissal of three married teachers, inasmuch as action in this matter by the School Committee of Cambridge was taken in contravention of the opinion of the City Solicitor. In accordance with the rules of the School Committee the motion to rescind lays on the "Calendar" until the next meeting.

Superintendent of Schools
(Reports and Recommendations)

The Superintendent presented the following list of applicants for evening schools:

Ingolf V. Bockmann
Ada M. Cahill
William J. Dynan
William A. Edmonds
Agnes V. Kiely
Mary A. King
Edward F. McAuliffe
Esther H. McDonald
John M. McLaughlin
Arthur W. McMurtry
Marie C. Messer
Abbott O. Paine
Maurice E. Phelan
Marie E. Quinlan
Agnes J. Rourke
Margaret V. Ryan
William J. Ryan
Raymond F. Scott
Helen P. Shea
Robert R. Sweeney
Katherine J. Walsh
Margaret M. Magee
Dorothy M. York

On a roll-call vote it was voted to accept the following resignations presented by the Superintendent: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

NAME	SCHOOL	RANK	EFFECTIVE
Francis L. Nutter	Wellington	Teacher	October 1, 1945
Ruth L. Tolpin	Gannett	Teacher	October 1, 1945
Rose C. Toomey	Roberts	Teacher	October 1, 1945

On the following roll-call it was voted to approve the Superintendent's recommendation that the military leave of absence of Thomas J. McLaughlin, teacher of Foundry in the Rindge Technical School, be terminated effective October 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On the following roll-call it was voted to adopt the Superintendent's recommendation that Mary E. Sullivan be appointed Master's Assistant at the Wellington School at a salary of $2408.00 per year, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to adopt the Superintendent's recommendation that Anna H. McInnes be appointed Master's Assistant at the Haggerty School at a salary of $2408.00 per year, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to adopt the Superintendent's recommendation that Margaret F. Walsh be appointed Eight Grade Teacher at the Wellington School at a salary of $2338.00 per year, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On recommendation of the Superintendent it was voted on the following roll-call that the Holy Name Society of St. Patrick's Parish be granted permission to use the Roberts School Auditorium for an entertainment on the evening of October 26 upon payment of janitors' fees. Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On the following roll-call it was voted to adopt the Superintendent's recommendation that the Cambridge War Finance Committee be granted permission to use the Cleveland Auditorium, High and Latin School, on Thursday, October 4, 1945 from six to ten o'clock for the purpose of presenting two Victory Bond plays: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On recommendation of the Superintendent it was voted on the following roll-call that the Board of Park Commissioners be granted permission to use the Roberts, Thorndike, Russell and Aggasiz school buildings for recreational activities on Monday, Wednesday and Friday evenings from October 22, 1945, to April 1, 1946; and, further, that they be granted permission to use the gymnasium at Rindge Technical School for the same purpose whenever the regular school use of same will so permit. All costs for janitor service are to be paid by the Board of Park Commissioners: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Reports of Committees

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call that the report of the Committee on Buildings and Grounds as set forth below be approved and the recommendations contained therein adopted: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Committee on Buildings and Grounds

October 1, 1945

Present: Cora Butler Conant, Chairman; Richard M. Gummere, Robert J Reardon.

Since your committee has been advised by the City Solicitor that it is inadvisable to bring action against the contractor or the architect for the leaking conditions of the northeast wall of the new high school building, we recommend that waterproofing be undertaken, at the School Committee's expense, next spring and summer and that provisions for this be made in next year's budget.

It was voted to recommend that John J. Moran, custodian at the Houghton School, be granted leave of absence without loss of salary to attend the A. F. of L. Union Convention as a delegate of Local 776, to be held on October 26, 27 and 28.

It was voted to recommend that the School Committee establish the policy of granting leave of absence for the attendance of the employees at patriotic and trade conventions only once during the school year for any one employee.

It was voted to recommend that Mr. Thomas Hughes, custodian at the Haggerty School, be added to the committee of three which is to consider the matter of pay for janitors assigned to school buildings during election time.

It was voted to recommend that the bid of the Kendall Boiler Company be accepted for retubing the boilers at the Russell School at a cost of $1,820.00 with the understanding that they do one boiler at a time so that heat may be continuous in the building.

It was voted to adjourn.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

The following report of the Committee on Athletics was presented:

Committee on Athletics

October 1, 1945

Present: Margaret M. Kelleher Chairman; Russell A. Wood.

It was voted to recommend that John F. Temple be appointed freshman football coach at Rindge Technical School at a salary of $250.00 for the season; and Joseph Kozlowsky be appointed temporary freshman football coach at High and Latin School at a salary of $250.00 for the season.

It was voted to recommend approval of the request of the Director of High School Athletics that the board running track be repaired and set up by November 1.

It was voted to adjourn.

Respectfully submitted,

MARGARET M. KELLEHER
Chairman

On motion by Committeeman Dr. Gummere, seconded by Committeeman Foley, it was voted on the following roll-call that the recommendations contained in the foregoing report of the Committee on Athletics be adopted and the matter of laying and repairing the board running track be referred to the Committee on Buildings and Grounds for action: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Unfinished Business

Calendar:

On motion by Vice-Chairman Miss Kelleher it was voted to adopt the text books recommended by the Superintendent at the meeting of September 17. 1945.

Tabled Matters:

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Dr. Gummere, it was voted to take from the table the bids for supplying machinery and supplies for the Plastic Course at Rindge Technical School. On motion by Mayor Corcoran, seconded by Committeeman Foley, it was voted that John W. Wood, Headmaster of Rindge Technical School, be requested to report in writing at the next meeting of the School Committee as to whether these bids for machinery and supplies for the Plastics Course meet with his approval. It was then voted that these bids be laid on the table.

On the following roll-call it was voted NOT to adopt a motion by Committeeman Wood, seconded by Committeewoman Mrs. Conant, to take from the table the motion "that a course in Salesmanship be established and made part of the curriculum of the High and Latin School forthwith, said course to be an elective or optional study": Committeemen Mrs. Conant, Mr. Reardon, and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher and Mayor Corcoran voting 'Nay.'

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted to take from the table the motion "That all employees of the School Department who worked on V-J Day be given two days pay for time so worked." It was voted on the following roll-call that this motion be referred to the Committee on Buildings and Grounds with power: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted to take from the table the motion "that the Superintendent instruct the headmasters of the high schools to see to it that children who are obliged by religious faith to be absent from school during any examinations shall be given an equal opportunity to participate in said examination on the days they return to school." On the following roll-call it was voted to adopt the foregoing motion: Committeemen Mrs. Conant, Mr. Foley, Dr Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeeman Reardon, seconded by Committeeman Dr. Gummere, it was voted to take from the table the motion "That children of the Jewish faith shall not be marked absent for the days they are prohibited from attending school by the laws of their religion." On the following roll-call it was voted to adopt the foregoing motion: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Awating Report:

Relative to the order of the School Committee, "that the Superintendent of Schools survey and report with recommendations on the available floor space at Rindge Technical School, having in mind the relocation of the School Committee and meeting the needs as expressed by the headmaster of the Rindge Technical School" the Superintendent reported that the headmaster, John W. Wood, recommends that Room 237 and 239 be turned back to the Rindge Technical School as these two rooms will be entirely adequate for the Plastic Course and in every way more suitable than a single large room. On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Reardon, it was voted to approve the recommendation of the Headmaster of the Rindge Technical School.

New Business

Committeeman Wood moved that the School Committee proceed forthwith in the urgent matter of filling the vacancy of Assistant Headmaster and hereby direct the Superintendent to submit for approval at the next meeting of the School Committee a method of examination for such selection, such method of examination to be formulated, defined and approved by the School Committee and immediately ordered to be held. On the following roll-call it was voted on motion by Mayor Corcoran to refer this motion to executive session: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call that the Committee on Athletics be requested to provide bus service for transporting the members of the athletic teams of both high schools who are obliged to travel to Russell Field or other distant location for practice or scrimmage sessions: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Committeeman Wood moved to amend the rules of the School Committee by rescinding the following:

"Sec. 4 (C.VIII) Leaving the Building: Headmasters, Masters, Principals and Teachers shall not leave their building during school hours without the consent of the Superintendent of Schools, and the Superintendent shall keep a record of all such absences, except during lunch hours when the building shall be left in charge of a responsible person. In one-session schools lunch hour as outlined in this section does not apply"

and inserting in place thereof, the following:

"Sec. 4 (C. VIII). Leaving the Building. Headmasters, Masters and Principals shall not leave their building during school hours without the consent of the Superintendent of Schools, and the Superintendent shall keep a record of all such absences, except during lunch hour when the building shall be left in charge of a responsible person."

Committeeman Wood then moved that the rules be suspended for the purpose of taking action at this meeting on the foregoing proposed amendment to the rules. On the following roll-call the rules were suspended: Committeemen Mrs. Conant, Dr. Gummere, Mr. Reardon and Mr. Wood voting 'Yea' Committeemen Mr. Foley, Miss Kelleher and Mayor Corcoran voting 'Nay.' On motion by Committeeman Wood, seconded by Committeeman Dr. Gummere it was then voted on the following roll-call to amend the rules of the School Committee as set forth above: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to convene in executive session.

The chairman stated that the question before the committee was Committeeman Wood's motion relative to filling the vacancy of Assistant Headmaster at Rindge Technical School.

Vice-Chairman Miss Kelleher in the chair.

On the following roll-call it was voted to adopt a substitute motion that a special committee, consisting of John M. Tobin, Superintendent of Schools, Charles G. Harrington, Assistant Superintendent of Schools, and John W. Wood, Headmaster of Rindge Technical School, shall be appointed for the purpose of recommending five applicants for the position of Assistant Headmaster of the Rindge Technical School. All applicants must receive the unanimous approval of this special committee. The names of these five applicants shall then be submitted to the School Committee in executive session for action at a meeting to be held on November 19, 1945. In the interim the report of this special committee shall be held in strict confidence: Committeemen Mrs. Conant, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea' Committeemen Mr. Foley, and Mr. Wood voting 'Nay.'

Mayor Corcoran in the chair.

On the following roll-call it was voted that Ruth M. Broderick, 74 Putnam Avenue, Cambridge, be appointed junior clerk-typist in the School Department at a salary of $29.67 per week, effective October 15, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On the following roll-call it was voted that all evening school salaries be increased by $1.00 per evening, effective October 16, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to convene in regular session.

It was voted on the following roll-call to ratify and affirm the votes taken in executive session with the exception of the vote appointing a special committee to select applicants for the position of Assistant Headmaster at Rindge Technical School: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to ratify and affirm the vote, taken in executive session, appointing a special committee to select applicants for the position of Assistant Headmaster at Rindge Technical School: Committeemen Mrs. Conant, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mr. Foley and Mr. Wood voting 'Nay.' A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday October 15, 1945

Regular Meeting:

Present: Committeemen Mrs. Conant, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher.

Vice-Chairman Miss Kelleher in the chair.

On motion by Committeewoman Mrs. Conant it was voted that the minutes of the meeting of October 1, 1945 be approved as printed.

On motion by Committeeman Reardon, seconded by Committeeman Wood, it was voted to grant the request of Boy Scout Troop, No. 41 of St. Anthony's Church, that they be granted permission to use a room in the Roberts School for the purpose of holding meetings.

It was voted to place on file a communication from the Civil Air Patrol advising that they would no longer require the use of the Rindge Technical School gymnasium and expressing their appreciation to the School Committee for their cooperation in the past.

It was voted to place on file a communication from the Peabody Parents' Association outlining the program for a meeting of the parents' organization to be held on October 9, 1945 and inviting the members of the Committee to attend.

It was voted to make part of the records the following communication from Constitution Lodge, B'nai B'rith:

October 11, 1945

Cambridge School Committee

Gentlemen:

At a meeting of our organization held last evening it was voted—

A letter of thanks be sent to the Cambridge School Committee for their commendable action in giving children of the Jewish faith attending the Cambridge schools, a chance for perfect attendance, by having them not considered absent when religious holidays require their attendance at Synagogues.

Respectfully yours,

Allan Korb, Secretary

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following communications from the City Council:

IN CITY COUNCIL

September 24, 1945

Ordered:

That in addition to the amounts previously appropriated the sum of two thousand dollars ($2,000.00) be and the same hereby is appropriated to the School Department, Schedule F-13, Repairs; said sum to be provided by transfer from Schedule A-1, Day Teachers Salaries.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk

The following communications relative to Child-Care Centers were received from the City Council and the Federal Works Agency:

FEDERAL WORKS AGENCY

October 8, 1945

Mr. John M. Tobin
Superintendent of Schools
1700 Cambridge Street
Cambridge, Mass.

Dear Mr. Tobin:

The President has recommended to Congress that appropriations remain available for child care projects until March 1, 1946. Full information, together with forms to be prepared and returned to this office by October 15, is attached.

Sincerely yours,

L. A. GILLETT

Division Engineer

IN CITY COUNCIL

October 15, 1945

WHEREAS: Some communities have already arranged to operate centers for children of working mothers with local funds, the majority of them have not yet completed arrangements. In some communities, State or local laws or other limitations make it impossible for them to assume this responsibility by October thirty-first, the presently scheduled date for the termination of Federal assistance, and

WHEREAS: The reconversion of the wartime child care program to peacetime operations in which the local communities would assume the financial responsibility requires Federal assistance for a few more months. This would give working mothers more time to make other arrangements for the care of their children and would give local communities additional time to provide the necessary State or local funds, and

WHEREAS: The President has therefore requested the Congress to make available to the Federal Works Agency $7,000,000 of funds already authorized under the Lanham Act to provide Federal Assistance for needed child care centers until March 1, 1946, it is therefore

ORDERED: That the School Committee of the City of Cambridge be requested to immediately take action on this matter and to make provision for the continuation of these Nursery Schools.

A true copy;

Attest: FREDERICK H. BURKE
City Clerk

Committeeman Wood in the chair.

Vice-Chairman Miss Kelleher moved to refer the communications relative to Child-Care Centers to the special committee appointed at the meeting of October 1, 1945 for the purpose of investigating the operation of the Child-Care Classes. Committeewoman Mrs. Conant moved to amend the motion by adding "that a report be made at a special meeting to be held no later than Monday, October 22, 1945." It was voted to adopt the amendment. It was then voted to adopt as amended the motion "that the communications relative to Child-Care Centers be referred to the special committee, appointed at the meeting of October 1, 1945 for the purpose of investigating the operation of the Child Day-Care Classes, and that a report be made at a special meeting to be held no later than Monday, October 22, 1945."

Vice-Chairman Miss Kelleher in the chair.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent presented the following additional list of applicants for evening school teaching positions:

Vito F. Ananis
Edward F. Cassidy
Stella M. Davis
Margaret L. Doolin
Susan A. Doran
Walter H. Gomes
Evelyn A. Heffernan
Jerome S. Higgins
Anna G. McCarthy
Barbara McKelleget
John T. Mellen
Frances V. Murphy
Geraldine J. Murphy
Ruth A. Murray
John Y. Murray
Alice G. Nolan
Regina M. Poremba
Mary R. Rafferty
Joseph L. Santoro
Phyllis B. Sheridan
Grace R. Stacey
James J. Walsh
Dorothy M. Welch
Mary Santoro
Katherine E. Shine
Edith M. Graf
Ruth E. Hayes
Bessie M. Heal
Marion S. Clark
Letitia W. Warnock

The Superintendent recommended that the military leaves of absence of the following named teachers be terminated on the dates set opposite each name:

John F. Manning, Teacher—Rindge Tech., October 3, 1945.

Ruth E. Brann, Teacher—Art Department, October 15, 1945.

William J. Cunningham, Master — Russell School, October 29, 1945.

Reports of Committees

On motion by Committeeman Reardon, seconded by Committeewoman Mrs. Conant, it was voted to adopt the following report of the special committee appointed to consider the matter of payment of school employees who are employed in the schools during election time:

October 11, 1945

Present: Mrs. Cora Butler Conant, Mr. Robert J. Reardon, Mr. William J. Fitzgerald, Mr. Thomas J. Hughes.

It was voted that the School Committee recommend to the City Manager that where school department employees are engaged for work on election day that the rate of pay be $10.00 per man for the city election; and for the State and National elections, where the ballots are counted in the schools, the rate of pay be $1.00 per hour per man for the time worked.

On motion by Committeeman Reardon, it was voted on the following roll-call to approve the report of the Committee on Buildings and Grounds, as set forth below, and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Reardon, Mr. Wood and Vice-Chairman Miss Kelleher voting 'Yea' Committeemen Mr. Foley, Dr. Gummere and Mayor Corcoran 'absent.'

Committee on Buildings and Grounds

October 11, 1945

Present: Mrs. Cora Butler Conant, Chairman; Mr. Robert J. Reardon.

Relative to the motion that custodians who worked on V-J Day be granted extra stipend for time so worked, the Chief Custodian has reported that those men who guarded the school buildings for a few hours on V-J Day have already been compensated by being granted time off.

It was voted to recommend that custodians who were on vacation on V-J Day are to be given two additional days vacation before the end of the year after arrangements are made with the Chief Custodian.

It was voted to recommend that a sum not to exceed $500.00 be transferred from Schedule A-1 Salaries to Schedule F-13 Repairs for the purpose of repairing the running track.

Respectfully submitted,

CORA BUTLER CONANT

New Business

On motion by Committeeman Wood seconded by Committeeman Reardon, it was voted that the Superintendent of Schools be authorized to prepare the new quarters for the School Committee and make such expenditures as are necessary.

Committeeman Reardon moved that the date of the next regular meeting, which falls on the eve of election day, be changed to Thursday, November 8, 1945. A motion to suspend the rules for the purpose of takng action on this motion failed of adoption on the following roll-call: Committeemen Mr. Reardon and Vice-Chairman Miss Kelleher voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay'; Committeemen Mr. Foley, Dr. Gummere and Mayor Corcoran 'Absent.'

It was voted to adjourn.

ADJOURNED

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

November 19, 1945

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere. Miss Kelleher, Mr. Wood and Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeeman Wood, seconded by Vice-Chairman Miss Kelleher, it was voted that the minutes of the meeting of October 15, 1945 be approved as printed.

It was voted to place on file a communication from Boy Scout Troop 41 (St. Anthony's Church) thanking the committee for allowing them the use of a room in the Roberts School as a meeting place.

On motion by Committeeman Reardon, seconded by Committeeman Foley, it was voted to grant permission to the Sacred Heart Central High School to use the Thorndike School Hall for basketball practice on Wednesdays and Fridays from 2:30 p. m. to 4:30 p. m. until January 14, 1946 and thereafter on Wednesdays only for league games.

On motion by Committeeman Dr. Gummere, seconded by Committeeman Reardon, it was voted that the Burroughs Newsboys Foundation be granted permission to use a classroom in Rindge Technical School on Tuesday and Thursday evenings during the time evening school sessions are held.

On motion by Vice-Chairman Miss Kelleher it was voted that the Teachers' Club be granted permission to use Quinn Auditorium, Rindge Technical School on Sunday, December 16, 1945, from 2:00 p. m. to 6:00 p. m., for a concert by the pianist Jesus Maria Sanroma.

On motion by Committeewoman Mrs Conant, seconded by Vice-Chairman Miss Kelleher, it was voted that the Rindge Alumni Association be granted permission to use the dining room facilities at Rindge Technical School for the purpose of holding their annual Pre-Thanksgiving Dinner and meeting.

A communication was received from the Disabled American Veterans Association asking permission to speak before the junior and senior classes in both high schools relative to soliciting their help in their annual drive. Mayor Corcoran offered a motion, seconded by Committeeman Dr. Gummere, that the request be placed on file. Committeeman Reardon offered a substitute motion, seconded by Committeeman Foley, that permission as requested be granted. On the following roll-call Committeeman Reardon's substitute motion failed of adoption: Committeemen Mr. Foley, Miss Kelleher and Mr. Reardon voting 'Yes'; Committeemen Mrs. Conant, Dr. Gummere, Mr. Wood and Mayor Corcoran voting 'Nay.' It was then voted on the following roll-call to adopt Mayor Corcoran's main motion that the request be placed on file: Committeemen Mrs. Conant, Dr. Gummere, Mr. Wood and Mayor Corcoran voting 'Yea;' Committeemen Mr. Foley, Miss Kelleher and Mr. Reardon voting 'Nay.'

It was voted to make part of the records the following order adopted by the City Council:

IN CITY COUNCIL

October 22, 1945

Ordered:

That in addition to the amounts previously appropriated the sum of $500.00 be and the same hereby is appropriated to the School Department, Schedule F-13, Repairs; said sum to be provided by transfer from Schedule A-1, Day School Teachers' Salaries.

In City Council October 22, 1945.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk.

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Reardon, it was voted to place on file a communication from the Cambridge Public Library relative to a discussion of the possibility of more cooperative work between the schools and library department.

It was voted to place on file a communication from the Manter Hall School concerning Mr. Charles A. Linnehan, teacher in the Rindge Technical School.

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

The Superintendent regretfully reported the death on November 7, 1945 of Jane O. Mosher, a teacher in the Rindge Technical School,

The Superintendent advised that Miss Moshber was appointed a teacher in the elementary schools September 1, 1911 and promoted to the high schools on September 1, 1915. On motion by Committeewoman Mrs. Conant it was voted that the School Committee express to Miss Mosher's nearest of kin their deep sorrow upon learning of her death.

On the following roll-call it was voted on motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, to adopt the Superintendent's recommendation that in addition to amounts previously appropriated the sums set forth below be appropriated, said sums to be provided by transfer from Schedule A-1 Personal Service: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

To: B-6 Cartage and Freight	$200.00
B-10 Rental	280.00
B-18 Cleaning—Laundry	80.00
B-39 Repairs to Equipment	2,000.00
F-2 Tuition to other Cities	350.00
F-13 Repairs—Buildings and Grounds	3,000.00

On motion by Vice-Chairman Miss Kelleher, it was voted to refer to the Committee on Buildings and Grounds a communication from the Cambridge Chapter, American Red Cross relative to using certain schools as shelters in case of a disaster in Cambridge requiring the sheltering of large numbers of people.

The Superintendent presented the resignation of M. Clare Fallon, Assistant Kindergartner at the Houghton School, effective Nov. 1, 1945. On motion by Committeeman Dr. Gummere, seconded by Committeeman Reardon, it was voted to accept Miss Fallon's resignation.

On a roll-call it was voted on motion by Committeeman Reardon, seconded by Committeeman Wood, that the leave of absence of the following teachers be terminated on the date set opposite each name: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

William J. Coughlin	Rindge	October 24, 1945
Mary A. Callahan	Houghton	November 1, 1945
Philip H. Diehl	Rindge	November 1, 1945
Mae E. Sullivan	Longfellow	November 1, 1945
Eugene M. Fitzgerald	Rindge	November 5, 1945
Gunnar E. Haugh	Rindge	November 7, 1945
Joseph J. Ranieri	Boys' Vocational	November 12, 1945
John A. Kelley	High and Latin	November 25, 1945

The Superintendent reported the transfer of Edmond J. Murphy from Teacher at the Russell School to Teacher at the Ellis School, effective October 29, 1945; and of Mary G. Sullivan from Special Class Teacher at the Longfellow School to Special Class Teacher at the Webster School, effective November 15, 1945.

The Superintendent recommended that Mary A. Brennan, Teacher in the Sleeper School, be appointed Teacher of Remedial Reading in the Ellis School at a salary of $2294.00 per year, effective October 22, 1945; On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant,, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools said recommendation to lay on the "Calendar" in accordance with the rules:

Published by Noble & Noble, Inc.

Basic Arithmetic—Books 1 and 2, by Nelson.

Published by Laidlaw Brothers, Inc.

Learning Essential English, by Ferris, Keener and Giddings. Grade three through Grade Eight.

The Superintendent presented the following additional list of evening school teaching applicants:

Nora Armstrong
Anthony Battaglia
John T. Fitzgerald
Walter R. Gilbert
John J. Healey
Robert E. Hodgdon
William Menzel
Herbert L. Newton
Joseph Nissen
Charles L. O'Connor
Frederick W. Rendall
George A. Wickson
Vincent P. Burke
Eileen A. Maher
Temperance G. Veale

On motion by Committeeman Dr. Gummere, seconded by Committeeman Reardon, it was voted to adopt the following school calendar for the calendar year 1946, as recommended by the Superintendent:

Second Term: January 2, 1946 to February 21, 1946.

Third Term: March 4, 1946 to April 26, 1946.

Fourth Term: May 6, 1946 to June 21, 1946.

First Term: September 9, 1946 to December 23, 1946.

On motion by Committeeman Reardon, seconded by Committeeman Dr. Gummere, it was voted to approve the Superintendent's recommendation that permission be granted to students of the High and Latin School and Rindge Technical School to take part in the National High School Oratorical Contest sponsored by the American Legion if they so desire.

On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher ,it was voted to approve the Superintendent's recommendation that permission be granted to the Cambridge Tuberculosis and Health Association to sell Christmas Seals in the Cambridge Public Schools.

On motion by Committeeman Dr. Gummere, seconded by Committeeman Reardon, it was voted to approve the Superintendent's recommendation that Troop 46, Boy Scouts, be permitted to use the basement of the Lowell School on Friday nights from 7:30 p. m. to 9:00 p. m. during the winter of 1945-1946.

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to deny the request of the Committee for Christmas Gifts for Hospitalized Veterans that contributions be solicited from school children in each classroom: Committeemen Mr. Foley, Miss Kelleher, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere, Mr. Wood and Mayor Corcoran voting 'Nay.'

Reports of Committees

Committee on Buildings and Grounds:

On the following roll-call it was voted on motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, to accept the report of the Committee on Buildings and Grounds as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Buildings and Grounds

November 19, 1945

Present: Mrs. Cora Butler Conant, Chairman; Dr. Richard M. Gummere, Mr. Robert J. Reardon.

It was voted to recommend that the Chief Custodian be instructed to carry out repairs and changes in the schools in order to make the buildings conform to the requirements of the State Department of Public Safety.

It was voted to recommend that David Barry, junior building custodian who has been called for jury duty, be granted leave of absence and that he be paid the difference between his salary as a custodian and his compensation as juror.

The Chief Custodian reports that owing to the shortage of junior building custodians in the School Department that John J. Reardon has been temporarily employed for 90 days. Mr. Reardon is a veteran of World War II and is number one on the permanent civil service list for junior building custodians.

The chief custodian reports that the State Department of Public Safety has started the inspection of school buildings in this city and expects to have them finished within a short time, at which time he will have a full report to submit.

Respectfully submitted,

MRS. CORA BUTLER CONANT

Chairman

Committee on Athletics:

On the following roll-call it was voted on motion by Committeeman Reardon, seconded by Committeeman Foley, to accept the report of the Committee on Athletics as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Committee on Athletics

November 19, 1945

It was voted to recommend that the following coaches be appointed:

High and Latin School

Joseph Kozlowsky, Basketball,	$400.
Francis J. Culhane, Hockey,	$400.
Edmond J. Murphy, Track	$400.
James H. Foley, Baseball,	$400.

Rindge Technical School

Thomas J. Murphy, Basketball	$400.
Wm. H. Mahoney, Hockey,	$400.
Thomas F. Duffy, Track	$400.
Wm. P. McLaughlin, Baseball,	$400.

It was voted to recommend that the Director of Physical Education be granted authority to select three Doormen at $50.00 each for the season and three Coach-Referees at $125.00 each for the season for the Grammar School Basketball League.

It was voted to recommend that Bernard T. Duffy be appointed in charge of the locker and shower rooms at Rindge Technical School during the basketball season at $3.00 per afternoon

Respectfully submitted,

MARGARET T. KELLEHER

On motion by Committeewoman Mrs. Conant it was voted that the committee appointed to investigate the operation of the nursery classes for the children of working mothers be requested to report at the next regular meeting of the School Committee.

Unfinished Business

Calendar:

Committeeman Dr. Gummere moved adoption (seconded by Committeeman Wood) of the motion, submitted at the meeting of October 1, 1945 "that the School Committee rescind such votes as resulted in the recent dismissal of three married teachers, inasmuch as action in this matter by the School Committee of Cambridge was taken in contravention of the opinion of the City Solicitor." The motion to rescind failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon, and Mayor Corcoran voting 'Nay.'

Tabled Matters:

Vice-Chairman Miss Kelleher in the

hair.

Mayor Corcoran moved to take from he table the motion to appoint an arhitect for the School Department, as resented at the meeting of March 19 945. It was then voted that this moion be given leave to withdraw.

Mayor Corcoran in the chair.

On motion by Committeeman Wood was voted to take from the table the ids for supplying machinery and suplies for the Plastics course at Rindge echnical School. A communication as received from John W. Wood, headıaster of Rindge Technical School, tating that he had gone over carefully ith Mr. Liston the aforesaid bids, and ound them in every way complete and atisfactory. On motion by Committeeıan Wood, seconded by Committeeman oley, it was then moved on the followıg roll-call to accept the bids of the 7. C. Dillon & Company, Inc., and W. . Thropp & Sons Company: Commiteemen Mrs. Conant, Mr. Foley, Dr. ummere, Miss Kelleher, Mr. Reardon, Ir. Wood and Mayor Corcoran voting Yea.'

It was voted on motion by Commiteman Wood to take from the table ie minutes of the meeting of Septemer 17 1945. On motion by Committeeian Wood it was then voted to approve ie minutes of September 17, 1945, as rinted.

New Business

It was voted to refer to executive seson a motion presented by Committeeoman Mrs. Conant that the Superinndent report at the next meeting of ie School Committee what arrangeents can be made by parents to visit e various schools.

It was voted to convene in executive ssion.

It was voted to adopt the Superintennt's recommendation that, as a result a survey of the special classes (Menl) made by Miss Duffy, supervisor of easurement and adjustment, that—

1) The Special Classes at the Russell d Wellington Schools be abolished.

2) The four pupils at the Russell School be transferred to the Longfellow Special Class by daily taxi service.

3) That the eight pupils at the Wellington School be transferred to the Roberts and Longfellow Special Classes.

4) That Alice Skahan, special class teacher at the Russell School, be transferred to grade four in the Wellington School.

5) That Mary P. Hurley, special class teacher at the Roberts School, be transferred to grade four in the Webster School.

6) That Mary M. Cronin, special class teacher in the Wellington School, be transferred to the Roberts special class, and

7) That the foregoing program become effective on November 26, 1945.

The Superintendent reported that the special committee appointed for the purpose of recommending five applicants for the position of Assistant Headmaster at Rindge Technical School have not yet come to an agreement and requests further time be allowed for making their report.

It was voted that nominations for the position of Assistant Headmaster at Rindge Technical School be made from the floor.

Committeeman Dr. Gummere nominated Arthur F. Morash.

Committeeman Foley nominated John F. Kelleher.

Vice-Chairman Miss Kelleher nominated William J. Kelleher.

Committeeman Reardon nominated Henry C. Lynch.

On a roll-call the following votes were cast:

Mrs. Conant voted for Arthur F. Morash.

Mr. Foley voted for John F. Kelleher.
Dr. Gummere voted for Arthur F. Morash.

Miss Kelleher voted for William J. Kelleher.

Mr. Reardon voted for Henry C. Lynch.

Mr. Wood not voting.

Mayor Corcoran voted for William J. Kelleher.

Arthur F. Morash—2 votes.

William J. Kelleher—2 votes.

John F. Kelleher—1 vote.

Henry C. Lynch—1 vote.

The chairman ordered the roll called again and the following votes were cast:

Mrs.Conant voted for Arthur F. Morash.

Mr. Foley voted for John F. Kelleher.

Dr. Gummere voted for Arthur F. Morash.

Miss Kelleher voted for William J Kelleher.

Mr. Reardon voted for Henry C. Lynch.

Mr. Wood not voting.

Mayor Corcoran voted for William J. Kelleher.

Arthur F. Morash—2 votes.

William J. Kelleher—2 votes.

John F. Kelleher—1 vote.

Henry C. Lynch—1 vote.

It was voted that the matter of ele ing an Assistant Headmaster at Rin Technical School be laid on the ta until the next meeting.

It was voted to reconvene in regu session.

On the following roll-call it was vo on motion by Committeeman Wo seconded by Committeeman Dr. Gu mere that the votes passed in execu session be ratified and affirmed: Co mitteemen Mrs. Conant, Mr. Foley, Gummere, Miss Kelleher, Mr. Reard Mr. Wood and Mayor Corcoran vot 'Yea.'

It was voted to lay on the table Superintendent's recommendation t the following rates of tuition in High and Latin School, Rindge Tec cal School, elementary schools and dergartens be approved, effective tember 1, 1946:

High and Latin School	$17
Rindge Technical School	240
Elementary Schools	100
Kindergartens	120

It was voted to adjourn.

ADJOURNED

EDWARD J. O'CONNELL

Secretary of the School Commit

SCHOOL COMMITTEE
(Official Report)

Monday, December 3, 1945

gular Meeting.

Iembers present: Committeemen s. Conant, Mr. Foley, Dr. Gummere, ss Kelleher, Mr. Reardon, Mr. Wood i Mayor Corcoran.

)n motion by Committeewoman Mrs. iant, seconded by Vice-Chairman ss Kelleher, it was voted on the fol- ing roll-call that the minutes of the eting of November 19, 1945 be ap- ved as printed: Committeemen Mrs. iant, Mr. Foley, Dr. Gummere, Miss leher, Mr. Reardon, Mr. Wood and yor Corcoran voting 'Yea.' A mo- i to reconsider this vote, hoping e would not prevail, failed of adop- i e

e chair ordered placed on file nunications from the Boston Cen- for Adult Education and the Browne Nichols School relative to the lifications of Mr. Charles Linehan, her in the Rindge Technical School.

n the following roll-call it was d on motion by Vice-Chairman Miss leher, seconded by Committeeman Gummere, that the Board of Elec- Commissioners be granted permis- to use the Longfellow School Audi- um from December 10 to December 1945 for the purpose of conducting count of the votes cast in the elec- of November 6; and, further, that be granted entry on December 8 et up their equipment: Committee- Mrs. Conant, Mr. Foley, Dr. Gum- e, Miss Kelleher, Mr. Reardon, Mr. d and Mayor Corcoran voting .'

On motion by Committeewoman Conant, seconded by Committee- Wood it was voted to make part he records an appropriation order oted by the City Council and set i below: Committeemen Mrs. Con- Mr. Foley, Dr. Gummere, Miss eher, Mr. Reardon, Mr. Wood and or Corcoran voting 'Yea.'

IN CITY COUNCIL

November 26, 1945

ORDERED:

That in addition to the amounts previously appropriated the sum of five thousand six hundred eighty dollars ($5680.00) be and the same hereby is appropriated to the School Department as follows:

To Schedule B-5 Cartage and Freight	$ 200.00
To Schedule B-10 Rental	80.00
To Schedule B-18 Cleaning—Laundry Service	50.00
To Schedule B-39 Service not otherwise coded	2,000.00
To Schedule F-2 Tuition, other Cities and Towns	350.00
To Schedule F-13 Repairs	3,000.00

Said sums to be provided by transfer from Schedule A-1 Permanent Employees.

A true copy.

Attest FREDERICK H. BURKE
City Clerk

Superintendent of Schools
(Reports and Recommendations)

On recommendation of the Superintendent it was voted on the following roll-call to adopt a motion by Committeemen Dr. Gummere that St. Patrick's Parish be granted permission to use the Robert School Auditorium for the presentation of a Christmas Cantata on Thursday afternoon, December 20 from 2:30 p. m. to 5:30 p. m. and on Sunday evening, December 23 from 7:00 p. m. to 10:15 p. m. upon payment of janitors' fees: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher it was voted to adopt a recommendation by the Superintendent that the Committee for Christmas Gifts for Hospitalized Veterans be granted permission to distribute in the schools a circular seeking their cooperation in submitting the names of Cambridge service men and women who will be in the hospital on Christmas day anywhere in the Continental United States.

The Superintendent presented the resignation of Elizabeth McLaughlin, teacher in the Kelley School, effective November 24, 1945. On the following roll-call it was voted to adopt a motion by Committeeman Dr. Gummere, seconded by Committeeman Reardon, that the resignation be accepted: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On a roll-call vote it was voted to adopt the Superintendent's recommendation that the military leave of absence of the teachers listed below be terminated on the date set opposite each name: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Samuel J. Cohen, Rindge—November 26, 1945.

Charles J. Bridey, High and Latin—November 27, 1945.

Laurence W. Gibson, Rindge—December 3, 1945.

Charles A. Harrington, Rindge—December 10, 1945.

John J. Terry, Jr., Rindge—December 10, 1945.

The Superintendent reported the following transfers of teachers:

Marguerite E. Brenner, from Wyman Open Air to Wellington Open Air—Rank Open Air Cl. Teacher. Effective December 10, 1945.

Thomas F. Wood from Houghton Jr., Prevo. Class to Elementary Woodworking. Rank, Prevocational Class Teacher. Effective December 10, 1945.

Upon the advice of the State Director of Vocational Education the Superintendent recommended that Gunnar Haugh, a teacher at Rindge Technical School, be assigned to the In-Service Training Program. Many returning veterans do not wish to return to school but wish to receive their training on the job. The organization of these programs in our local industries must be done through the School Department. In the next quarter, applications for this type of training will run from ten to fifteen per day. To prepare these applications, set up a trainnig program and the inspection of plants desiring to train these veterans will necessitate the temporary assignment of Mr. Haugh, a returned veteran. On the following roll-call it was voted on motion by Vice-Chairman Miss Kelleher, seconded by Committeewoman Mrs. Conant, to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Vice-Chairman Miss Kelleher in the chair.

The Superintendent presented the following communication from the War Finance Committee:

WAR FINANCE COMMITTEE
615 Massachusetts Avenue
Cambridge, Mass.

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

On October 31, 1945, a letter was received from the U. S. Treasury Department, War Finance Committee, by the Chairman of the Cambridge War Finance Committee, Mr. John P. Lyons, suggesting that, in connection with the Victory Loan Campaign, Cambridge might wish to purchase a Navy Carrier-based Fighter Plane.

These planes are being made available to cities throughout the country for use either as war memorials, or for study purposes in schools. Many Navy Carrier-based Fighter Planes are being declared surplus, and arrangements have been made by the Treasury through the Reconstruction Finance Corporation to dispose of them to local governing agencies for a token payment of $100. It is understood that such planes would normally cost $50,000 or more.

his $100 payment may be provided
individuals or organizations; it is
rly stated, however, that War Fi-
ice Funds may not be used for this
pose. Believing that Cambridge
ild be vitally interested in the pur-
se of a plane for educational pur-
es, and since the lettter required an
nediate reply, Mr. Lyons communi-
ed with the Mayor of Cambridge,
n H. Corcoran, who donated as an
ividual his personal check for $100.
cover the token payment required.

he Navy Carrier-based Fighter Air-
ne may be used for promotional pur-
es during the Victory Loan Drive.
wever, the real value of this plane
Cambridge would seem to be its edu-
ional value to the students at the
idge Technical School.

t is believed that this school would
eive the greatest benefit by having
vailable for study purposes.

or this reason, and at the suggestion
Mayor Corcoran, it is requested that
School Committee give its approval
he presentation of this plane to the
nbridge school system, and to its
by the students of the Rindge Tech-
al School.

Very truly yours,

JOHN P. LYONS, Chairman

Superintendent recommended that
School committee accept Mayor
coran's gift described in the fore-
g communication. On motion by
mmitteeman Foley, seconded by
mmitteeman Dr. Gummere, it was
ed on the following roll-call to
pt the Superintendent's recommen-
ion and to extend to Mayor Cor-
n a vote of thanks for his generos-
and kindness: Committeemen Mrs.
ant, Mr. Foley, Dr. Gummere, Mr.
rdon, Mr. Wood and Vice-Chairman
s Kelleher voting 'Yea.'

ayor Corcoran in the chair.

Reports of Committees

**mmittee on Buildings
Grounds:**

n the following roll-call it was voted to adopt a motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, that the report of the Committee on Buildings and Grounds, as set forth below, be approved and the recommendations contained therein adopted: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Buildings and Grounds

December 3, 1945

Members present: Mrs. Cora Butler Conant, Chairman Dr. Richard M. Gummere, Robert J. Reardon.

It was voted to recommend that in case of disaster in Cambridge requiring the sheltering of large numbers of people, that the Cambridge Chapter—American Red Cross be granted permission to use the High and Latin School, Rindge Technical School, Thorndike School and the Webster School as shelters.

Respectfully submitted,

MRS. CORA BUTLER CONANT
Chairman

Unfinished Business

Tabled Matters:

On motion by Committeeman Wood it was voted on the following roll-call to take from the table the motion—"That a course in Salesmanship be established and made part of the curriculum of the High and Latin School forthwith, said course to be an elective or optional study:" Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.' On motion by Committeeman Reardon, seconded by Committeeman Wood, it was voted on the following roll-call to adopt the motion "That a course in Salesmanship be established and made part of the curriculum of the High and Latin School forthwith, said course to be an elective or optional study:" Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

It was voted to take from the table the matter of the election of the Assistant Headmaster at Rindge Technical School.

A motion by Committeeman Wood, seconded by Committeeman Dr. Gummere "that the vacancy of Assistant Headmaster at Rindge Technical School be filled by examination to be designated and drawn up by the School Committee" failed of adoption on the following roll-call: Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Yea'; Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Nay.'

On motion by Committeeman Mr. Foley, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to proceed to ballot on the candidates placed in nomination at the last meeting of the School Committee: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Nay.'

The roll was then called with the following results:

Mrs. Conant—Not voting.

Mr. Foley—Voted for John F. Kelleher.

Dr. Gummere—Voted for Arthur F. Morash.

Miss Kelleher—Voted for William J. Kelleher.

Mr. Reardon—Voted for Henry C. Lynch.

Mr. Wood—Not voting.

Mayor Corcoran—Voted for William J. Kelleher.

William J. Kelleher—2 votes.

John F. Kelleher—1 vote.

Henry C. Lynch—1 vote.

Arthur F. Morash—1 vote.

On motion by Committeeman Mr. Foley, seconded by Committeeman Mr. Reardon, it was voted to again poll the committee and the following roll-call resulted:

Mrs. Conant—Not voting.

Mr. Foley—John J. Kelleher.

Dr. Gummere—Arthur F. Morash.

Miss Kelleher—William J. Kelleher.

Mr. Reardon—Henry C. Lynch.

Mr. Wood—Not voting.

Mayor Corcoran—William J. Kelleher.

William J. Kelleher—2 votes.

John J. Kelleher—1 vote.

Arthur F. Morash—1 vote.

Henry C. Lynch—1 vote.

On motion by Committeeman Mr. Foley, seconded by Committeeman Mr. Reardon the secretary was ordered to poll the members a third time and the following roll-call resulted:

Mrs. Conant—Not voting.

Mr. Foley—Voted for William J. Kelleher.

Dr. Gummere—Voted for Arthur F. Morash.

Miss Kelleher—Voted for William J. Kelleher.

Mr. Reardon—Voted for William J. Kelleher.

Mr. Wood—Not voting.

Mayor Corcoran—Voted for William J. Kelleher.

William J. Kelleher—4 votes.

Arthur F. Morash—1 vote.

The chair ruled that by the foregoing roll-call William J. Kelleher is elected to the position of Assistant Headmaster at Rindge Technical School.

The Superintendent nominated William J. Kelleher as Assistant Headmaster of Rindge Technical School and on motion by Committeeman Foley, sec-

led by Vice-Chairman Miss Kelle-
; it was voted by roll-call vote to
pt the Superintendent's recommen-
ion: Committeemen Mr. Foley, Miss
leher, Mr. Reardon and Mayor Cor-
an voting 'Yea'; Committeemen
s. Conant, Dr. Gummere and Mr.
od 'Not Voting.'A motion to recon-
er this vote, hoping same would not
vail, failed of adoption, on the fol-
ing roll-call: Committeemen Mrs.
nant and Dr. Gummere voting 'Yea';
nmitteemen Mr. Foley, Miss Kelle-
, Mr. Reardon and Mayor Corcoran
ing 'Nay'; Committeeman Mr. Wood
t Voting.'

n motion by Vice Chairman Miss
leher it was voted to take from the
le the Superintendent's recommen-
ion relative to tuition rates in the
h and Latin, Rindge Technical
ool, elementary schools and Kin-
gartens. It was then voted on a roll-
vote to adopt the Superintendent's
ommendation that the following
es of tuition for the High and Latin
ool, Rindge Technical School, Ele-
ntary Schools and Kindergartens be
roved, effective September 1, 1946:

h and Latin School	$170.00
dge Technical School	240.00
mentary Schools	100.00
dergartens	120.00

ommitteemen Mrs. Conant, Mr.
ey, Dr. Gummere, Miss Kelleher,
Reardon, Mr. Wood and Mayor
coran voting 'Yea.'

t was voted to convene in executive
sion.

he Superintendent reported that af-
noon hobby classes have started in
Russell, Roberts, Houghton and
rndike Schools and recommended
personnel assigned to these classes
eive the following rates of pay:

ster	$4.00 per day
cher	3.00 per day
todian	2.00 per day

t was voted to approve the Superin-
dent's recommendation.

n the following roll-call it was
ed to suspend the rules on the mo-
, adopted earlier at this meeting,
appointing William J. Kelleher as Assistant Headmaster of the Rindge Technical School: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Dr. Gummere'Absent'; Committeemen Mrs. Conant and Mr. Wood 'Not Voting.'

It was voted to convene in regular session.

On motion by Committeeman Mr. Foley, seconded by Vice-Chairman Miss Kelleher, it was voted to ratify and affirm all votes taken in executive session: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea' Committeemen Dr. Gummere and Mr. Wood 'Absent'; Committeewoman Mrs. Conant is recorded as voting 'Yea' to confirm the Superintendent's recommendation relative to hobby class personnel and 'Not Voting' on the motion to suspend the rules on the motion appointing William J. Kelleher as Assistant Headmaster of Rindge Technical School.

Committeeman Mr. Reardon presented the following proposed amendments to the rules, which lay on the "Calendar" in accordance with the rules:

"ORDERED: That Sec. 24, Chap. 26 of the Rules of the School Committee be amended by striking out the first two paragraphs and inserting the following:

Sec. 24. Sick Leaves. All janitors, janitresses, custodians and watchmen shall, after completing six months of service, be allowed sick leave with pay for periods not to exceed fifteen working days annually within each year of service. Such periods of the leave not granted in any year may be accumulated from year to year, but the accumulation shall not exceed one hundred and fifty working days.

(a) Sick leave shall be deemed to include necessary absence on account of illness or injury of the employee or his exposure to a contagious disease; the serious illness, death, funeral or marriage of a member of his immediate family; or other emergencies which in the opinion of the Chief Custodian, justify the absence of the employee."

"ORDERED: That Sec. 25, Chap. 26 be amended by striking out the words 'five years' wherever they appear and inserting in place thereof the words 'three years.'

" ORDERED: That Sec. 5 Chap. 24 of the Rules of the School Committee be amended by striking out said Sec. 5 as appearing in the book of rules and substituting the following section:

Sec. 5. Transfer of Custodians. The Chief Custodian shall be granted authority to transfer custodians in accordance with the rules governing seniority, said transfers to be reported to the next succeeding meeting of the Committee on Buildings and Grounds who shall report all transfers to the School Committee in regular session. All custodians shall receive official notification of their transfer."

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, December 17, 1945

egular Meeting:

Members present: Committeemen rs. Conant, Mr. Foley, Dr. Gummere, iss Kelleher, Mr. Reardon, Mr. Wood id Mayor Corcoran.

Mayor Corcoran in the chair.

On motion by Committeewoman Mrs. onant, seconded by Commtteeman r. Gummere, it was voted that the inutes of the meeting of December 1945 be approved as printed.

The chairman ordered placed on file communication from the Veterans of oreign Wars expressing opposition to e appointment of any non-veteran to ly permanent civil service position hile there is a veteran on the list.

It was voted on motion by Committeewoman Mrs. Conant, seconded by ommitteeman Dr. Gummere, to refer the Superintendent of Schools, with ower, a communication from Cub Pack requesting the use of the Ellis School all on Tuesday evening, December 18, 45.

The chair ordered placed on file a mmunication from the Cambridge hapter, American Red Cross thanking e committee for the use of certain hool buildings as shelters in the event disaster in Cambridge.

A communication was received from arie M. Cloran, Principal of the annett School, requesting a sabbati-l leave of absence from October 1, 45 to June 30, 1946 for study and avel. The Superintendent recommen-d that Miss Cloran's request be grant- and on motion by Committeeman eardon, seconded by Vice-Chairman iss Kelleher, it was voted on the folwing roll-call to adopt the Superinndent's recommendation: Commitemen Mrs. Conant, Mr. Foley, Dr. ummere, Miss Kelleher, Mr. Reardon, r. Wood and Mayor Corcoran voting ea.'

Superintendent of Schools

(Reports and Recommendations)

The Superintendent reported the following transfers of teachers, effective January 1, 1946: Ruth E. Hayes from teacher at the Ellis School to teacher at the Roberts School; A Mabel Harrington from teacher at the Ellis School to teacher at the Roberts School.

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted to approve the Superintendent's recommendation that the military leave of absence of the following teachers be terminated and that they resume their duties in their respective schools on the date set opposite each name:

David E. Hockman, High and Latin, December 10, 1945.

Henry D. Delaney, Rindge Technical, December 10, 1945.

John G. Mahler, Rindge Technical, December 20, 1945.

On motion by Committeeman Wood it was voted that Mr. Bradley Dewey and Mr. Thomas O'Neill, newly elected members of the School Committee, be invited to sit with the committee at this meeting.

The Superintendent recommended that the City Manager be requested to recommend to the City Council that, in addition to the amounts previously appropriated, the following sums be appropriated:

To:	B-8 Light and Power	$3,000.00
	D-3 Fuel	4,000.00
	F-13 Repairs	5,000.00
	G-17 Furniture & Fixtures	500.00

said sums to be provided by transfer from Schedule A-1 Personal Service.

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to approve the foregoing recommendation: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeeman Reardon, seconded by Committeeman Dr. Gummere, it was voted on the following rollcall to approve the Superintendent's recommendation that Dorothea E. Masse, Assistant Kindergartner at the Longfellow School, be granted an extension of her leave of absence to and including February 28, 1946 without stipend: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Vice-Chairman Miss Kelleher, seconded by Committeeman Foley, it was voted on the following roll-call to approve the Superintendent's recommendation that St. Patrick's Parish be granted permission to use the Kelley School Hall on the morning of January 13, 1946 and the evening of January 13, 1946 for the purpose of conducting church affairs, upon payment of janitors' fees: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

The Superintendent recommended the adoption of a Text Book entitled 'Principles and Practice of Retailing' published by Gregg Publishing Co. The Superintendent recommended that this book be adopted at this meeting as it is the last meeting of the year. On motion by Committeeman Wood, seconded by Committeeman Reardon it was voted to adopt the Superintendent's recommendation.

The Superintendent reported the name of J. Louis Doyle as an evening school teaching applicant.

On motion by Committeewoman Mrs. Conant, seconded by Vice-Chairman Miss Kelleher, it was voted to refer to the Superintendent with power, a communication received from the Board of Library Trustees requesting permission to have flyers distributed in the schools relative to the lectures which are to be held in the library.

Reports of Committees

On a roll-call vote it was voted to adopt the following report of the special committee appointed to investigate the operation of the nursery classes for the children of working mothers: Committeemen Mrs. Conant, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mr. Foley and Mr. Wood voting 'Nay.'

Report of the Special Committee on Nursery Schools

Under Massachusetts law it is illegal to conduct nursery schools for a particular group, such as children of working mothers.

If nursery schools are established, they must be available to all children within the age group determined by the School Committee.

The age group established by the Federal Government under the Lanham Act was from 2 to 4½.

It is estimated that there are approximately 1800 children in Cambridge in the age group from 2 to 4½

At the present time, there are approximately 700 children in our kindergartens. The approximate cost of maintaining these kindergartens at $120.0 per pupil is $84,000.00 The kindergartens are in session only three hour per day, from 8:30 a. m. to 11:30 a. m

Under the Lanham Act, the nurser schools were open from 8:00 a. m. t 5:00 p. m. daily, Monday through Saturday. The enrollment in the nurser schools under the Lanham Act was ap proximately 300.

The organization of each nurser school comprised of a Head Teacher, a Assistant Head Teacher and a Cook all on full time. In addition, three four part-time teachers and a part time Custodian were necessary to com plete the organization.

The cooking and toilet facilities i all our school buildings for children o nursery school age are far from bein adequate.

It can be seen from the foregoin facts that the proposal to establis nursery schools in the Cambrid school system requires a great deal study and consideration, inasmuch it would be necessary to appropriate very large sum of money to conduc the nursery school as they were con ducted under the Lanham Act.

Your committee recommends that th

roposal to establish nursery schools e referred to the 1946 School Commit- ee.

JOHN H. CORCORAN, Chairman
RICHARD M. GUMMERE
MARGARET M. KELLEHER

On motion by Committeewoman Mrs. onant, seconded by Committeeman r. Gummere, it was voted on the fol- owing roll-call that the funds held in special account for Child-Day-Care lasses be continued to be earmarked or this purpose and not turned into ne general City Treasury: Committee- en Mrs. Conant, Mr. Foley, Dr. Gum- ere, Miss Kelleher and Mr. Wood vot- ng 'Yea'; Committeemen Mr. Reardon nd Mayor Corcoran voting 'Nay.'

On motion by Committeeman Wood was voted on the following roll-call hat the report of a meeting of the ommittee on Buildings and Grounds eld on December 10, 1945 and set forth elow, be accepted and the recommen- ations contained therein adopted: ommitteemen Mrs. Conant, Mr. Foley, r. Gummere, Miss Kelleher, Mr. Rear- on, Mr. Wood and Mayor Corcoran oting 'Yea.'

ommittee on Buildings and Grounds

Monday, December 10, 1945

Present: Mrs. Cora Butler Conant, hairman; Robert J. Reardon.

It was voted to recommend that the llowing junior building custodians be cognized as the custodians in charge their respective buildings and that ey receive a $2.00 weekly increase in lary effective January 1, 1946:

Gardner Smith—Putnam School.

Wm. H. Lackie,—Ellis School.

John P. McHugh—Wyman Open Air.

It was voted to recommend approval the transfer of the following junior ilding custodians, said transfers ving been made in accordance with e rule governing seniority:

Patrick Connors to Webster School.

Edward Casey to High and Latin School.

Charles MacDonald to Wellington School.

Clarence Smith to Houghton School.

Wm. Devereaux to Thorndike School.

Pellegrino Spagnuolo to Roberts School.

It was voted to recommend that masters and principals of our schools be requested to submit a list of repairs needed in their buildings in December, 1945 in order that proper action may be taken in the 1946 budget.

Respectfully submitted,

MRS. CORA BUTLER CONANT

Chairman.

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Reardon, it was voted on the following roll-call that the report of a meeting of the Committee on Buildings and Grounds held on December 17, 1945 and set forth below, be approved and the recommendations contained therein be adopted: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

Committee on Buildings and Grounds

December 17, 1945

Present: Mrs. Cora Butler Conant, Chairman Dr. Richard M. Gummere.

It was voted to recommend that the bid of Patrick J. Sullivan, for installing new floors at the Morse School, be rejected and his deposit refunded.

It was voted to recommend that the boilers at the High and Latin School and Webster School be reconverted to oil burning equipment at a cost not to exceed $5,000 and that the Committee on Buildings and Grounds be empowered to award the contract to the lowest responsible bidder.

Your committee reports the termination of military leave of absence of Edward J. Martin, junior building custodian, effective December 14, 1945 and William J. Martin, junior building custodian, effective November 19, 1945.

It was voted to recommend that the matter of regulating the daily schedule of custodians and matrons be referred to the next school committee.

It was voted to refer to the school committee for decision the matter of seniority of William L. Fitzpatrick and Peter O'Loughlin.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

On the following roll-call it was voted on motion by Committeewoman Mrs. Conant, seconded by Committeeman Wood, that the committee affirm the action taken by the Business Agent and Chief Custodian in the matter of transferring janitors under the rule governing seniority, and that Mr. O'Loughlin be recognized as the custodian of the Willard School at an increase of $2.00 per week, effective September 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Reardon voting 'Nay.'

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Dr. Gummere, it was voted that William L. Fitzpatrick be recognized as the custodian of the Morse School at an increase in salary of $2.00 per week, retroactive to January 1, 1945: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Wood and Mayor Corcoran voting 'Yea'; Committeeman Reardon voting 'Nay.'

On motion by Vice-Chairman Miss Kelleher it was voted on the following roll-call that all civil service employees returning from the Armed Services to their regular positions be granted a two-week vacation in accordance with the general laws: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

On motion by Committeeman Reardon, seconded by Committeeman Foley, it was voted on the following roll-call that all the facts and findings in the matter of the seniority rights of William L. Fitzpatrick and Peter O'Loughlin, custodians, be referred to the City Solicitor for opinion: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeemen Mrs. Conant, Dr. Gummere and Mr. Wood voting 'Ney'.

On motion by Committeeman Dr. Gummere it was voted to accept the following report on athletics, as presented by the chairman of the Athletic Committee, Margaret M. Kelleher:

Committee on Athletics

As chairman of the Committee on Athletics I wish to report that the Director of High School Athletics and the faculty members of both high schools have submitted their schedules for hockey and basketball and I recommend approval of these schedules. I believe that the tentative football schedule submitted should be referred to the Athletic Committee of 1946.

At the time I assumed the chairmanship of this committee there was a sum of $4,487.06 due creditors with a cash balance of $1,255.95 available for payment of these bills, making a deficit of $3.233.11. It is with pride, therefore, that I submit as my final report the fact that all outstanding indebtedness has been paid and there is now a balance of cash on hand in the sum of $4,731.94.

Respectfully submitted,

MARGARET M. KELLEHER
Chairman

Unfinished Business

Calendar:

On motion by Committeeman Reardon, seconded by Vice-Chairman Miss Kelleher, it was voted on the following roll-call to adopt the proposed amendment to the rules as presented at the meeting of December 3, 1945 and set forth below: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

"That Sec. 24, Chap. 26 of the Rules

of the School Committee be amended by striking out the first two paragraphs and inserting the following—Sec. 24. Sick Leaves. All janitors, janitresses, custodians and watchmen shall, after completing six months of service, be allowed sick leave with pay for periods not to exceed fifteen working days annually within each year of service. Such periods of the leave not granted in any year may be accumulated from year to year, but the accumulation shall not exceed one hundred and fifty working days. (a) Sick leave shall be deemed to include necessary absence on account of illness or injury of the employee or his exposure to a contagious disease; the serious illness, death, funeral or marriage of a member of his immediate family; or other emergencies which in the opinion of the Chief Custodian, justify the absence of the employee."

On motion by Committeeman Reardon, seconded by Committeeman Foley, it was voted on the following roll-call to adopt the proposed amendment to the rules as presented at the meeting of December 3, 1945, and set forth below: Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

"That Sec. 25, Chap. 26 be amended by striking out the words "Five Years" wherever they appear and inserting in place thereof the words "Three Years." so as to read—'Sec. 25. VACATIONS: Vacation allowances shall not exceed the following: Upon completion of a period of service of less than one year on June 1st, one day's vacation for each month served; upon completion of a period of service of one year but less than three years on June 1st, two week's vacation; upon completion of a period of service of three years on June 1st. three week's vacation. (a) Vacations must be taken in full during the calendar year and while the schools are not in session, unless otherwise voted by the School Committee. Vacations shall not be accumulated if not taken in full during the calendar year' "

Committeeman Reardon moved adoption of the proposed amendment to the rules relating to transfer of custodians as presented at the meeting of December 5, 1945. On motion by Committeewoman Mrs. Conant it was voted to further amend the proposed amendment by inserting the word 'permanent' before the word 'transfer.' It was then voted on the following roll-call to adopt the proposed amendment as amended and set forth below; Committeemen Mrs. Conant, Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Corcoran voting 'Yea.'

"That Sec. 5, Chap. 24 of the Rules of the School Committee be amended by striking out said Sec. 5 as appearing in the book of rules and substituting the following section—'Sec. 5. Transfer of Custodians: The Chief Custodian shall be granted authority to transfer custodians in accordance with the rules governing seniority, said transfers to be reported to the next succeeding meeting of the Committee on Buildings and Grounds who shall report all permanent transfers to the School Committee in regular session. All custodians shall receive official notification of their transfer'."

A motion to reconsider the foregoing votes amending the rules of the School Committee, failed of adoption.

Tabled Matters:

It was voted to take from the table and give leave to withdraw to the motion relative to establishing a list for the position of elementary school master by examination.

New Business

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Wood, it was voted that the 1945 Report of the School Committee include on the pages devoted to Salary Schedules, the salaries paid the Superintendent, Assistant Superintendent and Remedial Reading Teachers.

On motion by Committeeman Foley, seconded by Vice-Chairman Miss Kelleher, it was voted that employees of the Executive Offices, Business Offices and school offices be excused from reporting for duty on Monday, December 24, 1945 and Monday, December 31, 1945.

It was voted to convene in executive session.

The following communication was presented from Timothy F. Downey, Headmaster of the High and Latin School:

HIGH AND LATIN SCHOOL

December 14, 1945

Mr. John M. Tobin
Superintendent of Schools

Dear Mr. Tobin:

Registration for the course in Salesmanship established by the order of the School Committee on December 3 will necessitate the immediate appointment of a teacher for the course. Miss Slade recommends the adoption of the following texts: Proincipals and Practice of Retailing, published by Gregg Publishing Company, Boston.

I desire also to recommend at this time the appointment of Miss Marie McCabe and Mr. James L. Donohue as permanent teachers. Miss McCabe has served for over a year in a substitute capacity as a full time teacher of French. Mr. Donohue has for years served as a substitute in the Commercial Department and for the past year and a half as teacher in charge of War Savings. I should like to feel that with the lessening of purchases of stamps and bonds. I could use Mr. Donohue in classes in the Commercial Department when necessary. It will be recalled that no appointment was made to fill the vacancy caused by the resignation in September of Mr. Charles Doyle.

This recommendation is made with the understanding, of course, that the individuals mentioned occupy positions on the eligible lists which will make such appointments permissible. I may add that I have discussed these recommendations with the Heads of Department concerned and both concur heartily.

Very truly yours,

T. F. DOWNEY, Headmaster

It was voted to suspend the rules for the purpose of appointing Marie E. McCabe as a teacher in the High and Latin School as requested by Mr. Downey. The Superintendent recommended that Marie E. McCabe be elected a teacher in the High and Latin School at a salary of $1,934.00 per year, effective December 18, 1945. It was voted to adopt the Superintendent's recommendation.

The Superintendent recommended the election of James L. Donohue as a teacher in the High and Latin School at a salary of $2250.00 per year, effective December 18, 1945 in accordance with the request contained in Mr. Downey's communication. It was voted to suspend the rules for the purpose of taking action on the Superintendent's recommendation. It was then voted to adopt the Superintendent's recommendation that James L. Donohue be elected a teacher in the High and Latin School at a salary of $2250.00 per year, effective December 18, 1945.

The Superintendent recommended the election of Edward J. Murphy, as a teacher in the High and Latin School, at a salary of $2,400.00 per year, effective December 18, 1945 in accordance with the request contained in Mr. Downey's communication. It was voted to suspend the rules for the purpose of taking action on the Superintendent's recommendation that Edmond J. Murphy be elected a teacher in the High and Latin School at a salary of $2,400.00 per year, effective December 18, 1945. It was then voted to adopt the Superintendent's recommendation that Edmond J. Murphy be elected a teacher in the High and Latin School at a salary of $2,400.00 per year, effective December 18, 1945.

The Superintendent recommended that Gunnar E. Haugh, teacher at Rindge Technical School, who has been assigned to the In-Service Training Program, be paid at the rate of high school substitute salary for the days he is obliged to work during the Christmas vacation. It was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following vote of the School

ommittee adopted on June 7, 1943, be
pealed:

'That the list of all candidates ap-
roved by examination for permanent
nd substitute positions as teachers in
e Cambridge school system shall be
xtended for the duration of the war.'

The passage of this vote will affect
ly those who are on our eligible lists
a result of taking the examinations
ore than five years ago, viz., June 24,
40 and September 4, 1940. It will not
ffect Veterans on the lists as a result
taking examinations at the foregoing
mes because their rights are protect-
d by the following rules of the School
ommittee: 'Any applicant for a teach-
g position who is called into active
ilitary service may have his name re-
ain on the eligible list for one year
fter his discharge from duty.' It was
oted to adopt the Superintendent's
ecommendation.

The Superintendent recommended
hat, insofar as the rules of the School
ommittee are concerned "the present
ar emegrency' is deemed to have end-
d on August 14, 1945. On the following
oll-call it was voted to adopt the Su-
erintendent's recommendation: Com-
itteeman Mr. Foley, Dr. Gummere,
iss Kelleher, Mr. Reardon and Mayor
orcoran voting 'Yea.' Committeemen
rs. Conant and Mr. Wood voting
Nay.'

No action was taken on a communi-
ation from Mrs. Kathleen (O'Brien)
elley requesting reinstatement as a
ermanent teacher in the Cambridge
chool system.

It was voted to reconvene in regular session.

On the following roll-call it was voted to ratify and affirm the votes taken in executive session: Committeemen Mr. Foley, Dr. Gummere, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeeman Wood 'not voting'; Committeewoman Mrs. Conant is recorded as voting 'Yea' to ratify and affirm all votes taken in executive session with the exception of the vote defining 'the present war emergency.' Committeemen Mrs. Conant and Mr. Wood are recorded as voting 'Nay' on the ratification of the vote taken in executive session "That, insofar as the rules of the School Committee are concerned, 'the present war emergency' is deemed to have ended August 14, 1945."

On motion by Committeeman Reardon it was voted on the following roll-call that James F. Manning, teacher at Rindge Technical School, be granted leave of absence without loss of pay for the time he was obliged to be absent because of illness from December 1, 1945 to December 14, 1945 inclusive: Committeemen Mr. Foley, Miss Kelleher, Mr. Reardon and Mayor Corcoran voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeemen Dr. Gummere and Mr. Wood 'Absent.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of School Committee

December 31, 1945

WHEREAS: God the Creator and Giver of Life, in His Infinite Wisdom, has called from this life to his eternal reward our beloved colleague, the Hon. John H. Corcoran, Mayor of the City of Cambridge, and

WHEREAS, for the past four years he has served the citizens of Cambridge as Mayor, and as Chairman of the School Committee, and

WHEREAS, during his four years on the School Committee he performed these duties impartially, with honor and with distinction, and

WHEREAS, his services on the School Committee have endeared him to the parents, teachers and pupils of our Cambridge school system, and

WHEREAS, his services, both as Mayor and as Chairman of the School Committee have been motivated by only one thought, the general welfare and the public good of all our citizens, and

WHEREAS, his public service has received the approbation of all our citizens regardless of race, color or creed, be it

RESOLVED, that we the members of the Cambridge School Committee tender to Mrs. Corcoran and the members of his family our deepest sympathy, and be it

RESOLVED: That we pray in all humility that God in His Infinite Mercy will grant to him everlasting peace and happiness, and be it further

RESOLVED, that these resolutions be made part of the records of this School Committee and that a copy be sent to Mrs. Corcoran and the members of his bereaved family.

CORA BUTLER CONANT
RICHARD M. GUMMERE
ROBERT J. REARDON
JOHN J. FOLEY
MARGARET M. KELLEHER
RUSSELL A. WOOD

A true record:

Attest: EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, January 7, 1946

FIRST REGULAR MEETING:

alled in accordance with C. 43, G. L. r the purpose of organization.)

Members present: Committeemen rs. Conant, Mr. Dewey, Miss Kelleher, r. O'Neill, Mr. Reardon and Mr. ood.

The City Council not having elected mayor at the time set for the School mmittee meeting, it was unanimously eed that Committeeman Wood, be- g the senior member, act as chair- n.

On motion by Committeewoman Miss lleher it was voted to recess until a yor has been elected, the meeting to reconvened at the call of the chair- n with not less than forty-eight rs notice to each member.

RECESSED.

EDWARD J. O'CONNELL
Secretary of the School Committee

Monday, January 21, 1946

FIRST REGULAR MEETING (Re- vened).

By order of His Honor, Mayor John Lynch, acting in accordance with a e of the School Committee adopted January 7, 1946, the organization eting of the School Committee re- nvened on Monday, January 21, 1946.

Members present: Committeemen s. Conant, Mr. Dewey, Miss Kelleher, . O'Neill, Mr. Reardon, Mr. Wood d Mayor Lynch.

The chairman ordered made part of records the following communica- n from the Board of Election Com- ssioners:

December 18, 1945

hool Committee
mbridge, Mass.

As a result of the balloting at the City Election held November 6, 1945, the following persons appear to have been elected for a term of two years:

Cora Butler Conant, 8 Ellsworth Avenue.

Bradley Dewey, 37 Fayerweather Street.

Russell A. Wood, 11 Whittier Street.

Margaret M. Kelleher, 29 Fayette Street.

Robert J. Reardon, 109 Antrim Street.

Thomas P. O'Neill, Jr., 16 Norris Street.

The chairman stated that the first order of business was the election of a Vice-Chairman. Commtteeman Dewey nominated Russell A. Wood and Committeewoman Miss Kelleher nominated Thomas P. O'Neill, Jr. The following roll-call resulted:

Mrs. Conant voted for Russell A. Wood

Mr. Dewey voted for Russell A. Wood

Miss Kelleher voted for Thomas P. O'Neill, Jr.

Mr. O'Neill, Jr. voted for Thomas P O'Neill, Jr.

Mr. Reardon voted for Thomas P. O'Neill, Jr.

Mr. Wood voted for Russell A. Wood

Mayor Lynch voted for Russell A. Wood

Russell A. Wood—4 votes

Thomas P. O'Neill, Jr.—3 votes

The chair declared Russell A. Wood elected Vice-Chairman. On motion by Committeeman O'Neill it was voted that Committeeman Wood's election be made unanimous.

The chair stated that the next question for the committee was the adoption of rules. Committeeman O'Neill moved that the matter of the adoption of rules be laid on the table and copies of all proposed amendments sent to each member. Unanmous consent was granted Committeeman O'Neill to withdraw his motion and it was voted to adopt a motion by Committeeman Wood that the rules of the preceding committee be adopted in toto as the rules of the School Committee for the year 1945-1946.

Committeewoman Mrs. Conant submitted the following proposed amendments to the rules, which lay on the "Calendar" in accordance with the rules:

Substitute C.4, S.6 of the Rules of 1941 for the first sentence C. 3, Sec. 6 as appearing in the rules for 1945,so as to read as follows:

SEC. 6. Votes: A majority of the members present shall suffice to pass any vote, order or resolution (except as hereinafter defined) but motions calling for the appropriation or expenditures of money shall require the affirmative vote of four members. Following hearings, votes upon the issues (if any vote is necessary) shall be referred either to New Business, Executive Session or Laid on the Table.

SEC. 15 (C. III) Nominations. The Superintendent shall submit in executive session, names which he proposes to nominate for positions in the school system. At that time he shall furnish to each member of the School Committee a detailed written record, naming dates and institutions, of the education, experience, and other qualifications of the nominees. This shall be prior to the submission of any name in open session.

SEC. 16 (C. III) Action on Nominations. Nominatons for positions in the Cambridge School System shall be made at regular meetings of the School Committee. No nomination shall be acted upon before the next regular meeting of the School Committee.

SEC. 11 (C. III) Rescind. Any motion to rescind shall lay on the table until the next regular meeting and shall require four votes for passage.

Vice-Chairman Wood submitted the following proposed amendments to the rules, which lay on the "Calendar" in accordance with the rules:

Sec. 5 (C. III) Motions: Add the
lowing sentence. "No motion shall
quire a second."

SEC. 10 (C. III) Reconsideration.
action of the Committee on any qu
tion shall not be reconsidered at
same meeting except under suspens
of the rules. If any member, who
shown not to have voted against
prevailing side, shall give notice
writing to the Secretary before 5:0
m. of the second day following that
which the meeting was held, of his
tention to do so, he may move rec
sideration at the next meeting of
committee. Only one motion for t
purpose shall be in order.

The chairman ordered made part
the records the following communi
tion from Mrs. Helen S. Corcoran:

January 10, 194

Members of the
School Committee.

I wish to acknowledge receipt of
resolutions passed by the Cambri
School Committee in respect to
memory of my husband, the late M
or John H. Corcoran.

You may be sure that they will se
as a comfort to me and a pleasant me
ory of him.

I sincerely appreciate your thoug
ful expression of the high esteem
which he was held by his fellow m
bers of the School Board.

Sincerely yours,

HELEN S. CORCORA

On motion by Committeeman R
don, seconded by Committeewo
Miss Kelleher, it was voted to gran
the Sacred Heart Central High Sc
permission to use the Rindge Audi
ium on payment of janitors' fees,
the afternoon of March 9 and the
ning of March 12 for a school en
tainment and again on March 6
March 7 for afternoon rehearsals

On motion by Committeeman R
don, seconded by Committeewo

SCHOOL COMMITTEE

(Official Report)

Monday, January 6, 1947

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Having filed the proper notice as required by the rules of the School Committee, Committeewoman Mrs. Conant moved reconsideration of the vote taken at the School Committee meeting held on Dec. 16, 1946 that "Thomas E. Smith, teacher in the Rindge Technical School, be granted leave of absence without loss of salary from Dec. 3, 1946 through Dec. 31, 1946 because of illness." On the following roll-call the motion to reconsider failed of adoption: Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Dewey 'Absent'.

Having filed the proper notice as required by the rules of the School Committee, Committeewoman Mrs. Conant moved reconsideration of the vote taken at the meeting held on Dec. 16, 1946, that "The Superintendent's recommendation of the election of James M. Landrigan Jr., as a teacher Latin at the High and Latin School, at a salary of $2250.00 per year, effective Dec. 3, 1946 be approved." On the following roll-call the motion to reconsider failed of adoption: Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Dewey 'Absent'.

Having filed the proper notice as required by the rules of the School Committee Committeewoman Mrs. Conant moved reconsideration of the vote taken at the meeting held on December 16, 1946 that "the Superintendent's recommendation of the election of Thomas P. Burns, as a teacher of English at the High and Latin School at a salary of $2250.00 per year, effective Dec. 3, 1946 be approved." On the following roll-call the motion to reconsider failed of adoption: Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Mr. Dewey 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted to approve the minutes of the meeting of December 16, 1946.

On motion by Committeeman O'Neill it was voted that the Sacred Heart Central High School, East Cambridge, be granted permission to use the Thorndike School Hall on Wednesday afternoons, for basketball upon payment of janitor's fees.

On motion by Committeeman Reardon it was voted that the Immaculate Conception Church be granted permission to use the Roberts School for a communion breakfast on Sunday, January 12, 1947 upon payment of janitor's fees.

On motion by Committeewoman Mrs. Conant it was voted that, in relation to the request of the Village A.C. for permission to use the Morse School Auditorium for dancing, that the petitioners be asked to confer with the Chief Custodian concerning the adaptability of the premises for the purpose desired in order that they can petition for space that is reasonable.

On motion by Committeeman Reardon it was voted that the Sacred Heart Church be granted permission to use the Rindge Technical Auditorium to present a Play on Sunday afternoon and evening, March 9, 1947 upon payment of janitor's fees.

It was voted to refer to the City Solicitor for opinion a communication from Mrs. Barbara Ball, (former art teacher in the School Department who was dismissed by vote of the School Committee at the meeting of June 3, 1946 to take effect January 1, 1947, because she is married and comes within the rules of the School Committee for the dismissal of married women teachers) stating that she will be continuously ready to perform the duties of her contract on or after January 1, 1947.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent for recommendation a request received from Catherine Corcoran, sewing teacher, that she be reimbursed for loss of salary in the sum of $693.78 due to an accident which confined her to the hospital and that Miss Corcoran be invited to appear before the committee in executive session at the next meeting.

It was voted to place on file a communication from the Peabody Parents' Association, requesting that permission be granted the Peabody School to hold session similar to those held at the Russell School. Vice-Chairman Wood moved that the Superintendent be instructed to inquire into the matter and report at the next meeting of the School Committee. Committeeman O'Neill moved to amend the motion by adding "that the report include all the schools in the system." It was voted to adopt the amendment. It was voted to adopt the motion as amended.

The following communication was received from the City Solicitor and on motion by Vice-Chairman Wood it was voted that the issue be laid on the table and a copy sent to each member:

CITY OF CAMBRIDGE
Law Department

January 2, 1947.

Edward J. O'Connell, Secretary
School Committee,
Cambridge, Mass.

Dear Sir:

Your letter of December 20, 1946, asked for an opinion on the following motion adopted by the School Committee at a meeting held on December 16, 1946:

"that payment of $50.00 in accordance with order passed by the School Committee on December 21, 1942 be authorized to those personnel of the School Department who entered on military leave of absence subsequent to June 1, 1942 after having substantially performed the extra duties required for such payment; and, further, that such payment be made from 1946 funds of the School Department allotted to salaries."

We are of the opinion that the School Department can not pay from 1946 appropriations for services rendered in 1942 without enabling legislation authorizing it.

Yours very truly,

JOHN A. DALY,
City Solicitor

It was voted to make part of the records the following notice from the City Council:

IN CITY COUNCIL

December 16, 1946.

ORDERED:

That the following transfers in appropriations be and hereby are authorized.

From School Dept. Schedule B-13 Communications	$550
B-3 Advertising	25
B-31 Extermination	158
F-2 Tuition	700
F-4 Transportation of Pupils	500

In City Council December 16, 1946.

A true copy,

Attest: Frederick H. Burke,
City Clerk

SUPERINTENDENT OF SCHOOLS
(Reports and Recommendations)

The committee recorded with deep sorrow the Superintendent's report of the death of Leander A. MacDonald, teacher at the High and Latin School. The Superintendent states Mr. MacDonald has served the department very faithfully and efficiently since 1918 and was held in the very highest esteem by his associates and pupils. On motion by Committeewoman Miss Kelleher it was voted that the School Committee express to Mrs. MacDonald their sincere sympathy upon learning of his death.

It was voted to approve the Superintendent's recommendation that effective January 8, 1947, Hobby Classes be opened in the following schools:

Agassiz School, Fletcher, Haggerty, Kelley, Morse, Peabody, Webster.

It was voted to approve the Superintendent's recommendation that the graduation exercises of the Class of 1947 of the Cambridge High and Latin School be held in the Harvard Yard if permission is granted by Harvard College.

The Superintendent offered the following recommendation:

Under State law an annual census of all children of school age in the city must be taken as of October 1.

For the past three years we have been in the process of reorganizing our central census record system in order that essential information concerning all pupils of our public, private and parochial schools might be available at all times.

In 1944 and 1945, the active census record cards of all pupils in our public, private and parochial schools were removed from our files and sent to the various schools in order that up-to-date information could be recorded on the cards.

This procedure has proven very unsatisfactory because many of the cards have been mislaid or lost in transit and the wear and tear on the cards caused by their passing through several hands each year would necessitate their replacement every few years.

After a survey of the procedure in neighboring cities and towns, Somerville in particular, we find that the best method is to retain the census record cards in the main office and obtain the desired up-to-date information on temporary cards.

The information on the temporary cards can then be transferred to the permanent cards by experienced clerks in our main office after their regular hours and on Saturdays.

In Cambridge public, private and parochial schools, there are approximately 18,000 pupils.

It is estimated that it will take approximately 450 hours of overtime work to transfer the necessary information from the temporary cards to the permanent cards, the work to be done by the four women clerks in the business office (viz., the Misses Dahlon, Broderick and Clauss and Mrs. Barry), and Miss Faulkner, secretary at the Boys Vocational School, who has had charge of the work for the past two years.

We believe that fair compensation for the clerical workers would be at the rate of $1.25 per hour.

The total cost of the clerical work, four clerks and Miss Faulkner for 112½ hours each or a total of 562½ hours at $1.25 per hour, would be approximately $700.00.

I recommend that the sum of $700.00 in the School Department budget of 1947 under A-1 Personal Service be earmarked for this purpose.

JOHN M. TOBIN,
Superintendent of Schools.

A motion by Committeeman Wood that the foregoing recommendation of the Superintendent be referred to the budget failed of adoption on the folfollowing roll-call: Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Dewey 'Absent.' A motion by Committeeman O'Neill to appropriate the $700 recommended by the Superintendent was negatived on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Nay'; Committeeman Dewey 'Absent'. It was then voted on motion by Committeewoman Mrs. Conant that the matter be laid on the table.

It was voted to approve the Superintendents recomendation that the Civic Unity Committee for Cambridge be granted permission to have Miss Ethel Alpenfel lecture to the students at the

Cambridge High and Latin School, The Rindge Technical School and the 'Under-21 Club' on January 23, and January 24.

It was voted to approve the Superintendent's recommendation that students of High and Latin School and Rindge Technical School, who possess the necessary qualifications for appointment, be informed of the opportunity to take a competitive examination for apointment to the United States Coast Guard Academy at New London, Connecticut, said examination to be held on May 7, and 8, 1947, and, further, that the United States Coast Guard be granted permission to show a film on the Academy curriculum and to outline the basic requirements for entrance.

REPORTS OF COMMITTEES

The following report of the Committee on Athletics was presented and on a roll-call it was voted to approve the report and adopt the recommendations contained therein: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey 'Absent'.

Committee on Athletics

January 6, 1947.

PRESENT:

Russell A. Wood, Chairman
Thomas P. O'Neill, Jr.
Robert J. Reardon

It was voted to recommend the appointment of Bernard T. Duffy as attendant in the shower and locker room, under the direction of the Director of High School Athletics, at a salary of $4.00 per day effective at above rate on January 1, 1947.

It was voted to recommend approval for payment of the bill of Patrick J. Sullivan in the sum of $374.00 for work done on the field house at Russell Field.

The Committee on Athletics takes this occasion to recommend that the School Committee direct each master or principal of each school in our system to admonish all pupils against destruction of any property at any time. We especially urge masters to lay emphasis upon the necessity of observing proper decorum at places where athletic games are played. These talks should be made personally by the heads of schools and delivered in an effective manner.

Respectfully submitted,

RUSSELL A. WOOD,
Chairman

Professor Alfred D. Simpson, Director of the Survey of the Cambridge Public Schools, presented a communication from his staff concerning salary policy. A motion by Committeeman Reardon to lay this communication on the table without being read, failed of adoption. Professor Simpson then read the following communication and at the conclusion of the reading and discussion of the matter it was voted to lay the communication on the table for further study:

Committeewoman Miss Kelleher moved that a member of the teachers group at the High and Latin school and Rindge Technical school, a member of the Commercial Department at High and Latin School, a representative of the elementary school masters and of the elementary school teachers, and representatives for all other employee groups shall sit as a committee to discuss with Professor Alfred D. Simpson and the School Committee the salary schedules outlined in the communication from the survey staff dated January 6, 1947. Committeewoman Mrs. Conant moved to amend the motion by adding "these groups shall not be appointed but shall be elected by the teachers." It was voted to adopt the amendment. It was voted to adopt the motion as amended.

UNFINISHED BUSINESS

Calendar:

It was voted to lay on the table the following proposed amendment to the rules as offered by Committeeman Mr. O'Neill at the meeting of December 16, 1946: "In cases where the present annual salary of teachers is not in whole hundreds, said salaries shall be adjusted to the next higher whole hundred."

Tabled Matters:

It was voted to take from the table and refer to executive session the request received from Mrs. Helen E. Gale, formerly a teacher in the Cambridge School Department, asking that she be reinstated to her former position as first grade teacher.

New Business:

On motion by Vice-Chairman Wood it was voted that the Survey Staff be requested to consider the merits and advisability of recommending that all classes of instruction in the High and Latin School and the Rindge Technical School be limited to not more than twenty (20) pupils. Small classes mean more education.

On motion by Committeeman Wood it was voted that the Survey Staff be requested to submit a proposal or outline for a council designed to represent the parents and pupils of our schools.

Committeewoman Mrs. Conant moved that we request a report from the Superintendent as to why with a dozen or more teachers out at the High and Latin School on these three days following Christmas vacation no substitutes are furnished: this report to analyze whether our present rules for procuring substitutes are suited to the present time. On the following roll-call the motion failed of adoption: Committeewoman Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Dewey 'Absent'.

Committeewoman Mrs. Conant moved that the Superintendent be asked to recommend some method of verification when additional amounts are asked for sick leave by teachers. A motion to amend by Committeeman O'Neill by striking out the word 'Superintendent' and substituting the words 'Survey Staff' was adopted on the following roll-call: Committeeman Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Vice-Chairman Wood voting 'Nay'; Committeeman Dewey 'Absent'. It was then voted to adopt the motion as amended.

On the following roll-call it was voted NOT to adopt a motion by Committeewoman Mrs. Conant that "in view of the practice of having certain veterans take some school work during the day and some at night, thus apparently requiring the financing of two classes for the same boy, that the Superintendent confer with the Headmasters of the Rindge Technical and High and Latin schools to see whether consolidations can be made in both schools, and whether by securing proper substitutes steps can be taken which will eliminate the appointment of these new teachers:" Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'; Committeeman Dewey 'Absent'.

The chairman ordered laid on the "Calendar" in accordance with the rules of the School Committee, a motion by Committeewoman Mrs. Conant, to rescind the action of the School Committee granting full pay in December, 1946 to Thomas E. Smith, teacher at the Rindge Technical School.

The chairman ordered laid on the "Calendar" in accordance with the rules a motion by Committeewoman Mrs. Conant to rescind the action of the School Committee appointing James M. Landrigan as a teacher of Latin in the High and Latin School.

The chairman ordered laid on the "Calendar" in accordance with the rules a motion by Committeewoman Mrs. Conant to rescind the action of the School Committee appointing Thomas P. Burns as a teacher of English in the High and Latin School.

It was voted to convene in executive session.

The chairman advised that the matter for consideration in executive session was the request of Mrs. Helen E. Gale, formerly a teacher in the Cambridge School Department, asking that she be reinstated to her former position as first grade teacher. It was unanimously voted to suspend the rules for the purpose of taking action on Mrs. Gale's petition. It was voted to reinstate Mrs. Gale as a teacher in the Cambridge School Department. The Superintendent recommended that Helen E. Gale be elected a permanent teacher in the Cambridge School Department and assigned to the Morse School at an annual salary of $2854, effective January 7, 1947. It was voted to adopt the Superintendent's recommendation.

It was voted to reconvene in regular session.

On the following roll-call it
voted to ratify and affirm the
taken in executive session: Commi
men Mrs. Conant, Miss Kelleher,
O'Neill, Mr. Reardon, Mr. Wood
Mayor Lynch voting 'Yea'; Commi
man Dewey 'Absent'.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONN
Secretary of the School C

CHOOL COMMITTEE
OFFICIAL REPORT)

Monday, January 20, 1947

AR MEETING:

ers present: Committeemen nant, Mr. Dewey, Miss Kelleher, eill, Mr. Reardon and Vice- Wood.

irman Wood in the chair.

ion by Committeeman Rear- as voted to approve the min- the meeting of January 6, 1947.

John C. Hansen of Ellsworth ambridge, presented through tteeman Dewey, an excellent hotograph of the Rindge Tech- chool and the High and Latin motion by Committeeman it was voted that this gift be and the School Committee to Mr. Hansen their sincere iation for his kindness.

motion by Committeeman Rear- was voted to accept the invita- extended by the Lynch Post- d American Veterans, to attend stallation of officers on January

was voted to make part of the ds the following communication Helena K. Dunn:

January 9, 1947.

dward J. O'Connell,
tary of the School Committee
ridge, Mass.

Mr. O'Connell:

ase accept my heartfelt thanks he beautifully expressed note con- g to me the regrets of the School mittee at my retirement and their erous approval of me and my work. hall prize it forever. It is highly tifying that the Committee believes ave earned such esteem. I should to feel more worthy of it.

he kind letter of commendation is more cherished memory of my re- onship with everybody connected the Cambridge School Department. To all I am deeply grateful.

Sincerely,

Helena K. Dunn.

It was voted to make part of the records the following notice from the City Council:

IN CITY COUNCIL

January 13, 1947

ORDERED: That the sum of $4607.97 be and the same hereby is appropriated as follows:
To:

Municipal Pensions, City	$4500.00
School Dept. Pensions	107.97

Said sum to be included in and made part of the Tax Levy for the year 1947.

Attest: Frederick H. Burke,
City Clerk

On motion by Committeewoman Miss Kelleher it was voted that St. Patricks Church be granted permission to use the Rindge Tech School Auditorium on March 15, 16, 17, and 18 upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted to place on file a communication from the Mass. Department of Education concerning general laws relating to equal pay for men and women teachers.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent with power a communication from the Auxiliary United Spanish War Veterans requesting permission to conduct an essay contest for pupils of the 6th, 7th and 8th grades.

On motion by Committeeman Reardon it was voted to lay on the table the petition of Mary S. Moynahan that she be reinstated as a teacher in the Cambridge Public Schools.

A request was received from Joseph F. Freni seeking an adjustment of his salary as a teacher in the Music Department assigned to the high schools. It was voted on motion by Committeeman Reardon that the matter lay on the table and the Superintendent be instructed to bring in the facts in this case with a written recommendation.

On motion by Committeeman Dewey it was voted on the following roll-call to refer to the Superintendent for report an application for retirement under the Veterans' Pension Act (Chap. 32, Sec. 57) submitted by James F. Manning, teacher in the Rindge Technical School: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Vice-Chairman Wood voting 'Yea'; Committeemen O'Neill and Reardon voting 'Nay'; Mayor Lynch 'Absent'.

A communication was received from Marie M. Cloran, principal of the Gannett School, (now on leave of absence), petitioning for an extension of her leave of absence without loss of salary for a period of three months. A motion by Committeeman Dewey, that she be granted the requested extension of her leave of absence **without salary,** was negatived on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent'. On the following roll-call it was voted on motion by Committeeman Reardon that Miss Cloran be granted an extension of her leave of absence for a period of three months without loss of salary: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Dewey 'Not Voting'; Mayor Lynch 'Absent.'

On motion by Committeeman Reardon it was voted to place on file a letter from the Cambridge Civic Association requesting immediate adoption of the recommendations contained in the Third communication of the Cambridge School Survey Committee.

On motion by Committeewoman Miss Kelleher it was voted to place on file a communication from the Cambridge Teachers' Club, having appended to it a petition signed by 361 teachers, urging the School Committee to adopt the basic salary schedule recommended by the staff conducting the survey of the Cambridge Public Schools and contained in Part I of Communication No. 3 of the Survey Staff.

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

The Superintendent presented the resignation of Ann Goverman, teacher at the Morse School, effective January 6, 1947. On motion by Committeewoman Miss Kelleher it was voted to accept the resignation and express to Miss Goverman the Committee's appreciation for her years of service.

It was voted to approve the Superintendent's recommendation that the leave of absence of Eleanor Ramhofer, teacher at the Peabody School, be terminated on February 3, 1947 at her own request.

It was voted on the following roll-call to approve the Superintendent's recommendation that John W. Wood, Headmaster of Rindge Technical School, be delegated to represent the City of Cambridge at the Headmaster's Association Meeting to be held at Rye New York on February 13 and 14, 1947, and, further, that the sum of $35.00 be appropriated to 'Travel Outside State' and included in the budget for the year 1947: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent'.

It was voted on the following roll-call that the Superintendent of Schools be authorized to represent the City of Cambridge at the convention of the American Association of School Administrators to be held at Atlantic City from March 2 to March 6, 1947 and that the sum of $100.00 be appropriated for 'Travel Outside State' and that this appropriation be included in the 1947 budget: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Vice Chairman Wood voting 'Yea'; Mayor Lynch 'Absent'.

The Superintendent recommended that, inasmuch as the increase on the payroll for teachers for the month of January 1947, will be $24,138.24 in excess of the average expenditures for this item in 1946, the City Manager be requested to recommend to the City

Council an appropriation to School Department Schedule A-1 $98,000.00 to cover these increases for four months: A motion by Committeeman Dewey to suspend the rules, for the purpose of acting on this recommendation at this meeting, carried on the following roll-call: Committeemen Mrs. Conant, Miss Kelleher, Mr. Dewey, Mr. O'Neill, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent'. On the following roll-call it was voted to adopt the Superintendent's recommendation set forth above: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent'.

The Superintendent presented the following report from the Department of Education relative to a survey of the Rindge Technical School:

REPORT ON RINDGE TECHNICAL HIGH SCHOOL, CAMBRIDGE

With Regard to Approval of School As A State-Aided Day Industrial School

The Department of Education was requested by the School Committee of Cambridge through the Superintendent of Schools, to report upon the changes which would be necessary in the organization of the Rindge Technical High School to enable this school to qualify for State reimbursement as a State-Aided Industrial School under provisions of Chapter 74, General Laws.

The Director of the Division of Vocational Education conferred with the School Committee of Cambridge, the Superintendent of Schools, and the Principal of the school. Supervisors of the Division have visited the school, conferred with the principal, examined documents setting forth the course of study, qualifications of teachers, and other pertinent facts concerning the present organization of the high school.

The following notes and comments in the nature of a report, are preliminary to a further study if a proposal is made for a re-organization of the Rindge Technical High School to meet the requirements of the Division of Vocational Education for approval as a State-Aided School.

The approval factors which the Department of Education has definite responsibilities are listed in Section I of Chapter 74 General Laws as follows:

(1) Organization
(2) Control
(3) Location
(4) Equipment
(5) Courses of Study
(6) Qualifications of Teachers
(7) Methods of Instruction
(8) Conditions of Admission
(9) Employment of Pupils
(10) Expenditures

(1) Organization

(a) All independent Industrial Schools shall be organized by departments. The Rindge Technical High School is not organized by departments. Pupils are admitted to the school and may pursue courses in various shops during the four year period. The school is organized rather by courses, including, college preparatory, trade preparatory, etc. In order to qualify for State Aid the trade course should be organized by departments, such as Automobile, Machine, Electrical. The instruction in each department to include the necessary shop and related work.

(b) Advisory Committees—Section 6, Chapter 74, General Laws, provides that Boards of Trustees shall appoint advisory committees composed of members representing local trades, industries and occupations, and should include representatives of labor. There is no evidence that the Rindge Technical High School has an advisory committee. Such a committee would have to be appointed.

(c) Distinctive Management—There shall be a Director, who under the executive officer of the Board of Control, shall be distinctly responsible for the conduct of the school and for all instruction given in the school. If the entire school were re-organized as a State-Aided Industrial School, the principal of the school could be approved as the Director, If, however, part of the school is organized as a

State-Aided Industrial School, it would be necessary for the State-Aided work to be in charge of a Director. In that case, the principal of the school would act as co-ordinator but the Director would be responsible for the general administration of the school including courses of study, supervision of instructors, admission of pupils, etc.

(d) Faculty, Size of Classes, Attendance—The following regulations must be met:

Shop Instructors—One instructor to not more than 20 pupils.

Related Subjects Instructor — Not more than 30 pupils in each class.

Academic Instructors — Not more than 36 pupils to one instructor.

The Rindge School could probably meet this this requirement by a reorganization of faculty assignment, and by making provision for related and academic classes entirely made up of vocational pupils.

(e) Quantity of Service—Approved Day Industrial Schools should offer an opportunity of at least the same number of weeks of instruction as is provided for the established high school 30 clock hours per week. Five days of 6 clock hours each of instruction. The minimum period of shop instruction should be one school day. A school having shop periods of less than three consecutive clock hours per day, exclusive of lunch and recess periods will not be approved. The length of the school day at Rindge Technical High School is at present 5 hours and 36 minutes which probably includes time for lunch. The hours would have to be changed to conform to the State requirements at least in the portion of the school organized on a State-Aided program.

(f) Allotment of Time—The minimum requirement: At least 50 per cent of the time must be allocated to shop instruction on a useful and productive basis; 25 per cent related technical instruction—the work directly related to the trade being pursued; 25 per cent general education which shall include instruction in citizenship, personal hygiene and occupational diseases. The Rindge Technical High School does not provide sufficient time for shop work. This requirement should be met and all of the shop time should be in one shop activity elected by the pupil to train him for profitable employment in that field. It would be possible under certain conditions to allow for a diversified program of shop work during the first year. However, the pupil must elect one trade opportunity for at least three years of the four-year course.

(g) Special Efficiency Function—A Vocational school should provide an occupational information and vocational counseling function and an organized placement function. We have no evidence that the school has either of these services.

(2) Control

The city determines the method of control which may be of two types,—A Board of Local Trustees for Vocational Education or the School Committee so designated as the Board of Trustees. The Committee designates an executive officer. At present the school is under the direction of the school committee and if this committee were designated as the Board of Trustees such a committee would be approved. Usually the Superintendent of Schools is designated as the executive officer in charge of vocational schools. This has been done in Cambridge in connection with the general vocational school.

(3) Location

By location we mean the place in which the school is conducted. The present location and building facilities of the Rindge Technical High School would be approved.

(4) Equipment

It is required that equipment be sufficient in quantity, quality and variety to enable all departments of the school to give instruction in all standard methods of the occupation for which the school proposes to give instruction. Adequate space shall be provided for shop classes including provision for tool and stock rooms. In this respect, the Rindge Technical High School meets the requirements with the exception of the Automobile Department which does not provide facilities for cars to enter and leave the shop. As productive work is required it would be necessary to make provisions to take care of automobiles in the shop.

(5) Courses of Study

A definite course of study showing the proposed aim, scope and content, and the order of presentation of the content, must be submitted for approval. The courses of study now set up for Rindge Technical High School, of course would not be appropriate or adequate for approval. Revision of the courses based upon the objectives of a State-Aided Industrial School would be necessary. Such courses would need to be prepared and submitted before approval could be given.

(6) Qualifications of Teachers

The minimum requirements for shop teachers are as follows:

Age—24 to 40 years of age.

Occupation Experience—at least 8 years in the trade to be taught, 4 years of which must be approved journeyman experience.

Academic Training—high school education or equivalent. Special professional training, completion of a 220 hour training course for vocational teachers as set up by the State Department of Education, suitable personality and excellent health, men instructors for men and boys, women instructors for women and girls.

The age limit does not apply for teachers who have had experience before reaching the age of 40 in an organized day school.

Related Shop Teachers

Instruction in a related technical subject in any department is given by one who is qualified to be a shop, distributive occupations, farm, or home teacher in that department. It may also be given by an academic instructor, so qualified who has had not less than two years' experience in the trade or occupation of the department or not less than two years' technical training of college grade and one year in the occupation, or who is a graduate of a technical institution of collegiate grade from a course inclusive of the fundamentals of the occupation, and has knowledge enough of that occupation to enable him to enter into the aim and purpose of vocational education.

Graduates of technical institutions of college grade may, with the approval of the supervisor in charge, offer four years of approved practical experience in the trade to be taught in lieu of one year's teaching experience.

Related drawing may be taught by a qualified draftsman with experience related to the trade or occupation of the department involved.

In each case claim of knowledge and experience must be satisfactorily established.

Academic Instructors

Academic instructors must be graduates of an approved college and have at least one year of teaching experience.

Rindge Technical High School Staff

An examination of the application blanks submitted indicates that many of the instructors would meet the requirements for approval. We have not received complete records from many of the instructors involved. This matter would need to be studied further before a definite statement can be made.

(7) Methods of Instruction

By method of instruction is meant the instructor's regular way, or manner of carrying out the work of the school with the pupils. A plan must be furnished to the Department of Education setting forth the method of instruction which should be based upon the project method of instruction including a definite method of checking, inspecting and routing the pupils through a series of projects calculated to give the desired vocational instruction.

The work in the Rindge Technical School is largely on an exercise basis and very little productive work except in the printing department is carried on. It would be necessary to revise this phase of the program including provision for related work directly related to the shop activities. There appears to be little attempt at the Rindge Technical School to provide for related work instruction. The emphasis is based upon the teaching of theory of an academic nature. Even in the automobile department the work done is of a theoretical and practice type. There is evidence of some productive work in both the printing and electrical shops but the experiences are very elementary and do not meet requirements for a State-Aided Industrial School.

(8) Conditions of Admission

By this we mean the local requirements and procedure in permitting pupils to enter vocational schools.

Chapter 74 of the General Laws sets forth the limitations under which resident and non-resident pupils may be admitted to State-Aided Vocational Schools. The Director of the school shall assume the responsibility for admission of pupils. Schools shall be opened to applicants who are over 14 years of age and admission must be based upon the applicant's definite conscious aims and desires to pursue the occupational training; and they must show evidence of ability to profit by the instruction offered. They will be admitted to industrial schools to pursue instruction in one department only. In the case of high schools in which vocational schools are organized as a department within the high school, the Commissioner may approve a plan providing for combined courses of vocational and general education pupils in such establishments as would permit more effective organization and better social relationships. Shops and related subject classes however, should be organized in separate homogenous vocational groups. These requirements could be met by agreement with the authorities in Cambridge and should not be an insurmountable difficulty in organizing the school to meet the state requirements.

(9) Employment of Pupils

By this is meant that which engages or occupies the time or attention of the pupils while connected with the vocational school. It indicates employment within the school plant and for cooperative employment outside the school plant. Certain requirements as to time cards, occupational records etc., must be met.

(10) Expenditures of Money

The state approves expenditures of money as to the efficiency and economy in expenditures, as to the distribution of items between maintenance charges for vocational education and charges for equipment and construction, and as to tuition for non-resident pupils, the tuition rate must be approved by the Commissioner of Education. Certain records are required by the state before the Department can make a recommendation to the general court for reimbursement. This function is now being carried on in Cambridge in connection with the State-Aided Programs already organized and presents no difficulty.

General Comments

If approved, the City of Cambridge would receive under the provisions of Chapter 74 one-half net maintenance cost of the State-Aided Industrial School. Before arriving at the reimbursement figure deductions would be made for all income received by the City of Cambridge on account of the Vocational School such as federal allotments, non-resident tuition, income from scale of products, etc. These schools are approved annually.

There are many features of the Rindge Technical High School which, in our opinion, should be continued. There is need for instruction on a technical basis in the City of Cambridge, and there is need for preparation of students to enter technical colleges. In our opinion, it would probably be more effective to segregate certain shop courses within the school, and organize such courses as part of a State-Aided Vocational School within the High School organized to meet the requirements.

We suggest that the general vocational department should be continued to provide an opportunity for the groups such as are now being served. By continuing this department which would be open to pupils 14 years of age the vocational departments in the school could restrict their enrollment to pupils eligible for entrance into a high school. As now organized we could not recommend approval for the aeroplane course nor the plastics course and we do not recommend these courses for a vocational school in Cambridge. Automobile Mechanics, Printing, Machine Shop Work, Patternmaking, Welding and Electrical courses could be re-organized on a vocational basis.

At present there seems to be considerable demand for technical assistants and persons qualified for laboratory work as testers, etc., so that it might be desirable to consider the organization of a State-Aided Vocational Technical course in one or two of the fields such as metal work and electrical work. This matter would need to be studied if such a program is proposed.

If there is a serious desire to re-organize the Rindge Technical High School to meet the requirements set forth in Chapter 74, General Laws, for reimbursement as a State-Aided Industrial School, this office will be pleased to further study the program and make more detailed recommendations.

H. NORCROSS STRATTON
Director, Division of Vocational Education

It was voted to make part of the records the following communication addressed to Herbert H. McSorley by the President and Fellows of Harvard College, and further, that the committee express to Harvard College their appreciation for granting the privilege of celebrating the Centennial of the Cambridge High and Latin School in the Harvard Yard on June 3, 1947:

January 17, 1947

Dear Mr. McSorley:

I am very glad to be able to inform you that at the meeting of the President and Fellows of Harvard College on January 6th, it was voted to permit the Alumni Association of Cambridge High and Latin School to hold a celebration of their Centennial in Harvard Yard on June 6, 1947.

At sometime nearer the occasion, we can discuss details of arrangements for this event. I am happy the University could grant this request.

With kind regards,

Yours sincerely,
DAVID N. LITTLE

Herbert N. McSorley, Esq.
3 Langdon Street
Cambridge 38, Mass.

It was voted to adopt the Superintendent's recommendation that permission be granted the Middlesex County Chapter, National Foundation for Infantile Paralysis to solicit contributions from the school children for the "March of Dimes" campaign.

The Superintendent recommended that Frank P. Ring, 11 Hillcroft Park, Medford, be appointed Principal Instructor for the course 'Starting and Operating a Small Business' and that he be paid at the rate of $10.00 per evening for ten evenings. On motion by Committeeman Dewey it was unanimously voted to suspend the rules for the purpose of acting on this recommendation at this meeting. On the following roll-call it was voted to adopt the Superintendent's recommendation relative to the appointment of Frank P. Ring: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent.'

The Superintendent submitted the following budget for the year 1947:

(See Insert A)

Reports of Committees

On motion by Commiteeman Dewey it was voted, by a roll-call to accept the following report of the Committee on Athletics and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent.'

Committee on Athletics

January 15, 1947

Present: Committeemen Wood, Chairman; Committeeman O'Neill
Committeeman Reardon

Committeewoman Miss Kelleher

Your committee met with the coaches of the various sports and discussed at length the general athletic situation in our high schools.

Football:

The football coaches felt that there should be closer coordination between the grammar school and high school athletics. One of the chief difficulties encountered by our coaches lies in the fact that in other cities where they have the junior high school system, the coaches work with the boys from the seventh grade and eighth grade, while in our system they first come under the coaches when they reach high school. As a result the boys in other cities are with the head coaches three years before our coaches can work with our boys. Both coaches felt that it would be advisable to establish football in the seventh and eighth grades under the direction of the Director of Physical Education and allow the high school coaching staff to work with these grammar school teams.

Hockey

The greatest difficulty this year and in past years is the availability of a rink on which to practice before the season starts. However, within the next week or so the rink being erected at the City Home will be ready for our use and we will be granted the privilege of using the locker and showers at the City Home. This will be of tremendous help in developing future hockey teams. Later in this report the Director of High School Athletics will discuss the matter of securing facilities for in-door practice before the hockey season starts.

Track and Basketball

Track coaches agreed with football coaches that much can be done for athletics if the grammar school students could be reached before coming to high school. It was felt that if arrangements could be made to use the Cambridge Armory for track and basketball a great deal could be accomplished. For practice work the cost would be only 50 cents an hour and it could be hired for competition at a very reasonable price. Many school throughout New England have asked if they could have meets with the Cambridge high schools but to the present we have been unable to accommodate them due to lack of facilities. The Armory is ideally suited for such meets and we would need only supply banks for the track. It is well set up for basketball and has regulation court. The City of Boston uses the Armory in their city regularly for just such purposes. The present outdoor track has become obsolete and it is suggested that a new track be built. While attending a track clinic at the Fargo Barracks it was brought to the attention of the coaches that they might be able to secure one of the larger type Quonsett huts. This could be utilized to great advantage by most of the teams and could be erected on the grounds of the High and Latin School where the present track now is. It would be of inestimable value to the track teams and could be used with equally good results by the football team in walking through signals and in the Spring the baseball teams could use it for battery practice. It was agreed to study the advisability of re-establishing cross-country teams in the high school.

It was agreed that the Superintendent of Schools and the Chief Custodian should look into the matter of having collapsible bleachers installed in the Rindge Gymnasium and included the cost for such equipment in this year's budget.

Director of High School Athletics

There is need for some football equipment such as tackling dummies, duffle bags and the like. It is the opinion of all the coaches that each boy who goes out for any sport should get a certificate of award. In past years this plan was followed with great success and they could be made up at Rindge Tech. School. At Russell Field we should have additional lockers and someone should be in attendance to see that they are opened and closed when needed. It was suggested that the lockers presently at Russell Field should be moved to the City Home and new individual lockers provided for Russell Field. There should be a concerted effort made to have the City Manager install a new drying room at Russell Field and the shower should be improved. A room should be made available for the trainer at Russell Field. It was suggested that we take steps now to hire the Boston Skating Club for indoor hockey practice during the winter of 1947-1948. This would permit our boys to get in much needed, necessary practice before the season starts without having to depend on unused time at the Arena and Boston Garden. By this means we could have hockey games with other schools and charge admission and thus, in all probability, take in enough to cover the cost of rental, and even make money. Track teams, in particular, are in need of equipment and as such equipment is now available we are ordering it at once. The Riverside Boat Club is very anxious to revive crew, as there has been a great falling off of interest in this sport, and it was felt that such a project would be worthwhile. They will alow us the facilities of their boat house and will run dances and other entertainment and will turn the entire proceeds over to the athletic fund in order to finance the crew. Massachusetts Institute of Technology has a number of boats that they wish to get rid of and the Director desires permission to get in touch with them relative to the feasibility of getting these shells and establish crew as a sport in our high schools. It was agreed to attempt to arrange athletic games with college freshmen teams.

It should be noted in reviewing the past year that under the direction of the Athletic Committee the financial situation has been greatly improved. Approximately $5,300 net was earned by the football teams, which is the largest total in the history of the schools. The various sports have developed tremendously as money makers. While money making is not the object of sports, it aids in providing the essential new equipment. It is notable that on Friday last in the basketball game between High and Latin and Rindge Tech. that over 600 spectators attended, which also is a record for basketball. The committee has already suggested in the report that additional seats are needed in the gymnasium to meet the requirements of spectators and the expense for such outlay will soon be met by the increased attendance.

It was voted to recommend that two basketball hoops be set up in the hall of the Agassiz School. At present candidates for the various basketball teams in the school are obliged to go about a mile and a half to Rindge Shelter for practice. It is the policy, so far as possible, to have basketball courts in the schools if the halls are large enough. It is recommended that these basketball hoops be erected and that suitable provisions be made for covering windows and protecting the walls.

It was voted to recommend that the Director of High School Athletics be instructed to engage the Cambridge Armory for track meets and basketball games.

It was voted to grant authority to the track coaches to arrange meets with other high schools to be held in the Cambridge Armory.

It was voted to recommend that the advisability of re-establishing cross country in both high schools be studied by the track coaches.

It was voted to recommend that the Assistant Business Agent be instructed to keep a stock of sweaters for both high schools on hand so that they may be distributed promptly to winners at the close of the season.

It was voted to recommend that the Director of High School Athletics be authorized to engage the Boston Skating Rink for the hockey season of 1947-1948 and that he be instructed to take care of this at once.

It was voted to grant permission to the faculty managers to engage the services of attendants for the basketball games at $4 each per game.

It was voted to recommend that the faculty managers be instructed to have all athletic equipment cleaned at once.

It was voted to recommend that the football coaches and the Director of Physical Education confer for the purpose of working out a plan for grammar school participation in football.

It was voted to recommend in the event of suspension of any athlete for disorderly or unsportsmanlike conduct in any branch of sport, the player shall not be reinstated until such time as the coach who suspended him informs the headmaster that he will approve his playing in other sports.

It was voted to recommend that the Director of High School Athletics be authorized to confer with M. I. T. relative to securing rowing shells.

It was voted to approve the following hockey games not included in the regular schedule:

All Star Games

The Athletic Committee recommends that the City Manager be requested to consider the advisability of building a large auditorium as a War Memorial in which all types of school athletics may be carried on, to include a swimming pool, track, basketball courts, ice hockey rink and facilities for all types of gymnasium work.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

On motion by Committeewoman Miss Kelleher it was voted to make part of the records the following report on the progress of the class for non-English speaking students being conducted at the Longfellow School:

January 17, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

I submit herewith a report of the progress of the work of the Beginners' English Class at the Longfellow School.

The class opened on October 7, 1946 with a membership of 12 non-English speaking students, with an age range from 5 years to 17 years. The class has now grown to 17 pupils, including 6 Greeks, 3 Italians, 3 Portugese, 2 Finns, 1 Spaniard, 1 Porto Rican and 1 Swede. Three of these have joined the group in the last three weeks necessitating separate instruction as beginners.

Despite the age and language differences they have settled down unbelievably well together for the time being and are obviously very happy. The results of their work over the thirteen week period are beginning to show and everyone is pleased and enthusiastic with the level of English proficiency reached.

We have been fortunate in having as teaching aids extremely helpful March of Time language films lent by the Harvard Graduate School of Education and a set of recordings of English sentences from the same source, in addition to the services of three graduate students training in the teaching of English as a foreign language.

The class has made particularly good progress in oral English, and the pupils have achieved a level of clear English speech which is quite remarkable. They are conscious of their progress and very happy in their work. The teacher, Miss Maguire, is to be congratulated on the development of teaching techniques that are new and quite difficult to acquire in so short a time. She has put a great deal of time and effort into her work. Details of the amount of ground covered appear on the accompanying sheet.

Yours very truly,

GERTRUDE B. DUFFY
Supervisor of Measurement and Adjustment

Unfinished Business

Calendar:

On motion by Committeeman Dewey it was voted to refer to executive session the motion to rescind the action of the School Committee granting full pay in December 1946 to Thomas E. Smith, teacher in the Rindge Technical School.

Committeewoman Mrs. Conant moved adoption of the motion, presented at the meeting of January 6, 1947, to re-

(INSERT A) **SCHOOL DEPARTME**

		Appropriation 1946
A- 1	Personal Service	$1,750,000.00
	Sept. 1—Adjustments	
B- 1	Printing and Binding	3,000.00
B- 2	Postage	1,200.00
B- 3	Advertising	150.00
B- 4	Transportation of Employees	800.00
B- 5	Cartage and Freight	1,600.00
B- 7	Heating at Rindge	21,500.00
B- 8	Light and Power	23,300.00
B-10	Rent	680.00
B-11	Insurance	1,100.00
B-13	Communications	2,850.00
B-14	Motor Vehicle Repair	75.00
B-18	Cleaning and Laundry	150.00
B-22	Medical Service	100.00
B-27	Testing	50.00
B-28	Expert	1,000.00
B-31	Extermination	800.00
B-35	Fees	4.00
B-39	Services not otherwise coded	2,000.00
B-42	Graduation Exercises	700.00
B-44	Travel Outside State	150.00
D- 1	Office Supplies	650.00
D- 3	Fuel	45,000.00
D- 5	Medical Supplies	200.00
D- 8	Cleaning Supplies	2,500.00
D- 9	Educational Supplies	30,000.00
D-11	Gas and Oil	100.00
D-16	Supplies not otherwise coded	3,000.00
D-17	Motor Vehicle Parts	50.00
D-18	Text Books	20,000.00
F- 1	Teachers' Examinations	1,200.00
F- 2	Tuition	2,000.00
F- 3	Committee Expenses	200.00
F- 4	Transportation of Pupils	5,000.00
F- 5	Minors' License Refunds	15.00
F- 7	Pensions	14,230.24
F- 8	Retirement Contributions	9,426.62
F-11	Workingmen's Compensation	100.00
F-13	Repairs	30,000.00
F-15	Special Athletic Fund	17,500.00
	Survey	25,000.00
G- 7	Furniture and Furnishings	4,500.00
G- 8	Educational Equipment	3,000.00
G- 9	Office Equipment	300.00
G-16	Athletic Clothing	5,000.00
G-17	Equipment not otherwise coded	50.00
	TOTALS	$2,030,230.86

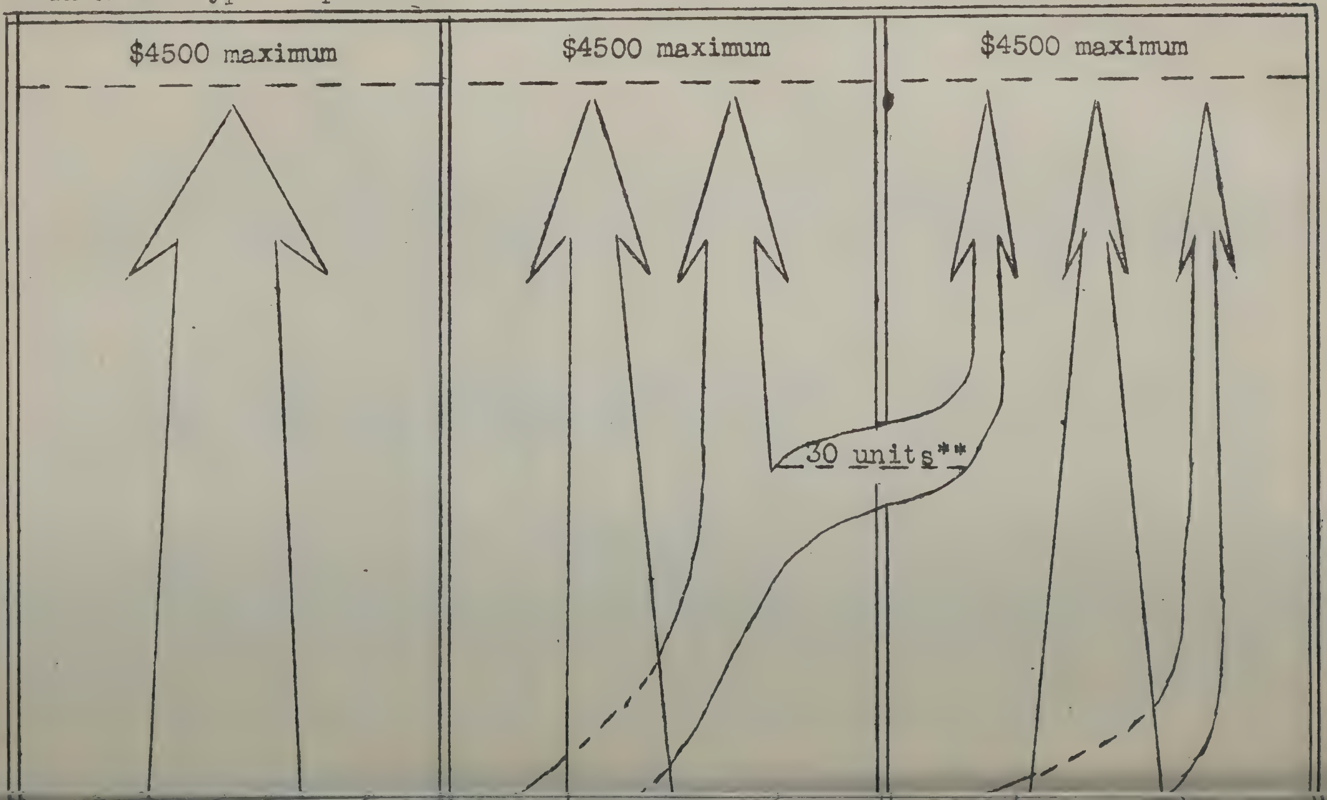
This does not include any amount for B-28 Expert.
F-13 Repairs.
F-15 Special Athlet

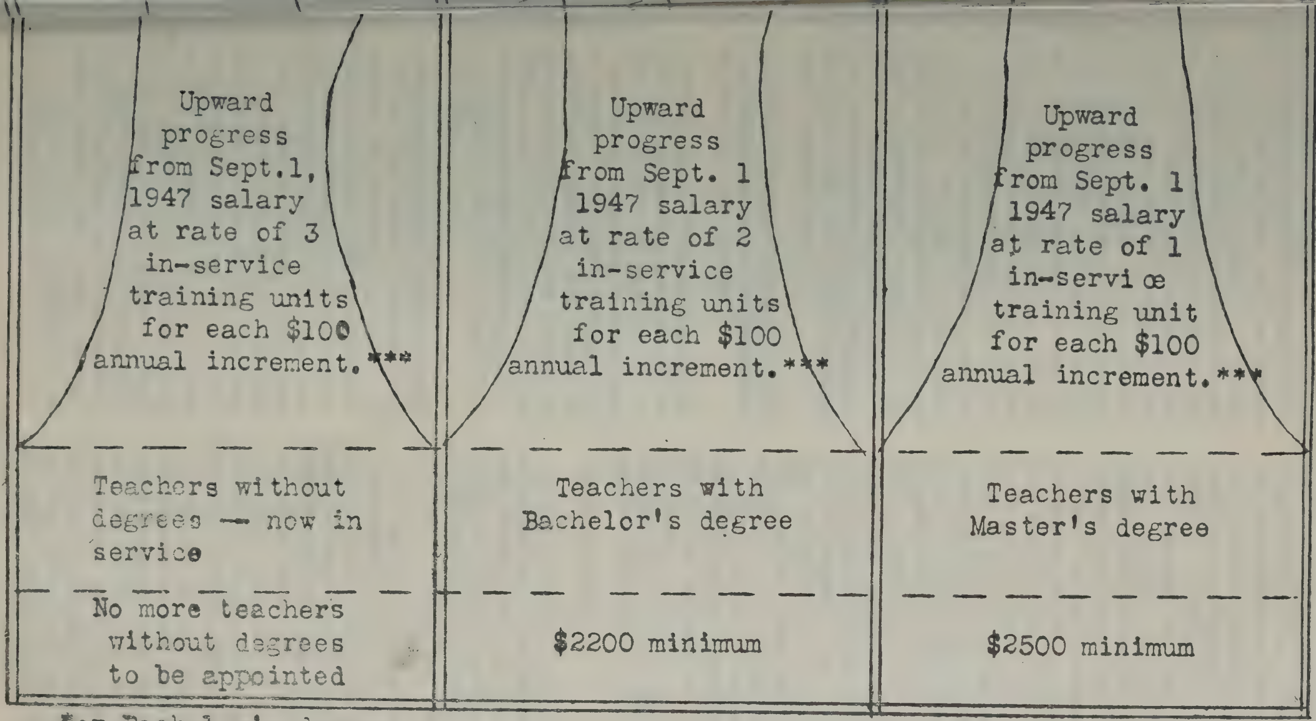
OR 1947

Total	Expended 1946	Recommended
$1,750,224.80	$1,734,234.10	$2,055,125.13
		6,332.70
3,000.00	2,467.94	3,000.00
1,200.00	1,170.00	1,200.00
175.00	155.00	175.00
800.00	750.00	600.00
3,000.00	2,800.05	2,500.00
21,500.00	19,804.10	21,000.00
23,300.00	22,612.26	23,000.00
680.00	558.00	650.00
1,304.90	1,304.90	150.00
3,400.00	5,139.78	3,100.00
75.00	46.30	150.00
225.00	156.72	200.00
100.00	62.50	100.00
50.00		50.00
1,000.00		
958.00	956.58	900.00
4.00	4.00	4.00
2,000.00	1,962.30	2,000.00
800.00	792.11	800.00
150.00	95.22	150.00
650.00	453.61	650.00
45,000.00	39,097.46	42,000.00
200.00	170.25	400.00
2,500.00	1,891.22	2,500.00
30,000.00	29,995.50	35,000.00
100.00	81.07	100.00
2,795.10	2,736.32	3,000.00
50.00	45.56	100.00
20,000.00	19,989.69	25,000.00
1,025.00	459.00	1,000.00
3,300.00	3,011.20	3,500.00
300.00	207.46	200.00
4,900.00	4,672.45	5,000.00
15.00	12.00	15.00
15,292.44	15,292.44	15,881.28
7,226.62	7,130.43	1,321.60
100.00		100.00
43,000.00	42,938.20	
4,180.00	3,961.37	
25,000.00	25,000.00	
1,100.00	1,035.17	5,000.00
4,200.00	4,192.96	5,000.00
300.00	299.25	3,500.00
5,000.00	4,935.79	5,000.00
50.00	7.00	50.00
$2,030,230.86	$2,000,757.26	$2,275,504.71

(INSERT B)

Illustrative Flow Chart of the Basic Salary Schedule of the Preparational Growth-in-Merit Type Proposed for the Instructional Staff of the Cambridge Schools.


$4500 maximum
$4500 maximum
$4500 maximum
30 units**


Upward progress from Sept.1, 1947 salary at rate of 3 in-service training units for each $100 annual increment.***
Upward progress from Sept. 1 1947 salary at rate of 2 in-service training units for each $100 annual increment.***
Upward progress from Sept. 1 1947 salary at rate of 1 in-service training unit for each $100 annual increment.***
Teachers without degrees — now in service
Teachers with Bachelor's degree
Teachers with Master's degree
No more teachers without degrees to be appointed
$2200 minimum
$2500 minimum

*or Bachelor's degree

**or Master's degree

***With increment speed-ups, i.e., double increments available to teachers now employed, whose adjusted salaries on Sept. 1, 1947, are not over $3500, and who choose to double their preparational movement.

scined the action of the School Committee appointing James M. Landrigan as a teacher of Latin in the High and Latin School effective December 3, 1946. On the following roll- call the motion to rescind failed of adoption: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' On a query as to when the appointment of Mr. Landrigan will take effect, the chair ruled the appointments will take effect as of this date, January 20, 1947. On a point of order Committeeman O'Neill stated that the chairman should have known that a point of order would lay against the motion to rescind because under Roberts' Rules of Order it is not permissible to entertain a motion to rescind' when action has been taken on a motion to 'reconsider.' Committeeman O'Neill then read the following from Roberts' Rules of Order:

"A motion to rescind cannot be made if the question can be reached by calling up the motion to reconsider."

Committeeman O'Neill further stated that at the last meeting a motion to reconsider failed and the motion to rescind, offered at the same meeting, was out of order. The chairman ruled that the motion to 'rescind' was made in compliance with the rules of the School Committee and is in order and the chairman again ruled that the appointment is effective as of this date, January 20, 1947.

Committeewoman Mrs. Conant moved adoption of the motion, presented at the meeting of January 6, 1947, to rescind the action of the School Committee appointing Thomas P. Burns as a teacher of English in the High and Latin School, effective December 31, 1946. On the following roll-call the motion to rescind failed of adoption: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' The chairman stated that the ruling in the case of Mr. Landrigan would also apply to Mr. Burns' case, i. e., the appointment is effective January 20, 1947.

Committeeman O'Neill raised a point of order that at the meeting in December, 1946 when these two teachers were elected, effective as of December 3, 1946, the committee had entered into a contract with Mr. Landrigan and Mr. Burns and because we have a contract with them as of December 3, 1946 how can the chairman now rule they are elected as of January 20, 1947. The chairman stated that the Superintendent has informed him that these teachers were not working in December and obviously they cannot be paid for work which they did not perform, but with relation to re-election and tenure rights their time of service should start as of the date the School Committee first elected them. The chairman then stated that Committeeman O'Neill is correct and that he withdraws his previous ruling that "the appointments are effective January 20, 1947," because, this is a motion to rescind a vote previously taken and the motion to rescind has failed. The question was raised as to when these teachers would be eligible to draw pay for services. It was voted to adopt a motion by Committeeman O'Neill that this matter be referred to the City Solicitor for an opinion as to when these teachers may be paid as regularly appointed teachers.

Tabled Matters:

It was voted to take from the table and give leave to withdraw to the petition received from teachers at Rindge Technical, Boys' Vocational and Physical Education Department for a salary increase of $800.00 per year.

On motion by Committeeman O'Neill it was voted to take from the table the motion that "salaries of all permanent civil service employees be increased $410.00 effective January 1, 1947 and that effective January 1, 1947 the general salary increase of $200.00 enacted June 17, 1946 in so far as it applies to personnel herein affected, be repealed.' A motion by Committeeman Dewey that this order be given leave to withdraw, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.'

A motion for the adoption of the order, proposing a $410.00 increase in salary for all civil service employees, failed on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.'

On motion by Committeeman O'Neill it was voted to take from the table the following proposed amendment to the rules, presented at the meeting of December 16, 1946:

"In cases where the present annual salary of teachers is not in whole hundreds, said salaries shall be adjusted to the next higher whole hundred, effective January 1, 1947."

On the following roll-call it was voted to adopt the foregoing amendments: Committeemen, Miss Kelleher Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Mayor Lynch 'Absent.' ,

On motion by Committeeman Dewey it was voted to take from the table and give leave to withdraw to the issue of payment of $50.00 to teachers who were in the armed service in 1942 and did not receive the $50.00 voted to all employees of the department in December 1942. (See City Solicitor's letter in minutes of January 6 meeting).

On motion by Committeeman Reardon it was voted to take from the table the Superintendent's recommendation that the annual census of all children of school age in the city, as required by law, be prepared by the women clerks in the business office and the secretary of the Boys' Vocational School after regular hours and on Saturday, and that a sum of $700 be appropriated to pay for this over-time work On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.'

On motion by Committeeman O'Neill it was voted to take from the table Part I of the Communication No. 3 presented by the Cambridge School Survey Staff entitled "Basic Instructional Salary Schedule." Committeewoman Miss Kelleher moved adoption of Part I of Communication No. 3 from the Cambridge School Survey Staff, entitled "Basic Instructional Salary Schedule." Committeeman O'Neill moved to amend the second sentence in Paragraph 'B' of this report entitled 'Staff Counsel on Personnel Development' by striking out the words "provided that a majority thereof be chosen from a panel selected by that organization of teachers which represents the majority of the staff" so that the sentence will read—"The original membership shall be appointed by the School Committee, upon recommendation of the Superintendent."

On the following roll-call Committeeman O'Neill's proposed amendment failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.'

Committeeman O'Neill moved to amend Paragraph 'D' of the survey communication entitled "Cumulative Increment Credit" by striking out the words "July 1, 1946" and substituting the words "July 1, 1944." On the following roll-call this proposed amendment failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent'

Committeewoman Miss Kelleher moved to amend Paragraph 'D' of the survey communication entitled "Cumulative Increment Credit" by striking out the words "July 1, 1946" and substituting the words "January 1, 1947." On the following roll-call this proposed amendment failed of adoption: Committeemen Mrs. Conant, Miss Kelleher and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Mr. O'Neill and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.'

Committeeman O'Neill pointed out

that in Paragraph 'E' of the report entitled "Graduated In-Service Preparation Requirement for Increments" under the section 'For Teachers Appointed Subsequent to July 1, 1947' there is the following sentence: "No. 1 No teachers without a degree shall be appointed subsequent to the adoption of this schedule." Committeeman O'Neill raised the point of order that we are not in the process of adopting a policy designating the means by which a teacher may come into our system and that this part of the report is out of order. The chairman ruled that inasmuch as we are considering the adoption of Part I of the report, Committeeman O'Neill' point of order is not well taken. Committeeman O'Neill moved to amend the report by striking out the sentence "No teachers without a degree shall be appointed subsequent to the adoption of this schedule." On the following roll-call the amendment failed: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay.'

Committeewoman Miss Kelleher's motion "to adopt Part I of Communication No. 3 from the Cambridge School Survey, entitled "Basic Instructional Salary Schedule" (as set forth below) carried on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey Miss Kelleher, Mr. O'Neill, Mr Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent.'

Cambridge School Survey

17 Quincy Street, Cambridge, Mass.

January 6, 1947

To the School Committee
of the City of Cambridge:

Communication from the Survey, No. 3 Concerning Salary Policy

The initial communication of the Survey dealing with the salary problem as presented on December 2, 1946 covered instructional service only, and presented recommendations for immediate adjustments in pay as well as for the adoption of the principle of the basic salary schedule of the preparational type. On December 16, 1946 unanimously favorable action was taken by your Committee providing for salary adjustments of $400, $500, and $600 effective January 1, 1947 and adopting in principle the instructional salary policy previously recommended. Since that time the Survey Staff has continued its study of the salary problem and has had the benefit of an informal meeting of your Committee with representatives of the instructional staff of the school system.

The purpose of this communication is (1) to propose a basic Instructional Salary Schedule which will implement effectively the principle previously adopted by your Committee, and (2) to consider and make recommendations concerning several other phases of salary policy including that for the custodial and clerical staffs.

I

Basic Instructional Salary Schedule

As an introduction to our present proposal the fundamental objective sought by the Basic Salary Schedule is to assure the continued in-service preparation—the professional growth and development—of the Cambridge teaching staff. This is the fundamental step necessary to improve educational opportunity for Cambridge children and youth.

The Basic Salary Schedule is to be thought of as the vehicle to increased movement in the preparation and upgrading of teachers for their work, as an aid in attracting well prepared teachers as a way of making such preparation both financially possible and worthwhile to the teacher, present or in prospect and as a way of guaranteeing that, within reason, the Cambridge School salary dollar will contribute to these ends and thus yield value. The details within the schedule, the stops and requirements, are points which must be reasonable in the light of the purpose.

In our last informal meeting (December 27, 1946) we sought to present and to clarify what a preparational type of basic schedule involved and how it might operate. We sought also to get something of a meeting of minds as to what mechanisms and details would be considered reasonable. We considered such questions as: "What is reasonable preparational movement on the part of teachers? What obligations do reside not only with teachers, but also with administrative and supervisory leadership and the School Committee?" This meeting was helpful to all in dealing with the specific problems confronting us; and in the broader sense it was a glimpse into something of what the participatory process in the development of public policy in education might accomplish under proper leadership in Cambridge. We have taken seriously into consideration, the constructive suggestions made at this meeting.

The type of instructional salary schedule chosen by the Survey as most fitting to the present and future needs of the Cambridge schools, and that which will be most conducive to an improvement of the educational program, is what is generally known as a preparational type Schedule. In our December 2 communication this form of schedule was described as follows:

"The basic salary schedule which the Survey will recommend will contain no salary differentiation based upon the grade in which the teacher teaches, none between elementary and high school, and none between men and women. The differentation will be in the extent of preparation for teaching. There will be scales for different extents or preparation, but far fewer than in the present multi-scaled schedule. Within each scale there will be minimums, maximums, and several step increments through which the teacher rendering satisfactory service will progress in salary as he or she progresses in preparation Such increments may annually be attained up to the maximum by meeting, at intervals which will be reasonable, preparational requirements. A teacher may also move from a lower to a higher preparational classification while teaching in any grade or school by improving his /her preparational status. Ample consideration will be given to shop teachers and others in specialized fields.

"Thus the basic schedule which we shall prepose will be designed to promote growth in service, improve teacher morale, and contribute to increased teaching merit to the end that the results will be observable in improved educational opportunity for children. Such a schedule is what the great majority of Cambridge teachers, with credit to themselves, say by vote they want. At the same time such a schedule is prudential. Therefore, the citizens of Cambridge may well support such a proposal as one designed botn to yield value received, and to do justice by the teacher."

Throughout its study the Survey Staff has been struck by a great lack of in-service preparational movement on the part of the Cambridge personnel. How great this lack has been may be seen from a reference to the Survey Instructional Personnel Inquiry. Tabulations indicate that of 483 reporting information as to professional in-service improvement courses taken, 303 (63%) reported no courses in the past 10 years; 187 (39%) reported no courses in the past 20 years; and 136 (28%) reported no courses at all.

Of the elementary school staff 13% were reported as now undertaking professional improvement; of the secondary staff 20%. The average (Median) of the latest years of taking professional improvement courses was: for elementary, 1926; for high school, 1935; for administrative personnel, 1933 Of 517 staff members the following was reported as the present preparational status of the staff:

	Elementary	High School	Administrative	Total
No diploma or degree	11	24	3	38
One or two-year diploma	142	7	14	163
Three-year diploma	31	6	2	39
Bachelor's degree, or four-year diploma	41	82	17	140
Master's degree	20	75	39	134
Doctor's degree	0	1	2	3
	245	195	77	517

Such facts as these certainly substantiate the need of a teacher salary policy based on evidence of continued preparation for teaching. The old salary policy did not do this. There was no preparational stimulation in it, either financially or with respect to other needed emphasis in personal administration. It is this condition which the Survey seeks to correct through its present proposal, and to do so not by any general or ready-made pattern, but by realistically looking at the need and designing a plan which fits the situation.

In its customary form the preparational schedule serves to promote in-service improvement of the teacher's preparational status. It is, however, subject to certain considerations varying in importance according to conditions existing in the situation to which it is to be applied. In Cambridge, because of the relatively large number of teachers not possessing degrees, and because of the pattern of maximums on the old schedules which have held large groups of experienced teachers at certain salary levels for long periods of time, some of these deficiencies assume major importance. No fixed form of salary schedule can be applied to all situations with equal justice. The general design of the preparational-type schedule meets the basic requirements of the Cambridge salary problem; but it is advisable to create a tailor-made article, carefully fitted to the local pattern of needs.

The great basic purpose is the improvement of the educational welfare of Cambridge boys and girls through promoting growth in merit of teaching. The Survey salary study, starts with the common framework of the preparational-type schedule. It introduces, however, those modifications which remove certain restrictions unnecessarily irking to teachers in certain areas, and yet not contributing materially to the basic objective of the schedule. Thus the Survey has developed a schedule which should be much more satisfactory to the staff than anything heretofore designed. At the same time, all of its features are in closer consonance with the fundamental purpose already agreed upon. Indeed the promotion of this purpose is so clear and direct that what the Survey recommends might well be called a Growth in Merit Schedule.

Since this schedule (about to be described) is based upon the general principle of the preparational-type schedule, it can be illustrated in the columnar form commonly used for preparational schedules. Because, however, of the great simplicity of its structure and the elimination of unnecessary detail, it can be stated in a few brief paragraphs without recourse to the common tabular device. For illustrative purposes we have chosen a new kind of columnar chart—a "flow chart" in type—which is included here; but the recommended schedule as an actionable item for the School Committee will be stated subsequently without reference to the chart.

Recommended Basic Salary Schedule

The survey recommends that the Cambridge School Committee take the following action with reference to a Basic Salary Schedule:

Voted: That, effective September 1, 1947, the Basic Salary Schedule for the instructional staff of the Cambridge Public Schools consist of the following provisions:

A. Salary Increments. Each member of the instructional staff below the rank of assistant superintendent of schools shall receive a basic salary increment of $100 to take effect on September first of each year, beginning September 1, 1948, provided that he has rendered satisfactory service and has met the in-service training requirements specified below, until such time as his basic salary totals $4500, or, in the case of an administrative or supervisory officer, the maximum figure set by the School Committee for his position.

B. Staff Council on Personnel Development. A Staff Council on Personnel Development (hereinafter referred to as the Council) of seven teachers and administrators, chosen to represent the various personnel groups as widely as possible, shall be established. The original membership shall be appointed by the School Committee, upon recommendation of the Superintendent, provided that a majority thereof be chosen from a panel selected by that organization of teachers which represents the majority of the staff. The Superintendent of Schools or some administrative or supervisory officer designated by him shall be an eighth member of the Council in an ex-officio capacity. Original appointments to the Council shall be designated by the Committee to be: four for two years and three for three years; and succeeding appointments shall be made as the Committee may subsequently determine. Each regular member of the Council shall each be released from his regular duties approximately one-fourth of the usual working time. The Council shall be furnished adequate working headquarters, given an adequate budget for the collection of pertinent materials, and provided with necessary clerical and stenographic service.

The Council shall be genuinely advisory to the Superintendent and School Committee, shall function continuously in the development and supervision of the program of in-service training, shall advise the staff concerning the planning of individual preparational programs, shall certify to the proper administrative officer the qualifications of individuals for increments and changes in preparational status, shall study and recommend needed improvements in conditions effecting the personnel, and shall, in general, strive to promote the continued development of personnel improvement.

Subject to these conditions and to the approval of the School Committee, the Council shall make its own rules and regulations, bearing in mind that it must constantly work for staff conditions and development promotive of the educational welfare of Cambridge children and youth.

C. In-Service Training Account. In-service credit units (equivalent to semester hours) shall be granted upon official evidence of satisfactory course work in universities and colleges, including teachers' colleges and special purpose institutions on the college level, or for work done in suitable extension courses and workshops, or, for vocational teachers, shop teachers, and teachers in certain other specialized fields, for special field study and occupational experience. All such work must be approved in advance by the Council.

The Council shall establish an in-service training account for each member of the instructional staff; it shall record therein all approved in-service credit units and the total as they are accumulated; it shall debit each in-service training account for those units offset by increments received; and it shall keep at all times an accurate record of the cumulative increment credit for future use as defined below:

D. Cumulative Increment Credit. Each instructional staff member's in-service training account shall be credited for all work done subsequent to July 1, 1946 and approved by the Council. Each such account shall be debited for each increment received at the rates prescribed under (3) below, with the difference, if any, allowed to accumulate as the cumulative increment credit for future use, subject, however, to the condition that the total of this "cumulative increment credit" shall at no time exceed 10 units. Credit units to be applied to increments effective September first must be attained on or before the preceding July first. The first increments shall be awarded to be effective September 1, 1948.

E. Graduated In-Service Preparation Requirements for Increments. In order to provide for the lessening of in-service training requirements as preparation increases, and thus to stimulate as well as to recognize advanced preparational status, the following system of debiting each in-service training account shall be established:

For teachers in Service on January 1, 1947:

1. For each teacher without a degree. The in-service training shall be debited 3 units for each increment of $100 until a total of 30 units has been attained. Subsequently, the account shall be debited 2 units for each increment until an additional total of 30 units has been attained. Subsequently, the account shall be debited 1 unit for each increment.

2. For each Teacher with a bachelor's degree, the in-service training account shall be debited 2 units for each increment of $100 until a master's degree has been obtained. Subsequently, the account shall be debited 1 unit for each increment.

3. For each teacher with a master's degree, the in-service training account shall be debited 1 unit for each increment of $100.

For Teachers appointed subsequent to January 1, 1947:

1. No teacher without a degree shall be appointed subsequent to the adoption of this schedule.

2. For each teacher with a bachelor's degree, the in-service training account shall be debited 2 units for each increment of $100 until a master's degree has been obtained. Subsequently, the account shall be debited 1 unit for each increment.

3. For each teacher with a master's degree, the in-service training account shall be debited 1 unit for each increment of $100.

F. Double Increments Available in Low Salary Brackets. For the salary year 1948-1949, 1949-50, and 1950-51 each teacher whose adjusted salary on September 1, 1947 is less than $3100 shall be eligible to receive double increments upon the attainment an debiting of double the number of units prescribed for his/her preparational status.

For the salary year 1948-1949 and 1949-50 each teacher whose adjusted salary on September 1, 1947 is $3100 or more, but not greater than $3500, shall be eligible to receive double increments upon the attainment and debiting of double the number of units prescribed for his/her preparational status.

In general effect: for the teachers of Cambridge this recommended Basis Salary Schedule makes it possible for any one to move to a salary of $4500 a year by meeting continued but reasonable preparational requirements; and for the people of Cambridge it gives great assurance—as much as can be assured through the medium of public salary policy—that its schools will be the better for the money expended. This schedule considers the past, but reaches to a new future.

(See Insert B)

A motion to adjourn, by Committeeman O'Neill, failed of adoption.

It was voted to convene in Executive Session.

It was voted to reconvene in Regular Session.

The motion offered by Committeewoman Mrs. Conant at the meeting of January 6, 1947, "to rescind the action of the School Committee granting full pay in December 1946 to Thomas P. Smith, teacher in the Rindge Technical School" was negatived by the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.'

On motion by Committeeman O'Neill it was voted to lay on the table the petition of Catherine Corcoran, sewing teacher, for reimbursement of salary lost due to illness.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, February 3, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Having filed the proper notice required by the rules of the School Committee, Committeeman Dewey moved reconsideration of the vote taken at the School Committee meeting held on January 20, 1947 that "Marie M. Cloran be granted a three month extension of her leave of absence without loss of salary." On the following roll-call the motion to reconsider was adopted: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea.' On the recurring question it was voted on the following roll-call that "Marie M. Cloran, principal of the Gannet School, (now on leave of absence), be granted an extension of her leave of absence for a period of three months without loss of salary': Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon Mr. Wood and Mayor Lynch voting 'Yea.' On motion by Committeewoman Mrs. Conant it was voted on the following roll-call that all the circumstances in the case of Marie M. Cloran be referred to the City Solicitor for an opinion as to the legality of the action of the School Committee: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. Reardon voting 'Nay.'

On motion by Committeewoman Miss Kelleher it was voted to approve the minutes of the meeting of January 20, 1947.

On the following roll-call it was voted to adopt a motion by Committeeman Wood that the Cambridge School Committee accept membership in the newly formed Association of School Committees at annual dues of $10.00: Committeemen Mrs. Conant, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr. O'Neill voting 'Nay.'

On motion by Committeeman Reardon it was voted that the Parents' Association of Cambridge High and Latin School be granted permission to use a room in the High and Latin School for a meeting on Thursday, February 6 1947 at 8:00 p. m.

There being no objection, the chairman ordered placed on file a communication from the Cambridge Chamber of Commerce commending the School Committee for having adopted the recommendations of the Simpson Survey concerning salary policy.

There being no objection, the chairman ordered placed on file a communication from the committee representing the Rindge Technical School teaching staff expressing their appreciation of the favorable action taken by the School Committee on Professor Simpson's Salary Plan Report, Part I.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent with power the request of the Ladies' Auxiliary, Jewish War Veterans, that they be permitted to conduct an essay contest for the seniors of the High and Latin School and the Rindge Technical School.

On motion by Committeeman Reardon it was voted that Sargent College be granted permission to use the Rindge Technical School Auditorium on April 7, April 10 and April 11, upon payment of janitors' fees for the purpose of presenting a dance recital.

It was voted to make part of the records the following notice from the City Council:

IN CITY COUNCIL

January 27, 1947

ORDERED:—That the sum of one hundred thirty-five dollars ($135.00) be and the same hereby is appropriated to the School Department, Schedule B-44, Travel Outside State; said sum to be included in and made part of the tax levy for the year 1947.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

ORDERED: That the sum of Ninety-eight thousand dollars ($98,000) be and the same hereby is appropriated to the School Department, Schedule A-1 Permanent Employees; said sum to be included in and made part of the tax levy for the year 1947.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

The chairman appointed the following members to sign payrolls for the year 1947:

January—Cora Butler Conant
February—Bradley Dewey
March—Margaret M. Kelleher
April—Thomas P. O'Neill
May—Robert J. Reardon
June—Russell A. Wood
July—Cora Butler Conant
August—Bradley Dewey
September—Margaret Kelleher
October—Thomas P. O'Neill
November—Robert J. Reardon
December—Russell A. Wood

Superintendent of Schools

(Reports and Recommendations)

It was voted to approve the following applicants for evening school teaching positions:

Miss Ruth Burwell
Miss Esther Safran

It was voted to approve the Superintendent's recommendation that the military leave of absence of Dalton O'Brien, M. D., School Physician, be terminated effective January 22, 1947.

It was voted to refer to executive session an application for reinstatement as a teacher in the Cambridge public schools received from Mrs. Marion Beane Blanchfield.

It was voted to approve the Superintendent's recommendation that the State Department of Civil Service be granted permission to use two classrooms at the Rindge Technical School on Saturday, February 8, 1947 for the purpose of conducting promotional examinations for the Cambridge Fire Department.

On recommendation of the Superintendent, the School Committee recorded itself as favoring enactment of the legislative bill filed on behalf of the Massachusetts Teachers' Federation entitled "An Act Relative to Increased State Financial Aid For Schools."

Reports of Committees

It was voted to approve the following report of the Committee on Athletics and adopt the recommendations contained therein:

Committee on Athletics

February 3, 1947

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Robert J. Reardon.

It was voted to recommend approva for the following track meets:

February 8—
State Meet at Boston Garden.
Both Rindge and Latin School.

March 8—
Bowdoin Interscholastic at Bowdoin.
Both Rindge and Latin School.

Dates Not Set—
Rindge vs. Latin after February 8
Rindge vs. Somerville.
Latin vs. Dedham.
Latin vs. Somerville.
Latin vs. Malden Catholic.

(Because these meets are held out doors the date will depend on weather conditions).

February 22—

Nationals in New York.

(Entries will depend on time trials at the State meet).

The Committee on Athletics encourages sports of all types hoping to enlist the interest of the greatest possible number of students—boys and girls. With this object in mind it authorizes and encourages groups to indicate what kind of sport they wish to have represented by official teams.

Tennis, golf and swimming are suggested as sports which your Athletic Committee would like to see established. Already the Athletic Committee is making progress in establishing a new sport—that of rowing. Through the kind help of the Riverside Boat Club, Massachusetts Institute of Technology and Harvard College we shall have a competitive crew this year.

The Athletic Committee requests, therefore, that groups interested in any new sport contact and interview the the Director of Athletics, Mr. Joseph C. Sullivan, who in turn will make his recommendations to the School Committee. In these conferences it should be possible to work out ways and means for organizing teams and arranging competition with schools of other cities and towns.

Respectfully submitted,

RUSSELL A. WOOD,

Chairman

Unfinished Business

Tabled Matters:

On motion by Committeewoman Miss Kelleher it was voted to take from the table Parts II, III, IV and V of Communication No. 3 received from the Staff conducting the Survey of the Cambridge Public Schools, as set forth below:

II

Salaries of Certain Administrative and Special Service Positions

There remains to be considered the question of salaries for instructional and non-instructional positions not heretofore covered. Clerical and custodial salaries will be taken up in considerable detail in the next two sections of this report. We should here consider briefly certain administrative and specialized positions not covered by the Basic Salary Schedule proposed in Section I and in some cases not covered by salary adjustments previously recommended by the Survey and voted.

At this point it should be stated that in the opinion of the Survey the Committee should take steps to rescind fully its action of June 17, 1946, providing for a general increase in salaries. This proposal now specifically applies, of course, to those not covered by the rescinding action of December 16, 1946. Any Survey recommendation in this or subsequent sections of this report are premised upon such rescinding action.

For some of these positions, presently covered by special schedules or differentials, no definite recommendations for changes will be made at this time by the Survey. In such instances the present special schedules and provisions for extra compensation should be retained except as otherwise recommended.

Accordingly, no changes are now recommended in the extra compensation provisions for Deans, Headmaster's Assistants, Masters' Assistants, or athletic and coaching or other special personnel in the high schools.

Special salary schedules in effect for Headmasters, Assistant Headmasters, Masters, Submasters, Principals, Directors, Supervisors, Assistant Directors, and Assistants should not now be changed; but any occupant of such position now at maximum for schedule should be allowed above schedule the salary adjustment previously recommended or voted.

No special schedule should be retained for Masters' Assistants, Teachers—8th Grade, Kindergarten Teachers, or other special teachers after the adoption of the Basic Salary Schedule here proposed.

The Survey has considered the special communication from the Masters' Assistants but sees no point in continuing more of a differentiation than lies in the salaries as they are. If it seems a hardship to continue to serve temporarily in the capacity of the designation, the special position may well be abolished now, and essential duties carried by Masters and Submasters with or without clerical help.

It is suggested that the Assistant Superintendent's salary be temporarily adjusted by increasing it, effective January 1, 1947, in the amount of $300 in order to restore something of the salary differential formerly existing between this position and that of the Headmasters. Subsequent recommendations of this Survey will consider all administrative salary scales on a more permanent basis.

The position designated as **Supervisor of Attendance"** as well as the broader special service function to which the position is inherently related, is receiving the attention of the Survey. This position which is now largely that of attendance officer, or truant officer, is scheduled for salaries ranging from $200 to $2700, with four increments. All occupants of the position are now at maximum. These attendance officers are entitled to a salary adjustment and it is recommended that without change in salary schedule and without prejudice to subsequent recommendations of the Survey, the salary of the present occupants be raised $200 effective January 1, 1947.

Three positions fall in the school business management area: The Business Agent now receiving $4150; the Assistant Business Agent, now receiving $3300; and the Storekeeper, now receiving $2218.84. It is recommended that the salary of the Assistant Business Agent be temporarily increased $200 (to $3500) and that of the Storekeeper $131.16 ($2350), effective January 1, 1947.

No change is now recommended in the salary status of substitute teachers, Evening School Instructors, or other part-time personnel.

It may be well to reiterate here that the Survey will have definite recommendations to make in later reports concerning administrative organization and its staffing throughout the school system. This should be awaited before making extensive salary changes in the administrative, supervisory, and special service personnel. The general pattern will probably be to utilize special salary scales in some cases. In other cases, and especially part-time assignments, the Basic Salary Schedule rating may be utilized with or without salary differentials, but in the event of the latter with allowance in teaching load. Where new special scales are to be used for administrative and supervisory personnel, in-service preparation requirements for increments may well be expected to apply in our recommendations.

III

Salaries of Secretarial and Clerical Staff

The Cambridge school secretarial and clerical staff is not a large one. Like the custodial service, the clerical staff now comes (though more recently) under the provisions of the Civil Service Law. The chief classifications used in the Cambridge school system are those of Junior and Senior Clerk and Typist. There are also several special classes with one occupant each. The classification of "Secretary" (not technically used by Civil Service) is used commonly as applying to the clerical staff in the two high schools and the Boys' Vocational School. Clerks are not now supplied in the elementary schools, but the Survey will have subsequent recommendations to make on the question of such supply.

The existing positions, number of employees, pay scales, and salaries (as of the October 25-31, 1946, payroll) are listed below:

Position	Number	Present (computed) Annual Salary
Secretary of the School Committee	1	$2736.84
Executive Secretary to Supt.	1	2998.84
Secretary	5	2114.84
Senior Clerk and Typist, or Senior Clerk	2	2218.84
Schedule: $33.67-$40.67 weekly for women; to $42.67 for men with $1 a week increment for 7 or 9 years	1	2114.84
Junior Clerk or Typist	1	1646.84
Schedule: $29.67-$36.67 weekly; with $1 a week increment for 7 years	1	1594.84
	2	1542.84
Telephone Operator	1	2214.84
	15	

The pay scales for the two major groups of school clerical workers are compared below, as translated into approximate annual rates, with those of municipal employees under their new rates.

	School		City
Senior Clerk and Typist	$1751-$2215	(women)	$1650-$2050
Annual increments 7 or 9 of $52	-$2219	(men)	$1950-$2250
Junior Clerk and Typist	$1543-$1907	(women)	$1350-$1750
		(men)	$1560-$2050
Annual Increments	7 of $52		4 of $100

The recent pay-scale raises, computed at the maximum of the scales, for these two groups of clerks and typists in the city service apparently amounted to the following:

Senior clerk and typist (women) from $34 to $39.30 or $276.

Senior clerk and typist (men) from $39 to $43.13 or $215.

Junior clerk and typist (women) from $28 to $33.55 or $289.

The following combination of salary adjustments, effective January 1, 1947, and future salary schedules are suggested for the consideration of the Committee:

STATUS DECEMBER 31, 1946				SUGGESTED			
Position and Present Schedule	No.	Week	Year (Nearest $)	Salary Effective Jan. 1, '47	Increase	Future Schedule Min.-Max.	(Inc'ts)
Secretary to School Committee	1	$52.67*	$2948	$3200	$252		
Executive Secretary (to Superintendent)	1	57.67	3008	3008			
Storekeeper	1	42.67	2226	2350	124		
Principal Clerk	0					$2200-2500	(4-$75)
Secretary	5	40.67	2122	2250	128	1900-2200	(4-$75)
Senior Clerk and Typist or Stenog-	1	40.67	2122	2250	128	1900-2200	(4-$75)
rapher	2	42.67	2226	2350	124		
(Min. $33.67; Max. Women $40.67 Men $42.67. Inc'ts $1 for 7 to 9 years							
Junior Clerk and Typist or Stenog-	2	29.67	1547	1650	103	1600-1900	(4-$75)
rapher	1	30.67	1600	1700	100		
(Min. $29.67; Max. $36.67. Inc'ts $1 for 7 years)	1	31.67	1652	1750	98		
Telephone Operator	1	40.67	2122	2250	128	1900-2200	(4-$75)

*Receives additional $200 a year as Secretary to sub-committee

It is further suggested that the School Committee ask its own Secretary to make a further study of the clerical and stenographer service and the conditions and needs in relation thereto throughout the school system. It is felt to be important that this field be studied beyond the extent that and more continuously than th Survey can possibly undertake. Attention should be directed towards such problems as these: the extension of the classification to principal clerk grade; the extension, flexible utilization ,and general supervision of the clerical and stenographic staff, including details of clerical provisions in elementary schools; the use of the stenographers in relation to the use of dictating machines; appropriate future pay scales; standards of selection of staff; and the like. In the meantime, it is thought that the Committee may well adopt the salary changes suggested for January 1, 1947. Eventually the committee ought to consider the fuller use of the competencies possessed by its own Secretary, and the fuller union of its own office with that of the Superintendent of Schools.

IV

It is difficult to deal with the problem of custodial wages apart from the entire plant operation and maintenance problem, complicated as this is by the very poor condition of many buildings, the lack of modern heating and cleaning equipment, and attendant difficulties of staff scheduling and management. Much attention has been and is still being given to these problems; but when they are more completely dealt with in final reports, room will have to be left for much staff adjustments as may be necessary with respect both to work and pay. Yet under present conditions the question of pay must be considered, even though briefly, and certain recommendations made.

The existing classifications, pay scales, and annual wage equivalents of the weekly rates for the custodial force of the Cambridge School System (as of payrolls for October 25-31, 1946) are given below:

Position	Number of Employees	Weekly Rates	Computed Annual Equivalent
Supervisor of Custodians	1		$3400.00
Senior building Custodians. Maximum —$57.67 per week, 52 weeks, vacation with pay	2	$67.67	2998.84
Junior Building Custodians (43)	2	39.67	2062.84
Minimum—$37.67 per week	3	39.75	2067.00
Maximum—$47.67 per week	2	41.67	2166.84
52 weeks, vacation with pay	1	41.75	2171.00
Annual increments: $3 and $3.33 per	1	41.96	2181.92
week (prior to Nov. 1946, Action	4	43.67	2270.84
5 at $2)	3	45.67	2374.84
Custodians in charge of buildings	7*	47.67	2478.84
receive an additional $2 weekly	1	49.59	2578.68
	16	49.67	2582.84
	1	54.83	2851.16
	1		**3024.38
	1	59.58	3098.16
Janitresses (5)	2	25.75	1339.00
	1	27.67	1438.84
	2	37.67	1958.84
Matrons and Special Matrons	11		1440.00
	7		1500.00
	***69		

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*One Janitor-Watchman.

**Payroll specified yearly.

***Total number of positions listed on payroll was 74; but 5 were listed as in retirement and positions may have been filled.

Custodial wages in the Cambridge School System are found by the Survey to be generally high both in relation to the other custodians in the city service and to those in surrounding school systems. According to information from the City Manager's office since the recent change in schedule, the annual wage scale for junior custodians in municipal employ runs from $1900 to $2200; for senior custodians from $2250 to 2550; and the weekly scale for matrons from $26 to $30. Of the 45 junior and senior school custodians, 80% are now being paid at rates above the maximums of the new scales for municipal custodians. The present maximum wage scales for junior custodians in the school system runs about $279 a year higher than that in the municipal service; for senior custodians about $440 higher; while for matrons the city maximum scale seems to run somewhat higher ($60-$120) than the school system wages. It should be noted, however, that the new city rates were made effective Septembr 1, 1946, and that previously municipal custodians were drawing a $100 "bonus" which has now been covered into the new scales. Some school custodians augment their regular wages by extra custodial work for the Park and Recreation Department at public baths, playgrounds, and recreation centers, and in the school buildings for certain activities beyond the scope of the regular program. These extra earnings run from under $100 per year in most cases to varying higher amounts up to $700.

Custodial wage rates in school systems currently reported to our investigator from Boston, Brookline, Everett, Medford, Newton, Quincy, Revere, Somerville, and Watertown have been reviewed. The rates are so constantly undergoing change that exact data are difficult to use. It would seem, however, that the Cambridge school wage scale for junior custodians is slightly above the average for these other communities; for senior custodians nearly $4 per week above the average; and for matrons over $6 above the average. Other conditions affecting custodians seem for the most part fairly comparable in these school systems. Retirement pay plans are approximately the same; some are more liberal on vacation allowances and some less liberal; Cambridge is fully as liberal as any on sick-leave allowance; as to the work week, four have 44 hour weeks, three 48 hour weeks, and three, including Cambridge, are indeterminate as to this factor, the hours being what it takes to do the job.

At this point it should be noted, as will be more fully developed in the report on the school plant, that the entire custodial function needs to be regularized as to working conditions and standards. While some of this need will have to wait building and equipment modernization, much can be accomplished through developing better maintenance standards and training programs. The custodial service needs more effective supervision. School custodial service is important to education; and the school custodian's job is one which requires more of the personnel than do ordinary custodial positions. Civil Service, as well as the school system, ought to recognize such differentiation, as neither now does.

In the course of our study we have given consideration to the petition of Local No. 776, Cambridge School Department Employees dated November 2, 1946, which was referred to the Survey. This petition requested an annual increase of $700. It is our understanding that at a later meeting the representatives of the A. F. of L. speaking before the School Committee urged an increase of at least $410. Both of these requests seem to the Survey to be beyond the requirements of the work and out of keeping with relative conditions of service and pay. At the same time it seems to the Director of the Survey that, all things considered, a modest wage adjustment should be made now and some order brought out of the present chaos of the Committee's custodial wage provisions.

As to just what salary adjustment should be made in this area, due either to individual need or promise of return to the schools, or to both factors, the Survey feels nowhere nearly as sure as in the case of the instructional service. In fact, the Survey staff is not unanimous in thinking that anything ought to be done now by way of salary adjustment upward. Furthermore, we recognize that this is an area in which the judgment of others may be fully as good as ours. After all it is the School Committee's deliberation and judgment that will and should prevail in these and all other actionable matters throughout the Survey report. To the Director of the Survey, however, the following combination of immediate salary adjustment effective January 1, 1947 and revised salary schedule commends itself; and it is proposed for the Committee's consideration and action in lieu of the application of its previous actions in ordering a $200 over-all increase (June 17, 1946) and reducing to three instead of five (October 7, 1946) the number of years required to attain maximums under the existing scale:

STATUS DECEMBER 31, 1946				SUGGESTED			
Position and Present Schedule	No.	Week	Year (Nearest $)	Salary Effective Jan. 1, '47	Increase	Future Schedule Min.-Max.	(Inc'ts)
Supervisor of Custodians	1	——	$3400	$3400			
Senior Custodians (Max. $57.67 per wk)	2	$57.67	3007	3150	$143	$2700-3150	(6-$75)
Junior Custodians and 1 Watchman (43) (Min.: $37.67; Max. $47.67. Increments—amendment 10-7-46—maximum attained end of 3 years. Custodians "in charge" extra $2 weekly)	2	39.67	2069	2325	256	2250-2700	(6-$75)
	1	39.75	2073	2325	252		
	1	41.67	2173	2400	227		
	3	41.75	2177	2400	223		
	15	47.67	2486	2625	139		
	18	49.67	2590	2700	110		
	1	54..83	2859	2859	—		
	1		3025	3025	—		
	1	59.58	3107	3107	—		
Janitresses, Matrons, and Nutrition Class Attendants	2	25.75	1343	1500	157	1200-1650	(6-$75)
	11	——	1440	1575	135		
	1	27.67	1443	1575	132		
	7	——	1500	1575	75		
	2	37.67	1964	1964	—		

The above arrangement provides for reasonable immediate salary adjustments, ranging from $262 to $75 a year. These are in addition to previous adjustments amounting to $400 granted in faily recent years but prior to 1945. They provide as much of a cost-of-living offset as seems warranted for the positions. The plan retains the increment structure (6 years) which is thought to have real merit. It recognizes the fact that the existing buildings in which custodians work are in extremely poor states of maintenance and that the working conditions and facilities are generally bad and discouraging to employees. It recognizes a faily long on-duty work week. The proposed schedule also provides a considerable opportunity for advancement. With this scale no further wage differentiations or extra payment should be made as in the past for "custodians in charge" of buildings. Steps should be taken, however, to make more use of the classification of senior custodian, and thus to provide a carefully worked out plan of up-grading the custodial service. As this is done, those in the senior grade should be the ones placed in charge of the larger buildings. To further advance the few higher custodial salaries which are now out of range with the others would also seem to be out of keeping with need or relative values. What has been suggested seems to the Director of the Survey to be both defensible and prudent in the light of all factors.

V

In this part of the Survey report, including both reports on salaries, we have made recommendations which will cost a considerable amount of money. In the December 2, 1946 report the increased annual cost of the then recommended salary adjustments was estimated at $310,000. This would now seem to be about $298,000. In addition, there will be costs coupled with the current recommendations and suggestions.

The increased annual cost, both of the salary adjustments voted December 16, 1946 and of the proposed Basic Salary Schedule over and above the 1946 school budget, has been estimated as closely as possible for each of six years.

For estimate purposes we have assumed that all teachers will qualify for available increments annually, with retireing teachers to be replaced at an average starting salary of $2400, and with no reduction in staff. Our estimates are, therefore, maximum.

The recommended Basic Salary Schedule is estimated to increase cost, due to increments, by $25,966 in 1948, by $75,400 in 1949 and thereafter drop off materially because of retirements and because replacements will be at the bottom of the scale. The cumulative budgetary increase, due to the Basic Salary Schedule is estimated to be as follows: 1948, $25,966; 1949, $101,367; 1950, $166,000; 1951, $203,767; 1952, $205,-500. The cumulative effect upon budget of both the instructional salary adjustments, voted December 16, 1946, and the presently recommended Basic Salary Schedule runs from an increase (over 1946) of $297,830 in 1947 to an increase (over 1946) of $503,330 in 1952.

The estimated increase cost of the Survey's present recommendations and suggestions in Sections II, III, and IV of this report for the year 1947, over 1946 is the following: Salary adjustments for administrative and special services $1,631, for the clerical staff $2,106, for the custodial staff $9,583; or a total increase for fiscal 1947, as thus far recommended in these classes of $13,320.

It is a fundamental fact that personnel makes or breaks a school system. The Survey has here been dealing with personnel in the very important problem area of salary. Our treatment of Cambridge salaries has helped us to see the needs of Cambridge schools. We have tried to treat the situation as it is but with respect to what it may become. We hope the salary effort of the survey has helped and will continue to help the Cambridge School System, through its personnel, through the School Committee, and through the citizens of the City, who have been truly generous in their responses, to improve educational opportunity for youth in this City. This is the criterion of all of our efforts.

ALFRED D. SIMPSON

Director of the Survey

Committeewoman Miss Kelleher moved that Parts II, III and IV of the Survey communication, as revised, be amended by increasing the yearly salary of all permanent Civil Service employees in the sum of $312 effective January 1, 1947 and that effective January 1, 1947 the general salary increase of $200.00 enacted June 17, 1946 in so far as it applies to personnel herein affected, be repealed. Committeeman O'Neill offered a further amendment that the position of secretary of the School Committee be expected from the amendment proposing an increase of $312.00 for all Civil Service employees and that the salary for the position of secretary to the School Committee be left as recommended by the Survey Staff; and, further, that for the purpose of establishing a salary schedule for this position the minimum salary shall be $3,075.00 and the maximum salary shall be $3200.00, the maximum to be reached by yearly increments of $75.00. A motion by Committeeman Wood to lay these amendments and the entire matter on the table until the next meeting, failed of adoption on the following roll-call: Committeemen Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.' On the following roll-call it was voted to adopt Committeeman O'Neill's amendment relative to the position of Secretary to the School Committee as set forth above: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. Wood 'Not Voting.' Committeewoman Miss Kelleher's amendment, increasing the salaries of all Civil Service employees (with the exception of the Secretary of the School Committee) by $312.00 per year, was adopted on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Vice-Chairman Wood 'Not Voting.' On the following roll-call it was then voted to adopt a motion by Committeewoman Miss Kelleher that the report of the staff conducting the survey, as amended by the School Committee, be adopted Committeemen Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood 'Not Voting.'

Committeeman O'Neill, on a point of parliamentary inquiry, asked the chairman where, in the rules of the School Committee, is a member who is present at a meeting given the right to record himself as 'not voting' and maintained that under Parliamentary Procedure if a member is present he must vote. The chairman stated that it has always been the custom to allow a member who does not want to vote to record himself as 'not voting.'

On motion by Committeeman Dewey it was voted to take from the table and refer to executive session the request from Mary S. Moynihan that she re reinstated as a teacher in the Cambridge public schools.

It was voted to take from the table and refer to executive session a petition received from Catherine Corcoran sewing teacher, for reimbursement of salary lost due to illness.

Awaiting Report:

Conforming to the motion that he report on the request that the Peabody School be granted permission to hold sessions similar to those held at the Russell School and to include all the schools in the system in his report, the Superintendent recommended that the morning sessions of the Peabody School shall end at 11:20 a. m. during the winter months but that no change should take place in the other schools. On motion by Committeeman Dewey it was voted to adopt the Superintendent's recommendation which is to apply only to the Peabody School until April 1, 1947.

The Superintendent presented the following report and recommendation relative to the request of Joseph Freni seeking an adjustment of his salary as a teacher in the Music Department assigned to the high schools:

In School Committee

February 3, 1947

Report on Request of Joseph B. Freni for Readjustment of Salary

The record of Joseph B. Freni is as follows:

September 1, 1932—Appointed Temporary Bandmaster at $25.00 per week.

October 16, 1935 — Salary made $1500.00 per year.

October 5, 1936—Appointed Permanent Bandmaster without change in salary.

January 16, 1941—Entered the United States Army.

March 4, 1946—Salary, $2800.00.

(Under the preparational basic salary schedule proposed by the Cambridge School Survy Committee and adopted by the School Committee, Mr. Freni received an increase of $600.00 which made his salary as of January 1, 1947, $2800.00).

On the chart on Page 5 of the Survey Report No. 3, Mr. Freni will be placed in the first column and he will have an opportunity through the in-service training program to make upward progress until his salary reaches the maximum of $4500.00.

Therefore, I do not recommend any change in the salary status of Mr. Freni.

JOHN M. TOBIN
Superintendent of Schools

On motion by Committeeman Dewey it was voted that the Superintendent's report, as set forth above, be referred to the staff conducting the survey of the Cambridge public schools for comment. On motion by Committeeman Reardon it was voted on the following roll-call that the survey committee report their findings in Mr. Freni's case at the next regular meeting: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

On motion by Committeeman Reardon it was voted to adopt the following report submitted by the Superintendent relative to the application of James F. Manning, teacher in the Rindge Technical School for retirement on pension under the Veterans' Pension Act.

In School Committee

February 3, 1947

Report on Petition of James F. Manning for Retirement

Chapter 32, Section 56 of the General Laws defines a World War veteran as a person who has served in the Army, Navy or Marine Corps of the United States between April 6, 1917 and November 11, 1918 and has been honorably discharged from such service.

Chapter 32, Section 57 of the General Laws states a veteran who has been in the service of the Commonwealth, or of any county, city, town or district thereof, for a total of ten years, may, upon petition to the retiring authority, be retired, in the discretion of said authority, from active service, at one-half of the highest regular rate of compensation, including any allowance for maintenance, payable to him while at his retirement, and payable from the same source, if he is found by said authority to have become incapacitated for active service, provided, that he has a total income, from all sources, exclusive of such retirement allowance and of any sum received from the government of the United States as a pension for war service, not exceeding five hundred dollars.

Chapter 32, Section 59 of the General Laws defines the retiring authority in a city as the Mayor. In Cambridge it is the City Manager.

Chapter 32, Section 60 of the General Laws restricts the application of the preceding Sections 56 to 60 to veterans whose employment began before June 30, 1939.

The petitioner, James F. Manning, has complied with the provisions of the statute in his request for retirement.

1. He is a veteran having served in the United States Navy between April 6,

1917 and November 11, 1918 and was honorably discharged with the rank of Ensign.

2. He was appointed to the Rindge Technical School on December 15, 1930 and has served for more than ten years in the service of the city.

It is my opinion that this petition must be sent to the City Manager, the retiring authority, for his decision.

JOHN M. TOBIN
Superintendent of Schools

New Business

Committeeman Reardon moved that the sum of $41,318.29 be appropriated and made part of the 1947 budget for payment of $200.00 temporary raise voted on June 17, 1946, for the period of September 1, 1946 to December 31, 1946. On motion by Committeeman Wood it was voted that Committeeman Reardon's motion be referred to the budget.

On motion by Committeeman Wood it wa voted that the budget be referred to the Finance Committee.

It was voted to convene in executive session.

A motion to suspend the rules for the purpose of acting on the petition of Mrs. Marion Beane Blanchfield for reinstatement as a teacher in the Cambridge public schools, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

A motion to suspend the rules for the purpose of acting on the petition of Mrs. Mary S. Moynahan for reinstatement as a teacher in the Cambridge public schools, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

A motion that Catherine Corcoran, sewing teacher, be reimbursed for salary lost due to illness, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to reconvene in regular session.

It was voted to ratify and affirm the votes taken in executive session.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, February 17, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair during the temporary absence of Mayor Lynch.

A communication was received from Vice-Chairman Wood notifying the committee of his intention to move reconsideration, at this meeting, of the vote taken at the meeting of February 3, 1947 relating to increasing salaries of all civil service employees.

Committeeman O'Neil in the chair.

Having filed the proper notice required by the rules of the School Committee, Vice-Chairman Wood moved reconsideration of the vote taken at the School Committee meeting held on February 3, 1947 that—

"Parts II, III and IV of the Survey, as revised, be amended by increasing the yearly salaries of all permanent civil service employees in the sum of $312.00 effective January 1, 1947 and that effective January 1, 1947 the general salary increase of $200.00 enacted June 17, 1946, in so far as it applies to personnel herein affected, be repealed."

On the following roll-call Vice-Chairman Wood's motion to reconsider the foregoing action of the School Committee, failed of adoption: Committeeman Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mr. O'Neill voting 'Nay.'

Vice-Chairman Wood in the chair.

It was unanimously agreed to correct the minutes of the meeting of February 3, 1947 by inserting in the motion "referring the Superintendent's recommendation relative to the salary of Joseph Freni to the staff conducting the survey of the public schools" the words "for comment." It was then voted on motion by Committeewoman Mrs. Conant to approve the minutes of the meeting of February 3, 1947 as corrected.

It was voted to place on file a letter from Mrs. Leander A. MacDonald thanking the committee for their expressions of sympathy and condolence upon the death of her husband, Leander A. MacDonald, teacher at the High and Latin School.

It was voted to place on file a communication from the Cambridge School Survey advising that as of February 3, 1947, Professor Alfred D. Simpson's headquarters as Director of the Survey, would be located at the Peabody House, 13 Kirkland Street, Cambridge.

Committeewoman Miss Kelleher moved that the following letter from Prof. Alfred D. Simpson, Director of the Cambridge School Survey, be referred to the budget. Committeeman Dewey moved to amend the motion by adding "that the Superintendent be asked to again consider the matter of Mr. Freni's petition in the light of the whole picture as it may develop and submit a report at the budget meeting." It was voted to adopt the amendment. It was voted to adopt the motion as amended:

CAMBRIDGE SCHOOL SURVEY
13 Kirkland Street
Cambridge 38, Massachusetts

February 24, 1947

Mr. E. J. O'Connell
Cambridge School Committee
Cambridge, Mass.

Dear Sir:

This refers to the School Committee's reference to the Survey Staff as of 3 February 1947, of the recommendation of the Superintendent concerning salary adjustments of Joseph Freni, the latter having requested readjustment of salary.

Mr. Joseph Freni is listed in the Manual as Bandmaster. The position seems to me to be clearly that of a teacher—a teacher of music. According to my information he is the holder of a diploma and certificate from the New England Conservatory of Music, given in 1920, and representing some four or more years of work in the study of music, although technically he does not have a degree. Without question Mr. Freni should be placed in the salary schedule as a teacher, and unless upon further inquiry there are found to be special circumstances which are pertinent, he should be placed on the schedule as the Superintendent has reported under date of 3 February.

The function of the survey has been to propose a salary schedule and general adjustments in salary. This has been done and officially adopted. It is not the function of the Survey to deal with individual cases of adjustment; nor can we do so, however much merit there may be in rare individual cases, Such cases will have to be dealt with through the regular channels of administrative and school committee action, with such advice as the already enacted Staff Council on Personnel Development can give. For example, in Mr. Freni's case, whatever questions there may be would seem to be concerning the salary arrangements in years past, and the degree equivalency, if any, which should be accorded his diploma from the Conservatory. It is possible that you, as a School Committee, will think that this case should receive further consideration. In general, I would say that with a just future salary policy such as you now have the cases requiring individual consideration and inquiry should be rare and exceptional, and in no way common.

Sincerely yours,

ALFRED D. SIMPSON

The following communication was received from the Cambridge Civic Association:

February 11, 1947

Cambridge School Committee
Cambridge, Massachusetts

Gentlemen:

One of the major objectives of the Cambridge Civic Association is to arouse interest among all the citizens in the affairs and problems of their own city. We regret the tendency on the part of many to devote their attention and effort exclusively to state and national and world-wide affairs to the neglect of the needs of our own community.

We believe an entirely proper place to arouse interest in local affairs is among the children of secondary school age as the future citizens of our community. It seems entirely appropriate and desirable that the high school students of Cambridge should be afforded an opportunity and an incentive to learn more about their own city, its needs and its government. With this thought in mind, the Cambridge Civic Association wishes to sponsor a prize essay competition open to the students of the four major high schools in Cambridge. Attached to this letter is an outline of the purpose of the competition, the subject matter, the method of selecting the winners, and an enumeration of the prizes. It is intended that the conduct of the competition and the writing of the essays will in no way interfere with the school curriculum or the work of the students or teachers.

The Cambridge Civic Association respectfully requests that the School Committe grant permission to hold this prize essay competition among the students at Rindge Technical School and Cambridge High and Latin.

Very truly yours,

DONALD SPENCER

for Cambridge Civic Association

A motion by Committeewoman Miss Kelleher to place the communication from the Cambridge Civic Association on file, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting ' Yea'; Committeemen Mrs. Conant, Mr. Dewey, and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' A motion by Committeeman Dewey, that the matter be laid on the table pending a report on the merits of the contest by the Superintendent, failed of adoption on the following roll-call: Committeeman Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.' A motion by Committeewoman Mrs. Conant that the request be referred to the Superintendent with power was negatived on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.' Committeewoman Mrs. Conant moved that the request be tabled and on the following roll-call the motion to table failed: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.' Committeeman O'Neill moved that the secretary send a copy of the communication to each member of the committee. After considerable debate Committeeman O'Neill was given unanimous consent to withdraw his motion.

Committeeman Reardon moved that the request for permission to conduct an essay contest, as outlined in the communication from the Cambridge Civic Association, be approved. Committeewoman Mrs. Conant moved to amend the motion by adding that "the adoption of this request be dependent on the Superintendent's approval." Committeeman O'Neill raised a point of order that Mrs. Conant's amendment was acted on by the Committee earlier in the meeting and was defeated and, therefore, cannot be presented again at this meeting. The chairman ruled that the point of order was well taken. Committeewoman Mrs. Conant appealed from the ruling of the chair and on the following roll-call the ruling of the chair was sustained: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voted to sustain the ruling of the chair; Committeewoman Mrs. Conant voted not to sustain the ruling of the chair; Mayor Lynch 'Absent.' On the following roll-call Committeeman Reardon's motion "to approve the request for permission to conduct the essay contest as outlined in the communication from the Cambridge Civic Association" failed of adoption: Committeemen Mrs. Conant, and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Dewey 'Not voting'; Mayor Lynch 'Absent.'

There being no objection the chairman ordered made part of the records the following communication from the City Solicitor:

CITY OF CAMBRIDGE

Law Department

February 15,1947

School Committee
Cambridge, Mass.

Dear Sirs:

In reply to your letter of January 22, 1947, relative to payments to Mr. Thomas P. Burns and Mr. James M. Landrigan, I am of opinion that these appointees may be paid as regularly appointed teachers beginning January 7, 1947.

Yours very truly,

JOHN A. DALY
City Solicitor

Committeewoman Mrs. Conant moved that the following communication from the City Solicitor be made part of the records. The chairman ruled that the motion by Committeeman Reardon "that this communication be referred back to the City Solicitor for clarification" is out of order at this time and must be presented under "New Business." On the following roll-call it was voted to adopt Committeewoman Mrs. Conant's motion that the letter from the City Solicitor be made part of the records: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher and Mr. Reardon 'Not Voting'; Committeemen Mr. O'Neill and Mayor Lynch 'Absent.'

CITY OF CAMBRIDGE

Law Department

February 12, 1947

School Committee
Cambridge, Mass.

Dear Sirs:

In reply to your letter of February 10, 1947 relative to the case of Marie M.

Cloran, I am of opinion that it would be illegal for the School Committee to grant the leave of absence voted on February 3, 1947, without loss of salary.

Yours very truly,

JOHN A. DALY
City Solicitor

Superintendent of Schools (Reports and Recommendations)

It was voted to approve the Superintendent's recommendation that the Cambridge Chapter of the American Red Cross be granted permission to—

1) Solicit all teachers and other employees for membership in the Red Cross.

2) Put posters on the bulletin boards of the schools.

3) Distribute circulars to the children and—

4) Show a moving picture to the children.

Mayor Lynch in the chair.

It was voted to adopt the Superintendent's recommendation that the essay contest outlined in the following letter from Benedict FitzGerald, Director of Music, be approved:

February 14, 1947

To the Superintendent of Schools
and the Honorable School Committee
Cambridge, Mass.

Professor William C. Greene of the Department of Classics of Harvard University, representing the Cambridge Collegium Musicum, has appointed the Mesdames Gerald Henderson and Frederick Grace to confer with me concerning subsequent concerts to be given by that group in the Edward W. Quinn Auditorium of the Rindge Technical School and their relation to our school children.

They propose that free tickets be given to pupils of high school grade to attend these concerts — consisting of chamber music performed by artists on the harpsicord, violin, cello and other instrumentalists—and that essays be written by the children in appreciation of the music and performance thereof, the best essay to entitle its writer to a prize of record (disc) album of any symphony, concerto, sonata or other musical composition of the winner's choosing.

They propose that this prize shall be presented to the winner by the Director of Music in behalf of the donor, Mrs. Ashton Sanborn on April 24 after the last concert of the season.

The title of the essay is to be My Impression of a Chamber Music Concert," or "The Composition I Liked Best and Why." It shall be not less than 300 nor more than 500 words in length; shall not be copied from a musical dictionary or encyclopedia; and shall be written on one side of standard typewriter size (8½x11) paper; and be neat and legible, preferably typewritten, but typing is not a condition to success, nor is it necessary or demanded.

The judges, whose verdict shall be final are: Mr. Edwin Bodky, harpsichordist, faculty of the Longy School; Mr. Benedict FitzGerald, Director of Music, and one other whom the above two shall decide upon.

I recommend that this be approved.

Respectfully submitted,

BENEDICT FITZGERALD
Director of Music

It was voted to adopt the Superintendent's recommendation that the request received from the Director of Music for the appointment of a woman "Assistant in Music" or "Supervisor of Music in the Elementary Grades" be referred to the staff conducting the survey of the Cambridge Public Schools.

On the following roll-call it was voted to adopt the Superintendent's recommendation that the City Manager be requested to recommend to the City Council an appropriation of $10,164.00 to School Department Schedule A-1 Personal Service. This amount is necessary to pay the increase in salaries for Civil Service employees of the School Department as voted by the School Committee on February 3, 1947 which is $9,464.00 for four months, and $700.00

for extra work on the School Census: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman O'Neill 'Absent.'

It was voted to adopt the Superintendent's recommendation that the Parents' Association of the Russell School be granted permission to use a room in the Russell School one evening each month beginning March 10, 1947 for meetings.

On motion by Committeewoman Mrs. Conant it was voted that Parent-Teacher groups of our schools be allowed the use of school buildings, when applied for, without cost for janitor service.

Reports of Committees

On motion by Committeewoman Miss Kelleher it was voted to refer the following report of the Finance Committee to the budget in executive session:

FINANCE COMMITTEE

February 6, 1947

Present: Bradley Dewey, Chairman; Cora Butler Conant, Robert J. Reardon.

The Sub-Committee on Finance met to consider the budget referred to it by the School Committee at the meeting of February 3, 1947 and after deliberation report the following recommendations:

It was voted that the requested appropriation of $3,000 for B-1 Printing and Binding be reduced to $2,500. (Committeeman Reardon is recorded as opposed.)

It was voted that the requested appropriation of $500.00 for D-1 Office Supplies be increased to $1,000.

It was voted that the requested appropriation of $1,000 for F-1 Teachers' Examinations be reduced to $500.00.

It was voted that the requested appropriation of $3,500 for F-2 Tuition be reduced to $3,100.

It was voted that the requested appropriation of $5,000 for F-4 Transportation of Pupils be reduced to $4,700.

It was voted that a sum of $30,000 be appropriated for F-13 Repairs with a further appropriation of $100,000 for F-13A Extraordinary Rehabilitation.

In presenting the following budget for consideration, the Finance Committee recommends approval of all appropriations except that shown for "A-1 Personal Service," "F-3 Committee Expenses," and "G-7 Furniture and Furnishings" which are left for further consideration of the School Committee.

Code	Account	Expended 1946	Recommended 1947
A-1	Personal Service	$1,734,234.10	$2,094,437.58
B-1	Printing and Binding	2,467.94	2,500.00
B-2	Postage	1,700.00	1,200.00
B-3	Advertising	155.00	175.00
B-4	Transportation of Persons	750.00	600.00
B-5	Cartage and Freight	2,800.05	2,500.00
B-7	Heating at Rindge	19,804.10	21,000.00
B-8	Light and Power	22,612.26	23,000.00
B-10	Rent	558.00	650.00
B-11	Insurance	1,304.90	150.00
B-13	Communications	3,139.78	3,100.00
B-14	Motor Vehicle Repairs	46.30	150.00
B-18	Cleaning and Laundry	156.72	200.00
B-22	Medical Service	62.50	100.00
B-27	Testing	——	50.00
B-31	Extermination	956.58	900.00
B-35	Fees	4.00	4.00
B-39	Services Not Otherwise Coded	1,962.30	2,000.00
B-42	Graduation Expenses	792.11	800.00
B-44	Travel Outside State	95.22	150.00
D-1	Office Supplies	453.61	1,000.00
D-3	Fuel	39,097.46	42,000.00
D-5	Medical Supplies	170.25	400.00
D-8	Cleaning Supplies	1,891.22	2,500.00
D-9	Educational Supplies	29,995.50	35,000.00
D-11	Gas and Oil	81.07	100.00
D-16	Supplies Not Otherwise Coded	2,736.52	3,000.00
D-17	Motor Vehicle Parts	45.56	100.00
D-18	Text Books	19,989.69	25,000.00
F-1	Teachers' Examinations	459.00	500.00
F-2	Tuition	3.011.20	3,100.00
F-3	Committee Expenses	207.46	200.00
F-4	Transportation of Pupils	4,672.45	4,700.00
F-5	Minors' License Refunds	12.00	15.00
F-7	Pensions	15,292.44	16,005.81
F-8	Retirement Contribution	7,130.43	1,321.60
F-11	Workmen's Compensation	——	100.00
F-13	Repairs	42,938.20	30,000.00
F-13A	Extraordinary Rehabilitation		100,000.00
F-15	Special Athletic Fund	3,961.37	
G-7	Furniture and Furnishings	1,035.17	5,000.00
G-8	Educational Equipment	4,192.96	5,000.00
G-9	Office Equipment	299.25	3,500.00
G-16	Athletic Clothing and Upkeep	4,935.79	5,000.00
G-17	Equipment Not Otherwise Coded	7.00	5.00
		$2,000,737.26	$2,437,213.99

Respectfully submitted,

BRADLEY DEWEY
Chairman

On the following roll-call it was voted that the committee convene in executive session before adjurnment is taken for the purpose of considering the budget: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher voting 'Nay'; Committeeman Reardon 'Not Voting'; Committeeman O'Neill 'Absent.'

On motion by Committeeman Reardon it was voted to refer to the budget the following report of the Committee on Athletics:

Committee on Athletics

February 13, 1947

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

It was voted to recommend that the playground at the High and Latin School be graded and rolled and that portions of said field be resurfaced in accordance with the needs of the Department of Physical Education; and, further, that the Director of Physical Education and the Director of High School Athletics arrange to have specifications drawn for this project and the Assistant Business Agent be instructed to advertise for bids, expenses to be met through the funds set aside for athletics.

It was voted to recommend that a girls' hockey team be organized at the High and Latin School, and the Director of High School Athletics be authorized to arrange for proper playing field facilities.

Complying with a request received from a number of girls of the High and Latin School it was voted that girls' teams in tennis, swimming and field hockey be organized, and the Director of Physical Education and the Director of High School Athletics promulgate formal plans for carrying out these projects and present their report at the next meeting of the Committee on Athletics.

It was voted that the athletes of the grammar schools baseball league be supplied jerseys and caps properly inscribed with the school letter.

It was voted that the Director of Physical Education be instructed to designate a man supervisor for each baseball team in the grammar school baseball league, the supervisor to see to it that the various school teams travel to games in school groups.

It was voted that a golf team for boys be organized at the High and Latin and Rindge Technical School. If this recommendation is adopted it is further recommended that the two high school golf teams be authorized to join the Greater Boston Golf League.

It was voted to recommend that the Faculty Manager of Rindge Technical School be authorized to reimburse athletes whose clothing was stolen from a locker room during an athletic contest, said payment to be made from the High School Athletic Funds.

It was voted that all sweaters and letters be awarded to athletes at appropriate assemblies in their respective schools.

It was voted that the Director of Athletics be instructed to present an estimated budget of probable expenditures for the coming year, for athletic needs.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

New Business

It was voted to refer to the budget a motion by Committeeman Wood that the annual salary of the Chief Custodian, Wm. J. Fitzgerald, be established at $4,000 per annum.

It was voted to refer to the budget a motion by Committeeman Wood that the annual salary of William Linsky, trainer for athletic teams and competing athletes of both the High and Latin School and Rindge Technical School, be established at $3,200.00 per annum.

On the following roll-call it was voted to adopt a motion by Committeeman Wood "that the Cambridge Civic Association be given permission to conduct an essay contest in accordance with outline submitted to the School Committee under date of February 11, 1947 with such changes as may be deemed advisable. This contest shall be conducted in cooperation with and under the direction of the Superintendent of Schools:" Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Reardon 'Not Voting'; Committeeman O'Neill 'Absent.'

It was voted to convene in executive session.

It was voted to hold a meeting of the School Committee in executive session on Monday, March 3, 1947 at 7:00 p. m., for the purpose of considering and acting on the budget.

It was voted to refer to the budget a communication from Joseph C. Sullivan, Director of High School Athletics, setting forth the financial requirements for high school athletics for the coming year.

It was voted to convene in regular session.

It was voted to ratify and affirm the votes taken in executive session.

On motion by Committeeman Wood it was voted on the following roll-call that the report of the Committee on Athletics as set forth in detail in this report under "Reports of Committees" be approved and the recommendations contained therein adopted: Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Mr. O'Neill 'Absent.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

7:00 p. m., Monday, March 3, 1947

Called by vote of the School Committee, taken at the meeting of February 17, 1947, for the purpose of considering and acting on the budget.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to allow Herbert H. McSorley, representig the Cambridge High and Latin School Alumni Association, to address the committee. Mr. McSorley petitioned for an increase in the appropriation for graduations inasmuch as the High and Latin School graduation will, this year, be held in the Harvard Yard in conjunction with the Centennial celebration of the school.

The chairman then presented the budget as recommended by the Finance Committee of the School Committee.

It was voted to adpot a motion (presented at the meeting oof February 3, 1947 and referred to the budget) "that the sum of $41,318.29 be appropriated and made part of the 1947 budget for payment of $200.00 temporary raises voted on June 17, 1946, for the period of September 1, 1946 to December 31, 1946." Committeewoman Mrs. Conant is recorded as voting 'Nay.'

It was voted to adopt a motion (presented at the meeting of February 17, 1947 and referred to budget) "that the annual salary of William Linskey, trainer for the athletic teams and competing athletes of both the High and Latin School and Rindge Technical School, be established at $3,200.00 per annum, effective January 1, 1947."

It was voted to adopt a motion (presented at the meeting of February 17, 1947 and referred to budget) "that the annual salary of the Chief Custodian, Wm. J. Fitzgerald, be established at $4,000.00 per annum, effective January 1, 1947."

It was voted to approve the following appropriations recommended by the Finance Committee:

B-1	Printing and Binding	$ 2,500.00
B-2	Postage	1,200.00
B-3	Advertising	175.00
B-4	Transportation of persons	600.00
B-5	Cartage and Freight	2,500.00
B-7	Heating at Rindge	21,000.00
B-8	Light and Power	23,000.00

It was voted that the recommended appropriation of $650.00 to B-10 Rent, be reduced to $500.

It was voted to approve the following appropriations recommended by the Finance Committee:

B-11	Insurance	$150.00
B-13	Communications	3,100.00
B-14	Motor Vehicle Repairs	150.00
B-18	Cleaning & Laundry	200.00
B-22	Medical Service	100.00
B-27	Testing	50.00
B-31	Extermination	900.00
B-35	Fees	4.00
B-39	Services Not Otherwise Coded	2,000.00

It was voted that the recommended appropriation of $800.00 for B-42 Graduation Expenses be increased to $1,100.00.

It was voted to approve the following appropriations recommended by the Finance Committee:

B-44	Travel Outside State	$ 150.00
D- 2	Office Supplies	1,000.00
D- 3	Fuel	42,000.00
D- 5	Medical Supplies	400.00
D-8	Cleaning Supplies	2,500.00
D- 9	Educational Supplies	35,000.00
D-11	Gas and Oil	100.00
D-16	Supplies Not Otherwise Coded	3,000.00
D-17	Motor Vehicle Parts	100.00
D-18	Text Books	25,000.00
F- 1	Teachers Examinations	500.00
F- 2	Tuition	3,100.00
F- 3	Committee Expenses	200.00

It was voted that the recommended appropriation of $4,700.00 for F-4 Transportation of Pupils be increased to $5,000.00.

It was voted to approve the following appropriations recommended by the Finance Committee:

F-5	Minors' License Refunds	$ 15.00
F-7	Pensions	16,005.61
F-8	Retirement Contribution	1,321.60

It was voted that the recommended appropriation of $100.00 for F-11 Workingmen's Compensation be increased to $500.00.

It was voted to approve the following appropriations recommended by the Finance Committee:

F-13	Repairs	$ 30,000.00
F-13A	Extra Rehabilitation of Buildings	100,000.00

It was voted that the foregoing appropriation of $100,000.00 for F-13A Extra Rehabilitation of Buildings be approved with the understanding that none of this appropriation be expended without the express authorization, by vote, of the School Committee, after recommendation by the Finance Committee.

A communication was presented from the Director of High School Athletics setting forth an estimate of probable expenses for athletics for the year 1946 amounting to $20,000.00. It was voted that the sum of $20,000.00 be appropriated for F-15 Special Athletic Fund, with the understanding that the $300 shown in the Director's estimate for 'track repairs' is not to be used for repairs of the track we now own.

It was voted that the recommended appropriation of $5,000.00 for G-7 Furniture and Furnishings be reduced to $3,000.00 and that this entire sum be used exclusively for class room furniture and furnishings.

It was voted to approve the following appropriations recommended by the Finance Committee:

G- 8	Educational Equipment	$5,000.00
G- 7	Office Equipment	3,500.00
G-16	Athletic Clothing and Upkeep	5,000.00
G-17	Equipment Not Otherwise Coded	5.00

It was voted that the salary of Joseph Freni, music teacher at Rindge Technical School be adjusted to $3,800.00 effective January 1, 1947. Committeeman Wood is recorded as voting 'Nay.'

It was voted that the salary of Assistant Headmaster be established at $5,300.00 per year, effective January 1, 1947. Committeemen Mr. Dewey and Mr. Wood are recorded as voting 'Nay'; Committeewoman Mrs. Conant is recorded as 'Not Voting.'

It was voted that the salary of the Superintendent of Schools be established at $8,500.00 per year, effective January 1, 1947. Committeeman Mr. Dewey and Mrs. Conant recorded as voting 'Nay.'

It was voted that the salary of the Assistant Superintendent of Schools be established at $6,100.00 effective January 1, 1947.

It was voted to appropriate a sum of $2,140,643.87 for A-1 Personal Service.

It was voted that the budget amounting to $2,502,270.28, as promulgated at this meeting, be approved and recommended favorably to the School Committee in regular session.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

8:00 p. m., Monday, March 3, 1947

Regular Meeting:

Present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Having filed the proper notice required by the rules of the School Committee, Committeeman Reardon moved reconsideration of the following vote taken at the meeting of February 17, 1947:

"That the Cambridge Civic Association be given permission to conduct an essay contest in accordance with outline submitted to the School Committee under date of February 11, 1947 with such changes as may be deemed advisable. This contest shall be conducted in cooperation with, and under the direction of the Superintendent of Schools."

Mr. Donald Spencer, 78 Lakeview Avenue, Cambridge, a member of the Cambridge Civic Association and George C. McLaughlin, 562 Huron Avenue, Cambridge, President of the Cambridge Civic Association appeared before the committee and explained the purpose and scope of the essay contest. On the following roll-call the motion for reconsideration failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On motion by Committeeman Reardon it was voted that the minutes of the meeting of February 17, 1947 be approved.

A communication was received from the Massachusetts Association of School Committees relative to certain bills now before the Massachusetts Legislature. Committeewoman Mrs. Conant moved that this School Committee inform its legislators that the committee is opposed to House Bill 1393. On motion by Committeeman Reardon it was voted that this matter lay on the table and copies of the bill be sent to each member.

A letter was received from Catherine Corcoran, sewing teacher, requesting the School Committee to give further consideration to her petition for reimbursement of salary lost due to accident. On motion by Committeeman Reardon it was voted that the matter be considered in executive session at the next meeting of the School Committee.

A communication was received from Post No. 2, AMVETS asking the School Committee to grant them permission to use the Lowell School for permanent quarters for their organization. Mr. J. F. Riley, Post Commander, appeared before the committee and stated that since sending in their petition he has learned that the building is being used by the School Department to house the Girls' Vocational School. On motion by Committeewoman Mrs. Conant it was voted that this matter be referred to consideration of the future use of the Lowell School when and if the Lowell School is no longer used for school purposes. It was further voted on motion by Committeeman Reardon that the Committee on Buildings and Grounds determine if there is other space this organization might use for permanent quarters.

On motion by Committeeman O'Neill it was voted, on the following roll-call, that Francis G. Lyons, 94 Clifton Street, Cambridge, be granted permission to use the Thorndike School Auditorium, upon payment of janitors' fees, on April 16, 1947 for the purpose of holding a Penny Sale in aid of foreign missions: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted on motion by Committeewoman Mrs. Conant that the following communication from Professor Alfred D. Simpson, Director of the Survey of the Cambridge Public Schools, be laid on the table:

CAMBRIDGE SCHOOL SURVEY
Peabody House
13 Kirkland Street

Cambridge 38, Massachusetts

February 26, 1947

Mr. Edward J. O'Connell, Secretary
Cambridge School Committee
Cambridge, Massachusetts

Dear Sir:—

Pursuant to your request dated December 16, 1946, that I survey and report on the need and method of providing a school library service at the High and Latin School, I am submitting the following report based on the study and recommendations of my staff:

In a modern, up-to-date high school, the school library renders one of the most important services. It is the center of reference, research, and special study, all of which should be dynamic activities of a high school program of teaching and learning. Also, through its facilities, books, magazines, and other materials should be made available to classrooms devoted to English, history, social studies, home economics, business and science to supplement the textbooks and regular courses of study. In other words, a strong program of high school education demands a continuous flow of students, books, and significant learning materials back and forth between library and classroom. In no other way can the classroom be economically built up to more than a mere reciting of lessons from the textbook or from the limited supply of reference books which may be supplied to the individual classroom. In the strong high school the classroom is a laboratory for study, investigation, problem solving, and discussions, as well as for discovering by the reciting method the knowledges, attitudes, and skills students have acquired. In these processes the library in charge of a well prepared and skilled librarian is an indespensable asset.

At the High and Latin School a room equipped with bookcases, but without shelving, was found available as a start and as a practical though temporary, and in no sense ideal, library. Adjoining it was an office used by an Assistant Headmaster which should be made available for a librarian's workroom and for storage of any surplus supply of books. It is my recommendation that these rooms be fitted with needed shelves, library furniture, and books to serve as the library center for the High and Latin students and teachers, and that necessary minor repairs be made.

In detail these recommendations are summarized as follows:

1. Move office of the Assistant Headmaster to the Trophy Room or elsewhere.

2. Sand the floor in the large library room to prepare it for linoleum, asphalt tile, or Mastipave floor. The last named is available; and it is durable and the lowest in cost. A library should be a quiet room. It therefore needs the softer and smoother floor as here recommended.

3. Provide shelving for all bookcases in the library and whatever additional shelving is required by the librarian in the adjoining workroom.

4. Convert one section to hold magazines following well-known specifications which can be supplied by any trained librarian.

5. Strengthen the electric lighting system so as to provide reading light intensity of at least 20-foot candles on inside table tops. The present lighting will probably not exceed 8 or 9 foot candles, which is too low for the type of reading and study necessary in a library.

6. Provide an initial outlay of, say, $2,000 to $2,500 for books, and for the next five years budget one dollar ($1) per pupil annually for library books, and thereafter at the rate of at least fifty cents ($.50) per pupil. These allowances should include the purchase of reference books and encyclopedias; books for the enrichment of the study of English, history, fine arts, practical arts, current problems in community affairs, government, education, welfare, and science; and magazines and periodicals.

7. Equip the room with library tables and chairs. The standard library table is 36" wide, 72" long and 30" high.

Around this table can be seated six students. The room can easily accommodate eleven tables, making the capacity sixty-six students. With some crowding four additional tables may be installed, bringing the total capacity up to about ninety.

8. Place in charge of the library a teacher-librarian; that is, one who has had experience as a teacher and training in library methods and techniques. Much care and study should be given to such selection.

The above recommendations represent a minimum library accommodation for a school as large as the High and Latin School. A school library and study unit really should have in it, or in rooms adjoining the library so as to have free and easy access to the store of books and magazines, pupil stations for ten percent of the student body at one time. School library standards call for facilities for from ten percent to twenty percent of the student body. However, if the above recommendations are carried out, the school will be making a practical and significant start in providing in-school library service in contrast to the well-nigh complete lack of such provisions at the present time.

Sincerely yours,

ALFRED D. SIMPSON

On motion by Committeeman Wood it was voted to refer to the Superintendent with power a communication received from Russell E. Hoyt Post, V. F. W., offering to send to the various schools, prior to Memorial Day, speakers and vital information pertaining to Americanism for the edification of pupils in assembly.

It was voted to make part of the records the following notice received from the City Council:

IN CITY COUNCIL

February 24, 1947

ORDERED: That the sum of ten thousand one hundred sixty-four dollars ($10,164.00) be and the same hereby is appropriated to the School Department, Schedule A-1 Permanent Employees; said sum to be included in and made part of the tax levy for the year 1947.

A true copy;

Attest: FREDERICK H. BURKE

City Clerk

On motion by Committeeman Reardon it was voted that the Salvation Army be granted permission to use the High and Latin School Auditorium on the afternoon and evening of April 12 and the morning and afternoon of April 13 for the purpose of conducting their New England Youth Conference.

Superintendent of Schools (Reports and Recommendations)

The Superintendent regretfully reported the death, on February 22, 1947, of William F. Donovan, Executive Secretary of the School Department. The Superintendent advised the committee that Mr. Donovan was appointed storekeeper on December 20, 1927; Storekeeper-Clerk on December 17, 1928; Secretary to the Superintendent on June 23, 1930 and Executive Secretary on May 16, 1938. It was voted that the following resolutions be spread upon the records:

William F. Donovan served in the Cambridge School Department for twenty years. He was appointed Secretary to the Superintendent of Schools on June 23, 1930 and was made Executive Secretary in the School Department May 16, 1938.

To all of these services Mr. Donovan brought an efficient, kind and magnanimous personality. He accomplished things with titanic zest and marked thoroughness; yet, he moved about in such a quiet and unassuming manner that the true extent of his work was hardly ever known. In associating with him, one felt that little is gained by argument, by self-exaltation; but that much can be gained for others by understanding and sympathy. He was always willing to do for others what he might normally have done for himself;

he was never mean or little in his disputes; he never had an ear for slander or gossip; and he was never one to inflict pain on others.

These are the characteristics which will mark indelibly the memory of "Bill" Donovan in the hearts of those who worked with him, an everlasting testimonial to the kinship, sympathy. and affection that always existed between him and his co-workers.

JOHN M. TOBIN

It was voted to approve the Superintendent's recommendation that the Americanization meeting and elementary evening school graduation be held on Tuesday, March 25 at 8:00 p. m. in the Rindge Technical School Auditorium. The Superintendent further advised that in accordance with custom the Vice-Chairman would preside at the Americanization meeting and elementary evening school graduation on Tuesday, March 25.

It was voted to approve the Superintendent's recommendation that the Art Department be granted permission to use three classrooms in the Longfellow School for the workshop program of the Saturday Morning Art Classes from 9 a. m. until 12 noon on March 15, 22, 27, April 12 and May 10, 17, 24.

It was voted to approve the Superintendent's recommendation that the Art Department be granted permission to use the library and Room 259 in the Rindge Technical School on March 22 from 12 noon until 5 p. m. for the purpose of holding a professional meeting of the art directors; supervisors and teachers of Eastern Massachusetts.

It was voted that the Superintendent of Schools be authorized to requisition the Director of Civil Service for a Junior Clerk and Typist to fill the vacancy caused by the death of William F. Donovan.

The Superintendent presented bids received for furnishing budgetary accounting machines for the business office of the School Department. On motion by Committeeman O'Neill it was voted that this matter be referred to the Finance Committee.

Unfinished Business

On the following roll-call it was voted to approve the budget as set forth in detail below and amounting to $2,502,270.28, said budget to be forwarded to the City Manager for submission to the City Council: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Yea' with the exception of the appropriation for Committee Expenses, the increases of salaries of the Assistant Headmasters and Superintendent of Schools and the appropriation for payment of the temporary increase voted on June 17, 1946 for the period of September 1, 1946 to December 31, 1946. Committeeman Dewey voting 'Yea' with the exception of the increases of salary of the Assistant Headmasters and the Superintendent of Schools.

It was agreed to insert in the minutes the following statement by Committeeman Dewey: "There were several items of the budget on which I voted 'Nay' in executive session and at the time I voted in open session I stated that my affirmative vote was subject to the 'Nay' votes in executive session."

Code	Account	Recommended 1947
A- 1	Personal Service	$2,140,643.87
B- 1	Printing and Binding	2,500.00
B- 2	Postage	1,200.00
B- 3	Advertising	175.00
B- 4	Transportation of Persons	600.00
B- 5	Cartage and Freight	2,500.00
B- 7	Heating at Rindge	21,000.00
B- 8	Light and Power	23,000.00
B-10	Rent	500.00
B-11	Insurance	150.00
B-13	Communications	3,100.00
B-14	Motor Vehicle Repairs	150.00
B-18	Cleaning and Laundry	200.00
B-22	Medical Service	100.00
B-27	Testing	50.00
B-31	Extermination	900.00
B-35	Fees	4.00
B-39	Services Not Otherwise Coded	2,000.00
B-42	Graduation Expenses	1,100.00
B-44	Travel Outside State	150.00
D- 1	Office Supplies	1,000.00
D- 3	Fuel	42,000.00
D- 5	Medical Supplies	400.00
D- 8	Cleaning Supplies	2,500.00
D- 9	Educational Supplies	35,000.00
D-11	Gas and Oil	100.00
D-16	Supplies Not Otherwise Coded	3,000.00
D-17	Motor Vehicle Parts	100.00
D-18	Text Books	25,000.00
F- 1	Teachers' Examinations	500.00
F- 2	Tuition	3,100.00
F- 3	Committee Expenses	200.00
F- 4	Transportation of Pupils	5,000.00
F- 5	Minors' License Refunds	15.00
F- 7	Pensions	16,005.81
F- 8	Retirement Contribution	1,321.60
F-11	Workmen's Compensation	500.00
F-13	Repairs	30,000.00
F-13A	Extraordinary Rehabilitation	100,000.00
F-15	Special Athletic Fund	20,000.00
G- 7	Furniture and Furnishings	3,000.00
G- 8	Educational Equipment	5,000.00
G- 9	Office Equipment	3,500.00
G-16	Athletic Clothing and Upkeep	5,000.00
G-17	Equipment Not Otherwise Coded	5.00
	TOTAL	$2,502,270.28

New Business

It was voted to adopt a motion by Committeeman Wood that the Committee on Athletics be granted authority to schedule any extra games by present teams between this date and the next regular meeting of the School Committee.

On motion by Committeeman Reardon it was voted that the staff conducting the survey of the Cambridge public schools be requested to furnish a complete report as to the needs and conditions of Art instruction in the elementary and high schools of our system with particular reference as to whether, in their opinion, an Assistant Director of Art would not be of great help to our able Director of Art in his innumerable tasks in all departments of the system.

It was voted to refer to the Committee on Buildings and Grounds a motion by Committeeman Reardon that a maintenance crew be established within the School Department.

On motion by Committeeman O'Neill it was voted that the next regular meeting of the School Committee be held on Tuesday, March 18 instead of Monday, March 17.

On motion by Committeeman Dewey it was voted that the dates of the regular meetings in May be changed from the first and third Mondays to the second Monday, May 12, and the fourth Monday, May 26.

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call that bids be advertised for printing the minutes of the School Committee meetings: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

OFFICIAL REPORT

Tuesday, March 18, 1947

REGULAR MEETING:

Members Present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted that the minutes of the meeting of March 3, 1947 be laid on the table.

Notice was received from the City Council that the Committee on Finance would consider the School Department budget on Monday, March 24, at 1:00 p.m. in the Council Chamber.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent with power the request of the American Lithuanian Citizens Club for permission to use the Rindge Auditorium on Sunday, May 4, 1947.

On motion by Committeeman Reardon it was voted that the Central Sq. Ministers' Association be granted permission to use the Rindge Auditorium on April 17, on payment of janitors' fees, for the purpose of presenting an entertainment for the benefit of the blind.

On motion by Committeeman Reardon it was voted that the Salvation Army be granted permission, on payment of janitors' fees, to use the Rindge Auditorium on Saturday afternoon and evening, May 3, for the purpose of conducting a music festival in connection with National Music week.

On motion by Committeeman Reardon it was voted that, upon payment of the rental fee of $100.00, permission be granted Ski Sport, Inc., to rent the Leslie L. Cleveland Auditorium, Cambridge High and Latin School, on the evening of April 10, 1947 for the purpose of showing a motion picture film on skiing.

It was voted on motion by Committeeman Reardon that the Cambridge Center for Adult Education be granted permission to use Rindge Auditorium on payment of janitors' fees, for the purpose of presenting a play to benefit the summer scholarship fund at Plymouth, on April 20, 21, 22, and 23.

It was voted on motion by Committeewoman Mrs. Conant that the Cambridge Community Center be granted permission to use the auditorium at the Webster School on Wednesday afternoon, April 30 and Friday evening, May 2, on payment of janitors' fees for the purpose of presenting a series of plays.

A communication was received from City Manager John B. Atkinson notifying the committee that he had approved the pension application of Mr. James F. Manning, a teacher in the Rindge Technical School, under the provisions of Chapter 32, Sec. 57 of the General Laws.

On motion by Committeeman Dewey it was voted to refer to the Superintendent for investigation a communication from the U. S. Army Recruiting Station requesting permission to present a program, consisting of moving pictures, speakers and distribution of literature, to the graduating classes of the high schools.

Application was received from John R. McCarthy, 35 Blake Street, Cambridge, for a transfer from his present position of Junior Clerk in the Water Department to Junior Clerk-Typist in the School Department to fill an existing vacancy. A motion by Committeewoman Mrs. Conant to table this application failed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay.' Committeeman O'Neill moved that the application be approved and that Mr. McCarthy be transferred as requested. It was then voted to adopt a motion by Committeeman Dewey that action on the application be postponed until the next regular meeting.

SUPERINTENDENT OF SCHOOLS

Reports and Recommendations

The Superintendent advised that the

Evening High School and Evening Industrial School graduations on March 27, originally scheduled to be held in Rindge Auditorium, will be held in the High and Latin School Auditorium, because the committee had previously granted permission for the use of the Rindge Auditorium.

The Superintendent recommended the adoption of the following Text Books, this recommendation to lay on the "Calendar" in accordance with the rules of the School Committee:

Published by John C. Winston Co.
Adventures in Reading; Discovery Exploration.

Published by Scott, Foresman Co.
Study Arithmetics, Grades 3-7
Basic Readers: Paths and Pathfinder, Grade 7, Wonder and Worker, Grade 8.
Thorndike Century Dictionary, (Beginners).

Published by Rand McNally Co.
Geography of Lands Overseas.

D. C. Heath Company
American Land of Freedom
Conquest, Book 1
Spelling to Write, Books 2 to 8 inclusive
Reading for Interest Series:
Ned and Nancy, Pre-Primer 1
Play at Home, Pre-Primer 4.
Mathematics in Action: Book I.

Published by J. P. Lippincott Co.
Elements of Interior Decoration, by Sherrill, Whiton.

Houghton Mifflin Co.
American Literature, by Briggs, Herzberg and others.
English Literature, New and Old, by Briggs, Herzberg and others.

Published by McGraw Hill Book Co.
Engineering Drawing.

Margaret M. Deastlov, Director of Americanization, presented an invitation to the School Committee to attend the annual Americanization Meeting on Tuesday evening, March 25 at 8 p.m. It was voted to accept the invitation with thanks.

The Superintendent reported the retirement, after forty-seven years of service, of Margaret F. O'Keefe, teacher at the Russell School, effective February 23, 1947. It was voted that the School Committee express to Miss O'Keefe their sincere appreciation for her long and efficient years of service.

It was voted that the School Committee express to the family of William F. Donovan, Executive Secretary of the School Department, their deep sorrow upon learning of his death on February 22, 1947.

Reports of Committees

By roll-call vote the following report of the Committee on Buildings and Grounds was approved and the recommendations contained therein adopted: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

Committee on Buildings & Grounds

March 18, 1947

PRESENT:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher

It was voted to submit to the School Committee for appropriate action, the Chief Custodians recommendation that Edward J. Casey be transferred from the High and Latin School to the Agassiz School as Junior Building Custodian at a salary of $55.65 per week.

It was voted to recommend that Civil Service be requisitioned for a list of persons eligible to fill two (2) permanent positions of junior building custodians at the starting salary for junior building custodians $43.67 per week.

It was voted that the Chief Custodian consult with three or four reputable oil burning equipment concerns and secure information and suggested specifications (specification to be approved by the City Engineer), as to the four or five schools which would be best suited for installation of oil burning equipment; and that the Chief Custodian then make his recommendations as to the order of installation of the equipment and obtain bids on these projects.

It was voted that the Chief Custodian be instructed to authorize the electric light company to proceed with the installation of new lighting in the remedial reading class at the Wellington School, and the Vision Class room at the Longfellow school; and, further the Chief Custodian is authorized to attend to the painting of these rooms.

The following report was received from the Chief Custodian:

March 18, 1947

On Monday, March 17 at about 6 p.m. I was called on the telephone by Mr. Tobin, Superintendent of Schools, and told by him that a fire had broken out in the Sleeper School. I went there at once and found the Fire Department already at the scene in response to an alarm sounded a short time previously.

In looking over the building I found that the fire was confined to two classrooms that had been unoccupied for some time. As reported by the Fire Department, there was an insufficient air space between the top of one of the hot air furnaces and the floor above. These hot air furnaces are installed in a setting composed of a brick front, brick sidewalls, and brick coverings on top to a depth of twelve inches. The entire basement ceiling is composed of wire, lathe and plaster and for further protection, the ceiling over the furnaces is covered with sheet metal.

With reference to the alleged cause of this fire, I call to your attention the fact that no difficulty has ever been encountered because of the air space above these furnaces, since the erection of the building in 1894.

However, if this building is to be used for some time to come, I would recommend for the consideration of the committee the installation of a modern heating system.

The damage to the school from this fire is approximately $2500. The usual sessions at the Sleeper School were resumed this morning.

William J. Fitzgerald,
Chief Custodian

It was voted to adjourn:

Respectfully submitted
CORA BUTLER CONANT
Chairman.

It was voted by a roll-call vote, to approve the following report of the Committee on Athletics and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

Committee on Athletics

March 18, 1947

PRESENT:

Russell A. Wood, chairman
Thomas P. O'Neill, Jr.
Robert J. Reardon

The committee on athletics reports upon its efforts to give all pupils—boys and girls—of all the schools in Cambridge satisfactory instruction and competition in Health building sports as follows:

There has been a most amazing response on the part of pupils to the many sports which blossom forth in the spring. The number of candidates, boys and girls, responding to the call for candidates for our many teams has exceeded all previous records.

For baseball 101 candidates have appeared from High and Latin School. There are approximately 125 candidates for baseball from Rindge Technical. Eighty candidates have reported from Rindge and High and Latin Schools for the two school crews. Already candidates have turned out for football practice. It will be remembered that your athletic committee last year instituted for the first time so-called 'Spring Practice' for football. There are now 105 from High and Latin and 90 candidates from Rindge. We shall, beyond doubt, have wonderful fotball teams next Fall.

The schedule for the two football teams will shortly be announced. Meanwhile we are announcing tonight and submitting for approval the baseball schedule of games.

Relative to baseball the athletic committee is confronted with the problem of how to handle a total of almost 250 candidates for baseball. We have never before had such a turn-out for this game. It is a welcome problem because more and more boys are benefiting by out-door sports. Obviously two head coaches cannot handle this enormous group so we recommend exactly the same set-up to handle these boys as we recommended for the football squads last fall. The policy of our committee is not to turn away the boys that cannot make the first teams. We want them all to play baseball!

We, accordingly, recommend that the two head coaches, Messrs Foley and McLaughlin, be given the same privileges as was given the two football coaches last fall, namely to select for approval by the School Committee one assistant baseball coach for each school at a salary of $350. These two coaches will have charge of the junior varsity teams and be responsible to the head coaches for any duties assigned to them. They shall be teachers in our school system.

An unusually large proportion of baseball candidates are freshmen. Thus we shall be able for the first time to have freshmen baseball teams and regular freshmen baseball schedules in both of the upper schools. We recommend that one coach for each freshman team at $300 for the season be chosen by the head coaches of baseball. By these steps we shall encourage our freshmen students to take-outdoor exercise and shall also have the opportunity of preparing them for later varsity squads.

Passing from these major sports to track activities it may be said that a very large group are expected for outdoor running. Both our present coaches are at the moment incapacitated by severe illness and the matter of substituting for them—if this course proves necessary—will be taken up later.

Meanwhile our girl students have shown tremendous interest in swimming. One hundred thirty-eight high school girls have already handed in consent cards from parents and some fifty more girls are expected to avail themselves of the splendid sport of swimming which is being handled at the swimming pool of the Y.M.C.A.

Candidates for girl hockey teams will later report and will play at Radcliffe Grounds. There will also be several girls baseball teams.

Tennis teams and golf teams are in process of formation. We, therefore, make the astonishing statement that there will be nearly 1,000 pupils of hign school grade who will be interested in our school sports. This is an all-time record.

Meanwhile it may be said that the remarkable record outlined is not all we have to say about school sports. In our elementary schools no less than forty-five basketball teams in our grammar schools are completing a winter season when about 150 games were played in our inter-school league. The two hockey teams representing Rindge and High and Latin are in Providence tonight meeting teams there and thus concluding their season.

The question of rowing is still an open one. Everything appears to be settled except the question of quarters. The committee finds difficulty in finally settling this question of boat house quarters and may be obliged to locate in a different boathouse from that first planned.

The athletic committee extends a cordial invitation to the members of the School Committee to attend the basketball finals for the elementary school boys of the 6th, 7th and 8th grades to be held in the Lassman Gymnasium, Rindge Technical School, on Friday, March 21, 1947 at 3:00 p.m. Also we extend an invitation to the School Committee to attend the Girls' Basketball game with the High School Alumni on the evening of March 28 in the Latin school gymnasium.

In conclusion your committee on athletics states that it is endeavoring to carry out what seemed to be a mandate of parents and pupils themselves that a broad and comprehensive program be established. Parents and pupils and your committee have been aided and encouraged by a wide spread public endorsement and direct and very practical help by the new citizens' organization known as the Boosters Club. Athletics are classified by the great leaders of education as education. Good health and study are inseparable partners in the American way of education. The class room trains the intellect of our young people and upon the fields where athletics are taught and intelligently guided our youth are educated in the practical ways and arts of applying co-ordination of effort, discipline and the successful application of mental and physical aptitudes. He who says athletics is not education takes his stand against the opinion of our leading educators and the legal decisions of our highest courts. If athletics is not considered education then no part of any appropriation may legally remain in our budget.

Respectfully submitted,

Russell A. Wood, Chairman.

Unfinished Business

Tabled Matters:

On motion by Committeewoman Mrs. Conant it was voted to take from the table the communication from Professor Alfred D. Simpson relative to a school library at the High and Latin School. It was then voted that the following statement by Committeewoman Mrs. Conant, be sent to the survey staff asking whether, in the light of the facts set forth, the survey staff would in any way alter the recommendations of the library which they would set up in the High and Latin School:

"On March 10, at the last meeting of the Trustees of the Cambridge Public Library, as the representative of the School Committee on this Library Board, whose office it is to maintain a high degree of cooperation between the schools and the library, I read the tabled report of the Cambridge School Survey Committee regarding a school library in the high school building.

"The Library Trustees have asked me to convey to the School Committee the following plans they have in mind for the future:

1) They have voted to establish, in the future, a new main library in the vicinity of Central Sq. This decision is concurred in by the Cambridge Planning Experts and by the recent Cambridge Library Survey conducted by Mr. Clarence E. Sherman, Providence Librarian.

2) The Board of Library Trustees hope to make its present building, located between the two high schools 'A branch library with adequate space to serve both students and faculty of the high school as a "campus" school library.' (This quotation is taken from Page 19 of the library survey).

"In view of these plans of the Trustees of the Public Library they have requested me to see whether the School Committee thinks it possible to resubmit the matter of the high school library room to the Simpson survey. The Trustees would wish to avoid the duplication of services or waste of public money. The Trustees would hope that all new plans for library facilities in the two high schools might envision the present library as a "campus branch of a new library to be built at Central Square."

New Business

On motion by Committeeman Dewey it was voted to place on file a prepared statement issued by Committeeman O'Neill relative to criticisms of the School Department budget which appeared in the newspapers, purported to have been made by the City Manager.

It was voted to take from the table the minutes of the meeting of March 3,

1947. Committeeman Dewey asked to have the minutes corrected by adding, at the end of the motion relating to expenditures from the appropriation "F-13A Extra Rehabilitation of Buildings," the words 'after recommendation of the Finance Committee.' Committeeman Dewey and Committeewoman Mrs. Conant also stated that there were several items in the budget on which they had requested to be recorded as voting 'Nay' and these nagative votes are not recorded in the minutes. Committeeman Dewey stated that he would be willing to vote approval of the minutes if there was no objection to inserting in the minutes the following statement: "There were several items of the budget on which I voted 'no' in executive session and at the same time I voted in open session I stated that my affirmative vote was subject to the 'Nay' votes in executive session." After considerable debate it was then voted, on the following roll-call, to adopt a motion by Committeewoman Mrs. Conant that the minutes of the meeting of March 3, 1947 be laid on the table: Committeemen Mrs. Conant, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey, Mr. O'Neill and Mr. Reardon voting 'Nay'.

It was voted to lay on the table a motion by Committeeman Wood that the salary of Gerald T. Liston, Assistant to the Business Agent, be established at $4,000 per year, effective Jan. 1, 1947.

On motion by Committeeman Reardon it was voted that the Superintendent report what salary differential existed between Headmasters and Assistant Headmasters in the high schools prior to the increase in salary granted the Assistant Headmasters at the meeting of March 3, 1947.

At the request of the Superintendent, the chairman appointed Committeewoman Miss Kelleher and Committeeman Wood as a committee to read the Superintendent's annual report.

It was voted to convene in executive session.

Miss Catherine Corcoran, sewing teacher, appeared before the committee relative to her request that the committee give further consideration to her petition for reimbursement of salary lost due to accident. On the following roll-call it was voted to adopt a motion that Miss Corcoran's request be given leave to withdraw: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'.

A communication was received from Edmond J Murphy, teacher at the High and Latin School petitioning for six months leave of absence from May 13, 1947 without loss of pay, because of illness claimed to be the result of the performance of duties assigned to him. A motion was offered that Mr. Murphy be granted six months leave of absence without loss of pay as requested. A motion that this matter lay on the table and the City Solicitor be requested to give an opinion as to the legality of the action contemplated, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'. On the following roll-call it was voted to adopt an amendment to the motion by adding the words 'subject to the approval of the City Solicitor': Committeemen Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. O'Neill and Mr. Reardon voting 'Nay.' On the following roll-call it was then voted to adopt the motion, as amended, "that Edmond J. Murphy, teacher in the High and Latin School, be granted six months leave of absence without loss of pay, as requested, subject to the approval of the City Solicitor": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted to reconvene in regular

session.

On motion by Committeeman Dewey it was voted that ratification of all votes taken in executive session be acted on separately.

On the following roll-call it was voted to ratify the action taken in executive session giving leave to withdraw to the request of Catherine Corcoran "that the School Committee give further consideration to her petition for reimbursement of salary lost due to accident." Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'not voting'.

On the following roll-call it was voted to ratify the vote passed in executive session "that Edmond J. Murphy teacher in the High and Latin School be granted six months leave of absence with out loss of pay, subject to the approval of the City Solicitor:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay' Committeeman Dewey 'Not Voting'.

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Tuesday, March 25, 1947

Special Meeting:

Called at the request of Committeemen Russell A. Wood, Margaret M. Kelleher and Thomas P. O'Neill for the purpose of taking action upon the changes made in the school budget by the City Manager and to act upon budget considerations in any manner which the School Committee may desire. At this meeting full consideration will be given to any action which might be taken by the School Committee, the City Council or the City Manager relative to the 1947 budget as already adopted by the School Committee.

Members present: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

The Secretary advised the committee that the City Manager recommended, and the City Council approved, the following changes in the budget recommended by the School Committee.

The appropriation "F-13A Rehabilitation of Buildings—$100,000" was stricken from the budget.

The appropriation "F-13 Repairs—$30,000" was increased to $50,000.

The appropriation "F-15 Special Athletic Fund—$20,000" was reduced to $10,000.

The appropriation "F-11 Workingmen's Compensation—$500" was stricken from the budget.

The "Special Appropriation for $200, increase in salary September 1 to December 31, 1946—$41,318.29" was stricken from the budget.

The budget was further reduced by the sum of $25,000 for "Anticipated Outages."

The following opinion was then read from the City Solicitor relative to these changes in the School Department budget:

CITY OF CAMBRIDGE

Law Department

March 21, 1947

Mr. John B. Atkinson
The City Manager
City Hall, Cambridge

Dear Sir:

I am submitting herewith in consolidated form my opinion and analysis of the school budget situation.

The School Committee submitted no budget figures of any kind until about three weeks after the last date on which you could validly submit the city budget to the Council. So far as I know, this delay raises a question which has not been passed on by the Courts. With some hesitation, I advise you that you may treat the late request from the School Committee as sufficient and as a compliance with the obligation necessarily imposed on the School Committee to request appropriations for sufficient money to run the schools.

Coming to the budget itself, I call attention to the following items:

1. Schedule F, Item 13-A, is described as "Rehabilitation of Buildings." Repairs and maintenance of the school buildings in Cambridge are in the charge of the School Committee. However, Item F-13 covers repairs. Clearly "rehabilitation" means some type of major remodelling, reconstruction or alteration beyond repairs. If this is the scope of the request, it is not mandatory on the city to appropriate the money.

2. There is an item of $41,318.29, stated to be "Special Appropriation for $200.00 increase—September 1 to December 31, 1946." It is my understanding that if this figure had been added to the money spent for salaries in 1946, it would have caused a liability in excess of that year's appropriation. If this had happened before 1946, I would advise you that the City must meet the liability. However, extensive amendments were made in 1946 to the Muni-

cipal Finance Act. Among others, important changes were made in the General Laws, Chapter 44, Section 31, radically changing the wording of the section. This change was in effect on September 1, 1946, at which time the proposed increases were effective. In the fact of the statute, as it now stands, I am not prepared to advise you that the School Committe is not subject to it. If it is subject to the section as it now stands, the liability for the increased salaries in excess of the appropriation would be illegal.

I am informed that there is now pending in the Middlesex Superior Court a case involving a similar request arising in the City of Somerville.

3. Item F-15 is a "Special Athletic Fund" of $20,000. This is in addition to payment of coaches and instructors in athletics and for equipment. Such items are covered in other sections of the budget. The School Committee undoubtedly has the mandate to furnish instruction in games and athletic exercises. However, its powers to spend money in organized sports as contrasted with general playing of games by all pupils is not unlimited. It is impossible to identify the purpose of the "Special Athletic Fund." I am of opinion that for want of any more identification the "Special Athletic Fund" is not an item which must be appropriated by the city.

4. I am of opinion that while the city must appropriate sufficient money to support the public schools, and may not, for example, attempt to change salary scales fixed legally by the School Committee, it may also take into consideration that experience has shown to be a fair estimate for salaries which will not actually be earned and paid in the course of a calendar year. Cases where those on the payroll at the first of the year die, take leave of absence, resign, or go on pension through the calendar year should be considered. I am of opinion that in voting on the annual budget a reasonable sum may be deducted from the total face amount of salaries to cover anticipated outages.

5. I am in some doubt about Item G-16. This is described as "Athletic Clothing." You have recommended the total appropriation requested of $5,000.00. I would suggest that more information be furnished for the reason that if the "Athletic Clothing" means uniforms to be used for the equipment of teams representing various schools, the city is limited to $3,000.00 in any one year under the Acts of 1930, Chap. 321.

Yours very truly,

JOHN A. DALY

City Solicitor

At the conclusion of the debate on the action of the City Manager and the City Council, Committeeman O'Neill asked to be recorded as opposed to the reductions in the School Department budget made by the City Manager and the City Council.

It was unanimously agreed to receive a petition from Adjutant Edward Brewer of the Salvation Army for permission to use the cafeteria of the High and Latin School on Saturday, April 12 at 5:00 p. m. It was voted to grant the request.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

OFFICIAL REPORT

Monday, April 7, 1947

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Having filed the proper notice, required by rules of the School Committee Committeeman Dewey moved reconsideration of the vote taken at the meeting of March 18, 1947, ratifying and affirming the action of the committee in executive session whereby Edmond Murphy, teacher at the High and Latin School was granted six months leave of absence without loss of pay from May 13, 1947, subject to the approval of the City Solicitor. It was unanimously agreed to lay this motion for reconsideration on the table until later in the meeting.

It was voted to approve the minutes of the meeting of March 18, 1947.

It was voted on motion by Committeeman Reardon that the Salvation Army be granted permission to use the auditorium, gymnasium and Room 259 of the Rindge Technical School on Saturday, April 12 upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Greek Ladies Benevolent Society be granted permission to use the Rindge Technical School Auditorium for a charity program to aid the Greek War Relief on April 27 upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Parents Association of the Cambridge High and Latin School be granted permission to use the Latin School Hall on April 27, for the presentation of the High and Latin School Glee Club and Orchestra.

On motion by Committeewoman Miss Kelleher it was voted that the M.I.T. Musical Clubs be granted permission to use the Rindge Technical School Auditorium on May 21 and 23 for a concert by the MIT Symphony Orchestra upon payment of janitors' fees.

On motion by Committeewoman Miss Kelleher it was voted that the Bryn Maur College Fund Committee be granted permission to use the Rindge Technical School Auditorium to present a reading by Mr. Robert Frost on May 9, 1947 upon payment of janitors' fees.

On motion by Committeewoman Miss Kelleher it was voted that Brattle Hall, Inc., be granted permission to use the Rindge Technical School Auditorium on April 20, 21, 22 and 23 upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted to refer to the City Manager for appropriate action, an application received from Maurice E. Phelan, teacher at the High and Latin School, for retirement on pension under the provisions of G. L. Chap. 32, S. 57, with the recommendation that the application be approved.

It was voted to make a part of the records a notice received from the City Council "that in addition to the sums already recommended for appropriation for the School Department the additional sum of $5,000 00 is hereby appropriated to the School Department, Schedule F-15, Special Athletic Fund; said sum to be included in and made part of the tax levy for the year 1947."

It was voted to accept an invitation extended by the Sons of the American Legion to attend their installation of newly elected officers at Legion Hall, Sunday Afternoon, April 13 at 2:30.

On motion by Committeewoman Mrs. Conant it was voted to refer to Tabled Matters an application received from Miss Frances Fremerman, 98 Amory Street, requesting a transfer as clerk-typist from the Cambridge City Hospital to the Cambridge School Department.

It was voted to refer to the Superintendent with power a communication from the Mass. National Guard asking permission to address the graduates of the high schools relative to enlistment in the National Guard.

A certification was received from the Department of Civil Service for two positions of male junior building custodians at $43.65 per week. On the following roll-call it was voted that the only two applicants appearing on this list, viz., Frederick E. Doyle, 15 Alden Road, Cambridge and John J. Reardon, 69 Washington Elms, Cambridge be appointed junior building custodians in the School Department at a salary of $43.65 per week: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'.

It was voted to refer to Tabled Matters a communication from Timothy Good, Superintendent of the Water Department advising that the transfer of John R. McCarthy from the Water Department to the School Department as junior clerk-stenographer would be agreeable to him.

A communication was received from Prof. Alfred D. Simpson, Director of the Cambridge School Survey, transmitting the following four sections of the survey report: I-The Elementary Schools; II-The Secondary Schools; III-Business Education, with Special Reference to the Secondary School Program; VII-The Cambridge School Plant. On motion by Committeewoman Miss Kelleher it was voted that these sections of the survey report lay on the table.

Committeewoman Mrs. Conant, moved that the Secretary procure as many copies as possible of the sections of the survey report presented at this meeting and that these reports be made available to citizens to read in the Secretary's Office. Committeeman O'Neill moved to amend by striking out the portion of the motion relating to securing copies of the report to be made available to citizens in the secretary's office and insert in place thereof—"a reasonable number of copies be made available to citizens in all branches of the Cambridge Public library." Committeewoman Mrs. Conant accepted the amendment and it was voted to adopt the motion that a reasonable number of copies of the survey report be made available to the citizens in all branches of the public library.

On motion by Committeeman Dewey it was voted that if any funds are available from the money appropriated for the survey of the Cambridge public schools, that the staff conducting said survey be empowered to use the money to publish the reports of the survey up to two thousand copies.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent reported with deep sorrow the death of a former Rindge Technical School Teacher, Miss Myra I. Ellis. The Superintendent advised the committee that for forty-eight years Miss Ellis taught the children in our schools with an inspired leadership and an unstinted devotion to those ethical standards of the profession which encourage tolerance, courtesy, loyalty and restraint among the youth of the community. From her first appointment to the Felton School in 1878, through her subsequent assignments at the Harvard School in 1880, English High School in 1889, Rindge Technical School in 1899, and finally as head of the Romance Language Department at Rindge Technical School from 1907 until 1926, Miss Ellis left behind her a rich heritage of kindness and generosity which endeared her alike to her supervisors, fellow teachers and pupils. It was then voted that a copy of the foregoing statement by the Superintendent be sent to Miss Ellis' next of kin.

The Superintendent presented a communication from H. A. VanGestel, Area Coordinator in the New England States for the National Confectioners Association requesting permission to start another distributive education course entitled "Balanced Selling." The Superintendent recommended that this course be established and that the State Department of Education be notified through Mr. Harold Shapiro, State Supervisor for Distributive Education, that the School Committee approves this course. On motion by Committeeman Wood it was voted to lay this communication on the table and a copy be sent to each member of the committee.

The Superintendent presented the following list of Parent-Teacher-Pupil meetings and members were assigned to represent the School Committee as follows:

Wellington, April, 9, Wednesday, at 7:30 p.m., Mr. Reardon.

Rindge Technical and Boys' Vocational, April 10, Thursday, 7:30 p.m., Mr. Wood.

Agassiz, April 10, Thursday, 7:30 p.m.

Haggerty, April 10, Thursday, 7:30 p.m. Mr. Reardon.

Girls' Vocational, April 14, Monday, 7:30 p.m.

Thorndike, April 14, Monday, 7:30 p.m., Miss Kelleher

Gannett, April 16, Wednesday, 2:30 p.m.

Fletcher, April 16, Wednesday, 7:15 p.m., Mr. Reardon

Houghton, April 16, Wednesday, 7:15 p.m., Mr. Wood.

Morse, April 16, Wednesday, 7:30 p.m. Miss Kelleher.

Roberts, April 16, Wednesday, 7:30 p.m., Mr. Reardon.

Abraham Lincoln, April 17, Thursday, 7:00 p.m.

Willard, April 18, Friday, 2:30 p.m.

Kelley, April 22, Tuesday, 7:15 p.m., Mr. Reardon.

Putnam, April 22, Tuesday, 7:30 p.m., Miss Kelleher.

Longfellow, April 23, Wednesday, 7:00 p.m., Miss Kelleher.

Ellis, April 23, Wednesday, 7:30 p.m.,

Peabody, April 23, Wednesday, 7:30 p.m., Mr. Wood.

Webster, April 24, Thursday, 7:00 p.m.

Russell, April 24, Thursday, 7:15 p.m. Mr. Reardon.

High and Latin, May 8, Thursday, 7:00 p.m.

On the following roll-call it was voted to follow the custom which has prevailed in the past in conducting the Parent-Teacher-Pupil meetings: Committeemen Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, and Mr. O'Neill voting 'Nay'.

It was voted to approve the Superintendent's recommendation that permission be granted to distribute circulars to the pupils in the public schools describing the drive for funds for the Children's Medical Center Campaign.

The Business Agent presented bids received for printing the minutes of the School Committee meetings. On motion by Committeeman Dewey it was voted on the following roll-call to refer these bids to the Superintendent for report as to total cost, whether the work will be done promptly, and if so will the contract so read: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen O'Neill, and Reardon voting 'Nay'.

No action was taken on a certification from Civil Service for a position of one permanent female junior clerk and typist at $35.65 per week.

It was voted to refer to the Superintendent with power all communications from United States Military Recruiting Units relative to addressing assemblies of the graduating classes of the high schools.

Reports of Committees

On the following roll-call it was voted to accept the report of the Committee on Athletics as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

Committee on Athletics

April 7, 1947.

PRESENT:

Russell A. Wood, chairman.
Thomas P. O'Neill
Robert J. Reardon.

It was voted to recommend that the running track in the play area of the High and Latin School be taken up.

It was voted to accept the bids for 108 items of athletic equipment being the lowest bidder in consideration of quality and price and it is recommended that the Committee on Athletics be granted authority to award these contracts which are attached to this report.

It was voted to recommend athletes be awarded a sweater in each sport whenever the sweater is earned in accordance with the rules regulating the award of sweaters, but that no athlete shall receive more than one sweater for each sport during his scholastic career, except if the athlete makes a varsity team in his freshman year.

It was voted to approve the faculty managers recommendations relative to award of sweaters and letters to the athletes who have earned them under the rules during the past season.

It was voted to recommend that Leonard Nourse, who lost a tooth in one of the sports, be reimbursed for dental care in regard to same in the amount of $45.00.

It was voted that umpires and supervisors for the grammar school baseball league receive a stipend of $4.44 per day. The following have been appointed umpires and supervisors:

Umpires: Thomas J. Sheehan, Norton S. McFadden, Edward F. McAuliffe.

Supervisors: Thomas P. Burns, Wm. A. Edmonds, John F. Burke, Charles McCann, Thos. J. Sheehan Jr., Jerome S. Higgins, John H. Harrington, Wm. J. Ryan, Thomas J. O'Loughlin, John D. Creedon, Philip H. Cutter, Jr.

It was voted to recommend that Mr. Smith, Director of Physical Education be given power to fill any vacancy that occurs in the supervisory or umpire staff.

It was voted to recommend that the following athletic officals be approved:

BASEBALL: High and Latin, Charles Bridey, $350. Bernard Duffy, $300.

Rindge Technical, John Terry, $350. John Landrigan, $300.

GOLF: High and Latin, David Ronan, $4.00 per afternoon. Rindge Technical, Wm. Joyce, $4.00 per afternoon.

TENNIS: High and Latin, John Barry, $4.00 per afternoon.

TRACK: High and Latin, John Murphy, $300. Rindge Tech. Humphrey O'Leary $300.

Girls' Activities:

Baseball—Alice Brown, $4.00 per day.

Tennis—Marguerite George, $4.00 per day.

Volleyball—Josephine A. McLaughlin, $4.00 per day.

It was voted that the sum of $17.50 be appropriated from the high school athletic fund as our contribution towards the cost for the cup to be awarded the co-champions of the suburban basketball league.

It was voted to recommend that the basketball team of the High and Latin School, co-champions of the suburban basketbal league be awarded sweaters.

It was voted that authority be granted to put an emblem on the championship sweaters.

It was voted to recommend that authority be granted the High and Latin School and Rindge Tech School football teams to participate in a football jamboree to be held at Russell Field on September 13, 1947.

The track teams have been unable to secure any place to practice due to the delay in repairing the track at the Russell Field as promised by the City Manager. The City Manager is respectfully requested to hasten this work and a letter to this effect is to be sent to the City Manager.

The rowing crews will be on the river next Monday afternoon and it should be noted that the donation toward this sport have been very liberal, leaving practically no expense to the School Committee except the purchase of oars.

We call to the attention of the School Committee and to the citizens of Cambridge that more than 2000 pupils are now active in school sports.

Respectfully submitted,

RUSSELL A. WOOD,
Chairman

Unfinished Business

Calendar:

It was voted to adopt the text books recommended by the Superintendent at the meeting of March 18, 1947.

Tabled Matters:

It was voted to take from the table the minutes of the special and regular meetings of March 3, 1947. It was unanimously agreed to correct the minutes of the regular meeting of March 3, 1947 by recording Mrs. Conant as oting 'Yea' on the motion approving he budget, with the exception of the ppropriation for Committee, Expenses, he appropriation for the Printing of School Committee Minutes, the increases of salaries of the Assistant Headmasters and Superintendent of Schools and the appropriation for payment of the temporary increase voted on June 17, 1946 for the period of September 1, 1946 to December 31, 1946. It was further agreed to insert in the minutes of the regular meeting of March 3, 1947, at the end of the motion approving the budget, the following statement by Committeeman Dewey: "There were several items of the budget on which I voted 'Nay' in executive session and at the time I voted in open session I stated that my affirmative vote was subject to the Nay' votes in executive sessions. It was also agreed to correct the minutes of the Special Meeting of March 3 by inserting at the end of the motion relating to the expenditure of the appropriation F-13 Extra Rehabilitation of Buildings the following words—"after recommendation of the Finance Committee." It was then voted to approve the minutes of the special and regular meetings held on March 3, 1947 as corrected.

On motion by Committeeman O'Neill it was voted to take from the table the application of John R. McCarthy for transfer as junior clerk-stenographer from the Water Dept. to the School Department. It was voted to adopt a motion by Committeeman O'Neill that the transfer be approved.

It was voted to take from the table the motion that the salary of Gerald T. Liston, Assistant to the Business Agent, be established at $4,000 per year, effective January 1, 1947. On motion by Committeeman Wood it was voted, on the following roll-call, to adopt the motion that the salary of Gerald T. Liston, Assistant to the Business Agent be established at $4,000 per year, effective January 1, 1947: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

Awaiting Report:

Relative to the motion that he report as to what salary differential existed between Headmasters and Assistant Headmasters in the high schools prior to the increase in salary granted the Assistant Headmasters at the meeting of March 3, 1947, the Superintendent presented a salary schedule for both positions from 1920 to the present. Committeeman Reardon moved that the salary of the two headmasters in the high schools be increased from $5500 to $5900, effective January 1, 1947. Committeeman Wood moved that action be delayed until receipt of the Survey Report. Committeeman O'Neill raised a point of order that Committeeman Wood's motion is out of order because it does not specify a time certain and in order to be entertained it must specify the time. Committeeman Wood then moved that Committeeman Reardon's motion be tabled and on the following roll-call the motion to table was negatived: Committeemen Mrs. Conant, Mr. Dewey, and Mr. Wood voting 'Nay'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Nay'; Committeeman Dewey moved to amend main motion by adding "that action be postponed until June 15 or two weeks after receipt of the final survey report whichever occurs sooner." Committeeman Dewey's amendment failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Nay'; On the following roll-call it was then voted to adopt the main motion by Committeeman Reardon "that the salary of the two headmasters in the high schools be increased from $5500 to $59900, effective January 1, 1947:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'; Committeeman Wood 'Not Voting'.

New Business:

On motion by Committeeman Wood it was voted that the State Commissioner of Correction, or the proper authority, be requested to submit to the Cambridge School Committee, as promptly as possible, statistics as follows:

1) Inform this School Committee as to the number of inmates of the various

State Institutions for correction and discipline, such as the Concord Reformatory, Lyman School, etc., who have participated in playground activities or in school athletics or recreation at any time in their youth prior to their coming to these institutions.

2) Inform this committee of the number of girls in corrective institutions who have participated in school athletics, recreation or playground centers before entrance in such corrective institution.

In view of the fact that the Cambridge School Committee is establishing a broad and comprehensive program of athletics and recreation for all pupils we request this information. Among our many reasons for such a program is a conviction that healthful recreation is a deterrent against any youth delinquency.

Committeewoman Mrs. Conant moved that the Cambridge Health Department be asked to instruct the School Department as to what measures, if any, should be taken to protect school children who may have been exposed to contagion by association with the teacher recently admitted to the Cambridge Tuberculosis Hospital. After considerable debate Committeewoman Mrs. Conant was granted unanimous consent to withdraw this motion.

On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant, that Dr. William P. McHugh of the Cambridge Tuberculosis Hospital and Dr. Alton S. Pope of the State Department of Public Health be invited to attend the next meeting of the School Committee to explain their ideas about the responsibility of the School Committee in the prevention of tuberculosis: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon voting 'Nay'.

On motion by Committeeman O'Neill it was voted on the following roll-call that Professor Alfred D. Simpson, Director of the Survey of the Cambridge Public Schools be requested to submit to the School Committee the background of all members of the staff, with particular reference to their actual teaching experience: Committeemen Miss Kelleher, Mr. O'Neill, M
Reardon, and Mayor Lynch voting
'Yea'; Committeemen Mrs. Conant, M
Dewey and Mr. Wood voting 'Nay'.

On the following roll-call it was
voted to adopt a motion by Committe
man Dewey that the City Solicitor
asked to word a rule to the effect th
members of the teaching, administra
tion and custodian staffs of the Cam
bridge School system be required
undergo an x-ray examination by a
proper and recognized hospital or th
Cambridge Tuberculosis Sanitorium
and that the findings of this body b
transmitted to the Superintendent
Schools to show whether or not the
are subject to active tuberculosis in
fection and the finding of any suc
cases shall be transmitted promptly i
executive session by the Superinten
dent of Schools to the School Commit
tee and the motion be passed in th
wording of the City Solicitor: Com
mitteemen Mrs. Conant, Mr. Dewe
Miss Kelleher, Mr. O'Neill, Mr. Rear
don, Mr. Wood and Mayor Lynch vot
ing 'Yea'.

Committeeman Dewey withdrew, b
unanimous consent, his motion (pre
sented at the beginning of the meet
ing) for reconsideration of the vot
taken at the meeting of March 18, 194
ratifying and affirming the action
the committee in executive sessio
whereby Edmond Murphy, teacher a
the High and Latin School was grante
six months leave of absence withou
loss of pay from May 13, 1947, sub
ject to the approval of the City Solic
tor.

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNEL

Secretary of the School Committe

SCHOOL COMMITTEE

(Official Report)

Monday, April 21, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair during the temporary absence of Mayor Lynch.

On motion of Committeewoman Mrs. Conant it was voted to suspend the regular order of business and that Dr. Wm. P. HcHugh of the Cambridge Tuberculosis Hospital and Dr. Alton S. Pope of the State Department of Public Health be invited to present to the School Committee their ideas about the responsibility of the School Committee in the prevention of tuberculosis. Dr. Pope stated that there is a bill now pending in the Massachusetts Legislature requiring employees to submit a certificate from a physician, together with an X-ray of the chest taken within sixty days, showing that they do not have evidence of tuberculosis at that time. This is designed to protect people seeking employment. The bill further provides a re-examination after three years to determine whether they have subsequently developed tuberculosis. Such a screening process would indicate the greater proportion of cases before they reach a serious stage. Such a law is enforced in at least four states, including New York. The State Department of Public Health in Massachusetts has been disturbed over the last ten years or more about the number of cases of tuberculosis developed among teachers and other personnel. It is more important to require routine examination of employees rather than the pupils, because the employees are of an age more likely to contract the disease than the children. About eighty-five cities and towns in Massachusetts have already such requirements. In answer to a query as to whether such a plan would be compulsory or optional with the students or employees, Dr. Pope stated that it would be optional with the Board of Health because under the statutes a person suffering from a communicable disease can be excluded from the school and the school physician is empowered to make such examination as he sees fit. Your school physician can, if he sees fit, require an examination of persons. At the conclusion of the discussion it was voted to adopt a motion by Committeewoman Mrs. Conant that Dr. Pope and Dr. McHugh be extended a vote of thanks for their kindness in addressing the committee.

Committeewoman Mrs. Conant in the chair.

Having filed the proper notice required by the rules of the School Committee, Vice-Chairman Wood moved reconsideration of the vote taken at the meeting of April 7, 1947 that "the salaries of the two headmasters of the high schools be increased from $5500 per year to $5900.00 per year effective January 1, 1947." On the following roll-call the motion for reconsideration failed of adoption: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.'

Committeewoman Mrs. Conant moved that the minutes of the meeting of April 7, 1947 be corrected by striking out the last sentence in the motion under New Business' "asking the Board of Health to instruct the School Department as to what measures should be taken to protect school children who may have been exposed to contagion by association with the teacher recently admitted to the Cambridge Tuberculosis Hospital" and inserting in place thereof the following sentence: 'After the Superintendent stated that he would report at the next meeting what measures had already been taken by the Health Department, Committeewoman Mrs. Conant was granted unanimous consent to withdraw this motion." It was then voted on the following roll-call to adopt the minutes of the meeting of April 7, 1947 as corrected: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, and Vice-Chairman Wood voting 'Yea'; Committeemen Mr.

O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch Absent.'

The following communication was received from the Cambridge School Survey:

CAMBRIDGE SCHOOL SURVEY

Peabody House
13 Kirkland Street
Cambridge 38, Massachusetts

April 21, 1947

Mr. Edward J. O'Connell, Secretary
Cambridge School Committee
Cambridge, Massachusetts

Dear Mr. O'Connell:

I am transmitting to you herewith four additional sections of my report as director of the Cambridge School Survey: IV Health and Physical Education, Including Recreation and Athletics; V Guidance of the Pupil Personnel and Related Aspects of Pupil Services, Including Special Classes and Attendance; VI Educational Measurement and Instructional Research, Results of the Survey Tests; and VIII General Administration: The School Committee and the Administrative Function.

I include eleven sets of the four sections; one set for each member of the School Committee, one for the Committee files, one for you as Secretary, one which I wish to ask you to deliver to the Superintendent of Schools, and one which I wish to ask you to deliver to the Assistant Superintendent of Schools.

Sincerely yours,

ALFRED D. SIMPSON

It was voted that the sections of the report of the survey, submitted at this meeting, be laid on the table for study.

It was voted to place on file communications from the Massachusetts Association of School Committees.

There being no objection, the chairman ordered placed on file a communication from the Salvation Army thanking the committee for allowing them the use of the High and Latin School and Rindge Technical School auditoriums.

The Portuguese Continental Union of the United States of America, Cambridge Lodge, requested permission to use the kitchen and auditorium of the High and Latin School or some other public school which has a hall and kitchen suitable for this purpose on June 28 and June 29. On motion by Committeewoman Mrs. Conant it was voted on the following roll-call to refer this request to the Superintendent with power: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill and Vice-Chairman Wood voting 'Yea'; Committeeman Reardon voting 'Nay'; Mayor Lynch 'Absent.'

On motion by Committeeman Reardon it was voted that St. Patrick's Parish be granted permission to use the Roberts School Auditorium for a Communion Breakfast on Sunday, May 11, from 8 a. m. to 12 noon.

On motion by Committeewoman Mrs. Conant it was voted to lay on the table a petition from the Masters, Directors, Assistant Directors, Sub-Masters and Principals of the Cambridge Public Schools requesting the School Committee to accord to their several administrative groups the same preferential differential awarded to other administrators at the recent meetings of the School Committee.

A request was received from Thomas F. Duffy, Sub-Master of the Longfellow School, asking that he be granted leave of absence for 30½ days with salary in the amount of $386.34 because of serious illness. Committeeman Reardon moved that the request be granted. Committeeman Dewey moved to amend by adding "that the term of the leave of absence be charged against Mr. Duffy's sick-leave for the next two years, starting September 1947." On the following roll-call Committeeman Dewey's amendment failed of adoption: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' It was then voted on the following roll-call to adopt the motion that Thomas F. Duffy be granted leave of absence for 30½ days with salary in the amount of $386.34 because of serious illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Mayor Lynch 'Absent.'

A petition was received from Margaret M. Leahy, teacher in the High and Latin School, requesting that she be granted leave of absence from November 1, 1946 to the opening of school in September 1947 without loss of salary because of an accident suffered in the performance of her duties in the High and Latin School. Committeeman O'Neill moved that the request be granted. A motion by Committeewoman Mrs. Conant "that the matter be referred to the City Solicitor for instruction as to the proper action on the part of the School Committee" failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' It was then voted on the following roll-call to adopt the motion that Margaret M. Leahy be granted leave of absence from November 1, 1946 to the opening of school in September 1947 without loss of salary because of an accident suffered in the performance of her duties in the High and Latin School: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Mayor Lynch 'Absent.' Committeewoman Mrs. Conant again moved that the matter of this injury be referred to the City Solicitor for instruction as to the duty of the School Committee under the State law. The chairman sustained a point of order by Committeeman O'Neill that this motion must come up under 'New Business.'

A letter was received from Catherine Corcoran, sewing teacher, relative to her previous request for reimbursement of salary lost on account of serious accident suffered while on duty at the Agassiz School, said petition having been disallowed. Committeeman Reardon moved that the communication be referred to executive session and that Miss Corcoran be present at the hearing. The chairman pointed out that there was no request contained in the letter and ruled it out of order because the committee has acted on the matter previously and disposed of it after a hearing and formal vote. Committeeman Reardon appealed from the ruling of the chair and on the following roll-call the ruling of the chair was not sustained as the rules of the School Committee require a majority vote to sustain the ruling of the chair: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voted to sustain the chair; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voted not to sustain the ruling of the chair. On the following roll-call the motion to refer the matter to the executive session and have Miss Corcoran present, failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' It was then voted on motion by Committeeman Reardon to lay this matter on the table.

It was voted to make part of the records the following notice received from the teachers' retirement board:

Commonwealth of Massachusetts
Department of Education
Teachers' Retirement Board

April 9, 1947

The School Committee
Cambridge, Mass.

According to the records of the Teachers' Retirement Board, Miss Honora F. O'Brien, who is employed in your schools, will attain age 70 on June 24, 1947, and Section 5 (1) (a) of Chapter 32 of the General Laws requires that this member must cease employment on the last day of the month in which said age occurs.

Notice is being sent to the member regarding this requirement of the law, with a blank on which information is to be furnished this office to assist in determining the retirement allowance.

Yours very truly,

CLAYTON L. LENT
Secretary, Teachers' Retirement Board

There being no objection the chairman ordered placed on file an invitation to the School Committee to attend the exercises celebrating the city's observance of Patriot's Day, April 19.

Superintendent of Schools (Reports and Recommendations)

The Superintendent reported receipt of a notice from the Board of Health that April 27 to May 5 has been designated as "Clean-Up-Week" in Cambridge. It was voted to approve the Superintendent's recommendation that the School Committee endorse "Clean-Up-Week" April 27 to May 5 and that this notice be called to the attention of all pupils.

The Superintendent presented a communication from the Board of Health requesting the cooperation of the School Department, and in particular the Physical Education Department, in the observance of National Posture Week, May 5 to May 10. It was voted to approve the Superintendent's recommendation that the School Committee endorse National Posture Week and notice of this event be sent to all the schools.

It was voted to adopt the Superintendent's recommendation that the Department of Americanization be granted permission to use the Roberts School Auditorium on Sunday, May 18, at 3 p.m. for the "I Am An American Day" celebration.

The following list of graduation dates, submitted by the Superintendent, were laid on the "Calendar" for action at the next meeting:

GRADUATION DATES—1947

Rindge Technical, June 3, (Tuesday) 8:00 p.m.

Longfellow, June 4, (Wednesday), 9:30 a.m.

Wellington, June 4, (Wednesday), 11:00 a.m.

Peabody, June 4, (Wednesday, 2:0 p.m.

Putnam, June 6, (Friday), 9:30 a.m

Houghton, June 6, (Friday), 11:00 a.m.

High and Latin, June 6, (Friday) 6:00 p.m.

Webster, June 9, (Monday), 10:00 a.m.

Russell, June 9, (Monday), 2:00 p.m

Morse, June 10, (Tuesday), 10:00 a.m

Ellis, June 10, (Tuesday), 2:00 p.m

Roberts, June 11, (Wednesday), 10:00 a.m.

Agassiz, June 11, (Wednesday), 2:00 p.m.

Boys' Vocational and Girls' Vocational, at Rindge Technical, June 11, (Wednesday), 8:00 p.m.

Kelley, June 12, (Thursday), 9:30 a.m.

Thorndike, June 12, (Thursday), 11:00 a.m.

Fletcher, June 13, (Friday,) 9:30 a.m.

Haggerty, June 13, (Friday), 11:00 a.m.

The Superintendent presented the following recommendation of the business agent:

"That the City Manager be requested to recommend to the City Council an additional appropriation for School Department Schedule A-1 Personal Service in the sum of $4,505.40. This appropriation is to cover the following;

"John J. Reardon, Jr. Building Custodian $43.65 wk. $1,658.70.

Frederick E. Doyle, Jr. Building Custodian $43:65 wk. $1,658.70.

Gerald T. Liston, Increase from Jan. 1. 1947 $$388.00.

Timothy F. Downey, Increase from Jan. 1, 1947 $400.00.

John W. Wood, Increase from Jan. 1. 1947, $400.00.

A motion by Committeeman Dewey that the foregoing recommendation be referred to the Committee on Finance, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent'. On the following roll-call is was voted to adopt the recommendation relating to additional appropriation as set forth above: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mr. Dewey voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting'; Mayor Lynch 'Absent'.

The Superintendent notified the committee that there are to be two additional Parent-Teacher-Pupil meetings as follows:

High and Latin School, May 15, Thursday, 7 p.m.

Rindge Technical School, May 15, Thursday, 7 p.m.

The Superintendent submitted for the consideration of the School Committee the following names for membership on the Staff Council on Personnel Development and recommended their appointment:

Charles G. Harrington—Ex-Officio.
Anne J. Wetmore, Four Years.
Thomas J. O'Loughlin, Four Years.
Dr. Anna P. Butler, Four Years.
Albert M. Sateriale, Four Years.
Dr. John J. Curry, Two Years.
Henry O. Delaney, Two Years.
Gertrude B. Duffy, Two Years.

The first five nominees were selected from a panel submitted by the Cambridge Teachers' Club. The name of Mr. Henry O. Delaney was submitted by the Men's Teachers' Club of Rindge. On motion by Committeeman Dewey it was voted to adopt the Superintendent's recommendation.

Mayor Lynch in the chair.

REPORTS OF COMMITTEES

It was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein:

COMMITTEE ON ATHLETICS

April 21, 1947

Present:

Russell A. Wood, Chairman
Thomas P. O'Neill
Robert J. Reardon

It was voted to approve payment of a bill for dental work to James Smith, 312 Concord Avenue, a student at the Rindge Technical School who was injured in a football game.

It was voted to approve the track and baseball schedules for both high schools as presented by the Director of High School Athletics.

Respectfully submitted

RUSSELL A. WOOD,
Chairman

Committeewoman Mrs. Conant, the chairman of the sub-committee on Buildings and Grounds reported that the bill for the amplifying system, temporarily installed in the School Committee offices and amounting to $198.50, was, for some reason, referred to the Committee on Buildings and Grounds. The Committee on Buildings and Grounds recommend that the sum of $198.50 for the amplifying system be paid from the budget item for "Office Equipment" provided that this is in accord with a previous vote of the School Committee. On the following roll-call it was voted to adopt a motion by Committeeman Dewey that this bill for $198.50, representing the cost of the amplifying system, be paid: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Vice-Chairman Wood voting 'Nay.'

UNFINISHED BUSINESS

Tabled Matters:

It was voted to take from the table the Superintendent's recommendation, presented at the meeting of April 7, 1947, that another distributive education course entitled "Balanced Selling" be established and that the State Department of Education be so notified through Mr. Harold Shapiro, State Supervisor of Distributive Education. On motion by Committeewoman Mrs. Conant, it was voted that the Superintendent's recommendation be adopted. On the following roll-call this motion prevailed: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

Awaiting Report:

Relative to the motion to refer to the Superintendent the bids for printing the minutes of the School Committee meetings, for report as to total cost—whether the work will be done promptly, and if so will the contract so read—the Superintendent presented the following communication from the Assistant Business Agent:

April 21, 1947

TO THE SCHOOL COMMITTEE:

In accordance with a vote passed by the School Committee at its last meeting relative to bids for printing the minutes of the Committee, I have to report the following:

The contractor has assured me that the minutes will be printed promptly and the minutes of the back meetings brought up to date as quickly as possible.

The contract will contain the following provision: "If the contractor should fail to observe or perform the provisions of the contract documents or otherwise be guilty of a substantial violation of a provision of the contract, that the School Committee may by written notice to the contractor without prejudice to any of the rights or remedies of the City in the premises, terminate the contractor's right to proceed with the work. In such event the City may take over and prosecute the work to completion by contract or otherwise and the contractor and his sureties shall be liable to the City for any excess cost occasioned to the City thereby."

The total amount expended for printing these minutes in 1945 and 1946 was $332.60 and $376.00 respectively.

Respectfully submitted,

Gerald T. Liston

On motion by Committeeman Reardon it was voted on the following roll-call to accept the bid of The Cambridge Recorder, 7 River Street, Cambridge for printing the minutes of the School Committee meetings at a price per page of straight copy of $3.85, and for tabular copy $3.85 per page: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'.

NEW BUSINESS

On the following roll-call it was voted NOT to adopt a motion by Committeewoman Mrs. Conant that the City Solicitor be asked to inform the School Committee as to the financial responsibility of the School Committee in the matter of the injury to Miss Margaret M. Leahy in the High and Latin School building in October, 1946: Committeemen Mrs. Conant, and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay'.

On motion by Committeeman Reardon it was voted on the following roll-call that the hall of the Houghton School be refinished and repainted forthwith so that walls, floor, ceiling, and other portions may be in readiness for the coming graduations: Committeemen Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. O'Neill voting 'Nay'.

On motion by Committeeman Reardon it was voted on the following roll-call that the custodian force be given Saturday off from the Saturday following the close of school in June until the opening of Schools in September, as in former years: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey voting 'Nay'.

Committeeman Reardon moved that, now that the Ellis School is housing the students of the Sleeper School until repairs are made, the custodian of the Sleeper School be transferred to the Ellis School. On motion by Committeewoman Mrs. Conant, it was voted that this motion be referred to the Committee on Buildings and Grounds.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Committee on Buildings and Grounds a motion by Committeeman Reardon that the custodian force at the Longfellow School (a 26-room building) be increased to three full-time men instead of two.

On motion by Committeeman O'Neill it was voted that the survey committee be requested to furnish copies of all survey reports to each teacher-club group within the system, viz., Cambridge Teachers' Club, Rindge Mens' Club, High and Latin School Mens' Club and the Women High School Teachers' Association.

Committeewoman Miss Kelleher advised the chairman that during his temporary absence earlier in the meeting, graduation dates submitted by the Superintendent had been laid on the "Calendar" until the next meeting, but due to the fact that the High and Latin School graduation will be held this year in conjunction with the Centennial Celebration of the school, the committee arranging this event would like to have the speaker for this graduation appointed at this meeting so that they can get the graduation program started at once. It was then unanimously voted to adopt a motion by Committeewoman Miss Kelleher that Committeeman Bradley Dewey be assigned to represent the School Committee at the High and Latin School graduation to be held on June 6, 1947 in the Harvard Yard.

The chairman ordered laid on the table a motion by Committeeman Wood that the salary of the Business Agent be established at $4,600. per annum.

On motion by Committeewoman Miss Kelleher it was voted that, due to the many requests for the use of our school buildings, the Chief Custodian shall report at the next meeting a list of the men who have been assigned to these buildings and the amount of money paid the men and what is the method of rotating these assignments. Committeeman Dewey is recorded as voting 'Nay' on this motion.

It was voted to lay on the table a motion by Committeewoman Miss Kelleher that the rules of the School Committee be amended by rescinding Section 30 of Chapter XXVI and a new rule covering this matter be promulgated.

It was voted to lay on the table a motion by Committeewoman Miss Kelleher that junior building custodians shall reach their maximum pay on completion of three (3) years. (Completion of first year $3.00; completion of scond year $3.00 and completion of third year $4.00.)

It was voted to lay on the table a motion by Committeewoman Miss Kelleher that junior clerk-typists shall obtain maximum salary on completion of three (3) years' service. The step increases each year shall be proportionately divided.

On motion by Committeeman Reardon it was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

Monday, May 12, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted on motion by Committeeman Reardon to approve the minutes of the meeting of April 21, 1947 as printed.

It was voted that the Cambridge Center of Music and Drama be granted permission to use the Cleveland Auditorium, High and Latin School, on payment of janitors' fees, to present an evening of music and drama on Wednesday, June 4, in connection with the Centennial Celebration of the Cambridge High and Latin School.

On motion by Committeeman Reardon it was voted that the Sacred Heart Church be granted permission to use the Thorndike School Hall on Sunday, May 18 and May 25 for a Communion Breakfast, from 9:30 a.m. to 1:00 p.m. on payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Junior Italian Catholic Women's Association be granted permission to use the Quinn Auditorium, Rindge Technical School for the purpose of presenting a play in aid of the Italian Orphanage on Wednesday, June 18 with rehearsals on Sunday, June 15 and Tuesday, June 17, upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Mt. Auburn Post, V.F.W., be granted permission to use the Haggerty School on May 22 on payment of janitors' fees for the purpose of conducting their installation of officers.

On motion by Committeeman Reardon it was voted that the Cambridge Boosters Club be granted permission to use the Cleveland Auditorium, High and Latin School on May 27 on payment of janitors' fees for the purpose of conducting a Sports Night in the interest of high school athletics.

It was voted to place on file a communication from Troop 10, Boy Scouts, advising that they would no longer require the use of the Agassiz School hall.

The following communication was received from the Recreation Commission:

City of Cambridge

Recreation Commission

May 7, 1947

Hon. John D. Lynch, Chairman
Cambridge School Committee
Cambridge, Mass.

Sir:

The School Department and the City Park and Recreation Department have worked together in the past in various ways over the course of the years. The new Recreation Commission intends to continue the same policy. It looks as though there would be considerable occasion for joint work in the future, with the increasing public and official interest in recreation. We felt that it might be useful to set up regular mechanics for joint operations wherein such might be called for, and I take pleasure in enclosing a copy of our recent vote creating a small committee to work with you. I have appointed Miss Mary L. Riley and Mr. Carl W. Berg, and Superintendent Stephen H. Mahoney ex officio, to serve as the committee. We hope that the School Committee will appoint a similar subcommittee, and should be grateful to be informed of the action taken.

An immediate occasion for the use of such a joint committee has arisen in connection with tennis and the Metropolitan District Commission.

With relation to tennis in general, it would seem to be a good idea to plan together for instruction and use of courts. Possibly the Joint Committee will wish to have the High School Girls Tennis Club carried on independently as is now being done, and with a separate program and separate instruction for non-High School girls and for boys. Or possibly they may wish to carry on a single program.

With relation to the Metropolitan

District Commission, Captain Marley would like to have a joint School and Recreation program laid out for the use of their tennis courts and ball fields and other facilities. They have the five Granite Street tennis courts now, to which they are planning to add another two courts. They would like to build some courts at Gerry's Landing, if there is sufficient demand. They have the Cottage Farm basball field now and are planning to lay out a softball diamond in that area. They would like to build a ball field at Gerry's Landing, if there is sufficient demand. We have no doubt but what a Joint Committee could lay out a program which would use all those courts and fields. Capt. Marley says that they will be glad to cooperate in giving the use of their facilities in Cambridge for such a program. To have it a joint program will save them trouble in scheduling the use of the courts and fields. It would also, we think, make the demand for the additional courts and fields stronger if it were presented by a Joint Committee.

Very truly yours,

MARCUS MORTON, JR.
Chairman

On motion by Committeewoman Mrs. Conant it was voted that the chairman appoint a committee as requested in the letter from the Recreation Commission. The chairman delegated the Athletic Committee, viz., Russell A. Wood, chairman, Thomas P. O'Neill, and Robert J. Reardon to represent the School Committee.

It was voted to make part of the records the following notice from the City Manager, relating to the pension of Maurice E. Phelan:

City of Cambridge
Executive Department

May 5, 1947

School Committee
1700 Cambridge Street
Cambridge, Mass.

Sir:

I hereby notify you I have approved request for pension of Maurice E. Phelan, a teacher at the High and Latin School, under the provisions of Chapter 32, Section 57 of the General Laws.

Mr. Phelan is fifty-seven years of age and is a Veteran of World War I and has been a teacher in the Cambridge School System for twenty-two years. He is now incapacitated for further service, as certified by medical panel composed of Dr. Edward F. Bowman, Chairman; Dr. D. J. Bell and Dr. Patrick J. Fleming.

Retirement to be effective as of May 1, 1947.

Very truly yours,

JOHN B. ATKINSON
City Manager

City of Cambridge
In City Council

April 28, 1947

It was voted to make part of the records the following notice received from the City Council, concerning appropriations:

ORDERED:

That in addition to the amounts previously appropriated the sum of $4,505.40 be and the same hereby is appropriated to the School Department, Schedule A-1 Permanent Employees; said sum to be included in and made part of the tax levy for the year 1947.

A true copy:

Attest: FREDERICK H. BURKE
City Clerk

A tentative draft for an amendment to the School Committee rules to cover the subject of x-ray examination for tuberculosis, was received from the City Solicitor. Conforming to the suggestion of the City Solicitor, Committeeman Dewey offered the following proposed amendment to the rules, which lays on the "Calendar":

"Chap. 18, Sec. 6: All members of the teaching staff and all persons employed in administrative or clerical work, or as custodians or mechanics, or other employees of the School Department who come in contact with the children, shall, at least once every three years, submit to an x-ray examination by the City of Cambridge Tuberculosis Sanatorium, or by such other hospital as shall meet with the approval of the Superintedent for the purpose of determining whether or not any such teacher or employee is suffering active tuberculosis infection; the finding based on such examination shall be transmitted to and received by the Superintendent, who shall with all reasonable promptness thereafter transmit the same to the Committee in executive session; such finding shall remain confidential to the Superintendent and the Committee and shall not be open to public inspection. The expense of such examinations, if any, shall be paid by the School Department."

It was voted to make part of the records the following communication from the City Solicitor relative to the leave of absence of Edmond J. Murphy, teacher in the High and Latin School:

City of Cambridge
Law Department

April 25, 1947

School Committee
Cambridge, Mass.

Gentlemen:

I acknowledge your request for consideration of application of Mr. Edmond J. Murphy.

I am of opinion that the leave of absence contemplated by this request, without loss of pay, would result in an illegal gratuity.

The exact nature of Mr. Murphy's sickness is not stated in the papers. I am aware, however, that he is now a patient at our Tuberculosis Sanatorium. It may be that Mr. Murphy is entitled to claim benefits under the Workmen's Compensation Act. If he contracted a contagious disease, the danger of which was inherent in the course of his employment, he may be entitled to such benefits. This is a matter which from the facts before me I can express no present opinion.

Yours very truly,

JOHN A. DALY
City Solicitor

On motion by Committeeman Dewey it was voted that the City Solicitor be asked to attend the next meeting of the School Committee to explain his opinion relative to the leave of absence of Edmond J. Murphy.

A petition for leave of absence without loss of pay, until the end of the present School year because of injuries sustained in the performance of her duties as a teacher in the High and Latin School, was received from Miss Lillian A. Welsh. Committeeman Reardon moved that the leave of absence requested be granted. It was voted to adopt a motion by Committeeman Wood that this matter be referred to the Superintendent for study and report.

It was voted to place on file a communication from the City Manager concerning the running track at Russell Field.

It was voted to make part of the records the following communication from the Survey Staff, transmitting additional sections of their report:

Cambridge School Survey
Cambridge, Mass.

May 12, 1947

Cambridge School Committee
Cambridge, Mass.

Gentlemen:

I am transmitting to you here with three additional sections of my report as director of the Cambridge School Survey: IX School Business Administration: Budgeting, Accounting, Purchasing, and Supply Management; X The Instructional Personnel of the School; and XI School Salary Policy for Instructional and Non-Instructional Staff.

I include eleven sets of the four sections; one set for each member of the School Committee, one for the Committee files, one for you as Secretary, one which I wish to ask you to deliver to the Superintendent of Schools, and one which I wish to ask you to deliver to the Assistant Superintendent of Schools.

Sincerely yours,
ALFRED D. SIMPSON

On motion by Committeewoman Miss Kelleher it was voted to lay on the table the aforementioned sections IX, X, and XI, of the Survey Report.

It was voted to refer to "New Business" a communication from the League of Women Voters relative to having the school lunchrooms under the direction of the School Department.

It was voted to refer to "New Business" an application from James P. Hoar, lunchroom concessionaire, for renewal of his contract to operate the lunch rooms in the High and Latin and Rindge Technical Schools for the school year 1947-1948.

SUPERINTENDENT OF SCHOOLS

Reports and Recommendations

It was voted to accept with thanks an invitation extended by the Department of Americanization to attend the annual observance of "I Am An American Day" to be held on Sunday, May 18 at 3 p.m. in the Roberts School.

The Superintendent presented a communication from the Recreation Commission advising that in conjunction with the Red Cross, they are planning this year an intensified "Learn To Swim" campaign at the municipal beaches for eight weeks beginning on June 30. Qualified Red Cross instructors will be assigned to the beaches to work with the employees of the Recreation Department, to provide the opportunity for all children of the community to take advantage of swimming and life saving instructions. It was voted to approve the Superintendent's recommendation that the School Committee endorse this campaign and cooperate in every way possible in communicating this project to the attention of the School children.

The Superintendent presented the following communication from Mr. Paul R. Corcoran offering to establish a scholarship in the public schools:

May 12, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

My dear Mr. Tobin:

Should the suggestion contained in this letter meet with your approval, may I ask that it be submitted to an early meeting of the School Committee for their consideration?

It is desired to establish a fund for the purposes outlined, and to be described in the following terms:

The John H. Corcoran Scholarship, established in memory of John H. Corcoran, a graduate of the Cambridge High and Latin School who served as Mayor of Cambridge and Chairman of the School Committee from 1941 to 1945. The award is to be made to a member of the senior class of the High and Latin School who is desirous of further education and who most fittingly meets the standards of scholarship, character, need and promise as prescribed by the Headmaster of the High and Latin School.

The stipend is two hundred dollars.

Should the School Committee approve this proposal, it is intended not later than June 2, 1947 to place in the hands of the City Treasurer a sum which over a ten-year period will provide a total of $2,000, this sum to be used by the City Treasurer for the purpose described.

Will you advise me if this proposal is acceptable to the School Committee? Should this be the case, I trust that you will inform me as to what further steps may be necessary to make the proposal effective.

Mrs. John Corcoran has been consulted in this matter, and the above meets with her wishes.

Very truly yours,

PAUL R. CORCORAN

A motion, offered jointly by Committeewoman Miss Kelleher and Committeeman Dewey, that the offer of Paul R. Corcoran to establish the "John H. Corcoran Scholarship" be accepted and a letter of appreciation be sent to Mr. Corcoran for his kindness. Committeeman Wood moved to amend by adding "that the selection of the Headmaster be subject to the approval of the School Committee." After considerable debate Committeeman Wood was granted unanimous consent to withdraw his amendment. It was then unanimously voted to adopt the motion to accept the scholarship.

On recommendation of the Superintendent it was voted that the Communication from Paul R. Corcoran offering to establish the "John H. Corcoran" scholarship be transmitted to the City Solicitor for the purpose of having an agreement drawn up between the City and Mr. Paul R. Corcoran.

It was voted to approve the Superintendent's recommendation that the National Foundation for Infantile Paralysis be granted permission to distribute a circular entitled "A Message to Parents about Infantile Paralysis" throughout the public schools.

On the following roll-call it was voted to approve the Superintendent's recommendation that in addition to the amounts already appropriated, the City Manager be requested to recommend to the City Council an appropriation of $3,384.00 to School Department Appropriations A-1 Personal Service, for the following salaries:

Elementary School Baseball. 12 Supervisors $4 ea.	$720.00
High School Coaches:	
2 Baseball coaches (Rindge) $350.00 ea.	700.00
2 Baseball coaches (High and Latin) $350.00 ea.	700.00
2 Track coaches $300 ea.	600.00
2 Golf coaches $4 ea. day	340.00
2 Tennis coaches $4. ea. day	292.00
1 Girls' Baseball coach $4. ea. day	100.00
1 Girls' Volleyball coach $4. ea. day	32.00
	$3,384.00

Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

The Superintendent advised that bids have been received for furnishing motion picture equipment and one of the bidders, Claus Gelotte, Inc., of Cambridge ,in a letter dated May 6, states that their bid was submitted in error because Ampro projectors are sold in this territory under a manufacturer-retailer trade agreement and the quotation submitted was based on a schedule they thought was still in effect, but which the manufacturer has since notified them has been changed and, therefore, this would necessitate a change in the quotation which they are allowed to submit. The Superintendent recommended that deposits be returned to bidders and bids be readvertised. Committeeman Reardon moved adoption of the Superintendent's recommendation. It was voted to adopt a motion by Committeeman Dewey that this matter be referred to the City Solicitor for opinion.

REPORTS OF COMMITTES

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

May 12, 1947

Present:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher

It was voted to refer to the School Committee for appropriate action the application for retirement of John Campbell, senior custodian at Rindge Technical School, for retirement under the provisions of Chapter 32. Mr. Campbell is a veteran of the first world war and has been in the employ of the city for twenty-five years.

Respectfully submitted,
CORA BUTLER CONANT,
Chairman

On motion by Committeeman Wood it was voted that the matter of the resignation of John Campbell, senior custodian at Rindge Technical School, be recommitted to the Committee on Buildings and Grounds.

It was voted to approve the following report of the Committee on Athletics and adopt the recommendations contained therein:

Committee on Athletics

May 12, 1947

Present:

Russell A. Wood, Chairman
Thomas P. O'Neill
Robert J. Reardon

Reports of all faculty managers and coaches were received. Baseball, rowing, track and all other spring sports are under way with both boys and girls participating, in the largest number of different sports ever sponsored by the school committee.

Rainy weather has handicapped many of the field sports with the result that certain contests with other schools have been postponed and will be played at later dates. The track at Russell Field will probably be resurfaced and made into one of the best school tracks in the state by the end of this week. Permission was granted to the master of the Boys' Vocational School to develop baseball teams and provide games for these teams. He will act under the direction of the Director of Athletics.

Respectfully submitted,

RUSSELL A. WOOD,
Chairman

It was voted to lay on the table bids received for supplying bituminous coal and anthracite coal for the coming school year.

UNFINISHED BUSINESS

Calendar:

Committeewoman Miss Kelleher moved adoption of the proposed amendment to the rules of the School Committee, submitted at the meeting of April 21, 1947, "that Sec. 30 Chap. XXVI be rescinded and a new rule covering this matter be promolgated." On motion by Committeeman Dewey it was voted to lay this proposed amendment to the rules on the table.

Tabled Matters:

On motion by Committeewoman Mrs. Conant it was voted to take from the table the motion "that this School Committee inform its Legislators that the committee is opposed to House Bill 1393." On the following roll-call it was voted to adopt the motion: Committeemen Mrs. Conant, and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood "Not Voting."

Committeeman O'Neill moved to take from the table the petition received from the masters, directors, assistant directors, sub-masters and principals of the Cambridge Public Schools, requesting the School Committee to accord to their several administrative groups the same preferential differential awarded to other administrators at the recent meetings of the School Committee. The motion to take this petition from the table, failed of adoption on the following roll-call: Committeemen Miss Kelleher and Mr. O'Neill voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay'. After the chairman had announced the results of the preceding vote, Committeeman Reardon stated that he had voted under the misapprehension that the committee was voting to take the survey report from the table. It was unanimously agreed to repoll the committee. On the following roll-call the motion to take the petition from the table again failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On motion by Committeeman Dewey it was voted to take from the table the communication from Catherine Corcoran, Sewing Teacher, relative to her previous petition for reimbursement of salary lost on account of serious accident suffered while on duty at the Agassiz School. On the following roll-call it was voted that this matter be given leave to withdraw: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'.

On motion by Committeeman Wood it was voted to take from the table the motion that the salary of the Business Agent be established at $4,600. per annum. Committeeman Wood moved adoption of the motion. On the following roll-call it was voted on motion by Committeeman Dewey to again lay this motion on the table: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeeman Miss Kelleher, Mr. Reardon and Mr. Wood voting 'Nay'.

On the following roll-call it was voted on motion by Committeewoman Miss Kelleher tc take from the table the motion "that junior building custodians shall reach their maximum pay on completion of three years. (Completion of first year, $3; Completion of second year, $3; Completion of third year $4.) Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'. It was then voted on the following roll call to adopt this motion: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'.

On motion by Committeewoman Miss Kelleher it was voted to take from the table the motion "that junior-clerk-typists shall obtain their maximum salary on completion of three years of service. On the following roll-call it was voted to adopt this motion: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'.

It was voted to take from the table the Graduation Dates. Members were assigned as follows to represent the School Committee at these graduations:

Office of the
Superintendent of Schools

1700 Cambridge Street
Cambridge 38, Massachusetts

Graduation Dates:

Rindge Technical—June 3 (Tuesday) 8 p. m., Mr. Reardon.
Longfellow—June 4 (Wednesday) 9:30 a. m., Mr. Wood.
Wellington—June 4 (Wednesday) 11:00 a. m., Mrs. Conant.
Peabody—June 4 (Wednesday) 2:00 p. m., Miss Kelleher.
Putnam—June 6 (Friday) 9:30 a. m., Miss Kelleher.
Houghton—June 6 (Friday) 11:00 a. m., Mr. Wood.
High and Latin—June 6 (Friday) 6:00 p. m., Mr. Dewey.
Webster—June 9 (Monday) 10:00 a. m., Mr. Reardon.
Russell—June 9 (Monday) 2:00 p. m., Mr. Reardon.
Morse—June 10 (Tuesday) 10:00 a. m., Mrs. Conant.
Ellis—June 10 (Tuesday) 2:00 p. m., Mr. Wood.
Roberts—June 11 (Wednesday) 10:00 a. m., Miss Kelleher.
Agassiz—June 11 (Wednesday) 2:00 p. m., Mr. Wood.
Boys' Vocational and Girls' Vocational at Rindge Technical—June 11 (Wednesday) 8:00 p. m., Mr. Dewey.
Kelley—June 12 (Thursday) 9:30 a. m., Mr. Reardon.
Thorndike—June 12 (Thursday) 11:00 a. m., Miss Kelleher.
Fletcher—June 13 (Friday) 9:30 a. m., Mr. Reardon.
Haggerty—June 13 (Friday) 11:00 a. m., Miss Kelleher.

Awaiting Rport:

Relative to the motion that, "due to the many requests for the use of our school buildings, the chief custodian shall report a list of the men who have been assigned to these buildings and the amount of money paid the men, and what is the method of rotating these assignments," Committeewoman Miss Kelleher moved that the chief custodian be authorized to send to each custodian a list of extra-assignments available, and each custodian shall be given an opportunity to take these extra assignments if they so desire and a copy of the list and assignments shall be presented to the committee; and in the event that any custodian does not care to take these assignments his name shall be dropped from the list. Committeeman Dewey moved to amend by inserting in its proper place, the words "to the extent that the chief custodian feels they are qualified." On the following roll-call Committeeman Dewey's amendment was adopted: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. Reardon and Mr. Wood voting 'Nay'. It was then voted to adopt the motion as amended.

NEW BUSINESS

Committeewoman Mrs. Conant offered the following amendment to the rules of the School Committee which lays on the "Calendar:"

ORDERED: That the School Committee requisition the Mass. Dept. of Civil Service for a Supervisor of Cafeterias and Dietetics in the Cambridge School Department, in order to become eligible for Federal Aid under the Community School Lunch Program.

SALARY: Minimum $4,000 - Maximum $4,500.

DUTIES: To supervise and be responsible for the proper operation of two school cafeterias in schools enrolling a total of 3700 pupils; to be responsible for the planning of menus based on modern nutrition standards, requisitioning of food, and the preparation and serving of school luncheons; to direct and be responsible for all work related thereto, including the selection and supervision of full-time and part-time personnel; to organize the equipment on hand in the lunchrooms and open air classes making recommendations for redistribution and supplementation of equipment so as to secure "Non-Food Assistance" through Federal aid as far as possible; to operate the present lunchrooms, the open air rooms feeding 130, and such rooms to be added from time to time in other schools under "The Community School Lunch Program" using "Food Pattern Plan A or Plan B"; to correlate the school health and nutrition program with the operation of the lunchrooms; to collect and account for lunchroom receipts and to keep records of food supplies and equipment; to compute costs of food and food service; to direct the establishment of additional lunchrooms in other schools as may be required from time to time; and to perform related work as required.

This examination shall be open to residents of the State. Applicants who have passed their 50th birthday on the date of examination will not be eligible to apply.

Committeewoman Miss Kelleher moved that the contract of James P. Hoar as concessionaire of the cafeterias at the High and Latin School and Rindge Technical School be renewed for the school year 1947-1948. After considerable debate Committeeman Dewey moved the previous qustion and on the following roll-call this motion prevailed: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mr. Wood voting 'Yea'; Committeemen Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay'. On the following roll-call it was then voted to adopt Committeewoman Miss Kelleher's motion "that the contract of James P. Hoar as concessionaire of the cafeterias at the High and Latin School and Rindge Technical School be renewed for the school year 1947-1948: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay'.

Committeeman Reardon moved that Edmond Murphy, teacher at the High and Latin School, be granted leave of absence without loss of pay from May 21, 1947 until December 31, 1947 for reason of illness. On motion by Committeeman Dewey it was voted on the following roll-call to lay this motion on the table: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'.

The chairman ordered laid on the table in accordance with the rules of the school committee, a motion by Committeewoman Mrs. Conant to rescind the motion renewing the contract of James P. Hoar, Lunchroom concessionaire.

Mrs. Helen G. Keefe addressed the committee in favor of retaining the present lunch room concessionaire.

Committeeman Reardon moved that the Cambridge School Committee be recorded as opposed to the sales tax as proposed by His Excellency, Governor Bradford. Committeeman Dewey raised a point of order that Committeeman Reardon's motion was out of order. The chairman ruled that the motion was in order. On the following roll-call the motion was adopted: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr. Wood voting 'Nay'; Committeevoman Mrs. Conant 'Not Voting'.

Committeeman Wood moved that he School Committee of Cambridge ndorse the action of the management f the Brooklyn Dodgers Baseball Team or engaging the services of Jackie Robnson. The chairman ruled the motion ut of order. Committeeman Wood appealed from the ruling of the chair nd on the following roll-call the ruling f the chair was sustained: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon and Mayor Lynch voting to sustain the ruling of the chair; Committeemen O'Neill and Mr. Wood voting not to sustain the ruling of the chair.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, May 26, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted that the minutes of the meeting of May 12, 1947 be approved as printed.

It was voted to make part of the records the following communication from the survey staff, transmitting Sections XII and XIII of their report:

Cambridge School Survey
Cambridge, Mass.

May 26, 1947

Mr. Edward J. O'Connell, Sec.
The Cambridge School Committee
Cambridge, Mass.

Dear Mr. O'Connell:

I am transmitting to you herewith the last two sections of my report as director of the Cambridge School Survey: XII The Cost and Support of Schools, and XIII A Summary of Major Findings and Recommendations of the Cambridge, Massachusetts School Survey.

I include eleven copies of each of the two sections; one set for each of the members of the School Committee, one for the committee files, one for you as secretary, one which I wish to ask you to deliver to the Superintendent of Schools, and one which I wish to ask you to deliver to the Assistant Superintendent of Schools.

Sincerely yours,

ALFRED D. SIMPSON

It was voted to make part of the records the following communications from the City Solicitor:

CITY OF CAMBRIDGE
Law Department

May 23, 1947

The Honorable, The Members
of the School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Sirs:

While I would be quite pleased to attend the meeting of the School Committee on next Monday evening, I expect to be engaged in connection with the preparation for a trial on which I have made arrangements to devote my evenings during the next week.

I would also suggest that your Honorable Body let me know what particular matter you would like explained. If there are any matters which, although not strictly included in the request for an opinion that have a relation to it, I would be glad to consider such matters and render further opinions.

At this time I would also like to acknowledge receipt of your request for an agreement for the John H. Corcoran Scholarship. I will be glad to submt a proposed draft, but would like to go over this matter with Mr. Paul Corcoran at the same time.

Yours very truly,

JOHN A. DALY
City Solicitor

CITY OF CAMBRIDGE
Law Department

May 23, 1947

The Honorable, The Members
of the School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Sirs:

It has been called to my attention that I apparently have not answered your letter of January 6, 1947, which has attached to it copy of letter from Mrs. Sidney F. Ball.

From information furnished by the Secretary of the School Committee, it appears that Mrs. Ball was notified of a proposed vote to discharge her as being a married woman and when this vote was taken on June 3, 1946, at the regular meeting of the Committee, Mrs. Ball not having requested a hearing, it would appear from the record that Mrs. Ball was validly discharged, within the rules of the School Committee for the dismissal of married women teachers.

Yours very truly,

JOHN A. DALY
City Solicitor

The following communication was received from the City Solicitor relative to the claim for salary of Mrs. Kandler, a former teacher:

CITY OF CAMBRIDGE
Law Department

May 23, 1947

The Honorable, The Members
of the School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Sirs:

I must again ask your Honorable Body to correct the amount of the settlement with Mrs. Deborah Kandler.

The information which was available both to her counsel and to this office at the time the authorized compromise was made was that she had received salary from the Town of Brookline in the sum of $1253.26. Further information on this, however, which we have received in official form from the Business Agent of the Brookline School Department indicates that she actually received only $1175.93.

The amount of the figure that would have been earned in the Cambridge schools was correct. This amount was $1386.31.

I have had this figure of the Brookline salary again checked with counsel for Mrs. Kandler and he is satisfied that it is correct. I would therefore request that compromised be authorized in the figure of $210.83.

Yours very truly,

JOHN A. DALY
City Solicitor

I, Robert H. Green, Attorney for Mrs Deborah Kandler, am satisfied with the accuracy of the above figures.

ROBERT H. GREEN
Attorney for Mrs. Deborah Kandler

On the following roll-call it was voted to authorize and approve settlement of the claim of Mrs. Kandler, as recommended by the City Solicitor in the foregoing communication: Committeemen Mrs. Conant, Mr. Dewey Mr. O'Neill, Mr. Reardon, Mr. Wood Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher 'Not Voting.'

On motion by Committeeman Dewey it was voted to place on file a communication from Miss Catherine Corcoran sewing teacher, seeking a review of her petition for reimbursement of salary.

A communication was received from Mary E. O'Keefe, matron at the Russell School, asking that her employment in the School Department be continued for one year. On motion by Committeeman Reardon it was voted that the City Manager be requested to recommend to the City Council that Mary E. O'Keefe, a matron in the Cambridge School Department and a beneficiary under the Cambridge Retirement System, be continued in employment in the School Department for one year from June 1, 1947 in accordance with authority granted under Chapter 453 of the Acts of 1931, upon assurance by the Chief Custodian that Miss O'Keefe is able to do her work satisfactorily.

A petition was received from Arnold Nelson, custodian at the Abraham Lincoln School, asking for three months leave of absence without loss of pay beginning June 26, 1947, because of illness. On motion by Committeeman Reardon it was voted that Mr. Nelson be granted leave of absence without loss of pay for three months beginning June 28. Committeewoman Mrs. Conant is recorded as voting 'Nay.'

On the following roll-call it was voted to grant permission to the Immaculate Conception Church to use the Roberts School Auditorium, on payment of janitors' fees, on June 20 for the purpose of conducting a penny sale in aid of their parish: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr Wood and Mayor Lynch voting 'Yea'

Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeeman Reardon it was voted that the East End Union be granted permission to use the Thorndike School Hall, on payment of janitors' fees, on June 5, for a program by Troop 11, Girl Scouts.

On motion by Committeeman Reardon it was voted to accept with pleasure the invitation extended by Cambridge Post No. 27, American Legion, to participate in their annual observance of Memorial Day.

On motion by Committeeman Wood it was voted to refer to the Superintendent for action, a communication from Attorney Maurice P. Neiman, complaining of conditions now existing at the Gannett School yard.

On motion by Committeman Wood it was voted to refer to the Superintendent for report, a petition from Gertrude B. Duffy, Supervisor of Measurement and Adjustment, that the School Committee adjust the annual compensation of the Supervisor of Measurement and Adjustment to the same level as that of other instructional supervisors.

The following letter was received from the Russell School Parent-Teacher Association.

May 15, 1947

To the School Committee:

At a meeting of the Russell School P. T. A., May 12, a committee was appointed to present to you a request for the re-surfacing of the school playground.

The majority of opinion was: (1) That the dirt surface is either muddy or dusty a large part of the time; (2) That the uneven contour is a disadvantage in play; (3) That a leveling project with "black-top" surfacing would make this area a useful and clean playground.

We also voted to ask for some play equipment from the Cambridge Recreation Committee in the hope that the playground could be opened more extensively as a recreation spot.

If this equipment should be allowed us, could we obtain your permission for the use of the school property?

Respectfully, yours,

MRS. S. H. BEER
Secretary

On motion by Committeeman Reardon it was voted that the request contained in the foregoing letter be granted and the services requested be furnished.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following communication from the Cambridge Y. W. C. A.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION

May 21, 1947

Mr. Edward O'Connell
Secretary of the Cambridge
School Committee
Cambridge, Mass.

Dear Mr. O'Connell:

At its last meeting on May 20, 1947, the Board of Directors of the Cambridge Y. W. C. A. adopted the following resolution:

The Board of Directors of the Cambridge Y. W. C. A. are in accord with the recommendation of the Cambridge School Survey as found in Section VIII, Page 24, and urge that the School Committee take suitable action to discharge their responsibility of operating the High School lunch rooms, through the appointment of a trained nutritionist.

Respectfully yours,

CAROLYN S. ANGELL

A letter was received from Mrs. D. W. Bowers, Jr., 90 Pleasant Street, Cambridge, relative to a hot lunch program. A motion by Committeeman Reardon that the communication be placed on file, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' It was then voted on the following roll-call to adopt a motion by Committeewoman Mrs. Conant that this communication be referred to "Unfinished Business" for consideration with motion to rescind the action of the School Committee in renewing the contract of the lunch room concessionaire: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay.'

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following communication from the Cambridge Tuberculosis and Health Association:

CAMBRIDGE TUBERCULOSIS AND HEALTH ASSOCIATION

May 24, 1947

School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

It has recently come to the attention of the Board of Managers of our Association that the School Committee is again to consider the question of a school lunch program operated on a non-profit basis by the School Department.

Our Board wishes to reaffirm the conviction which it has expressed previously, namely, that the school lunch is a vital factor in maintaining health and attaining full growth and development of children.

It feels that a school lunch program is best where due consideration is given to such factors as adequate lunch periods and pleasant surroundings, where it is operated by the School Department and functions as an integral part of the school health program, and where food is sold at a minimum cost to the children.

Our Executive Committee, acting for the Board, would like to go on record as being in favor of a school lunch program on a non-profit basis under the direct management and supervision of the School Department and with due consideration to the use of Federal funds in the operation of the program.

Respectfully yours,

MABEL M. BROWN
Executive Secretary

A communication was received from Mrs. L. B. Arguimbau, 36 DeWolfe Street, Cambridge, requesting permission to present to the School Committee a number of petitions for hot school lunches. On motion by Committeewoman Mrs. Conant it was voted that, if Mrs. Arguimbau, is present, that she be asked to present the petitions. Mrs. Arguimbau presented the petitions. On motion by Committeewoman Mrs. Conant it was voted on the following roll-call that the following wording of these petitions and the number of names be made part of the records: Committeewoman Mrs. Conant, Mr. Dewey Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill, Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'.

"PETITION: We, the undersigned, citizens of Cambridge, hereby petition the School Committee to set up hot school lunches in our schools, to be managed by a trained supervisor and on a non-profit basis, so that our children may get a well-balanced, nutritious meal in the middle of the day." The foregoing petition was signed by 684 names.

On motion by Commiteeman Dewey it was voted to place on file a petition from the Deans in the High and Latin School, requesting the School Committee to restore the same salary differential between the Deans and Assistant Headmasters as existed prior to March, 1947.

It was voted to place on file communications from the Mass. Association of School Committees.

SUPERINTENDENT OF SCHOOLS
(Reports and Recommendations)

The Assistant Superintendent regretfully reported the death on May 23, 1947, of Gertrude T. Sullivan, teacher in the Cambridge School Department since 1902. On motion by Committeeman Reardon it was voted to express to Miss Sullivan's next of kin, the committee's deep sorrow upon learning of her death.

The Assistant Superintendent presented a communication from Maurice E. Phelan, requesting that because of greatly improved health he be permitted to withdraw his petition for retirement as a teacher in the Cambridge School Department and that he be permitted to resume his duties in the High and Latin School. The Assistant Superintendent recommended that Mr. Phelan be reinstated and that his request be referred to the City Manager for appropriate action. It was voted to approve the Assistant Superintendent's recommendation.

The Assistant Superintendent presented the Superintendent's recommendation that the following teachers be re-elected for one year from September 1, 1947 in accordance with the rules of the School Committee, this recommendation to lay on the "Calendar" in accordance with the rules:

Office of the
Superintendent of Schools
Cambridge 38, Massachusetts

May 26, 1947

—IN SCHOOL COMMITTEE—

RECOMMENDED:

That the following teachers be re-elected for one year from September 1, 1947 in accordance with the rules of the School Committee.

High and Latin:
Thomas P. Burns, James L. Donohue, Mary A. King, James M. Landrigan, Jr. Marie E. McCabe, Mary E. Schuler.

Rindge Technical:
Charles A. Harrington.

Ellis:
Caroline Foster.

Fletcher:
Catherine M. Flynn.

Houghton:
Regina M. Poremba, Cynthia Ryce.

Longfellow:
Katherine F. Stacey.

Roberts:
Flora Crowley—K.

Russell:
Kathleen J. Buckley.

Sleeper:
Mary E. Bannon—K.

Vocational School for Boys:
Edward G. Crawley.

Physical Education:
Edward P. Galligan, John J. Reardon.

The Assistant Superintendent presented the Superintendent's recommendation that the following teachers, having completed successfully three years service in the Cambridge Public Schools, be placed on tenure from September 1, 1947 in accordance with the rules of the School Committee, this recommendation to lay on the "Calendar" in accordance with the rules.

Office of the
Superintendent of Schools
Cambridge 38, Massachusetts

May 26, 1947

—IN SCHOOL COMMITTEE—

RECOMMENDED:

That the following teachers having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1947 in accordance with the rules of the School Committee.

Rindge Technical:
Leo J. Jennings

REPORTS OF COMMITTEES

The following report of the Committee on Buildings and Grounds was presented:

COMMITTEE ON BUILDINGS AND GROUNDS

May 26, 1947

PRESENT:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher

The following report, from Mr. R. M. Kimball of Mass. Institute of Technology, was read by Committeeman Dewey Mr. Bradley Dewey

Cambridge School Committee
Cambridge, Mass.

May 26, 1947

Dear Mr. Dewey:

This is a progress report as a result of your request that I recommend the best way in which to spend the $100,000 appropriated for the rehabilitation of the Cambridge Schools. Let me say that the detailed estimates appended here to were made by Messrs. Deloria and Peterson, with the full cooperation of Mr. Fitzgerald of the School Department.

In making the study, we have kept in mind the fact that the youngsters of Cambridge deserve good clean and light rooms in which to carry on their studies, that the weather-proofing of the buildings will be much more expensive if the job is postponed much longer, and that first consideration should be given to the nine elementary schools which are to be kept in the system regardless of the final action taken on the Simpson Report. To date all of our activity has been concerned with the nine schools; in the near future we shall have a look at the 2 high schools as well as remaining elementary schools. In view of the improbability of completing construction of any new units, it is likely that considerable deferred maintenance will have to be done in the elementary schools not to be kept in the system if the Simpson Report is adopted.

The present condition of the Webster and Longfellow Schools is such, when compared to the condition of other schools in the system, that no special maintenance is recommended at this time.

The weather-proofing alone, as shown in the appended schedule will cost approximately $100,000. The need for interior washing and painting, and lighting, is so urgent that an additional sum should be made available immediately. In view of the fact that all of this work can be done more efficiently and easily in the summer months, it is important that action be taken immediately by the appropriate committee of the School Committee. To this end an engineer should draw up specifications for that part of the work which is authorized for the summer months. It is my understanding that Mr. Deloria, who is certainly well qualified to draw up the specifications, is available to proceed immediately with this work.

In considering the amount to be appropriated in addition to the $100,000, your committee should keep in mind that the cost of painting a classroom will be approximately $200 and the cost of installing fluorescent lighting to give approximately twenty-foot candles will also be about $200. Since there are 129 classrooms in the seven elementary schools (not including the Webster and Longfellow Schools), the cost of painting and lighting will be approximately $52,000.

Within the next two weeks I shall have for you a detailed estimate of the cost of deferred maintenance for the two high schools and for the other elementary schools in the system.

Sincerely yours,

R. M. Kimball, Assistant

ESTIMATED COST OF REHABILITATING THE AGASSIZ, LINCOLN, HAGGERTY, RUSSELL, ROBERTS, THORNDIKE, AND HOUGHTON SCHOOLS

Agassiz School (11 classrooms)

Reroofing	$500.
Repair roof vent framing	250.
Repoint brick work of pent house	300.
Remove and replace cap stones	1000.
Remove and replace tar and gravel roof	2600.
Reflash lintel over classroom windows	500.
Remove present slate urinals and replace with wall urinals 15 in number	3000.
Expose and waterproof exterior wall not less than 2'-0" below grade and back fill same 370'-55 cu. yd.	500.
	$8,650.

Suggest that present wall forming Fresh Air Room at both girls' and boys' toilet be taken down and rebuild same with a proper foundation. Change lighting from present to fluorescent 4-48" tube fixtures. Building needs a general washing of walls, floors, and ceilings.

Lincoln School (8 classrooms)

Reflash parapet wall coping	$1200.
Fix flashing and general repairs to tar and gravel roof	3250

Repoint and repair pent house	500.
Repoint brick work	4000.
Walls and ceilings need a general cleaning	
	$8950.

Haggerty School (10 classrooms)

Repoint brick work	$8000.
Remove and replace roof flashing	2100.
Remove and replace urinals with wall type	2000.
Remove present shower room	1000.
Repair and repoint entrance	600
	$13,700.

Building needs a general interior cleaning and painting. Room lighting is not good.

Russell School (24 classrooms)

Replace tar and gravel roof	$3600.
Repair gutters and cornice	6000.
Repair (replace where necessary) and caulk staff beads	3500.
Repoint entire brick work	7200
Repair gutters and replace conductors	700
	$21,000

Building should be cleaned and painted throughout

Roberts School (31 classrooms)

Exterior painting	$2400.
Cut out joints and repoint belt courses	2100.
Repoint brick work 7000 sq. ft.	2800.
Remove and reset cap stone 700 ft.	1800.
	$9100.

If flashing shows after cap stones have been removed, it will just be a matter of flashing. The entire building should be washed and painted (but washed anyway).

Thorndike School (19 classrooms)

Reroofing 7500 sq. ft.	$2500.
Remove and replace cap stones 800 ft.	2000.
Repoint brick work 3000 sq. ft	4100.
Exterior painting	1500.
Remove present slate urinals and replace with wall type	3500.
Remove and rebuild entrance	5000.
Remove and replace present slate stair threads	550.
Remove and replace recreation roof	1000.
	$20150.

Building like the others needs cleaning and painting inside.

Houghton School (26 classrooms)

Remove and replace tar and gravel roof	$2100.
Remove and replace tar and gravel roof over passageway	300.
Repair copper wall coping	880.
Exterior painting	2700.
Replace gutter 50 ft.	300
Replace conductor 130 ft.	520.
Remove and replace urinals 24	5000
Replace flush valves in toilets	500.
Replace toilet partitions	1500
Remove and replace fence and paint	500.
Repair floors at toilets	350
Repoint brick work	2200.
Cork Asphalt yard area	2000.
	$18,850

Webster School and Longfellow School can be taken care of with a slight increase in their respective budgets.

Summary of Report

Agassiz School	$8650.
Lincoln School	8950.
Haggerty School	13700.
Russell School	21000.
Roberts School	9100.
Thorndike School	20150
Houghton School	18850
	$100,400.

The Committee on Buildings and Grounds having reviewed this program and without thought that it is by any means all we would like to see done, recommend that this particular work outlined in the foregoing communication be done and the City Manager be asked to have Mr. Deloria prepare plans and specifications and aid in every way possible in obtaining bids.

It was voted to recommend that the Chief Custodian be authorized to spend a sum not to exceed $200., as wisely as he can, to increase the number of electric outlets in the Houghton School.

It was voted that the application for retirement of John Campbell, senior custodian at Rindge Technical School, be referred to the City Manager for appropriate action with the recommendation that the application be approved effective July 12.

At the suggestion of the Chief Custodian this committee recommends that Civil Service be asked to hold an examination for senior custodian in a high school of 2300 pupils at a salary of $63.65 per week.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Committeeman Dewey moved that the foregoing report be accepted and the recommendations contained therein be adopted. Committeeman Reardon moved to amend by adding "that action on the recommendation of the Committee on Buildings and Grounds relative to the expenditure of $100,000, be deferred for two weeks." The amendment failed of adoption and on the following roll-call it was voted to adopt Committeeman Dewey's motion that the report be accepted and the recommendations contained therein be adopted: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch votink 'Yea'; Committeeman Reardon voting 'Nay'.

UNFINISHED BUSINESS

On motion by Committeeman Dewey it was voted on the following roll-call to adopt the proposed amendment to the rules relating to chest-x-rays, presented at the meeting of May 12, 1947 and set forth below: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon voting 'Nay'.

"Sec. 6, Chap. 18. All members of the teaching staff and all persons employed in administrative or clerical work, or as custodians or mechanics, or other employees of the School Department who come in contact with the children, shall at least once every three years, submit to an x-ray examination by the City of Cambridge Tuberculosis Sanatorium, or by such other hospital as shall meet with the approval of the Superintendent for the purpose of determining whether or not any such teacher or employee is suffering active tuberculosis infection; the finding based on such examination shall be transmitted to and received by the Superintendent, who shall with all reasonable promptness thereafter transmit the same to the Committee in executive session, such finding shall remain confidential to the Superintendent and the Committee and shall not be open to public inspection. The expense of such examinations, if any, shall be paid by the School Department".

Committeewoman Mrs. Conant moved adoption of the proposed amendment to the rules relating to establishing the position of Supervisor of Cafeterias and Dietetics, as presented at the meeting of May 12, 1947. It was voted on motion by Committeeman Wood that this motion be considered in conjunction with the motion offered at the meeting of May 12, 1947 seeking to rescind the action of the School Committee in renewing the contract of James P. Hoar as concessionaire of the high school lunch rooms for the year 1947 - 1948. At the conclusion of the debate on these two motions, the proposed amendment to the rules relating to the position of Supervisor of lunchrooms and Dietitics, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay'.

The motion to rescind the action of the School Committee in renewing the contract of James P| Hoar, as concessionaire of the high school lunch rooms for the school year 1947-1948, as presented at the meeting of May 12, 1947, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay'.

Tabled Matters:

On the following roll-call it was voted to adopt a motion by Committeeman Dewey that the report of the staff who conducted the survey of the Cambridge Public Schools, be taken from the table:

Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'. It was then voted that the following statement by Committeeman Dewey be made part of the records:

Statement by School Committeeman Bradley Dewey regarding actions necessary to effectuate the recommendations of the SIMPSON SURVEY REPORT.

Almost two years ago I ran for election to the School Committee on the slogan: "Where there is smoke, there must be fire." Upon election I urged that the School Committee and citizens of Cambridge should know more about their school system. I was glad to find that a majority of the Committee felt the same way. Out of their feeling came a Survey headed by the noted educator Dr. Alfred D. Simpson and the staff of teachers and administrators whom he gathered around him from as far away as Portland, Oregon, and New York. The report is now before the School Committee. Much of it has been in our hands for six weeks. The Committee must make its mind as to what is to be done about it.

As I view the report, it may be paraphrased as follows:

1. The results of the present system are poor. The average I.Q. of the children of various ages is below that of many other cities of comparable size. Furthermore, the school plant is in wretched condition. It does not provide properly for the health and safety of the children of Cambridge. It does not provide surroundings conducive to ease of learning.

2. The potential of the teaching force is adequate. With the in-training program already adopted this potential should be developed. With the acceptance by the School Committee last January of the Survey recommendation as to salaries, once proper leadership is provided the morale of the teachers should be good.

3. The various sections of the report highlight at every point that the leaders of the Survey one and all, recommend that the administration of the School System of Cambridge must be strengthened. Put in a few words, they recommend that we provide a stronger, better leader—a better superintendent. Without such better leadership no school committee can function properly. Without it the better morale, better teaching, and the school administration to which we are entitled and for which we have granted liberal pay increases, cannot be obtained.

4. The Cambridge school system plant is suffering from lack of proper maintenance during the last decade. Part of this might be charged to the depression, but in the main, most of it is due to the shortages of labor and materials during the war years. The Simpson Survey Report recommends that the city spend during the next few years $500,000 over and above normal maintenance, to rehabilitate the schools to be kept in the program.

Once the roofs and walls of the buildings are made watertight, the lighting of classrooms must be improved by washing and painting of the walls and by the installation of better lighting fixtures. The toilet rooms must be repainted—obsolete and dirty fixtures must be replaced. Children must be protected against obscene writings on toilet room walls. The fire hazard of oil-soaked floors must be lessened. Heating and ventilation must be improved.

In short our children must be given surroundings which help them to learn without endangering their eyes—which lessens danger of infection—which develop their minds and bodies—conditions which give them the break to which they are entitled.

5. The survey recommends that six schools be closed. The money saved by these closings can and should be used to better educate the children of Cambridge. The report points out that the hardships on individual pupils will not be measurable. The School Committee must elect whether or not to accept the Survey Committee recommendations in toto. If treated in any other way, they will become the subject of individual political and personal interest lobbies.

6. The Simpson Survey Report

recommends a forward-looking plan for replacement of some of the schools in the system and the building of new school playgrounds and gymnasiums. The survey's recommendations are fully documented. They should be of great value to future School Committees when the other recommendations of the report have been acted upon, when building costs are down, and when city finances are in better shape.

7. The Survey Report makes harsh, but to my mind, fully justified comments on the procedural practices — yes, even the manners of the present School Committee. It recommends a complete revision of its rules and procedures. These recommendations must be accepted if we are ever to attract a strong superintendent who measures up to the specifications so well and completely set forth in the latter pages of Section VIII of the Simpson Survey Report. However, too much emphasis cannot be laid on the fact that the School Committee rules and regulations are but a step along the path. Their revision is a means to an end; it is not the end itself and must not and cannot be so considered.

8. Over and above the foregoing recommendations the report is chockful of many vital and important recommendations as to places where the School Committee and the administration of the schools can improve the education of the children of Cambridge. To my mind it is but reasonable for us to lump these together and consider them as recommendations for the guidance of the Superintendent of Schools in his dealings with the School Committee and its successors. The School Committee should then back up every sound recommendation for which it cannot offer a valid objection. It should measure the performance of the Superintendent and should exercise the financial control required in any operation where the need for money is bound to be greater than the funds available. But in so doing it should be helpful and leave the details of administration to paid administrators.

I do not believe that the School Committee should spend its time in a piece by piece analysis of, and action on, the Survey Report until it has accepted in spirit the major recommendations listed above and has acted to provide a new Superintendent of Schools to lead forward the program of the Cambridge school system along the paths chartered by the Simpson Survey Report. The health and safety of the children are paramount. It is time for the School Committee to discharge its duties. These demand fearless voting by a committee which places its responsibilities above personal gain or favor.

BRADLEY DEWEY

It was also voted to make part of the records the following statement by Francis X. Fitzgerald, 9 Woodbridge Street, Cambridge, Commander of the North Cambridge Post, Veterans of Foreign Wars, relative to the proposal to close the Wyman Open Air School:

"The members of the North Cambridge Post, Veterans of Foreign Wars are bitterly opposed to the closing of the Wyman School. We feel that the children who have been graduated from there have been immeasurably helped by the good care and treatment they have received. We feel that the children attending there now are getting the best attention and we believe it would be a rank injustice to close that school now."

Mr. John Coffy, 48 Middlesex Street, Cambridge, Senior Vice-Commander of the North Cambridge Post, V.F.W. also recorded himself as opposed to any action which would close the Wyman Open Air School.

On motion by Committeeman Wood it was voted on the following roll-call that the report of the survey of the Cambridge public schools be referred to such executive sessions as the chairman of the School Committee shall call: Committeeman Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'.

On the following roll-call it was voted not to adopt a motion by Committeeman Reardon to take from the table the petition from the masters, directors, assistant directors, sub-mas-ers and principals, requesting the committee to accord to their several administrative groups the same preferential differential awarded to other administrators: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

A motion by Committeeman Wood to take from the table a motion that the salary of the Business Agent be established at $4600. per year failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill and Mayor Lynch voting 'Nay'.

On a roll-call vote it was voted to take from the table a proposed amendment to the rules submitted at the meeting of April 21 by Committeewoman Miss Kelleher "that the rules of the School Committee be amended by rescinding Sec. 30, Chap. XXVI. and a new rule covering this matter be promulgated:" Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay'; It was unanimously agreed to give leave to withdraw to the foregoing proposed amendment and Committeewoman Miss Kelleher then offered the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "That Sec. 30, Chap. XXVI be amended by striking out the present rule and substituting the following SMOKING AND PROFANE LANGUAGE: Smoking in school buildings is prohibited except in rooms expressly provided for the exclusive use of male teachers who shall be held strictly accountable for the proper and safe use of such quarters. Profane language is absolutely forbidden and must be reported to the School Committee."

It was voted to take from the table the coal bids presented at the meeting of May 12, 1947. The Assistant Superintendent then presented a report from Perry Barker Engineering Company of Boston, who, after an examination of the tabulation of bids received, recommended that the bid of the Metropolitan Coal Company for supplying Bituminous Coal at $10.55 per ton be accepted and the bid of Robert Fawcett & Sons Company for supplying anthracite coal at a price of $15.94 per ton be accepted. On motion by Committeeman Dewey it was voted on the following roll-call to accept the recommendations of Perry Barker Engineering Company and award the contracts as recommended: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

On motion by Committeeman Reardon it was voted to take from the table the motion that Edmond Murphy, a teacher in the High and Latin School, be granted leave of absence without loss of pay from May 21 to Dec. 31, 1947 for reasons of health. After considerable debate it was voted on the following roll-call to adopt a motion by Committeeman Wood that this motion be again laid on the table until the City Solicitor has had an opportunity to explain his opinion: Committeeman Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon and Miss Kelleher voting 'Nay'.

Awaiting Report:

Relative to the order that the Superintendent report with recommendation on the petition of Miss Lillian A. Welsh, teacher in the High and Latin School, for leave of absence without loss of pay until the end of the present school year, because of injury sustained in the performance of her duties, the Assistant Superintendent presented a report from Agnes Toole, Registered Nurse assigned to the High and Latin School, setting forth the facts relating to the accident suffered by Miss Welsh. The Assistant Superintendent also advised that Miss Welsh had applied for workmen's compensation because of her injury but the maximum she can receive is $25.00 a week. The Assistant Superintendent stated that if it is legal to grant Miss Welsh's request he would recommend that she be given leave of absence without loss of pay, but under the circumstances suggested that the matter lay on the table for discussion with the City Solicitor. It was voted to adopt the Assistant Superintendent's recommendation.

NEW BUSINESS

On motion by Committeeman O'Neill it was voted that the High and Latin School and Rindge Technical School, be dismissed at 12 o'clock noon June 6, 1947.

Committeeman O'Neill moved that John McCarthy, Superintendent's secretary, be paid a salary of $2,500 per year. A motion by Committeeman Dewey "that this motion lay on the table until the reorganization contemplated and recommended in the Simpson report is effectuated," failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay'. Committeeman Wood then raised a point of order that this motion constituted a change in the rules and must lay on the "Calendar." The chairman sustained the point of order and ordered the motion laid on the "Calendar".

On motion by Committeewoman Miss Kelleher, it was voted that the Secretary request Mr. Herbert McSorley, president of the Cambridge High and Latin School Alumni Association, why the name of the School Committee member assigned to speak at the High and Latin School graduation exercises, was omitted from the program which has been sent through the mail.

On motion by Committeeman Reardon it was voted that the custodian force be excused from reporting for duty on Saturday, May 31 (The day after the holiday).

It was voted to convene into executive session.

The Assistant Superintendent stated that he had three requests for reinstatement of teachers and if the rules permitted he would be willing to recommend their reinstatement. On the following roll-call it was voted to suspend the rules relating to appointment and reinstatement of teachers for the purpose of acting on the Assistant Superintendent's recommendation for reinstatement of three teachers: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

The Assistant Superintendent recommended the reinstatement of Ethel L. McLaughlin, as a teacher in the Cambridge public schools at a salary of $2900 per year, effective September 1, 1947. On the following roll-call it was voted to adopt the Assistant Superintendent's recommendation: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

The Assistant Superintendent recommended the reinstatement of Kathleen A. (O'Brien) Kelly, as a teacher in the Cambridge Public Schools at a salary of $2900 per year, effective September 1, 1947. On the following roll-call it was voted to adopt the Assistant Superintendent recommendation: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting "Yea"; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'.

The Assistant Superintendent recommended the reinstatement of Mary T. (Shea) Moynahan, as a teacher in the Cambridge Public Schools at a salary of $2900 per year effective September 1947. On the following roll-call it was voted to adopt the Assistant Superintendent's recommendation: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'.

It was voted to convene into regular session.

On the following roll-call a motion to suspend the rules for the purpose of acting on the Assistant Superintendent's recommendation as approved in executive session, failed to receive the required five votes: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'; Committeeman Wood 'Not Voting'.

The chairman then declared the foregoing motion and vote out of order and ruled that the vote taken in executive session, suspended rules was all that is required and the only procedure is to ratify and affirm the votes taken in executive session. On motion by Committeeman O'Neill it was voted on the following roll-call to ratify and affirm the votes taken in executive session: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lync voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeewoman Mrs. Conant it was voted that the City Solicitor be asked for an opinion as to the legality of the Assistant Superintendent making nominations of teachers in the absence of the Superintendent.

Committeeman Dewey moved that the City Solicitor be asked for an opinion as to the legality of the chairman's ruling "that the vote taken in executive session suspending the rules for the purpose of taking action on the Assistant Superintendent's recommendations for reinstatement of three teachers was all that was required and that it was not necessary to again suspend rules in open session to confirm the action", failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Nay'.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, June 2, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood.

Vice-Chairman Wood in the chair.

It was voted to lay on the table the minutes of the meeting of May 26, 1947.

It was voted to place on file a communication from Catharene Corcoran, sewing teacher, again asking the School Committee to consider her petition for salary lost due to injury sustained in the performance of her duties.

There being no objection, the chairman ordered referred to the Superintendent for investigation and report, an application from Mrs. Edna J. Haley, for reinstatement as a teacher in the Cambridge Public Schools.

The following communication was received from the City Solicitor:

CITY OF CAMBRIDGE

Law Department

May 29, 1947

The Honorable, The Members
of the School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Sirs:

I have your letter of May 16 enclosing copy of letter from Claus Gelotte, Inc., and summary of proposals for furnishing motion picture equipment.

I am of the opinion that the School Committee in its discretion can accept the recommendation of the Superintendent that the bids be readvertised. I have considerable doubt whether, in view of the mistake of fact referred to in the letter of Claus Gelotte, Inc., this term could be held to compliance with the bid.

Yours very truly,

JOHN A. DALY
City Solicitor

On motion by Committeeman Reardon it was voted to approve a recommendation submitted by the Superintendent at the meeting of May 12 that bids for furnishing motion picture equipment be readvertised.

The following letter and copy of agreement relating to the "John H. Corcoran Scholarship" was received from the City Solicitor.

CITY OF CAMBRIDGE

Law Department

June 2, 1947

The Honorable,
The School Committee
Cambridge, Mass.

Dear Sirs:

I am enclosing herewith four copies of an agreement between the School Committee of the City of Cambridge and Paul R. Corcoran, whereby a scholarship is set up, to be known as the "John H. Corcoran Scholarship." This is in accordance with your request of May 12, 1947.

If this agreement is satisfactory to you, will you please sign the enclosed four copies and return them to this office? After they have been otherwise properly executed, we will return a copy for your files.

Yours very truly,

JOHN A. DALY
City Solicitor

This agreement made and entered into by and between Paul R. Corcoran, of Cambridge, and the City of Cambridge, acting by its School Committee.

Witnesseth: Paul C. Corcoran, hereinafter called the Donor, and the City of Cambridge, hereinafter called the Donee, agree as follows:

1. The Donor proposes and agrees,

upon the acceptance of this agreement by the Donee, acting by its School Committee, to pay to the Donee the sum of Two Thousand Dollars ($2000.00), for the purpose hereinafter set forth.

2. The purposes for which such money is to be transferred are as follows:

(A) To establish a scholarship for some member of the Senior Class of Cambridge High and Latin School in memory of John H. Corcoran, brother of the Donor, who was Mayor of the City of Cambridge from January 5, 1942, to the date of his death, December 28, 1945.

(B) Annually for ten years, commencing in the year 1947, there shall be withdrawn from said fund any accrued income, plus $200 from the principal, and such amount shall annually be devoted to aid in the further education beyond high school of a Member of the Senior Class of the Cambridge High and Latin School. The recipient of the annual scholarship above provided for shall be selected by the Head Master of Cambridge High and Latin School, who shall take into consideration the scholastic attainment of applicants, their future promise, and their need for assistance in furthering their education.

(C) Payments under this grant will be made each year on vouchers to be approved by a majority of the Members of the School Committee for that year, specifying the amount of the grant for that particular year and the recipient thereof, as more particularly provided in Clause B.

All matters relating to forms of application, information to be required, assurance as to the proper use of the scholarship, shall be dealt with according to the judgment and direction of the Head Master of Cambridge High and Latin School.

3. The Donee hereby accepts the fund herein provided for and agrees to observe and comply with the conditions of the grant.

IN WITNESS WHEREOF the said parties have hereunto interchangeably set their hands and seals this Second day of June, 1947.

On motion by Committeewoman Mrs. Conant it was voted to accept the conditions set forth in the foregoing agreement and take appropriate action by signing the contract.

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call to place on file a communication from the League of Women Voters relative to the action of the School Committee at the meeting of May 26, 1947 in reinstating three teachers: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant and Vice-Chairman Wood voting 'Nay'; Committeeman Dewey 'Not Voting.'

On the following roll-call it was voted NOT to adopt a motion by Committeewoman Mrs. Conant that "the questions in the letter from the League of Women Voters be answered, that the League of Women Voters be told what the Assistant Superintendent informed the committee 'that no one of the three reinstated teachers had a degree in education; that two of them had taken the examination and the two who did take the examination were tenth and eleventh respectively on the examined list' ": Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.'

On motion by Committeeman O'Neill it was voted that the Mt. Auburn Post, V. F. W. be granted permission to use the Haggerty School Auditorium on payment of janitors' fees, on the evening of June 12 for a meeting and again on the morning of June 15 for a Communion Breakfast.

A petition was received from Elizabeth F. Butler, Supervisor of Primary Grades and Kindergartens asking the committee to adjust her salary to equal that of the Directors of Art, Music and Education. A motion by Committeeman Dewey, to place this communication on file, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.' It was then voted on motion by Committeewoman Miss Kelleher that this matter be referred to "New Business."

There being no objection, the chairman ordered made part of the records the following communication from Paul R. Corcoran relative to the John H. Corcoran Scholarship":

May 28, 1947

Edward J. O'Connell, Sec.
School Committee
Cambridge, Mass.

My dear Mr. O'Connell:

This letter is in the nature of a reply to yours of May 16 having to do with the establishment of the John H. Corcoran Scholarship.

I enclose a copy of a letter which I am sending today to Mr. Reardon, the City Treasurer. The letter to Mr. Reardon is, I believe, self-explanatory when considered with my letter addressed to the Superintendent of Schools, dated May 12, 1947, and your reply for the School Committee, dated May 16, 1947.

I assume that further action relating to making effective the operation of the scholarship fund rests with the School Department, Mr. Daly, the City Solicitor, and Mr. Reardon, the City Treasurer.

Should anything further be required of me, I am sure that you will advise me.

Very truly yours,

PAUL R. CORCORAN

The chairman ordered referred to the Finance Committee under the rules a communication from the City Solicitor recommending that certain bills be abated as uncollectible.

Superintendent of Schools (Reports and Recommendations)

The Superintendent presented the resignation of Charles H. Richart, teacher in the Rindge Technical School, to be effective June 30, 1947. On motion by Committeeman Reardon it was voted that the resignation be accepted and the committee express to Mr. Richert their appreciation for his long years of valued and efficient service to the Cambridge School Department.

The Superintendent recommended the adoption of the following Text Books, this recommendation to lay on the "Calendar" in accordance with the rules of the School Committee:

Published by Ginn & Co.:

Going Forward With Science, by Craig-Lewis.

Science Plans for Tomorrow, by Craig-Lewis.

Nations Overseas (Geography) by Atwood-Thomas.

Published by Chas. E. Merrill Co.:

First Fairy Tales, Retold by Mildred L. Kerr and Frances Ross.

Grants and Fairies, by Kerr & Ross.
Magic Tales, by Kerr & Ross.

Published by Allyn & Bacon:

The Community Where I Live (Geography) by Stull-Hatch.

The Superintendent recommended that the City Manager be requested to recommend to the City Council that the sum of $766.47 be appropriated to the School Department appropriation A-1 Personal Service to cover adjustment of salary of seven custodians and four clerks, as voted by the School Committee on May 12, 1947. On the following roll-call a motion to approve the Superintendent's recommendation failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay.'

Reports of Committees

On motion by Committeewoman Miss Kelleher it was voted that the following report of the Committee on Buildings and Grounds be accepted and the recommendations adopted:

Committee on Buildings and Grounds

June 2, 1947

Present: Mrs. Cora Butler Conant, Chairman; Mr. Bradley Dewey, Miss Margaret M. Kelleher.

It was voted to recommend that the School Department make no objection to a garage planned by Mr. A. J. Francisco, 75 Fourth Street, Cambridge, within two feet of the Putnam School fence and eighteen feet from the Putnam School building.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

The following report of the Committee on Athletics was presented:

Committee on Athletics

June 2, 1947

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Robert J. Reardon.

It was voted to refer to the School Committee for action the following communication from Dr. Robert E. Driscoll:

Athletic Committee
Cambridge School Committee
Cambridge, Mass.

Gentlemen:

Would you kindly bring this letter to the attention of the Athletic Committee at your meeting.

I have been an athletic Doctor in school service for over twenty years. At the time I first went on, all doctors were paid $250 for attendance at the games. Later for atttendance at games and practice, this amount was raised to $400 this about twenty years ago.

Many sports have been added to the sport curriculum in our schools and no extra or additional compensation has been added.

All other professionals in the school service have been given substantial increases over the years, but not the doctors. I respectfully request that this matter be gone over by your committee, hoping for favorable action.

Very truly yours,

ROBERT E. DRISCOLL, M. D.

It was voted to recommend that the bands of the High and Latin School and Rindge Technical School respectively be instructed to participate in the football jamboree to be held at Russell Field on September 13.

It was voted to recommend:

1. That all free tickets should carry a service charge which would include the tax.

1. That an official card which will admit to all athletic contests be prepared and that all who have official connection with the sports program be supplied with them without any charge.

3. That a season ticket for all athletic contests be prepared and printed and sold at a special rate.

4. That a program for football games be published.

5. That bills for the dental work on Richard Smith, C. H. L. S. and Richard Marchand, Rindge Tech., be paid. These boys suffered injuries in athletic contests.

6. That an assembly be held in each school for the awarding of certificates of merit, sweaters and letters by the Athletic Committee, and gold emblems by a committee of the Boosters Club.

7. That crew be made a major sport.

8. That letters be awarded to the minor sports.

9. That a cooperative study made by the directors and the women teachers of Physical Education Department, at the high school—who handle our program, be undertaken to determine a point system for the award of letters.

10. That the scope of the Girls' Athletic Association at the High and Latin School be broadened and enlarged.

11. That in accordance with modern

practices play days with other schools rather than interscholastic competition be inaugurated (for girls).

12. To carry forward a program effectively an office for the director be furnished and properly equipped in the High and Latin School building.

13. That the football schedules for the coming season be approved.

Respectfully submitted,

RUSSELL A. WOOD

Chairman

On motion by Committeeman Reardon it was voted that the letter from Dr. Driscoll, contained in the report of the Committee on Athletics, be laid on the table and referred to "New Business." On motion by Committeeman Dewey it was then voted that the balance of the report of the Committee on Athletics be accepted and the recommendations contained therein adopted.

Unfinished Business

On motion by Committeeman Dewey it was voted that the regular order of business be suspended for the purpose of hearing City Solicitor John A. Daly relative to his opinion of April 25, 1947 concerning request by Edmond J. Murphy, teacher in the High and Latin School, for leave of abesnce without loss of pay. Mr. Daly appeared before the committee and on question stated that Mr. Murphy had applied for leave of absence without loss of pay for a period of seven months and, while opinions may differ as to what constitutes a reasonable time, it was his opinion that seven months without loss of pay goes far beyond a reasonable time, especially where the School Committee has a fairly liberal sick leave allowance.

At the conclusion of Mr. Daly's remarks it was agreed to resume the regular order of business.

Calendar:

On the following roll-call it was voted NOT to adopt a motion by Committeewoman Mrs. Conant that the matter of re-election of teachers, recommended at the meeting of May 26, 1947, be laid on the table and the Superintendent's report as to whether or not the teachers in question meet the minimum standards of the Simpson Report: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.'

On the following roll-call it was voted that the teachers named below be reelected for one year from September 1, 1947 in accordance with the rules of the School Committee, as recommended by the Superintendent at meeting of May 26, 1947: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mr. Dewey voting 'Nay' pending further information; Committeewoman Mrs. Conant 'Not Voting'; Mayor Lynch 'Absent.'

High and Latin—

Thomas P. Burns
James L. Donohue
Mary A. King
James M. Landrigan, Jr.
Marie E. McCabe
Mary E. Schuler

Rindge Technical—

Charles A. Harrington

Ellis—

Caroline Foster

Fletcher—

Catherine M. Flynn

Houghton—

Regina M. Poremba
Cynthia Ryce

Longfellow—

Katherine F. Stacey

Roberts—

Flora Crowley—K

Russell—

Kathleen J. Buckley

Sleeper—

Mary E. Bannon—K

Vocational School for Boys

Edward G. Crawley

Physical Education—

Edward P. Galligan
John J. Reardon

On the following roll-call it was voted that Leo J. Jennings, teacher in the Rindge Technical School, having completed successfully three years' service in the Cambridge Public Schools be placed on tenure from September 1, 1947 in accordance with the rules of the School Committee, as recommended by the Superintendent at the meeting of May 26, 1947: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant 'Not Voting'; Mayor Lynch 'Absent.'

On the following roll-call it was voted to adopt the amendment to the rules of the School Committee, proposed by Committeewoman Miss Kelleher, at the meeting of May 26, 1947 and set forth below: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Vice-Chairman Wood voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting'; Mayor Lyncn 'Absent':

"That Sec. 30, Chap. XXVI of the rules of the School Committee be amended by striking out the present rule and substituting the following— SMOKING AND PROFANE LANGUAGE: Smoking in school buildings is prohibitetd except in rooms expressly provided for the exclusive use of male teachers who shall be held strictly accountable for the proper and safe use of such quarters. Profane language is absolutely forbidden and must be reported to the School Committee."

Tabled Matters:

A motion by Committeeman Reardon "to take from the table the petition of the masters, directors, assistant directors, sub-masters and principals, requesting that they be accorded the same preferential differential awarded to other administrators" failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.'

On the following roll-call it was voted not to take from the table a motion that the salary of the Business Agent be established at $4,600 per year: Committeemen Miss Kelleher, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. O'Neill voting 'Nay.'

It was voted to take from the table the motion that "Edmond J. Murphy, teacher at the High and Latin School, be granted leave of absence without loss of pay from May 21, 1947 until December 31, 1947, for reason of illness." Committeeman Reardon moved adoption of the motion. Committeeman O'Neill moved to amend by striking out the words "December 31, 1947" and inserting in place thereof the words "September 30, 1947." On the following roll-call it was voted to adopt the amendment: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Mayor Lynch 'Absent.' It was then voted, on the following roll-call, to adopt the motion as amended that "Edmond J. Murphy, teacher in the High and Latin School, be granted leave of absence without loss of salary from May 21 until September 30, 1947 for reason of illness": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Mayor Lynch 'Absent.'

New Business:

It was voted to lay on the table a motion by Committeewoman Miss Kelleher that the Superintendent bring in at the next meeting of the School Committee the recommendation of the appointment of substitute teachers who are now in permanent vacancies and have been in the employ of the School Department at least three years or over. This motion does not include married teachers who are substituting in any of these vacancies.

It was voted to lay on the table a motion by Committeeman O'Neill that examinations for substitute teaching certificates be held on Saturday, August 16, 1947.

It was voted to lay on the table a motion by Committeeman O'Neill that examinations for permanent teaching certificates be held on Saturday, August 23, 1947.

Committeeman O'Neill moved that the Superintendent of Schools be authorized to reply to the report of the Survey Committee and that the reply be printed, and that a reasonable number of copies be made available. Committeeman Dewey moved to amend by adding "that one hundred mimeographed copies of the Superintendent's reply be made available and given the same distribution as the Simpson report has been given." It was voted to adopt Committeeman Dewey's amendment. On the following roll-call it was voted to adopt Committeeman O'Neill's motion as amended by Committeeman Dewey: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, and Vice-Chairman Wood voting 'Yea'; Committeeman Reardon voting 'Nay'; Mayor Lynch 'Absent.'

Committeeman Dewey in the chair.

On motion by Vice-Chairman Wood it was voted on the following roll-call that the meetings to be called by the chairman for the consideration of the Survey Report be public meetings rather than executive meetings as previously voted. Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Vice-Chairman Wood and Mr. Dewey voting 'Yea'; Mayor Lynch 'Absent.'

Vice-Chairman Wood in the chair.

It was voted to lay on the table bids received for furnishing paper, notebooks, pens, etc.

The chairman announced that the question before the committee was the communication from Dr. Driscoll asking that the compensation of athletic doctors be increased, said communication having been a part of the Athletic Report referred to "New Business." Committeeman Reardon moved that this communication be referred back to the Athletic Committee for consideration and report. On the following roll-call the motion failed of adoption: Committeemen Mrs. Conant, Miss Kelleher and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Mr. O'Neill and Vice-Chairman Wood voting'Nay.' It was then voted that the matter lay on the table.

Committeewoman Mrs. Conant moved that the City Solicitor be asked whether the amended period of leave of absence without loss of pay granted to Edmond J. Murphy, namely May 21, to September 30, is legal for us to pay. On the following roll-call Committeewoman Mrs. Conant's motion failed of adoption: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, June 16, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to correct the minutes of the meeting of May 26, 1947 by inserting in the motion recommending the continuance of employment of Mary E. O'Keefe, matron in the School Department, the words "upon assurance of the Chief Custodian that Miss Keefe is able to do her work satisfactorily." It was then voted to approve the minutes of the meeting of June 2, 1947 as corrected.

It was voted to place on file a communication from Troop 11, Girl Scouts, thanking the committee for allowing them the use of the Thorndike School Auditorium.

A communication was received from Miss Marie McCann, 3 Sparks Street, Cambridge, asking for the loan of cots, formerly used in the nursery classes. On motion by Committeewoman Mrs. Conant it was voted that Miss McCann be advised that the School Committee regret that it does not seem advisable to loan such things as cots for private use.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent for report a communication from Mr. George Dynan, 410 Walden Street, Cambridge, requesting payment for hospital bills amounting to $61.00 incurred by reason of an injury to his son Richard Dynan, a senior at Rindge Technical School, said injury having been caused by flying metal from an explosion in the aero-theory class of Mr. Sweeney, February, 1947.

The Community Relations Committee (Mrs. Noyes Collinson, President) transmitted a vote adopted by their organization "that children of the Jewish faith shall not be marked absent for the days they are prohibited from attending school by the laws of thier religion." On motion by Committeeman Reardon it was voted that the Community Relations Committee be notified that a rule covering this matter was adopted by the School Committee on October 1, 1945 and that the Community Relations Committee be sent a copy of the order.

A communication was received from Jeremiah McCarthy, junior custodian in the High and Latin School, asking that he be reimbursed the difference between his regular salary and the compensation he received under the Workmen's Compensation Act, in the sum of $203.85, said sum having been deducted because of absence due to an accident suffered in the performance of his duties. Committeeman Reardon moved that the request be granted and Mr. McCarthy be reimbursed as requested. It was voted to adopt a motion by Committeeman Dewey that this matter be laid on the table.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Committee on Buildings and Grounds an application received from Mary T. Shea, matron in the School Department and a beneficiary under the Cambridge Retirement System, requesting an extension of her employment for a period of one year from June 1, 1947.

On motion by Committeeman Reardon it was voted to grant permission to the Union Baptist Church to use the Webster School Auditorium for the purpose of conducting a concert in aid of their church fund on October 2, 1947 with a rehearsal on October 1, 1947, on payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Cambridge Athletic Association, an organization composed of students from both high schools, be granted permission to hold a dancing party in the Rindge Technical School gymnasium on June 18 on payment of janitors' fees. The following teachers have agreed to supervise this party: Joseph C. Sullivan, John Riordan, Edward Galligan and David Ronan.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent with power a request from the Cambridge Center of Music and Drama for permission to use the stage of the High and Latin School or Rindge Technical School one evening a week, under proper supervision, without stipend, for the purpose of practicing symphonic music by young people leaving our high schools who desire to continue their work in the creative arts.

The Peabody Parents Association advised in a communication that drinking bubblers located in the basement were being used by children as an excuse to leave the room, thereby disturbing class work more than necessary or desirable and in an effort to check this one glass or cup is kept at the tap in the classroom. For reasons of health and sanitation the Peabody Parents Association requested that paper cups be used in place of the common drinking cup in the class rooms of the school system of Cambridge. On motion by Committeeman Reardon it was voted that, in accordance with this request, paper cups be used in place of the common drinking cup in the class rooms of the school system of Cambridge.

A communication was received from the Peabody Parents' Association requesting that afternoon sessions of the kindergartens be discontinued because (1) most mothers agree that the session from 12:30 to 2:15 p. m. is the time when children most need rest rather than school activities; (2) that because of shorter hours in the afternoon the children are denied the full share of kindergarten benefits; (3) that teachers teaching both morning and afternoon session find it a great strain to divide their energies evenly between both sessions; (4) to meet the needs of increased classes there is an ideal class room next to the kindergarten room which, when emptied of its present furniture, would permit more teaching space and make easier the division into age groups which is vital in certain kindergarten activities. The Superintendent advised that he would make a report on kindergartens to the School Committee in September. It was voted on motion by Committeewoman Mrs. Conant that the communication from the Peabody Parents' Association be tabled pending the report from the Superintendent on Kindergartens.

It was voted to make part of the records the following order adopted by the City Council relative to the continuance of employment of Mary E. O'Keefe, matron in the School Department.

IN CITY COUNCIL

June 9, 1947

ORDERED:

By authority of the provisions of Sec. 18, Chapter 453, Acts of the year 1931, the City Manager and City Council hereby approve the employment of Mary E. O'Keefe, matron in the School Department, a beneficiary under the Cambridge Retirement System, Acts of 1931, for a period not exceeding one year from June 1, 1947, provided that the annual rate of compensation paid together with the retirement allowance received shall not exceed the regular compensation of the said beneficiary at the time of retirement.

In City Council June 9, 1947. Adopted by a yea and nay vote. Yeas 8; Nays 0; Absent 1. Attest: Frederick H. Burke, City Clerk.

Approved by the City Manager, June 11, 1947.

A true copy.

Attest FREDERICK H. BURKE
City Clerk

It was voted to make part of the records the following opinion from the City Solicitor relative to the Assistant Superintendent making nominations:

CITY OF CAMBRIDGE

Law Department

June 5, 1947

School Committee

Cambridge Street
Cambridge, Mass.

Dear Sirs:

I am in receipt of your request for an opinion, reading as follows:

"ORDERED:—That the City Solicitor be asked for an opinion as to the legality of the Assistant Superintendent making nominations of teachers in the absence of the Superintendent."

Your rule, Section 18, Chapter 5, provides that in the absence of the Superintendent, the Assistant Superintendent shall act as Superintendent in all matters governed by Chapter 5. Among the matters covered by Chapter 5 is the nomination of teachers.

The statute governing the public schools provide for the employment of a Superintendent and to some extent define his duties. Among the duties required by statute is that he shall recommend teachers to the School Committee.

The office of Assistant Superintendent is nowhere specifically provided for by the state law. However, the propriety of a School Committee appointing an Assistant Superintendent has been recognized and our Supreme Court has held that the creation of such an office is within the powers of a committee.

In my opinion the Committee, in assigning duties to the Assistant Superintendent, does not exceed its powers when it requires him to act as Superintendent during the absence of the Superintendent, and I am therefore of the opinion that during such absence a recommendation for a teacher or nomination, which is the same thing, may be validly made by the Assistant Superintendent.

Yours very truly,

JOHN A. DALY
City Solicitor

A communication was received from the City Solicitor reporting on the bills for declaratory judgments as to the construction of General Laws, Chapter 71, Section 41 and enclosing copies of the final decrees, and further stating that he awaited instructions from the committee if it was desired to obtain a ruling of the full bench of the Supreme Court. Committeeman Reardon moved that the communication be placed on file. Committeeman Dewey moved to amend by adding "That the City Solicitor be asked to obtain a ruling of the full bench of the Supreme Court". Committeeman O'Neill raised a point of order that the amendment is out of order for the reason that the amendment is directly opposite to the motion by Committeeman Reardon. The chairman ruled the amendment was proper and in order. On the following roll-call the amendment failed of adoption: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay'. It was then voted to adopt Committeeman Reardon's motion that the communication from the City Solicitor be placed on file. Committeemen Mrs. Conant, and Mr. Dewey are recorded as voting 'Nay'.

On the following roll-call it was voted on motion by Committeeman Reardon to make part of the records the Final Decrees of the Superior Court in relation to the complaint for a declaratory judgment in the matter of the position of Superintendent and Assistant Superintendent of Schools: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey 'Not Voting':

Commonwealth of Massachusetts

Middlesex, ss. Superior Court

Equity No. 13732

JOHN D. LYNCH et als
MEMBERS OF THE SCHOOL COMMITTEE OF THE CITY OF CAMBRIDGE

v.

JOHN M. TOBIN
SUPERINTENDENT OF SCHOOLS OF THE CITY OF CAMBRIDGE

FINAL DECREE

The above entitled bill of complaint for a Declaratory Judgment came on to be heard upon an Agreed Statement of Facts and was argued by counsel and thereupon, upon consideration thereof, it is ORDERED, ADJUDGED AN DECREED that under the provisions of General Laws, Chapter 71, Section 41, the defendant John M. Tobin was, upon his election as Superintendent of Schools of Cambridge by the School Committee on January 15, 1945, employed to serve as Superintendent of Schools at the discretion of said school committee; and that it is not necessary for said Tobin to be elected as such Superintendent for three successive school years in order to be employed to serve at the discretion of said School Committee.

BY THE COURT (Forte, J.)

Fred A. Beals, Jr.
Assistant Clerk

Entered June 10, 1947

Commonwealth of Massachusetts

Middlesex, ss. Superior Court
Equity No. 13733

JOHN D. LYNCH, et als
MEMBERS OF THE SCHOOL COMMITTEE OF THE CITY OF CAMBRIDGE

v.

CHARLES G. HARRINGTON
ASSISTANT SUPERINTENDENT OF SCHOOLS OF THE CITY OF CAMBRIDGE

FINAL DECREE

The above entitled Bill of Complaint for a Declaratory Judgment came on to be heard upon an agreed statement of facts and was argued by counsel and thereupon, upon consideration thereof, it is ORDERED, ADJUDGED and DECREED that the word "Superintendent" as used in General Laws, Chapter 71, Section 41, includes "Assistant Superintendent" and that under the provisions of said General Laws, Chapter 71, Section 41, the defendant Charles G. Harrington was, upon his election as Assistant Superintendent of Schools of Cambridge by the School Committee on January 15, 1945, employed to serve as Assistant Superintendent of Schools at the discretion of said School Committee; and that it is not necessary for said Harrington to be elected as such Assistant Superintendent for three successive school years in order to be employed to serve at the discretion of said School Committee.

BY THE COURT (Forte, J.)

Fred A. Beals, Jr.
Assistant Clerk

It was voted to refer to executive session a communication from the City Manager relative to rescinding the pension of Maurice Phelan, former teacher in the Cambridge High and Latin School.

On motion by Committeeman Dewey it was voted on the following roll-call to place on file a communication from Catherine Corcoran, sewing teacher, that her application for reimbursement of salary deducted because of absence, be reconsidered by the School Committee: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Reardon it was voted to refer to executive session communications from Miss Mae Sullivan, teacher at the Longfellow School, and Cambridge Post, American Legion, asking that Miss Sullivan be transferred to the History Department of the High and Latin School, effective September, 1947.

It was voted to lay on the table a petition from Francis V. Casey, Director of the Boys' Vocational School, asking that his salary be adjusted to equal that of a master of an elementary school.

It was voted to refer to executive session applications received from Mrs. Anne W. Drury, Mrs. Marguerite M. McMillan and Mrs. Marion Beane Blanchfield, former teachers, for reinstatement as teachers in the Cambridge Public Schools. It was voted to refer these applications to executive session.

It was voted that the Board of Election Commissioners be granted permission to use the Longfellow School Auditorium as the Central Counting Place for the Plan E election from November 1 to November 20, 1947.

Superintendent of Schools (Reports and Recommendations)

The Superintendent reported the retirement of Honora F. O'Brien, Master's Assistant at the Thorndike School, effective June 20, 1947. The Superintendent advised that Miss O'Brien has been a teacher in the Cambridge Public Schools for thirty-eight years and has rendered faithful and loyal service to the school children of the City of Cambridge. On motion by Committeeman Reardon it was voted that the School Committee express to Miss O'Brien their sincere appreciation for her long and faithful years of service.

The Superintendent presented the following report of the Staff Council on Personnel Development.

June 10, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

The Staff Council on Personnel Development submits to you at this time its initial report.

The Council has a two-fold purpose in presenting this report: first, to inform you of the work that has been accomplished by the Council since its inception and secondly, to offer suggestions whereby the work of the Council may be facilitated and its effectiveness increased.

The work accomplished by the Council to date may be summarized as follows:

1. Two forms have been devised by the Council.

(a) "Personnel Qualification Card" upon which will be recorded as much of the individual teacher's educational and professional background as is deemed necessary by the Council. Sufficient space on this card has been reserved for an "in-service training account."

(b) "Application for Approval of Proposed Activities for Professional Improvement" which will be submitted to the Council by the teacher prior to the commencement of any course for increment qualification.

2. A questionnaire was prepared by the Council and sent to each teacher for the purpose of ascertaining the following information:

(a) The number of persons who will be eligible for a salary increment in September, 1948.

(b) The number and variety of courses completed and contemplated.

(c) The extent of interest in "work shop" courses to be given in September, 1947.

3. An informational bulletin has been prepared for the teaching staff by the Council. This bulletin contains the necessary information pertinent to the Basic Salary Schedule plus the rules adopted by the Council.

4. The Council has had a conference with the Director of the Harvard-Boston University Extension and State Department of University Extension Courses for the purpose of bringing a variety of courses to Cambridge next fall.

In the Survey Report on the Basic Salary Schedule is found the following statement: "The Council shall be furnished adequate working headquarters, given an adequate budget for the collection of pertinent materials, and provided with necessary clerical and stenographic service."

The Council requests that an appropriate headquarters be assigned to them. These headquarters should be sufficiently large so as to house not only the Council itself but also a Teacher's Reading Room. This room would contain current literature of an educational nature, a reference library, the latest college catalogues and the courses of a study of the country's outstanding elementary and secondary schools.

The Council requests that an initial budget of $500.00 be granted it for the purposes outlined in the Survey Report.

Respectfully yours,

THOMAS J. O'LOUGHLIN
Secretary

Vice-Chairman Wood in the chair.

The Superintendent recommended that the foregoing report of the Staff Council on Personnel Development be accepted and the Superintendent authorized to select quarters for the staff council; and, further that the requested appropriation of $500.00 be granted. A motion by Mayor Lynch, that this report lay on the table, until the next meeting, failed of adoption on the following roll-call: Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay.' It was then voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch voting 'Nay.'

Mayor Lynch in the chair.

The Superintendent recommended the adoption of the following Text Books, this recommendation to lay on the "Calendar" in accordance with the rules:

Published by Henry Hold & Co.
Applied Chemistry, by Wilson and Mullins.

Published by McGraw Hill Book Co.
"Chemistry for Our Times" by Weaver and Foster.

Published by MacMillan Company
Using Our Earth, by Whipple and James.
Our Earth, by Whipple and James.

On motion by Vice-Chairman Wood it was voted that members of the School Committee be sent samples of all Text Books recommended for use in the Cambridge Public Schools, for examination.

It was voted to approve the Superintendent's recommendation that the Cambridge Police Department be granted permission to use the Library of the Rindge Technical School on July 22, 1947 from 9 a. m. to 3 p. m. for the purpose of conducting an examination for Lieutenant in the Cambridge Police Department; and, further, that the Cambridge Police Department be granted permission to use three rooms in the Rindge Technical School Building on July 29, 1947 from 9 a. m. to 3 p. m. for the purpose of conducting an examination for Sergeant in the Cambridge Police Department.

Reports of Committees

On motion by Committeeman Reardon it was voted to accept the following report of the Committee on Finance and adopt the recommendations contained therein:

Committee on Finance

Friday, June 13, 1947

Members present: Mr. Bradley Dewey, Chairman; Mrs. Cora Butler Conant.

After having reviewed bills recommended for abatement by the City Solicitor, which were referred to the Committee on Finance by the School Committee for consideration, and in view of the following letters from Mr. Tobin reciting the factual matter presented to him by the Business Agent, Mr. Church, it is recommended that the School Committee accept the City Solicitor's recommendation (contained in his letter of May 27, 1947) and by this vote recommend to the City Treasurer the abatement of these School Department bills:

June 13, 1947

Mr. Edward O'Connell
Secretary School Committee
Cambridge, Mass.

Dear Mr. O'Connell

In reply to your communication of June 11, 1947, I am submitting to you a statement from Mr. Church relative to the bills recommended for abatement. Every effort has been made to collect these bills and the bills were finally submitted to the City Solicitor for collection.

Bills that are owed for six years are outlawed under the Statute of Limitations and you will discover from the dates of these bills that the majority of them fall in this category.

Very truly yours,

JOHN M. TOBIN
Superintendent of Schools

June 11, 1947

The following is a report on bills of the School Department, which the Law Department are unable to collect, and suggests they be abated:

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

3116 4-10-39 Henry M. Connor—Tuition at High and Latin for Richard Clifford. This boy attended the last term of 1938-39, did not return in September, but reentered the last term of 1939-40 .... $50.00

3172 10-7-40
3140 3-15-40 Mrs. O. D. Clark. Tuition at High and Latin for Sara Kelso. She attended school less than a month and was transferred to Vocational School but did not attend $50.00

3209 2-26-41 Evariste Metivier. Tuition at Rindge for William. This boy claimed residence in Cambridge, and records at Rindge have address as Cambridge $80.00

3180 10-7-40 Edward L. Bacon. Tuition at H. and L. for Edward J. Boy left school 12-9-40 .... $50.00

3197 12-24-40 Peter McGrath. Tuition in Lip Reading for Mary McGrath. Town of Rrlington had paid year before, girl was admitted to class but town refused to pay $3.94

3218 4-7-41 Mrs. J. Woodland. Tuition at Webster for John. Moved to Everett, was to pay tuition but did not remain in Webster $21.00

3229 9-8-41 Mrs. Birtwell Moore. Tuition at High and Latin for Nellie McCants. Only in school a few weeks $25.00

3250 9-9-41 Mrs. Helen Josie Tuition at Rindge for Roswell D. Josie. Billed for $80.00, left in October. Abated $64.00 .... $16.00

3251 9-9-41 Percy Grassby. Tuition at Rindge for Roger Grassby. Billed for $68.00 left in November. Abated $36.00. $32.00

3254 10-7-41 Cornelius P. Shea. Sale of old books. Claimed he paid bill, but not reported from City Treasurer. $15.20

3297 2-15-42 William N. Moore. Tuition at Rindge for William, Jr. Billed for $80.00, paid $40.00 .... $40.00

3342 9-23-42 Patrick D. Murphy. Tuition at Rindge for Richard D. Billed for $100.00, left October 1, abated $80. $20.00

3374 12-9-42 Jacqueline F. Marois. Tuition at Eve. High $8.00

3375 12-9-42 Henrietta A. Roser. Tuition at Eve. High $8.00

3376 12-9-42 Lydia T. Marois. Tuition at Eve. High $8.00

These girls left school when bill was sent. Did not know they had to pay.

Very truly yours,

CONSTANTE J. CHURCH

The Committee on Finance voted to adjourn.

Respectfully submitted,

BRADLEY DEWEY
Chairman

On the following roll-call it was voted to accept the report of the Committee on Buildings and Grounds as set forth below, and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Reardon voting 'Nay.'

Committee on Buildings and Grounds

June 16, 1947

Voted to authorize Mr. William Fitzgerald of the School Department and Mr. Deloria of the Cambridge Building Department in accordance with the recommendations of Mr. Kimball's report of May 26, 1947 to Mr. Dewey to draw up specifications, prepare schedules, and ask for bids on:

A. The repair of roofs, flashings and outside sheet metal work.

B. Coping and pointing.

C. The replacement of fixtures and the repair of toilets.

D. Outside painting.
The total cost of A, B, C, and D above is not to exceed $100,000.00.

Voted to authorize Messrs. Fitzgerald and Deloria to draw up specifications, prepare schedules, and ask for bids on:

A. Improvements of classroom lighting, the cost not to exceed $25,000.

B. The washing, or washing and painting, of classrooms, the cost not to exceed $25,000.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

The following report of the Committee on Athletics was presented:

Committee on Athletics

June 16, 1947

Members present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

It was voted to recommend that the request of the Recreation Commission be granted, namely that the parcel of land as designated by the Recreation Commission in a letter to the Committee on Athletics be granted to them for temporary use to complete a proposed playground for the benefit of the children in the neighborhood of the Lincoln School district. This land is located on Mead Street, near Walden Street, North Cambridge and the exact dimensions will be recorded with the Secretary of the School Committee.

A communication was received from Benedict Fitzgerald, Director of Music, stating the instruments necessary for the formation of two high school bands for the High and Latin School and Rindge Technical School. These bands will be able to perform at outdoor games. The question of the purchase of these instruments will be taken up soon by the Athletic Committee and prices submitted. It is further recommended that the Director of Music be asked to contact Mr. Charles Luckman, President of Lever Brothers Company for a donation of these instruments.

It was voted that the following coaching and supervising personnel be appointed, effective September 1, 1947 to June 30, 1948:

High and Latin School

Football—High and Latin School—John Reardon, Jerome Buckley, James Whalen, Joseph Kozlowsky.

Baseball—James Foley, Charles Bridey, Bernard Duffy.

Hockey—Francis Culhane.

Track—Edmond Murphy, John Murphy.

Basketball—Joseph A. Kozlowsky.

Golf—David Ronan.

Crew—Walter Power.

Tennis—John Barry.

Doctors—Charles Brusch, M. D.

Faculty Mgr.—William Fraser.

Rindge Technical School

Football—Edward Galligan, Anthony DeNatale, John Temple.

Baseball—William McLaughlin, John Terry, John Landrigan.

Hockey—William Mahoney.

Track — Thomas Duffy, Humphrey O'Leary.

Basketball—Thomas Murphy.

Golf—Wiliam Joyce.

Crew—Walter Power.

Tennis—

Doctors—Robert Driscoll, M. D.
Faculty Mgrs. Henry C. Lynch.

Director of High School Athletics, Joseph C. Sullivan.

Trainer—William Linskey.

Attendant—Timothy Carney.

Josephine McLaughlin—Field Hockey, Social Dancing, Horseback Riding.

Alice Brown—Basketball, Baseball, G. A. A.

Marguerite George—Volley Ball, Tennis.

It was voted that the following program of athletic activities be adopted for the coming school year:

Fall—Boys—Football. Crosscountry, Crew.

Winter——Ice Hockey, Basketball, Track, Swimming, and Wrestling.

Spring—Baseball, Track, Crew, Golf and Tennis.

Fall—Girls—Field Hockey, Horseback Riding, Hiking.

Winter—Girls—Basketball, Swimming, Social Dancing, Shuffle Board, Bowling.

Spring—Girls—Baseball, Tennis, Golf, Volleyball, Archery, Horseback Riding.

It was voted that 8th grade football as outlined in a previous report be established.

It was voted that all athletic material belonging to High and Latin School and Rindge Technical be properly marked and stencilled.

It was voted that an inventory of all athletic material be made and a record kept by the Fuculty Managers and copies sent to the Assistant Business Agent and the Director of High School Athletics.

It was voted that a letter of thanks be sent to the Riverside Boat Club for their cooperation in the establishment of crew.

It was voted that the School Committee extend its congratulations to Charles Durakis of High and Latin School for the championship track performance he turned in the last season.

The Coaching and Supervising Personnel set forth above are the same officials as last year and are appointed at the same salaries which prevailed in the past year.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

Vice-Chairman Wood moved adoption of the report of the Committee on Athletics. It was voted to adopt a motion by Committeeman Dewey that the report be amended by adding to the section of the report recommending the appointment of coaches the words "provided that they are physically able to carry out the duties specified." It was then voted on the following roll-call to accept the Report of the Committee on Athletics, as amended, and adopt the recommendations contained therein: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant 'Not Voting.'

Unfinished Business

Tabled Matters:

A motion by Committeeman Reardon to take from the table the petition from the masters, directors, assistant directors, sub-masters and principals requesting the committee to accord to their several administrative groups the same preferential differential awarded to other administrators, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call to take from the table the motion "that the salary of the Business Agent be established at $4,600 per year." Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay.' It was then voted on the following roll-call to adopt a motion by Committeeman Wood that the salary of the Business Agent be established at $4,6000 per year: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeeman O'Neill it was voted on the following roll-call to take from the table the motion "that John McCarthy, Superintendent's Secretary, be paid a salary of $2,500 per year": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.' It was then voted on the following roll-call to adopt a motion by Committeeman O'Neill that John McCarthy, Superintendent's Secretary, be paid a salary of $2,500 per year: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeewoman Miss Kelleher it was voted to take from the table the motion "that the Superintendent bring in at the next meeting of the School Committee the recommendation of the appointment of substitute teachers who are now in permanent vacancies and who have been in the employ of the School Department at least three years or over. This motion does not include married teachers who are substituting in any of these vacancies." It was unanimously agreed to give leave to withdraw to the foregoing motion and Committeewoman Miss Kelleher then moved "that the Superintendent recommend the appointment of the first ten applicants on the eligible elementary list at this meeting and that further appointments from the eligible elementary list be made not later than December 20, 1947." Committeeman Dewey moved that Miss Kelleher's motion be laid on the table. It was unanimously voted to adopt a motion by Committeeman O'Neill that the motion be referred to executive session.

On the following roll-call it was voted NOT to take from the table the motion "that examinations for substitute teaching certificates be held on Saturday, August 16, 1947": Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Nay.'

On the following roll-call it was voted NOT to take from the table the motion "that examinations for permanent teaching certificates be held on Saturday, August 23, 1947": Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to take from the table bids for supplying paper, notebooks, pens, etc. The Assistant Business Agent recommended that contracts be awarded as set forth below and on the following roll-call it was voted to adopt the recommendation: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon 'Absent.'

ecommended Awards for: Paper, Paper Pads, Pencils, Notebooks, etc.

June 16, 1947

tem No.	Firm	Quantity	Unit Price	Total
1.	J. L. Hammett Co.	2500 reams	.568	$1420.00
2.	J. L. Hammett Co.	200 reams	.27	54.00
3.	J. L. Hammett Co.	1000 reams	.35	350.00
4.	J. L. Hammett Co.	1000 reams	.24	240.00
5.	J. L. Hammett Co.	1800 reams	.42	756.00
6.	J. L. Hammett Co.	2000 reams	.205	410.00
7.	Gledhill Bros.	700 reams	1.00	700.00
8.	Gledhill Bros.	25 reams	2.00	50.00
9.	J. L. Hammett Co.	100 reams	1.84	184.00
0.	Edward E. Babb & Co.	200 dozen	.24	48.00
1.	Edward E. Babb & Co.	200 dozen	.30	60.00
2.	J. L. Hammett Co.	100 dozen	.70	70.00
3.	J. L. Hammett Co.	30 M	61.00	1830.00
4.	Colonial Paper Co.	25 M	3.26	81.50
5.	Gledhill Bros.	4 reams	13.00	52.00
6.	Colonial Paper Co.	50 M	3.53	176.50
7.	Henry S. Wolkins Co.	165 pkgs.	.43 (red) .35 (others)	64.15
8.	Henry S. Wolkins Co.	70 pkgs	.96 (red and black) .70 (others)	54.20
9.	Colonial Paper Co.	800 reams	.58	464.00
0.	Colonial Paper Co.	500 reams	.743	371.50
1.	J. L. Hammett Co.	25 gross	2.40	60.00
2.	J. L. Hammett Co.	35 gross	4.00	140.00
3.	J. L. Hammett Co.	50 dozen	.89	44.50
4.	Henry S. Wolkins Co.	75 doz. tubes	.68	51.00
5.	J. L. Hammett Co.	40 pkgs.	1.50	60.00
6.	J. L. Hammett Co.	40 pkgs.	1.50	60.00
7.	Edward E. Babb & Co.	12 dozen	10.80	129.60
8.	J. L. Hammett Co.	10 M	1.10	11.00
9.	Allen Stationery Co.	30 M	.72	21.60
0.	Edward E. Babb & Co.	200 M	.12	24.00
1.	Allen Stationery Co.	50 lbs.	.90	45.00
2.	J. L. Hammett Co.	20 gross	6.00	120.00
3.	J. L. Hammett Co.	500 gross	.65	325.00
4.	Edward E. Babb & Co.	6 dozen	36.96	221.76
5.	Henry S. Wolkins Co.	100 lbs.	1.18	118.00
6.	Gledhill Bros.	150 gross	2.40	360.00
7.	J. L. Hammett Co.	150 gross	1.50	225.00
8.	J. L. Hammett Co.	1200 dozen	.22	264.00
9.	Gledhill Bros.	60 gross	2.25	135.00

waiting Report:

Committeewoman Miss Kelleher ad-
ised the committee that at the last
eeting an application for adjustment
f salary was received from Elizabeth
utler, Supervisor of Primary Schools
nd Kindergartens which was referred
o New Business of that meeting and
he committee neglected to take action.
t was then voted on motion by Com-
itteewoman Miss Kelleher that Miss
utler's application be referred to the
Superintendent for report at the time he reports on the petition of Gertrude B. Duffy, Supervisor of Measurements and Adjustment for an adjustment of her salary.

It was voted to refer to executive session the application received from Mrs. Edna J. Haley for reinstatement as a teacher in the Cambridge Public Schools which, at the last meeting was referred to the Superintendent for report.

New Business:

On the following roll-call it was voted to adopt a motion by Committeeman Dewey that the Buildings and Grounds Committee be authorized, after receipt of proper bids on work requiring bids or proper estimates from other City Departments on work to be done by them, to request funds from the City Manager to proceed with work up to a total of an additional $100,000 over that now allocated by the budget for rehabilitation and maintenance of the school buildings and grounds and the equipment, the money to be spent on projects approved by the Finance Committee: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeeman Reardon 'Absent'; Vice-Chairman Wood 'Not Voting'.

On motion by Committeewoman Miss Kelleher it was voted that the Committee on Buildings and Grounds include in their maintenance program the resurfacing of the yard at the Russell School.

The Superintendent submitted the Analysis of the Cambridge Survey Report, I Elementary Schools.

On motion by Committeeman O'Neill it was unanimously voted that the Cambridge School Committee offer its congratulations to their fellow member of the School Committee, Mr. Bradley Dewey, upon being awarded the Presidential Medal for Merit.

It was voted to convene in executive session.

The chairman stated that the first matter referred to executive session was the City Manager's letter, together with letters from certain doctors, relative to rescinding the pension of Mr. Maurice Phelan, former teacher in the High and Latin School. A motion was offered that in view of the doctor's opinions the School Committee request the City Manager to do nothing further towards rescinding his action in granting Mr. Phelan his pension. It was voted to adopt a motion that this matter lay on the table until the first meeting in September.

Action then came on the communications (presented earlier at the meeting) from Miss Mae Sullivan, teacher at the Longfellow School and the Cambridge Post, American Legion, asking that Miss Sullivan be transferred to the History Department of the High and Latin School, effective September 1947. The Superintendent suggested that no action be taken in this matter until Mr. Downey, Headmaster of the High and Latin School, completes his organization for the coming school year and determines what his needs will be. It was voted that the communications be referred to the Superintendent for action.

The next matter for the committee in executive session was the motion offered by Committeewoman Miss Kelleher earlier in the meeting "that the Superintendent recommend the appointment of the first ten applicants on the eligible elementary list at this meeting and that further appointments from the eligible elmentary list be made not later than Dec. 20. 1947." On the following roll-call it was voted to lay the foregoing motion on the table: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'.

On the following roll-call it was voted to lay on the table applications received from Mrs. Edna J. Haley, Mrs. Anne W. Drury, Mrs. Marguerite M. McMillan and Mrs. Marion Beane Blanchfield, former teachers, for reinstatement as teachers in the Cambridge Public Schools: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay'.

It was voted to reconvene in regular session.

On motion by Committeewoman Miss Kelleher it was voted to ratify and affirm the votes taken in executive session.

On the following roll-call it was voted NOT to adopt a motion by Committeewoman Miss Kelleher that a special meeting of the School Committee be held on Monday, June 23, 1947 for the purpose of appointing teachers on recommendation of the Superintendent: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting ea'; Committeemen Mrs. Conant, Mr. ood and Mayor Lynch voting 'Nay'; ommitteeman Dewey 'Not Voting'.

On motion by Committeeman Rear- n it was voted that ceilings in the letcher School be whitened during the ummer. Committeeman Dewey is re- rded 'Not Voting.'

On motion by Committeeman Rear- n it was voted that the inside of the Kelley School be repainted during the Summer months. Committeeman Dewey is recorded 'Not Voting'.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, June 17, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeeman Dewey it was voted to approve the minutes of the meeting of June 3, 1946 as printed.

On motion by Committeewoman Miss Kelleher it was voted to grant permission to Roberts Post, V. F. W., to use the Rindge Auditorium for installation of officers on June 18, 1946 at 8:00 P. M. upon payment of janitors fees.

It was voted to place on file various petitions opposing the proposed closing of the Gannett School.

It was voted to place on file a communication from Harvard University relative to the qualifications of Gerald M. Barry for the position of Assistant Headmaster at High and Latin School.

On motion by Committeeman Reardon it was voted to grant the request of the Veterans of Foreign Wars that John J. Moran, custodian of the Houghton School, be granted leave of absence without loss of pay for the purpose of attending, as a delegate from the Russell E. Hoyt Post, the National Convention of the Veterans of Foreign Wars to be held in Boston from September 1, to September 6, 1946; and, further that John J. Moran, William J. Martin, Thomas Hughes, John Campbell and Matthew Mahoney, school house custodians, be granted leave of absence without loss of pay for the purpose of attending, as delegates from the Russell E. Hoyt Post, the State Convention of the Veterans of Foreign Wars to be held at Lawrence, June 20 to June 23, 1946. Committeeman Dewey is recorded as voting 'Nay.'

On motion by Committeeman Wood it was voted to refer to 'New Business' a communication from the Cambridge League of Women Voters expressing the hope that the School Committee will grant a temporary increase in salary of $200.00 per year to the Cambridge teachers pending the report of the survey of the public schools.

It was voted to place on file a notice from Harvard College that Professor Alfred D. Simpson has been granted leave of absence from July 1, 1946 through January 31, 1947 for the purpose of undertaking a survey of the Cambridge Public Schools.

A petition was received from the women teachers at the High and Latin School asking the School Committee to consider the matter of equalizing the salary of men and women teachers in the high school. Committeeman Reardon moved that the salaries of men and women teachers in the high school be equalized. It was voted on motion by Committeeman O'Neill to refer this matter to 'New Business.'

Catherine F. McAvoy, matron in the High and Latin School, submitted her resignation and on motion by Committeewoman Miss Kelleher it was voted to accept the resignation and to extend to Miss McAvoy the School Committee's sincere appreciation for her long years of service in the Cambridge School Department.

Several petitions were received urging the School Committee to set up hot school lunches in the schools under a trained Supervisor on a non-profit basis. On motion by Committeewoman Mrs. Conant it was voted to refer this matter to 'New Business.'

On motion by Committeeman Reardon it was voted to refer to the Superintendent for study and report a communication from the East End Union asking the School Committee to supply teachers for short vocational training courses.

On motion by Committeewoman Miss Kelleher it was voted that, the Centennial Celebration Committee be granted permission to use the High and Latin School Auditorium on Sunday, June 30 from 8 to 11 P. M., in the event that rain prevents the presentation of the Boston Symphony Orchestra at the Harvard Stadium.

On motion by Vice-Chairman Wood it was voted to refer to the Committee on Buildings and Grounds an application for retirement under the provisions of Chapter 32 of the General Laws as submitted by John Campbell, Senior Custodian of Rindge Technical School.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent reported the retirement of Mary C. Ward (Roberts School) teacher in the Cambridge School Department for thirty-five years and of Elizabeth M. Crowley (Willard School) teacher in the Cambridge School Department for forty-five years, both retirements to be effective July 1, 1946. On motion by Committeewoman Miss Kelleher it was voted to express to Miss Ward and Miss Crowley the School Committee's sincere appreciation for their long years of faithful and efficient service.

A communication was received from Mrs. Flora Holden Crowley, a former teacher in the Cambridge public schools, and widow of Colonel Joseph Crowley, U.S.M.C., formerly a teacher at the Roberts School, asking that she be reinstated as a teacher in the Cambridge School Department. On motion by Committeewoman Mrs. Conant it was voted that Mrs. Crowley be asked to take the teacher's examination scheduled for June 22, 1946.

On motion by Committeewoman Miss Kelleher it was voted to approve the Superintendent's recommendation that pupils of the Cambridge Public Schools who belong to the Junior Traffic Patrols of the various schools be permitted to march in the Centennial Celebration Parade under the sponsorship of the Kiwanis Club of Cambridge.

The Superintendent recommended that the Institute for American Democracy be permitted to distribute in the schools, blotters and posters encouraging racial tolerance in the schools. A motion by Committeeman O'Neill to lay this recommendation on the table failed of adoption on the following roll-call: Committeemen Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mayor Lynch voting 'Nay.' It was then voted on motion by Committeeman Dewey to approve the Superintendent's recommendation that the offer by the Institute for American Democracy be accepted.

A request was received from Julia D. Dynan, janitress at the Peabody School, asking that she be transferred from her present assignment at the Peabody School to matron at the High and Latin School. Committeeman Reardon moved that the request be granted. It was voted to adopt a substitute motion by Vice-Chairman Wood that this application be referred to the Committee on Buildings and Grounds.

The Superintendent recommended the transfer of Helen G. Walsh from teacher in the Division for the Physically Handicaped to the Division of Tests and Measurements at no change in salary, effective September 1, 1946. Committeeman Reardon moved that the Superintendent's recommendation be adopted. A motion by Committeeman Dewey to table the recommendation pending the results of the sruvey and the determination whether the department needs more workers in this field, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.' It was then voted to adopt Committeeman Reardon's motion that the Superintendent's recommendation be adopted.

On motion by Committeeman Reardon it was voted that Col. Ralph W. Robart, a former member of the School Committee, be invited to sit with the committee for the remainder of the meeting.

On motion by Committeeman O'Neill it was voted to suspend the regular order of business for the purpose of discussing a recommendation of the Superintendent proposing the closing of several of the schools as submitted at the meeting of June 3, 1946. Committeeman Dewey moved adoption of the Superintendent's recommendation relative to the closing of certain schools as set forth in detail in the minutes of the meeting of June 3, 1946. It was voted to adopt a substitute motion by Committeewoman Miss Kelleher that the Superintendent's report and recommendation relative to the closing of certain of the schools be referred to the staff conducting the survey of the Cambridge Public Schools.

It was voted to resume the regular order of business.

Report of Committees

The following report of the Committee on Athletics was submitted:

Committee on Athletics

June 27, 1946

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

It was unanimously voted to recommend the appointment of the following athletic personnel for the season September 1, 1946 to June 30, 1947:

Director of High School Athletics:	
Joseph C. Sullivan	$800.00

Rindge Technical School

Wm. McLaughlin, Baseball	$500.00
Wm. Mahoney, Hockey	500.00
Thomas J. Murphy, Basketball	500.00
Thomas P. Duffy, Track	500.00
Henry C. Lynch, Faculty Mgr.	600.00
High and Latin School	
James H. Foley, Baseball	$500.00
Joseph Kozlowsky, Basketball	500.00
Francis J. Culhane, Hockey	500.00
Edmond J. Murphy, Track	500.00
William Fraser, Faculty Mgr.	600.00

It was voted to award sweat shirts to the winners of the grammar school baseball league, said cost to be paid from the high school athletic fund.

It was voted that in addition to sums previously appropriated the sum of $200.00 be appropriated for baseball umpires for the elementary school baseball league, said sum to be transferred from an item in the budget specified by the business agent.

Respectfully submitted,

RUSSELL A. WOOD
, Chairman

A motion by Committeeman Dewey to amend the report of the Committee on Athletics by striking out the salaries for coaches as shown in the report and substituting the same stipend as paid last year, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Wood "Not Voting.' On the following roll-call it was then voted to adopt a motion by Vice-Chairman Wood that the report of the Committee on Athletics be accepted and the recommendations contained therein be adopted: Committeemen Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting "Nay'; Committeewoman Miss Kelleher 'Not Voting.'

The following report of the Committee on Buildings and Grounds was submitted:

Buildings and Grounds

June 17, 1946

Present: Mrs. Cora Butler Conant, Chairman; Mr. Bradley Dewey, Miss Margaret M. Kelleher.

It was voted to recommend acceptance of the bid of the Kendall Boiler Company for repairing boilers at the Thorndike School at a price of $785.00; at the Roberts School for a price of $1050.00; at the Haggerty School for a price of $650.00.

It was voted to recommend that repairing of boilers at other schools be readvertised.

It was voted to recommend acceptance of the bid of Hodge Boiler Works for the installation of a new stack at the Putnam School at a price of $2284.00.

It was voted to recommend acceptance of the bid of the Seltzer Company for reconverting from oil to coal burning equipment at the Webster School at a price of $1875.00.

In closing schools it will render unnecessary the services of a certain number of janitors and it was voted to recommend that the Superintendent of Schools recommend who shall be retired or who shall be let go.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

On motion by Committeeman O'Neill it was voted to amend the report by eliminating the last paragraph requesting the Superintendent to recommend retirement or laying off of janitors in the event certain schools are closed. It was then voted on the following roll-call to accept the report of the Committee on Buildings and Grounds as amended, and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

Unfinished Business

Calendar:

Committeewoman Miss Kelleher moved adoption of the proposed amendment to the rules, as submitted by Committeeman Reardon at the meeting of June 3, 1946, that "The maximum salary of Physical Education Teachers in the elementary schools shall be established at $2688.00 per year, effective January 1, 1946. On the following roll-call it was voted to adopt a motion by Committeeman Dewey that the proposed amendment be referred to the first regular meeting in September: Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay.'

Committeewoman Miss Kelleher moved adoption of the proposed amendment to the rules as submitted at the meeting of June 3, 1946 that "The temporary increase of $200.00 a year in salary, requested by the Teachers' Club be granted, effective January 1, 1946." A motion by Committeeman Dewey to lay this proposed amendment on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay.' It was then voted on the following roll-call to adopt a substitute amendment by Committeeman Wood that a temporary increase of $200.00 a year in salary be granted all permanent employees of the School Department effective September 1, 1946: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted to grant leave to withdraw to a proposed amendment that all civil service employees be granted a temporary increase in salary of $250.00 per year.

Committeeman Reardon moved adoption of the proposed amendment to the rules, as presented at the meeting of June 3, 1946 "that substitute teachers receive a temporary increase in salary of $1.00 per day, effective January 1, 1946." A motion by Committeeman Dewey to table the proposed amendment to the rules failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.' Committeeman Reardon accepted an amendment by Vice-Chairman Wood to make the proposed increase effective September 1, 1946 instead of January 1, 1946. On the following roll-call it was then voted to adopt the proposed amendment "that substitute teachers receive a temporary increase in salary of $1.00 per day, effective September 1, 1946": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant voting 'Nay'; Committeeman Dewey 'Not Voting.'

On motion by Committeewoman Miss Kelleher it was voted that the following teachers be re-elected for one year from September, 1946 in accordance with the Superintendent's recommendation as presented at the meeting of June 3, 1946:

High and Latin—James L. Donohue, Mary A. King, Marie E. McCabe, Mary E. Schuler.

Rindge Technical—Charles A. Harrington, Leo J. Jennings.

Fletcher—Catherine M. Flynn.

Houghton—Caroline Foster, Regina M. Poremba, Cynthia Ryce.

Longfellow—Katherine F. Stacey.

Russell—Kathleen J. Buckley.

Sleeper—Mary E. Bannon—K

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call to adopt the text books recommended by the Superintendent at the meeting of July 3, 1946: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

A motion by Committeeman Dewey to refer to the staff conducting the survey of the Cambridge Public Schools, the Superintendent's recommendation relative to the appointment of 3 Masters' Assistants at Rindge Tech School, as presented at the meeting of June 3, 1946, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.' It was then voted on motion by Committeewoman Miss Kelleher to refer the Superintendent's recommendation relative to the appointment of Master's Assistants to executive session.

On the following roll-call it was voted not to adopt the proposed amendment, submitted by Committeeman O'Neill at the meeting of June 3, 1946 and reading—

"That Sec. 3, Chap. XXII be amended by adding—the salaries of persons absent for military duty shall be allowed in full on their return to the school service. The salaries of persons returning from military duty during the months when schools are not in session shall be allowed in full from a date subsequent to their discharge from the armed forces."

Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

Tabled Matters:

It was voted to take from the table bids presented at the meeting of June 3, 1946 for supplying paper, pencils and other school supplies. It was recommended that the bids of the following concerns be accepted and that contracts be awarded the bidders. On the following roll-call it was voted on motion by Committeeman Dewey that where these represent the lowest bidder they be accepted but where they do not represent the lowest bidder the items be readvertised to match samples submitted and the Agent be instructed then to take the lowest bid: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. Reardon voting 'Nay'; Committeeman O'Neill 'Not Voting.'

ITEM NO.	FIRM	QUANTITY	UNIT PRICE	TOTAL
1	J. L. Hammett Co.	2000 reams	$ .42	$840.00
2	J. L. Hammett Co.	1000 reams	.22	220.00
3	J. L. Hammett Co.	300 reams	.15	45.00
4	J. L. Hammett Co.	1000 reams	.14⅞	148.75
5	J. L. Hammett Co.	2000 reams	.31	620.00
6	J. L. Hammett Co.	1400 reams	.21	294.00
7	J. L. Hammett Co.	2000 reams	.21	420.00
8	Gledhill Bros.	800 reams	.65	520.00
9	Gledhill Bros.	150 reams	1.30	195.00
10	Gledhill Bros.	250 reams	1.05	262.50
11	Gledhill Bros.	150 reams	2.10	315.00
12	J. L. Hammett Co.	400 doz.	.27	108.00
13	J. L. Hammett Co.	300 doz.	.315	94.50
14	J. L. Hammett Co.	200 doz.	.57	114.00
15	J. L. Hammett Co.	450 doz.	.45	202.50
16	J. L. Hammett Co.	10 M	67.35	673.50
17	Henry S. Wolkins Co.	25 M	1.55	38.75
18	Henry S. Wolkins Co.	10 M	2.96	29.60
19	J. L. Hammett Co.	4 reams	12.00	48.00
20	J. L. Hammett Co.	2 reams	14.90	29.80
21	Henry S. Wolkins Co.	50 M	3.85	192.50
22	J. L. Hammett Co.	510 pkgs.	(.36 R. & B.)	
			(.36 Others)	160.20
23	J. L. Hammett Co.	265 pkgs.	(.72 R. & B.)	
			(.60 Others)	163.80
24	J. L. Hammett Co.	50 reams	1.19	59.50
25	Edward E. Babb & Co.	1000 reams	.46	460.00
26	Edward E. Babb & Co.	500 reams	.575	287.50
27	J. L. Hammett Co.	100 reams	.50	50.00
28	J. L. Hammett Co.	200 pkgs.	.38	76.00
29	Henry S. Wolkins Co.	100 reams	.56	56.00
30	J. L. Hammett Co.	60 gross	2.16	129.00
31	J. L. Hammett Co.	40 gross	3.60	144.00
32	Gledhill Bros., Inc.	50 gross	3.24	162.00
33	J. L. Hammett Co.	60 dozen	1.35	81.00
34	J. L. Hammett Co.	100 dozen	.58	58.00
35	J. L. Hammett Co.	40 pkgs.	1.25	50.00
36	J. L. Hammett Co.	100 dozen	2.10	210.00
37	Henry S. Wolkins Co.	12 dozen	5.50	66.00
38	Henry S. Wolkins	10 M	1.10	11.00
39	Henry S. Wolkins Co.	20 M	.62	12.40
40	J. L. Hammett Co.	48 quarts	.55	26.40
41	Edward E. Babb & Co.	50 dozen	.32	16.00
42	J. L. Hammett Co.	300 dozen	1.25	375.00

On motion by Committeewoman Mrs. Conant it was voted to take from the table the Superintendent's report on Chapter 165, Acts of 1946 entitled "An Act providing for extended school services for certain children of certain employed mothers," as submitted and set forth in detail at the meeting of June 3, 1946. In relation thereto the Superintendent presented the following communication from Miss Elizabeth F. Butler, Supervisor of Primary Schools and Kindergartens:

June 14, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

My dear Mr. Tobin:

Complying with your request that I investigate the need for the reopening of the Nursery School for the children of working mothers, I have prepared a questionnaire that has been distributed in every school. The returns showed 26 mothers were interested in the establishment of Nursery Schools. The returns in each school are as follows:

Abraham Lincoln	1
Agassiz	0
Ellis	3
Fletcher	0
Gannet	3
Haggerty	3
Houghton	0
Kelley	0
Longfellow	0
Morse	0
Peabody	2
Putnam	0
Roberts	2
Russell	2
Sleeper	0
Thorndike	1
Webster	1
Wellington	3
Willard	5
Wyman	0

The above figures show that at the present time there is neither the need nor the demand for the reopening of the Nursery Schools.

Very truly yours,
ELIZABETH F. BUTLER
Supervisor of Primary Grades

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent's report relative to Chapter 165, Acts of 1946 be accepted as presented.

Awaiting Report

Relative to the motion that the Superintendent report what changes need be made in order to avail ourselves of the Federal Government Hot Lunch Program, Committeewoman Mrs. Conant moved that the Superintendent be authorized to begin a Federal Hot Lunch program in the Longfellow School and that said program be combined with the feeding we are at present doing at the Longfellow School. On the following roll-call it was voted to adopt a substitute motion by Vice-Chairman Wood that the matter be referred to the staff conducting a survey of the Cambridge Public Schools: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

The Superintendent submitted a list of all teachers in the Cambridge School Department together with their degrees.

New Business

A motion by Committeewoman Mrs. Conant that the School Committee requisition the Massachusetts Department of Civil Service for a Supervisor of Cambridge School Lunches with a salary of $4,000.00 per year, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.'

The petition received from the women teachers at the High and Latin School asking the School Committee to consider the matter of equalizing the salary of men and women teachers in the high schools was again presented. A motion by Committeeman Dewey that this matter be laid on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay.' Vice-Chairman Wood moved that the petition be referred back to the signers for further consideration and information as to whether they still desire to press their petition in the light of the vote for additional salary adopted at this meeting. A substitute motion by Committeeman O'Neill that the women teachers in the High and Latin School be paid the same salary as the men teachers was negatived on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was then voted to adopt Vice-Chairman Wood's motion that the matter be referred back to the signers of the petition for further consideration and information as to whether they still desire to press their petition in the light of the vote for additional salary adopted at this meeting: don, Mr. Wood and Mayor Lynch vot- Committeemen Mr. Dewey, Mr. Rear- ing 'Yea'; Committeemen Mrs. Conant, Miss Kelleher and Mr. O'Neill voting 'Nay.'

Committeeman O'Neill moved that John F. Stacey, 2 Verdun Street, Cambridge being qualified under the rules of the School Committee to take Teachers' examination except that he is over the age limit prescribed by the rules, be permitted to take the permanent teachers' examination in the subject "Electdicity" scheduled for June 22, 1946. A motion to suspend the rule relating to the age limit of candidates prevailed on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.' It was then voted that John F. Stacey, 2 Verdun Street, Cambridge be granted permission to take the permanent teachers' examination scheduled for June 22, 1946.

Committeeman O'Neill moved that the Superintendent of Schools be granted authority to continue the veterans' classes during the summer months and to add an extra night; and, further, that the Superintendent establish day courses for veterans for a period of six weeks if he deems it advisable. It was voted to adopt a motion by Committeeman Wood that this motion be referred to the Superintendent for report and recommendation, at a special meeting if necessary.

On motion by Committeeman Reardon it was voted that all returned veterans of World War II, who are civil service employees, be given the maximum vacation period yearly, starting in the summer of 1946.

On motion by Committeeman Reardon it was voted that in addition to sums previously appropriated for Personal Service-Permanent Employees (A-1) the City Manager be requested to recommend to the City Council and appropriation supplementary to the budget of the School Committee in the sum of $43,135.50 to Personal Service-Permanent Employees (A-1) to cover the $200.00 temporary yearly increase in salaries of all permanent employees of the School Department, effective September 1, 1946, as voted by the School Committee at a meeting held on June 17, 1946.

Colonel Ralph W. Robart, on behalf of the Cambridge Centennial Committee, extended an invitation to the School Committee to participate in the Cambridge Centennial Celebration Parade on July 4. It was voted to accept the invitation and to extend a vote of appreciation to Colonel Robart for his kindness.

It was voted to convene in executive session.

On the following roll-call it was voted to adopt the Superintendent's recommendation, as presented at the meeting of June 3, 1946 that Vincent F. O'Connell be appointed Master's Assistant in History in the Rindge Technical School at a salary of $3,500.00 per year effective September 1, 1946; that Eugene M. Fitzgerald be appointed Master's Assistant in English in Rindge Technical School at a salary of $3,500.00 per year effective September 1, 1946; that Raymond F. Scott be appointed Master's Assistant in Science in the Rindge Technical School at a salary of

$3,500.00 per year effective September 1, 1946: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

The Superintendent presented a communication from Timothy F. Downey, Headmaster at High and Latin School requesting the appointment of an Assistant Headmaster and a Director of Occupational Guidance at the High and Latin School. The Superintendent recommended that this matter be referred to the staff conducting the survey of the Cambridge Public Schools and on the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay.'

It was voted to reconvene in regular session.

Committeeman Wood moved that the votes taken in executive session be ratified and affirmed. Committeeman Dewey raised a point of order that the motion adopted in executive session relative to the appointment of Master's Assistants at Rindge Technical School was out of order because Sec. 15, Chap. III of the Rules of the School Committee reads as follows:

"NOMINATIONS. The Superintendent shall submit in executive session, names which he proposes to nominate for positions in the school system. At that time he shall furnish to each member of the School Committee a detailed written record, naming dates and institutions, of the education, experience and other qualifications of the nominee. This shall be prior to the submission of any name in open session."

The chairman sustained the point of order. A motion by Committeeman O'Neill to suspend the rules for the purpose of taking action on this recommendation at this meeting failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' The chairman then ruled that the Superintendent's recommendation relative to the appointment of three Master's Assistants at Rindge Technical School lay on the "Calendar" until the next regular meeting.

On motion by Vice-Chairman Wood it was voted to ratify and affirm the votes taken in executive session with the exception of the vote approving the Superintendent's recommendation relative to the appointment of three Master's Assistants at Rindge Technical School.

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 7, 1947

SPECIAL MEETING:

Called by order of His Honor, the Mayor for the purpose of considering the report to the School Committee of the Survey of the Cambridge Public Schools.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch; Committeeman Reardon absent.

Mayor Lynch in the chair.

There being no objection the chairman ordered placed on file a communication from Dr. Alfred D. Simpson, of the Cambridge School Survey, advising that because of a long standing previous appointment he would not be able to attend this meeting and that he had neither the time nor the inclination to attend a series of school committee meetings for the purpose of discussing the survey weekly throughout the summer.

On motion by Committeeman O'Neill it was voted to make part of the minutes the following communications from the Cambridge Chapter-American Red Cross and the Cambridge-Somerville Youth Study, relative to the survey:

CAMBRIDGE CHAPTER

AMERICAN RED CROSS

July 2, 1947

The Hon. John D. Lynch
Mayor of the City of Cambridge,
Cambridge, Mass.

My dear Mayor Lynch:

It has been called to my attention that in the report of the survey of Cambridge schools certain statements in Section 5 seem to infer that the social agencies in Cambridge criticized the school department and the school teachers as uncooperative.

Since the Cambridge Chapter of the American Red Cross which is the largest social agency in the community was not interviewed regarding the matter, I as its Executive Director feel the following information should be put on record.

We have had excellent cooperation from almost all of the Head Masters of the Cambridge schools, particularly in our Junior Red Cross program which is in all the Cambridge public schools, as well as the private and parochial schools. Most of the schools have appointed Junior Red Cross teacher-sponsors and many of them have been both interested in the program and cooperative in many ways.

Mr. Tobin, Mr. Downey and Miss Davis have been particularly interested in and helpful in promoting our Red Cross course in Home Nursing and Care of the Sick in both Cambridge High & Latin and Girls' Vocational School.

Mr. Joseph Smith, head of the Physical Education Department has served for years on our First Aid Committee and has been active and helpful in promoting classes for the teachers to enable them to become First Aid Instructors and also in teaching Accident Prevention and First Aid to the children in the schools.

Miss Gertrude Duffy and Miss Alice Ward have attended Junior Red Cross Committee Meetings regularly during their leisure time, and Mr. J. L. Doyle of the Art Department have all rendered most valuable service. They have represented the school department on this committee and, without their advice and guidance, it would have been impossible to carry on the worthwhile national, international and community program which we have in the schools through Junior Red Cross. It is impossible for me to estimate what their services have meant.

The School Department has cooperated with us at the time of our annual Fund Campaign in ways too numerous to mention, under the leadership of Mr. Harrington.

The school teachers have not only met their quota, but assisted in the dissemination of information throughout the schools which proved beneficial to the entire campaign. I remember that Mr. Balfe, one of the head masters was extremely useful in handling an entire division of the 1945 Fund Campaign, and also served for some time as Vice-Chairman for the Shelter Committee of disaster.

The school department has recently again cooperated to the utmost in furthering a Water Safety or Learn to Swim campaign for the children which is sponsored by the Cambridge City Department of Recreation and the Red Cross.

During the war, several of the Cambridge teachers served as Staff Assistants and helped run our switchboard during their leisure time. I have not made a study of our Master File, and therefore I cannot give you an accurate report on the number of teachers who served during the war period as Red Cross volunteers (nurses' aides, production, surgical dressings or canteen workers), but I would be willing to have a study made of our files if you think this additional information is needed.

We wish to express our appreciation of this cooperation and look forward to continuing our work with Cambridge schools in the interests of wholesome child development and growth.

Will you please convey this information to other members of the school committee.

Very sincerely yours,

MRS. MARION CRAWFORD ADAMS
Executive Director

THE CAMBRIDGE - SOMERVILLE YOUTH STUDY

June 24, 1947

Hon. John D. Lynch, Chairman
Cambridge School Committee
Cambridge, Mass.

Dear Mayor Lynch:

Section 5 of the Cambridge School Survey (p. 29) states, "very little evidence was found of any inclination on the part of the schools to work with other youth-dealing agencies in any systematic or planned effort." On p. 30 and 31 there are further statements to the effect that the schools' philosophy has been isolationist in regard to the local social agencies and that the schools were reluctant to open up their classrooms to community groups.

The school system in this city, both public and parochial, has been so whole-heartedly cooperative with us in our work for over the past 12 years that I am taking it upon myself to write you this letter, for I believe that our experience will furnish additional evidence, apparently overlooked by the Survey report of interest to you as Chairman of the School Committee and to the Survey Staff. As no other "youth dealing agency" in the city, to my knowledge, has had such a long and continuous working relationship in a "systematic or planned effort" as the Cambridge-Somerville Youth Study, I feel compelled to correct an impression that might be erroneously drawn up by the readers of this part of the Survey.

The late Dr. Richard C. Cabot founded the Cambridge-Somerville Youth Study in 1935. This project, supported by the Ella Lyman Cabot Foundation sought as its major objective, "to bring about and foster in a chosen group of boys, by intensive, individual help and guidance, a continuing, social, physical, intellectual and spiritual growth through which the boys will be assets to society and to themselves, and, in particular, not sources of trouble or concern to others through behavior."

At a meeting of the School Committee on June 3, 1935 permission was granted to Dr. Cabot to undertake this research in Cambridge by making a study of pre-delinquent school boys with the assistance of Miss Gertrude B. Duffy, Supervisor of the Department of Measurement and Adjustment. Miss Duffy was appointed the school representative in Cambridge to work with the Study and during these past years has served in an advisory capacity, without pay, assisting Dr. Cabot and his staff in working out many of the details of the endeavor. With her inspirational help a very excellent working relationship with the schools was maintained.

Dr. Cabot offered to assist the schools in dealing with the so-caled "problem boys" who might be referred to and accepted by the Study. On their part the school officials agreed to give assistance and advice to members of the Study Staff relative to common problems. The Cambridge school teachers referred for study over 1000 names of boys including the "non-problem as well as the "problem boy." Exhaustive studies were made of each case, the identity of the boy, of course, being carefuly concealed from others, Dr. Cabot having agreed that we would not give any publicity to individual boys.

It would be impossible for me to give you an exact enumeration of the many separate instances where the cooperation of the schools was practically demonstrated. In general, I might say that the program of the Study called for a great amount of work on the part of the teachers who cooperated in this program. Throught the courtesy of the School Department and officials Dr. Cabot, with the assistance of Miss Margaret G. Reilly, a registered nurse, gave physical examinations to more than 800 boys in the schools during school hours. Other members of the staff interviewed practically every teacher in the school system up to and including the 5th grade and after the Study got underway these interviews continued on an intensive scale and included teachers of all grades and the vocational and high schools, each interview lasting from 5 to 30 minutes. The interviewers reported excellent cooperation and I know of no single instance where the teacher or the master was not willing to give the information needed which he or she believed would be helpful to the Study in working out the boys' problems. We have no record of the number of interviews although a tabulation made in 1940 showed that there were approximately 750 contacts with school officials in Cambridge in one year by our staff. In addition to these interview teachers were requested by us to fill out schedules and questionnaires from the very beginning and these requests continued year after year making heavy demands on the teachers' time. As far as I can recall no teacher refused to take part in our program. Not only were the teachers willing to furnish the information needed but many of them were genuinely interested in Dr. Cabot's plan and were of great help to the social workers and case workers who were attempting to improve the boys' attitudes and behavior. Although the teachers did not always see eye to eye with the staff representatives on matters of treatment of individual boys there was no question that, on the whole, the teachers were interested, cordial and willing to help.

In view of the fact that this was a research project, unique and experimental and of long duration, (1935-1945) a certain amount of resistance by the school officials and teachers who might have felt that we were encroaching upon their domain, was expected. Cooperation, was therefore, little short of amazing. The Study was permitted to work out special tutoring programs, to give examinations whenever needed and to interview the boys during the school hours if necessary. In other words, the schools of Cambridge were genuinely interested in opening up their doors to a social agency that made constant demands upon them over a ten-year period. Our research staff is still contacting schools and working with the teachers in the interests of boys, and reports that the teachers seem to welcome these visits and have become real friends of those members of the staff, such as Miss Reilly who have been with the Study since its inception.

I am placing these facts before you because I know that both you and the Survey staff would like to have the whole story. If I can give you any further information relative to this subject I shall be glad to do so.

Yours sincerely,

EDWIN POWERS

Executive Secretary

The Chairman stated that if there was no objection the committee would consider Section I of the Survey Report entitled "ELEMENTARY SCHOOLS".

Committeeman O'Neill moved that the $5,000 due Dr. Simpson be held until a further vote of the School Committee is taken. Committeeman Dewey moved to amend the motion by adding "that he (Dr. Simpson) shall incur no further expense beyond that of printing without the consent of the School Committee." On the following roll-call it was voted to adopt Committeeman Dewey's amendment: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay'; Committeeman Reardon 'Absent.' It was then voted to adopt the motion as amended.

Committeeman Dewey asked to have spread in the minutes a statement by Committeeman O'Neill that "Dr. Simpson absconded to California with $20,000 and I am going to make a motion later in the meeting that he give it back," and the chairman so ordered.

It was voted to spread in the minutes the following statement by Committeeman O'Neill:

I am surprised at the failure of Dr. Simpson to appear at this special meeting to consider the report of the Survey. Apparently, Dr. Simpson has washed his hands of the entire Survey matter.

This would seem to me an illogical procedure. In most deliberative bodies, or assemblies, where a public matter is concerned, and where an investigation and report has been made, it is customary for the chairman or head of the committee making the report, to be present at, and to stand by, ready to explain it and defend it.

The Cambridge Survey Committee is in just that position. It has over a period of nearly a year, made a survey of our school system and has made a report. In this report there are many inconsistencies and in many cases the conclusions drawn are contrary to fact. In my opinion and in the opinion of many citizens Dr. Simpson has a lot to explain and a lot to defend.

While the Survey was in progress, the members of this school committee were generous with their time, particularly, in their attendance at special meetings called at the request of Dr. Simpson.

I feel that Dr. Simpson's absence is deliberate and intentional, and I wonder if a motion is not in order to ask Dr. Simpson to return the Twenty-Five Thousand ($25,000) Dollars received by him from the citizens of Cambridge because he has sold them a "bill of goods."

Committeeman Dewey moved that the Superintendent prepare and submit to the School Committee a plan providing for pupil responsibility in the government of the high schools and of the grammar school, so designed as to promote self-control and group action among the pupils, and with the further object of training the pupils to assume responsibility for their individual and group actions, said plan to be submitted to the School Committee on or before September 15, 1947. Committeeman O'Neill moved to amend the motion by adding that "no action be taken on the survey until such time as Dr. Simpson comes before the School Committee to explain the recommendations he has set before the committee. On the following roll-call Committeeman O'Neill's amendment failed: Committeeman Mr. O'Neill voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Reardon 'Absent'. A further amendment by Committeeman O'Neill to add after the word "Superintendent" in the first line the words "and masters" and to strike out the word "submit" in the first line and substitute the word 'report" failed of adoption on the followin roll-call: Committeeman O'Neill voting 'Yea'; Commiteemen Mrs. Conant, Dewey, Mr. Wood and Mayor Lynch voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Reardon 'Absent'. On the following roll-call it was voted to adopt Committeeman Dewey's motion "that the Superintendent prepare and submit to the School Committee a plan providing for pupil responsibility in the government of the high schools and of the grammar schools, so designed as to promote self-control and group action among the pupils, and with the further object of training the pupils to assume responsibility for their individual and group actions, said plan to be submitted to the School Committee on or before Sept. 15, 1947": Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman O'Neill voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Reardon 'Absent'.

On motion by Committeeman Dewey it was voted that a committee of masters and teachers in the elementary schools be appointed to develop and submit prior to Nov. 15, 1947 a curriculum for the schools, fully elastic and broadly framed to suit the varied needs of the teachers in the individual schools and to particularly provide for an elastic time schedule.

On motion by Committeeman Dewey it was voted that a committee of supervisors, masters, and teachers be appointed from the elementary schools to study and develop a scope and sequence to frame subsequent curriculum developments. The scope should be in broad fields to allow freedom to masters and teachers in development of a curriculum to suit the needs of the particular children in the various schools.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Special Meeting: July 14, 1947

Called by order of His Honor, the Mayor for the purpose of considering the Report to the School Committee of the Survey of the Cambridge Public Schools.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to allow Vice-Chairman Wood to read the following letter from Massachusetts Institute of Technology:

MASSACHUSETTS
INSTITUTE OF TECHNOLOGY

Athletic Association

July 9, 1947

Mr. Joseph C. Sullivan, Director
High School Athletics
Trowbridge Street
Cambridge, Mass.

Dear Mr. Sullivan:

Final arrangements have been made through Mr. Horace S. Ford, Treasurer of MIT, for the transfer of the launch known as the "Waif," to the schools of the City of Cambridge. It has been decided that this transaction shall be a gift, with no strings attached.

Will you kindly advise as to location for delivery? We shall deliver this craft to any place designated on the Charles River.

You will receive notification of cancellation of our registration, and cancellation of our insurance policy on this craft after delivery is made.

We sincerely hope that you shall receive good and faithful service from this launch and we consider it a privilege to turn it over to a worthy cause.

Sincerely yours,

IVAN J. GEIGER
Director of Athletics

On motion by Committeeman Wood it was voted to extend a vote of thanks and appreciation to Massachusetts Institute of Technology for their very fine gift of a motor launch.

The chairman ordered made part of the records the following letter from Dr. Alfred D. Simpson, Director of the Cambridge Public School Survey:

CAMBRIDGE SCHOOL SURVEY
Peabody House
13 Kirkland Street
Cambridge 38, Massachusetts

July 10, 1947

Mr. Edward J. O'Connell, Secretary
Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Mr. O'Connell:

As provided in my contract with the Cambridge School Committee for the survey of the Cambridge schools, will you please arrange to have paid me the final installment of five thousand dollars ($5,000).

This final payment is to be used entirely to offset charges for the printing of the survey report; the printing of which is now in process.

Sincerely yours,

ALFRED D. SIMPSON

The chairman then ordered the secretary to continue the reading of Section I of the Survey Report entitled "THE ELEMENTARY SCHOOLS."

It was voted to adopt a motion by Committeeman Dewey "that the Superintendent be directed to initiate a program toward building up good classroom libraries to include sets of children's encyclopedias, books for recreational reading, and supplementary materials necessary in social studies, reading and literature, to report to the School Committee by October 1, and to provide for a real school library in each elementary school and to provide for cooperation of the School Department with the Cambridge Public Library toward the establishment of library facilities in schools having grades one to eight."

On the following roll-call it was voted to adopt a motion by Committeeman Dewey that the Superintendent of Schools, as soon as possible, study and report to the School Committee on availability of 16 m/m sound projectors, slides, film strip projectors, portable radios, and record players for the school system to be loaned to district primary schools related to each central school and that he also report on materials to be used by classrooms and teachers as an integral part of the learning. The report of the Superintendent is also to encompass a plan for establishing a supply of such equipment and material in the Children's Museum. The plan of the Superintendent on this subject should also outline methods to help teachers in the use of good audio-visual aids, especially mounted pictures, slides, film strips, radios and records, maps, globes and charts": Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Mr. Reardon 'Absent.'

On the following roll-call it was voted to adopt a motion by Committeeman Mr. Dewey "that the Superintendent be directed to confer with all masters and to report to the School Committee on or before October 1 on the possibility of devoloping more active school newspapers in the high schools and school clubs in the high schools and elementary schools, together with the establishment in each school of bulletin board displays of all kinds and the development of room arrangements in the elementary schools designed to encourage children to take advantage of community resources": Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Mr. Reardon 'Absent.'

On the following roll-call it was voted to adopt a motion by Committeeman Mr. Dewey "that the Superintendent prepare, report on, and supervise a well balanced kindergarten program with emphasis upon the use of equipment and supplies which encourage large free muscular movements through which readiness for finer coordination is assured and which minimizes sedentary activities": Committeemen Mrs Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman O'Neill voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Mr. Reardon 'Absent.'

No action was taken on a motion by Committeeman Mr. Dewey that the committee recess until Tuesday, July 15, at 8 p. m.

Committeeman Mr. O'Neill moved that "Alfred D. Simpson, Director o Cambridge School Survey be required to furnish a complete financial accounting, in accordance with the agreement between Alfred D. Simpson and the Cambridge School Committee dated May 20, 1946, under the section setting forth the estimated cost, Paragraph 4, and that the City Auditor be requested to audit and verify all disbursements made in connection with the Survey; and, it is further ORDERED that no further expenditures of money be approved in connection with the Survey until this audit has been made." Committeeman Dewey moved to amend the motion by striking out the word "required" and substituting the word "requested." On the following roll-cal Committeeman Mr. Dewey's amendmen prevailed: Committeemen Mrs. Conant Mr. Dewey Miss Kelleher, Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeeman Mr. Wood voting 'Nay'; Committeeman Mr. Reardon 'Absent.'

Vice-Chairman Wood in the chair.

Mayor Lynch moved to amend Committeeman Mr. O'Neill's motion, se forth above, by striking out the sentence "and it is further ordered that no further expenditures of money be approved in connection with the Survey until this audit has been made." On the following roll-call the amendmen was adopted: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neil and Vice-Chairman Wood voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Mr. Reardon 'Absent.' Committeeman Mr. Dewey moved that Committeeman O'Neill's motion be laid on the table and the chairman ruled the motion to table ou of order because the committee is i the process of taking a vote. Committeeman Dewey challenged the ruling and the chairman again stated the committee is in the process of voting and an appeal cannot intervene. On the following roll-call Committeeman Mr. O'Neill's motion, as amended by Committeeman Mr. Dewey and Mayor Lynch, failed of adoption: Committeeman Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr Dewey and Mr. Wood voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Committeeman Mr. Reardon 'Absent.'

Mayor Lynch in the chair.

On the following roll-call it was voted NOT to adopt a motion by Committeeman O'Neill "that the Honorable members of the Cambridge City Council be invited to attend and take part in the discussion at the meetings in connection with the Cambridge School Survey": Committeemen Miss Kelleher, Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'; Committeeman Mr. Reardon 'Absent.'

On motion by Committeewoman Mrs. Conant it was voted that the Masters and Principals be accorded a vote of thanks for their kindness in attending these meetings.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 21, 1947

SPECIAL MEETING:

Called by His Honor, the Mayor for the purpose of (1) considering and acting on reports of the Committee on Buildings and Grounds, and (2) considering the reports of the School Committee of the Survey of the Cambridge Public Schools.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. ONeill, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

June 24, 1947

PRESENT:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher.

In accordance with a school survey made by the Cambridge Gas Light Co. dated May 12 and the recommendation of the Superintendent of Schools dated June 16, the Committee on Buildings and Grounds recommends that the following schools be equipped with new gas ranges 7200 Series C.P.; Agassiz School at a cost of $131.07, High and Latin School at a cost of $131.07, Thorndike School at a cost of $393.31; the foregoing prices less 10 per cent for old equipment in each case; The Cambridge Gas Light Company to carefully adjust and maintain the appliances.

It was voted to accept the bid of Warren Brothers Company for installing catch basins and resurfacing school yard at Russell School, at a price of $2995, subject to obtaining necessary funds.

It was voted to accept the bid of Crane Plumbing & Heating Co. for connecting the heating system of the High School Annex with the new high school building at a price of $2,465. subject to obtaining necessary funds.

It was voted that the following bids, being the lowest bidders in each instance, be accepted, subject to obtaining necessary funds:

AGASSIZ SCHOOL:

Sheet Metal, Roofing, Carpentry and Light Iron and Steel Work .... $3400 Adams Roofing Co., 45 Adams Street, Dorchester.

Chimney, Concrete Floor, Brick Pointing, etc., Grant Construction Co., 164 School Street, Somerville $9436
Plumbing Work: Crane Plumbing & Heating Co., 285 Broadway, Cambridge $1989

HAGGERTY SCHOOL:

Sheet Metal and Carpentry Work: Richard Moore Co., 307 C St., South Boston $4489
Stone Work, Repointing of Brickwork & Concrete Work: A. Belanger & Sons Inc $7371
Plumbing Work: Crane Plumbing & Heating Co. $3125

HOUGHTON SCHOOL:

Metal Work and Roofing Work: Adams Roofing Co. $2800
Plumbing Work and Toilet Partitions: Crane Plumbing & Heating Co $8800
Brickwork: A. Belanger & Sons Inc. $950

LINCOLN SCHOOL:

Sheet Metal, Roofing and Plumbing Work. Cavanagh & Early Inc., 38 Carlton St., Cambridge $6325
Repointing of Brickwork: Harvey Douglas Co., 75 Rogers Street, Cambridge $8500

ROBERTS SCHOOL:

Repointing of Brickwork: A. Belanger & Sons Inc. $6641

RUSSELL SCHOOL:

Repointing of Brickwork: A. Belanger & Sons Inc. $6710
Metal Work and Roofing: A. Belanger & Sons Inc. $9220

THORNDIKE SCHOOL:

Sheet Metal and Roofing: Eagle Cornice and Skylight Works, 197 Sydney St., Cambridge $6988
Plumbing and Removal of Slate Urinals: Crane Plumbing and Heating

Company $3380
Brickwork, Repoint and Slate Stair Treads: A. Belanger & Sons Inc. $10593

Respectfully submitted,

CORA BUTLER CONANT,
Chairman

Committeewoman Mrs. Conant moved to accept the foregoing report of the Committee on Buildings and Grounds and adopt the recommendations contained therein. A motion by Committeeman Dewey to amend the report "by striking out the recommendations relating to plumbing work because of the delay in preparing specifications for this work" failed of adoption. Committeeman O'Neill moved to amend the section of the report recommending acceptance of bids for brick work at the Agassiz School by striking out the name of Grant Construction Co. of Somerville and substituting the name of A. Belanger Sons of Cambridge inasmuch as the Cambridge firm is only $14 higher than the Somerville firm. On the following roll-call Committeeman O'Neill's amendment failed of adoption: Committeemen Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, and Vice-Chairman Wood voting 'Nay'; Committeeman Reardon 'Absent'. It was then voted on the following roll-call to adopt Committeewoman Mrs. Conant's motion that the foregoing report of the Committee on Buildings and Grounds be accepted and the recommendations contained therein be adopted: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman O'Neill voting 'Nay'; Committeeman Reardon 'Absent.'

On motion by Committeeman Dewey it was voted to make part of the records the following communication and financial statement from Dr. Alfred D. Simpson, Director of the Survey of the Cambridge Public Schools:

CAMBRIDGE SCHOOL SURVEY

Peabody House

13 Kirkland Street Cambridge 38

July 21, 1947

Mr. Bradley Dewey, Chairman
Sub-Committee on the Survey
Cambridge School Committee
Cambridge, Massachusetts

Dear Mr. Dewey:

I am sending to you herewith, as Chairman of the School Survey Committee of the Cambridge School Committee and as the one who made the initial arrangements with me for the directorship of the survey, my current financial statement of the survey to and including July 21, 1947. I also am sending you herewith duplicated copies of this letter and the financial statement accompanying it including the Bank's verification.

As stated on the first page of each section of the survey report, "the Trust Department of the Harvard Trust Company, by arrangement with the Director of the survey, has served as depository and disbursing and accounting agent throughout for all survey funds." All disbursements of survey funds have been made by the Harvard Trust Company according to the above stated arrangement. Likewise, all withholdings for income tax purposes have been handled by the Harvard Trust Company. Sub-vouchers Director's orders for payments of personal services and other bills, cancelled checks, and the like, are available at the Harvard Trust Company. All payments out of survey funds as made by the Trust Company have been made upon the order of the Director of the survey.

Accompanying my current financia statement as Director of the survey you will find a verification by the bank of the balance of survey funds on hand as of July 21, 1947, amounting to $2356.86.

The attached statement covers al foreseeable survey expenses except those incident to the publication and distribution of the printed reports, further fees of the bank as disbursing and accounting agent, and a small amount of part-time secretarial service pending the final termination of the survey business which awaits only the process of publication now underway. It should be noted that this publication s being handled through the immediate help and cooperation of the City Manager's Office with resulting saving to the City of Cambridge.

Just as soon as the printed publication of the survey report is completed, a financial statement will be rendered. At that time or any intervening time, the survey accounts are open to audit at the Harvard Trust Company by arrangement with that institution by properly accredited auditors.

I again call the School Committee's attention to the fact, as stated on the first page of each section of the survey report, that the "services of the Director of the survey and offices for the staff were made available by Harvard University without cost to the City of Cambridge," and that "staff services from the Massachusetts Institute of Technology. . . were also furnished without cost to the City." The sum total of reimbursements made to the Director of the survey for out-of-pocket expenses amounting to $97.69 is shown in the enclosed financial statement. It should be noted further that no charge for services to the survey was made by Mr. Dana M. Cotton, a member of the faculty of the Harvard Graduate School of Education, who served on the staff.

Very truly yours,

ALFRED D. SIMPSON.

ADS:s
Enclosures

FINANCIAL STATEMENT OF SURVEY

Through July 21, 1947

Receipts:

Received from the City of Cambridge	
November 1, 1946	$5000
November 29, 1946	15000
	$20000

Disbursements:

Administrative and Office Expense	
Office Supplies and Postage	$119.65
Charts, Maps, Photostats	119.50
Special Services on Maps and Charts	390.89
Parker A. Kitchell	
Elva Spiess Marshall	
Stanley M. Sherman	
Ted E. Zaleski	
Mark Fortune	
Telephone and Telegraph	112.47
Mimeographing and Duplicating	327.36
Test Materials and Scoring Elementary Tests	162.16
Scoring Elementary Tests	679.96
18 Boston College Students	
73 Emanuel College Students	
9 Harvard College Students	
Punch-card Operator	
High School Tests and Scoring	356.73
Rental and Repair of Office Machine Equipment	44.25
Clerical Service on Questionnaire and Salary Computation	271.75
Charles G. Hapgood	
Robert L. Hopper	
Alfred N. Devine	
Eileen M. Harrigan	
Philip J. Harrigan	
Francis V. Macauley, Jr.	
Moving and Miscellaneous Service, John W. Holt	37.13
Director's Expenses	97.69
Secretarial Services, October 1946 through June, 1947	1,575.00
Harvard Trust Company—Disbursement Control, November through June at $25 per month	200.00
Total Administrative Expense	$4495.54
Staff: Fees for Professional Services as per Individual Agreements to the following:	$11,192.53

Homer W. Anderson
Clifford L. Brownell
Herbert C. Clish
Wylma R. Curtin
John Francis Donovan
Ruth Evans
William C. Kvaraceus
Watt A. Long
Ralph D. McLeary
Frederick G. Nichols
Maurice G. Osborne
Paul L. Salsgiver
Cyril G. Sargent
Willard D. Spalding
Merle W. Tate
John Tilton
Herbert C. Wieland
George M. Wiley

Expenses of Staff:

Homer W. Anderson	$66.50
Clifford L. Brownell	111.31
John Francis Donovan	5.40
Ruth Evans	19.00
William C. Kvaraceus	7.32
Watt A. Long	408.25
Ralph D. McLeary	186.00
Maurice G. Osborne	249.21
Merle W. Tate	86.94
George M. Wiley	169.05
Cyril G. Sargent	33.99
Eric G. Gardner	24.93
Hotel Accomodations for Staff	
Hotel Commander	
Hotel Continental	588.17
	1956.07

Total Staff Expenses $13, 148.60

TOTAL DISBURSEMENTS
as of July 21, 1947 $17,643.14

BALANCE at Harvard Trust Co.
July 21, 1947 $2356.86

HARVARD TRUST COMPANY

Cambridge, Mass.

Trust Department July 21, 1947
Professor Alfred D. Simpson
17 Quincy Street
Cambridge 39, Mass.
Dear Professor Simpson:

The balance of the Alfred D. Simpson Survey Fund of Cambridge on the above date is $2,414.06. Of this amount $57.20 is reserved for federal income taxes withheld but unpaid.

Very truly yours,

William B. Lockman
Assistant Trust Officer

The chairman ordered placed on file a communication from Marie B. O'Connor, 329 Broadway, Cambridge, relative to the survey of the public schools.

The chairman then ordered the secretary to proceed with the reading of the report to the School Committee of the Survey of the Cambridge Public Schools, section II THE SECONDARY SCHOOLS.

Committeeman Dewey moved "that the Superintendent recommend to the School Committee prior to October 31 a comprehensive plan which will provide recreational facilities for boys, indoors, together with a statement of the probable cost of the various facilities necessary thereto in the secondary schools." Committeeman O'Neill raised a point of order that the motion is out of order because there is a section of the survey report which deals with health and physical education and the motion should come in when the committee considers that section. The chairman ruled the motion was properly before the committee at this time. On the following roll-call Committeeman Dewey's motion prevailed; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay'; Committeeman Reardon 'Absent'.

On motion by Committeeman Dewey it was voted "that the Superintendent prepare and present to the School Committee by October 31 a plan for the installation of a modern library in Cambridge High and Latin School and a modern library in the Rindge Technical School covering both the books to be installed in the library and the facilities to be made available and the approximate cost thereof, and as an alternative for this plan, that the superintendent confer with the Trustees of the Public Library to make available a separate room in the Public Library to provide library facilities for both Rindge Technical and High and Latin Schools."

On motion by Committeeman Wood it was voted "that the Superintendent submit to the School Committee by November 1, 1947 a report stating the additional numbers of teachers required in both high schools for a 1 to 25 ratio of teacher to pupil submitting also the estimated additional cost, if any. In addition to the statement regarding high schools the superintendent shall also give the same estimates regarding elementary schools."

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

SPECIAL MEETING:
Monday, July 28, 1947

Called by His Honor, the Mayor, for the purpose of (1) considering and acting on reports of the Committee on Buildings & Grounds; (2) considering the report to the School Committee of the Survey of the Cambridge Public Schools.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mayor Lynch.

It was unanimously agreed to allow the Superintendent to present the following letter from the Cambridge Chapter, American Red Cross:

CAMBRIDGE CHAPTER

AMERICAN RED CROSS

July 25, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

My dear Mr. Tobin:

As you may know, in 1945 the Massachusetts Department of Public Health was authorized to organize a Civilian Blood Program and has a laboratory for fractionating such blood into its several derivatives and plasma. The Red Cross was asked to participate in the work of recruiting blood donors throughout the Commonwealth.

Cambridge has participated in this very vital work from the beginning. The Mobile Unit is due to visit Cambridge again on Monday and Tuesday, August 4th and 5th. We are desperately in need of adequate space to care for this visit. May the Red Cross have permission to use the facilities of the gymnasium or cafeteria in the Cambridge High and Latin School on these days?

M.I.T. and Harvard have each given their facilities twice and recruited donors from their student body; Dewey & Almy had the Mobile Unit in February; the Y.W.C.A. has housed the unit once and the Red Cross extended its facilities during July. However, it was found that the Y.W.C.A. and Red Cross headquarters did not lend themselves to the proper functioning of such an operation.

I do hope the facilities of the high school may be available.

Cordially,

ALBERT B. CARTER
Chapter Chairman

It was voted that the request contained in the foregoing letter from the Red Cross be referred to the Superintendent with power.

There being no reports from the Committee on Buildings & Grounds, the chairman ordered the secretary to continue the reading of Section II of the report to the School Committee of the Survey of the Cambridge Public Schools, entitled THE SECONDARY SCHOOLS.

There being no objection the chairman ordered placed on file a letter from Frederick D. Doyle, 5 Reed Terrace, Cambridge relative to vocational education.

On motion by Committeeman Dewey it was voted "that the Superintendent prepare and submit to the School Committee by November 15 a plan for the advising and counselling of students entering Cambridge High and Latin School and Rindge Technical School concerning the courses of study which will take into consideration the interests and abilities of the young adolescents in preparing them for a choice of the school curricular to be followed and which will enable pupils to be oriented in the new types of work in the secondary school level before deciding to enter either a college or commercial course which controls their entire secondary school years."

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(Official Report)

August 4, 1947

Special Meeting:

Called by His Honor, the Mayor for the purpose of (1) considering and acting on reports of the Committee on Buildings and Grounds, and (2) considering the report of the School Committee of the Survey of the Cambridge Public Schools.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to allow the Superintendent to read the following communication from the Cambridge Neighborhood House.

CAMBRIDGE

NEIGHBORHOOD HOUSE

School Committee
Superintendent of Schools
Cambridge, Mass.

Dear Sir:

The Cambridge Neighborhood House will again this year conduct a field day and block dance on August 21. A feature of this day will be a road race finishing at the Neighborhood House. As the runners will need a place to change and showers after the race I wondered if you would allow us the use of the Roberts School shower room, between 4 p. m. and 8 p. m. on August 21. In the event of rain on that day it will be held on the following day.

Respectfully,

P. J. SWEENEY

Program Director

On motion by Committeeman Reardon it was voted that the request of the Cambridge Neighborhood House be referred to the Superintendent with power.

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

August 4, 1947

Present: Cora Butler Conant, Chairman; Bradley Dewey.

It was voted to recommend acceptance of the bid of P. J. Sullivan, being the lowest bidder, for installing floor at the Morse School (maple) for the sum of $1,590, said sum to be charged to the regular Repair Appropriation.

It was voted to recommend acceptance of the bid of Hodge Boiler Works, being the lowest bidder for retubing of boilers in the following schools; all costs to be charged to the regular Repair Appropriation.

Haggerty	$ 750
Longfellow	1260
Wellington	1082
Thorndike	945
Agassiz	765

It was voted to recommend acceptance of the bid of Thomas Mullane & Sons being the lowest bidder, for repairing the roof at the Fletcher School at a cost of $2,508, said sum to be charged to the regular Repair Appropriation.

It was voted to instruct the Chief Custodian and Assistant Business Agent not to let the contract for installing catch basin and resurfacing the yard at Russell School, and that the City Manager be requested to have this work done.

It was voted to recommend that deposits of bidders for painting projects and resurfacing work be returned to the bidder and that in the case of bidders on electrical fixtures all deposits be returned except the deposit of the lowest bidder.

The following report was received from John A. Deloria and Wm. Fitzgerald:

The following are recommendations and costs including labor for Rehabilitation work in addition to the $100,000 set up by the Survey:

Roofing:

Kelley School—Flynn Roofing, Contractor	$ 6,828
Ellis School—Flynn Roofind, Contractor	5,692
High and Latin—A. Belanger, Contractor	15,980
Morse School—Richard Moore Contractor	34,810

Electrical Fixtures (Including Labor)

School	No. Fixtures	Type	Price	Labor	Total
Wellington	126	Surface	$2331.00	$1638	$3969.00
Wellington	32	Pendant	646.40	416	1062.40
	158		$2977.40	$2054	$5031.40
School	No. Fixtures	Type	Price	Labor	Total
A. Lincoln	130	Surface	2405.00	$1690	$4095.00
A. Lincoln	32	Pendant	$3051.40	$2106	$5157.40
	162		$3051.40	416	$5157.40
Haggerty	144	Surface	$2664.00	$1872	$4536.40
Agassiz	161	Surface	$2978.50	$2093	$5071.50

ROOFING (Kelley, Ellis, High and Latin, Morse	$34,810.00
ELECTRICAL FIXTURES (Wellington, A Lincoln, Haggerty	14,725.20
ELECTRICAL FIXTURES (Agassiz)	5,071.50
	$54,606.70

Painting	Exterior	Interior	Total
Haggerty		$ 8,500	$ 8,500
Peabody	$2,325	12,410	14,730
A. Lincoln	1,620	11,150	12,770
Houghton	3,350	19,910	23,260
Russell	3,200	17,500	20,700
			$79,960.00
			$134,566.70

It was voted to accept the report of Mr. Deloria and Mr. Fitzgerald and recommend to the School Committee approval of the work outlined in the sum of $134,566.70, subject to approval of the Finance Committee and that the Finance Committee request the City Manager to provide the funds for this work.

It was voted to adjourn.

Respectfully submitted,

CORA BUTLER CONANT

Chairman

Committeeman O'Neill moved to amend the section of the Report of the Committee on Buildings and Grounds relating to awarding of bids for retubing boilers at the various schools by substituting the name of Kendall Boiler & Tank Co. for Hodge Boiler Works in the awarding of the contract for retubing boilers at the Haggerty, Longfellow, Wellington, Thorndike and Agassiz Schools. On the following roll-call the motion to amend failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was then voted to accept the report of the Committee on Buildings and Grounds and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

The following report of a joint meeting of the Committee on Finance and Committee on Buildings and Grounds was presented, and there being no objection the chairman ordered the report laid on the table until the next special meeting in accordance with the request of the Committee on Finance:

Committee on Finance

Present: Bradley Dewey, Chairman; ora Butler Conant, Robert J. Rearon.

The Committee on Finance, having et in joint session with the Commite on Buildings and Grounds, recomends approval of the following proects of rehabilitation of school buildgs and that the City Manager be reuested to recommend to the City Counil a sum sufficient to cover the costs et forth. These projects are in excess f projects previously approved by the chool Committee and for which the ity Manager has been requested for unds in the sum of $150,000.

OOFING: Kelley, Ellis, High & Latin, Morse	$ 34,810.00
LECTRICAL FIXTURES: Wellington, Lincoln, Haggerty, Agassiz	14,725.20
LECTRICAL FIXTURES: Agassiz	5,071.50
AINTING: Haggerty, Peabody, A. Lincoln, Houghton, Russell	79,960.00
	$134,566.70

The Committee on Finance recomends that this report be laid on the table for one week to permit of investigation by the School Committee members.

Respectfully submitted,

BRADLEY DEWEY

Chairman

The chairman ordered the Secretary to continue the reading of Section II of the Survey Report entitled "The Secondary Schools."

On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant that "in view of the lack of professional training of the majority of high school teachers of Home Economics, as reported by the Superintendent in June 1946 to this School Committee, the Superintendent report by October 1 what steps he will take in order to have all Home Economics teachers able to provide leadership in homemaking suited to this day and age": Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

In accordance with a recommendation of the Survey Report contained in Section VIII, Page 5, Vice-Chairman Wood moved that all standing committees of the School Committee be abolished forthwith. On the following roll-call it was voted to adopt a motion by Committeeman Dewey to lay on the table until the next special meeting the motion "that all standing committees of the School Committee be abolished forthwith": Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill and Mayor Lynch voting 'Yea': Committeemen Miss Kelleher and Vice-Chairman Mr. Wood voting 'Nay'; Committeeman Mr. Reardon 'Not Voting.'

A motion by Committeewoman Miss Kelleher to adjourn until the day after Labor Day, failed of adoption on the following roll-call: Committeeman Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mayor Lynch voting 'Nay'; Committeeman Mr. O'Neill 'Not Voting'; Vice-Chairman Wood 'Absent.'

It was voted to adjourn.

ADJOURNED.

EDWARD J.O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, August 11, 1947

SPECIAL MEETING:

Called by His Honor the Mayor, for the purpose of considering and acting on a report of the Committee on Finance presented at the special meeting of August 4 "that all standing committees of the School Committee be abolished forthwith;" (3) considering the Report to the School Committee of the Survey of the Cambridge Public Schools.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to act on a communication received from the Teachers' Retirement Board advising that Marie M. Cloran, principal of the Gannett School, has applied for retirement on account of disability to take effect on August 22, 1947 and requesting the School Committee to act as agent for the Teachers' Retirement Board in making arrangements for an examination as required by law and designating one of the three physicians to serve on the medical panel. The communication further stated that the law requires that the other two physicians on the panel shall consist of a physician selected by the State Surgeon and a physician selected by Miss Cloran, the member applying for retirement and that Miss Cloran has notified the Teachers' Retirement Board that she has selected Dr. Sigmond Simon, Beacon Street, Boston to serve on the panel. On motion by Committeeman Reardon it was voted that the matter be referred to the Superintendent with power and the Superintendent stated that, if there was no objection, he would select Dr. Robert Driscoll to serve on the panel.

On the following roll-call it was voted to negative a motion by Committeeman Reardon "that further consideration of the Survey of the Cambridge Public Schools be postponed until the Superintendent and his staff have completed the analysis of the survey:" Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

By unanimous consent Committeeman O'Neill offered a motion that the Superintendent study and report at the next meeting on a request of the Mt. Auburn Post, V.F.W. that they be granted permission to use a room in the Haggerty School (not now in use) as a headquarters for the Post. It was voted to adopt Committeeman O'Neill's motion.

The chairman then ordered that the committee proceed in accordance with the call of the meeting.

On motion by Committeeman Dewey it was voted on the following roll-call to take from the table and adopt the report of the Committee on Finance presented at the special meeting of August 4 and set forth below: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'.

COMMITTEE ON FINANCE

Meeting of August 4, 1947

PRESENT:

Bradley Dewey, Chairman
Cora Butler Conant
Robert J. Reardon

The Committee on Finance, having met in joint session with the Committee on Buildings and Grounds, recommends approval of the following projects of rehabilitation of school buildings and that the City Manager be requested to recommend to the City Council a sum sufficient to cover the costs set forth. These projects are in excess of projects previously approved by the School Committee and for which the City Manager has been requested for funds in the sum of $150,000.

ROOFING: Kelley, Ellis, High and Latin and Morse	$34,810.00
ELECTRICAL FIXTURES: Wellington, Lincoln, Haggerty, Agassiz	14,725.20
ELECTRICAL FIXTURES: Agassiz	5,071.50
PAINTING: Haggerty, Peabody, A. Lincoln, Houghton, Russell	79,960.00
	$134,566.70

Respectfully submitted,

BRADLEY DEWEY,
Chairman

Committeeman Dewey asked unanimous consent to make a motion at this time. The chairman stated that there being no objection Committeeman Dewey is permitted to offer his motion. Committeeman Dewey stated that he would like to present the reasons that leads to the motion with the motion. Committeeman Wood asked that it be postponed until after the regular order of business contained in the call of the meeting. The chairman stated that Committeeman Dewey has already been granted unanimous consent to offer his motion. Committeeman O'Neill stated that he has no objection to having the motion offered but would object to the statement. Committeeman Dewey then stated that he would postpone offering his motion until the proper time.

The chairman ordered consideration of the second item in the call of the meeting. Committeeman Wood moved to take from the table and adopt the motion presented at the special meeting of August 4 "That all standing committees of the School Committee be abolished forthwith." Committeeman Mrs. Conant asked that the secretary read the section of the rules relating to amending the School Committee rules. The secretary read Sec. 20 of Chap. III of the Rules of the School Committee as follows: "Amendments. Any Amendment of these rules shall be proposed at a regular meeting in writing, but shall not be voted upon before the next regular meeting of the Committee." Committeewoman Mrs. Conant then raised the point of order that Committeeman Wood's motion is not in accordance with the rules. The chairman ruled that the motion is in accordance with a recommendation of the survey and is, therefore, in order. Committeewoman Mrs. Conant appealed from the ruling of the chair. Committeeman Wood in the chair. On the following roll-call the ruling of the chair was sustained: Committeemen Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voted to sustain the ruling of the chair; Committeemen Mrs. Conant, Mr. O'Neill and Mr. Reardon voting not to sustain the ruling of the chair. On the following roll-call it was then voted to adopt the motion by Committeeman Wood to take from the table and adopt the motion presented at the special meeting of August 4 "that all standing committees of the School Committee be abolished forthwith:" Committeemen Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. O'Neill and Mr. Reardon voting 'Nay'.

Mayor Lynch in the chair.

The chairman ordered consideration of the third item in the call of the meeting and the chairman instructed the secretary to continue the reading of Section II of the Report to the School Committee of the Survey of the Cambridge Public Schools, entitled, THE SECONDARY SCHOOLS.

The chairman order laid on the table until the next meeting, in accordance with the rules, a motion by Committeeman Dewey "that the Cambridge School Committee record that since the present Superintendent lacks the ability, knowledge and character to discharge his duties it invites his resignation from the School System in the interests of the City, the teachers, and the children of Cambridge."

On the following roll-call it was voted to adopt a motion by Committeeman Dewey "that Superintendent Tobin be order to turn over to the Secretary of the School Committee the original let-ers, manuscripts, or other information received from the various masters, submasters, supervisors, and teachers, together with his request for them from which Mr. Tobin has constructed his analysis of the Cambridge Survey Report, and that this information be made available by the Secretary of the School Committee to members of the School Committee for study:" Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, and Mr. O'Neill voting 'Nay'; Committeeman Mr. Reardon 'Not Voting.'

A motion to adjourn by Committeewoman Miss Kelleher, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted to adopt a motion by Committeeman O'Neill that Alfred D. Simpson be invited to attend the next meeting of the School Committee: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'.

On motion by Vice-Chairman Wood it was voted on the following roll-call that the Superintendent be asked to bring a plan for a so-called junior college to follow our high and technical school education: Committeemen Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. O'Neill voting 'Nay'.

Vice-Chairman Wood in the chair.

It was voted to adopt a motion by Mayor Lynch that the Superintendent bring in a report at the next meeting as to the feasibility of adopting a curriculum as recommended by the survey and by Mr. Stratton of the State Department of Education which would permit the State to subsidize the course and reduce operating expenses without impairing educational facilities at the Rindge Technical School.

Mayor Lynch in the chair.

On motion by Committeeman O'Neill it was voted to adjourn until August 25.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE
(Official Report)

Monday, August 25, 1947

Special Meeting:

Called by His Honor the Mayor for the purpose of (1) considering the Report to the School Committee of the Survey of the Cambridge Public Schools and (2) considering and acting on any other business that may properly come before the committee.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Having complied with Sec. 10, Chap. III of the Rules of the School Committee, Committeeman Mr. Dewey moved reconsideration of the vote taken at the meeting of August 11, 1947 "That all standing committees of the School Committee be abolished forthwith." On the following roll-call the motion to reconsider prevailed: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mr. Wood and Mayor Lynch voting 'Nay.' On the recurring question an amendment by Committeeman Reardon "that the Committee on Buildings and Grounds and the Committee on Athletics be abolished" failed of adoption on the following roll-call: Committeeman Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call the motion "that all standing committees of the School Committee be abolished forthwith" failed of adoption on the following roll-call: Committeemen Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting.'

Having complied with the provisions of Sec. 10, Chap. III of the Rules of the School Committee, Committeeman Reardon moved reconsideration of the vote taken at the meeting of August 11, 1947 "that Superintendent Tobin be ordered to turn over to the Secretary of the School Committee the original letters, manuscripts or other information received from the various masters, sub-masters, supervisors and teachers of the Cambridge System, together with his request for them, from which Mr. Tobin has constructed his analysis of the Cambridge Survey Report, and that this information be made available by the Secretary of the School Committee to members of the School Committee for study." On the following roll-call the motion to reconsider prevailed: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' The chairman ordered the recurring question and on the following roll-call it was voted to adopt the motion "that Superintendent Tobin be ordered to turn over to the Secretary of the School Committee the original letters, manuscripts or other information received from the various masters, sub-masters, supervisors and teachers of the Cambridge System, together with his requests for them, from which Mr. Tobin has constructed his analysis of the Cambridge Survey Report, and that this information be made available by the Secretary of the School Committee to members of the School Committee for study:" Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

Committeeman Mr. Reardon moved "that all papers, communications, memoranda, etc., bearing upon the survey, or out of which the survey was completed, now in possession of Mr. Simpson, personally, or of the members of the survey staff, be turned over to the Secretary of the School Committee for perusal or scrutiny of or by the members of the School Committee."

A motion by Committeeman Dewey to lay Committeeman Reardon's motion on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay.' It was then voted on the following roll-call to adopt Committeeman Reardon's motion: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman

Wood voting 'Nay.'

The chairman ordered placed on file communications from Nicola Diodati, 84 Henry Street, Cambridge and Bertha M. Carlson, 382 Brookline Street, Cambridge, urging the committee to support Committeeman Dewey's motion requesting the Superintendent to resign.

It was unanimously agreed to receive a request from St. Anthony's Church that they be permitted to use the Cleveland Auditorium, High and Latin School, upon payment of janitors' fees on the evening of September 21 and September 26 for a musical program and on September 15, 16, 17 and 18 for rehearsals. On motion by Committeeman Reardon it was voted to grant the request.

The chairman ordered made part of the records the following communication from Prof. Alfred D. Simpson:

HARVARD UNIVERSITY
Graduate School of Education

August 25, 1947.

Mr. Edward J. O'Connell
Secretary Cambridge School Committee
1700 Cambridge Street
Cambridge, Massachusetts

Dear. Mr. O'Connell:

I am in receipt of the order passed by split vote of the School Committee to the effect that I be invited to attend the next meeting of the School Committee to be held on August 25, 1947. As previously indicated by me to the School Committee with relation to my attendance at the sessions being held this summer, I shall not be present at the meeting on August 25.

As previously stated to the Committee, the survey of the Cambridge School System is completed, and my work as Director of this survey is completed except for carrying through the publication of the report for which provision has been made by the Committee and which is being done as rapidly as possible. It is now expected that the printed edition of the summary volume of the survey will be delivered to you in a week.

While I have not had time, in the midst of my regular duties, to examine closely the so-called analysis of the Cambridge survey report made by your Superintendent of Schools, and which as yet have covered only a few and fragmentary parts of the survey, a merely cursory examination of them reveals not only mis-statements, but what is worse, a total misconception of the fundamental purpose of the survey to serve the needs of Cambridge boys and girls and youth through the presentation of constructive proposals for the improvement of the school system and of ways and means for attaining these improvements.

The crucial need of the Cambridge School System is competent, constructive, administrative leadership. This was made clear by the survey. My earnest appeal to the Committe and to Cambridge citizens is in this direction. Until this fact is officially recognized and implemented, there is not much use of my spending further time on the Cambridge situation. I might say, however, that I regard the motion made by Mr. Bradley Dewey at the Committee Meeting of August 11, at the close of his formal remarks, to be a step consistent with and in implementation of the most important survey recommendation.

Finally, may I make it clear that this is not a matter of my being the "accuser" of Superintendent Tobin. I presented and summarized facts and opinions of experts, who were unanimous in the general tenor of their findings, and in which I fully concurred. As Director of the Survey I presented to the Committee the only conclusion relative to the superintendency that could logically be drawn. I believe the statements are completed and need no further amplification. It is not my obligation to carry on further discussion of the survey with the School Committee.

Sincerely yours,

ALFRED D. SIMPSON.

Relative to the motion that he report on the request of Mt. Auburn Post, V. F. W., for use of a room at the Haggerty School, the Superintendent advised that he had contacted the Commander of the Post who said he would take the matter up with the members of the post and discuss it with the Superintendent at a later date and for the present the matter is in abeyance.

Conforming to a motion that he report as to the feasibility of adopting a curriculum as recommended by the survey and by Mr. Stratton of the State Department of Education which would permit the State to subsidize the course and reduce operating expenses without impairing educational facilities at the Rindge Technical School, the Superintendent presented the following report and on motion by Committeeman Reardon it was voted to accept the report:

Report On Feasibility of Adopting A Curriculum As Recommended By The Survey and By Dr. Stratton of the State Department of Education Which Would Permit The State To Subsidize The Course and Reduce Operating Expenses Without Impairing Educational Facitlities At Rindge Technical School

In the survey report made by M. Norcross Stratton and which was received by the School Committee on January 20, 1947, after reviewing the steps necessary for receiving State Approval he stated:-

"There are many features of the Rindge Technical High School which, in our opinion, should be continued. There is need for instruction on a technical basis in the City of Cambridge, and there is need for preparation of students to enter technical colleges. In our opinion, it would probably be more effective to segregate certain shop courses within the school and organize such courses as part of a State-Aided Vocational School within the High School organized to meet the requirements.

"We suggest that the general vocational department should be continued to provide an opportunity for the groups such as are now being served. By continuing this department which would be open to pupils 14 years of age the vocational departments in the school could restrict their enrollment to pupils eligible for entrance into a high school. As now organized we could not recommend approval for the aeroplane course nor the plastics course, and we do not recommend these courses for a vocational school in Cambridge. Automobile Mechanics, Printing, Machine Shop Work, Patternmaking, Welding and Electrical courses could be recognized on a vocational basis.

"At present there seems to be considerable demand for technical assistants and persons qualified for laboratory work as testers, etc., so that it might be desirable to consider the organization of a State-Aided Vocational Technical Course in one or two of the fields such as metal work and electrical work. This matter would need to be studied if such a program is proposed."

On the basis of this report the Director of the State Department of Vocational Education stated:-

(1) That the Rindge Technical High School continue to offer instruction on a technical basis as in the past.

(2) The General Vocational School be continued so as to absorb those boys who are 14 years of age and are not eligible for admission to high school.

(3) That courses in Automobile Mechanics, Printing, Machine Shop Work, Patternmaking, Welding, and Electrical courses be recognized on a Vocational basis.

(4) Due to the demand for technical and laboratory assistants courses in such fields as metal work and electrical work could be organized on a vocational basis.

After consultation with Mr. John W. Wood, Headmaster of the Rindge Technical School it was agreed that the following courses could be organized on a vocational basis:

Automobile Mechanics, Woodworking, Metal Work, Electrical Work.

It was felt that the shops and laboratories of the Rindge Technical School are especially adapted for the training of technical and laboratory assistants in certain specialized fields and that this field should be examined so that later vocational courses may be established in these fields.

Therefore, it was agreed to recommend that the Headmaster of Rindge, Mr. Wood be empowered to explore the possibilities of prospective students in such vocational courses as are indicated and if sufficient demand is discovered to prepare tentative outlines of courses to be submitted to the State Department of Education for approval.

It was also agreed that the Headmaster of the High and Latin School, Mr. Downey should also explore the possibilities of prospective students in the Practical Arts and Household Arts courses and if sufficient demand is found to prepare tentative outlines of courses to be submitted to the State Department of Education for approval.

John M. Tobin,

Superintendent of Schools.

On motion by Committeewoman Miss Kelleher it was voted to take from the table a motion offered by Committeeman Dewey at the meeting of August 11 "that the Cambridge School Committee record that since the present Superintendent lacks the ability, knowledge and character to discharge his duties it invites his resignation from the School System in the interests of the City, the teachers and the children of Cambridge." Committeeman Dewey moved the adoption of the motion. In relation to this motion the Superintendent read a statement and on motion by Committeeman Reardon it was voted that it be spread on the records.

Superintendent Tobin Replies to Mr. Dewey

August 25, 1947

On August 11, 1947 Mr. Dewey delivered a prepared statement relative to his position on the School Survey. This statement added nothing new from an educational viewpoint but it did confirm what many competent observers have known for a long time and which Mr. Dewey from time to time has seen fit to deny, namely, that Mr. Dewey's only purpose on the School Committee is to get rid of the Superintendent.

To give the movement to oust the Superintendent a little window dressing and an atmosphere of impartiality they used that old chestnut, the time honored and much abused method, "The School Survey."

The Director of the Survey was hand picked by Mr. Dewey.

The Survey proceeded along certain well-thought-out lines, that is, the Survey was built around the thought of removing the Superintendent.

The Survey itself is practically worthless as an educational document. It is not even well-written. From the standpoint of a Schoolman the document could not even be rated as "tolerable verging on poor."

Stripped of all its finery the survey tried to justify its prime objective the removal of the Superintendent and act as a prop to Mr. Dewey's campaign to achieve that result.

Mr. Dewey chides the Superintendent for stating in the foreword of his analysis that he was instructed by the School Committee to answer the report of the Survey. On June 2, 1947, by vote of the School Committee the Superintendent was authorized to prepare an answer to the report of the School Survey and that one hundred copies be printed and given the same distribution as the Survey Report. Now Mr. Dewey knows that any vote or resolution of the School Committee is in the nature of an order and one that must be complied with. From the wording of this order of June 2nd, it can be readily seen that the Superintendent was very careful in his choice of words when he selected the very mild verb "instructed" in describing the vote of the School Committee.

Mr. Dewey condemns the analyses as prepared by the Superintendent. From Mr. Dewey's words it is clear that he is upset over the glaring inadequacies and shortcomings of the Survey as pointed out by the Superintendent in his analyses, to wit:

(1) The lack of a qualified observer who really understands the kindergarten program. This is clearly evidenced by the failure of the kindergarten observer to differentiate between a reading readiness program and a reading program.

(2) In the elementary school report

may be found glaring inaccuracies, unsubstantiated conclusions, and, in the remarks on discipline and other school activities one may well wonder if the men selected by the Survey came well documented as educators.

(3) In the Secondary School the same methods are followed—questionable patterns and standards are set up by the Survey Group and if our high schools do not conform they are condemned.

The Survey Report has grieved me in this respect. In their eagerness to discredit the Superintendent they have deliberately tried to tear apart and destroy the Cambridge Schools, belittling the very fine work which has been done in the Schools by a school staff which in my opinion is second to none in the United States.

For a long time I have remained silent in the face of the calumny and abuse which have been heaped upon me. I have done so deliberately because I felt that school matters should be considered in a calm deliberate manner by a duly elected School Committee without being influenced by outside pressure groups using questionable "smear campaign methods." However, there is a limit to what a man can take.

In Mr. Dewey's statement of August 11, 1946 he questioned my ability, knowledge, honesty and character.

As to my ability and knowledge I will let my education and school experience speak. A graduate of Boston College in 1919 with a Bachelor of Arts Degree, I pursued graduate studies in the School of Education, Boston University, where I received the degree of Master of Education, specializing in School Administration. I entered the Cambridge School System in 1921 as a teacher in the Rindge Technical School. In 1928 I became Master of the Haggerty School; in 1935 I was elected Assistant Superintendent of Schools; in January, 1945 I was elected Superintendent of Schools. I am forced to recite these facts so that I may be judged properly on my record as to whether I have the knowledge and the ability to be Superintendent of Schools. For nearly twenty-five years my work has had the approval of my superiors. Suddenly overnight my ability and knowledge of school matters are questioned because one member has a mission to perform.

In the Dewey statement reference is made to having a "fair-minded, honest and right-living Superintendent." On the question of honesty and rightful living I shall be direct and to the point. By implication this is a veiled attack on my reputation and character. I am a native of Cambridge and have lived here for nearly fifty years. For over twenty-five years I have been a member of the School Department. In all these years I have never been conscious of a questionable or dishonorable act. I do not apologize for one single act. My reputation for probity and honesty in this community, I feel, is secure. To be specific and brief my reputation for probity and honesty will certainly measure up to either Mr. Dewey's or Dr. Simpson's.

In Mr. Dewey's statement and in the follow-up campaign to arouse the public against the Superintendent of Schools, the Cambridge schools are referred to as fire and safety hazards. Cambridge schools with one exception, have been inspected and approved within a few months by the Department of Public Safety.

The one exception is the Fletcher School and this will be approved when the Sub-Committee on Buildings and Grounds, of which Mr. Dewey is a member, gets around to furnishing further means of egress for this building.

Under the present rules of the School Committee the Superintendent has absolutely nothing to do with the Repairs and Maintenance of school buildings. The care and maintenance of school buildings is under the Chief Custodian and the Sub-Committee on Buildings and Grounds. For the past seven years appropriations sufficient to care for school buildings have been requested by the Chief Custodian and have not been granted. For the past three and one-half years Mrs. Conant has been Chairman of the Sub-Committee on Buildings and Grounds and any responsibility for maintenance and repairs must be directed at her.

In conclusion, I want to state that the Cambridge School System is an excellent one and despite Mr. Dewey and Dr. Simpson will compare favorably with any school system of comparable size in the United States.

JOHN M. TOBIN,
Superintendent of Schools

Miss Edna Lawrence Spencer, 9 Pleasant Street, Cambridge, Mr. William J. Sullivan, Dana Street, Cambridge and Mr. Alfred Vellucci, 28 Jefferson Street, Cambridge, appeared before the committee and asked the committee to vote against Committeeman Dewey's motion. Mrs. Arthur Schlesinger asked the committee to vote for Committeeman Dewey's motion. Committeeman O'Neill read a list of names of citizens who had communicated with him urging him to support Committeeman Dewey's motion and it was voted that these names be spread on the records:

John T. Norton
18 Scott Street
Cambridge
Richard F. Koch
M.I.T. Dept, of Modern Languages
Cambridge
Mr. Clark Goodman
Whitehead & Goodman
22 Charles River Road
Cambridge
Nanette C. Beckett
53 Dana Street
Cambridge
Mrs. Clark Goodman
46 Massachusetts Avenue
Cambridge
Arthur S. Bennink
28 Fresh Pond Lane
Cambridge
Mrs. Arthur M. Schlesinger
19 Gray Gardens East
Cambridge
Mrs. Edward Ingraham
7 Lowell Street
Cambridge
Mr. Max Petersen
33 Bowdoin Street
Cambridge
Bernice M. Cannon
98 Winthrop Street
Cambridge
Mrs. Reginal S. Parker
9 Avon Street
Cambridge
Mrs. J. C. Williams
23 Willard Street
Cambridge
Gertrude and Oscar Carlson
10 Lancaster Street
Cambridge
John and Elizabeth Barleon`
27 Coolidge Hill Road
Cambridge
William Appel
15 Hilliard Street
Cambridge
Edith C. Harlow
41 Bowdoin Street
Cambridge
Mrs. David Owen
27 Everett Street
Cambridge
Mr. and Mrs. H. Alan Gregg
48 Brewster Street
Cambridge
Mrs. W. H. Tibbetts
Gray Gables, 32 Linnaean Street
Cambridge
Emily M. Blech
32 Highland Street
Cambridge
Dr. and Mrs. Sandoz
30 Bryant Street
Cambridge
Bertha M. Thompson
1200 Massachusetts Avenue
Cambridge
Tom Lilley
31 Hawthron Street
Cambridge
Elizabeth Cook
45 Coolidge Hill Road
Cambridge
Edward S. Blech
32 Highland Street
Cambridge
Reginald S. Parker
9 Avon Street
Cambridge
Mr. and Mrs. Carleton Noyes
30 Francis Avenue
Cambridge
Rev. and Mrs. J. F. Fletcher
6 Phillips Place
Cambridge
Mrs. A. Kingsley Porter
Elmwood
Cambridge
Mrs. C. F. Cushman
271 Harvard Street
Cambridge
Philip Eiseman
142 Brattle Street
Prof. and Mrs. Arthur C. Ruge
Cambridge
Prof. and Mrs. Thomas Malone
Cambridge
Mr. and Mrs. H. Clifford
21 Lowell Street
Cambridge
Francis I. Hepburn
371 Harvard Street
Cambridge
Ralph Barton Perry
935 Memorial Drive
Cambridge

Expunged by order of The School Com

Robert Treat
16A Forest Street
Cambridge
Josephine B. Bates
20 Wendell Street
Cambridge
Mr. and Mrs. O. H. Mowrer
38 Washington Avenue
Cambridge
Gertrude M. Shaw
16 Sacramento Street
Cambridge
Cora G. Richardson
1558 Massachusetts Avenue
Cambridge
Constance H. Hall
39 Garden Street
Cambridge
Fanny O. Ryner
335 Concord Avenue
Cambridge
Mr. and Mrs. B. F. Wright
78 Fresh Pond Parkway
Cambridge
Lucy Rowland
154 Brattle Street
Cambridge
Mr. and Mrs. M. W. Mather
10 Dana Street
Cambridge
Miss Jennie Cummings
104 Irving Street
Cambridge
Charles F. Walcott, M. D.
31 Sparks Street
Cambridge
Mrs. H. S. Hobart
44 Coolidge Avenue
Cambridge
Ida M. Cannon
35 Prescott Street
Cambridge
George Sherburn
1 Waterhouse Street
Cambridge
Francis B. Riggs
23 Coolidge Hill Road
Cambridge
Mrs. N. Ward, Maud B. Gorham, Barbara E. Forbs, Harold H. Wood, Mr. and Mrs. Harold W. Gray, all from 5 Craigie Circle
Mr. Jenckes
19 Ware Street
Edith Beckler
3 Concord Avenue
Elizabeth S. Steele
31 Madison Street
Alice W. Hammond
48 Massachusetts Avenue
Esther Hammond
48 Massachusetts Avenue
Marion B. Eiseman
142 Brattle Street
Eli Kaminsky
1480 Cambridge Street
Abby M. Thompson
1200 Massachusetts Avenue
Ruth Romer
38 Avon Street
Joan P. Fay
19 Follen Street
Alfred D. Sheffield
31 Madison Street
Gray Gardens
Everett H. Smith
43 Lexington Avenue
S. C. Andelman
278-290 River Street
Genevieve M. Scully
1 Waterhouse Street
Florence P. Scully
1 Waterhouse Street
Eliz. J. Hodges
19 Lowell Street
Oakes I. Ames
7 Meadow Way
Mrs. Edwin Ruschauer
26 Divinity Avenue
Clara B. Platner
89 Appleton Street
Edwin G. Boring
21 Bowdoin Street
Cambridge
Virginia Thompson
26 Tuttle Street
R. T. M. Darlington
43 Linnaean Street
Endicott Peabody—Chairman
1416 Massachusetts Ave. AMVETS
K. H. Van Loan
19 Lowell Street
Cambridge
Mr. and Mrs. Stuart B. Avery, Jr.
9 Willard Street
Granville E. Palmer
10 Fresh Pond Lane
Dr. and Mrs. W. Stewart Whittemore
8 Concord Avenue
Mrs. Henry Greene
10 Longfellow Park
Frank Lyman, Jr.
8 Highland Street
Edward P. Oxnard
7 Dana Street
Cambridge

Committeeman Dewey's motion inviting the Superintendent to resign his position, as set forth above, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.'

The chairman announced that the

first regular meeting in September is scheduled to be held on a legal holiday, Monday, September 1 (Labor Day). It was unanimously agreed to hold the first regular meeting in September on Tuesday, September 2.

A motion to adjourn by Committeeman Reardon failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Reardon voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Nay.'

The chairman ordered the secretary to continue the reading of Section II of the Report to the School Committee of the Survey of the Cambridge Public Schools, entitled "The Secondary Schools." The Secretary completed the reading of Section II of the Survey Report.

A motion to adjourn by Committeeman Dewey failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Nay'; Committeemen Mr. O'Neill and Mr. Reardon 'Absent.'

It was voted to adopt a motion by Committeewoman Miss Kelleher that the Superintendent bring in his nominations of teachers at this meeting and the entire elementary list be nominated. Committeeman Dewey asked if the intent of the motion could eb carried out as it is not included in the call of the meeting. The chairman ruled that it was proper for the Superintendent to bring in nominations at this meeting inasmuch as the call of the special meeting provided for "considering and acting on any other business that may properly come before the committee."

The chairman ordered a ten-minute recess to allow the Superintendent to prepare his recommendations relative to the nomination of teachers.

The committee reconvened and it was voted to convene in executive session to receive the Superintendent's recommendations.

The Superintendent recommended the election of the following persons with the rank of teacher effective September 1, 1947 at a salary of $2,200 pr year:

John J. McKenna
Daniel P. Foley
Barbara C. Hickey
Mary C. Good
Elizabeth A. Steinkrauss
Grace R. Stacey
Alice B. Dolan
Dorothy C. Toomey
Mary T. Collins
Margaret A. McCaffrey
Eileen M. McCarthy
Alice A. Hughes
Elinor M. Morrison
Dorothy M. York
Mary P. McDevitt
Ruth A. Murray
Dorothy F. Haley
Catherine J. Walsh
Ann M. Gallagher
Elizabeth D. Lally

The chairman ordered these nominations of teachers laid on the "Calendar" in accordance with the rules of the School Committee.

It was voted to convene in regular session.

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds
Meeting of August 25, 1947

Present: Cora Butler Conant, Chairman; Bradley Dewey.

It was voted to recommend acceptance of the bid of John M. Brennan, 15 Woodbridge Street, Cambridge as the lowest bidder, for labor, equipment and material for the masonry work and resetting of capstones over main entrances at the Peabody and Morse Schools at the following prices:

Morse School	$2150
Peabody School	950

It was voted to adjourn.

Respectfully submitted,
CORA BUTLER CONANT
Chairman

On the following roll-call it was voted to accept the foregoing report of the Committee on Buildings and Grounds and adopt the recommendations contained therein: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr. Wood 'Absent.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Tuesday, September 2, 1947

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeewoman Mrs. Conant it was voted that the minutes of the last regular meeting, June 16, 1947 and all intervening special meetings, be laid on the table.

It was voted to refer to the Superintendent with power a communication from the Cambridge Athletic Association, an organization of students from both high schools, requesting permission to use the gym at the Rindge Technical School on Saturday, September 13 for the purpose of conducting a club social.

It was voted to make part of the records the following communication from Civil Service:

COMMONWEALTH OF MASSACHUSETTS

Department of Civil Service and Registration

July 30, 1947

Edward J. O'Connell, Secretary
School Committee
Cambridge, Mass.

Dear Sir:

I wish to acknowledge receipt of your letter of July 10, 1947 and to inform you that arrangements to hold a competitive promotional examination for the position of Senior Building Custodian will be made at the earliest possible date.

Very truly yours,

THOMAS J. GREEHAN

Director

A communication was received from Julia T. Joyce, matron in the School Department, and a beneficiary under the Cambridge Retirement System, asking that she be continued in employment in the School Department for one year from September 1, 1947 in accordance with authority granted under Chapter 453 of the Acts of 1931. It was voted that the request be approved and referred to the City Manager for appropriate action.

There being no objection the chairman ordered placed on file a notice from the State Department of Education relative to a new law having to do with State reimbursement on account of transportation of school children.

It was voted to make part of the records the following communication from the Metropolitan Coal Company

METROPOLITAN COAL COMPANY
Boston, Mass.

August 21, 1947

City of Cambridge
School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

This is to inform you that due to mine wage increases which went into effect July 7, 1947, the price of coal to us at the mine was increased as of that date.

Effective as of July 28, 1947, the base price of your contract with us has been increased in the following amount: Run-of-Mine—$1.10 per net ton.

Very truly yours,

J. M. HENRY
Sales Mgr.
Metropolitan Coal Company

It was voted to make part of the records the following communications from the AMVETS and the Disabled American Veterans:

AMERICAN VETERANS OF WORLD WAR II

Dept. of Massachusetts
Boston, Mass.

July 1, 1947

Hon. Mayor John D. Lynch,
Chairman and Members of
School Committee
Cambridge, Mass.

Dear Sirs:

I am informed that Miss Mae E. Sullivan of 1737 Cambridge Street, Cambridge, a veteran of the WACS, has petitioned your honorable body for a review of her provisional status. I am informed that Miss Sullivan was number one on the list for vacancy of the History Department for High and Latin School, and that while she was in the military service, two men were appointed from this list. Under the rule of the Cambridge School Committee, whereby, when the name of a person in military service has been reached for appointment, that person is supposed to be appointed. Miss Sullivan's name was reached for appointment and action under the above rule was not taken.

I request that you give her present petition for equal treatment under the above rule your serious and favorable attention.

Very truly yours,

WILLARD IDE SHATTUCK, JR.
Commander

DISABLED AMERICAN VETERANS

Boston, Mass.

July 11, 1947

Hon. John D. Lynch, Chairman
and Members of School Committee
Cambridge, Mass.
Dear Mayor Lynch:

It has been called to my attention that, apparently, Miss Mae Sullivan, 1737 Cambridge Street, Cambridge, Mass., a disabled veteran, has not received the same consideration given in a similar case under the rule of the Cambridge School Committee, Chapter X, Section III, p33 . . .

"When a candidate for a teaching position is called to military service and his name on the list is reached for appointment, that candidate shall be appointed, and the position assigned to a substitute pending the availability of the candidate."

The State Department Disabled American Veterans wish to go on record protesting failure to apply the above rule in the case of Miss Sullivan and ask that the same consideration be given to her as was given to other veterans

Very truly yours,
PHILIP V. LORY
Department Commander

A communication was presented from the City Solicitor referring to the School Committee for comment a letter from Mrs. Wm. J. Manley, 15 Chester Place, Somerville, relative to a bill for tuition for her son's attendance at Rindge Technical School. On motion by Committeeman Dewey it was voted that the bill in question be abated.

It was voted to place on file a communication from the Community Relations Committee thanking the committee for their action relative to the matter of credit for absentees who are observing Jewish holidays.

At the request of Cambridge School Department Employees Union, Local 776, A. F. L., it was voted that John Moran, custodian of the Houghton School, be granted leave of absence without loss of pay on July 28 for the purpose of attending the State Convention of the A. F. of L. as delegate.

On the following roll-call it was voted that John J. Moran, custodian of the Houghton School, be notified that it is the policy of the School Committee to grant leave of absence without loss of pay to attend conventions, etc., only once each year: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

It was voted to place on file a communication from the High and Latin School Alumni Association thanking the committee for their cooperation during the recent Centennial Celebration of the High and Latin School.

It was voted to make part of the records the following communication from the City Council and the City Manager:

CITY OF CAMBRIDGE
In City Council

May 26, 1947

ORDERED:

That in addition to the amounts previously appropriated the sum of three thousand three hundred eighty-four dollars ($3384.00) be and the same hereby is appropriated to the School Department, Schedule A-1, Permanent Employees; said sum to be provided from Free Cash in the Surplus Revenue Account, subject to the approval of the Commissioner of Corporations and Taxation.

A true copy;

Attest: FREDERICK H. BURKE
City Clerk

CITY OF CAMBRIDGE
Executive Department

June 23, 1947

Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

In connection with your request for an appropriation of $3,384.00 for Schedule A-1, Permanent Employees, for the purpose of employing 24 additional coaches, etc., for the schools, this was adopted by the City Council on June 16, 1947 to be appropriated from Free Cash in the Surplus Revenue Account.

Under the law it is necessary to secure the approval of the Commissioner of Corporations and Taxation on any such appropriation. This matter was referred to him and in a letter addressed to the Board of Assessors under date of June 19, 1947, the Commissioner states the following

"The sum of $3,384 appropriated to the School Department, Schedule A-1, from Free Cash, appears to be for an annual recurring purpose, the cost for which should be embodied in the tax rate.

Inasmuch as the period for appropriating money which is included in the tax rate is passed, it is not possible to include this for the year 1947 in our tax rate.

Very truly yours,

JOHN B. ATKINSON
City Manager

Superintendent of Schools
(Reports and Recommendations)

The Superintendent reported the resignation of John J. Healey, senior clerk in the Superintendent's office, effective September 5, 1947. The Superintendent stated that Mr. Healey has been employed by the School Department for 17 years during which he has rendered faithful and efficient service to the department. It was voted to accept the resignation and that the School Committee express to Mr. Healey their appreciation for his long years of service.

The Superintendent reported that Charles Lally, Senior Clerk in the School Department, will be assigned to the position formerly occupied by Mr. Healey at no change in salary. The Superintendent recommended that Civil Service be requisitioned for a list of persons eligible to fill one position of junior clerk-typist at a salary of $35.65 per week, said clerk to be assigned to the work of issuing work certificates, keeping school census records and related work. It was voted to approve the Superintendent's recommendations.

The Superintendent reported the resignation of Frances E. Reagan, teacher at the Haggerty School, effective September 1, 1947 and of Paul G. Dugan, teacher at the High and Latin School, effective September 1, 1947. It was voted to accept these resignations.

The Superintendent reported the retirement of Mildred Grant, teacher in the Physical Education Department since 1919, retirement to be effective September 1, 1947. It was voted that the School Committee express to Miss Grant their sincere appreciation for long years of faithful and efficient service.

It was voted to lay on the table a recommendation by the Superintendent that permission be granted pupils of Grades 4, 5 and 6 to voluntarily participate in a public service program called QUIZDOWN which the Boston Globe is anxious to introduce into the Metropolitan Boston area this year as part of their usual community contribution program.

The Superintendent presented an application from Mrs. Emma Herlihy formerly a teacher in the Cambridge Public Schools, seeking reinstatement as a teacher. It was voted that this application be referred to executive session.

The Superintendent presented an application from Carol M. Smith, teacher at the High and Latin School for leave of absence for one-half year (September 8, 1947 to February 1, 1948) as provided by Chapter X, Section 9 for the purpose of studying at the Centre for Human Relations in New York City. It was voted to adopt the Superintendent's recommendation that Miss Smith's application be approved and leave of absence granted.

The Superintendent presented an application from Elizabeth M. Driscoll, dean at the High and Latin School, stating that, because of her long years of uninterrupted service and consequent need of an extended rest, she be granted indefinite leave of absence effective September 1, 1947. It was voted to adopt the Superintendent's recommendation that Miss Driscoll's application be approved and she be granted an indefinite leave of absence without stipend effective September 1, 1947.

Reports of Committees

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

September 2, 1947

PRESENT:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher

It was voted to recommend acceptance of the bid of Flynn Roofing Co. being the lowest bidders, for repairing the roof at the Ellis School at a cost of $5,692, and accept the bid of Richard Moore Co., of South Boston, being the lowest bidder, for repairing the roof of the Morse School at a cost of $6,310.

We wish to state that we have not recommended further egress at the Fletcher School since both the Superintendent and the survey feel that it ought not to be continued as an elementary school and plans are contemplated to use it as a school office building.

Your committee recommends that the application of Mary T. Shea, matron, for continuance of employment, be refused.

Respectfully submitted,

CORA BUTLER CONANT,
Chairman

On motion by Committeewoman Miss Kelleher it was voted to amend the report by striking out the recommendation "that the application of Mary T. Shea, matron, for continuance of employment, be refused" and substitute the following paragraph: "That the City Manager be requested to recommend to the City Council that Mary T. Shea a matron in the Cambridge School Department and a beneficiary under the Cambridge Retirement System, be continued in employment in the School Department for one year from June 1, 1947 in accordance with authority granted under Chapter 453 of the Acts of 1931:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'. On motion by Vice-Chairman . Wood it was voted to further amend the report of the Committee on Buildings and Grounds by striking out the paragraph "We wish to state that we have not recommended further egress in the Fletcher School since both the Superintendent and the survey feel that it ought not to be continued as an elementary school and plans are contemplated to use it as a school office building" and inserting the following paragraph—"The egress at the Fletcher School be constructed forthwith." On the following roll-call it was then voted to approve the report of the Committee on Buildings and Grounds as amended: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

On the following roll-call it was voted to accept the report of the Committee on Athletics, as set forth below, and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

Committee on Athletics

September 2, 1947

It was voted to recommend that the City Manager be requested to appropriate an additional $5,000 for elementary school football.

It was voted that the sum of $3500

be appropriated to A-1 Personal Service, said sum to be provided by transfer from an account in the School Department budget to be designated by the Business Agent for the payment of coaches salaries.

It was voted to recommend that Dr. George Connors be reappointed athletic physician for the elementary schools at a salary of $400. for the year.

Your committee reports that 50 candidates have reported for football at Rindge Technical School and 48 candidates have reported at the High and Latin School. This number will be greatly increased on the opening of schools and the prospects of a successful football teams are very bright.

The Committee on Athletics is pleased to report the improvements at Russell Field to wit, the stands have been repaired; a room is being provided for the trainer a room is being provided for coaches and officials; the boys showers are being improved; a score board is being erected; the field generally is being improved. The Committee on Athletics recommends that the School Committee express to the City Manager and the Recreation Department their appreciation for their cooperation.

It was voted to recommend that Badminton be added to the sports at both high schools.

It was voted to recommend that the prices for admission for home football games for the coming season be set at 30c for students—60c for adults, including tax.

It was voted to recommend that the director of athletics be instructed to prepare and publish a report covering athletic activities for the past year and the projected plans for the ensuing year.

The Athletic Committee again calls to the attention of the City Manager the urgent need for a municipal recreation center which will include swimming pool, track, basketball courts, ice hockey rinks, handball courts, squash courts, badminton courts, and recreational rooms. Such a building is badly needed in the City of Cambridge not only for the school children but also the adult population. This could very well be a joint school and recreation project and take the form of a war memorial.

Respectfully submitted,

RUSSELL A. WOOD,
Chairman

Unfinished Business

Calendar:

Committeeman Reardon moved adoption of the Text Books recommended by the Superintendent at the Meeting of June 2, 1947, and June 16, 1947. On the following roll-call the textbook "Applied Chemistry" by Wilson and Mullins, published by Henry Holt & Co., failed to receive approval: Committeemen Miss. Kelleher, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill and Mayor Lynch voting 'Nay'. On the following roll-call the text book "The Community Where I Live" by Stull-Hatch, published by Allyn & Bacon Company, failed to receive approval: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'. It was then voted that all other text books recommended by the Superintendent at the meetings of June 2, 1947 and June 16, 1947 be approved and adopted.

Committeewoman Miss Kelleher moved adoption of the Superintendent's recommendation, as presented at the meeting of August 25, 1947, that certain candidates be elected teachers in the Cambridge Public Schools. On motion by Committeewoman Mrs. Conant it was voted that this matter be referred to executive session.

Tabled Matters:

A motion by Committeeman Reardon to take from the table "the petition from the Masters, Directors, Assistant Directors, Sub-Masters and principals requesting the committee to accord to their several administrative groups the same preferential differential awarded to other administrators," failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

It was voted to take from the table and give leave to withdraw to the motion "that examinations for substitute teaching certificates be held on Saturday, August 16, 1047."

It was voted to take from the table and give leave to withdraw to the motion "that examinations for permanent teaching certificates be held on Saturday, August 23, 1947."

It was voted on the following roll-call to take from the table a communication from Dr. Robert Driscoll, athletic physician, asking that the compensation of athletic doctors be increased: Committeemen Mr. Dewey, Miss Kelleher Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Nay'. Committeeman O'Neill moved that the salary of the Athletic Doctors, viz., Dr. Charles Brusch, Dr. Robert Driscoll and Dr. George Connors, be increased to $800.00 a year. On the following roll-call it was voted to adopt a motion by Vice-Chairman Wood that this matter be referred to the next budget: Committeemen Mr. Dewey, Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'.

On motion by Committeeman O'Neill it was voted to take from the table and adopt the minutes of the meeting of May 26, 1947.

On motion by Committeeman Reardon it was voted to take from the table the petition of Francis V. Casey, Director of Boys' Vocational School. asking that his salary be adjusted to equal that of a master of elementary schools. On motion by Committeeman Wood it was voted that this petition be referred to the next budget.

On motion by Committeeman Reardon it was voted to take from the table the matter of rescinding the pension of Maurice Phelan, teacher at the High and Latin School. It was voted that this matter be referred to executive session.

It was voted to take from the table and give leave to withdraw to the motion "that the Superintendent recommend the appointment of the first ten applicants on the eligible elementary list at this meeting and that further appointments from the eligible elementary list be made not later than Dec. 20, 1947."

It was voted to take from the table and refer to executive session applications from former teachers seeking reinstatement as teachers in the Cambridge Public School System.

Awaiting Report:

Relative to the order "that he report on the request of George Dynan, 410 Walden Street, Cambridge for payment of hospital bills amounting to $61.00 incurred by reason of injury to his son, Richard Dynan, a senior at Rindge Technical School, said injury having been caused by flying metal from an explosion in the aero-theory class of Mr. Sweeney, in February, 1947." the superintendent presented the following communication from John W. Wood, Headmaster of Rindge Technical School:

RINDGE TECHNICAL SCHOOL

June 30, 1947

Mr. John M. Tobin,
Supt. of Schools,
Cambridge 38, Mass.
Dear Sir:

In regard to the case of R. W. Dynan: He was injured in the leg in the Aerodynamics Class on February 10, 1947, while they were experimenting with jet propulsion. He was cared for by the school nurse who filed the regular report on the accident at the time she took him at his request to his family physician Dr. Joseph Wadden.

I understand that he was in the hospital several days, but of course, this was all done under Dr. Wadden's direction and we have no official record of it.

Very truly yours,

JOHN W. WOOD,
Headmaster.

On the following roll-call it was voted to adopt a motion by Committeeman Reardon that the hospital and physician's bills in the amount of $61 covering the accident to Richard Dynan, be paid provided the School Department receives a release from Mr. George

Dynan, said release to be phrased by the City Solicitor: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

New Business:

Committeewoman Mrs. Conant moved that the names of certain persons who wrote to Committeeman O'Neill and not direct to the School Committee to vote for the resignation of Mr. Tobin, be expunged from the minutes of the meeting of August 25, 1947. Committeeman O'Neill raised a point of order that it will require a motion to rescind to accomplish the purpose of Committeewoman Mrs. Conant's motion. The chairman ruled the point of order well taken and Committeewoman Mrs. Conant asked the secretary to read the following from Robert's Rules of Order: "Page 170. Where it is desired not only to rescind the action but to express very strong disapproval, legislative bodies have, on rare occasions, voted to rescind the objectionable resolution and expunge it from the record—." A motion by Committeeman O'Neill to recess for ten minutes was withdrawn by unanimous consent. The chairman then ruled that Committeewoman Mrs. Conant's motion was, in fact, a motion to rescind and must lay on the table until the next regular meeting in accordance with the rules of the School Committee.

Committeewoman Miss Kelleher moved, because there are many children living in the vicinity of Mass. Institute of Technology, (to wit, Riverside Apartments, Bexley Hall and Westgate) who are of school age, that transportation be provided for these children to the Roberts School. It was voted that this motion be referred to the Superintendent for report.

The chairman ordered laid on the table a proposed amendment to the rules by Committeeman O'Neill that all teachers, when appointed, be paid increments from the time they pass their examinations.

It was voted to lay on the table a motion by Committeeman Reardon that the Superintendent be given the power to employ qualified Cambridge residents as substitutes in the event that there is, or shall be, a shortage pending examinations.

It was voted to lay on the table a motion by Vice-Chairman Wood that the business education curriculum in Cambridge High and Latin School be reorganized to bring it up-to-date with modern practices in the field and that specialized occupational business training be established for four fields, namely, stenography, merchandising, machine clerical, and general office clerical.

It was voted to lay on the table a motion by Vice-Chairman Wood that an organized systematic placement service be established to assist students in securing employment after graduation from high school and in helping them with occupational adjustments.

It was voted to lay on the table a motion by Vice-Chairman Wood that a special joint committee of the Health Department and the School Department prepare a set of policies and regulations governing the entire health services program, with special reference to health examinations.

It was voted to lay on the table a motion by Vice-Chairman Wood that a policy be established to provide adequately for accidents and sudden sickness occuring in the schools.

It was voted to lay on the table a motion by Vice-Chairman Wood that Health and Safety instructions be organized as a regular part of the primary and grammar schools and required for all high school students for a minimum of one hour daily and that a course in "driver education" for high school pupils be included.

It was voted to lay on the table a motion by Vice-Chairman Wood that a cumulative record system be developed, beginning with the kindergarten and following the child until he leaves school or is graduated.

It was voted to lay on the table a motion by Vice-Chairman Wood that the Committee on Buildings and Grounds report to the School Committee as to the School buildings they will recommend be abandoned next year from the list of buildings which the survey suggests may be now, or eventually, sold or used for neighborhood playgrounds in order that the City Manager may be given ample time to arrange for replacement of these buildings.

It was voted to convene into executive session.

It was voted that the letter from Mrs. Emma Herlihy, a former teacher seeking reinstatement, be laid on the table until such time as other similar applications are considered by the School Committee.

A motion was offered to adopt the Superintendent's recommendation, submitted at the meeting of August 25, 1947, that certain candidates be elected teachers in the Cambridge Public Schools. The Supt. presented a partial list of the qualifications of all candidates recommended for election. A motion to suspend the rules for the purpose of amending the Superintendent's recommendation by adding "that the teachers recommended for election be given one increment" failed, on the following roll-call, to receive the required five votes: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'. On the following roll-call it was then voted to adopt the Superintendent's recommendation (submitted at the meeting of August 25, 1947) that the persons named below be elected to the schools and with the ranks indicated in each case to take effect on September 1 1947: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey 'Not Voting'.

Name	School	Rank	Salary
Barbara C. Hickey	Home Teacher	Teacher	$2200
Mary C. Good	Ellis	"	2200
Elizabeth A. Steinkrauss	Roberts	"	2200
Alice B. Dolan	Roberts	"	2200
Margaret A. McCaffrey	Lincoln	"	2200
Eileen M. McCarthy	Willard	"	2200
Alice A. Hughes	Gannett	"	2200
Elinor M. Morrison	Roberts	"	2200
Grace R. Stacey	Longfellow	"	2200
Mary P. McDevitt	Houghton	"	2200
Ruth A. Murray	Ellis	"	2200
Dorothy F. Haley	Kelley	"	2200
Elizabeth F. Lally	Gannett	"	2200
Katherine J. Walsh	Willard	"	2200
Ann M. Gallagher	Longfellow	"	2200
John J. McKenna	Unassigned	"	2500
Daniel P. Foley	Thorndike	"	2500
Dorothy C. Twomey	Unassigned	"	2200
Mary T. Collins	Unassigned	"	2200
Dorothy M. York	Unassigned	"	2200

It was voted that the City Manager be requested to rescind the pension of Maurice Phelan, a teacher in the High and Latin School, in accordance with a letter from the City Manager dated June 5, 1947, and that Mr. Phelan be reinstated as a teacher in the High and Latin School.

It was voted to lay on the table all applications received from former teachers seeking reinstatment until the Superintendent has reported as to what vacancies in the teaching force now exist.

It was voted to reconvene in regular session.

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

It was unanimously agreed that the next meeting of the School Committee will be held on September 22 rather than on Sept. 15, 1947.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, September 22, 1947

egular Meeting:

Members present: Committeemen Irs. Conant, Mr. Dewey, Miss Kelle- er, Mr. O'Neill, Mr. Reardon, Mr. Vood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeeman Dewey was voted to amend the minutes of ie meeting of September 2, 1947 by inerting in the paragraph relating to the lection of teacher (Executive session) ie sentence "The Superintendent preented a partial list of qualifications of ll candidates recommended for elecon." It was then voted to approve the iinutes as amended.

On motion by Committeeman Dewey was voted that the Board of Election ommissioners be granted permission use the following schools as voting laces on November 4, 1947 and for egistration of voters on the dates specied from 7 to 9 p. m.

olling Places:

A. Lincoln
Putnam
Thorndike
Kelley
Fletcher
Roberts
Longfellow
Willard
Webster
Morse
Houghton
Agassiz
Peabody
Lowell
Russell
Haggerty
Sleeper
Ellis

egistration of Voters:

Agassiz—October 6, 7
Peabody—October 8, 9
Kelley—October 9, 10, 14
Russell—October 9, 10, 14

On motion by Committeeman Wood was voted that the Civil Air Patrol be granted permission, upon payment of janitors' fees, to use Room 211 at Rindge Technical School and the gymnasium at Rindge Technical School on each Monday from 7:30 p. m. to 9:30 p. m.

On motion by Committeeman Reardon it was voted that Constitution Chapter B'nai B'rith be granted permission, upon payment of janitors' fees, to use the Rindge Technical School Auditorium on the evening of December 20, 1947 for the presentation of a variety show, proceeds to be distributed to various charities.

On motion by Committeeman Reardon it was voted that Mt. Auburn Post, Vet. of Foreign Wars be granted permission, on payment of janitors' fees, to use the auditorium of the Haggerty School on Friday evening, October 3, 1947 to hold a bridge and whist party.

On motion by Committeeman Reardon it was voted that the C. & R. Club, a club composed of students at High and Latin School and Rindge Technical School, be granted permission, upon payment of janitors' fees to use the gymnasium at Rindge Technical School on Saturday evenings for a series of dances during the football season. These dances will be supervised by the football coaches and other members of the athletic personnel.

On motion by Committeeman Reardon it was voted that the Levon Tourian Armenian School Committee be granted permission, upon payment of janitors' fees, to use a room in the Kelley School for Armenian School classes.

On motion by Committeman Reardon it was voted that the Art Department be granted permission to use the auditorium at Rindge Technical School on Saturday, October 18, from 9 a. m. to 4 p.m. for the purpose of holding a general meeting of the Mass. Association of Art Directors.

On motion by Committeewoman Mrs. Conant it was voted that St. Paul's Church be granted permission to use the Rindge Technical School gymnasium on each Tuesday evening beginning in October for the senior and intermediate C. Y. O. basketball teams of the parish, upon payment of janitors' fees.

On motion by Committeewoman Mrs. Conant it was voted that the Peabody Parents' Association be granted permission to use the Peabody School for the purpose of holding six afternoon meetings during the school year.

On motion by Committeewoman Miss Kelleher it was voted that the Cub Scouts be granted permission to use the Ellis School for meetings on the fourth Thursday of each month starting in September through to June, 1948.

On motion by Committeewoman Miss Kelleher it was voted that St. Patrick's Holy Name Society be granted permission, upon payment of janitors' fees, to use the Kelley School Auditorium on the second Sunday of each month, except in October when it will be used on October 5 instead of October 12.

On motion by Committeewoman Miss Kelleher it was voted that Troop 44, Boy Scouts, be granted permission to use the Ellis Grammar School hall for troop meetings on each Friday evening from 7 to 9 p. m.

On motion by Committeewoman Miss Kelleher it was voted to refer to the Superintendent for action, with power, a communication from the Cambridge Community Fund seeking the cooperation of the School Department in soliciting all school employees as a Campaign unit and to appoint representative leaders for this purpose.

On motion by Vice-Chairman Wood it was voted to refer to the Committee on Buildings and Grounds a communication from Mrs. G. F. Behnke, 40 Grozier Road, Cambridge, relative to the use of the Russell School Yard.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following letter from the Cambridge Tuberculosis and Health Association:

CAMBRIDGE TUBERCULOSIS AND HEALTH ASSOCIATION

September 6, 1947

Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

It recently has come to the attention of our Association that one of the recommendations of the Simpson Report is for the continuance of an open air class in the proposed new Ellis-Sleeper School.

You may recall that under date of January 5, 1944, our Executive Committee, acting for the Board of Managers, recommended the discontinuance of the open-air classroom for physically under par children, because of a recent scientific study made by the National Tuberculosis Association. This study indicated that, according to the best medical and educational authorities, the psychological ill effects of the segragation of children in special classes more than offset any physical benefits that they accrue. Our Association strongly advocates a modification of the school program for the physically below par child, but it feels that this can best be done in the regular classroom with such modifications of program as the individual case may require.

I, therefore, was instructed by our Executive Committee to write the School Committee, respectfully calling attention to our previous recommendation and re-affirming our belief in the findings of the National Tuberculosis Association, which, incidentally, was the prime promoter of the open-air class idea when it first came into existence.

Very sincerely yours,

MABEL M. BROWN
Executive Secretary

On motion by Vice-Chairman Wood it was voted that students at Cambridge High and Latin School and Rindge Technical School be permitted to participate in the annual Boston Herald Spelling Bee in the Spring of 1948.

It was voted to make part of the records the following notices received from the City Council:

CITY OF CAMBRIDGE
In City Council

August 4,1947

ORDERED:

That in addition to the amounts pre-
iously appropriated the sum of $100,-
00.00 be and the same hereby is appro-
riated to the School Department,
chedule F-13, Repairs; said sum to be
rovided from Free Cash in the Sur-
lus Revenue Account, subject to the
pproval of the Commissioner of Cor-
orations and Taxation.

A true copy;

ttest: FREDERICK H. BURKE
City Clerk

CITY OF CAMBRIDGE
In City Council

September 15, 1947

RDERED:

That in addition to the amounts pre-
iously appropriated the sum of $54,-
06.70 be and the same hereby is ap-
ropriated to the School Department,
chedule F-13, Repairs; said sum to
e provided from Free Cash in the Sur-
lus Revenue Account, subject to the
pproval of the Commissioner of Cor-
orations and Taxation.

A true copy;

ttest FREDERICK H. BURKE
City Clerk

CITY OF CAMBRIDGE
In City Council

September 15, 1947

RDERED:

By authority of the provisions of
ection 18, Chapter 453, Acts of the
ear 1931, the City Manager and City
ouncil hereby approve the employ-
nent of Mary Shea, matron in Cam-
ridge School Department and a bene-
iciary under the Cambridge Retire-
nent System, Acts of 1931, for a period
ot exceeding one year beginning June
, 1947, provided that the annual rate
f compensation paid together with the
etirement allowance received shall not
xceed the regular compensation of the
aid beneficiary at the time of retire-
ent.

A true copy;

ttest: FREDERICK H. BURKE
City Clerk

CITY OF CAMBRIDGE
In City Council

September 15, 1947

ORDERED:

By authority of the provisions of Sec. 18, Chapter 453, Acts of the year 1931, the City Manager and City Council hereby approve the employment of Julia T. Joyce, a matron in the Cambridge School Department and a beneficiary under the Cambridge Retirement System, Acts of 1931, for a period not exceeding one year, beginning September 1, 1947, provided that the annual rate of compensation paid together with the retirement allowance received shall not exceed the regular compensation of the said beneficiary at the time of retirement.

A true copy;

Attest: FREDERICK H. BURKE
City Clerk

It was voted to refer to the Committee on Buildings and Grounds a communication from the City Manager advising that it will be impossible for the street construction crew to resurface the Russell School Yard this year, and suggesting that this project be let out on private contract.

On motion by Committeeman O'Neill it was voted to refer to executive session a communication from Civil Service stating that it would appear from the increase in salary voted by the School Committee to John R. McCarthy, junior clerk-stenographer and from the duties assigned to Mr. McCarthy that a promotion is involved and asking the School Committee to request authorization for a promotional examination.

It was voted to refer to executive session a petition from Edmond J. Murphy, teacher at the High and Latin School now on leave of absence, for extension of his leave of absence without loss of pay.

It was voted to refer to executive session a request from Garrett D. Foley, teacher at the High and Latin School, for leave of absence without loss of pay.

Superintendent of Schools
(Reports and Recommendations)

The Superintendent presented a financial report for the period ending September 1, 1947.

The Superintendent presented the application of Abbott O. Paine, a teacher in the Rindge Technical School for thirty-two years, for retirement under G. L., Chapter 32, Sec. 58, said retirement to be effective as of November 1, 1947. Mr. Paine is fifty-five years of age and is a veteran of World War I. It was voted that Mr. Paine's application for retirement be forwarded to the City Manager for proper action with the recommendation that it be approved and that the School Committee express to Mr. Paine their sincere appreciation for his long and faithful years of service.

The Superintendent reported the retirement of Thomas P. Woods, teacher of woodworking in the School Department since 1920. It was voted that the School Committee express to Mr. Woods their sincere appreciation for his long years of service.

It was voted to accept the Superintendent's recommendation that the following teachers be excused from reporting on the opening day of school, September 8, 1947:

Lillian A. Welch, High and Latin School
Mary G. Walsh, High and Latin School
Mary S. Dempsey, Morse, Kindergarten
Mary A. Maguire, Kelley School
Garrett D. Foley, High and Latin School
Julia M. Horgan, Longfellow School
Ann M. Gallagher, Longfellow School

The Superintendent reported the following transfer of teachers:

Ethel M. Cooper from Haggerty to Longfellow, effective September 1, 1947.

Margaret M. Collins from Kelley to Russell, effective September 1, 1947.

Barbara Hickey from Dept. of Phys. Handicapped Children to Houghton, effective September 22, 1947.

A. Mabel Harrington from Roberts to Wellington, effective September 1, 1947.

It was voted to approve the Superintendent's recommendation that evening schools open on Tuesday, October 14, 1947.

It was voted to approve the Superintendent's recommendation that Mary Galvin Murphy, teacher at the High and Latin School now on leave of absence, be granted an extension of her leave of absence for one year from September 1, 1947 without stipend.

It was voted to approve the Superintendent's recommendation that Lillian A. Welsh, teacher at the High and Latin School, be granted leave of absence without stipend, for one year from September 1, 1947 because of illness.

The Superintendent recommended the adoption of the following Text Book, this recommendation to lay on the "Calendar" in accordance with the rules:

Published by McGraw-Hill Book Co., "National Electric Code Handbook," by Abbott.

It was voted to approve the Superintendent's recommendation that the Massachusetts Civil Service Commission be requisitioned for a junior clerk-typist for the staff council on Personnel Development at a salary of $35.65 per week.

It was voted to approve the Superintendent's recommendation that examinations for substitute teaching posiions in the Cambridge Schools be held on Saturday, December 20, 1947.

The Superintendent recommended that examinations for permanent teaching positions in the Cambridge Schools be held on Saturday, December 27, 1947. It was voted to adopt a motion by Committeewoman Mrs. Conant that the Superintendent's recommendations for examinations be tabled and that the Superintendent report at the next meeting of the School Committee as to what the difference in expense would be if examinations were conducted by the National Teacher Examinations Board as recommended by the Survey and on what date would the examinations have to be held.

The Superintendent recommended that the Salvation Army be granted permission to solicit voluntary contributions to their annual drive for funds from employees of the Cambridge School Department.

The Superintendent presented the

ollowing report from Elizabeth F. But-r, Supervisor of Kindergartens and rimary Grades:

September 18, 1947

Ir. John M. Tobin
uperintendent of Schools
ambridge, Mass.

ear Mr. Tobin:

Nine schools, the Agassiz, Haggerty, oughton, Longfellow, Morse, Peabody, oberts, Wellington and Willard, which ad adopted the two session kindergar-n last year, are continuing the same lan this year.

It seems advisable that at this time ome action should be taken regarding ne remaining nine schools which are n the one session plan. On page 19 of ection 13 of the Survey Report, rec-mmendations were made for the de-elopment of a program wherein the indergarten teacher should be assigned o two sessions, morning and after-oon. On the same page the Survey taff states: "The past plan which is nis year being gotten away from, of ssigning kindergarten teachers to only ne school session and using their time therwise for home visitation is not rec-mmended for continuance by the sur-ey."

It is further stated on Page 27 of ection 8 of the Survey Report: "At nis time it should be pointed out that n the opinion of the survey staff not nough is gained to justify the release f the kindergarten teachers from eaching duties during the afternoon in rder to visit the homes of their pupils. he practice (which seems already to e in piecemeal process of abandon-nent) should be discontinued generally s a matter of policy as of September 947."

If, however, the numbers are low nough in any given kindergarten to ave all the children attend one session, ne teachers of these classes might re-nain in their respective buildings for ne afternoon session to do work as-gned by the master of the school, or ney might be used as substitute teach-rs in other afternoon kindergartens.

The uniformity of having all kinder-arten teachers work for two sessions desirable at the present time.

Sincerely yours,

ELIZABETH F. BUTLER
Supervisor

The Superintendent recommended that all kindergarten teachers work two sessions. On motion by Committeeman O'Neill it was voted on the following roll-call that this matter lay on the table: Committeemen Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Miss Kelleher voting 'Nay.'

Reports of Committees

On the following roll-call it was voted to adopt a report of the Committee on Buildings and Grounds as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

COMMITTEE ON BUILDINGS AND GROUNDS

September 22, 1947

Present: Cora Butler Conant, Chairman, Bradley Dewey.

It was voted to recommend the award of the contract for resurfacing a portion of the playground at Russell School to Warren Brothers Company, Cambridge, the lowest bidder, at a price of $2995.

Respectfully submitted.

CORA BUTLER CONANT
Chairman

On the following roll-call it was voted to accept a report of the Committee on Athletics as set forth below and adopt recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

COMMITTEE ON ATHLETICS

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

It was voted to recommend acceptance of the resignation of John M. J. Barry as coach of tennis at the High and Latin School and that Allen Cohen, teacher at the High and Latin School be appointed to succeed Mr. Barry.

It was voted to recommend that the two bands of the high schools be consolidated immediately for the purpose of attending all football games held on Russell Field.

It was voted to recommend approval of Head Coach Galligan's selection of Walter Boudreau as Assistant Coach of Football at Rindge Technical School at a salary of $400 for the year.

It was voted to recommend that the School Committee consider the feasibility and practibility of establishing a swimming test for all high school students. The Athletic Committee believes that it is essential both to life and safety in addition to its recreational value now and in future life.

It was voted to recommend that the School Committee consider putting into effect the amended law Sec. 5, Chap. 40 G. L. as follows: "For the payment, by providing insurance coverage or otherwise, of the reasonable hospital, medical and surgical expenses incurred by or in behalf of any student in any of its public schools by reason of injuries sustained by him or her while participating, or practising or training for participation, in any game, meet or contest conducted or held as part of or in connection with the physical education or athletic training program of its school department. Money so appropriated shall be expended under the direction of the School Committee."

The Athletic Committee is pleased to report that the Football Jamboree at Russell Field on September 13, was well attended by an enthusiastic crowd and in all respects was highly successful.

The girls field hockey squad will begin practicing next week and will use the Radcliffe and Buckingham Schools and Metropolitan District for practice and games under the direction of Miss George, teacher of Physical Education.

Fall rowing will begin this week.

About 200 boys are now candidates for the various football teams.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

Unfinished Business

Calendar:

Committeewoman Mrs. Conant moved adoption of a motion presented at the meeting of September 2, 1947 to rescind by expunging from the minutes of August 25, 1947 the names of certain persons who wrote to Committeeman O'Neill and not direct to the School Committee, asking Mr. O'Neill to vote for the resignation of Mr. Tobin. On the following roll-call the motion to expunge prevailed: Committeemen Mrs Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr Reardon voting 'Nay.' Committeewoman Miss Kelleher raised a point of order that the motion to expunge requires five votes. On order of the chairman the secretary read the following excerpt from Roberts' Rules of Order:

"Where it is desired not only to rescind the action but to express very strong disapproval, legislative bodies have, on rare occasions, voted to rescind the objectionable resolution and 'expunge' it from the record, which is done by crossing out the words, or drawing a line around them and writing across them the words, "Expunged by order of the assembly,' giving the date of the order. This statement should be signed by the secretary. The words expunged must not be so blotted as not to be readable, as otherwise it would be impossible to determine whether more was expunged than ordered. Any vote less than a majority of the total membership of an organization is certainly incompetent to expunge from the records a correct statement of what was done and recorded and the record of which was officially approved, even though a quorum is present and the vote to expunge is unanimous."

The chairman then ruled that the motion to expunge required only a majority vote and Committeewoman Mrs. Conant's motion had prevailed.

Committeeman O'Neill moved adoption of the proposed amendment to the rules, presented at the meeting of September 2, 1947 "that all teachers when appointed, be paid increments from the time they passed their examination."

Committeewoman Miss Kelleher moved to amend the proposed amendment to the rules by adding "that the salary of teachers now receiving $2400 or over, but less than $2900 per year be increased to $2900 per year." A motion by Committeeman Wood to refer the entire matter to the next budget failed on the following roll-call: Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.' On motion by Committeeman O'Neill it was then voted that this proposed amendment to the rules as further amended at this meeting be laid on the table and the Business Agent report as to what it will cost to grant a $300 increment to the teachers appointed in September, 1947 and to increase to $2900 the salary of other teachers who have not reached this salary level.

Tabled Matters:

On motion by Committeeman Reardon it was voted to take from the table the petition received from the Masters, Directors, Assistant Directors, Sub-Masters and Principals, requesting the committee to accord to their several administrative groups the same preferential differential awarded to other administrators. A motion by Vice-Chairman Wood to refer this petition to the budget failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay.' On motion by Vice-Chairman Wood it was voted on the following rol-call to again lay this petition on the table: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Reardon it was voted to take from the table the request of Jeremiah McCarthy, junior custodian at the High and Latin School, asking that he be reimbursed the difference between his regular salary and the compensation he received under the Workman's Compensation Act, namely $203.86, said sum having been deducted because of absence due to accident suffered in the performance of his duty. On the following roll-call it was voted to adopt a motion by Committeeman O'Neill that Mr. McCarthy's request be granted and that he be reimbursed the sum of $203.86: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

A motion by Committeeman Reardon to take from the table applications for reinstatement as teachers in the Cambridge Public Schools, received from Mrs. Marguerite M. McMillan, Mrs. Edna J. Haley, Mrs. Anne W. Drury, Mrs. Marion Beane Blanchfield and Mrs. Emma Herlihy, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to take from the table and approve as printed the minutes of the regular meeting of June 16, 1947 and special meetings of July 7, 1947, July 14, 1947, July 21, 1947, July 28, 1947, August 4, 1947, August 11, 1947 and August 25 1947.

On motion by Committeeman Dewey it was voted to take from the table and adopt the Superintendent's recommendation that permission be granted pupils of Grades 4-5-6 to voluntarily participate in a public service program called QUIZDOWN which the Boston Globe is anxious to introduce into the Metropolitan Boston area this year as part of their usual community contribution program.

On the following roll-call it was voted to take from the table a motion that the Superintendent be given the power to employ qualified Cambridge residents as substitute teachers in the event that there is, or shall be, a shortage pending examinations: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Vice-Chairman Wood voting 'Nay'.

Committeeman Reardon moved adoption of motion. It was voted to adopt an amendment by Committeewoman Mrs. Conant "to strike out the words 'Cambridge Residents.' On motion by Committeeman Dewey it was voted to further amend the motion by adding "subject to report by the Superintendent and confirmation and approval, at the next meeting of the School Committee, for their continuance as substitute teachers. It was then voted to adopt the motion as amended and reading "That the Superintendent be given power to employ qualified substitute teachers in the event that there is, or shall be a shortage pending examination, subject to report by the Superintendent and confirmation and approval, at the next meeting of the School Committee, for their continuance as substitute teachers.

On motion by Vice-Chairman Wood it was voted to take from the table, the motion "that the Business Education curriculum at Cambridge High and Latin School be reorganized to bring it up-to-date with modern practices in the field and that specialized occupational business training be established for four fields, namely stenography, merchandising, machine clerical and general office clerical. On the following roll-call it was voted to amend the motion by adding "that the survey committee be asked to recommend a person to undertake this task." Committeemen Mrs. Conant, Mr. Dewey,, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'. It was then voted on the following roll-call to adopt the motion as amended: Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay'.

On motion by Vice-Chairman Wood it was voted to take from the table the motion "that an organized systematic placement service be established tc assist students in securing employment after graduation from high school and in helping them with occupational adjustments." It was voted to adopt an amendment by Committeeman Dewey that the Superintendent be asked to consider this whole section and report as to what the acceptance of the recommendations will entail and as tc what it would cost, in order that the committee may determine whether to put it in action or refer it to the next budget. It was then voted to adopt the motion as amended.

On motion by Vice-chairman Wood it was voted to take from the table the motion "that a special joint committee of the Health Department and the School Department prepare a set of policies and regulations governing the entire health services program, with special reference to health examinations." It was voted to adopt an amendment to this motion by Committeewoman Mrs. Conant by adding "in accordance with the Survey, Section 4, Chapter 7, Volume IV. It was voted to adopt the motion as amended.

On motion by Vice-Chairman Wood it was voted to take from the table the motion "that a policy be established to provide adequately for accidents and sudden sickness occuring in schools" Vice-Chairman Wood moved adoption of the motion. It was voted to amend the motion by adding "that the Superintendent submit a report bearing on this motion." It was then voted to adopt the motion "that a policy be established to provide adequately for accidents and sudden sickness occuring in schools and that the Superintendent submit a report bearing on this motion."

On motion by Vice-Chairman Wood it was voted to take from the table the motion "that Health & Safety instruction be organized as a regular part of the primary and grammar schools and required for all high school students for a minimum of one hour daily and that a course in 'driver education' for all high school pupils be included." Vice-Chairman Wood moved adoption of the motion. It was voted to adopt an amendment by Committeewoman Mrs. Conant to strike out the words "for a minimum of one hour daily." It was then voted to adopt the motion as amended and reading "That Health and Safety instructions be organized as a regular part of the primary and grammar schools and required for all high school students and that a course in 'driver education' for high school pupils be included."

On motion by Vice-Chairman Wood it was voted to take from the table the motion "that a cumulative record system be developed beginning with the kindergarten and following the child until he leaves school or is graduated. The Superintendent recommended that he be allowed to appoint a committee of seven to be known as the Committee on Cumulative Records to study this matter. It was voted to adopt an amendment by Vice-Chairman Wood by adding the Superintendent's recommendation to the motion. It was then voted to adopt the motion as amended and reading "That a cumulative record system be developed, beginning with the kindergarten and following the child until he leaves school or is graduated and that the Superintendent appoint a committee of seven to be known as the Committee on Cumulative Records to study this matter.

On motion by Vice-Chairman Wood it was voted to take from the table the motion "that the Committee on Buildings and Grounds report to the School Committee as to the Schools they will recommend be abandoned next year from the list of buildings which the survey suggests may be now or eventually, sold or used for neighborhood playgrounds in order that the City Manager may be given ample time to arrange for replacement of these buildings." On motion by Vice-Chairman Wood it was voted to adopt the motion.

Awaiting Report:

Relative to the motion referred to the Superintendent for report "that because there are many children living in the vicinity of Mass. Institute of Technology (to wit, Riverside Apartments, Bexley Hall and Westgate) who are of school age, transportation be provided for these children to the Roberts School," the Superintendent reported that these locations are less than the two miles distance from a public school required by law and that therefore, he did not feel that the School Department could provide transportation. It was voted to approve the Superintendent's report.

Conforming to the motion that he report on the request of Mt. Auburn Post, VFW., that they be granted permission to use a room in the Haggerty School (not in use) as a headquarters for the post, the Superintendent advised that he was in receipt of a communication from the commander of the Post asking that they be granted permission to use the auditorium of the School from Sept. 11 and each second and fourth Thursday thereafter up to and including the month of June, 1947 for the purpose of conducting regular business meetings of the post. The Superintendent recommended that permission as requested be granted and it was voted to adopt the Superintendent's recommendation.

Conforming to the motion "that he prepare and submit to the School Committee a plan providing for pupil responsibility in the government of the high schools and of the grammar schools, so designed as to promote self-control and group action among the pupils, and with the further object of training the pupils to assume responsibility for their individual and group actions, said plan to be submitted to the School Committee on or before September 15, 1947", the Superintendent presented a detail report on this matter. On motion by Committeeman Dewey it was voted that the Superintendent's report be accepted and placed on file and that the Superintendent put into operation the necessary steps to effect the recommendations contained in the report.

Conforming to the motion that "in view of the lack of professional training of the mapority of high school teachers on Home Economics, as reported by the Superintendent in June, 1946 to this School Committee, the Superintendent report by October 1 what steps he will take in order to have al lHome Economics teachers able to provide leadership in homemaking suited to this day and age," the Superintendent presented the following report:

IN SCHOOL COMMITTEE

September 22, 1947

I am submitting herewith a report on the following motion:

"In view of the lack of professional training of the majority of high school teachers of Home Economics, as reported by the Superintendent in June 1946 to this School Committee, the Superintendent report by October 1st, what steps he will take in order to have all Home Economics teachers able to provide leadership in Homemaking suited to this day and age."

In the Home Economics Department of the High and Latin School there are eleven teachers including the head of the department. Most of these teachers were appointed to the School Department long before the present rule governing the appointment of Home Economics teachers went into effect. All these teachers have performed their duties satisfactorily over the years. At present seven out of the eleven in this department have taken or are now taking in-service training courses.

To provide leadership in the Home Economics Department and to intergrate and co-ordinate the courses in the elementary schools, the Girl's Vocational School and the High School, I recommend the creation of the position of Supervisor of Household Arts.

JOHN M. TOBIN,
Superintendent of Schools.

On motion by Committeewoman Mrs. Conant it was voted to amend the Superintendent's report by adding "that the Superintendent report to the School Committee a definition of the education and duties of such a proposed supervisor of household arts." It was voted on motion by Committeewoman Miss Kelleher to adopt the Superintendent's report as amended.

On motion by Committeewoman Mrs. Conant it was voted to amend the motion, now on the table awaiting report, "that the Superintendent be requested to bring in a plan for a so-called junior college to follow our high and technical school education" by adding "that the Superintendent be requested to bring in a plan for training beyond the twelfth grade in accordance with the survey recommendation on page 46, Section II."

New Business

The chairman ordered laid on the "Calendar" in accordance with the rules, the following proposed amendment to the rules submitted by Committeewoman Miss Kelleher:

Increment Credit for Experience

Effective September 1, 1947, the Basic Salary Schedule for Professional Personnel shall be amended so that teaching experience shall become a basis on which increment credit units for salary increments may be awarded, the following limitations and provisions to apply:

A. "Year of teaching experience is to be construed as the school year, i.e., that period from the opening of school in September until the closing of the school in June;

B. Credit for teaching experience in Cambridge shall embrace all years from the date of the teachers' initial appointment to permanent teacher status through June 30, 1947. No fractional part of any school year shall be included or considered;

C. A teacher-in-training period at the Wellington Training School shall not be construed as permanent appointment status;

D. Teachers in permanent appointment status who have been granted military leaves of absence shall receive experience-increment credit units, twelve months in service to be interpreted as the equivalent of one school year;

E. Teachers who received a permanent appointment to the system while on duty with the armed forces of this country shall be granted experiences-increment credit units dating from the initial appointment, twelve months in service to be interpreted as the equivalent of one school year;

F. Experience-credit units shall be granted for sabbatical leaves spent in study and/or travel;

G. Teachers whose absences in any school year, including that ending in June 1947, have been in excess of 57 school days shall have their cases reviewed by the Staff Council on Personnel Development, which body shall forward to the School Committee through the Superintendent of Schools recommendations concerning the allowance or non-allowance of experience-increment credit units for the school year or years at issue.

Experience-increment credit units shall be computed and awarded in accordance with the following schedule:

Teaching Experience:

1 - 4 years inclusive

No. of Experience-Increment credit units:

None to be granted

Teaching Experience:

5 - 9 years inclusive

No. of Experience-Increment credit units:

1 experience-increment credit unit shall be awarded on the completion of the $4400.00 step on the basic Salary Schedule.

Teaching Experience:

10 - 14 years inclusive

No. of Experience-Increment credit units:

2 experience-increment credit units shall be awarded; the first on the completion of the $4300.00 step; the second on the completion of the $4400.00 step on the Basic Salary Schedule.

Teaching Experience:

15 - 19 years inclusive

No. of Experience-Increment credit units:

3 experience-increment credit units shall be awarded: the first on the completion of the $4200.00 step; the second on the completion of the $4300.00 step; and the third on the completion of the $4400.00 step on the basic Salary Schedule.

Teaching Experience:

20 - 24 years inclusive

No. of Experience-Increment credit units:

4 experience-increment credit units shall be awarded; the first on the completion of the $4100.00 step; the second on the completion of the $4200.00 step; the third on the completion of the $4300.00 step; the fourth on completion of the $4400.00 step.

Teaching Experience:

25 - 29 years inclusive

No. of Experience-Increment credit units:

5 experience-increment credit units shall be awarded; the first on the completion of the $4000.00 step; the second on the completion of the $4100.00 step; the third on the completion of the $4200.00 step; the fourth on the completion of the $4300.00 step; the fifth on the completion of the $4400.00 step.

Teaching Experience:

30 - 34 years inclusive

No. of Experience-Increment credit units:

6 experience-increment credit units shall be awarded; the 1st on the completion of the $3900.00 step; the second on the completion of the $4000.00 step; the 3rd on the completion of the $4100. step; the fourth on the completion of the $4200.00 step; the fifth on the completion of the $4300.00 step; and the sixth on the completion of the $4400.00 step.

Teaching Experience:

35 - 39 years inclusive

No. of Experience-Increment credit units:

7 experience-increment credit units shall be awarded; the first on the completion of the $3800.00 step; the second on the completion of the $3900.00 step; the third on the completion of the $4000.00 step; the fourth on the completion of the $4100.00 step; the fifth on the completion of the $4200.00 step; the sixth on the completion of the $4300.00 step; the seventh on the completion of the $44000.00 step.

It shall be the duty of the Staff Council on Personnel Development to determine the experience-increment credit units to be awarded each teacher and to supply this information to the Superintendent of Schools.

Annual increments based on experience - increment credit units shall be awarded by the School Committee on the recommendation of the Superintendent of Schools that the Teachers' work has been highly satisfactory.

A teacher or administrator, on the completion of the 59th year of age may notify the Superintendent of Schools of this fact. The Superintendent may, then, relieve that teacher or administrator of the obligation of taking professional improvement courses and, providing that the teachers' or administrators' work has been highly satisfactory, recommend, annually, that teacher or administrator for salary increments until the maximum on the Basic Salary Schedule is reached.

It was voted to convene into executive session.

It was voted to refer to the Committee on Athletics for study the matter of an appropriation of $3,500 to cover salaries of baseball coaches in the high schools and officials for the grammar school baseball league.

It was voted that the City Manager be requested to recommend to the City Council the following transfer of appropriations:

From: D-8 Cleaning Supplies

TO: Supplies Not Otherwise Coded $1,187.13

From: B-4 Transportation of Employees

TO: B-22 Medical Expenses $350.00

It was voted to request Civil Service to hold an examination, open to members of the Cambridge School Department, for the position of Senior Clerk-Stenographer; and, further, that Civil Service be requested to temporarily appoint Mr. McCarthy as Senior Clerk-Stenographer subject to examination.

The request of Edmond J. Murphy teacher at the High and Latin School for six months leave of absence without loss of pay, presented earlier in the meeting and referred to executive session, was again considered. On the following roll-call it was voted that Edmond J. Murphy, teacher in the High and Latin School now on leave of absence, be granted an extension of his leave of absence for a period of six months without loss of salary: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'. A motion to refer this matter to the City Solicitor for an opinion, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted to grant the request of Garrett D. Foley, teacher at High and Latin School, presented earlier at this meeting and referred to executive session, that he be granted leave of absence because of illness until January 1, 1948 without loss of salary: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

The Superintendent recommended that Raymond F. Scott, teacher at the Rindge Technical School, be appointed Principal of the Rindge Evening Industrial School in Conformity with Sec. 4, Chap. XV of the Rules of the School Committee. The chairman ordered this recommenadtion laid on the 'Calendar' in accordance with the rules.

The chairman ordered laid on the 'Calendar' in accordance with the rules, a proposed amendment to the rules, "that Sec. 4, Chap. XV be stricken from the rules and that the Superintendent be authorized to appoint the person, who, in his opinion, is best qualified to fill the position.

The Superintendent stated that he had a request from Joseph J. Smith, Director of Physical Education for the appointment of a teacher to fill the vacancy caused by the retirement of Mildred Grant. The Superintendent recommended that Charles Cremens be elected a teacher in the Department of Physical Education at a salary of $2200. per year effective October 6, 1947, his recommendation to lay on the 'Calendar' in accordance with the rules.

The Superintendent reported that Headmaster Downey of the High and Latin School has requested the immediate appointment of a teacher of Chemistry and General Science. The Superintendent recommended the election of Marian E. Rancatore, a teacher in the Agassiz School, as a teacher of Chemistry and General Science at a salary of $3200 per year effective October 6, 1947. A motion to suspend the rules for the purpose of taking action on this recommendation at this meeting failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'. (Five votes are required to suspend the rules). The chairman then ordered that the Superintendent's recommendation relative to the election of Miss Rancatore be laid on the 'Calendar' in accordance with the rules.

The Chairman ordered laid on the 'Calendar' in accordance with the rules the Superintendent's recommendation that a course in Driver Education be included in the curriculum of the High and Latin School and that Mr. William Elbery, present history teacher at High and Latin School, be assigned to teach this course.

The chairman ordered laid on the 'Calendar' in accordance with the rules the Superintendent's recommendation that Mae E. Sullivan, presently a teacher at the Longfellow School, be elected teacher in the High and Latin School at a salary of $3200 per year, effective Oct. 6, 1947.

The Superintendent requested the committee to again consider the adoption of the Text Book "Applied Chemistry, published by Henry Holt and Company. In connection therewith the Superintendent read a letter from Henry Holt & Company concerning this book. It was voted that the matter lay on the table and a copy of the letter from Henry Holt & Company be sent to each member.

The Superintendent presented a bill from Shea Brothers in the sum of $129.37 for printing in connection with the recent tercentenary celebration of the High and Latin School, which the Tercentenary Committee would like to have the School Committee pay. A motion that the bill in question be paid, failed of adoption on the following roll-call : Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Nay'; Committeemen Mr. Dewey and Miss Kelleher 'Not Voting'.

A motion was offered to adopt the Superintendent's recommendation "that the Assistant Superintendent be authorized to purchase the Bookkeeping Machine on the basis of bids received and the recommendation based on these bids:" A motion to lay this matter on the table failed of adoption on the following roll-call: Committeemen Mr. O'Neill voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay'. It was then voted to adopt the Superintendent's recommendation that the Eastern Company, 620 Memorial Drive, Cambridge, being the lowest bidder, be awarded a contract for supplying four sound projectors at a price of $398 each.

The Superintendent reported that he has received notices from three of the teachers elected at th meeting of September 2, 1947 stating that they would not accept the appointment, namely Dorothy C. Twomey, Mary T. Collins and Dorothy C. York and that he has been notified that Mary P. McDevitt has been married since her appointment and will not be able to accept same under the rules.

It was voted to reconvene in regular session.

On the following roll-call it was voted to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey, voting 'Nay'.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, October 6, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Having filed the proper notice required by the rules of the School Committee, Committeewoman Miss Kelleher moved reconsideration of the vote taken at the meeting of September 22, 1947 "that the Superintendent be given power to employ qualified substitutes teachers in the event that there is, or shall be, a shortage pending examination, subject to report by the Superintendent and confirmation and approval by the School Committee at the next regular meeting for their continuance as substitute teachers." On the following roll-call the motion to reconsider failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to lay on the table the minutes of the meeting of September 22, 1947.

On the following roll-call it was voted to adopt a motion by Committeeman Reardon that Mary L. Coyne, matron at the Kelley School, be granted leave of absence without loss of pay for a period of three months, because of illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call that the Holy Ghost Hospital Guild be granted permission, on payment of janitors' fees, to use the Rindge Technical School Auditorium on Tuesday evening, November 18 to conduct a Penny Sale in aid of the Holy Ghost Hospital: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Not Voting.'

On motion by Committeeman Reardon it was voted that the Sacred Heart Church be granted permission, on payment of janitors' fees, to use the Rindge Technical School Auditorium on Friday, December 5, 1947 for the presentation of a play.

On motion by Committeewoman Mrs. Conant it was voted that the Russell School Parent Teacher Association be granted permission to hold monthly meetings in the Russell School Auditorium on the second Monday of each month, October to June inclusive.

On the following roll-call it was voted to adopt a motion by Committeeman Wood that St. Patrick's Parish Center be granted permission to use the Roberts School Gym two afternoons each week under proper supervision for their boys' group and girls' group: Committeemen Mrs. Conant, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey voting 'Nay.'

There being no objections, the chairman ordered made part of the records the following notices from the City Council:

IN CITY COUNCIL

September 22, 1947

Whereas:

Sufficient funds are available in the appropriations of the School Department for Personnel service it is

ORDERED:

That the employment of the following teachers in the School Department, at the rates specified, effective September 1, 1947, not provided for in the Annual Budget, be and hereby is authorized:

	School	Salary
Barbara C. Hickey	Home Teacher	$2200
Mary C. Good	Ellis	2200
Elizabeth A. Steinkrauss	Roberts	2200
Alice B. Dolan	Roberts	2200
Margaret A. McCaffrey	Lincoln	2200
Eileen M. McCarthy	Willard	2200
Alice A. Hughes	Gannett	2200
Elinor M. Morrison	Roberts	2200
Grace R. Stacey	Longfellow	2200
Ruth A. Murray	Ellis	2200
Dorothy F. Haley	Kelley	2200
Elizabeth F. Lally	Gannett	2200
Katherine J. Walsh	Willard	2200
Ann M. Gallagher	Longfellow	2200
John J. McKenna	Unassigned	2500
Daniel P. Foley	Thorndike	2500

A true copy,

Attest: **FREDERICK H. BURKE**
City Clerk

IN CITY COUNCIL

September 22, 1947

ORDERED:

That in addition to the amounts previously appropriated the sum of $5,000 be and the same hereby is appropriated to the School Department, Schedule G-16, Wearing Athletic Clothing; said sum to be provided from Free Cash in the Surplus Revenue Account, subject to the approval of the Commissioner of Corporations and Taxation.

A true copy;

Attest: **FREDERICK H. BURKE**
City Clerk

IN CITY COUNCIL

September 22, 1947

ORDERED:

That in addition to the amounts previously appropriated the sum of $651.50 be and the same hereby is appropriated to the School Department Schedule F, Reimbursements for legal expenses incurred by the Superintendent of Schools and the Assistant Superintendent of Schools; said sum to be provided from Free Cash in the Surplus Revenue Account, subject to the approval of the Commissioner of Corporation and Taxation.

A true copy,

Attest: **FREDERICK H. BURKE**
City Clerk

IN CITY COUNCIL

September 29, 1947

ORDERED:

That the following transfers in appropriations be and hereby are authorized:

From: Schedule D-8 Cleaning Supplies

To: Schedule D-16 Supplies Not Otherwise Coded $1,187,13.

From: Schedule B-14, Transportation of Persons

To: Schedule B-22 Medical Service $350.00.

A true copy,

Attest: **FREDERICK H. BURKE**
City Clerk

On motion by Committeeman Reardon it was voted to spread on the records and refer to the Superintendent for study and report the following notice from the City Council relative to appropriation of money for the payment of reasonable expenses incurred by or in behalf of certain injured school children:

IN CITY COUNCIL

September 22,1947

ORDERED:

That the School Committee be and hereby is requested to appropriate a sum sufficient to cover the provisions of Chapter 525 of the Acts of 1947, which are as follows:

(CHAP. 525)

An Act Authorizing the Appropriation of Money by Towns for the Payment of Reasonable Expenses Incurred by or in Behalf of Certain Injured School Children.

WHERAS, The deferred operation of this Act would tend to defeat its purpose, which is to authorize without delay the appropriation of money by municipalities for the payment of expenses incurred by or in behalf of certain injured school children, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

BE IT ENACTED, ETC., AS FOLLOWS:

Section 5 of Chapter 40 of the General Laws, as amended, is hereby further amended by inserting after clause (40), inserted by Chapter 185 of the Acts of 1937, the following clause:—

(40A) For the payment, by providing insurance coverage or otherwise, of the reasonable hospital, medical and surgical expenses incurred by or in behalf of any student in any of its public schools by reason of injuries sustained by him or her while participating, or practicing or training for participation, in any game, meet or contest conducted or held as part of or in connection with the physical education or athletic training program of its school department. Money so appropriated shall be expended under the direction of the School Committee.

Approved June 13, 1947.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk

The following communications were presented from the City Council and the City Solicitor:

CITY OF CAMBRIDGE

LAW DEPARTMENT

September 10, 1947

Mr. John B. Atkinson
City Manager
Cambridge, Mass.

Dear Sir:

I am calling attention to certain changes in the phraseology of the so-called forty-eight hour week clause in contracts for public works. General Laws, Chapter 194, Section 30, has been amended in certain respects by Acts of 1947, Chapter 680, which will take effect on September 28. The phrase "laborer, workman and mechanic" has been expanded to include "foreman and inspector". The phrase "extraordinary emergency" has been changed to omit the word "extraordinary." I am, therefore, submitting a revision of the standard form of clause to meet the provisions of the section as it has been amended.

Yours very truly,

JOHN A. DALY,
City Solicitor

Revised Labor Clause To Be Used In Contracts For The Performance of Public Works

"No laborer, workman, mechanic, foreman or inspector employed within the Commonwealth in the employ of the contractor, sub-contractor, or other person doing or contracting to do the whole or any part of the work contemplated by this contract shall be required or permitted to work more than eight hours in any one day or more than forty-eight hours in any one week or more than six days in any one week, except in cases of emergency."

—IN CITY COUNCIL—

September 29, 1947

ORDERED:

That the provisions of Section 33A of Chapter 149 of the General Laws, as inserted by Chapter 649, Acts of 1947, the same being, "An Act Authorizing a Forty Hour Work Week for Employees of Certain Cities and Towns be and the same are hereby accepted.

A true copy,

Attest: Frederick H. Burke,

City Clerk

(Chapter 649)

An Act Authorizing A Forty Hour Week For Employees of Certain Cities and Towns

Be it enacted, etc., as follows:

Chapter 149 of the General Laws is hereby amended by inserting after section 33 the following section:—SECTION 33A. Except as otherwise provided in this section and notwithstanding any other provision of general or special law, the service of all persons employed by every city in which this section by the mayor and city council and in cities having a plan E charter, by the affirmative vote of two-thirds of all the members of the city council and in every town in which it is accepted by vote of the town at an annual town meeting, shall be restricted to forty hours in any one week, provided, that in cases of unusual emergency, service in excess of such forty hours may be authorized by an officer of such city or town or by any other person whose duty it is to employ, direct or control such employees, and such additional service shall be compensated for as overtime. This section shall not apply to policemen, firemen, school teachers, incumbents of offices specifically established by or under the authority of any general law or special act, or such other classes or groups of employees as from time to time may be specifically exempted therefrom in the manner provided for the acceptance of this section. The compensation payable to any employee shall not be reduced by reason of acceptance of this section. Approved June 28, 1947.

Committeeman Reardon moved that the provisions of Sec. 33A, Chapter 149, Acts of 1947 be accepted by the School Committee. The chairman ruled that Committeeman Reardon's motion constitutes a change in the rules and as such lays on the 'Calendar.' A motion by Committeeman O'Neill to suspend the rules for the purpose of taking action on the motion at this meeting, failed on the following roll-call, to receive five votes as required by the rules: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'. On motion by Committeeman Dewey it was voted, on the following roll-call that the City Solicitor be asked to give an opinion as to whether Civil Service employees in the School Department come under this Act: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea,; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'.

Arnold Nelson, junior custodian at the Lincoln School now on leave of absence, petitioned the School Committee for an extension of his leave of absence and transmitted a letter from Wm. P. McHugh, M.D., Superintendent of the Cambridge Sanatorium, stating that Mr. Nelson has been under their observation from February 13, 1947 to the present; that he has improved remarkably well and preliminary tests indicate he is no longer in the contagious stage; that in order to make certain he will not be subject to breakdown in a few years an extension of his sick leave is requested for a minimum of three months and preferably for six months, at the end of which time it is expected that he will be able to resume his duties. On motion by Committeeman Reardon it was voted that Mr. Nelson be granted an extension of his leave of absence without loss of pay for a period of six months: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent submitted a financial report as of October 1, 1947 as prepared by the Business Agent.

It was voted to make part of the records the following list of applicants for evening school teaching positions: Evening School Applicants, October 1947

Bradley, John P.
Brogan, Grace C.
Brogan, Thomas P.
Burns, Thomas P.
Cohen, Alan S.
Conlon, Walter N.
Diehl, Philip H.
Edmonds, Wm. A.
Eleftherakis, Jasmine, (Miss)
Fitzgerald, John T.
Foti, Samuel J.
Gale, Violet R.
Higgins, Jerome S.
Hurley, Edward A.
Kiely, Agnes V.
King, Mary A.
Mahler, Mary F.
McCarthy, Anna G.
McDonald, Beatrice
Murphy, Geraldine J.
Natale, Philip W.
Phelan, Maurice E.
Reardon, John F.
Ronan, David D.
Ryan, Wm. J.
Santoro, Jos. L. C.
Schuler, Jos. J.
Shea, Helen P.
Smigielski, Michael A.
Wait, Clare L.
Wait, Margaret M.
Cassidy, Edward F.
Creedon, John D.
Eaton, Harry R.
Egan, Thomas H.
Gomes, Walter H.
Hahn, Fred P.
Healey, John J.
Mahler, J. G.
McLaughlin, John J.
Mc Murtry, Arthur W.
Murray, John Y.
Nissen, Joseph
Wadden, Wm. R.
Santoro, Mary D.
Truell, Eleanor R.
Walsh, James J.
Murphy, Wm. E.
Coughlan, Wm. J.
Ford, Gertrude
Hayes, Ruth E.
Newton, Herbert L.
Armstrong, Nora
Cahill, Ada M.
Canney, Mary R.
Collins, Margaret M.
Cooper, Ethel M.
Davis, Stella M.
Gallagher, Ann M.
Hughes, Elizabeth
Kelly, Mary F.
Murray, Ruth A.
Nolan, Alice G.
Poremba, Regina
Shine, Katherine E.
Stacey, Grace R.
Welch, Helen M.
McKelleget, Barbara
Messer, Marie C.
McCann, Charles

The Superintendent reported receipt of a communication from Elinor M. Morrison, who was elected a teacher in the Cambridge Public Schools at the meeting of September 2, 1947, stating that she had decided not to accept said appointment.

The Superintendent reported the resignation of Ethel F. Maloney, teacher in the Putnam School, to become effective Sept. 1, 1947. It was voted to accept the resignation and that the School Committee express to Miss Maloney their sincere appreciation for her long years of service.

It was voted to approve the Superintendent's recommendation that M. Teresa Sullivan, teacher in the Thorndike School, be appointed eighth grade teacher in the Thorndike School at a salary of $3,000 effective September 1, 1947.

The Superintendent recommended adoption of the following text book, said recommendation to lay on the 'Calendar' in accordance with the rules:

PUBLISHED BY WORLD BOOK CO.
"Mathematics for the Consumer" by Schorling, Clark & Lanford.

It was voted to make part of the records the following communication from the Teachers' Retirement Board, relative to the retirement of Marie M. Cloran, principal of the Gannett School:

Commonwealth of Massachusetts
Department of Education

September 29, 1947

Mr. John M. Tobin

Superintendent of Schools
Cambridge, Mass.

Dear Sir:

At the meeting of the Teachers' Retirement Board held on September 26, 1947, the retirement of Miss Marie M. Cloran for permanent disability was approved, to take effect at 12 o'clock midnight August 22, 1947.

Yours very truly,

CLAYTON L. LENT,
Secretary.

The Superintendent presented the following letter from the Supervisor of Distributive Education, State Department of Education:

Commonwealth of Massachusetts

Department of Education

September 23, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Sir:

As per your request I am recording for your and other interested parties' information relating to the demand for a special training program in your community.

The New England Paint, Varnish and Lacquer Association in cooperation with this office has developed a special training program for distributors in the paint industry. This program aims to provide specific knowledges and skills for those people now employed in the distribution of paint products. It was felt that a large number of these workers are residents of Cambridge, and therefore, the training program would have a great demand in your community. As a matter of fact, a group of these people from Cambridge are now waiting for the announcement of the course. The association is providing the classroom quarters at the Hotel Commander and are seeking the approval from Cambridge school authorities to conduct the course under the supervision of the Cambridge School System. This Department is prepared to underwrite 50 per cent of the salary costs of the instruction and select this instructor from the group of qualified and approved teachers now on the State roster. There will be no other costs with which Cambridge will be involved.

The program will operate for five weeks, meeting for two 2-hour sessions each week. It is planned to schedule the meetings starting on Thursday, October 9 and each Tuesday and Thursday thereafter until the program is completed. All the teaching materials and classroom literature will be furnished by this Department and the U. S. Office of Education together with specially prepared aids created by the Paint Association.

Since the Regional Group of this National Association is quite anxious to start the training program in Cambridge, we would like to meet their request for this initial and important training. As soon as the "acceptance and proposal" is received from your office we will start the necessary process on this end to reimburse Cambridge for our share of the costs. We estimate that the total cost based upon similar type of work done in Cambridge last year will amount to $100 of which we will contribute $50.00.

I would like to record my appreciation for your interest and wholehearted cooperation you have shown to date in our special training programs in this particular area of Vocational Education.

With kind personal regards,

Sincerely yours,

Harold Shapiro, Supervisor
Distributive Education

It was voted to adopt the Superintendent's recommendation that the School Committee sponsor the program described in the foregoing letter from the State Department of Education.

The Superintendent reported that he has received applications from Mary M. Campbell and Frances Fremerman who desire to transfer from the Cambridge City Hospital to fill one vacancy in the clerical staff of the School Department. The Superintendent also reported that he has received a certification from Civil Service to fill this position and selection must be made from the following three names if a transfer is not granted to the aforementioned applicants:

Miriam H. Gramer, 12 Trowbridge St.
Catherine L. Sheehan, 13 Sargent St.
Helen A. Flynn, 4 Sherman St.

Committeeman Reardon moved that the application of Miss Mary M. Campbell for a transfer from the City Hospital to the School Department as junior clerk-typist be accepted and that the necessary steps be taken to affect this transfer. A substitute motion by Vice-Chairman Wood that a candidate be selected from among the first three names on the Civil Service list failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Nay'. On the following roll-call it was then voted on motion by Vice-Chairman Wood that the motion to approve the transfer of Miss Campbell be laid on the table until the next meeting: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'.

Unfinished Business

Calendar:

It was voted to approve the Text Book "National Electric Code Handbook" published by McGraw-Hill Book Company, as recommended by the Superintendent at the meeting of September 22, 1947.

It was voted to lay on the table the proposed amendment to the Basic Salary Schedule for Professional Personnel as offered by Committeewoman Miss Kelleher at the meeting of September 22, 1947.

On the following roll-call it was voted on motion by Vice-Chairman Wood to adopt the Superintendent's recommendation, presented at the meeting of Sept. 22, 1947 that Raymond F. Scott be appointed principal of the Rindge Evening Industrial School: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Reardon voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting'.

On the following roll-call it was voted on motion by Committeeman Reardon that the rules of the School Committee be amended by Striking out Sec. 4, Chap. XV, and that the Superintendent be authorized to appoint as evening school principals the persons who, in his opinion, are best qualified to fill the position: Committeeman Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Mrs. Conant and Vice-Chairman Wood voting 'Nay'.

On the following roll-call it was voted on motion by Committeewoman Miss Kelleher to adopt the Superintendent's recommendation, presented at the meeting of Sept. 22, 1947 "that Charles Cremens be elected a teacher in the Department of Physical Education at a salary of $2200 per year effective October 6, 1947: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'.

Committeeman Reardon moved for adoption of the Superintendent's recommendation, presented at the meeting of Sept. 22, 1947 "that Marian E. Rancatore be elected a teacher in the High and Latin School at a salary of $3200 per year effective October 6, 1947: A motion by Committeeman Mr. Dewey to lay this matter on the table until the next meeting, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay.' On the following roll-call it was then voted to adopt the Superintendent's recommendation that Miss Rancatore be elected a teacher in the High & Latin School at a salary of $3200 per year effective October 6, 1947:

Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

On the following roll-call, on motion by Committeewoman Miss Kelleher, it was voted to adopt the Superintendent's recommendation presented at the meeting of Sept. 22, 1947 "that a course in 'Driver Education' be included in the curriculum at the High and Latin School and that Mr. William Elbery be assigned to teach this course": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Yea' on including the course in the curriculum at the High and Latin School and 'Nay' on the appointment of Mr. Elbery as teacher of the course.

On the following roll-call it was voted to adopt the Superintendent's recommendation, presented at the meeting of September 22, 1947 "That Mae E. Sullivan be elected a teacher at the High and Latin School at a salary of $3200 per year, effective October 6, 1947": Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

Tabled Matters:

A motion to take from the table applications of certain former teachers, seeking reinstatement, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

Relative to the Superintendent's recommendation (now on the table) "that examinations for permanent teachers be held," and the motion (now on the table) "requesting a report as to what the difference in expense would be if examinations were conducted by the National Teachers' Examination Board, as recommended by the survey, and on what date the examinations would have to be held," the Superintendent presented the following report:

—IN SCHOOL COMMITTEE—

October 6, 1947

In compliance with the above order I submit the following report:

(1) The permanent and substitute teacher examinations held in June, 1946 were conducted at a cost of $459.

Candidates who take the National Teacher examinations pay a fee for the privilege of taking the examinations. Teaching candidates pay the following fees:

Common Examinations Only	$5.00
Common Examinations and One Optional	$6.50
Common Examinations and Two Optional	$7.50
One Optional Examination (No Common)	$1.00
Two Optional Examinations (No Common)	$1.50

A generous subsidy from the Carnegie Foundation makes this work possible. There is no expense entailed by the city.

(2). Examinations under the auspices of the National Committee on Teacher Examinations will be held in 1948 at Boston University School of Education under the direction of Professor William Kvaraceus. The Common examinations will be held on Saturday, February 7, 1948 and the Optional Examinations will be held on Saturday, February 14, 1948.

The National Teacher Examinations were first given in March, 1940.

The examinations are two fold:

(1) A battery of common examinations (taken by all candidates).

(2) Optional Examinations (covering specific subject matter field which a candidate proposes to teach.)

The Common Examinations consist of:

(1) Non-Verbal Reasoning.

(2) Verbal Comprehension.

(3) English Expression.

(4) General Culture, (History, Literature, Fine Arts, Science and Mathematics, Contemporary Affairs.)

(5) Professional Information, (Education and Social Policy; Child Development and Educational Psychology; Guidance and Individual Group Analy-

sis; General Principals and Methods of Teaching).

Optional Examinations Cover:

(1) Education in the Elementary School.

(2) English Language and Literature

(3) Social Studies

(4) Mathematics.

(5) Biological Sciences.

(6) Physical Sciences.

(7) French.

(8) German.

(9) Spanish.

(10) Latin.

The Examinations both Common and Optional are objective in scope.

The National Teacher Examinations were not designed as the sole method of teacher selection, rather they were designed as an aid to the Superintendent of Schools particularly in school systems which have no Board of Examiners. As stated by the National Committee on Teacher Examinations:

"Reliable evidence of general intelligence and broad scholarship should be among the factors determining the selection of teachers. Scholarships should be adjudged not only on the basis of the applicant's professional knowledge and proficiency in the field of his specialty but also on the basis of breadth and depth of general culture. The most valid, practical instruments for the evaluation of intelligence and scholarship should be employed. Carefully constructed written tests are recommended to test the scholarship whenever it is feasible to employ them."

Although the National Teacher Examinations cover general culture fields and such specific fields as English, Social Studies, Mathematics, Biological Science, Physical Science and the languages, it makes no provision for examinations for teachers of special subjects such as music, art physical education, home economics, special trade fields such as electricity, printing, woodworking, etc.

Large cities like New York and Boston have their own examinations. Worcester has used the National Teachers' examinations but has now given them up.

JOHN M. TOBIN,
Superintendent of Schools.

The chairman ordered laid on the table a motion by Committeewoman Mrs. Conant that the School Committee undertake acceptance of the recommendation of the survey and use the National Teachers' Examinations at the time when they are to be given in February, and do away with the present system of examinations.

The chairman ordered laid on the table a motion by Committeewoman Mrs. Conant that the Superintendent inquire as to whether the National Teachers' Examining Board, if requested, will set up examinations in the field in which the Superintendent says there is no provision made.

It was voted to take from the table the Superintendent's recommendation, presented at the meeting of September 22, 1947, "that all kindergarten teachers work two sessions." On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant "that the Superintendent's recommendation that all kindergarten teachers work two session" be adopted: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

A motion to take from the table the proposed amendment to the rules "that all teachers', when appointed, be paid increments from the time they passed their examinations and that the salary of teachers now receiving less than $2900 per year be increased to $2900 a year; and, further, that the Business Agent report as to what it will cost to grant a $300 increment to teachers appointed in September 1947 and to increase to $2900 the salaries of all other teachers who have not reached this salary level," as presented at the meeting of September 22, 1947, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and

Mayor Lynch voting 'Nay.'

Awaiting Report:

Conforming to the motion "that the Superintendent be directed to initiate a program toward building up good classroom libraries to include sets of children's encyclopedias, books for recreational reading, and supplementary materials necessary in social studies, reading and literature, to report to the School Committee by October 1 and to provide for a real school library in each elementary school and to provide for cooperation of the School Department with the Cambridge Public Library toward the establishment of library facilities in schools having grades One to Eight" and the motion "that the Superintendent prepare and present to the School Committee by October 31 a plan for the installation of a modern library in Cambridge High and Latin School and a modern library in the Rindge Technical School covering both the books to be installed in the library and the facilities for this plan, that the Superintendent confer with the Trustees of the Public Library to make available a separate room in the Public Library to provide library facilities for both Rindge Technical School and High and Latin School," the Superintendent presented a detailed report, including plans and specifications, as prepared by Mr. Gunnar E. Haugh, librarian at Rindge Technical School. On motion by Committeeman Mr. Dewey it was voted that this report be laid on the table.

Relative to the motion "that he be directed to confer with all masters and to report to the School Committee on or before October 1, on the possibility of developing more active school newspapers in the high schools and school clubs in the high schools and elementary schools, together with the establishment in each school of bulletin board displays of all kinds and the development of room arrangements in the elementary schools designed to encourage children to take advantage of community resources," the Superintendent presented the following report and on motion by Committeewoman Miss Kelleher it was voted to make same part of the records and accept the report:

IN SCHOOL COMMITTEE

October 6, 1947

In conformity with the above order submit the following report:

Newspapers—Elementary Schools:

In the elementary schools, newspapers have been published for severa years in the Fletcher, Wellington, Roberts, Longfellow and Houghton School In other schools it has been the practice to have a newspaper published i the grades. Plans have been formulated by the Masters of all the elementar schools to establish school newspaper to be published at least four times year. These papers will be edited an published by the pupils under the supervision of a faculty adviser.

High School—Rindge Technical Schoo

The Rindge Register is published an issued ten times a year. The Registe was founded in 1892 and is a splendi periodical. It covers every line of schoo activity, both curricula and extra-curricula. Its staff is made up of pupil under the direction of a faculty adviser. The Register is an active school paper and adequately covers the needs o the Rindge Technical School.

High and Latin School:

The High and Latin School has on newspaper, the Cambridge Review. Th Cambridge Review has been publishe for over sixty (60) years, appearing firs in 1886 as a product of the students o the old Cambridge Latin School. Traditionally, the Review has been a literary magazine. Although the Review strives for high literature achievement its publication is not in the hands of few talented pupils. It is strictly a pupi product, published in its entirety by pupils under the supervision of a faculty adviser. The Review has averaged one thousand (1000) fully paid subscriptions and it is safe to say that it is read by over eighty per cent of the school population. The Review takes care o the needs of the High and Latin School as far as a school newspaper is concerned.

School Clubs—Elementary Schools:

In the past many of the elementary
chools have had school clubs such as
tamp, glee, chess and others. As point-
d out in my report of September 22,
947 on pupil participation in school
overnment there will be an expansion
nd an increase in the number of club
ctivities.

igh Schools:

The High and Latin School and the
indge Technical School have always
ad school clubs. Many of these clubs
ere founded more than a half century
go. These club activities will continue
be encouraged in every possible way.

ulletin Board Displays—Room Arrangements—Elementary Schools:

In the newer schools such as the Rob-
ts, Longfellow, Abraham Lincoln and
ebster, bulletin board facilities and
om arrangements are much better
an in the older schools. Plans have
en formulated to equip every school,
ith adequate bulletin board space and
om arrangements will be designed so
at children will be encouraged to
ke advantage of community resour-
s. In connection with this project, a
oup of Masters are making a study of
our community resources, cultural,
ucational and industrially. Through
e Chamber of Commerce and the pub-
relations department of Greater
ston Industries it is hoped that an
undant supply of visual material and
ading matter will be available to the
assroom teacher.

igh Schools:

The High and Latin School has suf-
ient board space in the old Latin
hool and the Annex but additional
lletin boards must be made available
the new building. Room arrange-
ents can be readily made for display
rposes in practically every room.
rough the heads of departments ma-
rials can be made available covering
ery phase of every day life.

ndge Technical School:

Every room has a cork bulletin board
d there are large boards in the cor-
lors. The library bulletin board is
ed to show pictures of current events
d important persons in the news

Rindge has sufficient display space in the matter of bulletin boards and sufficient material is made available through the heads of departments and the School Librarian.

Included in this report are communications from the Headmaster of Rindge and the High and Latin School covering the situation in their respective schools.

JOHN M. TOBIN
Superintendent of Schools

Complying with the order "that he report a definition of the education and duties for the proposed position of 'Supervisor of Household Arts," the Superintendent presented the following report:

IN SCHOOL COMMITTEE

Ordered:

That the Superintendent report a definition of the education and duties for the proposed position of Supervisor of Household Arts.

In compliance with the above order I submit the following report:

"A Supervisor of Household Arts in charge of cooking and sewing in grades 6-8 and Home Economics in the high school would ordinarily be responsible for the following:

1) Supervision of the teachers in the department.

2) Progression of work in the classroom as outlined in a course of study.

3) Periodic Teachers' meetings.

4) Liaison between principal and teachers to assure full program time, etc.

5) Supervision of purchase of general supplies and special equipment.

6) Yearly grading of teachers.

7) Inventory of materials and equipment.

8) Special reports as required by Superintendent.

Candidates should be graduates of an approved Normal School or Teachers' College with a major in Household

Arts and should have five or more years' experience as a teacher of Household Arts in Grades 6-12.

JOHN M. TOBIN
Superintendent of Schools

On motion by Committeewoman Mrs. Conant it was voted that the foregoing report be laid on the table and the Superintendent be asked to consider whether the position 'Supervisor of Household Arts' can be combined with the headship of the department in the High and Latin School.

A motion to adjourn failed on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Mr. Wood and Mayor Lynch voting 'Nay'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon 'absent.'

The Superintendent presented Sec. IV of his analysis of the Cambridge Survey Report.

New Business:

It was voted to lay on the 'Calendar' a motion by Committeewoman Miss Kelleher, "that relative to the Superintendent's recommendation that all Kindergarten teachers work two sessions, the teachers' salaries be adjusted if the money is in the budget this year, and if not that provision be made in the 1948 budget to adjust the salaries retroactive to October 6, 1947."

It was voted to lay on the table a motion by Vice-Chairman Wood "that the Superintendent be requested to study and report on the advisability of establishing a kindergarten program to cover a period of two years to be completely readjusted to meeting the needs of the children at the age enrolled, with a favorable eye toward such a plan."

It was voted to lay on the table a motion by Vice-Chairman Wood "that the Superintendent submit a plan for greater unity of secondary school planning and coordination of programs as between the two high schools, eliminating where possible costly and unneeded duplication and establishing a general movement toward a more unified secondary education program for Cambridge."

It was voted to lay on the table a motion by Vice-Chairman Wood "that the Superintendent reoragnize the curriculum planning and development, and supervisory services as these now function through the administrative organization system comprising headmasganization system comprising Headmasters, assistant headmasters, headmasters' assistants, masters' assistants and deans of women."

It was voted to lay on the table a motion by Vice-Chairman Wood "that the Superintendent report on the availability and cost for furnishing adequate classroom and laboratory facilities for the work in general science and in biology."

It was voted to lay on the table a motion by Vice-Chairman Wood "that prior to the final approval of the budget by the School Committee, the School Department budget shall be published in local newspapers and explanation of any changes anticipated in the educational program which will effect the budget requests, and shall be published for distribution to the general public; and, further, a public hearing shall be held in order that the public can express intelligent opinion at the time of this hearing."

It was voted to adopt a motion by Mayor John D. Lynch "that the Superintendent of Schools be authorized to distribute for their signatures the Freedom Pledge and to urge the children of the School System from the Sixth Grade up to visit the Freedom Train on October 11 or 12 and, further that the Superintendent arrange to have sufficient time set aside during the week beginning October 6 for instructions on the priceless documents on the Freedom Train which are the foundation of American liberties."

It was voted to lay on the table a motion by Committeeman Reardon "that permanent elementary and kindergarten teachers, now receiving less than maximum of $2900 per year, be granted the maximum salary as of September 8, 1947."

It was voted to lay on the table a moon by Committeeman Reardon "that ny teacher not now on maximum salry be given the increment which they ould have received in 1947 if the survey ayment, which does not go into effect ntil September, 1949, had not been ccepted."

[t was voted to lay on the table a moon by Committeeman Reardon "that e Commissioner of Civil Service be equested to call for an examination of inior custodians at the earliset possible ate, inasmuch as there is no list of istodians for Cambridge Schools."

It was unanimously agreed to allow aptain Wm. Conway, National Guard to address the committee. Captain Conway asked permission to confer with the headmasters of the high schools with a view of having an assembly of the senior boys in Rindge Technical School and High and Latin School to bring to their attention the opportunities open to them by joining the National Guard. It was voted that permission as requested be granted.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the Shool Committee

SCHOOL COMMITTEE

(Official Report)

REGULAR MEETING:

Monday, October 20, 1947

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

By unanimous consent the regular order of business was suspended to hear Mr. Ward, President of the State Council of the Federation of State, County and Municipal Employees. Mr. Ward stated he was speaking in behalf of Cambridge Schoolhouse Custodians and since the acceptance by the City Council on Sept. 28, 1947 of the amendment to the general laws, Sec. 33A, Chap. 149, Acts of 1947 (40 hour work week) there has been no payment for hours worked by the custodians in excess of the forty hours. At the conclusion of a lengthy discussion of this matter, Committeeman Dewey moved that the Chief Custodian, Wm. Fitzgerald, be instructed not to work any man over forty hours in any one week, and that if he cannot get suitable replacements that he notify, persons, organizations or other municipal departments that they cannot use our facilities; and that he determine the extent to which other situations represent 'unusual emergencies' and in those cases that he feels so qualify, and he determines that the City Auditor will pay the men, that they be allowed the use of our facilities, but in all other cases the schools be shut down. The chairman ruled that this motion constituted a change in the rules and must, therefore, lay on the "Calendar" until the next regular meeting. A motion to suspend the rules for the purpose of taking action at this meeting and thereby complying with the general laws, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay'. The chairman then ordered this proposed amendment to the rules laid on the "calendar" until the next regular meeting.

It was voted to resume the regular order of business.

It was voted that the minutes of the meeting of October 6, 1947 be laid on the table.

It was voted on motion by Committeeman Reardon that the Russell School Parent Association be granted permission to use the Russell School Hall for the purpose of conducting a penny sale on Thursday evening, Nov. 13, 1947.

Committeeman Reardon moved to grant the request of City Councilor Jos. A. DeGuglielmo that Mr. Joseph Freni of the Music Dept. be permitted to have the Rindge Technical School Band participate in the dedicatory exercises of the "Thomas Pilleri Tot-Lot" on Sunday, November 2, 1947. Committeewoman Mrs. Conant moved to amend by adding "with the understanding that the attendance of the members of the band be entirely voluntary." It was voted to adopt the amendment. It was voted to adopt the motion as amended.

It was voted to make part of the records the following opinion from the City Solicitor relative to the 40-hour week.

CITY OF CAMBRIDGE

Law Department

October 15, 1947

The School Committee
Cambridge, Mass.

Dear Sirs:

I have your request for an opinion reading as follows:

"At a meeting of the School Committee held on Oct.6 it was voted to lay on the table a motion 'that the provisions of Sec. 33-A, Chap. 149, Acts of 1947, be accepted by the School Committee'."

"It was further voted that the City Solicitor be asked to give an opinion as to whether Civil Service employees in the School Department come under the provisions of this Act."

The Act to which you make reference has been accepted by unanimous vote of the City Council. No exceptions were made; except for school teachers, all the employees of the School Department are under the provisions of this Act.

Yours very truly,

JOHN A. DALY,
City Solicitor

On motion by Committeeman Reardon it was voted, on the following roll-call to grant the request of Thomas W. Mohan, junior building custodian at the Russell School, that he be granted six months leave of absence, without loss of pay, because of illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'.

It was voted to refer to the Superintendent for report a communication from Mrs. P. V. Russell, relative to the afternoon kindergarten sessions at the Russell School.

It was voted to place on file a communication from St. Anthony's Choral Group, thanking the committee for allowing them the use of the High and Latin School Auditorium.

On motion by Committeeman Reardon it was voted that the Recreation Commission be granted permission to use the Agassiz, Russell, Roberts, Thorndike and Rindge Technical School buildings on Monday, Wednesday, and Friday evenings from October 27, 1947 to March 26, 1948, for the purpose of conducting the municipal recreation program.

On motion by Committeewoman Mrs. Conant it was voted that the Society of Friends of the Cambridge Collegium Musicum be granted permission to use the Rindge Technical Auditorium for a series of programs (dates to be arranged later) upon payment of janitors fees. Committeeman Dewey is recorded as voting 'Yea' if janitor service is available.

On motion by Committeeman Reardon it was voted that St. Patrick's Parish be granted permission, on payment of janitors' fees, to use the Roberts School gym for basketball on Thursday evenings and on Saturday morning and evening from 7 to 10 p.m. beginning Nov. 6, 1947 through March 1948. Committeeman Dewey is recorded as voting 'Yea' if janitor service is available.

On motion by Committeeman Reardon it was voted that the Isaac Wilson Taylor Post, VFW., be granted permission, on payment of janitors' fees, to use the Rindge Tech School gymnasium each Saturday evening, beginning on December 6, 1948 through March 1949. Committeeman Dewey is recorded as voting 'Yea' if janitor service is available.

On motion by Committeeman Reardon it was voted that the Cambridge Center of Music and Drama be granted permission to use the Rindge Auditorium on the evening of November 21, for the purpose of conducting a music appreciation program. Committeeman Dewey is recorded as voting 'Yea' if the janitor service is available.

It was voted to refer to the Committee on Athletics a request from a group of veterans asking for the use of one of the school gyms for basketball.

It was voted to make part of the records the following communication from Civil Service:

COMMONWEALTH OF MASS.

Division of Civil Service

October 17, 1947

Edw. J. O'Connell
Secretary-School Committee
Cambridge, Mass.

Dear Sir:

Under the provisions of G.L. Ch. 31, Sec. 16A, authority is given for the temporary transfer of John R. McCarthy from the position of Junior-Clerk-Stenographer to that of Senior Clerk-Stenographer for six months from June 16, 1947.

I wish to inform you that arrangements to hold a competitive promotional examination for the position of Senior Clerk and Stenographer will be made at the earliest possible date.

Very truly yours,

THOMAS J. GREEHAN,
Director

It was voted to refer to the Committee on Buildings and Grounds for conference with the head custodian, applications received from Mrs. Gladys Tedeschi, janitress at the Morse School and Ella E. Cook, matron in the Recreation Department, seeking transfer to the position of matron at the Haggerty School.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent reported the following transfers of teachers:

Edith Homes from the Putnam School to the Longfellow School, Kindergarten Teacher, effective October 14; and Mary A. Sheridan from the Lincoln School to the Peabody School, Kindergarten Teacher, effective October 14, 1947.

The Superintendent presented the following supplementary list of applicants for evening school teaching positions:

Marion B. Clark
Genevieve Dellogana
Letitia Warnock
Bernice R. Bland
Barbara B. Dow

It was voted to approve the Superintendent's recommendation that the Distributive Education Course, described in the following letter from the Corcoran's Department Store, be approved:

CORCORAN'S DEPT. STORE
Cambridge, Mass.

October 17, 1947

Mr. John M. Tobin, Supt. of Schools,
Cambridge, Mass.

Dear Mr. Tobin:

Last year with the approval of the Cambridge School Dept. we were able to avail ourselves of employees training courses offered by the Massachusetts Distributive Education Program under the George Dean Act.

As a result of our experience, we should now like to arrange for further employee training under the same program. We have been advised by Mr. Shapiro of the State Dept. of Education that the services of Mr. Collins, our instructor in the earlier courses, will be available from February 2 to February 13, 1948.

If our request for further training meets with your approval may we ask that you communicate to the proper authorities our wish to engage the services of Mr. Collins for that period?

We shall appreciate anything you can do in carrying out this arrangement.

Very truly yours,

Paul R. Corcoran, Pres.

It was voted to approve the Superintendent's recommendation that the Cambridge Teachers' Club be granted permission to sponsor a tea on Wednesday, November 5 for the newly appointed public school teachers, said function to be held in the cafeteria of the High and Latin School from three to five o'clock.

It was voted to make part of the records the following communication from Miss Frances Fremerman:

October 6, 1947

Cambridge School Committee
Cambridge, Mass.

I understand there is another vacancy created for junior clerk-typist in the Cambridge School Department, and I hereby make application again for a transfer to this position from the Cambridge City Hospital where I am at present employed as a clerk-typist.

Please consider this application also. Thanking you, I am,

Yours truly,

MISS FRANCES FREMERMAN

It was voted to approve the Superintendent's recommendation that the Boston Globe be granted permission to use the Rindge Technical School Auditorium on Saturday morning, November 8, between 9:30 a. m. and 11:00 a. m., for the purpose of conducting the Globe-WCOP Quizdown Program which has been approved by the Cambridge School Committee. Children from the Peabody and Agassiz Schools will be the contestants.

It was voted to place on file a communication from the Massachusetts Association of School Committees relative to the first annual convention.

It was voted to adopt the following school calendar for the year 1948 as recommended by the Superintendent:

Second Term: January 5, 1948 to February 20, 1948.

Third Term: March 1, 1948 to April 23, 1948.

Fourth Term: May 3, 1948 to June 25, 1948.

On recommendation of the Superintendent it was voted to endorse the Navy Day Program described in the following communication:

BOSTON NAVAL SHIPYARD

October 7, 1947

Superintendent of Schools
Cambridge, Mass.

Dear Sir:

The United States Navy and its many friends have, for several years, selected one day of each year as a special occasion for encouraging the people of our country to become better acquainted with their Navy and Naval activities. This day is designated "Navy Day," and is usually observed on October 27.

In preparing for the occasion this year, it occurred to me that you, your teachers and students, may be particularly interested in some feature of, and a visit to the Boston Naval Shipyard.

You are, therefore, cordially invited to participate in observing Navy Day by a visit to this Shipyard at any time between the hours of 9 a. m. and 4 p. m., on October 27, 1947, to renew acquaintance with a Naval Activity which was established in the early days of our nation and is steeped in the traditions of the young Republic.

Sincerely yours,

W. McL. HAGUE

Captain, U. S. N. Commander

It was voted that the Cambridge Tuberculosis and Health Association be granted permission to conduct their annual sale of Christmas Seals to the school children.

Reports of Committees

On the following roll-call it was voted to accept the report of the Committee on Buildings and Grounds as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting "Yea."

Committee on Buildings and Grounds

Meeting of October 20, 1947

Present: Cora Butler Conant, Chairman; Bradley Dewey, Margaret M. Kelleher.

Notice has been received from the City Clerk that the Commissioner of Corporations and Taxation has approved an appropriation in the sum of $54,606.70 from surplus revenue to school department F-13 Repairs.

It was voted to recommend that the following bids, being the lowest submitted for the particular work, be accepted:

Roof—Kelley School: Flynn Roofing and Sheet Metal Works $6,828.

Roof—Morse School: Richard Moore Co. $6,310.

Roof—Latin School and Annex: A. Belanger & Sons $15,980.

Plumbing Alterations—Kelley School —Crane Plumbing Co. $5,860.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

It was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein:

COMMITTEE ON ATHLETICS

October 20, 1947

Members present: Russell A. Wood, Chairman; Robert J. Reardon, Thomas P. O'Neill.

The Committee on Athletics takes exception to a paid advertisement appearing in a local newspaper stating "Atletics for all and not for just a few stars." The Committee asserts that this is a misstatement. The facts are that no less than 2200 children participated in some form of athletics or recreation during the 1947-1948 season in the high schools alone. Never before has there been such a broad field covered by both girls and boys. It further would like to note that it would be a good idea if they would cease to give the impression that any Cambridge scholar uses the word "aint" even in a paid advertisement. In the elementary school there are approximately 500 boys participating in basketball, approximately 300 boys taking part in baseball, and in soft ball we have approximately 100 teams averaging ten boys or girls to a team. As a grand total for all our schools we have approximately over 5,000 students participating in the accelerated program inaugurated by your present Committee on Athletics. All of these sports have been under the proper supervision.

It was voted to approve the basketball schedules for the 1947-1948 season, as presented by the Director of High School Athletics.

It was voted that the Director of Physical Education be directed to select (and report his selection) six men to serve as coaches, two to a district, before the league schedule starts. When the inter-school league games start, three of these men will serve as referees, and receive greater renumeration because officiating three games: The other three men will serve as timers, scorers, and general supervision of the spectators.

It was voted to recommend that all teams in the Grammar School Basketball League be furnished some type of modified uniform.

The committee recommends approval of a football game on Thanksgiving day with Ipswich High School and High and Latin on a home-and-home arrangement, the first game to be played at Ipswich.

The Athletic Committee wishes to remind the City Manager that the Score Board at Russell Field is not yet completed, although it was promised last Spring and work was begun in August. It would take just a few days to complete the job. A score board is essential for public convenience.,

Respectfully submitted,

RUSSELL A. WOOD

Chairman

Unfinished Business

It was voted to lay on the table the Superintendent's recommendation presented at the meeting of October 6, 1947 that the text book "Mathem atics for the Consumer" published by World Book Company, be approved for use in the Cambridge Public Schools.

It was voted to adopt the proposed amendment to the rules, submitted by Committeeman Reardon at the meeting of October 6, 1947 "that Sec. 33A, Chap. 149, Acts of 1947 (40 hour week) be accepted by the School Committee."

Tabled Matters:

It was voted to refer to executive session the applications for reinstatement as teachers in the Cambridge Public Schools received from the following former teachers: Mrs. Marguerite M. McMillan, Mrs. Edna J. Haley, Mrs. Anne W. Drury, Mrs. Marion Beane Blanchfield, and Mrs. Emma Herlihy.

It was voted NOT to adopt a motion to take from the table the Superintendent's recommendation relative to examinations for permanent teaching positions and the Superintendent's report relative to the examinations being conducted by the National Teachers' Examination Board.

On motion by Vice-Chairman Wood it was voted to take from the table the Superintendent's recommendation that the School Committee again consider for adoption the Text Book "Applied Chemistry" published by Henry Holt Co. On motion by Committeeman Wood it was voted on the following roll-call that "Applied Chemistry" be adopted as a text book for the Cambridge Public Schools: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeeman Reardon it was voted to take from the table the request of Mary M. Campbell for a transfer as junior clerk-typist from the Cambridge City Hospital to the School Department. On motion by Committeewoman Miss Kelleher it was voted on the following roll-call that the transfer be approved: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay'; Committeeman Dewey 'Not Voting.'

It was voted to take from the table the report of the Superintendent on the definition of the education and duties for the proposed position of Supervisor of Household Arts, and that the Superintendent be asked to consider whether the position can be combined with the headship of the department at the High and Latin School. The Superintendent reported that the position of "Supervisor of Household Arts" should be separate and apart from the position of Head of the Department at the High and Latin School. The Supervisor of Household Arts as outlined in my report of October 6, 1947 would have supervision over all household arts courses in the high school, the Girls' Vocational School and the Elementary Schools. There being no objection the chairman ordered placed on file the report on the definition of the education and duties for the position of Supervisor of Household Arts and the report on whether the position should be combined with the headship of the department at the High and Latin School.

It was voted to take from the table the motion "that the Superintendent be requested to study and report on the advisability of establishing a kindergarten program to cover a period of two years to be completely readjusted to meeting the needs of the children at the age enrolled, with a favorable eye toward such a plan. On motion by Committeewoman Mrs. Conant it was voted that the Superintendent appoint a committee, headed by Elizabeth F. Butler, Supervisor of Primary Schools and Kindergartens, to bring in a detailed report on this motion to the School Committee.

It was voted on motion by Vice-Chairman Wood to take from the table and adopt a motion "that the Superintendent submit a plan for greater unity of secondary school planning and coordination of programs as between the two high schools eliminating where possible costly and unneeded duplication and establishing a general movement toward a more unified secondary education program for Cambridge."

It was voted on motion by Vice-Chairman Wood to take from the table and adopt a motion "that the Superintendent reorganize the curriculum planning and development, and supervisory services as these now function through the administrative organization system comprising headmasters, assistant headmasters, headmasters' assistants, master's assistants and deans of women."

It was voted on motion by Vice-Chairman Wood to take from the table and adopt the motion "that the Superintendent report on the availability and cost for furnishing adequate classroom and laboratory facilities for the work in general science and in biology."

On motion by Vice-Chairman Wood it was voted to take from the table and adopt the motion "that prior to the final approval of the budget by the School Committee, the School Department budget shall be published in local newspapers with an explanation of any changes anticipated in the educational program which will affect the budget requests, and the budget published for distribution to the general public; and, further, a public hearing shall be held in order that the public can express intelligent opinion at the time of this hearing."

On motion by Committeeman Reardon it was voted to take from the table and adopt the motion "that the Commissioner of Civil Service be requested to call for an examination of junior custodians at the earliest possible date, inasmuch as there is no list of custodians for Cambridge schools."

Conforming to the motion "that the Superintendent of Schools, as soon as possible, study and report to the School Committee on the availability of 16m/m sound projectors, slides, film strip projectors, portable radios and record players for the School system to be loaned to district primary schools related to each central school and that he also report on materials to be used by classrooms and teachers as an integral part of the learning. The report of the Superintendent is also to encompass a plan for establishing a supply of such equipment and material in the Children's Museum. The plan of the Superintendent on this subject should also outline methods to help teachers in the use of good audio-visual aids, especially mounted pictures, slides, film strips, radios and records, maps, globes and charts," the Superintendent presented the following report. There being no objection the chairman ordered the report laid on the table:

—IN SCHOOL COMMITEE—
October 20, 1947

All the material contained herein is based upon the assumption that audio-visual materials relate to the teaching and the learning process as a whole. The methods utillized have as their prime purpose the improvement of teaching. Audio-visual methods to be effective must be supplemented by many other methods.

A detailed inventory of materials on hand at present is on file with the secretary of the School Committee.

Sound and Silent Projectors:

As of this date, October 13, 1947, the Cambridge School Department has the following:

16 m/m Sound Projectors	13
35 m/m Sound Projectors	4
Silent Projectors	6

Nine (9) of the 16 m/m sound projectors are located in the grammar schools. An arrangement as outlined on the inventory has been set up whereby every grammar school and district primary school has at its disposal one of these 16 m/m projectors. Many advantages are claimed for motion pictures such as that they present certain meanings involving motion; that they clarify the time factor, that they bring the past and the distant to the classroom, that they reach a mass audience at low average cost, but we must not lose sight of the fact that other teaching materials may be more effective; that the motion picture is expensive; that it is a group device and that it does not displace the teacher.

Availability of Films and Correlation With Curriculum:

In April, 1947, every teacher in the schools where there were sound projectors was furnished with a list of films owned by the School Department located at the Children's Museum and the films available at Boston University. Page One of the list contains general directions for proper use of films. Also, a correlation was worked out between the films available at the Boston University Film Service and the Cambridge curriculum. A copy of this correlation is appended to this report. A contract was signed with Boston University whereby their film service agreed to supply film to the Cambridge School Department at two-thirds the regular price.

Still Pictures

There are ten stereoptican machines, six filmstrip projectors, and three opaque projectors distributed through the schools. It has also been arranged that these machines are available to other grammar schools and to the district primary schools.

Still pictures change world pictures into visual pictures; they help materially in introducing or motivating a unit; they enrich reading; they help to correct wrong impressions. The teacher must, however, be constantly on guard to use only pictures which meet certain standards so that "looking at pictures" will be a live experience for pupils, utilizing their critical responses.

Today the emphasis of many producers including book firms seems to be on the production of filmstrips rather than on moving picture films. Filmstrips are now available in practically every subject. Because of their relative inexpensiveness and the scope contemplated for filmstrips, I recommend that every school be provided with a filmstrip projector. These projectors also have an attachment to show 2" x 2" slides.

Slides and Slide Projectors:

There are many hundreds of slides distributed through the schools; there are ten lantern slide projectors available. This is a sufficient number. Arrangements have been made for the use of these pictures and slides by other grammar schools and the district primary schools.

Most of the lantern slides on hand are photographic. Hand-made slides can also be made for use in these machines, making it possible to develop material of local or temporary interest and importance, and also give students an opportunity for creative expression, thus increasing motivation for learning.

Radio and Record Players:

Seven grammar schools have radios and record players. Five more are on order. Two grammar schools, the Cambridge High and Latin School and Rindge Technical School have School Speaker Address Systems with radio and record playing attachments.

Every school has been supplied with a generous number of Calendar Manuals of the American School of the Air which is broadcast over WEEI Monday through Friday from 10:00 to 10:30 a. m. Every school has also been supplied with a copy of the programs broadcast under the direction of the Massachusetts Department of Education over WBZ Monday through Friday from 9:15 to 9:30 a. m. Both these programs have been highly recommended for use by teachers where they are considered helpful in their classroom work. We might well give consideration to the establishment of a school radio workshop looking forward to direct participation in broadcasting. Arrangements have been completed to have pupils of the Peabody and Haggerty Schools broadcast on November 8, 1947 in the Boston Globe Quizdown Contest. Besides the usual benefits to be derived from listening to a broadcast, an endeavor has also been made to teach radio discrimination so that children may select and judge their radio programs more wisely.

There are some records for use on record players. Catalogues of records suitable for school use have been distributed to the schools. It is recommended that a reasonable number of records be purchased each month until an adequate supply is available. Recordings may well combine the three purposes, of orientation, illustration and summation.

The Cambridge Music Department has organized a Workshop Course of eight lectures on the utilization of record players and records in classroom work. This course begins Thursday, October 16, 1947. These lectures are a part of the in-service training of the teachers.

Maps, Globes, Charts, Mounted Pictures:

Beginning in 1945 up-to-date Rand-McNally maps have been bought for one grade each year beginning with grade four so that every classroom of grades four, five and six has been supplied. Maps for every classroom of grade seven are now on order. It is hoped that maps for every classroom of grade eight will also be supplied before June, 1948.

In the Rindge Technical School there are 200 maps, 20 sets of mounted pictures and 64 charts.

In the Cambridge High and Latin School there are 108 maps, 88 charts and 80 models.

Every school has at least one Globe. More will be supplied as quickly as possible.

Science Charts for every grammar school are now on order. There are many charts of different subject matters now in the schools: e. g. Health, Phonics, Number.

Mounted Pictures are rather freely spread out through the schools.

Administration of Audio-Visual Materials

Effective use of audio-visual materials demands good administration. The steps in wise administration of these materials are:

I. Appointment of a Director of Audio-Visual Materials. The duties of a Director would be:

1. General organization and administration of this division.
2. Supervision of personnel.
3. General direction of production, instruction and distribution.

4. Budget-making.

5. Making of tabular studies in growth of the service; analysis of needs.

6. Making of periodic reports to superior officers.

7. Preparation of manuals, bulletins, catalogues, and lesson units on the techniques and uses of audio-visual materials.

8. Organization of audio-visual education conferences with directors of instruction, supervisors, principals, and teacher committees.

9. Preparation of rules and regulations governing distribution.

10. Determination of the objective requirements of the course of study.

11. Co-ordination of audio-visual materials in the course of study.

12. School Visitations to determine needs.

13. Search for sources; examination, evaluation, and acquisition of audio-visual materials.

14. Teacher-training in the use of equipment and types of audio-visual materials.

15. Conducting experiments in the application and intensive uses of audio-visual materials.

16. Public relations: community addresses, reports on contributions of audio-visual materials to the enriched curriculum.

I recommend the appointment of a Director of Audio-Visual Materials.

II. Cost of an adequate audio-visual program.

Audio-visual materials are not an extra; they are an educationally justifiable part of the total curriculum.

It is the considered opinion of experts in this field that $.50 per pupil should be the basic minimum set aside for a correct audio-visual program. Consideration of the matter of cost causes the matter of outright ownership or rental to come to the fore. If there is "permancy" to the film, it should be purchased. In this way a film library may be built slowly and carefully. With films in a central library for the exclusive use of the schools, it will be possible for teachers to reserve films for the time they will best fit the program; teachers can preview the film, teach unfamiliar terms and in other ways "set the stage"; show the film; test for results of the showing, and re-show the film to make important points missed in the first viewing. This is the only way to have "visual education" worth the name. The cost is not excessive if films are picked that can be used year after year for all the classses in one grade in the city. On the other hand, rental of films of passing interest or those that will become "dated" for any reason and for tryouts before purchase is to be looked upon favorably. It is my recommendation that the School Department continue its connection with the Boston University Film Service, since it is the most extensive in the vicinity.

III. Equipment.

The necessity of keeping old equipment in good shape and of purchasing new equipment is obvious. This is one of the functions of the Director.

IV. Selecting Teaching materials:

This job will engage both the Director and the classroom teachers. There are some predictable elements in the curriculum; other elements will arise with the need. Films to accommodate both these elements should be made available.

V. Developing an In-Service Program.

Since this program is to function in the individual classroom every classroom teacher should be taught how to operate most types of equipment.

VI. Cataloguing and Storing Materials; and Arranging For Use of Materials.

Although the order of the School Committee envisages the utilization of the Children's Museum as a central film library, my recommendation is that this proposed library be established elsewhere under the supervision of the Director of Audio-Visual Materials. The proper functions of a Director of a Museum do not necessarily coincide with those of a Director of Audio-Visual Materials since the museum worker deals, for the most part, with real objects. The exhibits in the museum and those sent out on request are even nearer to a "direct experience" than any pictures can be. The Museum has a unique function.

The Director of Audio-Visual Materials is under the necessity of preparing teachers guides, sheets for evaluating the aids, tests to find out what is accomplished by the various types, schedules for assigning material when and where it can be used, and supervision to keep the material in first class order.

General Comment on the Use of Audio-Visual Materials:

Audio-visual materials introduce no new revolutionary principles of learning. Proper motivation must be present both for the teacher and the pupil if best results are to be obtained. Constantly, other methods of teaching and learning must be compared with the audio visual methods to see which type is the most effective. Also there must be clear objectives; i. e., the pupil must know what he is looking at and listening for. To be sure of these points, the teacher will find a preview always desirable. In using audio-visual materials, the following steps should be taken, not necessarily in this order: preparation, presentation, application, examination, discussion and criticism. No doubt, the wider use of a more abundant variety of teaching materials, of which audio-visual materials are a type, will make the work of the teacher more effective.

JOHN M. TOBIN
Superintendent of Schools

IN SCHOOL COMMITTEE

October 20, 1947

"ORDERED: That the Superintendent recommend to the School Committee, prior to October 31, a comprehensive plan which will provide recreatonotional facilities for boys indoors and outdoors, together with a statement of the probable cost of the various facilities necessary thereto in the secondary schools."

In conformity with this order, I submit the following report:

In making this report it is necessary to stress the objective which should govern any program of recreation. In addition a survey of present day activities and facilities has been included.

A sensible program of recreation should—

1. Teach fundamentals, rules, strategy of sports which have a carry-over value for adult enjoyment, either through future participation or vicarious experiences such as attendance, listening-in, or the like.

2. Inculcate worthy leisure hobbies.

3. Develop in each individual some type of physical activity that will produce present satisfaction and future applicability.

4. Develop social aims of the school.

5. Aid total intellectual development.

The Cambridge High and Latin School and the Rindge Technical School offer our youngsters every opportunity to develop a program of recreation which will contribute to their health and happiness and which will develop their interests now and in adult life. The welfare of every individual is a major concern of our School Authorities.

An adequate program of recreation includes the following types of Activities:

1. Arts and Crafts (hobbies)
2. Athletics.
3. Dramatics.
4. Music.
5. Rhythmical Activities.
6. Social Activities.

Athletics

Under the accelerated program, the School Committee has provided for the following activities:

BOYS' SPORTS

Badminton
Baseball
Basketball
Crew
Crosscountry
Football
Golf
Ice Hockey
Swimming
Track

Tennis
Wrestling

GIRLS' SPORTS

Archery
Badminton
Baseball
Basketball
Bowling
Field Hockey
Golf
Hiking
Horseback Riding
Shuffle Board
Social Dancing
Swimming
Tennis
Volleyball

Every youngster is offered the opportunity to select one or more which appeal to him particularly. It is our aim to see that each youngster participates in the activities in which he finds challenge, joy and satisfaction.

While we have a large number in the various outdoor activities, the program would work more efficiently and smoothly, if we had an athletic plant in closer proximity to the schools. A more centrally located plant would meet the needs of our students, and would encourage more participation and eliminate the transportation cost, and give more time on the athletic field.

Indoor Activities

BOYS' SPORTS

Basketball
Ice Hockey
Swimming
Indoor Track
Wrestling

GIRLS' SPORTS

Basketball
Shuffle Board
Swimming
Social Dancing
Volleyball

The Girls Indoor Activities are carried out in the Latin School Gym which is totally inadequate, unsanitary and unsafe. It should be abandoned immediately. The Boys' Indoor Activities are now carried out in the Rindge Technical Gym which, although adequate for the boys of Rindge, is totally inadequate for the boys of both schools.

Many of our boys and girls are not interested in sports or in athletics. They have interests in other activities. A list of school activities now in existence and others which can be readily established are presented.

Dramatics

Through the Dramatic Clubs of the High Schools, opportunity is offered for creative activity. Here the student is encouraged to express himself, whereby he learns very valuable lessons for leisure time. Their program includes the following:

1. Staging plays (directing and participating).
2. Make-up.
3. Lighting.
4. Management (promotion)
5. Debating, Forum, Public Speaking.

Music

Band: We have a band in both schools. They have sponsored several concerts.

Orchestra: It plays for enjoyment and in conjunction with the Dramatic, and Glee Club furnished the necessary music.

Glee Club: It has presented several concerts, conducted group singing at school assemblies and has made several excellent recordings.

Rhythmical Activities

We should expand in this field. High school youngsters should possess grace, poise, good posture and charm, and for this reason the School Committee should adopt a plan whereby Ballet, Tap Dancing, Square, Folk, and Social modern dancing for both boys and girls should be introduced. In this way a youngster develops confidence, overcomes embarrassment, promotes leisure time enjoyment and attains social maturity.

Social Activities

The youngsters are offered the opportunity of joining one or more of the clubs existing at the school.

Camera Club: The taking and developing of pictures.

K. B. Oldest social organization in the school. Interests are dancing, charity, and Scholarship Fund.

Chess Club: For many years Cambridge has been one of the few schools to have a club of this nature. A schedule of matches are played with Brookline, Roxbury Latin, Boston Latin and Huntington School. One of the quieter activities it provides recreation, relaxation, concentration, which the youngster carries with him all through his life.

G. A. A. In addition to the athletic activities named previously the G. A. A. conducts hikes, bicycle riding, outings and dancing.

Foreign Language Clubs

These are four:

1. French.
2. German.
3. Italian.
4. Spanish.

These give students opportunities to "live what they learn."

The program includes the following:

1. Conducted art tours to Museums with talk on Spanish, French, German or Italian artists by members of the Museum staff.

2. Theatre parties to foreign films or plays.

3. Contests—Spelling Bees, Amateur Prize Speaking, question box, vocabulary games, games of many kinds.

4. Plays.

5. Musicals—Dances in costume—"sing Fests."

6.Informal talks by visiting speakers.

7. "Information Please" programs.

8. Films.

9. Current Events.

10. Special programs—Pan American Day, 400th celebration of Cervantes, etc.

OUTING CLUB: The club holds membership in the National Junior Audubon Society. They take field trips, bird walks, see exhibitions of birds, butterflies or reptiles, and they take trips to the Museums. A favorite trip is to Mt. Auburn cemetery where there are many rare birds and trees. Bicycle trips, skating, parties, bowling, annual picnics and theatre parties are also enjoyed. City children may learn about nature, and are taught responsibility as citizens toward the country's wild life.

ARTS AND CRAFTS: In this program, an opportunity is provided for youngsters to further their special interest in the following fields:

1. Linoleum block making.
2. Leather tooling.
3. Modeling clay.
4. Carving wood.
5. Jewelry making.
6. Stain glass.

The following is a survey of the usable activities for both outdoor and indoor activities and a list of activities now carried on in our schools.

Facilities

OUTDOOR. For the various teams we use the following:

FOOTBALL: Russell Field, Practice field at the City Home, Fresh Pond.

CROSS COUNTRY: We plan to use the City Home as a center and run over a course laid out at the golf links around Fresh Pond.

ICE HOCKEY: We have a new Ice Hockey rink in the process of erection on the property of the City Infirmary where we shall practice and play our non-league games. Through the cooperation of the Welfare Board, showers and locker rooms of the City Infirmary have been placed at our service.

BASEBALL: Both varsity teams use Russell Field for practice and games, and each plays a 16 game schedule. Jr. Varsity, Freshman teams of both schools use playgrounds, Fresh Pond, Russell Hoyt, and Cambridge Common.

TRACK: Track teams practice and compete on the new track at Russell Field.

CREW: Uses Riverside Boat Club for its headquarters.

GOLF: By the cooperation of the Recreation Department, both schools enjoy the privilege of playing on the Municipal Golf Course weekdays.

TENNIS: Boys and Girls use all the Municipal Courts in the city and also the M. D. C. Courts at Magazine Beach.

SOFT BALL: Girls engage in this sport on the playground behind the high school.

HORSE BACK RIDING: The headquarters for this activity is the Rita Marie Stable in Medford. Transportation to and from is provided in the price of riding.

HORSESHOE PITCHING, VOLLEYBALL, BADMINTON AND ARCHERY will be offered on the school playground.

In maintaining the present day athletic program certain improvements must be made. If expansion is made then facilities must be increased. In the following paragraph a description of present day handicaps is made and definite recommendations with the approximate costs are presented for future expansion.

The boys of Cambridge High and Latin School are compelled to take their Gym classes in the Rindge gymnasium. This is a bad and dangerous practice even though it is an expedient one. Under this plan the youngster must travel across the Library Grounds to Rindge—change his clothes, attend Gym period, take a shower and return in all kinds of weather. It is unfair to expose a youngster to such hazards and the condition should be remedied as soon as possible.

When two basketball teams and two track and field teams practice on the same floor there is confusion bordering on chaos, and it is only under the greatest handicap that our coaches have secured such excellent results. We are considering hiring the Cambridge Armory for some of these activities.

The following improvements should be adopted:

1. The seating arrangement be improved by installing a battery of folding bleachers.

2. Proper facilities for the instructors room should be installed and outfitted.

3. The door dividing the gym into separate units should be repaired.

Indoor Facilities

The following four plans may be considered.

For Girls:

1. The present Girls' Gym should be reconstructed in the following manner:

a) It should be extended in to the school yard for 57 feet.

2. The Service Rooms:

a) For Girls: The area on the Trowbridge Street side should be reconstructed to provide a locker, shower, and drying rooms, and proper toilet facilities for girls. Also an instructor's room. A health unit for a doctor and nurse should be placed in the area.

b) For Boys: On the Ellery Street side the similar area adjacent to the gym should be reconstructed as to provide locker, shower and drying rooms for the boys, instructors rooms, athletic office, storage room, janitor's room, and proper toilet facilities near the locker rooms. The present boys' lunch room and the contiguous areas between Ellery and Trowbridge Streets should be reconstructed. Properly renovated and ventilated, it would provide a modern and adequate lunch room. This entire area can be shut off by steel doors that roll down when required, and the gymnasium and its service rooms can be used as a separate unit for community activities by the installation of a dual thermostat without heating the rest of the building with daytime temperatures.

Cost: Approximately $100,000—$125,000.

A Second Plan:

Is the reconstruction of the Cleveland Auditorium whereby it would serve a dual purpose of auditorium and gymnasium.

a. The area of the floor between the balcony and the stage could be reconstructed for the gym floor leaving the area under the balcony and the balcony itself for permanent seating.

b. For Boys: Locker, shower and drying rooms, toilet facilities, instructors room could be constructed under the foyer.

For Girls: Similar facilities can be constructed under the stage. There is sufficient room off stage on the Broadway side to build dressing room for stage activities. This plan is the least expensive.

Cost: The approximate cost of this would be $50,000.

Third Plan:

City to take Felton Hall by eminent domain and build a three story modern gym 120 by 120. The gym will be 90 by 120. On the first floor there will be a locker room, drying room, toilet, shower and storage rooms for the boys in the basement.

The health unit, directors, office, athletic office, supply room, will be on the first floor. The Girls' locker, shower, drying room, instructors' room and storage room will be on the second floor.

The building of the locker room, showers and equipment will cost approximately $280,000 to $350,000. The authorities for this are Giles Smith, Belmont, Architect, Burr & McLaughlin, Architects.

LONG RANGE PLANNING: (This might well be undertaken as a War Memorial building.)

The ideal situation would be for the city to take all land between Ellery and Felton Streets, Cambridge and Broadway and build a modern progressive recreational area adequate to meet the needs and demands of a city, the size of Cambridge. Here we can construct a recreational building which will contain a gymnasium, ice rink, basketball courts and track, a swimming pool and the necessary locker rooms, shower, drying, storage, offices and clubrooms. Such a building would be a combined school and recreation project and the community could make maximum use of its facilities; the school in school time and the community at other times. Tennis, badminton, archery football, baseball could be so designed to include all these activities.

The high schools should provide adequate indoor and outdoor facilities, including swimming, in order to make possible a desirable program of physical, mental, and emotional development for its youth.

To help meet the increasing demand for more play faciliites, and to secure the greatest service from the existing play areas, the facilities should be increased.

A well conceived and a well executed plan is an essential factor in making a play area attractive and successful. but efficient management and control are also of great importance.

SUPERVISION:

Supervision or coaching would be the biggest item, but without it, leadership cannot be developed. It is through leadership that we build wholesome standards of play, loyalty, courtesy, self-control, and sportsmanship—the citizens of tomorrow. The staff should be sufficient in number and the salary commensurate with the time and effort expended to put such a program in effect.

COST:

To carry on a successful recreational program which will produce the greatest good for the greatest number, will involve the following expense:

1. Supervision—$20,000 to $25,000.

2. Equipment, transportation and charges—$20,000. The initial cost would be the greatest and this would increasingly decline as the program becomes established.

3. The cost of the facilities will depend upon the type of recommendation accepted and could range from $60,000 to $2,500,000. However, to afford maximum recreation we should provide maximum facilities.

Some of the more costly items will be:

A football field—$60,000.

A floor for ice skating—$50,000.

Ice machinery—$50,000.

In conclusion, it is an elementary fact that the individuals will carry into their free hours those activities in which they have found joy. Obviously, schools should enlarge tremendously their plants and facilities for Leisure Time Education. No subject in school or any agency outside the school contributes, as much as supervised recreation, to promote the idea that play is a part of a good life. Society gives increasing signs that play and recreation are essential.

JOHN M. TOBIN

Conforming to the motion that the Superintendent submit a report bearing on the motion adopted at the meeting of September 22, 1947 "that a policy be established to provide adequately for accidents and sudden sickness occuring in school," the Superintendent advised that he had discussed this matter with the headmasters of High and Latin School and Rindge Technical School and they are of the opinion that adequate protection is given to pupils who are injured during the school day. The School Nurse is in attendance at all times and transportation is furnished in the event of an accident. The policy is well provided for and that is the opinion of each master of each school. On motion by Committeeman Reardon it was voted to accept the Superintendent's report.

New Business

Committeewoman Mrs. Conant moved that the regular meeting scheduled for November 3, 1947, be omitted. Committeeman O'Neill moved to amend by adding "and the first regular meeting in November be held on November 5, 1947." It was voted to adopt the motion as amended.

Committeeman O'Neill moved that Prof. Simpson be requested to turn over to the School Committee or the School Department all material now in his hands that rightfully and truthfully belong to the School System and all materials that he had promised to turn over to the department, be returned forthwith. On the following roll-call this motion failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'. Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Wednesday, Nov. 5, 1947

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted to lay on the table the minutes of the meeting of October 20, 1947.

It was voted to place on file a letter from Mr. and Mrs. Frank Torres relative to the kindergarten at the Abraham Lincoln School and praising the intelligent handling and wonderful cooperation of Miss Frances E. Fitzgerald, head kindergartner, and further that a copy of the letter be sent to Miss Fitzgerald.

It was voted to place on file a communication from Mrs. Irene Breen, 86 Lexington Avenue, Cambridge, relative to the afternoon session of the kindergarten at the Russell School.

It was voter to refer to the Superintendent for report a petition received from parents of the Old Lowell School District requesting the school committee to open one room of the Lowell School as a kindergarten for these children who are at present attending kindergarten at the Russell School.

On motion by Committeewoman Miss Kelleher it was voted that the YWCA Choral Group and members of the MIT Glee Club and Orchestra be granted permission on payment of the janitors' fees to use the Rindge Technical School Auditorium on Sunday afternoon, December 7 from 2 to 6 p.m. for the performance of Handel's "Messiah".

It was voted that Troop 45, Boy Scouts sponsored by the Immaculate Conception Church, be granted permission to use the Roberts School gymnasium on Tuesday evenings each week until June, 1948.

It was voted to place on file a communication from the City Council advising that the area at the junction of Green Street and Pleasant Street, is named "Alexander Colous Square."

On motion by Committeeman Reardon it was voted to make part of the Records a communication from the Cambridge Retirement Board relative to the retirement of Mrs. Etta Powers, matron at the Haggerty School, and that the School Committee express to Mrs. Powers their appreciation for her long years of faithful and efficient service:

CAMBRIDGE RETIREMENT BOARD

October 22, 1947.

School Committee,
1700 Cambridge Street,
Cambridge, Mass.

Gentlemen:

Mrs. Etta Powers, School Department Matron, has filed application for retirement on December 1, 1947. Therefore her period of service will end on November 30, 1947.

Very truly yours,

Constantine J. Church, Secretary.

It was voted to make part of the records the following communication from the City Manager, relative to the pension of Abbott O. Paine:

City of Cambridge

Executive Department

October 20, 1947

Edward J. O'Connell, Secretary
Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Dear Sir:

I hereby approve of the pension application of Abbott O. Paine, a teacher at Rindge Technical School, under the provisions of Chapter 32, Section 58 of the General Laws (Tercententary Edition.)

Mr. Paine, who is fifty-five years of age, is a Veteran of World War I and has been employed as a teacher for thirty-two years.

Retirement to be effective Nov. 1, 1947.

Very truly yours,

John B. Atkinson,

City Manager.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent presented a financial report for October 1947.

It was voted to adopt the Superintendent's recommendation that the City Manager be requested to recommend to the City Council the following transfers in appropriations:

To:

B-1 Printing & Binding	$1,000
B-5 Freight & Cartage	700
B-7 Heating at Rindge	6,000
F-4 Transportation of Pupils	450

Said sums to be provided by transfers from Schedule A-1 Personal Service.

It was voted to refer to the Commit[illegible] Buildings & Grounds a com[illegible]on from Mary M. Kenney ask[illegible] that she be transferred from her position as matron at the Roberts School to matron at the Haggerty School.

It was voted to adopt the Superintendent's recommendation that the following application for substitute teaching be approved:

Ellen Abrams, 9 Sewall St., Brookline.

Caroline Austin, 14 Buswell St., Boston.

Dorothy Ravetto, 24 Franklin St., Belmont.

Gloria Serino, 25 Irving Ter., Cambridge.

Ruth Sullivan, 159 Lake View Ave., Cambridge.

It was voted to make part of the records the following letters from the Board of Health and copies be sent to each member:

City of Cambridge
Department of Public Health

November 3, 1947

John M. Tobin,

Superintendent of Schools
City of Cambridge,

Dear Mr. Tobin:

I am enclosing herewith copies of sanitary reports of the schools in the city from Dr. Frank J. Sullivan, Dr. S. E. Chalfen, Dr. John P. Nelligan and Dr. Myer Marlin.

Respectfully,

Simon B. Kelleher, M. D.
Health Officer.

S. EDWARD CHALFEN, M.D.
50 Follen St., Cambridge, 38, Mass.

October 6, 1947

Dr. S. B. Kelleher,
Board of Health
Cambridge, Mass.

Dear Sir:

The following is the report on the sanitary conditions of the schools in my section:

ROBERTS: There is no crowding. Heating, Lighting and ventilation is good. The school is clean.

KELLEY: Heating, lighting and ventilation is good. There should be some form of washing facilities for the children. The basement is smelly and unsanitary. The floor is always damp. Facilities antiquated and should be modernized to prevent infection and disease. Soap containers should be metal instead of glass.

The latter being broken frequently by the children.

WELLINGTON: There is no crowding. Ventilation is good. Lighting can be improved. In the basement the toilets are in poor condition. There are no washing facilities for the children.

GANNETT: Heating, lighting and ventilation is good. The school is clean.

FLETCHER: There is poor lighting. The school is dirty from remodeling. The walls and ceilings are almost black. The toilets are in poor shape.

Very truly yours,

S. E. Chalfen, M. D.

October 5, 1947

Dear Dr. Kelleher:

The sanitary inspection of the Longfellow and Houghton schools have been completed and conditions are generally satisfactory. New improvements in the lavatories at the Houghton School are gratifying, but the ventilating and the heating system there is a definite health hazard. This condition is not new. Many of the rooms are, and have been for years, stifling with coal gas, coming through the air vents. Dust ‘s thick everywhere, all because of these air vents. The teachers tell me “open the windows and freeze, or keep them shut and suffocate from fumes.”

Very truly yours,

Frank J. Sullivan, M.D.

October 8, 1947

HIGH SCHOOL:

Whole building dirty. Dining room tables dirty. Old building a fire trap. Exit signs should be installed. Panic locks should be installed on all doors.

John P. Nelligan, M.D.

M. MARLIN, M.D.

355 Broadway Cambridge

Oct. 1, 1947

Dr. Kelleher:

The following is the inspection report of my schools:

WILLARD: Heating, lighting and ventilation O.K. Leaky ceiling in Room 10 Treads on main stairways are worn. No wash basin in girl’s basement. Water bubblers have no pressure.

MORSE: Heating, lighting, and ventilation O.K. All toilets need replacing. 1 of 8 in boys basement and 2 of 12 in girls basement are out of order. Entire roof leaks. Ceiling in Room 13 is in dangerous condition. Sink bowl in Room 3 is broken. No water for toliets at recess. Walls and ceilings in office and class rooms need painting.

WEBSTER: Heating inadequate in office and teachers’ room. Lighting and ventilation O.K. During heavy rainstorms, water backs up through toilets in girls basement and into boiler room. Leaky ceilings on top floor—worse in room 302.

M. Marlin, M. D.

Reports of Committees

On the following roll-call it was voted to accept the report of the Committee on Buildings and Grounds as set forth below, and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Mr. O’Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting ‘Yea’; Committeewoman Miss Kelleher, ‘Absent’.

Committee on Buildings and Grounds

November 5, 1947

Members Present:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher

It was voted to refer to the School Committee the following report, made by the Chief Custodian to the Committee on Buildings and Grounds, without comment or prejudice.

November 5, 1947.

Committee on Buildings and Grounds:

In accordance with the ruling of the City Solicitor in regard to the 40-hour week for school custodians, I have been trying to make some sort of a schedule, but due to so many outside activities in our school buildings after regular school hours, it is almost impossible to decide how many more men will be needed, to meet these activities and a schedule of their hours.

One Man Buildings

The same is true in regards to the one man school buildings when their time for arriving in the morning really depends on the temperature of the weather in the winter months. However, I believe with a roving crew of custodians we can keep these buildings clean and properly heated.

Two-Man Buildings:

In two-man buildings I would recommend that the custodian’s time be so arranged so that one man shall arrive early and one later in the day and arranged so that each man will work his 40 hours, and still have the building properly cared for.

High and Latin School

It is my intention in this school to double-shift the present custodian service so that all evening activities etc., such as evening schools, etc., can be included in the present working day and to give more time for cleaning.

Rindge Technical School

It is my intention in this school to double shift the present custodian service so that some of the evening activities can be included in the present working day and to give more time for cleaning. However, with the outside activities in the gymnasium and auditorium being used continuously I believe it will be necessary to employ some temporary men for this building.

Attached is a list of activities for which permits have been granted, so you may be aware of the problems in trying to work out a schedule for the 40 hour week. In view of these facts and the many absences due to illness in the custodian force in the winter months I would recommend the employment of ten (10) temporary junior custodians at a salary of $43.65 which is the minimum established salary for junior building custodians and to be employed for approximately five months and to start work as soon as possible.

Very truly yours,

William J. Fitzgerald,
Chief Custodian

It was voted to accept the bid of Burgess and Blacher Co., 18 Eustis St., Roxbury for repairing vent hoods at the Longfellow School at a price of $782.00, this being the lowest bid received.

Respectfully submitted

Cora Butler Conant, Chairman

Committeeman Dewey moved that the recommendations outlined in the communication from the Chief Custodian, as set forth in the foregoing Report of the Committee on Buildings & Grounds, be approved. On the following roll-call it was voted to adopt a motion by Committeeman Wood that Committeeman Dewey's motion be laid on the table and a copy of the Chief Custodian's letter be sent to each member: Committeemen Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. O'Neill voting 'Nay'.

Unfinished Business

Calendar:

Committeeman Dewey moved adoption of the motion presented at the meeting of October 20, 1947 that "The Chief Custodian be instructed not to work any man over forty hours in any one week, and that if he cannot get suitable replacements that he notify persons, organizations or other municipal departments that they cannot use our facilities; and that he determine the extent to which other situations represent 'unusual emergencies' and in those cases that he feels so qualify, and he determines that the City Auditor will pay the men, that they be allowed the use of our facilities, but in all other cases the schools be shut down. On motion by Committeeman O'Neill it was voted on the following roll-call to lay the foregoing motion on the table: Committeemen Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood, Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

Tabled Matters:

On motion by Committeewoman Mrs. Conant it was voted to take from the table the Superintendent's recommendation that examinations for permanent teaching positions in the Cambridge Schools be held on Saturday, December 27, 1947, and the Superintendent report as to what the difference in expenses would be if examinations were conducted by the National Teachers examination Board as recommended by the Survey and on what date the examinations would have to be held. Committeewoman Mrs. Conant moved that the School Committee undertake acceptance of the recommendation of the survey and use the National Teachers' Examinations at the time when they are to be given in February, and to do away with the present system of examinations. Committeeman O'Neill moved to amend the Superintendent's recommendation "that examinations for permanent teaching positions in the Cambridge Schools be held on Saturday, Dec. 27, 1947" by adding "that the usual and customary examinations as held by the Cambridge School System shall be conducted." Committeewoman Mrs. Conant raised a point of order that Committeeman O'Neill's amendment is out of order as it defeats the purpose of her motion. The chairman ruled the amendment was proper and in order. Committeewoman Mrs. Conant appealed from the ruling of the chair and on the following roll-call the chair's ruling was sustained: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voted to sustain the ruling of the chair; Committeemen Mrs. Conant, Mr. Dewey, and Mr. Wood voted not to sustain the chair. On the following roll-call it was voted to adopt Committeeman Mr. O'Neill's amendment: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'. On the following roll call it was voted to adopt the motion as amended: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr. Wood voting 'Nay'. Committeewoman Mrs. Conant 'Not Voting'.

It was voted to take from the table the motion "that the School Committee undertake acceptance of the recommendation of the survey and use the National Teachers' Examinations at the time when they are to be given in February, and do away with the present system of examinations." It was voted that this motion be given leave to withdraw.

It was voted to take from the table the motion "that the Superintendent inquire as to whether the National Teachers' Examination Board, if requested, will set up examinations in the field in which the Superintendent says there is no provision made." The Superintendent submitted the following report and it was voted that the report be placed on file:

In School Committee

October 20, 1947

Complying with the order, a letter was sent to Mr. David G. Ryans, Associate Director of the National Committee on Teacher Examinations on October 7, 1947. In this communication two questions were asked:

1. Do you make provisions for teacher examination in the following specialized fields, music, art, physical education, home economics, electricity, printing, woodworking, automobile repair, machine work.

2 What expense would be entailed by a school system making use of the National Teacher Examinations?

This letter was followed up by a telegram to Mr. Ryans on October 16, 1947.

A letter dated October 15, 1947 was received from Mr. Ryans in which he stated:

"We have no optional examinations in the fields of music, art, physical education, or home economics. Our industrial Arts Education test covers the methods of teaching and general materials in the fields as well the subject matters in the areas of metal work, wood work, printing, electricity, automobile mechanics."

It is clear from this letter that the National Committee on Teacher Examinations does not provide examination in the specific fields covered in my report of October 6, 1947.

It is also clear from this letter that the Optional Examinations in Industrial Arts Education would be inadequate and would not cover the specific fields indicated in my report of October 6, 1947.

JOHN M. TOBIN,
Superintendent of Schools.

It was voted to take from the table the minutes of the meeting of September 22, 1947. It was voted on motion by Committeewoman Mrs. Conant that the minutes of September 22, 1947, be approved as printed.

It was voted to take from the table the Superintendent's recommendation, submitted at the meeting of Sept. 22, 1947 that the Text Book "Mathematics for the Consumer" be approved for use in the Cambridge Public Schools. On motion by Committeeman Dewey it was voted that the Superintendent's recommendation be adopted.

It was voted to take from the table the minutes of the meeting of October 6, 1947. Committeewoman Mrs. Conant called attention to the fact that in the motion "to adopt a course in driving education and that Mr. Elbery be assigned to teach this course" she should be recorded as voting 'Yea' on the course and 'Nay' on the assignment of Mr. Elbery. It was then voted to approve the minutes of the meetings of October 6, 1947 as corrected.

Awaiting Report:

Conforming to the motion "that the Superintendent submit to the School Committee by November 1, 1947 a report stating additional number of teachers required in both high schools for a 1 to 25 ratio of teachers to pupils submitting also estimated additional cost, if any. In addition to the statement regarding high schools the Superintendent shall also give the same estimates regarding elementary schools"—the Superintendent submitted the following report:

HIGH SCHOOLS

Cambridge High and Latin School:

The following table shows the average number of pupils in the classes of the various departments:

English	26.6
Modern Languages	25.0
Home Economics	14.0
History	28.0
Science	24.0
Mathematics	25.0
Secretarial	25.1
Latin	20.5
Oral English	15.7
Art	12.0

The 1-25 ratio is maintained for all departments with the exception of the Social Studies and English. Since the pupil load is not in excess of 125 pupils for teachers in these departments there is no need for the appointment of additional teachers.

Rindge Technical School:

The following table shows the average number of students per class in the various departments:

English	24.2
Drawing	23.3
Electricity	20.0
French	20.0
History	22.5
Mathematics	23.4
Science	21.7
Shops	14.7

It is expected that the average for the Shops 14.2 should be much lower than the average for academic subjects.

From these figures it is clearly evident that no additional teachers are needed at Rindge at this time.

Boys Vocational School:

The average number per class is 18.1.

Girls Vocational School:

The average number per class is 20.

Elementary Schools:

The following table shows the average number of pupils in the primary and grammar departments of the various elementary schools:

SCHOOL	Primary	Grammar
Agassiz	27.4	30.0
Abraham Lincoln	27.3	29.0
Ellis (Sleeper)	25.5	30.0
Fletcher	29.4	30.2
Gannett	23.0	
Haggerty	31.0	20.6
Houghton	26.8	25.2
Kelley	28.0	34.0
Longfellow	28.7	29.4
Morse	27.0	30.1
Peabody	23.0	27.0
Putnam	22.4	34.2
Roberts	25.0	30.0
Russell	26.0	27.8
Thorndike	24.2	34.8
Webster		26.0
Wellington	28.2	25.6
Willard	29.0	

The average number of pupils per class in the primary grades of the city is 26.4.

The average number of pupils per class in the grammar grades of the city is 27.9.

In view of these figures additional teachers in our elementary schools are not needed at this time. I feel that at present our elementary schools are adequately staffed.

JOHN M. TOBIN,

Superintendent of Schools

Committeeman Dewey moved that the Superintendent submit detailed classroom figures where the deviation is more or less than 33%. Vice-Chairman Wood moved to amend by adding "that any deviation over or under the average be noted." It was voted to adopt the motion as amended.

Confirming to the motion "that the Superintendent prepare and submit to the School Committee by November 15, 1947 a plan for the advising and counselling of students entering Cambridge High and Latin School and Rindge Technical School concerning the courses of study which will take into consideration the interests and abilities of the young adolescents in preparing them for a choice of the school curricular to be followed and which will enable pupils to be oriented in the new type of work in the secondary schools level before deciding to enter either a college or commercial course which controls their entire secondary school years." The Superintendent submitted the following report and it was voted that the report be tabled.

Attentive Program for Orientation of Pupils Entering Cambridge High and Latin School and Rindge Technical School

Three factors are essential in any program aimed at providing, through educational and vocational guidance, assistance to boys and girls about to pass from the elementary school to the secondary school:

(1) Data concerning the individual, his abilities, his interests, aptitudes, and his background,—academic, physical, social and economic.

(2) Information about the various fields from which, sooner or later, he must choose his life work.

(3) Informed and intelligent appraisal of his potentialities for success in the field of his choice.

The program suggested here proposes an attempt to supply these requisites in the manner outlined herewith.

Data Concerning the Individual

(a) Cumulative Records:

A committee is now at work on a proposed new record from which we will retain all of the data previously used in our school records, and in addition will contain further data concerning, interests, personality traits, etc. The completed card will record data which may be classified as follows:

Background or indentification data.
Health and physical data.
Physchological data.
Activity and achievement data.
Educational and vocational data.

More than one hundred cumulative record forms are being studied by this committee in its efforts to produce one combining the best features of the forms studied with the best provision for local needs. The Character Card which has proved so helpful in the past will, with some changes and additions, be incorporated in the new form.

(b) Expanded Testing Program.

In order to collect the data mentioned above, some additional work in testing is contemplated. To the intelligence, achievement, and aptitude tests which have been given in the past will be added selected tests of special aptitudes and special interests. Provision for a continuous record of such traits will be made on the new card, which will follow the pupil as he moves through the grades and into the high school.

(c) Pupil Questionnaire and Experience Record.

In order to know the student thoroughly—his ambitions as well as his potentailities — important information must be secured from the student himself, his parents, and his elementary school teachers. A modern device to assemble these data is the pupil questionnaire and experience record. In speaking of such a device the Science Research Associates, state "The two major uses of the Questionnaire are found in the attention and effort made in the home and in school in filling it out properly, and in the study and interpretation of the information after it reaches the teachers, school adviser, or other guidance worker."

After the Questionnaries have been filled out and returned to the school, they may be used for individual counselling in the elementary school and then passed on to the high school for use by the guidance personnel there.

"Part I of the Questionnaire is to be filled out by the student with the help of the parents. While eighth grade students can supply most of the data in Part I without assistance, parental cooperation is desirable. Parents are especially interested in their children when they enter a new school. Consequently, they are quite willing to furnish information that will be used intelligently in helping them to 'get off to a good start' . . . This interest is brought into play through the use of the Questionnaire. Part II of the Questionnaire provides for a general description and appraisal of the student by his elementary school teachers, together with a report of methods they have found to be most effective in helping the students to make adjustments and satisfactory progress."

The complete picture reflects the student as he sees himself, as he is seen by his parents, and as he is seen by his elementary school teachers. It is recognized that questionnaires suffer from the two-fold weaknesses of self- analysis and subjectivity. However, properly used, this device may yield important descriptive data difficult to obtain by any other means. Data of this nature must, of course, be interpreted with great care. . . . 1 Science Research Associates—Analytical Devices in Guidance and Counseling.—(Chicago, Ill., 1940) pg. 1.—2 Ibio.

Information About Occupation

Frequently the choice of an occupation, or of a course providing training for a given occupation"is based upon wrong attitudes, desire for adventure pressure from parents or friends, or other factors of which the pupil may not be fully aware, or to which he momentarily attaches undue importance." 3

3 Traxler, Techniques of Guidance, (New York, Harper & Brothers) 1945.

Sources of current occupational information are multiplying rapidly and some, particularly Federal agencies, offer excellent inexpensive or free materials related to occupational opportunities and requirements.

Pupils may secure information about occupations in which they are interested in a number of ways:

Through courses in occupations,—suitable for the eighth grade student.

By reading about occupations.

By interviews with workers on the job

Through visits to places of employment.

Through catalogues from colleges, universities, trade-schools, and business schools.

Through motion pictures and film strips.

That these may be made available for the benefit of eighth grade students on a level suitable for their mental development we make the following recommendations:

(a) That an Occupational Course be authorized on a level suitable for Eighth Grade pupils. This course should bring to the student the information he needs to study an occupation, and a knowledge of the steps to take in choosing, preparing for, and entering a vocation. The mental, physical, and mechanical skills required in different occupations should be stressed. A suitable text book, or books, should be supplied and the latest United States Census list of occupations, should be made available. The occupations course here mentioned might be supplemented in the ninth year by a second course in occupations, or vocational civics, as it is sometimes called. Less formal acquaintance with occupational information is, of course, available from the kindergarten with its visits to the baker, the butcher, the carpenter, the toy shop, etc., through the elementary school with its regular work in social sudies, and in supplementary readings, as well as in occasional visits to local industries when they can be arranged. This type of work might well be expanded.

(b) That beginnings be made on school library collections of books on occupations, on personality development, study habits, training requirements and opportunities; occupational studies leaflets; career pamphlets; biographies and autobiographies of persons who have succeeded in various occupations. Cooperation with the public libraries should be sought in this connection. Collections in schools and in libraries should be made easily and attractively accessible to the casual browser.

(c) That authority be granted to procure, by purchase or by rental arrangements, as may seem best in a given case, suitable audio-visual material in this field; this material to be made available to all schools having classes of eighth grade level or above.

III

Informed and Intelligent Appraisal of Potentialities for Success in a Chosen Field.

Awareness of the content of his cumulative record card and questionnaire experience record, together with increased knowledge of occupational opportunities and requirements should lay the foundation for an informed and intelligent appraisal of the individuals probable chances of success in a chosen occupation. With this material available it becomes possible for a teacher to advise, in terms of available curricula, those courses which appear to be most directly preparatory for entrance into the occupation which, at the moment, appears to be the choice of the individual. Recent studies have shown that children's interests and preferences are extremely fluctuating, especially in the adolescent years. It is not to be expected that many pupils at the end of their eighth school year will have made permanent decisions as to their life work, but the procedures outlined in this report will furnish individuals with some experiences in self-analysis and in studying condition and requirements in various vocations. The individual's educational plan will probably need revision from time to time. As experience accumulates and as new information comes to light, the plan should be reconsidered and, when conditions warrant, revised. The ninth grade in our schools is actually a "try-out" year, and, changes from school to school, course to course, or subject to subject are easily made, if, after due consideration it seems to be for the best interests of the individual.

I recommend a continuation of the spring meetings of pupils, parents and high school representatives, as a part of the program for acquainting eighth grade pupils and their parents with the objectives of the various courses offered in our high schools in order that the students may be guided into courses suited to their interests, abilities and achievements,.

I recommend that the Department of Tests and Measurements be henceforth known as the Bureau of Child Services and that the present Supervisor of Tests and Measurements be appointed Director of the Bureau of Child Services.

I further recommend that a member of the faculty of the High and Latin School and a member of the faculty of the Rindge Technical School be appointed as Vocational and Placement Counsellors in their respective schools.

JOHN M. TOBIN,

Superintendent of Schools.

Conforming to the motion that he report on the communication from Mrs. P. V. Russell relative to afternoon kindergarten sessions at the Russell School, the Superintendent submitted the following communication from the Super-visor of primary schools and kindergartens:

November 4, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

Several requests have come from mothers of kindergarten children of the Russell School regarding the afternoon session of the kindergarten. Inasmuch as no provision is made for bus transportation for the afternoon children, mothers find it very difficult to take their children to the school at 12 o'clock. The requests from the parents of these children seem reasonable enough; accordingly an investigation has been made regarding the possibility of providing for all the 72 kindergarten children in the morning.

Since an additional room is available on the first floor of the Russell School, it might be well to have all the Russell School kindergarten children attend in the morning session.

In the afternoon the kindergarten teachers may teach reading in the primary grades, or they may help out with various assignments given by the masters of the schools.

Sincerely yours,

ELIZABETH F. BUTLER

Supervisor Primary Grades
and Kindergartens

The Superintendent recommended that the suggestions outlnned in the foregoing letter from Miss Butler be adopted. Committeeman Dewey moved adoption of the Superintendent's recommendation. A motion to lay on the table the portion of the report relating to kindergartners being assigned to duties in the afternoon session, failed of adoption on the following roll-call: Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.' It was then voted to adopt the Superintendent's recommendation that the suggestion outlined in Miss Butler's letter be adopted.

Committeeman O'Neill moved that the Superintendent arrange, before December 15, to have kindergarten classes in the Ellis School during the morning session. Committeewoman Mrs. Conant moved to amend by adding "that the Superintendent look into the advisability of providing morning sessions for the two kindergarten classes in the Ellis School." On the following roll-call it was voted to adopt a substitute motio by Committeeman Reardon that the Superintendent bring in a report on th advisability of having morning kindergarten sessions only in all schools Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Woo and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay.

New Business

The chairman ordered laid on th "Calendar" in accordance with th rules, the following proposed amendment to the rules submitted by Committeeman O'Neill: "Teachers shall be pai monthly on the twentieth of eac month or the nearest preceeding schoolday, with a double payment in June, single payment in July and no paymen in August."

It was voted to convene in executiv session.

The Superintendent presented a letter from tho Supervisor of Measurements and Adjustments stating that young girl, aged 6 years has a seriou impairment of hearing which ha caused even more serious defects i speech and comprehension and becaus of these conditions she is not able t take her place in public school. The Superintendent recommended that the School Committee authorize payment o tuition for this child at the Brimmer-May School until the end of Decembe 1947. It was voted to adopt the Superintendent's recommendation.

The Superintendent reported that he has received a list of persons eligible t fill the position of clerk-typist for the Committee on Personnel Developmen and the first three names on this lis are:

Miriam H. Kramer
12 Trowbridge St., Cambridge

Catherine L. Sheehan
13 Sargent St., Cambridge

Dorothy A. Shannon
44 Aberdeen Ave., Cambridge

The Superintendent stated that, after a personal interview with all three candidates, he would recommend the appointment of the second person on the list, Miss Catherine Sheehan. I was voted that the three candidates be invited to appear before the next meeting of the School Committee in executive session before making an appointment to this position. After considerable debate it was unanimously agreed to give leave to withdraw to the motion "that the three candidates be invited to the next meeting of the School Committee in executive session." The Superintendent then recommended that Miss Catherine Sheehan, 13 Sargent Street, Cambridge, be appointed junior clerk-typist at a salary of $35.65 per week. It was voted to adopt the Superintendent's recommendation. Committeeman Wood is recorded as favoring the appointment of the first applicant on the list, Miss Miriam H. Kramer.

It was voted to convene in regular session.

On the following roll-call it was voted to ratify and affirm the votes taken in executive session: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Wood voting 'Nay.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, November 17, 1947

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted to lay the minutes of the meeting of November 5, 1947, on the table.

It was voted on motion by Committeewoman Mrs. Conant that the Cambridge Police Mutual Aid Association be granted permission to hold their annual banquet in the Rindge Technical School gymnasium on Tuesday, December 9, 1947 upon payment of the rental fee.

On motion by Committeewoman Mrs. Conant, it was voted that Post 27, the American Legion, be granted permission to use the Rindge Technical School gymnasium on Sunday afternoons from December 7 through March, 1948, upon payment of janitors' fees.

On motion by Committeewoman Mrs. Conant it was voted that the Portia Players of Portia Law School be granted permission to present a play in the Rindge Technical School Auditorium on December 12 and 13, upon payment of the usual rental fee.

On motion by Committeewoman Mrs. Conant it was voted that the New England Missions be granted permission to use the Rindge Technical School gymnasium for basketball on Saturday afternoons from 2 to 4 p.m. upon payment of janitors' fees.

On motion by Committeeman Mr. Reardon it was voted that the Greek Ladies' Benevolent Society be granted permission on payment of janitors' fees to use the Rindge Technical School Auditorium on January 4, 1948 from 3-6 p.m. to stage a play, proceeds from which are to go to the orphans of Greece.

A communication was received from the Department of Public Health advising that the Board of Health awaits the pleasure of the School Committee relative to a special joint meeting, requested by the School Committee, for the purpose of preparing a set of policies and regulations governing the entire health services program, and in the meantime has directed its Medical Health Officer, Dr. Kelleher, to prepare a recommendation relative to revision, if any, of the policies and regulations governing the school health services' program. On motion by Committeewoman Mrs. Conant it was voted that the chairman, at his leisure, appoint members of the School Committee to represent the School Committee at this special joint meeting with the Board of Health.

It was voted to grant permission, upon payment of janitors' fees, to the Plan E Alliance - Minus Proportional Representation (Russell A. Wood, Chairman Protem) to use the Rindge Technical School Auditorium on Wednesday night, December 3 for an educational meeting.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Committee on Buildings and Grounds a communication from Michael J. Mahoney, 216 Norfolk St., Cambridge, requesting that the fence separating the Fletcher School and property at 216 Norfolk St. be put back in the original condition.

A communication was received from Local 776, A.F.L. School Department Employees, requesting that the Committee on Buildings and Grounds meet with a committee from their organization to determine what action is to be taken on the forty-hour week. Committeewoman Mrs. Conant moved that all custodians be asked to meet with the full committee instead of with the Committee on Buildings and Grounds. Committeeman Reardon moved to amend the motion by adding "that the Committee for the Union and all unattached employees meet with the School Committee." It was voted to adopt the amendment. Committeemen Mrs. Conant and Mr. Dewey are recorded as voting 'Nay' on the amendment. It was voted to adopt the motion as amended.

It was voted to make part of the records the following communication from the Department of Civil Service:

COMMONWEALTH OF MASS.

Dept. of Civil Service

November 6, 1947.

School Committee
Cambridge, Mass.

Dear Sir.

Replying to your letter of October 20, informing us of the vote of the School Committee requesting that an examination be held for the position of junior building custodian, a new eligible list has just been established for junior building custodian for the City of Cambridge and there are seventeen names on this eligible list.

Therefore, it would appear, unless you have vacancies in excess of this number, that it is a suitable eligible list from which to make appointments.

Very truly yours,

THOMAS J. GREEHAN,
Director.

It was voted to make part of the records the following notice from the City Council:

IN CITY COUNCIL

November 10, 1947

ORDERED: That the following transfers in appropriations be and hereby are authorized:

FROM School Department. School A-1 Permanent Empleyees	$8150
TO: Schedule B-1 Printing and Binding	$1,000
Schedule B-5 Cartage and Freight	$700
Schedule B-7 Heating at Rindge	$6,000
Schedule F-4 Trans. of Pupils	$450

In City Council November 10, 1947.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

It was voted to make part of the records the following communication from the Teachers' Retirement Board:

COMMONWEALTH OF MASS.

Teachers' Retirement Board

November 4, 1947

School Committee,
Cambridge, Mass.

According to the records of the Teachers' Retirement Board Miss Anna C. Coleman who is employed in your schools, will attain age 70 on February 12, 1948, and Section 5 (1) (a) of Chapter 32 of the General Laws requires that this member must cease employment on the last day of the month in which said age occurs.

Notice is being sent to the member regarding this requirement of the law, with a blank on which information is to be furnished this office to assist in determining the retirement allowance.

Yours very truly,

Clayton L. Lent,
Secretary, Teachers' Retirement Board

A communication was received from Mary L. Coyne, matron on leave of absence, asking that she be granted an extension of her leave of absence without loss of pay until the end of the present school year. Committeeman Reardon moved that the request be granted. It was voted, on the following roll-call to adopt a motion by Committeeman Wood to refer the application to the Committee on Buildings and Grounds: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mr. Wood voting 'Yea'; Committeeman Reardon and Mayor Lynch voting 'Nay'.

The Cambridge Teachers' Club presented the following communication.

ELEMENTARY TEACHERS' CLUB

November 17, 1947

Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Ladies and Gentlemen:

Inasmuch as the Cambridge School Committee has already accepted the principle that teaching is of equal worth at all grade levels the accompanying plan is offered to your honorable body for consideration. It is submitted for the purpose of equitably realizing this goal in actuality as well as in principle.

By this plan all of the teachers who were on the then existing maximum on January 1, 1947 will attain the new possible maximum salary at the same time. In addition, this plan will gradually eliminate wide differences now existing.

We earnestly hope that the reasonable adjustments as set forth in the enclosed plan will met not only with your unanimous approval but also will receive favorable action by your honorable body in the very near future.

Very respectfully yours,
Mary A. Blessington, President
Anna M. Rynne, Secretary

On motion by Committeeman Dewey it was voted that the communication from the Cambridge Teachers' Club be laid on the table. It was voted to adopt a motion by Committeeman Wood that a committee of teachers be invited to attend the next meeting of the School Committee to explain the plan outlined in the foregoing letter from the Teachers' Club.

Superintendent of Schools (Reports and Recommendations)

The Superintendent presented the following list of Parent-Teacher-Pupil Meetings:

Haggerty	November 24	(Monday)	7:30 p.m.
Gannett	November 24	(Monday)	2:30 p.m.
Agassiz	November 25	(Tuesday)	7:30 p.m.
Wellington	November 25	(Tuesday)	7:30 p.m.
Putnam	December 2	(Tuesday)	7:30 p.m.
Roberts	December 2	(Tuesday)	7:15 p.m.
Webster	December 2	(Tuesday)	7:00 p.m.
High and Latin	December 3	(Wednesday)	7.15 p. m.
Rindge Technical	December 3	(Wednesday)	7:30 p.m.
Boys' Vocational	December 3	(Wednesday)	7:30 p.m.
Girls' Vocational	December 3	(Thursday)	7:30 p.m.
Ellis	December 4	(Thursday)	7:15 p.m.
Houghton	December 4	(Thursday)	7:15 p.m.
Kelley	December 4	(Thursday)	7:15 p.m.
Longfellow	December 4	(Wednesday)	7:00 p.m.
Abraham Lincoln	December 10	(Wednesday)	7:30 p.m.
Morse	December 11	(Thursday)	7:30 p.m.
Peabody	December 11	(Thursday)	7:30 p.m.
Thorndike	December 11	(Thursday)	7:30 p.m.
Willard	December 11	(Thursday)	2:30 p.m.
Fletcher	December 17	(Wednesday)	7:30 p.m.
Russell	December 18	(Thursday)	7:15 p.m.

It was voted to refer to the Superintendent with power a communication from the U. S. Marine Corps relative to an officer of the Corps explaining to high school students the advantages of the Citizen Marine Corps.

On recommendation of the Superintendent it was voted to approve the following applicants for substitute teaching in the Cambridge public schools:

Phyllis A. Cronin, 18 Chauncy St., Cambridge.

Bertha M. Winkler, 46 Englewood Avenue, Brookline.

Anne Tevalof, 370 Commonwealth Ave., Boston.

The Superintendent reported the transfer of Mary G. Sullivan from the Webster School to the Junior Opportunity Class at the Longfellow School, effective October 9, 1947.

On recommendation of the Superintendent it was voted to refer to the Committee on Buildings and Grounds two communications from John A. DeLoria, Building Inspector, relative to repairs at the Agassiz School and Wellington School.

On motion by Committeeman Dewey it was voted than an invitation be extended to the newly elected members of the School Committee to attend the Parent-Teacher-Pupil meetings.

Reports of Committees:

On the following roll-call it was voted to accept a report of the Committee on Buildings and Grounds as set forth below and adopt the recommendations contained therein. Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill and Mayor Lynch voting 'Yea'; Mr. Reardon voting 'Nay'; Mr. Wood 'Not Voting.'

Committee on Buildings and Grounds

November 17, 1947

PRESENT:

Cora Butler Conant, Chairman
Bradley Dewey
Margaret M. Kelleher

It was voted to recommend that the Superintendent be asked to make to the Committee on Buildings and Grounds his recommendations on each point covered by the reports of the health officers.

It was voted to accept the recommendation of Mr. John DeLoria, Cambridge Building Inspector, that a bid of $995 for flashing the Agassiz School roof be accepted from the Adams Roofing Company, Dorchester, even though he is not the lowest bidder.

It was voted to recommend authorization for the purchase of 200 electrical fixtures of Smith-Craft No. 2 type, not more than 132 to be installed in the Wellington School.

Respectfully submitted,

CORA BUTLER CONANT,
Chairman

On the following roll-call it was voted to accept a report of the Committee on Athletics, as set forth below and adopt the recommendations contained therein: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting'.

Committee on Athletics

PRESENT:

Russell A. Wood, Chairman
Thomas P. O'Neill
Robert J. Reardon

It was voted to recommend approval of bills for dental work to the following athletes hurt during football season: Donald Collins, Rindge; Thomas Egan, Cambridge Latin; James O'Brien, Rindge; James O'Connor, Rindge.

It was voted that any athlete of the Cambridge High Schools who may be selected, be granted permission to participate in any all-scholastic post-season football games.

It was voted that the hockey schedule for the 1947 - 1948 season be approved, and further, that a game with Exeter, if it can be arranged, also be approved.

The Director of High School Athletics reported that the ice hockey rink at the City Infirmary has been completed, the grounds have been flooded and we now await the weather.

The Director of High School Athletics reported that the drainage of Russell Field is faulty and as a result our football game with Leominster was played under the most adverse conditions. The committee recommends that the Recreation Commission be notified of the conditions of Russell Field and that they be urged to get it in shape for the Somerville-Rindge game. It is also recommended that the Recreation Commission be asked to confer with the Director of High School Athletics, the Faculty Managers and the two football head coaches relative to this matter.

It was voted to recommend that the salary of the Director of High School Athletics be established at $1,000 and the salary of the Faculty Manager be established at $800.

Respectfully submitted,
Russell A. Wood,
Chairman

Unfinished Business from Previous Meeting:

Calendar.

Committeeman O'Neill moved adoption of the proposed amendment to the rules, presented at the meeting of November 5, that "Teachers shall be paid on the twentieth of each month or the nearest preceeding school day, with a double payment in June, a single payment in July and no payment in August." After debate, Committeeman Mr. O'Neill was given unanimous consent to withdraw this proposed amendment and it was voted to adopt a motion by Committeeman O'Neill that a committee of teachers be appointed to confer with the Business Agent Mr. Church for the purpose of drawing up what they believed would be an equitable means of payment, and report their findings at the next meeting of the School Committee.

Tabled Matters:

A motion to take from the table applications for reinstatement as teachers in the Cambridge Public Schools received from Mrs. Marguerite M. McMillan, Mrs. Edna J. Haley, Mrs. Anne J. Drury, Mrs. Marion Beane Blanchfield and Mrs. Emma Herlihy, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On motion by Committeewoman Mrs. Conant it was voted to take from the Table for discussion, the Superintendent's report on school libraries for elementary and high schools. At the conclusion of the discussion it was voted to again lay the report on the table.

On motion by Vice-Chairman Wood it was voted to take from the table the motion that the recommendations outlined in a communication from the Chief Custodian be approved. Committeeman Dewey moved adoption of the motion. Committeeman Reardon moved to amend the Chief Custodian's recommendation relative to the employment of ten temporary junior building custodians by striking out the word "temporary" and inserting the word "permanent." On the following roll-call Committeeman Reardon's amendment failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Nay'. On the following roll-call it was then voted to adopt Committeeman Dewey's motion that the recommendations outlined in the following communication from the Chief Custodian be approved: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.'

Committee on Buildings and Grounds

November 5, 1947

In accordance with the ruling of the City Solicitor in regard to the 40-hour week for school custodians, I have been trying to make some sort of a schedule but due to so many outside activities in our school buildings after regular school hours, it is almost impossible to decide how many more men will be needed, to meet these activities and a schedule of their hours.

One-Man Buildings:

The same is true in regards to the one-man school buildings when their time for arriving in the morning really depends on the temperature of the weather in the winter months. However, I believe with a roving crew of custodians we can keep these buildings clean and properly heated.

Two-Men Buildings:

In the two-man buildings I would

recommend that the custodian's time be so arranged so that one man shall arrive early and one later in the day and arranged so that each man will work his 40 hours, and still have the building properly cared for.

High and Latin School.

It is my intention in this school to double - shift the present custodian service so that all evening activities, such as evening schools, etc., can be included in the present working day and to give more time for cleaning.

Rindge Technical School:

It is my intention in this school to double-shift the present custodian service so that some of the evening activities can be included in the present working day and to give more time for cleaning. However, with the outside activities in the gymnasium and auditorium being used continuously, I believe it will be necessary to employ some temporary men for this building.

Attached is a list of activities for which permits have been granted, so you may be aware of the problems in trying to work out a schedule for the 40 hour week. In view of these facts and the many absences due to illness in the custodian force in the winter months I recommend employment of ten temporary junior custodians at a salary of $43.65 per week which is the minimum established salary for junior building custodians and to be employed for approximately five months and to start work as soon as possible.

Very truly yours,

WILLIAM J. FITZGERALD
Chief Custodian.

On motion by Committeeman Dewey it was voted to take from the table the motion:

"The Chief Custodian be instructed not to work any man over 40 hours in any one work week, and that if he cannot get suitable replacements that he notify persons, organizations or other municipal departments that they cannot use our facilities and that he determine the extent to which other situations represent 'unusual emergencies' and in those cases that he feels so qualify, and he determines that the City Auditor will pay the men, that they be allowed the use of our facilities, but in all other cases the schools be shut down."

On the following roll-call it was voted on motion by Committeeman Dewey, to adopt the foregoing motion: Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood, and Mayor Lynch voting 'Yea'; Committeeman O'Neill voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.'

On motion by Committeeman O'Neill it was voted to take from the table the Superintendent's report on a plan for advising and counselling students entering our high schools. Committeeman O'Neill moved to amend the Superintendent's report by adding to the sentence "that the Dept. of Tests and Measurements be henceforth known as the Bureau of Child Service and that the present Supervisor of Tests and Measurements be appointed Director of the Bureau of Child Service" the words "with a salary increase of $1,000.; and, further, by adding to the sentence "that a member of the faculty of the High and Latin School and a member of the faculty of the Rindge Technical School be appointed as Vocational and Placement Counsellors in their respective schools," the words "at a salary of $700 over their present salary rate." The chairman ordered this amendment laid on the table as it represents a change in the rules. Committeeman O'Neill asked unanimous consent to withdraw the amendement to the Superintendent's report. Committeeman Wood objected and the chairman ordered the amendment tabled. Committeewoman Miss Kelleher moved adoption of the Superintendent's report on a plan for advising and counselling students entering our high schools, as presented at the meeting of Nov. 5. On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant that this report be again laid on the table; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

Awaiting Report:

Conforming to the motion that he report on the petition from parents of the old Lowell School District requesting the School Committee to open one room of the Lowell School as a kindergarten, the Superintendent advised that he had visited the Lowell School and also had a conference with a committee of the parents. Miss Davis, who has charge of the Girls' Vocational Classes, now housed in the Lowell School, states there is no room available in the building for kindergarten purposes. Further, if the committee does decide to have kindergarten classes in this building the Committee on Buildings and Grounds will have to improve or completely change over the existing toilet facilities. There are only fifteen children of the old Lowell School district now attending the Russell School and the Superintendent stated that he did not think it advisable at this time to establish a kindergarten at the Lowell School. Vice-Chairman Wood moved that a kindergarten class be established at the Lowell School. On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant that this matter be tabled: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, and Mr. O'Neill, voting 'Yea'; Committeemen Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay'.

Conforming to the request that he report on the advisability of having morning kindergarten sessions only in all schools, the Superintendent presented the following communication from the Superivisor of Kindergartens and Primary Grades.

November 14, 1947

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.
Dear Mr. Tobin.

After making a careful study of our kindergarten problems, I submit to you the results of my findings.

A kindergarten survey was conducted by the State Department of Education last year, the results of which were published January 1, 1947. No city which has an enrollment as large as that of Cambridge conducted kindergartens in the morning only. As classes grew larger, each city solved problems of over crowded conditions by dividing the classes and having one half of the numbers in the classes attend in the morning and the other half attend in the afternoon. Economically this was a happy solution.

While we know that ideally it is better to have all children attend in the morning session if the classes are small enough, educationally it is far better for the children to be in smaller groups rather than in crowded classrooms where little children become over-stimulated and nervous.

Children do not get the maximum enjoyment out of their kindergarten experience if the numbers are too large.

Conditions improved greatly last year in our kindergartens when the large classes were adjusted by having the classes divided into two sessions. The kindergarten enrollment is larger now than ii has been over a period of years.

If our kindergartens were to go back to the one session, as was suggested by the School Committee, 16 additional teachers and 10 additional classrooms would be required as well as more equipment—tables, chairs, pianos, etc., to provide ideal conditions for the children.

These are the facts as I see them at the present time.

Sincerely yours,

ELIZABETH F. BUTLER
Supervisor.

On motion by Committeewoman Mrs. Conant it was voted that the foregoing report be accepted and placed on file. Committeeman O'Neill is recorded as voting 'Nay'.

New Business:

Committeewoman Mrs. Conant moved that examinations for the three department heads at Rindge Technical School, now filled on a temporary basis, be held at the same time that other examinations take place in December. Committeeman O'Neill offered a substitute motion that the three acting heads of departments at Rindge Tech School be made permanent heads of their respective departments. The chairman ruled the substitute motion out of order. On the following roll-call Committeewoman Mrs. Conant's motion failed of adoption: Committeemen Mrs. Conant, and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay'.

Committeeman O'Neill again offered a motion that the three acting heads of departments at Rindge Technical School be made permanent. After considerable debate Committeeman O'Neill was granted unanimous consent to withdraw the motion.

On motion by Committeewoman Mrs. Conant it was voted that in accordance with Sec. X of the Cambridge School Survey, Page 13, the Superintendent at once take steps actively to recruit candidates for the December examinations for teaching and substitute lists and that he report what these steps are at the next meeting of the School Committee.

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent report on the professional and trade training and experience of science teachers in the Rindge Technical Evening Industrial School and that said report be presented in writing at the next meeting of the School Committee.

On motion by Committeewoman Miss Kelleher it was voted that the Cambridge School Committee adopt the referendum on equal pay for women teachers passed by the citizens of Cambridge on November 4, 1947.

Committeeman O'Neill offered the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules of the Committee' "The Department of Tests and Measurements shall be henceforth known as the Bureau of Child Services and that the present Supervisor of Tests and Measurements be appointed director of the Bureau of Child Service at a salary of $4700 per year; and, further, that a member of the faculty of the High and Latin School and a member of the Faculty of the Rindge Technical School be appointed as Vocational and Placement Counsellors in their respective schools at a salary of $4500 each per year.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee.

SCHOOL COMMITTEE
(Official Report)

Monday, December 1, 1947

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood, and Mayor Lynch.

Mayor Lynch in the chair.

It was voted to approve the minutes of the meeting of Nov. 17, 1947, as printed.

It was voted to place on file a communication from Mrs. Henry Copley Greene, 10 Longfellow Park, Cambridge requesting the School Committee to take no action on filling vacancies at this time.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following communication from the Cambridge League of Women Voters:

Cambridge League of Women Voters

December 1, 1947

Cambridge School Committee
Cambridge, Mass.

The Cambridge League of Women Voters has recently completed a study of the Survey of the Public Schools of Cambridge. We note that the creation of several new positions is recommended. The Cambridge League of Women Voters urges that no positions at all be filled until due notice has been publicly made so that the best qualified persons may be selected from a list of applicants. The League also urges that list of qualifications for all position in the School Dept. be made public in order that the Citizens of Cambridge may have some knowledge of the requirements necessary to hold a position in the Cambridge School System.

Very sincerely yours,

Mrs. E. Merrick Dodd, President

Mrs. Henry R. Silberman,
Education Committee

Mrs. Robert S. Coit,
Education Committee

On motion by Committeewoman Mrs. Conant it was voted to refer to the budget a bill for membership dues received from the Mass. Association of School Committees.

Vice-Chairman Wood in the chair.

Mayor Lynch moved that the Mt. Auburn Post, VFW, be granted permission to use the Haggerty School Auditorium, on payment of janitors' fees, for a whist party on December 12. Committeewoman Mrs. Conant moved to amend by adding "providing the School Department can secure the proper janitorial service." It was voted to adopt the motion as amended.

Mayor Lynch in the chair.

On motion by Committeewoman Mrs. Conant it was voted that the staff of Signature Magazine of Radcliffe College be granted permission to hold a fashion show in Rindge auditorium during the afternoon and evening of February 27, upon payment of janitors' fees and providing the School Department can secure the proper janitorial service.

It was voted to place on file a communication from the Cambridge Community Fund, thanking the committee and members of the teaching personnel for their efforts in behalf of the 1948 Cambridge Community Fund Campaign.

Vice-Chairman Wood moved, that because of the large number of citizens attending this meeting, the meeting be reconvened in the Rindge Technical School Auditorium. On the following roll-call it was voted to adopt the motion: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'. Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'.

The committee convened in the

Rindge Technical School Auditorium.

It was voted to place on file a communication from the Holy Ghost Hospital Guild, thanking the committee for allowing them the use of the Rindge Technical School Auditorium.

On motion by Committeeman Reardon it was voted to accept with thanks a gift of a memorial case, in memory of Capt. Victor F. Blakeslee, to be presented to the High and Latin School by Mrs. Blakeslee and that appropriate action be taken for the formal presentation and acceptance of this gift.

On the following roll-call it was voted to refer to executive session a petition from Catherine L. Dinneen, Principal of the Willard School that she be considered in the same group as Masters of elementary schools insofar as salary is concerned.

It was voted to place on file a telegram from Mr. and Mrs. Gardner B. Cox of Cambridge expressing opposition to the School Committee making important school appointments at this time.

On motion by Committeeman Dewey it was voted on the following roll-call to approve the City Manager's request that payment of the following bills be approved, said bills representing work done by the Building Department in the School Buildings:

$1,081.09; $225.88; $31.83; $1,044.92; and, further, that the payment of the sum of $3,226.28 be approved, said sum representing the amount estimated by the Building Department for work to be done between November 26 and December 31, 1947 in the School Buildings: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

It was voted on the following roll-call to refer to executive session application received from Thomas W. Mohan, custodian at the Russell School now on leave of absence, asking that he be granted an extension of his leave of absence for a period of three months from Dec. 5, 1947 without loss of pay, because of illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted to refer to executive session application from Mary M. Maguire, teacher at the Kelley School, asking that she be granted leave of absence without loss of pay from September 1, 1947 to June 30, 1948 because of illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

On the following roll-call it was voted to refer to executive session application received from Thomas F. Duffy, submaster at the Longfellow School that he be granted leave of absence without loss of pay from December 1, 1947 to April 15, 1948 because of illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted to refer to executive session application received from Pauline Burke, teacher at the High and Latin School, that she be granted leave of absence without loss of pay from October 10, 1947 to January 31, 1948, because of illness: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay'.

It was voted that the Director of Music be authorized to conduct an essay contest in connection with concerts to be given by the Cambridge Collegium Musicum, and further that authority be granted to distribute free tickets to children in the higher grades (grades VIII-XII) and teachers in the public schools.

Superintendent of Schools

(Reports and Recommendations)

The Superintendent regretfully reported the death on Nov. 30, 1947 of

Miss Gertrude B. Duffy, Supervisor of Measurement and Adjustment. On motion by Committeewoman Mrs. Conant it was voted to express to Miss Duffy's next of kin the School Committee's deep sorrow upon learning of her death and their genuine appreciation of the faithful and efficient service rendered by Miss Duffy.

It was voted to approve the Superintendent's recommendation that the following applications for substitute teaching positions be approved:

Marie I, Cooke, Anna C. White, Benedetto Fabrizi, Mary T. Buchanan, Esther M. Small.

The Superintendent recommended adoption of the following text book for use in the public schools, said recommendation to lay on the "Calendar" in accordance with the rules:
PUBLISHED BY WORLD BOOK CO.:

"Chemical Calculations" by Bernard Jaffe.

It was voted to approve the following additional applications for evening school teaching positions:

Phyllis M. Trodella, Lester Myrick, Louis F. Ferrari.

Reports of Committees:

On the following roll-call it was voted to accept the report of the Committee on Buildings and Grounds as set forth below and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Reardon voting 'Nay'.

Committee on Buildings and Grounds

December 1, 1947

Members Present:

Mrs. Cora Butler Conant, Chairman
Mr. Bradley Dewey
Miss Margaret M. Kelleher

It was voted to recommend that the School Department appoint a matron at the Houghton School, and if agreed to by Civil Service, Miss Ella Cook be transferred from Park Dept. to School Dept. at $1752 per year.

It was voted to recommend that a fence be erected at the Houghton School, on the north side of Putnam Avenue, at a cost not to exceed $225.

It was voted that the request of Mary Coyne, matron, for leave of absence wtih pay is referred back to the School Committee for action as she has already had three months (Sept. 19 to Dec. 19) leave of absence with pay.

It was voted to recommend that the fence at the Fletcher School be rebuilt at a cost not to exceed $275.

Respectfully submitted,

CORA BUTLER CONANT,

Chairman

On the following roll-call it was voted to accept the report of the Committee on Athletics as set forth below and to adopt the recommendations contained therein: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey voting 'Nay' Committeewoman Mrs. Conant 'Not Voting'.

Committee on Athletics

December 1, 1947

Members Present:

Russell A. Wood, Chairman
Thomas P. O'Neill
Robert J. Reardon

It was voted to recommend that the crew coach (coaching Rindge and Latin) be compensated at the rate of $500 for the season.

It was voted to recommend that John V. Murphy, substitute coach of track at High and Latin School and Humphrey O'Leary, substitute coach of track at Rindge Technical School, be paid the regular salary for coach of track, namely $500, inasmuch as the regular coaches will not be able to carry out the duties for the track season.

The Director of High School Athletics reports that Joseph Perry, 1949, has been elected Captain of the Rindge Technical School Football team.

The Athletic Committee extends its thanks to Maurice Corkery for his invitation to the squads of both Rindge and High and Latin Schools to see the motion picture "Spirit of West Point."

The Committee on Athletics expresses its thanks to Boston University for inviting as their guests both squads to the B. U.-Colgate Football game.

It was voted to recommend that Thomas Sheehan be appointed Faculty Manager of Athletics for the Elementary schools at a salary of $500 a year effective December 15, 1947, said faculty manager to have charge of the equipment for basketball, football, baseball, track and other elementary school sports.

It was voted to extend the thanks of the Athletic Committee to Sommers Tog Shop for their gift of neckties to the outstanding Rindge Players in the Rindge Somerville game.

The Cambridge Athletic Association an organization composed of Rindge and Latin School students, outfitted 10 Latin School cheer leaders for which we also express our sincere thanks, at a cost of $160.

A football schedule for the High and Latin School and Rindge Technical School, although not fully complete, was approved.

It was voted to recommend that all coaches of major sports who are now receiving $500 per year, be increased to $700 per year.

It was voted that the lowest bidder in each instance, in the matter of bids for athletic supplies for elementary school football be accepted.

Respectfully submitted,

Russell A. Wood, Chairman.

Unfinished Business:

Calendar:

Committeeman O'Neill moved adoption of the proposed amendment to the rules, presented at the meeting of Nov. 17, 1947 "that the Dept. of Tests and Measurements shall be henceforth known as the Bureau of Child Services and that the present supervisor of Tests and Measurements be appointed Director of the Bureau of Child Services at a salary of $4700 per year; and, further that a member of the faculty of the High and Latin School and a member of the faculty of the Rindge Technical School be appointed as Vocational and Placement Counsellors in their respective schools at a salary of $4500 each per year." On the following roll-call the amendment failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted not to adopt a proposed amendment to the rules, submitted by Committeeman O'Neill at the meeting of Nov. 17, 1947, "that the Department of Tests and Measurements be henceforth known as the Bureau of Child Services and the present Supervisor of Tests & Measurements be appointed Director of the Bureau of Child Services at a salary increase of $1,000, and, that a member of the faculty of the High and Latin School and a member of the Faculty of the Rindge Technical School be appointed as Vocational & Placement Counsellors in their respective schools at a salary of $700, over their present salary rate." Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

Tabled Matters:

On the following roll-call it was voted to take from the table the petition from the masters, directors, assistant directors, sub-masters, and principals requesting the committee to accord to their administrative groups the same preferential differential awarded other administrators. Committeeman Reardon moved to amend the petition by striking out the words "the same preferential differential awarded to other administrators" and substituting the words "an annual increase in salary of $600 to be effective December 15, 1947." The chairman ordered the proposed amendment to the rules laid on the table. Committeeman O'Neill appealed from the ruling of the chair on the ground that the petition has been on the table since last April. On the following roll-call the ruling of the chair was sustained: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voted to sustain the chair; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voted not to sustain the chair.

On the following roll-call it was voted NOT to take from the table applications for reinstatement as teachers in the Cambridge Public Schools received from the following former teachers: Mrs. Marguerite M. McMillan, Mrs. Anna J. Haley, Mrs. Anne J. Drury, Mrs. Marion Beane Blanchfield, and Mrs. Anna Herlihy: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted NOT to take from the table the motion "that relative to the Superintendent's recommendation that all kindergarten teachers work two sessions, the teachers salaries be adjusted if the money is in the budget this year, and if not that provisions be made in the 1948 budget to adjust these salaries retroactive to October 6, 1947." Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committteemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted NOT to take from the table the motion "that permanent elementary and kindergarten teachers, now receiving less than maximum of $2900 per year, be granted the maximum salary as of Sept. 8, 1947": Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On the following roll-call it was voted NOT to take from the table the motion "that any teacher not now on maximum salary be given the increment which they would have received in 1947 if the survey payment, which does not go into effect until September 1948 had not been adopted": Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to take from the table the communication from the Elementary Teachers Club relative to salary adjustment. It was voted that a committee of teachers be invited to attend this meeting to explain their plan. Miss Margaret R. Shannon, Miss Anne J. Wetmore, Miss Mary A. Blessington and Mr. John F. Burke appeared for the Elementary Teachers' Club. At the conclusion of the discussion it was voted to postpone action until after executive session, of the proposed adjustments to the basic salary schedule as requested by the Elementary Teachers' Club.

On the following roll-call it was voted NOT to take from the table the motion "that a kindergarten class be established in the Lowell School building: Committeemen Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mayor Lynch voting 'Nay.' Committeeman Dewey 'Absent.'

Conforming to the request that he report on the whole section relating to the establishment of an organized systematic placement service as to what the acceptance of the recommendations will entail and what it will cost in order that the committee may determine whether to put in in action or refer it to the next budget, the Superintendent presented the following report:

IN SCHOOL COMMITTEE

November 21, 1947

Report of the Superintendent on the Establishment of an organized systematic placement service on the whole section relating to the establishment of an organized, systematic placement service.

In an earlier report on the orientation of pupils entering the Cambridge public secondary schools the following statement occurs:

"Three factors are essential in any program aimed at providing through educational and vocational guidance, assistance to boys and girls about to pass from the elementary school to the secondary school:

(1) Data concerning the individual, his abilities, aptitudes, and his background—acedemic, physical, social and economic.

(2) Information about the various fields from which, sooner or later, he must choose his life work.

(3) Informed and intelligent appraisal of his potentialitiesfor success in the field of his choice.

When we come to the consideration of guidance services for students already enrolled on one or other of the secondary school levels, one function of the third factor demands increased attention, namely, the function of placement counseling. As here used, the term placement counseling means assistance given to an individual to help him find the most suitable place, whether in his school life or in his occupational life, where he will have the best opportunity to use his abilities, to satisfy his interests and his needs, to contribute to the realization of the objectives of the school or of the employing agency, and to the well-being of the junior or the adult group with which he is associated.

Placement should be regarded as an activity that includes not only job placement, but as a function to be contributed to by all persons responsible for the satisfactory progress of pupils. Pupils need help in understanding the implications of their own strengths and weaknesses.

Recapitulation

In order that we may have a clean over-all picture of the guidance services proposed for Cambridge School Children it may be well at this time to recapitulate some of the points noted in the earlier report on the orientation of eighth grade pupils.

(1) Kindergarten and Elementary Schools

For years it has been the custom to administer a general ability or so-called intelligence test to the members of all kindergarten classes. With the introduction of the proposed new cumulative record system the findings from these tests will be entered on the record of each child, together with certain other data concerning health, personality traits, special abilities or disabilities, etc. As the child moves upward through the grades similar entries and some supplementary ones will be added as the occasions demand. At the present time it is planned to give ability tests annually in the kindergarten, Grade 4, Grade 8 and probably in Grade 11. The use of achievement tests also will be increased on all levels.

Methods of guidance may be roughly classified as (1) instructional, (2) exploratory and (3) counseling. As here used, instruction includes the usual organized class activities that are directed toward the acquisition of knowledge concerning occupations and toward the development of attitudes, ideals, and appreciations. These activities include class exercises, student investigations, and some of the regular subjects of study such as geography, history and science, also assembly programs, audio-visual aids, etc.

Exploration, as employed here, stresses activities and experiences which widen the range of a pupil's interests, show him what he has or has not the ability to do. The difference between instructional and exploratory guidance is largely one of purpose and emphasis. The purpose of instruction is largely the acquisition of knowledge and appreciations.The purpose of exploratory or try-out guidance is the formation of habits and skills and the recognition by the individual of his special abilities and disabilities. It stresses the experiences of the student. Shop work, home economics, club activities, hobbies, sports, etc., furnish opportunities for this type of guidance. Counseling refers to direct assistance given personally to an individual student by the adviser or counselor.

All three of these types of guidance are provided in some degree in all of our schools and the present recommendations plan for an extension of such guidance. In the first six grades the method used is largely instructional, although some provision is made for student occupatonal experience through visits, hand work, music, clubs, art work and Junior Red Cross production of varying types. In the selection of reading matter, the recent emphasis upon the inclusion of material from life situations for all the subjects of the elementary school curriculum reveals an awakened understanding by publishers of what may be accomplished along this line. Modern readers, basic and supplementary, are full of helpful stories dealing with phases of occupational and civic life. Histories, geographies, and even arithmetic texts show the same trend. This increasing awareness, by publishers and by school personnel throughout the country, of the guidance possibilities of regular school activities even in the elementary grades gives promise of a re-direction of emphasis in instruction that should be of great value to the children in our schools.

(2) Upper Elementary and High Schools

As we near the end of the compulsory school attendance period and the beginning of the years of early adolescence the need for guidance becomes more pronounced. As was recommended in an earlier report, a course in occupations seems desirable in the eighth grade. It might even be well to introduce into the seventh grade a short unit of work on Cambridge's industrial, commercial, and professional occupations. This should be rather informal and might be incorporated into the dictionary work of the English class by the addition of a study of the classified section of the telephone directory, listing and discussing in oral English classes on the variety of types of work carried on in the city. This might well come toward the end of the seventh grade year to serve as a slight preparation for the more detailed work recommended for grade eight.

In the secondary schools there are abundant opportunities in some of the regular school subjects for further emphasis upon industry, agriculture, commercial work, and other occupations. Geography, history, physics, chemistry, biology, general science—all are fertile fields of opportunity for correlation with the study of occupations. Supplementary reading lists, English composition classes, biographical studies, industrial arts, vocational civics, investigations by students, carefully planned visits to cooperating factories and shops, talks by business andprofessional men and women, group study of personality characteristics, the use of motion pictures and other audio-visual aids, all can and should contribute to the dissemination of occupational information.

II

What the Acceptance of the Recommedations will entail

The final step in the series of guidance procedures which have been functioning through all the years of the individual's life is placement. If our proposed plan is realized for the re-direction of emphasis pointed toward a keener appreciation of the vocational implications of regular school subjects, and authority is granted for the expansion of the Department of Measurement and Adjustment into a Bureau of Child Services we shall be able truthfully to say with the late Anna Y. Reed, formerly Professor in New York University and Resident Lecturer at Cornell University:

"Personal counseling has been imitated in the home and has continued throughout school life. Educational counseling has entered the program at the moment of induction into the school world. The educational foundation for occupational counseling has been laid by the informal inclusion of occupational information in elementary curriculum and, as time has passed, group conferences and class discussions have been used to unify the theoretical and the practical and to bring occupationalinformation within the realm of general education. General information has gradually become more specific, and educational and occupational counseling have gone forward side by side until, at the termination of formal education on any level, each individual has attained a combined educational and occupational objective and is ready for the next step, placement either in advanced study or in occupational life."

The function of placement and follow-up are inseparable elements of effective guidance. A placement counselor cannot give intelligent guidance without a background of information regarding his counselee. The cumlative record, the additional data which will be available from the expanded testing program, the information contained in the questionnaire and experience record, and the interview outcome will make valuable contributions to this background of information. The placement counselor will find it necessary also to familiarize himself with the reports of recent occupational surveys, statistical surveys, employment opportunity studies, community resources, training opportunities in employment, pertinent illustrative material, legislative enactments and occupational restrictions. Classifying, indexing and filing this material will be an important part of his responsibility. The material must be readily available, reliable, and up-to-date. Community resources and opportunities are not static. They are ever-changing. Leaflets on higher schools and on occupations must carry the date of research, otherwise pupils will find themselves using material which may prove worse than useless. Suitable files must be provided for such material. The specific tasks of a placement counselor are to locate occupational opportunities, to learn placement techniques, to provide work experience, and to furnish systematic follow-up of pupils after they leave school.

III

Approximate Cost of Acceptance of Recommendations

Elementary Schools:

In the expansion of the guidance program in the elementary schools, little if any, additional expense would be entailed. A change in the selection of sets of reading books to include one set on 'occupations' or 'choosing a career' would be all that would be required. Sources of current information are multiplying rapidly, and many agencies, offer excellent inexpensive or free materials related to occupational opportunities and requirements. As general collections are being built up gradually for school libraries, the need for books in this category should be kept in mind, and a new volume or two added from time to time.

Secondary Schools:

If the guidance service is to function adequately provision should be made for a vocational and placement counselor in each of our high schools. The placement services of the High and Latin School counselor should be available to any members of the Girls' Vocational School who may desire to avail themselves of them. The services of the Rindge Technical School counselor should be open to students of the Boys' Vocational School.

Anna Y. Reed, Guidance and Personnel Services in Education (Ithaca, N. Y.) Cornell University Press 1944.

Section V, Page 1 of the Cambridge Survey Report states, "A Guidance program includes all the organized activities and services that aim to help the individual child to know and understand himself, to know and understand the situations in which he finds himself now and to an increasing degree, in the future; in order that he may make the optimum adjustments in the school program, in the world of work, and in the social and recreational activities in which he is engaged or will be engaged in the future."

In the Cambridge schools there are the following guidance services, in addition to those rendered by the deans and assistant head masters in the secondary schools:

Department of Measurement and Adjustment.

Department for the Home Bound Physically Handicapped Child.

Special Classes for the Mentally Retarded.

Sight Saving Classes.

Lip Reading Classes.

Speech Classes.

Open Air Classes.

Since these seven departments exist for the sole purpose of helping the individual the better to know himself and the situations in which he may now or later find himself, it is reasonable to recommend that these services be organized into a single department to be known as the Bureau of Child Services, the various activities to be coordinated by a Director of Child Services.

Summary for Additional Personnel and Supplies

Salaries:

1 Director of Child Services.

1 C.H.L.S. Vocational Placement Counselor.

1 Rindge Vocational Placement Counselor.

1 Clerk.

Supplies:

2 Typewriters at approx. $100	$200.
2 Filing Cabinets at $70	140.
2 Storage Cabinets at $40	80.
Vocational Guidance Material	50.
Duplicating Machine	200.

Respectfully submitted,

JOHN M. TOBIN
Superintendent of Schools

Conforming to the motion that he report on the availability and cost for furnishing adequate classroom and laboratory facilities for the work in general science and biology, the Superintendent presented the following report:

IN SCHOOL COMMITTEE

December 1, 1947

In complying with the foregoing order the following report is submitted:

The Rindge Technical School has adequate facilities for classroom and laboratory work in General Science. There are no courses in Biology. Rooms 401, 465 and 459 are used for General Science.

In the High and Latin School the following changes are recommended in the rooms now used for General Science and Biology. In addition a detailed list of new equipment and fixtures with the approximate cost is submitted.

Room 218: Unfit as a home-room and General Science room. It is an extremely unhealthy room to house 175 pupils daily, poor ventilation, poor lighting, etc. Remove temporary partition and make it part of Room 219. Cost $50.

Room 219: Sixteen plain classroom tables. Kewaunee Scientific Furniture Co. Catalogue No. N 36 (two student size) L. 54" W. 22" H. 30". At cost $75.00 —$1,200.00.

Thirty-two (32) stools. Kewaunee Scientific Furniture Co., Catalogue No. N. 301, Height 18". Rodded—each cost $5.35—$171.20.

Change to Fluorescent lighting to assist in microscopic work. $150.00.

Repair of sink. $25.00.

Room 220: Install wallplug. $6.00.

Room 221: Change to fluorescent lighting. $150.00.

New electric clock. $50.00.

Room 222: Twenty Botany slidesets, Catalogue No. 55300, at $9. each. $180.00.

Twenty Zoology slide sets, Catalogue No. 55600 at $8.75 each. $175.00

Twenty Microscopes, Central Scientific Catalogue, No. 61020, 64 B at $83.00. $1,660.00.

One Bioscope—Bioscope Mfg. Co., Tulsa, Okla. $87.50.

Tables, stools and fluorescent lighting as in Room 219. $1,546.20.

Room 223: Tables, stools and fluorescent lighting as in Room 219. $1,546.20.

Room 224: Unwise to convert. Continue to alternate with Room 222 and 223.

Rooms 320, 321, 322: Install wall-plugs. Install fans in hoods. Approximate cost $200.00.

Total Cost $7,197.10.

Respectfully submitted.

JOHN M. TOBIN
Superintendent of Schools

Conforming to the motion that the Superintendent submit detailed class room figures where the deviation is more or less than 33% and that any deviation over or under the average be noted, the Superintendent presented thefollowing report:

IN SCHOOL COMMITTEE

December 1, 1947

In complying with this order I submit the attached figures covering the Elementary Schools, the High and Latin School and the Rindge Technical School.

ELEMENTARY SCHOOLS

School	Grade	No. in class	Deviation over or under 33 1-3% of 25
Agassiz	6	36	Plus 3
	5	40	Plus 7
	3	42	Plus 9
Ellis	6	39	Plus 6
	5	37	Plus 4
	4	35	Plus 2
Fletcher	5	38	Plus 5
	4	34	Plus 1
	3	38	Plus 5
Haggerty	5	16	Minus 1
Kelley	6	38	Plus 5
	5	40	Plus 7
	4	36	Plus 3
	3	41	Plus 8
Longfellow	5	35	Plus 2
	5	35	Plus 2
	4	36	Plus 3
	4	40	Plus 7
	1	34	Plus 1
Morse	8	35	Plus 2
	7	37	Plus 4
Peabody	8	36	Plus 3
	7	34	Plus 4
Putnam	8	36	Plus 3
	6	35	Plus 2
	5	37	Plus 4
	6	40	Plus 7
Roberts	8	34	Plus 1
	7	39	Plus 6
	7	38	Plus 5
	5	38	Plus 5
	5	38	Plus 5
Russell	1	34	Plus 1
	1	34	Plus 1
Thorndike	7	34	Plus 1
	6	41	Plus 8
	5	39	Plus 6
	1	35	Plus 2
Webster	6	35	Plus 2
Wellington	5	37	Plus 4
	2	39	Plus 6
Willard	3	36	Plus 3

High and Latin School

Herewith is a tabulation of classes above and below the 33 1-3 of the established ratio of 25 per class.

Below:

1 College Chemistry Class

1 Science P. A.

1 Latin I

1 Latin II

1 Latin IV

2 Oral English classes

1 German II

1 French III Com.

21 Classes in Office Practice, Filing and Machine Accounting

45 Classes in Sewing, Cooking and Home Management

All Arts and Crafts and Drawing Classes—24 in number

1 Class in English IV

1 Class in Rev. Geometry

Above:

1 French I College Class

5 Classes in Bookkeeping

4 Classes in U. S. History

1 Class in Modern History

1 Class in Industrial Geography

3 Classes in Law and Prin. of Democracy

2 Classes in Business Arithmetic.

1 Class in Algebra II

1 Class in English IV

5 Classes in English III Com.

The following list shows all classes at the Rindge Technical School which are either one-third over or under normal size:

English:	
None over	
English II—2nd period 2	
Mathematics:	
Math. I	Plus 1
II	Plus 2
II	Minus 4
IV	Minus 2
III	Minus 4
IV	Minus 3
1	Minus 3
History:	
Hist. IV	Minus 3
I	Minus 3
French:	
French I	Minus 8
Science:	
Chem. I	Minus 1
I	Minus 2
Phys. II	Minus 3
Navigation	Minus 5
Plastics:	
	Minus 6
	Minus 5
Electricity:	
Adv. Radio	Minus 4
	Minus 8
Elec. I	Minus 7
Shops:	
Carp. I	Minus 3
	Minus 6
Adv. Carp.	Minus 2
Adv. Carp.	Minus 2
Adv. Carp.	Minus 3
Adv. Carp.	Minus 3
Foundry	Minus 4
Foundry	Minus 4
Foundry	Minus 10
Wood Turning:	
	Minus 6
	Minus 3
	Minus 8
Automobile:	
	Minus 2
	Minus 7
	Minus 2
Adv. Machine	
	Minus 11
	Minus 12
All Classes under 17:	
Welding	
Press and Linotype	
Aero Engines and Const.	
Ironworking	
Metallurgy	
Drawing:	
Adv. Arch.	Minus 2
Adv. Design	Minus 8
Adv. Design	Minus 8

Respectfully submitted,

JOHN M. TOBIN
Superintendent of Schools

Concerning the requested report on a conference between the Business Agent and the Committee of Teachers relative to payment date of teacher salaries. the Business Agent stated that they had tentatively agreed to teachers' salaries being paid on the twenty-third day of each month if the City Solicitor agrees that it is legal. On motion by Committeeman O'Neill it was voted that the City Solicitor be asked for an opinion as to whether it would be legal to pay the teachers on the twenty-third day of the current monh.

Conforming to the motion that the Superintendent, at once, take steps actively to recruit candidates for the December examinations for teaching and substitute lists and that he report what these steps are at the next meeting of the School Committee, the Superintendent submitted the following report:

IN SCHOOL COMMITTEE

December 1, 1947

Complying with the foregoing order the following steps for recruitment of candidates for the examinations for substitute teaching positions on December 20, 1947, and for permanent teaching positions on December 27, 1947 have been taken:

(1) As required by the rules of the School Committee paid advertisements have been inserted in the Cambridge Chronicle-Sun andthe Cambridge Courier for the editions published on November 13, 20, 27, 1947, a copy of this advertisement is attached to this report.

(2) Circulars pertinent to the examinations have been sent to the Metropolitan dailies.

(3) Circulars have also been sent to:
a. Colleges and Universities.
b. Schools of Education connected with colleges and universities.
c. State Teachers' Colleges.
d. Schools and colleges specializing in kindergarten training.
e. Teachers Placement Bureau connected with the State Department of Education.

Respectfully submitted,

JOHN M. TOBIN
Superintendent of Schools

Conforming to the motion that he report on the professional and trade training and experience of science teachers in the Rindge Evening Industrial School, and that said report be presented in writing at this meeting the Superintendent submitted the following report:

IN SCHOOL COMMITTEE

IN SCHOOL COMMITTEE

December 1, 1947

In accordance with the foregoing motion, I submit the folowing report on the instructors in the Chemistry, Electricity and Radio classes:

JOSEPH NISSEN, CHEMISTRY

Education: Graduate Rindge Tech. School, 1919; Graduate Mass. Institute Technology; B. S. in Chemical Engineering, 1923. Graduate Harvard University, M.Ed., 1937.

Teaching: Substitute Nov. 1928 to June 1930; teacher Dec. 15, 1930 to date (Rindge Tech). Evening School Rindge Indus. School, (5 years).

FRED HAHN, ELECTRICITY.

Master Electricians License; Journeyman Electricians License; U. S. Government Licensed Instructor in Electricity; Experimental Electrical work, Payne Elevator Co., 2 years; Operated own electrical business prior to entering Cambridge School System.

(The above is in addition to his teaching experience).

Education: Boston English High School, 3 years; Concordia Institute, Bronxville, N. Y. 2 years; Western College of Aeronautics, Los Angeles, Calif., 1 year, 10 months.

Teaching: Teacher Rindge Tech School, Sept. 1, 1934 to date.

JOHN P. BRADLEY, ELECTRICITY.

Education St. John's High School, Cambridge; Boston College, AB. 1931; Tufts College, M.Ed. 1941.

Teaching Arlington Junior High School, West, 3 years Mathematics; Radiation Laboratories, MIT 1 year; Electronics; Manter Hall School 1 year, Mathematics & Physics Newman Preparatory School, 1 year Mathematics & Physics.

LESTER MYRICK, RADIO

Education: Lutzville High School, Lutzville, Mo.; L. L. Cook Electrical School, Chicago, Ill.; Spraybody Radio Academy, Denver, Colo.; National Radio Institute, Washington, D. C.

Teaching: Hadley Technical High School, St. Louis, Mo., 1 year nights; Soldan High School, St. Louis, Mo., 1 year nights; Instructor U. S. Army Signal Corps, Camp Crowder, Missouri, 6 months.

Trade Training: Curtis Wright Corp. St. Louis, Mo.; Radio Engineer, 2 years Raytheon Mfg. Co., Waltham, Mass., Engineer 3 years.

Respectfully submitted,

JOHN M. TOBIN,

Superintendent of Schools.

New Business

It was voted to adopt a motion by Committeeman Reardon that the Committee on Buildings and Grounds provide a partition over the sliding doors at Rindge Gym to eliminate confusion of sounds which penetrate from one side of the partitioned floor to the other.

The chairman ordered laid on the table a proposed amendment to the rules by Committeeman Reardon "that the portion of the survey recommending that all who aspire to become teachers possess a college degree, be amended to read 'excepting those persons who are qualified under our former rule Chap. X. Sec. 3 to teach vocational and/or shop subjects."

On motion by Committeeman Reardon it was voted that all civil service employees be excused from reporting for duty on the Friday following Chrismas and the Friday following New Years.

On motion by Committeeman O'Neill it was voted that John R. McCarthy's temporary appointment as Senior Clerk-Stenographer be extended until such time as the qualifying examination required by Civil Service is held.

It was voted to lay on the table a proposed amendment to the rules that the name of Supervisor of Primary Schools and Kindergartens be changed to Director of Primary Education.

The chairman ordered laid on the "Calendar" in accordance with the rules a proposed amendment to the rules, offered by Committeeman O'Neill, "that the position of Assistant Superintendent of Schools be established in accordance with the recommendation of the survey as contained in Sec. VIII of said survey."

It was voted to convene in executive session in the School Committee offices.

It was voted to adopt the Superintendent's recommendation that Gerald M. Barry, a teacher at the High and Latin School, be granted leave of absence without loss of pay during the time he is engaged as a Reader for the College Entrance Examinations Board.

The Superintendent recommended that the Ruition rate for the Boys' General Vocational School and the Girls' Vocational School be setat $200 per year:

	Per Capita Cost	Present Rate	Proposed Rate
Boys' General	$296.94	$160.	$200.
Girls' General	260.22	160.	200.

In setting this rate, the tuition rate may be cost per pupil but in no case more than average for State which is $300.00. The present average minimum rate is around $200.00. Medford, Everett, Haverhill have a tuition rate of $200. It was voted to adopt the Superintendent's recommendation.

It was voted that Pauline Burke, teacher at High and Latin School, be granted leave of absence without loss of pay from October 10, 1947 to January 31, 1948, because of illness.

It was voted that Thomas F. Duffy, submaster at the Longfellow School, be granted leave of absence without loss of pay from December 1, 1947 to April 15, 1948 because of illness.

It was voted that Mary A. Maguire, teacher at the Kelley School, be granted leave of absence without loss of pay from September 1, 1947 to June 30, 1948 because of illness. A motion to request an opinion from the City Solicitor as to the legality of granting this leave of absence without loss of pay, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea,' Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted that Thomas Mohan, custodian at the Russell School now on leave of absence, be granted an extension of his leave of absence for a period of three months from December 5, 1947 without loss of pay, because of illness.

It was voted that Mary L. Coyne, matron at the Kelley School now on leave of abscence, be granted an extension of her leave of absence until the end of the present school year, without loss of pay, because of illness.

The chairman ordered laid on the "Calendar" in accordance with the rules a motion that the salary of Catherine L. Dinneen, Principal of the Willard School, be established at $4200 per year.

It was voted to reconvene in regular session.

It was voted to take a short recess. The committee again reconvened and Committeewoman Miss Kelleher moved that all votes taken in executive session be ratified and affirmed. At the conclusion of debate Committeewoman Miss Kelleher was given unanimous consent to withdraw her motion and it was agreed to consider separately each vote taken in executive session.

It was voted to ratify and affirm the vote taken in executive session that Gerald M. Barry, teacher at the High and Latin School, be granted leave of absence without loss of pay during the time he is engaged as a Reader for the College Entrance Examinations Board.

It was voted to ratify and affirm the vote taken in executive session that the tutition rate for the Boys' General Vocational School and the Girls' General Vocational School be set at $200 per year.

It wasvoted to ratify and affirm the vote taken in executive session that Pauline Burke, teacher at the High and Latin School, be granted leave of absence without loss of pay from October 10, 1947 to January 31, 1948, because of illness. Committeemen Mrs. Conant and Mr. Dewey are recorded as voting 'Nay.'

It was voted to ratify and affirm the vote taken in executive session that Thomas F. Duffy, submaster at the Longfellow School, be granted leave of absence without loss of pay from December 1, 1947 to April 15, 1948 because of illness. Committeemen Mrs. Conant and Mr. Dewey are recorded as voting 'Nay.'

It was voted to ratify and affirm the vote taken in executive session, that Mary A. Maguire, teacher at the Kelley School, be granted leave of absence without loss of pay from September 1, 1947 to June 30, 1948 because of illness. Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted to ratify and affirm the vote taken in executive session that Thomas Mohan, custodian at the Russell School now on leave of absence, be granted an extension of his leave of absence for a period of three months from December 5, 1947, without loss of pay, because of illness. Committeemen Mrs. Conant and Mr. Dewey are recorded as voting 'Nay.'

It was voted to ratify and affirm the vote taken in executive session that Mary L. Coyne, matron at the Kelley School now on leave of absence, be granted an extension of her leave of absence until the end of the present school year, without loss of pay, because of illness. Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

The chairman ordered laid on the table a proposed amendment by Committeeman Reardon that the Secretary of the School Committee, be granted a $300 annual increase in salary effective December 15, 1947.

The chairman ordered laid on the table a proposed amendment by Committeeman Reardon that the Assistant Business Agent be granted a $300 annual increase in salary effective December 15, 1947.

On the following roll-call it was voted to adopt a motion by Committeeman O'Neill that the Cambridge School Committee go on record as being opposed to the placing on the ballot the referendum advocating birth control and planned parenthood and are opposed to the principal of birth control: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'. Committeeman Mr. Dewey voting 'Nay'; because he could not determine what was meant by 'birth control' as expressed in the motion. Committeewoman Mrs. Conant 'Not voting.'

Committeewoman Miss Kelleher moved adoption of the following adjustments to the basic salary schedule:

ADJUSTMENT TO THE BASIC SALARY SCHEDULE APPLICANTS TO TEACHERS WHO HAD ATTAINED MAXIMUM SALARY PRIOR TO JANUARY 1, 1947 STATED IN TERMS OF SALARY INCREMENTS AND COURSE REQUIREMENTS

YEAR	ELEMENTARY						HIGH SCHOOL		
1947	2700	2800	2900	3000	3100	3200	3300	3800	
1948	300	300	300	300	300	300	200	100	
1949	300	300	300	300	300	200	200	100	
1950	300	300	200	200	200	200	200	100	
1951	300	200	200	200	200	200	200	100	
1952	200	200	200	200	200	200	200	100	
1953	200	200	200	200	100	100	100	100	
1954	200	200	200	100	100	100	100	100	
Non-degree	21	21	21	21	21	21	21	21	units
	7	7	7	7	7	7	7	7	courses
Bachelor	14	14	14	14	14	14	14	14	units
Degree	5	5	5	5	5	5	5	5	courses
Master's	7	7	7	7	7	7	7	7	units
Degree	3	3	3	3	3	3	3	3	courses

Professional improvement requirements as outlined in the salary schedule adopted by theSchool Committee in January, 1947, will remain the same, salary increments will be no longer in units of $100 only, but will be in accordance with the above schedule. Thus, for each salary increment listed in the above schedule, a teacher without a degree will be required to present three in-service training units; a teacher with a bachelor's degree, two in-service training units; and a teacher with a master's degree, one in-service training unit.

Teachers who have attained 60 years of age with 25 years teaching experience in our system should be relieved of taking courses while getting automatic increments.

ADJUSTMENT TO THE BASIC SALARY SCHEDULE
APPLICABLE TO TEACHERS WHO HAD NOT ATTAINED MAXIMUM SALARY PRIOR TO JANUARY 1, 1947
STATED IN TERMS OF SALARY INCREMENTS AND COURSE REQUIREMENTS

	A	B	C	E	AA	A'	B'	C'	D'	E'	
1947	2400	2500	2600	2800	2900	3000	3100	3200	3400	3500	
1948	300	300	300	300	200	200	200	200	200	200	
1949	300	300	300	300	200	200	200	200	200	100	
1950	300	300	200	200	200	200	100	100	100	100	
1951	200	200	200	200	100	100	100	100	100	100	
1952	200	200	200	200	100	100	100	100	100	100	
1953	200	200	200	200	100	100	100	100	100	100	
1954	100	100	100	100	100	100	100	100	100	100	
1955	100	100	100	100	100	100	100	100	100	100	
1956	100	100	100		100	100	100	100	100	200	
1957	100	100	100		100	100	100	100			
1958	100	100	100		100	100	100	100			
1959	100	100			100	100	100				
1960					100						
Non-degree	36	36	33	27	39	36	36	33	27	24	unit
	12	12	11	9	13	12	12	11	9	8	courses
Bachelor	24	24	22	18	26	24	24	22	18	16	unit
Degree	8	8	8	6	9	8	8	8	6	6	courses
Master's	12	12	11	9	13	12	12	11	9	8	unit
Degree	4	4	4	3	5	4	4	4	3	3	course

Professional improvement requirements as outlined in the salary schedule adopted by the School Committee in January, 1947, will remain the same. Salary increments will be no longer in units of $100 only, but will be in accordance wth the above schedule. Thus, for each salary increment listed in the above schedule, a teache without a degree will be required to present three in-service training units; a teacher with a bachelor's degree, two in-service training units; and a teacher with a master's degree, one in-service training unit.

On motion by Committeeman O'Neill it was voted that the committee of elementary teachers be again permitted to address the committee. The teachers' committee of Miss Shannon, Miss Wetmore, Miss Blessington and Mr. Burke again appeared for the teachers. At the conclusion of the discussion the chairman ordered the matter lad on the table, because it constitutes a change in the rule. Committeeman O'Neill appealed from the ruling of the chair on the ground that the matter has been on the table since the last regular meeting. On the following roll-call the decision of the chair was reversed: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voted to sustain the ruling of the chair: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voted not to sustain the ruling of the chair. A motion by Committeeman Mr. Dewey to lay the matter on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting Yea,; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay.' On the following roll-call it was then voted to adopt Committeewoman Miss Kelleher's motion that the adjustments to the basic salary schedule, as set forth above, be adopted: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, December 15, 1947

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Having filed the proper notice required by the rules of the School Committee Committeeman Mr. Dewey moved reconsideration of the vote taken at the meeting of December 1, 1947 "That the Committee on Buildings and Grounds provide partitions over the sliding doors at Rindge Technical School gymnasium to eliminate confusion of sounds which penetrate from one side of the partioned floor to the other." On the following roll-call the motion to reconsider prevailed: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. Reardon voting 'Nay.' On the recurring question it was voted that the matter be referred to the Committee on Buildings and Grounds for report and estimate of cost.

There being no objection the chairman ordered made part of the records the following notices received from the City Council:

IN CITY COUNCIL

November 17, 1947

WHEREAS: Sufficient funds are available in the appropriation for Personal Service in the School Department, it is

ORDERED: That the employment of John J. McCarthy, as a temporary senior clerk in the School Department, at the rate of $2500.00 per year, effective June 16, 1947, not having been provided for in the Annual Budget, be and the same hereby is authorized.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

November 17, 1947

WHEREAS: Sufficient funds are available in the appropriation for Personal Service in the School Department, it is

ORDERED: That the increase in compensation of Constantine J. Church, Business Agent in the School Department, at the rate of $4600 per year, effective June 16, 1947, not having been provided for in the Annual Budget, be and the same hereby is authorized.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

November 17, 1947

WHEREAS: Sufficient funds are available in the appropriation for Personal Service in the School Department, it is

ORDERED: That the increase in compensation for the following named persons in the School Department at the rates indicated over and above that provided for in the Annual Budget be and hereby is authorized:

Elementary School Baseball League:	
Edward F. McAuliffe	$92.00
Norton S. McFadden	75.00
Thomas J. Sheehan, Jr.	68.00
John F. Burke	40.00
Thomas P. Burns	36.00
John D. Creedon	36.00
Philip H. Cutter, Jr.	44.00
William A. Edmonds	48.00
John H. Harrington	36.00
Jerome S. Higgins	40.00
Charles J. McCann	24.00
Thomas J. O'Loughlin	40.00
William J. Ryan	48.00
Coaching:	
John M. J. Barry, Tennis	$136.00
Marguerite George, Tennis	96.00
David D. Ronan, Golf	180.00
Wm. J. Joyce, Golf	180.00
Alice M. Brown, Softball	72.00
Josephine McLaughlin, Volleyball	20.00
Bernard T. Duffy, Baseball, Freshmen	300.00

John C. Landrigan, Baseball, Freshmen	300.00
Charles J. Bridey, Baseball Jr. Varsity	350.00
John J. Terry, Jr., Baseball, Varsity	350.00
John V. Murphy, Track	300.00
Humphrey E. O'Leary, Track	300.00

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

November 24, 1947

WHEREAS: Sufficient funds are available in the appropriation for Personal Service in the School Department it is

ORDERED: That the following salary increases in the School Department, not provided for in the annual budget be and the same hereby is authorized:

Genevieve Barry, Jr. Clerk Typist, salary increased to $37.65 per week, effective May 12, 1947.

Ruth M. Broderick, Jr., Clerk-Typist, salary increased to $37.65 per week, effective May 12, 1947, and $39.65 effective October 15, 1947.

Helen A. Clauss, Jr. Clerk Typist, salary increased to $37.65 per week, effective June 10, 1947.

Julia E. Dahlen, Jr. Clerk Typist, salary increased to $39.65 per week, effective May 12, 1947 and $42.65 effective October 23, 1947.

Frank Connolly, Jr. Building Custodian, salary increased to $49.65 per week, effective May 12, 1947.

Fitz A. Haywood, Jr. Building Custodian, salary increased to $49.65 per week, effective May 12, 1947 and $53.65 effective December 11, 1947.

John Keefe, Jr., Building Custodian, salary increased to $49.65 per week, effective May 12, 1947 and $53.65 effective December 27, 1947.

Jeremiah McCarthy, Jr. Building Custodian, salary increased to $53.65 per week, effective May 12, 1947.

Edward J. Martin, Jr. Building Custodian, salary increased to $53.65 per week, effective May 12, 1947.

John Wallace, Jr. Building Custodian, salary increased to $49.65 per week, effective May 12, 1947 and $53.65 effective December 4, 1947.

Frank E. Norman, Jr. Building Custodian, salary increased to $49.65 per week, effective May 12, 1947.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

December 1, 1947

WHEREAS: Sufficient funds are available in the appropriation for Personal Services in the School Department, it is

ORDERED: That the increase in compensation of the following persons in the School Department, effective November 17, 1947, at the rates indicated, not having been provided for in the annual budget, be and the same hereby is authorized:

Joseph C. Sullivan, Director of High School Athletics, $1000 per year.

Henry C. Lynch, Faculty Manager, Rindge Technical School, $800 per year.

William M. Fraser, Faculty Manager, High and Latin School, $800 per year.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

There being no objection, the chairman ordered made part of the records the following communication from the Election Commissioners:

BOARD OF ELECTION
COMMISSIONERS
December 12, 1947

Edw. J. O'Connell, Sec.

Cambridge School Committee
Cambridge, Mass.

Dear Sir:

As a result of the balloting at the Plan E Election held November 4, 1947, the following persons appear to have been elected to the School Committee for the two (2) year term beginning the first Monday in January 1948.

James J. Cassidy, 197 Lexington Ave.
Bradley Dewey, 37 Fayerweather St.
Margaret M. Kelleher, 29 Fayette St.
Thomas H. D. Mahoney, 51 Ellery St.
Elizabeth Minot, 989 Memorial Drive.
Robert J. Reardon, 109 Antrim St.

Vote on referendum "Acceptance of Section 40 of Chapter 71 of the General Laws, equal pay for teachers" was:

YES	18,842
NO	7,830
BLANKS	11,963

Respectfully submitted,

CAMBRIDGE ELECTION COMMISSION

Harry A. Penniman
Secretary

On motion by Committeewoman Mrs. Conant it was voted to grant the request of the C. A. A. (a group of students from the High and Latin School and Rindge Technical School) that they be permitted to hold a dance party in the Rindge Technical School gymnasium upon payment of janitors fees on Monday evening, December 29, provided that some responsible adult signs the petition.

On motion by Committeeman Reardon it was voted that the group of parents of pupils of the Agassiz School be granted permission to use the assembly hall of the Agassiz School for the purpose of organizing a Parents' Association.

On motion by Committeeman Reardon it was voted that the Board of Library Trustees be granted permission to use the Rindge Technical School Auditorium on payment of janitors' fees on Sunday, January 18 at 4 p. m., for the purpose of presenting a free public lecture.

It was voted that the Parents' Association of the High and Latin School be granted permission to use the Rindge Technical School Auditorium on January 22, 1948 on payment of janitors' fees, for the purpose of holding a penny sale, the proceeds of which are to be used to establish a scholarship fund.

On motion by Committeewoman Miss Kelleher it was voted that M. I. T. (Tech Show) be granted permission to use the Cleveland Auditorium of the High and Latin School upon payment of full rental fee, for the purpose of presenting the annual "Tech Show."

It was voted that the Parents' Association of the Russell School be granted permission to use rooms in the Russell School on Tuesday afternoons for two groups of Girl Scouts to be sponsored by the association.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Committee on Buildings and Grounds a communication from the State Department of Public Safety relating to certain repairs at the Haggerty and Kelley Schools.

On motion by Committeewoman Miss Kelleher it was voted to refer to the Committee on Buildings and Grounds a communication from Gladys M. Tedeschi, janitress at the Morse School, requesting transfer as matron at the Roberts School in the event the matron presently assigned there is transferred to the Haggerty School.

On motion by Committeewoman Mrs. Conant it was voted to accept the resignation of Frederick Doyle, as junior building custodian, effective December 11, 1947.

There being no objection the chairman ordered made part of the records the following communication from the City Solicitor:

CITY OF CAMBRIDGE

LAW DEPARTMENT

December 8, 1947

School Committee
1700 Cambridge Street

Cambridge, Mass.

Atten: Edward J. O'Connell

Dear Sir:

Answering your request for an opinion as to payment of school teachers salaries, I am of opinion that it would be legal to pay salaries on the Twenty-third day of each month for the current month.

Yours very truly ,

JOHN A. DALY
City Solicitor

It was voted to place on file a communication from the family of the late Gertrude B. Duffy, Supervisor of Measurement and Adjustment, acknowledging their appreciation for the kind expression of sympathy by the Cambridge School Committee.

Application was received from Garrett D. Foley, teacher at the High and Latin School now on leave of absence, requesting an extension of his leave of absence without loss of pay until April 1, 1948. Committeeman Reardon moved that the request be granted. It was voted to refer the application to executive session.

A communication was received from the High and Latin School Alumni Association petitioning the School Committee to approve payment of a bill of Shea Brothers, Printers, in the sum of $132.58 which represents a small item of printing in connection with the Centennial Celebration of the High and Latin School last June. The Superintendent recommended that the bill be paid. On the following roll call it was voted to authorize payment of said bill: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

There being no objection the chairman ordered made part of the records the following communication from the Teachers' Retirement Board:

DEPARTMENT OF EDUCATION

Teachers' Retirement Board

December 12, 1947

School Committee
Cambridge, Mass.

According to the records of the Teachers' Retirement Board, Miss Gertrude M. Baker who is employed in your schools, will attain age 70 on March 12, 1948, and Section 5 (1) (a) of Chapter 32 of the General Laws requires that this member must cease employment on the last day of the month in which said age occurs.

Notice is being sent to the member regarding this requirement of the law, with a blank on which information is to be furnished this office to assist in determining the retirement allowance.

Yours very truly,

CLAYTON L. LENT
Secretary

On motion by Committeewoman Mrs. Conant it was voted to spread upon the records a resolution of appreciation of the late Gertrude B. Duffy, Supervisor of Measurement and Adjustment, as submitted by the Staff Council on Personnel Development, and that a copy of said resolution be forwarded to Miss Duffy's family.

Gertrude B. Duffy was a member of the Staff Council on Personnel Development of the Cambridge School Department since its inception. Her loss is a severe one to the Council. In laying the groundwork for its future activities, Miss Duffy evinced her high character, finely balanced judgment, a consideration for others, and an unequaled knowledge of school matters. No personal profit could possibly redound to her from the Council's work, yet she gave of herself without stint for the benefit of her fellow workers. Her every task she looked upon as a challenge; the satisfaction of a job excellently done was her reward.

Miss Duffy's selfishness, devotion to her work, and consecration of every phase of her life on the highest possible plane have left their stamp on the members of the Council. We shall carry on the work keeping ever in mind the high ideals exemplified by Miss Duffy.

It was voted to refer to the Report of the Committee on Buildings and Grounds, when presented, a communication from Burgess & Blacher Co., roof and sheet metal contractors, relating to erection of vent hoods at the Longfellow School.

On motion by Vice Chairman Wood it was voted to approve the minutes of the meeting of December 1, 1947.

Superintendent of Schools (Reports and Recommendations)

The Superintendent reported that the following teachers are to be employed as substitute teachers and recommended that their applications be approved. It was voted to adopt the Superintendent's recommendation:

Alice Leah Jewell
Venita S. Higgins

The Superintendent presented a petition from Ingolf Bockman, teacher at the Rindge Technical School, requesting that he be granted leave of absence without loss of pay from March 1 to March 26, 1948 to enable him to visit his daughter in California. It was voted to refer the application to executive session.

The Superintendent submitted to each member a copy of the Financial Report for November, 1947.

The Superintendent recommended that the City Manager be requested to recommend to the City Council the following appropriations:

To: Schedule B-8 Light and Power $2500.

To: Schedule B-3 Advertising $25.

To: Schedule B-39 Services not Otherwise Coded $300.

To: D-9 Educational Supplies $500.

To: F-3 Committee Expenses $200.

To: B-42 Graduation Expenses $132.52.

Said sum of $3,657.52 to be provided by transfer from Schedule D-3 Fuel.

The Business Agent advised that the transfer of B-8 Light and Power is necessary because the bills for this service have been heavier than anticipated and there are two months more to go. The transfer to B-39 Advertising is necessary because there was a great deal more advertising than usual. The transfer to B-39 Services not Otherwise Coded is to cover repairs to office machinery such as typewriters at the high school and the typewriters and adding machines in the Business Office. The transfer to D-9 Educational Supplies is necessary because of the increase in cost of foodstuffs for the Open Air Classes. The transfer to F 3 Committee Expenses is to cover expenses incurred by the committee, a greater part of which represents dinners. The transfer to B-42 Graduation Expenses is to cover the bill of Shea Bros. in the sum of $132.52 which was approved for payment earlier in the meeting.

Committeeman Reardon moved that the appropriations recommended by the Superintendent be approved. Committeeman Dewey moved to amend by striking out ' F-3 Committee Expenses —$200." On the following roll-call the amendment failed: Committeemen Mrs. Conant and Mr. Dewey voting "Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was voted to adopt the Superintendent's recommendation that the foregoing appropriations be approved: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey 'Not Voting.'

Reports of Committees

On the following roll-call it was voted to adopt a motion by Committeeman Dewey that the report of the Committee on Buildings and Grounds, as set forth below, be accepted and the recommendations contained therein be adopted: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Vice-Chairman Wood voting 'Nay.'

Committee on Buildings and Grounds

December 15, 1947

Present: Cora Butler Conant, Chairman; Bradley Dewey, Margaret M. Kelleher.

It was voted to recommend acceptance of the resignation of Frederick Doyle from position as junior custodian.

It was voted to recommend that Burgess & Blacker be excused from bid on ventilating hoods at Longfellow Shool and that the work be readvertised.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Committeeman Dewey moved to place on file the report of the Committee on Athletics set forth below. On the following roll-call it was voted to adopt a substitute motion that the report be accepted and the recommendations contained therein be adopted: Committeemen Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.'

COMMITTEE ON ATHLETICS

December 15, 1947

Members present: Russell A. Wood, Chairman; Thomas P. O'Neill, Robert J. Reardon.

The Director of High School Athletics reported the election of John Igo as captain of the Cambridge High and Latin Football team.

It was voted to recommend that the bill for injury to James Cotter, Cambridge High and Latin School football player be paid. This boy was injured in scrimmage and the bill amounts to $9.

It was voted to recommend that all boys who have reported for basketball should be given an opportunity to play. The Athletic Committee should study the advisability of using the Auditorium of the Longfellow School.

The following report was received from the Director of High School Athletics:

December 15, 1947

Athletic Committee
Cambridge School Department

I am herewith submitting my report for the 1947 football season for the Cambridge High and Latin and the Rindge Technical Schools.

Games and Participants: At the Cambridge High and Latin School 98 boys were examined and equipped for varsity and junior varsity teams and 74 boys for the Freshman team. Of these boys 23 were recommended for sweaters, 27 for letters, and 27 for Freshman numerals. During the season the Latin School Varsity played 10 games, the Junior Varsity 6 games, and the Freshmen team 5 games.

At the Rindge Technical School 75 boys were examined and equipped for Varsity and Junior Varsity teams, and 46 boys for the Freshman team. Of these boys 20 were recommended for sweaters, 25 for letters, and for Freshman numerals 46 were recommended. During the season the Rindge Varsity played 10 games, the Junior Varsity 6 games, and the Freshman team 5 games. On an attached sheet will be found a complete list of games, scores and financial reports.

In conclusion, I should like to express my thanks to the Athletic Committee for their cooperation, assistance and guidance. I further wish to thank the School Committee for advancing the athletic program, the Superintendent of Schools, Mr. John M. Tobin, Headmaster Timothy F. Downey, Headmaster John W. Wood, Mr. Church, Mr. Liston and Mr. O'Connell for their cooperation. It has been a pleasure to work with the Faculty Managers, Mr. Wm. Fraser and Mr. Henry Lynch, the coaches, Mr. Reardon and Mr. Galligan and their assistants, and Mr. Linskey, and I am grateful for their cooperation and assistance.

Respectfully yours,

JOSEPH C. SULLIVAN
Director

The Director recommends the award of sweaters, letters and numerals for

Cambridge High and Latin School and Rindge Technical School as shown on the attached schedules.

It was voted to recommend the erection of additional shelves in the equipment room at Rindge Technical School.

The Athletic Committee calls attention to the serious need for athletic facilities in the City of Cambridge and further again renews a recommendation made several times during the past year that a living war memorial, which will contain facilities for basketball, track, hockey, swimming and recreational room, be erected, to further the physical, educational and moral development of Cambridge youth.

It was voted that John Temple, appointed to serve as assistant coach at $400 during the past football season be paid $500 in view of the fact that Rindge had only one assistant and Mr. Temple performed the duties of first assistant which nominally carries a salary of $500.

It was voted to recommend that an assistant coach of basketball be appointed at Rindge Technical School and at High and Latin School at a salary of $400 each per year; and, further, that John Terry be appointed assistant coach of basketball at High and Latin School and that John D. Creedon be appointed assistant coach of basketball at Rindge Technical School.

It was voted to recommend that Lawrence Gibson be appointed assistant coach of baseball to fill the vacancy caused by the appointment of the present assistant coach, John J. Terry, as assistant coach of basketball.

It was voted that the salary of Athletic Physicians be established at $1,000 per year.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

Unfinished Business

Calendar:

It was voted to approve the Superintendent's recommendaton, presented at the meeting of December 1, 1947 that the text book "Chemical Calculations" be approved for use in the Cambridge public schools. Committeeman Dewey is recorded as voting 'Nay.'

Committeeman Reardon moved adoption of the proposed amendment to the rules, presented at the meeting of December 1, 1947 "that the portion of the survey recommending that all who aspire to become teachers possess a college degree be amended to read 'except those persons who are qualified under our former rule Chapter X, Sec. 3, to teach vocational and/or shop subjects'." On motion by Committeeman Dewey it was voted to further amend by adding "that this proposed amendment to the rules shall only apply to the examination to be held in December of this year." It was then voted to adopt the amendment to the rules as amended.

Committeewoman Miss Kelleher moved adoption of the proposed amendment to the rules, presented at the meeting of December 1, 1947 "that the name of Supervisor of Primary Schools and Kindergartens be changed to Director of Primary Education." On the following roll-call it was voted to adopt the amendment: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Wood voting 'Nay'. Committeemen Mrs. Conant and Mr. Dewey 'Not Voting.'

Committeeman O'Neill moved adoption of the proposed amendment to the rules, presented at the meeting of December 1, 1947 "that the position of Assistant Superintendent of Schools be established in accordance with the recommendation of the Survey as contained in Sec. VIII of said Survey." A motion to lay this proposed amendment on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was voted to adopt the proposed amendment to the rules: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Not Voting.'

On the following roll-call it was voted on motion by Committeeman Reardon to refer to executive session the proposed amendment to the rules presented at the meeting of December 1, 1947 "that the salary of Catherine Dinneeen, Principal of the Willard School, be established at $4200 per year": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

On the following roll call it was voted on motion by Committeeman Reardon to refer to executive session the proposed amendment to the rules presented at the meeting of December 1, 1947 "that the secretary of the School Committee be granted a $300 annual increase in salary effective December 15, 1947": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

On motion by Committeewoman Miss Kelleher it was voted to take from the table and give leave to withdraw to the proposed amendment to the rules "that all teachers, when appointed be paid increments from the time they passed their examinations and that the salaries of teachers now receiving less than $2900, per year be increased to $2900, per year; and, further, that the Business Agent report as to what itwill cost to grant a $300 increment to teachers appointed in September, 1947 and to increase to $2900, the salaries of all other teachers who have not reached this salary level."

On motion by Committeewoman Miss Kelleher it was voted to take from the table and give leave to withdraw to the motion "that any teacher not now on maximum salary be given an increment which they would have received in 1947 if the Survey payment, which does not go into effect until September 1, 1948, had not been adopted."

On motion by Committeeman Wood it was voted to take from the table the minutes of the meeting of October 20, 1947. It was voted to adopt the minutes of the meeting of October 20, 1947.

On the following roll-call it was voted on motion by Vice-Chairman Wood to take from the table the Superintendent's report on a plan for advising and counselling students entering our high schools. Committeewoman Mrs. Conant moved that the report be referred back to the Superintendent for further report. On the following roll-call it was voted to adopt a substitute motion by Committeewoman Miss Kelleher that the report of the Superintendent be referred to executive session. Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

On motion by Committeeman Wood it was voted to take from the table the minutes of the meeting of November 5, 1947. On motion by Committeeman Wood it was voted to adopt the minutes of November 5, 1947.

On the following roll call it was voted on motion by Committeeman Reardon, to refer to executive session the proposed amendment to the rules, presented at the meeting of December 1, 1947 "that the Assistant Business Agent be granted a $300 annual increase in salary effective December 15, 1947": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

Committeeman Dewey moved to give leave to withdraw to the petition from the Masters, Directors, Assistant Directors, Sub-Masters and Principals, requesting the committee to accord to their several administrative groups an annual increase of $600 to be effective December 15, 1947' On the following roll-call the motion to give leve to withdraw failed of adoption: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting "Nay.'

Committeeman Reardon moved adoption of the foregoing petition as presented: Committeewoman Miss Kelleher moved to amend by striking from the motion proposing to grant a $600 increase the names of Assistant Directors, Sub-Masters and Principals and inserting "that the Assistant Director, Sub-Masters and Principals be accorded an annual increase of $400." On the following roll-call Committeewoman Miss Kelleher's amendment prevailed: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mayor Lynch voting 'Yea'. Committeemen Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay.' On the following roll-call it was voted to adopt the motion as amended "that Masters and Directors be accorded an annual increase of $600, and that Assistant Directors, Sub-masters and Principals be accorded an annual increase of $400, effective December 15, 1947": Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey 'Not Voting.'

Tabled Matters:

On motion by Committeeman Wood it was voted to take from the table the motion that a kindergarten class be established in the Lowell School building. On motion by Committeeman O'Neill it was voted that the matter be referred to Executive Session. Committeewoman Mrs. Conant is recorded as voting 'Nay'.

Awaiting Report:

The Superintendent presented a lengthy report on the motion that he report on, and supervise a well-balanced kindergarten program with emphasis upon the use of equipment and supplies which encourage large free muscular movements through which readiness for finer coordination is assured and which minimizes sedentary activities. The Superintendent advised that this report was in the process of being printed and when completed each member would receive a copy. It was voted that the report be received and placed on file and a copy sent to each member when printed.

Conforming to the motion that the Superintendent be asked to bring in a plan for a so-called junior college to follow our high and technical school education; and that the Superintendent be requested to bring in a plan for training beyond the 12th grade in accordance with the survey recommendations on Page 46, Sec. 11. the Superintendent presented the following report:

—IN SCHOOL COMMITTEE—

December 15, 1947

In accordance with the above order the following report is submitted:

(1) A report on the question of the Junior College, and-

(2) A report on the recommendation of the survey for education beyond the twelfth year needed.

THE JUNIOR COLLEGE:

The Commonwealth of Massachusetts through its Department of Education anticipated the difficulty which the graduates of our secondary schools would have in entering college and other educational institutions in furthering their education. As a result Chapter 532 of the Acts of 1946 was enacted in order to provide education on a Junior College level.

The Provisions of this Act are as follows:

If the school committee of any city or any town determines that sufficient need exists in such city or town for providing a course of school instruction beyond the regular high school course of instruction, such school committee may establish and maintain such extended course of instruction on junior college level, with the approval of the state department of education, which shall not exceed two years duration, and public funds may be appropriated for the purpose.

If such school committee votes that such extended course of instruction be established and maintained in such city or town, said committee shall submit in writing a plan of such course to the state department of education for its written approval; provided, that the course of instruction proposed in said plan shall conform to such standards as said department may establish and shall be maintained by said school committee under the general regulations of said department.

Any such school committee shall establish as one of the rules of admission to the benefits of such extended course of instruction that the persons therein enrolled, or responsible agents acting in their behalf, shall pay toward the cost of maintaining such course such sum, not exceeding the actual cost thereof, as said school committee shall determine. If a city or town does not maintain such course of instruction, it may pay the charge authorized by this section in the case of any persons who resides therein and obtains from its school committee a certificate to take the course in another ctiy or town maintaining the same.

Any such school committee shall charge fees provided by section three, which shal be paid into the treasury of such city or town.

Two or more cities or towns in which the establishment of such extended course of instruction has been voted and approved as hereinafter provided may jointly establish and maintain such a course for the accommodation of said municipalities. The management and control of such course of instruction, the location of the schoolhouse where such course will be maintained and the apportionment of the expenses of the maintenance of the course and all incidental expense ssall be determined, on a prorata pupil basis, by the school committee of the participating towns.

Any city or town maintaining an extended course of instruction as provided by this act shall be eligible to eceive state reimbursement for expenses incurred therefor in the manner prescribed for such reimbursement in the case of high schools.

This act shall cease to be operative after June thirtieth, nineteen hundred and fifty-one.

Three cities in Massachusetts have take advantage of this Act, Springfield, Holyoke and Newton. To Springfield the operation of classes on a junior college level was not new. It had been tried before and the plan was dropped. Holyoke and Newton were trying the idea of a Junior College for the first time.

A little more than a year ago I advised the School Committee against the adoption of this plan at that time. During that time Springfield, Holyoke and Newton have carried out the experiment and consider it successful. Despite this I still feel that it is questionable whether Cambridge should establish so called junior colleges. In the very preamble of the Act establishing the Junior College it is declared to be an emergency law to provide immediately courses of school instruction beyond the regular high school for veterans and others who are unable to secure admission to educational institutions of higher training on account of crowded conditions in such institutions. When the peak of this crowding has passed then the necessity of these Junior Colleges, especially in Massachusetts, will be questionable. Only recently, the President of Simmons College has stated that the peak of crowded conditions has been reached.

However, if the City of Cambridge desires to set up a department of instruction on a College level, Cambridge has the educational facilities to obtain the approval of the Commissioner of Education. At the time of my previous report to the School Committee on this matter, the Head Master at Rindge had brought the question of a Junior College to the attention of the Commissioner of Education and he stated that he would approve Cambridge if the School Committee requested it.

If it is deemed advisable to set up Junior Colleges there are two plans the Newton Plan and the Holyoke Plan.

Under the Newton plan the existing faculty and facilities are utilized and the Junior College although separate and apart from the High School uses the same buildings, the same laboratories and other facilities during the same hours of the day. The only added expense Newton encountered was outfitting a new library and the employment of a new librarian.

The programs of both Newton and

Holyoke are much the same. Core courses in the Liberal Arts, Pre-Engineering and Business Administration are common to both.

The Holyoke plan differs sharply from an Administrative standpoint. In Holyoke the faculty was recruited from nearby colleges and consisted of fourteen professors. The classes were planned to meet in the high school building in the late afternoons and evenings from three to nine because neither facilities or staff members were other wise available and also to accommodate students who wish to work part time.

In establishing a Junior Collge I would favor the Holyoke Plan. The Rindge Technical School has the available facilities to carryout a thorough course of instruction covering two years in the Liberal Arts, Business Administration, Pre-Engineering, and the Mechanical Arts. The hours of instruction would run from three (3:00 p.m.) to nine (9:00) p.m. In this way there would be available for teaching professors from Harvard, Mass. Institute of Technology, Boston University who would gladly help us and give us a faculty made up of men specialists in their fields.

Although I have no definite figures at hand this program could be inaugurated and the program maintained at a tuition cost of not more than two hundred ($200) dollars for residents and two hundred seventy-five ($275) dollars for non-residents.

Report of the Survey on Education Beyond the Twelfth Year:

That there is need for extended educational opportunity, preferably of the terminal type and for boys and girls beyond the twelfth (12th) grade is clear to this survey.

"A thorough study and careful analysis of the needs of youth in the city for educational opportunities beyond the twelfth (12th) year and beyond high school graduation, with special reference to those who may not be classified in the college entrance group, but for whom there should be provided one or two years of general, post-secondary technical or other advanced training might well be considered." This is as stated on Pages 35 and 36, Sec. 13.

Unquestionably in both the High and Latin School and the Rindge Technical School such a program could be set up. At Latin School in the field of business training a definite program for girls entering business could be set up. For boys also there is a definite field. In the past many successful business executives entered through the clerical field. In Rindge there is a rich field for post graduate work in the mechanical and scientific fields.

I cannot at this time present a definite program for post graduate work. A committee of Masters and teachers are making a survey of all our community resources. This study will cover practically every phase of human activity. Through this study it will be possible to set up and evaluate the opportunities which are open to our boys and girls. Knowing definitely what these opportunities are and the preparation necessary to take advantage of them we can then plan and fit the program to the individual needs of the pupils.

JOHN M. TOBIN,
Superintendent of Schools.

Conformaing to the motion that he submit a plan for greater unity of the secondary school planning and coordination of programs as between the two high schools eliminating where possible costly and unneeded duplication and establishing a general movement toward a more unified secondary education program for Cambridge, the Superintendent presented the following report.

—IN SCHOOL COMMITTEE—

December 15, 1947

In complying with the above order, I submit the following report:

To bring about the objectives of this order and to establish a more unified secondary education program for Cambridge the following recommendations are submitted:

(1) Coordinate the daily and weekly schedules of the two high schools so that the special subject offerings of either school may become available to the pupils of the other school. To facilitate the above it is recommended that the school day in both schools be extended to 2:30 p.m. and the daily schedules of both schools be synchronized in a home room period, six class periods and a thirty (30) minute lunch period.

(2) Facilitate and encourage pupils in one school to elect subjects offered in the other school when such subjects contribute to the educational and vocational adjustment of the individual pupils.

(3) Reorganize the offerings in certain areas of instruction to eliminate costly and unnecessary duplication occasioned by small classes which could be combined.

(4) Revamp and in some cases combine the departmental organizations to bring the subjects into line in both content and range and eliminate duplication where advantageous.

(5) Establish introductory survey or exploratory courses in each of the major vocational fields represented within the secondary school program. Each pupil's program should be planned to include a sufficient number of these courses to insure an intelligent choice of subsequent educational and vocational preparation.

(6) Reorganize the upper three years of the secondary school offerings, with the exception of the college preparatory curricula, specifically as initial vocational preparatory curricula for pupils who will seek full-time employment at the end of the secondary school period. Such organization should be flexible enough to permit individual pupils to plan their vocational preparation in an independent manner.

(7) The subjects of the curricula which contribute to the development of "social well-being" in the individual pupil and democratic society should be synchronized and continuous but not overlapping.

In brief, it is recommended that the secondary educators of the upper grammar grades and the first year of high school should explore the educational and vocational aptitudes and interests of the pupils.

It should be followed in the upper high school years by more complete training in the occupational field chosen as a result of this exploration.

It follows that differentiated yet flexible curricula should be provided to enable each pupil to pursue a systematically planned program which meets his needs as an individual and as a member of society.

Such a social-economic-vacational program of studies should contribute immeasurably to the life adjustment of the individual to his place in our democratic society.

John M. Tobin,
Superintendent of Schools

Committeeman O'Neill moved adoption of the following resolution:

"RESOLVED: That the Cambridge School Committee expresses its disapproval of the system of voting known as Proportional Representation. The School Committee believes the P. R. method, so-called, is un-American and detrimental to the cause of democracy. It is ordered accordingly that a copy of this resolution be forwarded to the Mass. House of Representatives to refer to any committee which may consider this issue."

A motion by Committeeman Dewey to lay the foregoing resolution on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood, and Mayor Lynch voting 'Nay.' On the following roll call it was then voted to adopt the resolution: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey 'Not Voting.'

Committeewoman Miss Kelleher moved that teachers in the Cambridge

School Department who are now receiving less than $2700.00 be permitted to receive the double increments as set forth under the Simpson Plan; and when any teacher in the School system reaches $2700. that he be accorded the benefits of the plan adopted by the School Committee at its meeting on December 1, 1947. The chairman ruled the motion an amendment to the rules and lays on the "Calendar" in accordance with the rules. Committeewoman Miss Kelleher moved suspension of the rules for the purpose of taking action on this proposed amendment to the rules at this meeting. On the following roll-call the rules were suspended: Committeeman Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'. On the following roll-call it was then voted to adopt the proposed amendment to the rules as set forth above: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay' Committeeman Mr. Dewey 'Not Voting'.

Committeeman O'Neill offered a proposed amendment to the rules that teachers within our system be paid on the 23rd day of each month. A motion to suspend the rules for the purpose of taking action on this proposed amendment to the rules at this meeting failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Wood voting 'Nay'; Committeeman Mr. Dewey 'Not Voting.' The chairman ordered the amendment laid on the table under the rules.

Committeewoman Miss Kelleher moved that the referendum passed by the voters of Cambridge on November 4 be put into effect on January 1, 1948 by raising women high school teachers $600 to remove the discrepancy between their salaries and those of the high school teachers. On motion by Vice-Chairman Wood it was voted that the foregoing motion be laid on the table and that the opinion of the City Solicitor be requested as to the obligation of the School Committee under said referendum.

On motion by Committeewoman Miss Kelleher it was voted that the City Solicitor be asked to render an opinion on the referendum relating to equal pay for women teachers, said opinion to cover the following specific points: "Elementary men adn women teachers received the following maximum salaries at the adoption of amendment:

Master's Assistants $3100
Grades VIII Teachers $3000.
Others (men and women) $2900.

Does this amendment mean that these groups advance to the $3800 level also?"

On the following roll-call it was voted to adopt a motion by Committeewoman Miss Kelleher that the City Manager be asked to appear before the School Committee to answer the charges he made before the Twentieth Century Association which appeared in the Boston Sunday Globe on December 7, 1947: Committeemen Miss Kelleher Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey, Mrs. Conant and Mr. Wood voting 'Nay.'

Committeeman Reardon moved that all extra duties performed in and about the school buildings by Custodians since the adoption of the 40-hour law and for which they have not been paid, that payment be made for such extra work in excess of the 40-hour week. A motion by Committeewoman Mrs. Conant to lay the foregoing motion on the table, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was voted to adopt Committeeman Reardon's motion: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey 'Not Voting.'

Committeeman Reardon moved that the following repairs be made at the Agassiz School:

1) That the lighting be changed to the same type lighting now at the Wellington School.

2) That the Committee on Buildings and Grounds inspect the school and install floor plugs if and where needed by the master.

3) That the School Yard be leveled and hot top applied in the interest of safety of the school children during recess.

On motion by Committeeman O'Neill it was voted on the following roll-call to refer Committeeman Reardon's motion relative to repairs at the Agassiz School to the Committee on Buildings and Grounds: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

It was voted to grant permission to Miss Florence B. Davey, 29 Grozier Road, Cambridge, a teacher in the High and Latin School, to appear before the School Committee to urge the committee to put into effect the referendum adopted by the voters of Cambridge at the last election relative to equal pay for women.

It was voted to convene in executive session.

It was voted to adopt the Superintendent's recommendation that the sum of $25.00 be added to the requested transfer of funds to the appropriation for advertising.

It was voted that the request received from Mr. Garrett D. Foley, teacher at the High and Latin School now on leave of absence, that he be granted an extension of his leave of absence without loss of pay until April 1, 1948, be approved. Committeemen Mrs. Conant and Mr. Dewey are recorded as voting 'Nay.'

Relative to the petition received from Ingolf Bockman, teacher at the Rindge Technical School, requesting that he be granted leave of absence without loss of pay from March 1 to March 26, 1948 to enable him to visit his daughter in California, it was voted that in view of the extenuating circumstances that Mr. Bockman be granted leave of absence without pay if the Superintendent approves.

On the following roll-call it was voted NOT to adopt the motion that the salary of Catherine Dinneen, Principal of the Willard School, be established at $4200 per year: Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'; Committeewoman Miss Kelleher 'Absent.'

Action came on the proposed amendment to the rules "that the secretary of the School Committee be granted a $300 annual increase in salary effective December 15, 1947." On the following roll-call an amendment "that all clerks be given the same increase" failed of adoption: Committeemen Mrs. Conant, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.' It was then voted to adopt the amendment.

On the following roll-call it was voted to adopt the proposed amendment to the rules "that the Assistant Business Agent be granted a $300, annual increase in salary effective December 15, 1947:" Committeemen Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'. Committeemen Mr. Dewey and Miss Kelleher 'Not Voting.'

On the following roll-call the motion "that a Kindergarten Class be established in the Lowell School building," failed of adoption: Committeemen Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. O'Neill voting 'Nay'; Committeewoman Miss Kelleher 'Absent.'

It was voted to reconvene in regular session.

Committeeman Reardon moved to ratify and affirm all action taken in executive session. The chairman sustained a point of order by Committeeman Mr. Dewey that the motion to ratify and affirm is out of order because the rules say that each vote in executive session shall be ratified in open session.

It was voted to ratify and affirm the

vote taken in executive session adopting the Superintendent's recommendation that the sum of $25.00 be added to the requested transfer of funds to the appropriation for Advertising.

On motion by Committeeman Reardon it was voted to ratify and affirm the vote taken in executive session approving the request of Garret D. Foley, teacher at the High and Latin School, now on leave of absence, that he be granted an extension of his leave of absence without loss of pay until April 1, 1948.

It was voted to ratify and affirm the vote taken in executive session granting to Ingolf Bockman, teacher at the Rindge Technical School, leave of absence without pay if the Superintendent approves.

On the following roll-call it was voted to raitfy and affirm the vote taken in executive session refusing to establish the salary of Catherine Dinneen, Principal of the Willard School, at $4200 per year: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting ' Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Absent.'

It was voted to ratify and affirm the vote taken in executive session that the secretary of the School Committee be granted a $300, annual increase in salary, effective December 15, 1947.

It was voted to ratify and affirm the vote taken in executive session that the Assistant Business Agent be granted a $300 annual increase in salary effective December 15, 1947. Committeemen Mr. Dewey and Miss Kelleher are recorded as voting 'Nay.'

It was voted to ratify and affirm the negative vote taken in executive session whereby the motion to establish a kindergarten class in the Lowell School building failed of adoption.

On motion by Committeeman O'Neill it was voted to recess the meeting, subject to the call of the chairman.

Recessed: Monday, December 15, 1947

RECESSED.

EDWARD J. O'CONNELL

Secretary of the School Committee

RECESSED MEETING.

The regular meeting of December 15, 1947 reconvened on December 29, 1947 by order of His Honor, Mayor John D. Lynch acting in accordance with a vote of the School Committee adopted on December 15, 1947.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Vice-Chairman Wood it was voted that all communications addressed to the committee be read and that the Superintendent present any communications, reports or recommendations he may have and the meeting proceeded according to the regular order.

On motion by Committeewoman Mrs. Conant it was voted that the Cambridge Community Center be granted permission to use Rindge Technical School gymnasium for basketball and dance on January 2 and February 27, upon payment of janitors' fees if janitor service is available.

It was voted to make part of the records the following communication from the Department of Civil Service:

COMMONWEALTH OF MASSACHUSETTS

Department of Civil Service

December 18, 1947

Edward J. O'Connell, Sec.
School Committee
Cambridge, Mass.

Dear Sir:

This is to acknowledge receipt of your requisition of December 3, for the transfer of Ella E. Cook, matron in the Recreation Department, to your department at a salary of $1752 a year.

The position of matron in the Recreation Department is in the labor service while that of school matron is in the official service, and, under the law permanent transfers from the labor to the official service cannot be authorized.

Very truly yours,

THOMAS J. GREEHAN
Director

On motion by Committeewoman Mrs. Conant it was voted that Civil Service be asked for a list of persons eligible to fill a vacancy in the position of matron. On motion by Committeeman Reardon it was voted to refer to the Committee on Buildings and Grounds a communication from Harvard University asking approval of bills due to water loss in the heating system.

The following communication was received from the City Solicitor:

CITY OF CAMBRIDGE
Law Department

December 26, 1947

The Honorable, the Members
of the School Committee
Cambridge, Mass.

Dear Sirs:

I am in receipt of your request for an opinion on the aspects of the equal pay for women teachers referendum.

For your guidance in settling salary scales, please be advised that the acceptance by the voters of the new Section 40 of Chapter 71 of the General Laws, the so-called equal pay amendment, does not limit the general power of the School Committee to fix salaries and to make contracts with teachers. The only effect of the amendment is that in fixing such salaries or making such contracts women teachers employed in the same grades, doing the same type of work, with the same preparation and training, must be paid at least as much as the men teachers.

This does not forbid the School Committees in the state paying women teachers who do not have the same training or do not teach in the same grades or do not do the same type of work as much as or more than men teachers.

Application of the equal pay amendment is to be made in each particular case of a woman teacher and requires an answer to each of the following questions:

(A) Is the women teacher involved employed in the same grade as the man teacher?

(B) Is she doing the same type of work?

(C) Has she had the same preparation and training?

If in any given case these three factors exist, the Committee must, not may, revise her salary so that it equals that of the male teacher. Please note that all three factors must exist together.

Consequently, your proposed motion raising the salaries of women high school teachers by $600.00 would be, if passed, valid regardless of the equal pay amendment, although the reason given in the motion itself does not appear to be applicable.

I note one further point. The motion proposes to put the raise in pay in effect on January 1, 1948. If you have any women teachers to whom the equal pay amendment is applicable, they are entitled to it from and after November 5, 1947, and not January 1, 1948. This must, however, be decided in each particular case and not by blanket motions or general establishments of pay scales.

Yours very truly,

JOHN A. DALY
City Solicitor

Committeeman Reardon moved that all women teachers in the secondary schools be given the same salary classification as men teachers in the secondary schools, effective January 1, 1948. A motion by Committeewoman Mrs. Conant to refer this motion to the new School Committee, failed of adoption on the following roll-call: Committeemen Mrs. Conant and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was voted to adopt Committeeman Reardon's motion "that all women teachers in the secondary schools be given the same salary classification as men teachers in the secondary schools:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey 'Not Voting.'

It was voted to approve the poster to be issued by Civil Service relative to the promotional examination for Senior Clerk-Stenographer in the School Department.

At the request of the Headmaster of the High and Latin School, the Superintendent recommend adoption of the Text Book, "English For Every Use," Book I to IV inclusive, by Tanner and Cheever, published by Ginn & Co. This recommendation lays on the "Calendar."

The Superintendent presented a communication from Mrs. Emma Herlihy, a former teacher seeking reinstatement, setting forth her qualifications. The chairman ordered the letter placed on file.

Committeewoman Mrs. Conant, chairman of the sub-committee on Buildings and Ground, reported that while no formal meeting of the sub-committee had been held, the other members, Miss Kelleher and Mr. Dewey, were in agreement in recommending adoption of a recommendation of the Head Custodian that H. L. Rose, Inc., 282 Franklin Street, Cambridge, being the lowest bidder, be awarded the contract for plumbing work at the Kelley School for the sum of $5,645. On the following roll-call it was voted to approve the recommendation of the Committee on Buildings and Grounds: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

On the following roll-call it was voted to adopt a motion by Vice-Chairman Mr. Wood that the annual salary of Dr. Dalton C. O'Brien be increased from his present salary of $3712 to $4000 per annum: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Not Voting.'

On motion by Committeewoman Miss Kelleher it was voted that Miss Ella Cook be allowed to continue as a matron loaned from the Recreation Department to continue until such time as the School Department received a list of persons eligible to fill the position of Matron from the Civil Service and if such a list is not available that she continue until such time as the Civil Service calls for an examination for the position of Matron in the School Department.

On motion by Committeeman Wood it was voted to proceed to the election of an Assistant Superintendent of Schools in accordance with the following rule:

"The position of Assistant Superintendent in the Cambridge Public Schools shall be filled by election. Members of the School Committee shall, when their names are called, express a preference for a candidate by ballot. Such balloting to continue until a candidate receives the votes of four members of the School Committee, said candate shall be considered elected and his or her term shall be effective from the date of his or her election."

On a query as to whether or not it was necessary to have the Superintendent make a recommendation for this position the chairman ruled that selection would be made in accordance with the foregoing rule. A motion by Committeeman O'Neill to convene in executive session for the purpose of receiving applications for this position and considering qualifications, failed on the following roll-call: Committeemen Mrs. Conant, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Nay.'

On motion by Committeeman Mr. Wood it was voted that the Secretary call the roll and each member be asked to express his choice for the position of

Assistant Superintendent of Schools. The following roll-call resulted:

Committeeman Mrs. Conant voted for Edward J. Danehy.

Committeeman Mr. Dewey voted for Edward J. Danehy.

Committeeman Miss Kelleher voted for Edward J. Danehy.

Committeeman Mr. O'Neill voted for Edward J. Danehy.

Committeeman Mr. Reardon voted for John J. Sheehan.

Committeeman Mr. Wood voted for Edward J. Danehy.

Committeeman Mayor Lynch voted for Edward J. Danehy.

Edward J. Danehy received six (6) votes.

John J. Sheehan received one (1) vote. The chairman ruled that by the foregoing roll-call Edward J. Danehy has been elected to the position of Assistant Superintendent of Schools in accordance with the rule previously stated.

A motion to adjourn prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'. Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

Miss Kelleher, it was voted to grant to St. Patrick's Parish permission to use the Rindge Auditorium in the afternoon and evening of March 17 and the evening of March 18 for an entertainment, upon payment of janitors' fees.

On motion by Committeewoman Mrs. Conant, seconded by Committeeman O'Neill, it was voted to grant to the Cambridge Red Cross, permission to use the basement of the High and Latin School on Wednesday evennig, January 23, 1946 to conduct a demonstration by the disaster organization.

On motion by Committeeman Dewey, seconded by Committeeman Reardon, it was voted to grant to the Cambridge Youth Council, permission to use the Rindge Auditorium, upon payment of janitors' fees, on Friday evening, February 8, 1946 to present a talent night for the purpose of raising funds to establish a Youth Canteen in Cambridge.

Notice was received from the Mass. Teachers' Retirement Board that Mrs. Helen B. Colson, a teacher in the High and Latin School, will attain the age of 70 on February 18, 1946 and Sec. 5, Chapter 32 of the general laws require that she must cease employment on the last day of the month in which said age occurs.

On motion by Committeeman Reardon, seconded by Committeewoman Miss Kelleher, it was voted that the Cambridge Lodge of Elks be granted permission to conduct their annual contest for high school seniors in the High and Latin School and Rindge Technical School.

It was voted to make part of the records the following order adopted by the City Council on December 24, 1945:

IN CITY COUNCIL

December 24, 1945

ORDERED:

That in addition to the amounts previously appropriated the sum of $12,500.00, be and the same hereby is appropriated to the School Department as follows::

To Schedule B-8—Light and Power, $3,000.00.

To Schedule D-3—Fuel, $4,000.00.

To Schedule F-13—Repairs, $5,000.00.

To Schedule G-7—Furniture and Fixtures, $500.00

Said sums to be provided by transfer from Sched. A-1.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

It was voted to make part of the records the following order adopted by the City Council on December 24, 1945:

IN CITY COUNCIL

December 24, 1945

ORDERED:

That Section 45A of Chapter 32 of the General Laws as inserted by Chapter 708, Acts of the year 1945, the same being "An Act Relative to the Retirement Allowance of School Janitors in Certain Cities and Towns" be and the same hereby is accepted.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

On motion by Committeewoman Mrs. Conant, seconded by Committeeman Reardon, it was voted that both high schools be granted permission to take part in the Herald Spelling Bee.

The chairman ordered made part of the records the following communication from the City Solicitor:

LAW DEPARTMENT
Cambridge, Mass.

January 9, 1946

Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

I have examined your correspondence relative to the appointment of a janitor as between Wm. L. Fitzpatrick and Peter O'Loughlin.

It appears that Mr. Fitzpatrick was first appointed as a janitor by your Committee on January 20, 1941. On October 20, 1941 it appears from your letter further that both Mr. Fitzpatrick and Mr. O'Loughlin were appointed janitors in the School Department to fill vacancies. So far as it appears from the information this is the first time Mr. O'Loughlin worked for the School Department. Apparently Mr. Fitzpatrick continued to work as janitor for the National Defense Classes up to August 16, 1943, at which time he was transferred to school buildings.

I am of the opinion that Sec. 4 of your Rule which was quoted in your letter is valid and that it is within the power of your committee to fill vacancies under the conditions set forth in your Rule.

I am of the opinion that the wording in the Rule "with the longest term of service as determined by records in the School Department" includes such work as being janitor for the National Defense Classes, the appointment to which was made by your Committee, it would therefore appear that Mr. Fitzpatrick has seniority over Mr. O'Loughlin.

Very truly yours,

JOHN A. DALY
City Solicitor

Committeeman Reardon moved that Wm. L. Fitzpatrick be given the rights to which he is entitled under the foregoing opinion from the City Solicitor. It was voted to adopt a substitute motion by Committeewoman Mrs. Conant, seconded by Committeeman Wood, that the City Solicitor's opinion be referred to the Committee on Buildings and Grounds for report and recommendation.

On motion by Committeeman Reardon, seconded by Committeeman Dewey, it was voted to refer to the budget communications from the Cambridge Teachers Club and the Cambridge School Department Employees Union, Local 776, petitioning the School Committee to grant to all School Department personnel an increase in salary to meet the existing economic conditions.

It was voted to refer to the budget a motion by Committeewoman Miss Kelleher, seconded by Committeeman Reardon, that substitute teachers be included in any salary increases granted.

The Superintendent presented the revised eligible list of candidates for promotion and for permanent and substitute appointments in the Cambridge public schools.

On recommendation of the Superintendent it was voted to grant to the Cambridge Teachers' Club permission to use Rindge Auditorium on Tuesday, February 26, 1946 upon payment of janitors' fees, for the purpose of providing an afternoon movie for the school children during the vacation week.

The Superintendent regretfully reported the death, on January 16, 1946, of Joseph T. Crowley, teacher of printing at the Roberts School. Mr. Crowley was appointed a teacher on July 21, 1930 and has been on military leave of absence since November 1, 1940 while serving in the United States Armed Forces. At the time of his death Mr. Crowley held the rank of Lieutenant-Colonel in the U. S. Marine Corps Reserve. On motion by Committeewoman Mrs. Conant, seconded by Committeeman Reardon, it was voted that the School Committee express to Mrs. Crowley, their sincere sympathy upon learning of Colonel Crowley's death.

The Superintendent presented the following resignations and on motion by Committeeman Dewey, seconded by Committeewoman Mrs. Conant, it was voted that these resignations be laid on the table:

Roberts	Elizabeth R. Hill	Teacher	January 2, 1946
Webster	Eleanor M. Lyons	Pre-Voc. Teacher	January 10, 1946
High and Latin	Mary B. O'Neill	Teacher	January 10, 1946
Sleeper	Evelyn E. Rynne	Teacher	January 11, 1946
High and Latin	Althea F. Cunningham	Teacher	January 23, 1946
Russell	Mary A. Boland	Principal	January 31, 1946
High and Latin	Isabel P. Brooks	Teacher	January 18, 1946

The Superintendent reported the termination of military leave of absence of the following teachers:

John H. Harrington, Longfellow School, January 1, 1946.

Edward F. Hurley, Webster School, School, January 1, 1946.

Albert J. Leonard, High and Latin School, January 17, 1946.

The Superintendent reported the transfer of John H. Harrington, from teacher at the Longfellow School to teacher at the Ellis School, effective January 1, 1946.

The Superintendent recommended that Margaret M. Conroy, Assistant Kindergartner at the Roberts School, be appointed Head Kindergartner at the Agassiz School at a salary of $2046.00 per year, effective January 14, 1945. It was voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

The Superintendent presented the resignation of Marie Walsh, secretary at the High and Latin School. On motion by Committeewoman Miss Kelleher it was voted to accept the resignation.

The Superintendent reported the transfer of Catherine J. Donovan, senior clerk and typist in the business office, to the High and Latin School office to fill the position left vacant by the resignation of Marie Walsh.

It was voted to adopt the Superintendent's recommendation that Civil Service be requisitioned for a list of persons eligible to fill the postion of junior clerk and typist in the Business Office.

The Superintendent reported that the budget for the year 1946 will be ready within a few days and suggested that a special meeting of the committee be held for the purpose of considering the budget. Committeewoman Miss Kelleher moved that the School Committee meet in executive session on Tuesday, January 29 for the purpose of considering and acting on the budget. Committeeman Wood moved to amend the motion by striking out "Tuesday, January 29, and adding the chairman shall have discretionary power to name the date and time of the meeting." It was then voted to adopt the motion as amended that "the School Committee shall meet in executive session for the purpose of considering and acting on the budget and the chairman shall have discretionary power to name the date and time of meeting."

The Superintendent presented a communication from the Cambridge Lions Club asking that they be permitted to present two table model radios to the sight saving classes at the Longfellow School. The Superintendent recommended that these radios be accepted. It was voted on motion by Committeeman Dewey, seconded by Committeewoman Miss Kelleher, that these gifts be accepted and the Cambridge Lions Club be thanked for their generosity.

Vice-Chairman Wood in the chair.

Committeeman Dewey presented the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules:

ORDERED: That the Cambridge School Committee, while recognizing the sobriety, fidelity, and excellence of character of the great majority of its employees, declare the following to be part of its employment policy:

1: Whenever it shall be established that an employee of the Cambridge

School Department has appeared on duty, either in a school or wherever assigned, under circumstances which show that the employee has been drinking intoxicating liquor, this conduct shall be ground for discharge from the service.

2: Whenever it shall be established that an employee of the Cambridge School Department has been intoxicated from the voluntary use of intoxicating liquor in a public place or a place to which the public has a right of access, such conduct shall be considered ground for discharge from the service.

3: Whenever a person employed by the Cambridge School Department in a supervisory capacity, whether in a school or elsewhere, has under his supervision an employee who shows that he has been drinking an intoxicating liquor, it shall be the duty of such supervisory employee to report the employee who has been drinking intoxicating liquor to the Cambridge School Committee, and failure to do so shall be considered ground for disciplinary action.

and be it further—

ORDERED: That the Superintendent of Schools be directed to notify all employees of the Cambridge School Department of this declaration of policy and to report to the Cambridge School Committee at its next meeting the action taken by him pursuant to this vote.

The Superintendent recommended that the Massachusetts Registry of Motor Vehicles be granted permission to present their Motor Vehicle Highway Safety Educational Program in the Cambridge Public Schools. It was voted to adopt the Superintendent's recommendation.

The Superintendent recommended the adoption of the following Text Books for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

Published by Noble & Noble:

Improving Your Arithmetic, Grs. 4-5-6. By Gorton, Lynch and Seeley.

Published by Harper & Brothers:

Speech On Conciliation With America, (Edmund Burke) Ed. Charles Morris.

Published by Ginn & Co.:

You and Your Reading.

Published by Globe Book Co.:

Better Reading.

Published by Beckley-Cardy Co.:

Jerry Goes Fishing, 1st grade, by Florence Battle.
The River Book, 5 grade, by John Y. Beaty.
Jerry Goes To The Circus, Grds. 2 and 3, by Florence Battle.

Published by World Book Company:

Number Books, Grds. 1-2-3, by Clark-Otis-Hatton.
Arithmetic For Young America, Grds. 3-4-5-6-7-8, by Schorling-Clark-Smith.
Fundamental Arithmetic, Bks. 1 and 2, by Schorling-Clark-Smith.
Young America's English, Bks. 1-2-3, by Daringer-Sweeney.
Here And There With Henry, Gr. 2, by Tippett.
Friends of Ours, Gr. 1, by Durrell-Sullivan.
America at Work:
Machines For America, Grd. 7, by Dunn-Morrissett.
Power for America, Grd. 8, by Dunn-Morrissett.
Wings for America, Gr. 9. Dunn-Morrissett.
First Year Algebra, Grd. 9, by Schorling-Clark-Smith.

It was voted to approve the Superintendent's recommendation that the Boston Elevated Railway Company be permitted to distribute throughout the public schools a pamphlet on safety.

It was voted to approve the Superintendent's recommendation that pupils in the 7th and 8th grades of grammar school and freshmen and sophomores in the high schools may voluntarily take part in an essay contest conducted by the National Auxiliary-United Spanish War Veterans.

It was voted to make part of the records the following report of the Committee on Buildings and Grounds:

Committee on Buildings and Grounds

December 31, 1945

Present: Cora Butler Conant, Chairman; Richard M. Gummere.

It was voted to accept the bid of James S. Cassidy, Inc., Cambridge, Mass., of $4132.00 for reconverting heater in new part of the High and Latin School from coal to oil fuel.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

It was voted to refer to the Committee on Athletics a motion by Committeeman Reardon that athletic equipment and clothing for the high school girls' athletic teams be purchased by the School Department.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, February 4, 1946

Regular Meeting:

Members present Committeemen Mrs. Conant:, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeeman Wood it was voted to approve the minutes of the meeting of January 7 to 21 as printed.

The chairman assigned the following members to sign payrolls

February—Mrs. Conant
March—Mr. Dewey
April—Miss Kelleher
May—Mr. O'Neill
June—Mr. Reardon
July—Mr. Wood
August—Mrs. Conant
September—Mr. Dewey
October—Miss Kelleher
November—Mr. O'Neill
December—Mr. Reardon

.A communication was received from Mrs. Helen B. Colson, teacher in the High and Latin School advising the committee of her retirement effective February 28, 1946 in accordance with the requirements of the general laws. On motion by Committeewoman Miss Kelleher it was voted that the committee express to Mrs. Colson their deep appreciation for her long years of service in the Cambridge School Department.

On motion by Committeewoman Miss Kelleher it was voted to grant to a group of World War II Veterans permission to use the Abraham Lincoln School auditorium for an organization meeting, upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that Russell E. Hoyt Post, Veterans of Foreign Wars, be granted permission to use the Longfellow School Auditorium for a public reception to new veterans of World War II, upon payment of janitors' fees.

On motion by Committeeman Wood it was voted that the newly formed High and Latin School Parents' Association be granted permission to use Room 226 at the High and Latin School for a meeting on Tuesday, February 19, at 8 p. m.

On motion by Committeeman Reardon it was voted that the Cambridge Youth Council be permitted to hold a rehearsal for their Talent Night at the Rindge Auditorium on Wednesday, February 6 from 4 to 9 p. m.

On motion by Committeewoman Miss Kelleher it was voted that the following communication from the Rindge Alumni be referred to the Committee on Athletics:

RINDGE ALUMNI ASSOCIATION
Cambridge, Mass.

February 1, 1946

City of Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

The Rindge Alumni respectfully requests the City of Cambridge School Committee to consider the following proposals, which is our suggestion to remedy the present football condition which has existed in the past at Rindge. To digress for a moment, we would like to point out that the Rindge Alumni is a non-political organization and has devoted its entire efforts and money to the general improvement and interest of the student body at Rindge insofar as it does not interfere with the regular curriculum of the school. Some of the activities to this end have been the Scholarship Fund, the Student Welfare Fund, and the Student Employment Committee.

It is the feeling of the Alumni that the general football coaching and training conditions can be greatly improved to the interest of the student, and in view of the policy of our organization in the past we feel it only fitting and proper that we should call this matter to the attention of your honorable body at this time, and we, therefore, make the following suggestions:

Football in General: It is our feeling that the football program should be so set up that any and all students having an interest in the game should be allowed to participate whether it be varsity, intermediate or intermural and that suitable equipment, facilities and coaching should be available to handle these boys. It is also our feeling that a minimum of four squads should be maintained; i. e., varsity, junior varsity, intermediate and freshman. We feel that no varsity squad can produce winning teams unless there is a constant supply of material with sound basic fundamentals, which can only be acquired from freshman and intermediate training.

Coaching: It is our feeling that interest in the school toward the sport more or less centers around the coaching. For this reason we strongly recommend that an outstanding coach who has already proven his ability to direct and handle and produce winning teams with up to date methods, be employed and that a suitable salary be set up in the Budget for this purpose. It is our belief that assistant coaches should come from the Physical Education Department.

Equipment: It is our feeling that proper and suitable equipment should be available to cover this program.

Transportation: It is our hope that transportation will continue to be furnished so that it will not be necessary for football candidates to seek their own transportation from the school to the athletic field.

Playing Field. In view of the fact that there has been much discussion about a new stadium in Cambridge, it is the feeling of the Committee that it would be quite some time before this stadium would be available and ready for use and in comparison with many of the football fields now in use by many of the leading teams in Greater Boston, we feel that with a few improvements at Russell Field that Cambridge need not offer too many apologies. As a result of a conference with the City Manager and the approval of the City Council, many improvements have been effected within the year, and it is our feeling that a few added improvements will make Russell Field an ideal athletic plant. However, we do feel that the police protection could be greatly improved. We have on more than one occasion received complaints of the conduct of the spectators and as near as we can analyze the situation seems to be resulted from insufficient supervision.

JOSEPH E. FAY
President, Alumni Association
EDWARD H. DONOVAN

Chairman, Athletic Commission

On motion by Committeewoman Miss Kelleher it was voted that the following communication from the Kiwanis Club of Cambridge be referred to the Superintendent for study and report:

KIWANIS CLUB OF CAMBRIDGE

February 4, 1946

Honorable Members of the
School Committee
Cambridge, Mass.

Ladies and Gentlemen:

A portion of the program of the Kiwanis Club of Cambridge, in its service to the community, is its boys' and girls' work. To Kiwanians in Cambridge, and throughout the country, service to Youth culminates in the building of character and citizenship. Kiwanis feels that every community should be Youth conscious and more attention should be centered on American Youth.

In the past, in the City of Cambridge, Kiwanis has sponsored the safety patrol contests for the school children of our City, cooperated with the Recreation Department of the City in sponsoring healthful outdoor activities and has taken part in other projects for the benefit of our boys and girls.

The Boys and Girls Committee of the Cambridge Kiwanis Club is plannnig additional projects for the benefit of our children. One of the new projects, for the success of which we need the wholehearted support of your Committee and all officials of the City, is giving the children the opportunity of becoming interested in affairs of the City by turning over to them the governing and operating of the City for a day, under the supervision, of course, of the respective City officials and Department Heads. It is done in other cities in the United States and if done here, it would tend to create a great deal of civic pride in the children of our city.

In the City of Cambridge our present form of government is under the Plan E Charter and we feel that the boys and girls in our high schools should be given an opportunity to examine the actual workings of this form of government.

Under the sponsorship of the Cambridge Kiwanis Club, a regular Plan E election would be held to elect nine councillors, from Cambridge High and Latin School and Rindge Manual Training School, who in turn would elect a mayor from one of their number and thereafter appoint a city manager, city clerk, and auditor. The manager would thereafter appoint the various department heads. This would, of course, all be done under proper advisory supervision and there could also be instilled into the project a scholastic contest to enable individuals to become eligible as department heads.

The voting and counting of the votes woud be done under the supervision of two individuals experienced in Plan E elections, namely, J. Ostle Sears as Official Accountant and C. B. Noonan as Director of Count, aided by Kiwanis members and school officials. Mr. Sears and Mr. Noonan having volunteered their services gratuitously. An attempt would be made to allow the children to operate the project as far as possible by their own efforts.

At the outset, we are prepared to provide speakers who will give to the children talks on the Plan E method of voting and form of government.

We feel that a project of this kind is in and of itself a partial course in political science or civics and that it would stimulate to a great deal of interest in our children and in turn that interest would be brought back to the homes. In some homes there is a sense of futility or "crass indifference" which keeps a shocking percentage of the adult population away from the Polls on every voting day.

The final part of the project would be placed in operation during Boys' and Girls' Week during the month of May.

We earnestly hope that your honorable body will grant permission to Kiwanis of Cambridge to sponsor the project herein set forth and to that end we respectfully ask permission to confer with the Superintendent of Schools and Masters of the high schools.

Respectfully yours,

SAMUEL M. FLAKSMAN
Chairman

KIWANIS CLUB OF CAMBRIDGE

February 4, 1946

Honorable Members of the
School Committee
Cambridge, Mass.

Ladies and Gentlemen:

The Kiwanis Club of Cambridge, as other clubs throughout Kiwanis International, is interested in vocational guidance for the boys and girls of our City, and part of its program is instituting a vocational clinic.

Kiwanis membership is comprised of men in various businesses and professions, men who have made their mark in the business and professional world and have acquired a measure of knowledge concerning their respective endeavor.

Members of Kiwanis are willing and anxious to set aside two hours each week to talk with any boy or girl, attending high school, who is desirous of discussing his or her problems relative to their future course in the world of business or professions and thereby take counsel from a man of experience. These men are in a position to emphasize to Youth the vital need for adequate education and training in particular fields.

We feel that every child should be aided by those more experienced to develop himself. When a boy or girl is called upon to do a man's job in the right way, he should be ready for it and Vocational Guidance is one way the community, through Kiwanis, can help. Too often young men and women find themselves in the wrong business or profession because of lack of concrete and sound advice at the outset.

The names and vocations of the members of Kiwanis, who are willing to do their bit for our children, are listed on the reverse side of this sheet. The Vocational Guidance Committee is as follows:

Samuel M. Flaksman, Chairman

George M. Disbrow, Dana N. Squires, Stephen A. Mahoney.

A boy or girl guided in the proper direction helps towards good character, scholarship and leadership ability.

We respectfully request that your Honorable Committee grant permission to the Kiwanis Vocational Guidance Committee to confer with the Superintendent of Schools and the Masters of the various high schools in order that plans may be made and carried out to put this important project, which is intended to help tomorrow's citizens, into effect.

Respectfully yours,

SAMUEL M. FLAKSMAN
Chairman

Unfinished Business

Calendar:

It was voted to adopt the Text Books recommended by the Superintendent at the meeting of January 21, 1946.

On motion by Committeewoman Mrs. Conant it was voted to adopt the following proposed amendments to the rules, as presented at the meeting of January 21, 1946:

a) Substitute C. 4, C. 6 of the Rules of 1941 for the first sentence of C. 3, Sec. 6 as appearing in the rules for 1945, so as to read as follows—

SEC. 6 VOTES: A majority of the members present shall suffice to pass any vote, order or resolution (except as hereinafter defined) but motions calling for the appropriation or expenditures of money shall require the affirmative vote of four members. Following hearings, votes upon the issues (if any vote is necessary) shall be referred either to New Business, Executive Session or Laid on the Table.

b) SEC. 15 (C. III) NOMINATIONS: The Superintendent shall submit in executive session, names which he proposes to nominate for positions in the school system. At that time he shall furnish to each member of the School Committee a detailed written record, naming dates and institutions, of the education, experience, and other qualifications of the nominees. This shall be prior to the submission of any name in open session.

c) SEC. 16 (C. III) ACTION ON NOMINATIONS: Nominations for positions in the Cambridge School System shall be made at regular meetings of the School Committee. No nominations shall be acted upon before the next regular meeting of the School Committee.

d) SEC. 11 (C. III) RESCIND: Any motion to rescind shall lay on the table until the next regular meeting and shall require four votes for passage.

Committeeman Wood moved adoption of the proposed amendment to the rules, as presented at the meeting of January 21, 1946, by adding to Sec. 5, Chap. III the following sentence: "No motion shall require a second." A motion for the previous question prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.' On the following roll-call it was then voted to amend Sec. 5, Chap. III by adding "No motion shall require a second." Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor

Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

Committeeman Wood moved adoption of the following proposed amendment to Sec. 10, Chap. III, as presented at the meeting of January 21, 1946:

"RECONSIDERATION: The action of the committee on any question shall not be reconsidered at the same meeting except under suspension of the rules. If any member, who is shown not to have voted against the prevailing side, shall give notice in writing to the Secretary before 5:00 p. m. of the second day following that on which the meeting was held, of his intention to do so, he may move reconsideration at the next meeting of the committee. Only one motion for this purpose shall be in order."

A motion for the previous question prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.' It was then voted on the following roll-call to adopt the foregoing amendment to Chap. III, Sec. 10: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

Committeeman O'Neill moved to further amend Chap. III, Sec. 10 by striking out the words "5:00 p. m. of the second day following that on which the meeting was held" and inserting in place thereof the words "before the time set for the following meeting." This proposed amendment lays on the "Calendar" in accordance with the rules.

Committeeman Dewey moved adoption of the proposed amendment to the rules relating to the use of intoxicating liquors by School Department employees, as presented at the meeting of January 21, 1946. Committeeman Reardon raised a point of order and asked the chairman to rule as to the necessity of taking action on this proposed amendment because the Rules of the School Committee covers the matter and this amendment is superfluous and brings discredit to the entire department. Committeeman Reardon further suggested that if Committeeman Dewey so wished that he be given leave to withdraw. Committeeman Dewey declined to withdraw and the chairman ruled that the proposed amendment was in order. Committeeman O'Neill raised the point of order that under Sec. 1, of Chapter X of the Rules of the School Committee, as well as Section 71 of the General Laws, this matter is fully covered. The chairman ruled that the point of order not well taken. Committeeman O'Neill raised a further point of order that this proposed amendment is against the constitutional rights of the employees of the School Department because of the fact that it does not give a person the right of trial as guaranteed in the Constitution of the United States. The chairman again ruled that the proposed amendment was in order and properly before the committee. On the following roll-call it was then voted to adopt a motion by Committeeman O'Neill that this proposed amendment to the rules be referred to the City Solicitor for an opinion as to its constitutionality and legality: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr. Wood voting 'Nay.'

Tabled Matters:

On motion by Committeewoman Miss Kelleher it was voted to take from the table and accept the following resignations:

SCHOOL	NAME OF TEACHER		
Roberts	Elizabeth R. Hill	Teacher	January 18, 1946
Webster	Eleanor M. Lyons	Teacher	January 2, 1946
High and Latin	Mary B. O'Neill	Pre-Voc. Teacher	January 10, 1946
Sleeper	Evelyn E. Rynne	Teacher	January 10, 1946
High and Latin	Althea F. Cunningham	Teacher	January 11, 1946
Russell	Mary A. Boland	Teacher	January 23, 1946
High and Latin	Isabel P. Brooks	Principal	January 31, 1946

New Business

Committeewoman Mrs. Conant moved that "having noted that William J. Kelleher was elected to the position of Assistant Headmaster of the Rindge Technical School on December 3, 1945, without, amongst other things, the previous recommendation of the Superintendent of Schools submitted in executive session, the Cambridge School Committee respectfully requests the City Solicitor to investigate the election and appointment of William J. Kelleher to said position, and advise the School Committee whether this appointment is legal and regular." Committeeman Reardon, on a point of order, asked the chairman to rule whether or not this matter is not out of order as a result of action taken by a previous committee. The chairman ruled that the motion was in order because the committee has a right to ask for an opinion from the City Solicitor. It was then voted to adopt Committeewoman Mrs. Conant's motion as set forth above.

On motion by Committeewoman Mrs. Conant it was voted that "having noted that John M. Tobin was appointed Superintendent of Schools for the City of Cambridge in February 1945 and that at the time of his appointment he was serving as Assistant Superintendent of Schools for the City of Cambridge, the Cambridge School Committee respectfully requests the opinion of the City Solicitor as to (a) whether by accepting appointment as Superintendent John M. Tobin relinquished his tenure rights as Assistant Superintendent of Schools; and (b) whether John M. Tobin has acquired, as of this date, any tenure rights as Superintendent of Schools.

Committeeman Dewey offered the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules:

"That the rules of the Cambridge School Committee be amended to provide for a finance committee consisting of three members appointed by the chairman and that said committee have, among others, the following powers, duties and privileges:

1) To receive from the entire School Committee such matters as are referred to it for study, hearings and reports and to report to the entire School Committee its findings and recommendations thereon.

2) To inquire to any extent it may deem advisable into the wisdom of prospective contracts, purchases or expenditures not specifically voted by the School Committee and to review past expenditures and to report thereon at such intervals as it may deem necessary to the School Committee.

3) To initiate such investigations and studies of its own as in its opinion will promote the orderly and efficient conduct of the business affairs of the School Department and to investigate and make recommendations to the School Committee concerning auditing and accounting procedures and improvements thereon.

4) To establish or modify in the School Department business offices business practices and accounting procedures designed to provide the School Committee with accurate current information concerning the financial affairs of the School Department, after such practices and procedures have been adopted by the School Committee.

5) To prepare and file with the School Committee any plans it may deem advisable for the separation of the business affairs of the School Department from the educational activities thereof.

6) For the accomplishments of the foregoing purposes the committee shall be authorized to consult such employees of the School Department as it deems advisable and within the budget of the School Committee it may employ such persons as it deems necessary.

7) Not less than quarter annually this committee shall file a written report of its activities with the entire School Committee.

On motion by Committeeman Dewey it was voted that the foregoing proposed amendment relative to the establishment of a Finance Committee be referred to the City Solicitor for an opinion as to its legality.

On motion by Vice-Chairman Wood is was voted that the rail now in the School Committee room setting aside a certain portion for visitors, be moved more closely to the center of the room; and that said rail be so altered as to leave view unobstructed from level of top rail to floor.

On motion by Committeeman Dewey it was voted on the following roll-call that, whereas the obvious improvement in the maintenance of city buildings through the efforts of a municipal maintenance crew acting under the direction of the City Manager has favorably impressed many of our citizens, the School Committee, after receiving from the City Manager or his delegate an estimate of the cost of work to be done, employ the city maintenance crew to do such work as it deems necessary in the care and maintenance of school buildings and that the school department pay for such work out of appropriation therefor set up in the budget; and, further, that the care and maintenance of school building grounds shall be done by the Cambridge Park Department under a similar arrangement and that the School Committee authorize its building and grounds committee to confer with the City Manager to formulate a plan to effectuate the foregoing votes, and report such plan to the entire school committee:" Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill 'Not Voting.'

It was voted to refer to the Committee on Buildings and Grounds a motion by Committeeman Reardon that the Department of Civil Service be requisitioned for a list of persons eligible to fill one permanent position of Junior Building Custodian, to fill the vacancy caused by the resignation of Michael Hammil.

It was unanimously agreed to lay the following motion on the table until the next meeting:

"We, the undersigned, members of the Cambridge School Committee, move that all permanent employees of the Cambridge School Department be given an increase in salary of two hundred dollars ($200.00) effective January 1, 1946."

MARGARET M. KELLEHER
THOMAS P. O'NEILL
ROBERT J. REARDON

It was unanimously agreed to lay the following motion on the table until the next meeting:

"We, the undersigned, members of the Cambridge School Committee, move that the rate of pay of substitute teachers be increased one dollar ($1.00) per day, effective January 1, 1946."

MARGARET M. KELLEHER
THOMAS P. O'NEILL
ROBERT J. REARDON

Superintendent of Schools
(Reports and Recommendations)

It was voted that St. Patrick's Holy Name Society be granted permission to use the Roberts School Auditorium for an entertainment on the evening of February 12, 1946 upon payment of janitors' fees.

The Superintendent recommended the adoption of the following Text Books for use in the public schools, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by Arlo Publishing Co.

An American Eagle.
Adam Lee
Andre.

Published by D. C. Heath & Company

Mickey Sees the U. S. A., by Disney.
Donald Duck Sees South America, by Disney.
Arithmetic for Use Series, Grades 1, VII and VIII, by Wren.
Buildings of the Old World, by Hartman.
Junior English in Action, Book I, (4th Edi.) by Tressler & Sheldmadine.
Play at Home (Reading for Interest).
New World Neighbors.

Children of the Sun in Hawaii.
Holiday in Alaska.
Work and Play in the Philippines.
Pioneers of Puerto Rico.

Published by Chas. E. Merrill Co.
Reading Skilltexts:
Uncle Ben, Grade 4.
Tom Trott, Grade 5.
Pat the Pilot, Grade 6.

On recommendation of the Superintendent it was voted that John W. Wood, Headmaster of Rindge Technical School, be authorized to attend the annual meeting of the Headmasters' Association at Westchester Country Club, Rye, New York, on February 14 and 15; and that the City Manager be requested to recommend to the City Council an appropriation of $35.00 to B-44 Travel Outside State for the purpose of defraying Mr. Wood's expenses, said sum to be included in and made part of the School Department budget for the year 1946.

It was voted on the following roll-call that the Superintendent of Schools be delegated to represent the City of Cambridge at a regional conference of the American Association of School Administrators of the National Education Association to be held in New York City from March 4 to March 7, 1946; and that the City Manager be requested to recommend to the City Council an appropriation of $75.00 to B-44 Travel Outside State, for the purpose of defraying Mr. Tobin's expenses, said sum to be included in and made part of the School Department budget for the year 1946: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

It was voted to adopt the Superintendent's recommendation that the military leave of absence of the following teachers be terminated on the date set opposite each name:

Philip H. Cutter, Houghton, January 30, 1946.

Wm. J. Joyce, Rindge, February 4, 1946.

The Superintendent reported the transfer of Philip H. Cutter from teacher at the Houghton School to teacher at the Peabody School, effective January 30, 1946.

It was unanimously agreed to grant a hearing to members of the Rindge Alumni Association and the following persons appeared:

Joseph Fay, President; Dr. White, Dr. Swan, Dr. Moran, Harry Sydell, Paul Hillery, Edw. H. Donovan.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, February 4, 1946, 7:00 P. M.

Special Meeting: (Executive Session).

Called by His Honor, the Mayor, for the purpose of considering and acting on the budget.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Keller, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood.

Vice-Chairman Wood in the chair.

It was voted that a special athletic fund of $17,500.00 be appropriated.

It was voted that the sum of $2,650.00, representing the salary of a teacher who has resigned to be married, be deducted from A-1 Personal Services.

It was agreed to tentatively approve the following appropriations:

A-1	Personal Service	$1,787,498.81
B-1	Printing and Binding	3,000.00
B-2	Postage	1,200.00
B-3	Advertising	150.00
B-10	Rent and Service in lieu of Rent	680.00
B-14	Motor Vehicle Care and Repairs	75.00
B-28	Expert	1,000.00
B-31	Extermination Service	800 00
B-35	Fees (Automobiles)	4.00
B-39	Service not otherwise coded	2,000.00
B-42	Graduation Expenses	700.00
B-44	Travel Outside State	150.00
D-3	Fuel	45,000.00
D-5	Medical Supplies	200.00
D-9	Educational Supplies	30,000.00
D-11	Motor Vehicles—Gas and Oil	100.00
D-17	Motor Vehicle Parts	50.00
F-2	Tuition to Other Cities	2,000.00
F-5	Minors' License Refunds	15.00
F-8	Pensions	14,230.00
F-9	Retirement Contribution—Chap. 419, Acts 1945	9,426.62
F-11	Workmen's Compensation	100.00
G-8	Educational Equipment	3,000.00
G-9	Office Equipment	300.00
G-16	Athletic Clothing	4,000.00
G-17	Equipment not otherwise coded	50.00
	SPECIAL ATHLETIC FUND	17,500.00

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

(Executive Session)

Monday, February 18, 1946

(7 P. M.)

Budget Meeting:

Called by His Honor, the Mayor, for the purpose of considering and acting on the budget.

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Vice-chairman Wood in the chair during the temporary absence of Mayor Lynch.

A motion by Committeeman Dewey that the recommended sum of $800.00 for B-4 Transportation of Persons be reduced to $650.00 failed of adoption. On the following roll-call it was then voted to approve the recommended sum of $800.00 for B-4 Transportation of Persons: Committeemen Miss Kelleher, Mr. O'Neill Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'; Mayor Lynch absent'.

A motion by Committeeman Dewey that the recommended sum of $1700.00 for B-5 Cartage & Freight be reduced to $1,600.00 failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.' A motion to approve the recommended sum of $1,700.00 for B-5 Cartage & Freight failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent'. It was voted that this item be held in abeyance.

On motion by Committeeman Dewey it was voted on the following roll-call that the recommended appropriation of $25,000.00 for B-7 Heating at Rindge be reduced to $21,500.00: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Mayor Lynch 'Absent'.

On motion by Committeeman Dewey it was voted on the following roll-call that the recommended appropriation of $24,500,000 for B-8 Light and Power be reduced to $23,300,000: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay'; Committeeman Reardon 'Not Voting'; Mayor Lynch 'Absent'.

It was voted that the recommended appropriation of $1,100.00 for B-11 Insurance be approved.

It was voted that the recommended appropriation of $3,000.00 for B-13 Communication be reduced to $2,850.

It was voted to approve the recommended appropriation of $100.00 for B-18 Cleaning & Laundry.

It was voted to approve the recommended appropriation of $100.00. for B-22 Medical Service.

It was voted that the recommended appropriation of $100.00 to B-27 Testing Materials be reduced to $50.

It was voted that the recommended appropriation of $800.00 to D-1 Office Supplies be reduced to $650.00.

It was voted on the following roll-call that the recommended appropriation of $3,000.00 to D-8 Cleaning Supplies be reduced to $2,500: Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay.'

It was voted to approve the recommended appropriation of $3,000.00 to D-16 Supplies not Otherwise Coded.

It was voted that the recommended appropriation of $16,000.00 to D-16 Text Books be increased to $20,000.00.

It was voted that the recommended appropriation of $1,500.00 to F-12 Examinations be reduced to $1,200.00.

A motion that the recommended appropriation of $200.00 to F-3 Committee Expenses be increased to $300.00 failed of adoption on the following roll-call: Committeemen Mr. O'Neill, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Miss Kelleher voting 'Nay'. It was then voted to approve the recommended appropriation of $200.00 to F-3 Committee Expenses.

It was voted that the recommended appropriation of $5,000.00 to F-4 Transportation of Pupils be approved.

It was voted to approve the recommended appropriation of $9,426.62 to F-9 Retirement Contribution.

A motion that the committee recommend an appropriation of $20,000.00 to F-13 Repairs failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'.

Mayor Lynch in the chair.

It was then voted on the following roll-call to recommend an appropriation of $30,000.00 to F-13 Repairs: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay.'

Conforming to a request of the committee at the last budget meeting the Superintendent submitted the following report:

In School Committee

February 18, 1946

This is a preliminary report made at the suggestion of the School Committee at the last budget meeting.

In my opinion, the more appropriate time to make a report of this kind would be about November 1 when local conditions will be more stabilized.

Because of a constant decrease in the school population for the past six years, it has been necessary to combine classes in several buildings and to keep the replacement of retired and resigned teachers to a minimum.

The number of pupils in December, 1939 was 15,215; in December, 1945, 11,210.

The number of teachers in December, 1939 was 693; in December, 1945, 575.

In my judgment, because of this continued decrease in the school population, the point has been reached whereby classes in the smaller buildings should be transferred to neighboring buildings.

Two schools that might well be closed in June are the Gannett and the Sleeper schools.

There is ample room in the Kelley School for the pupils of the Gannett School. The Kelley School is located on Willow Street, about 700 yards from the Gannett School. Many of the older brothers and sisters of the Gannett School pupils are now attending the upper grades of the Kelley School.

At the present time there are four vacant rooms in the Kelley School. In addition, there are 35 vacant seats in the first three grades in the Kelley School. These accommodations can easily take care of the present enrollment of the Gannett School.

The enrollment in the Gannett School has decreased from 128 in 1936 to 66 in 1945.

The recommended transfer would result in saving the salaries of two full-time substitute teachers and the reassignment of a permanent custodian to another building.

In addition, there would be a saving in the cost of maintenance of the Gannett School.

There is ample room in the Ellis School for the pupils of the Sleeper School, which is only 50 yards from the Ellis School.

Many of the older brothers and sisters of pupils in the Sleeper School are attending the Ellis School.

There are five classrooms available in the Ellis School for the accommodation of the Sleeper School pupils. The pupils and the teaching staff of the Sleeper School can be transferred to these five rooms.

The transfer of the Sleeper School organization to the Ellis School would result in a saving of the cost of maintenance and the reassignment of a permanent custodian to another building.

If the decrease in the school population continues, the next step would be the closing of the Fletcher School. After the district lines are revised, there would be ample room in the Roberts, Wellington and Longfellow Schools to accommodate the Fletcher School pupils.

In the case of the Wyman Open Air School which has performed great service in the rehabilitation of children suffering from physical handicaps, I recommend that the Committee consider the advisability of replacing the Wyman School with a modern health school.

If this replacement were made, the children in open air classes in the Houghton, Longfellow, Roberts and Wellington Schools could be added to the Wyman School group.

This would form one large open air school and the children from the aforementioned open air classes could be transported by bus to the new health school.

JOHN M. TOBIN
Superintendent of Schools

It was voted that the recommended appropriation of $1,700.00 to B-5 Cartage and Freight be reduced to $1,600.00.

It was voted that the recommended appropriation of $4,500.00 to G-7 Furniture and Fittings be approved.

It was voted that the recommended appropriation of $4,000.00 to G-16 Athletic Clothing be increased to $5,000.00.

It was voted that the recommended appropriation of $17,500.00 to "Special Athletic Fund" be amended by adding "for use for general athletic purposes."

On the following roll-call it was voted that the recommended appropriation $1,790,148.81 to A-1 Personal Service be reduced to $1,750,000.00: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

February 18, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

Committeewoman Miss Kelleher, having complied with the provisions of Sec. 10, Chapter III of the Rules of the School Committee, (written notice filed Feb. 6, 1946 at 11:41 a.m.) moved reconsideration of the following motion adopted at the meeting of February 4, 1946.

"WHEREAS, the obvious improvement in the maintenance of city building through the efforts of a municipal maintenance crew acting under the direction of the City Manager, has favorably impressed many of our citizens, it was voted that the School Committee after receiving from the City Manager or his delegates an estimate of the cost of work to be done, employ the city maintenance crew to do such work as it deems necessary in the care and maintenance of school buildings and that the School Department pay for such work out of appropriations therefor set up in its budget; and, further that the care and maintenance of school building grounds shall be done by the Cambridge Park Department under a similar arrangement and that the School Committee authorize the Buildings & Grounds Committee to confer with the City Manager to formulate a plan to actuate the foregoing votes and report such plan to the entire School Committee."

On the following roll-call the motion to reconsider the foregoing failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On motion by Committeeman Dewey it was voted that the motion set forth above relative to the use of maintenance crew for repair of school buildings be referred to the City Solicitor for an opinion as to its legality.

It was voted on motion by Committeeman O'Neill that the Director of Civil Service be notified of the adoption of the motion relative to the use of the ctiy maintenance crew in the care and maintenance of school buildings.

On motion by Committeeman Wood it was voted that the minutes of the meeting of February 4, 1946 be approved as printed.

It was voted to place on file a communication from the Cambridge Tuberculosis & Health Association thanking the committee for the privilege of selling Christmas Seals in the public schools.

The chairman ordered spread on the records the following orders adopted by the City Council:

IN CITY COUNCIL

February 11, 1946

ORDERED: That the sum of $75.00 be and the same hereby is appropriated to the School Department, Schedule B-44, Travel Outside State; said sum to be included in and made part of the tax levy for the year 1946.

A true copy:

Attest: FREDERICK H. BURKE
City Clerk

— IN CITY COUNCIL—

February 11, 1946.

ORDERDED: That the sum of $35.00 be and the same hereby is appropriated to the School Department, Schedule B-44, Travel Outside State; said sum to be included in and made part of the tax levy for the year 1946.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

On motion by Committeeman Reardon it was voted that Cambridge Council, Boy Scouts, be granted permission to use the Agassiz School Auditorium on March 14 from 7:30 to 9:30 p.m. for the purpose of holding their semi-annual Court of Honor.

On motion by Committeeman Reardon it was voted that the Cambridge Lodge of Elks be granted permission to use Edw. W. Quinn Auditorium, Rindge Technical School, on March 3 at 7:00 p.m. upon payment of janitor's fees, for the purpose of presenting a service plaque to members of their organization who have served in the armed forces.

On motion by Committeeman Reardon it was voted that the Holy Name Society of St. Anthony's Church be granted permission to use Roberts School Auditorium, upon payment of janitors' fees, on March 20 for the purpose of presenting an illustrated lecture on Circus Life by Father Sullivan.

On motion by Committeeman Reardon it was voted that Troop 11 Boy Scouts, be permitted to distribute in the Longfellow, Roberts, Morse, Webster, Wellington, Fletcher and Houghton Schools, a Boy Scout poster for the purpose of promoting scouting among the children of the aforementioned schools.

On motion by Committeeman Dewey it was voted to accept with thanks an invitation from the Cambridge Lodge of Elks to attend the exercises in connection with the presentation of a service plaque to members of their organization who have served with the armed forces, said presentation to take place in Edw. W. Quinn Auditorium, Rindge Technical School, on Sunday, March 3, 1946.

On motion by Committeewoman Mrs. Conant it was voted that the Cambridge High & Latin School Parents' Association be granted permission to use the Latin School Auditorium on Tuesday evening, March 26, for the purpose of presenting the Cambridge Glee Club.

The following communications were received relative to the dismissal of Mrs. Deborah Kandler, Mrs. Julienne O'Keefe and Mrs. Suzanne Green a teachers in the Cambridge School Department:

February 14, 1946

The School Committee of Cambridge,
Cambridge, Massachusetts.

Dear Members:

At the close of the school year 1944 1945, Mrs. Deborah Kandler, Mrs. Julienne O'Keefe, and Mrs. Suzann Green, teachers on tenure in the public schools of the City of Cambridge were dimissed from their positions b the School Committe then in office In this dismissal there was not th slightest attempt to comply with th provisions of General Laws (Ter. Ed. Chapter 71, Section 42, relative to th discharge of teachers serving at th discretion of the public school committee.

The above named teachers consulte me, and I advised them that the discharge in each case was illegal, an that, under the decisions of our Supreme Judicial Court, their reinstatement could be compelled. Subsequently the School Committee then in office submitted the question to the City Solictor of Cambridge for an opinion as to the legality of the discharges. The City Solicitor ruled the discharges were not in compliance with the existing law. On September 3, 1945, I presented the cases to the School Committee, but on that very evening, notwithstanding the City Solicitor's ruling, the School Committee voted to discontinue the services of Mrs. Kandler, Mrs. O'Keefe and Mrs. Green. Reconsideration of this vote was subsequently moved, but apparently no action thereon has been taken.

On behalf of Mrs. Kandler, Mrs. O'Keefe and Mrs. Green, above named, I respectfully request the School Committee of Cambridge to reconsider the vote of dismissal previously taken, and to reinstate them as of the beginning of the school year 1945-1946. This request is made for the reason that the dismissal of these teachers has never been accomplished legally.

Respectfully yours,

WILLIAM J. O'KEEFE,

Advisor to Mass. Teachers' Federation

CITY OF CAMBRIDGE

LAW DEPARTMENT

February 16, 1946

The Honorable, The Members
of the School Committee
1700 Cambridge St., Cambridge, Mass.

Dear Sirs:

As your committee has recently requested legal advice on a number of matters, I am taking the present opportunity to call to your attention another matter concerning which we have been interested.

I refer to the matter of discharge of three teachers, Mrs. Green, Mrs. Kander and Mrs. Conlon, and more particularly our opinion and advice rendered to the Superintendent of Schools on August 30, 1945, which was later called to the attention of the Committee itself.

So far as I am aware, the steps outlined in the advice to the Superintendent were never followed. This office would appreciate information from your Committee as to what, if anything, has been done concerning these three teachers.

Yours very truly,

JOHN A. DALY,
City Solicitor

Committeeman Wood moved that the rule adopted by a previous School Committee under which the services of the aforementioned teachers were terminated, be declared illegal by this school committee and the teachers reassigned to duty. After considerable debate Committeeman Wood was granted unanimous consent to withdraw his motion and it was voted to adopt a motion that the City Solicitor be requested to attend the next meeting of the School Committee for the purpose of discussing his opinion relative to the dismissal of married women teachers.

Committeeman Dewey moved that the opinion of the City Solicitor addressed to the Superintendent of Schools under date of August 30, 1945 be made part of the School Committee records. Committeeman O'Neill moved to amend by adding "that the Superintendent's original letter, requesting the City Solicitor's opinion, be made part of the records. It was voted to adopt the amendment. It was voted to adopt the motion as amended:

SCHOOL DEPARTMENT

Office of the Superintendent

August 20, 1945

John A. Daly, Esq.
City Solicitor,
Cambridge, Mass.

Dear Mr. Daly:

I am enclosing a copy of the rules and the amendments affecting married teachers.

Will you kindly inform me of the present status of these married teachers and what steps must be taken to terminate the services of the teachers affected by these rules and amendments.

Sincerely,

JOHN M. TOBIN,
Superintendent of Schools

CITY OF CAMBRIDGE

LAW DEPARTMENT

August 30, 1945

Superintendent of Schools,

Cambridge, Mass.

Referring to your inquiry about the status of married women teachers and the copies of proceedings of the School Committee annexed to it, the teachers mentioned, Mrs. Green, Mrs. Kandler, and Mrs. Conlon, have not been validly discharged nor have the proceedings looking toward discharge been validly begun.

If it is the purpose of the School Committee to discharge teachers who come within the provisions of the rules concerning married women, the procedure required by law is as follows:

(A) The committee must vote that at some meeting fixed by the vote it intends to act on the discharge of the teacher and to vote on such discharge.

(B) Notice of this intended vote must be given the teacher and such notice must be at least thirty days, exclusive of customary vacation periods, before the meeting at which the vote is to be taken. No particular form of notice is required, nor is it required that in the preliminary vote nor in the notice of it given to the teacher, the reasons for discharge be set out.

(C) The teacher has the right to request from the committee a written charge of the causes for dismissal. No time is specified within which the teacher may make this request nor within which the committee may comply with it. The written charge should be sufficient to point out clearly the reasons for the proposed discharge.

(D) The teacher may also request a hearing before the committee at which she may be represented by counsel and produce witnesses. This hearing may be public or private at the discretion of the committee.

(E) The superintendent must furnish the committee with its recommendation on the matter of the dismissal. While the committee is not required to follow the recommendation, the furnishing of it is a condition which must be complied with before the vote of the committee is taken.

(F) If a hearing is requested and if the written charge has been furnished it may be conducted at the same meeting at which the vote is to be taken according to the first vote on intention to dismiss the teacher. If this has not been done the taking of such vote and holding of the hearing must be adjourned and a date of a meeting fixed at which the hearing will be had.

(G) The charge must be substantiated by evidence. Formalities surrounding the presentation of evidence in law courts are not required, but there must be evidence put before the committee by witnesses having knowledge of the facts bearing out the charge and the evidence must be confined to the matter or matters specified in the written charge furnished to the teacher. Opportunity of cross examination must be afforded to the teacher or her counsel.

(H) The hearing must be attended by a quorum of the full committee, which in the case of hearing the matter of an intended discharge of a teacher means two thirds of the whole committee.

(I) The teacher or her counsel must be given a reasonable chance to present arguments at the close of the evidence.

(J) A record should be kept of the proceedings. While the law does not require the presence of a stenographer capable of taking and transcribing evidence verbatim, such use of a stenographer is desirable in the event disputes should arise as to just what was said and just what evidence the committee had to act on.

(K) A vote of two thirds of the whole committee is required in favor of dismissal, and only those members who have participated in the hearing may vote.

Respectfully submitted,

JOHN A. DALY,
City Solicitor

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

It was voted to adopt the Superintendent's recommendation that the Cambridge Chapter — American Red Cross be granted permission to—

(1) Display posters on School bulletin boards.

(2) Distribute to the children national and local leaflets to take home to parents.

(3) Display red cross flags on public school buildings.

(4) Exhibit Red Cross movies at as many schools as possible and to

write principals advising them of movies which are available.

It was voted to adopt the Superintendent's recommendation that the pupils of the public schools be notified that a cordial invitation has been extended by His Excellency the Governor and Mrs. Tobin to attend a public reception on Washington's Birthday, Friday, February 22, 1946 in the Hall of Flags, State House, beginning at ten o'clock a.m.

On recommendation of the Superintendent it was voted that the military leave of absence of the following teachers be terminated on the date set opposite each name:

John F. Burke, Houghton School, February 11, 1946.
Paul G. Dugan, Rindge Technical, February 18, 1946.
George F. Lovett, Jr., High and Latin, February 20, 1946.
Joseph F. Freni, Music Department,

March 4, 1946.

UNFINISHED BUSINESS

Calendar:

On motion by Committeeman Dewey it was voted to lay on the table the text books recommended by the Superintendent at the meeting of February 4, 1946.

The following opinion was received from the City Solicitor concerning a proposed amendment to the rules relating to the use of intoxicating liquors by employees of the School Department:

CITY OF CAMBRIDGE
LAW DEPARTMENT

February 16, 1946.

The Honorable, the Members of the
School Committee,
1700 Cambridge St., Cambridge, Mass.

Dear Sir:

I am in receipt of your request for an opinion reading as follows:

"ORDERED: — That a proposed amendment to the rules (copy attached), relative to the use of intoxicating liquors by employees of the School Department, as presented at the meeting of January 21, 1946, be referred to the City Solicitor for an opinion as to its constitutionality and legality."

I answer your request for an opinion as follows:

(A) You must see to it, among other things, that the schools are taught by teachers of good morals. To carry out your duties you have broad powers to make rules and to enforce discipline in the schools.

(B) The rule proposed is in effect a more detailed treatment of one aspect of good morals than that already contained in your rule, Chapter X, Section 1. It is within the power of the Committee to adopt a rule such as is proposed.

(C) I find the words 'under circumstances which show that the employee has been drinking intoxicating liquor somewhat vague. I assume that it is not the object of the rule to make all employees total abstainers, but to guard against any possible scandal or bad example from excessive use of liquor by members of the school system. For the purpose of clarity, I suggest the use of some such phrase as "under circumstances which show that the employee is intoxicated or under the influence of intoxicating liquor," as presenting a more readily recognized standard of conduct.

(D) In your request for an opinion some reference is made to "constitutionality." I am not quite sure what doubt prompted this inclusion of this word. There is no possible constitutional question involved either in the present rule, Chapter X, Section 1, or in the proposed rule. I have never heard it suggested that any school master has any constitutional right to get drunk or fuddled from the use of liquor.

Yours very truly,

JOHN A. DALY
City Solicitor

On motion by Committeeman Dewey

it was then voted to adopt the proposed amendment to the rules relative to the use of intoxicating liquors by employees of the School Department as set forth below: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

"ORDERED: That the Cambridge School Committee, while recognizing the sobriety, fidelity, and excellence of character of the great majority of its employees, declare the following to be part of its employment policy:

a) Whenever it shall be established that an employee of the Cambridge School Department has appeared on duty, either in a school or wherever assigned, under circumstances which show that the employee has been drinking intoxicating liquor, this conduct shall be ground for discharge from the service.

b) Whenever it shall be established that an employee of the Cambridge School Department has been intoxicated from the voluntary use of intoxicating liquor in a public place or a place to which the public has a right of access, such conduct shall be considered ground for discharge from the service.

c) Whenever a person employed by the Cambridge School Department in a supervisory capacity, whether in a school or elsewhere, has under his supervision an employee who shows that he has been drinking an intoxicating liquor it shall be the duty of such supervisory employee to report the employee who has been drinking intoxicating liquor to the Cambridge School Committee, and failure to do so shall be considered ground for disciplinary action.

d) The Superintendent of Schools shall be directed to notify all employees of the Cambridge School Department of this declaration of policy and to report to the School Committee at its next meeting the action taken by him pursuant to this vote."

On motion by Committeeman O'Neill it was voted that the proposed amendment to Sec. 10, Chap. III, as presented at the meeting of February 4, 1946, extending the time in which reconsideration may be filed, be granted leave to withdraw.

The following opinion was received from the City Solicitor relative to a proposed amendment to the rules establishing a Finance Committee:

CITY OF CAMBRIDGE
Law Department

February 16,1946

School Committee
Cambridge, Mass.

Dear Sir:

I am in receipt of your request for an opinion as to the legality of a proposed amendment to the rules for the establishment of a Finance Committee.

In my opinion, it is within the power of the committee to set up by rule a Finance Committee.

As the proposed rule is in considerable detail, I would prefer at the present time not to give more of an opinion than the general one that you may set up such a Committee, without passing on each detail which may be subject to change.

Very truly yours,

JOHN A. DALY
City Solicitor

On motion by Committeeman Dewey it was voted to adopt the following amendment to the rules establishing a finance committee:

"That the rules of the Cambridge School Committee be amended to provide for a finance committee consisting of three members appointed by the chairman and that said committee have, among others, the following powers, duties and privileges:

1) To receive from the entire School Committee such matters as are referred to it for study, hearings and reports and to report to the entire School Committee its findings and recommendations thereon.

2) To inquire to any extent it may deem advisable into the wisdom of pros-

pective contracts, purchases or expenditures not specifically voted by the School Committee and to review past expenditures and to report thereon at such intervals as it may deem necessary to the School Committee.

3) To initiate such investigations and studies of its own as in its opinion will promote the orderly and efficient conduct of the business affairs of the School Department and to investigate and make recommendations to the School Committee concerning auditing and accounting procedures and improvements thereon.

4) To establish or modify in the School Department business offices, business practices and accounting procedures designed to provide the School Committee with accurate current information concerning the financial affairs of the School Department, after such practices and procedures have been adopted by the School Committee.

5) To prepare and file with the School Committee any plans it may deem advisable for the separation of the business affairs of the School Department from the educational activities thereof.

6) For the accomplishments of the foregoing purposes the committee shall be authorized to consult such employees of the School Department as it deems advisable and within the budget of the School Committee it may employ such persons as it deems necessary.

7) Not less than quarter annually this committee shall file a written report of its activities with the entire School Committee."

Tabled Matters:

It was voted to take from the table the motion "that all permanent employees of the School Department be given an increase in salary of $200.00 effective January 1, 1946." A motion for adoption of the order by Committeewoman Miss Kelleher was negatived by the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to take from the table a motion that the range of pay of substitute teachers be increased $1.00 per day, effective January 1, 1946. A motion for adoption of the order by Committeeman Reardon was negatived by the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

Awaiting Report:

Conforming to the order that he report on the plans of vocational guidance and instruction in the workings of the Plan E form of government for high school students, as proposed by the Cambridge Kiwanis Club, the Superintendent advised that he has consulted headmasters of both high schools and it is their opinion that no school time can be allowed for these projects. The Superintendent further advised that he discussed the matter with the Kiwanis Club's representative and it was agreed that nothing further should be done at this time. It was voted to accept the Superintendent's report and adopt the recommendations contained therein.

Relative to the motion that the City Solicitor submit an opinion as to the tenure rights of the Superintendent of Schools, the following communication was received:

CITY OF CAMBRIDGE

Law Department

February 15, 1946

School Committee
Cambridge, Mass.

Dear Sirs:

I am in receipt of your request for an opinion reading as follows:

"Having noted that John M. Tobin was appointed Superintendent of Schools for the City of Cambridge in February, 1945, and that at the time of his appointment he was serving as Assistant Superintendent of Schools for the City of Cambridge, the Cambridge School Committee respectfully requests the opinion of the City Solicitor as to

(a) Whether by accepting appointment as Superintendent, John M. Tobin relinquished his tenure rights as Assistant Superintendent of Schools, and

(b) Whether John M. Tobin has acquired, as of this date, any tenure rights as Superintendent of Schools."

My opinion is as follows:

(a) Upon acquiring the position of Superintendent of Schools Mr. Tobin gave up tenure rights, if any, as Assistant Superintendent of Schools.

(b) This inquiry calls for a construction of General Laws, Chapter 71, Section 41. It presents the question whether a person elected as Superintendent, who has served in some other capacity in the schools for the three previous consecutive school years, can tack such previous service and thereby can immediately acquire tenure as Superintendent, or whether the requirement of three previous consecutive years service means service as Superintendent. I am of the opinion that the latter view is correct and that Mr. Tobin does not have tenure as Superintendent as of the present date under his election of January 15, 1945. So far as I know, the question raised by this request has never been passed on by our Supreme Court. In view of the unusual brevity of the statute and the difficulty of construing it, I recommend that your committee take appropriate steps to obtain a declaratory judgment on the matter.

May I also at this time call to your Committee's attention another closely related matter of construction of this same statute, namely, whether the word "Superintendent" used in the statute is limited to the Superintendent of Schools required by law to be employed, or whether it includes an Assistant Superintendent whose employment by the School Department is optional. As your Committee has for a number of years employed an Assistant Superintendent, it might be well for the Committee to find out what tenure, if any attaches to the position.

Yours very truly,

JOHN A. DALY
City Solicitor

Committeeman O'Neill moved that, in view of the City Solicitor's opinion, John M. Tobin be re-elected Superintendent of Schools for one year from January 1, 1946. The chairman ruled that this motion lays on the "Calendar" in accordance with the rules. A motion by Committeeman O'Neill to suspend the rules for the purpose of taking action on the re-election of the Superintendent, failed of adoption on the following roll-call:

Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On motion by Committeeman Dewey it was voted that the City Solicitor be requested to take whatever action is necessary to obtain a declaratory judgment in the matter of tenure of the Superintendent and Assistant Superintendent of Schools as recommended by him under date of February 15, 1946.

Reports of Committees

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

February 14, 1946

Present: Mrs. Cora Butler Conant, Chairman; Mr. Bradley Dewey, Miss Margaret M. Kelleher.

Relative to the motion referred to this committee "that Civil Service be requisitioned for a list of persons eligible to fill one position of junior building custodian," it was voted to recommend that the request be refused. (Miss Kelleher is recorded as voting 'Nay.')

After considering the opinion of the City Solicitor concerning the seniority rights of Peter O'Loughlin, and Wm. L. Fitzpatrick, junior building custodians, (said opinion having been referred to this committee for study), the committee on buildings and grounds finds that if the rule of the School Committee, at the time O'Loughlin was assigned, was such that Fitzpatrick should have been assigned because of greater seniority, the predecessor committee did go contrary to its own rule in appointing O'Loughlin. It does, however, feel that no major injustice has been done and that rectification of the error, if any, would so upset the administration of the janitorial staff that your committee recommends no further action be taken by this School Committee.

It was voted to adjourn.

Respectfully submitted,

MRS. CORA BUTLER CONANT
Chairman

A motion by Committeeman Reardon that the second paragraph of the foregoing report of the Committee on Buildings and Grounds be deleted, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' It was then voted on the following roll-call to approve the report of the Committee on Buildings and Grounds and adopt the recommendations contained therein: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay.'

New Business

It was voted to lay on the table a motion by Vice-Chairman Mr. Wood that Edward F. Hurley and John F. Temple, prevocational class teachers, be given salaries commensurate and proper for the classes they are teaching.

On the following roll-call it was voted NOT to adopt a motion by Committeeman Reardon that the Salary Committee of the Cambridge Teachers Club be requested to meet with the School Committee or a sub-committee thereof, to contemplate salary increases for the purpose of determining the real needs of the personnel at an early date so that a figure may be decided on before the budget is adopted: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent report what changes need to be made in the set up of the courses in Practical Arts in the High School and in the various technical courses in the Rindge School in order to receive from the State Department of Education a maximum return for the expenses of this form of education.

On motion by Committeeman Wood it was voted on the following roll-call that the budget for the year 1946 as promulgated at budget meetings of February 4 and February 18 and set forth in detail below be approved; and, further that the City Manager be requested to recommend to the City Council the appropriations as set forth in said budget: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay.'

School Department Budget

For the Year 1946

A- 1	Personal Service	$1,750,000.00
B- 1	Printing and Binding	3,000.00
B- 2	Postage	1,200.00
B- 3	Advertising	150.00
B- 4	Transportation of Persons	800.00
B- 5	Cartage and Freight	1,600.00
B- 7	Heating at Rindge	21,500.00
B- 8	Light and Power	23,300.00
B-10	Rent and Service in Lieu of Rent	680.00
B-11	Insurance	1,100.00
B-13	Communication	2,850.00
B-14	Motor Vehicle Care and Repairs	75.00
B-18	Cleaning and Laundry	150.00
B-22	Medical Service	100.00
B-27	Testing Materials	50.00
B-28	Expert	1,000.00
B-31	Extermination Service	800.00
B-35	Fees (Automobiles)	4.00
B-39	Services not Otherwise Coded	2,000.00
B-42	Graduation Expenses	700.00
B-44	Travel Outside State	150.00
D- 1	Office Supplies	650.00
D- 3	Fuel	45,000.00
D- 5	Medical Supplies	200.00
D- 8	Cleaning Supplies	2,500.00
D- 9	Educational Supplies	30,000.00
D-11	Motor Vehicles—Gas and Oil	100.00
D-16	Supplies Not Otherwise Coded	3,000.00
D-17	Motor Vehicle Parts	50.00
D-18	Text Books	20,000.00
F- 1	Teachers' Examinations	1,200.00
F- 2	Tuition to Other Cities	2,000.00
F- 3	Committee Expenses	200.00
F- 4	Transportation of Pupils	5,000.00
F- 5	Minors' License Refunds	15.00
F- 8	Pensions	14,230.24
F- 9	Retirement Contribution Ch. 419, Acts 1945	9,426.62
F-11	Workmen's Compensation	100.00
F-13	Repairs	30,000.00
G- 7	Furniture and Fittings	4,500.00
G- 8	Educational Equipment	3,000.00
G- 9	Office Equipment	300.00
G-16	Athletic Clothing	5,000.00
G-17	Equipment Not Otherwise Coded	50.00
F-15	Special Athletic Fund	17,500.00
	TOTAL	$2,005,230.86

On motion by Committeewoman Mrs. Conant it was voted that he Superintendent report the teaching assignments of all veterans who have returned since January, 1945 to our school system and the names of those military substitutes who have been released as a result of the return of veterans.

On motion by Committeeman O'Neill it was voted that the Athletic Committee consider the advisability of honoring the Rindge Technical School Hockey Team for their fine performance in winning the suburban league championship.

It was voted to convene in executive session.

The Superintendent presented a certified list of applicants for the position of junior clerk-typist in the School Department as submitted by the Department of Civil Service, together with a request for a transfer to this position from Mrs. Genevieve F. Barry, presently a junior clerk-typist at the Cambridge City Hospital. It was voted that Mrs. Barry be transferred from the position of junior clerk-typist at the City Hospital to the position of junior clerk-typist in the School Department at a salary of $29.67 per week, effective March 1, 1946, subject to the approval of the Board of Hospital Trustees and the Director of Civil Service.

Relative to the transfer of Philip H. Cutter from teacher at the Houghton School to teacher at the Peabody School, as reported by the Superintendent at the meeting of February 4, 1946 it was voted on the following roll-call to approve said transfer: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted to reconvene in regular session.

It was voted to ratify and affirm the votes taken in executive session.

Committeeman O'Neill moved that Mrs. Mary Long Fitzgerald, Assistant in the Music Department, be continued as an employee of the School Department until such time as a list of applicants for this position is established. The chairman ruled that it would require suspension of rules to continue Mrs. Long as a teacher. On the following roll-call a motion to suspend the rules for the purpose of acting on Committeeman O'Neill's motion, failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

Committeeman Reardon moved that Mrs. Catherine O'Brien Kelley formerly a permanent teacher and now acting as a substitute, be reinstated as a permanent teacher in the Cambridge School Department. The chairman ruled that the rules would have to be suspended to accomplish this reinstatement. On the following roll-call a motion to suspend the rules, for the purpose of taking action on Committeeman Reardon's motion, failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, March 4, 1946

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted that the minutes of the meeting of February 18, 1946 be approved as printed.

On motion by Committeeman Reardon it was voted to make part of the records the following resolution adopted by the City Council:

CITY OF CAMBRIDGE
In City Council

February 18, 1946

WHEREAS: Through the press and radio it has come to the attention of this City Council of the splendid victory in hockey by the Rindge Technical School thereby winning the Greater Boston Championship, and

WHEREAS: Both the players as well as their most able Coach William Mahoney are to be congratulated in bringing to the School System and the City this fine record of sportsmanship, therefore be it

RESOVLED:: That a copy of these resolutions be spread upon the records of this City Council and that a copy be sent to the School Committee and to the coach for the team.

In City Council February 18, 1946. Adopted by the affirmative vote of nine members.

Attest: FREDERICK H. BURKE
City Clerk

On motion by Committeeman Reardon it was voted that St. Patrick's Parish be granted permission to use the Rindge Auditorium on March 19 and March 14 upon payment of janitors' fees, and also that they be permitted to use the Kelley School Auditorium on Sunday morning, March 10 upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Community Relations Committee be granted permission to use the Longfellow School Auditorium on April 25 upon payment of janitors' fees.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following notice from the City Solicitor.

CITY OF CAMBRIDGE
Law Department

March 2, 1946

Cambridge School Committee

Dear Sirs:
Pursuant to your request of February 18, 1946, we have filed in the Middlesex Superior Court equity petitions for the purpose of obtaining declaratory judgments on the matter of tenure of the Superintendent of Schools and the Assistant Superintendent of Schools.

Yours very truly,

JOHN A. DALY
City Solicitor

Committeeman Reardon moved that the following opinion from the City Solicitor, relative to the election of William Kelleher as Assistant Head Master of the Rindge Technical School, be made part of the records. A motion by Committeewoman Mrs. Conant that this communication be laid on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay.' It was then voted that the communication be spread upon the records:

CITY OF CAMBRIDGE
Law Department

February 28, 1946

School Committee
Cambridge, Mass.

Dear Sir:

I acknowledge your request for an opinion reading as follows:

"Having noted that William Kelleher was elected to the position of Assistant Head Master of the Rindge Technical School on December, 1945, without, among other things, the previous written recommendation of the Superintendent of Schools in Executive Session, the Cambridge School Committee respectfully requests the City Solicitor to investigate the election and appointment of William Kelleher to said position, and advise the School Committee whether this appointment is legal and regular."

The occurrences in the election of an Assistant Head Master of the Rindge Technical School are as follows:

On October 1, 1945, in executive session, a Special Committee was appointed to recommend five applicants. On November 19, 1945, in executive session, the Superintendent reported that this committee had not agreed and requested further time. It was then voted that nominations be made from the floor. Four nominations were then made. On two roll-calls no one had a majority and it was voted that the matter be laid on the table until the next meeting. The Board then reconvened in regular session and unanimously voted that the votes passed in executive session be ratified and confirmed. On December 3, 1945, it was voted to take the matter from the table. After a motion to fill the position by examination failed, ballots were taken on the candidates placed in nomination at the previous meeting and on the third ballot Mr. William J. Kelleher received four votes. Thereupon the chair declared that Mr. Kelleher was elected.

Then the Superintendent nominated Mr. Kelleher as Assistant Headmaster and on roll-call it was voted to adopt his recommendation. Later at the same meeting in Executive Session, it was voted to suspend the rules on the motion adopted earlier at this meeting appointing William J. Kelleher Assistant Headmaster of the Rindge Technical School.

I am of the opinion that by virtue of the vote in regular session on November 19, 1945, ratifying the votes passed in executive session, the Committee suspended its rules concerning appointment of an Assistant Headmaster and thereafter validly proceeded to fill the position by voting on the nominations made from the floor. The election was completed when the chair announced the election of Mr. Kelleher.

I disregard the somewhat confused proceedings taken after the completion of the election. While they bear some resemblance to an attempt after the event to abandon the previous proceedings, we regard the transaction as having been completed by the election of Mr. Kelleher as announced by the chair.

Very truly yours,

JOHN A.DALY
City Solicitor

It was voted that the following opinion from the City Solicitor be made part of the records:

CITY OF CAMBRIDGE

Law Department

February 28,1946

School Committee
Cambridge, Mass.

Dear Sirs:

I am in receipt of your request for an opinion reading as follows:

"ORDERED: That the City Solicitor be requested to submit an opinion as to the legality of the following motion adopted at a meeting held on February 4, 1946:

"Whereas the obvious improvement in the maintenance of city buildings through the efforts of a municipal maintenance crew acting under the direction of the city manager has favorably impressed many of our citizens, it was voted that the School Committee, after receiving from the City Manager or his delegate an estimate of the cost of work to be done, employ the city maintenance crew to do such work as it deems necessary in the care and maintenance of school buildings, and that the School Department pay for such work out of appropriations therefor set up in its budget; and, further, that the care and maintenance of school building grounds shall be done by the Cambridge Park Department under a similar arrangement and that the School Committee authorize its Building and Grounds Committee to confer with the City Manager to formulate a plan to effectuate the foregoing votes and report such plan to the entire school committee."

Referring to the maintenance crew which is used to keep in repair the various buildings in the city, other than the school properties, this crew does not do custodial work and is not expected to do any of the tasks ordinarily performed by janitors.

I am of the opinion that your Committee can legally make an arrangement along the lines set forth in the motion to have the city maintenance crew do work similar to that done in the other city buildings.

I am similarly of the opinion that you can make such an arrangement to have the Park Department handle matters concerning the school grounds not covered by the usual work of the school janitors and other employees in the custodian force.

Yours very truly,

JOHN A. DALY
City Solicitor

Superintendent of Schools

(Reports and Recommendations)

The Superintendent reported the death, on February 25, 1946 of Joseph M. Flynn, a teacher at the Morse School. On motion by Committeeman Reardon it was voted to express to Mr. Flynn's nearest of kin the School Committee's deep sorrow upon learning of his death.

It was voted to approve the Superintendent's recommendation that Mary G. Murphy, teacher at the High and Latin School, be granted an extension of her Sabbatical Leave of Absence from March 1, 1946 to July 1, 1946.

It was voted to approve the following dates for the Americanization Meeting and Evening School Graduations as recommended by the Superintendent:

Americanization meeting and elementary evening school graduation on Tuesday, March 26 at 8:00 p. m. in the Rindge Technical School Auditorium.

Evening Industrial School and Evening High School on Thursday, March 28 at 8:00 p. m., in the Rindge Technical School Auditorium.

The Chairman stated that in keeping with custom the Vice-Chairman would preside at the Americanization meeting and elementary evening school graduation and that he would assign a member to represent the School Committee at the Evening Industrial and Evening High School Graduations.

It was voted to make part of the records the following communication from the Bureau of Community Facilities, Federal Works Agency:

Federal Works Agency

Bureau of Community Facilities

February 27, 1946

Project: Mass 19-M-S
Cambridge, Mass.
Child Care Facilities

Mr. John M. Tobin
Assistant Superintendent of Schools
1700 Cambridge Street
Cambridge, Mass.

Dear Sir:

With reference to the final audit on the above project covering the period May 1, 1943 through September 30, 1945, the findings of our auditor show the following:

Total Expenditures	$187,,461.39
Applicant's Funds	106,323.00
Federal Funds	81,133.39

We have noted his comment, however, on the appropriation of $15,000 made for the period July 1, 1945 through December 31, 1945, and in view of the operation of the project for three instead of six months of the period for which this appropriation was made, a reduction of $7,5000 has been administratively approved. The revised financing would therefore be as follows:

Total Expenditures	$187,461.39
Applicant's Funds	98,823.00
Federal Funds	88,638.39

Federal payments in the amount of $97,773.94 have been made on this project. There is therefore a refund of $9,135.55 due the Federal Government and a bill for this amount is attached hereto. Your check, payable to the Treasurer of the United States, should be sent to this office as soon as possible, so that this account may be closed.

We wish to extend our appreciation for the splendid cooperation given by you and your community in the operation of this wartime child care project.

Sincerely yours,
WM. D. JONES
Division Engineer

On motion by Vice-Chairman Wood it was voted to refer to the Finance Committee bids received for boiler insurance.

Conforming to a vote of the School Committee adopted at the meeting of February 18, 1946 establishing a Finance Committee, the chairman appointed the following members to act as a Committee on Finance:

Bradley Dewey, Chairman.
Cora Butler Conant.
Robert J. Reardon.

UNFINISHED BUSINESS

Calendar:

Committeeman Reardon moved adoption of the motion, introduced at the meeting of February 18, 1946 "that John M. Tobin be re-elected Superintendent of Schools for one year from January 1, 1946." A motion by Vice-Chairman Wood that the matter be laid on the table indefinitely prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'.

Tabled Matters:

On motion by Vice-Chairman Wood it was voted on the following roll-call to take from the table the motion "that Edward F. Hurley and John F. Temple, prevocational teachers, be given salaries commensurate and proper for the classes they are teaching:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay'. Committeeman Mrs. Conant moved that the Superintendent be requested to submit a schedule of all prevocational teachers. Committeeman Dewey moved to amend the motion by adding "and no action shall be taken on the main motion until a report is received from the Superintendent." On the following roll-call Committeeman Dewey's amendment failed of adoption: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay.' On the following roll-call it was voted to adopt Committeewoman Mrs. Conant's motion that "The Superintendent be requested to submit a schedule of all prevocational teachers": Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. Reardon and Mr. Wood voting 'Nay.' It was then voted on the following roll-call to adopt the main motion that Edward F. Hurley and John F. Temple, prevocational teachers, be given salaries commensurate and proper for the classes they are teaching"; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

New Business

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent report for the month of March the number of children bringing lunches to elementary schools including both average and maximum numbers.

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent report what changes need to be made in order to avail ourselves of the

Federal Government Hot Lunch Program.

On motion by Committeeman Dewey it was voted that the School Committee request the Planning Board of the City of Cambridge to be of such help as may be appropriate to the Finance Committee of the School Committee in connection with any problems brought to it by the Finance Committee.

On the fololwing roll-call it was voted to adopt a motion by Committeeman Dewey that the City Manager be requested to equip the School Committee meeting room, located in Rindge Technical School, with a suitable public address system: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay.'

Committeeman Dewey moved that the chairman appoint a sub-committee of three to determine and recommend --

1) A suitable man or organization to conduct a survey of the schools of Cambridge.

2) The scope of such a survey.
3) An estimate of the cost of such a survey.

Committeeman O'Neill moved that the foregoing motion lay on the table and on he following roll-call the motion to table was negatived: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' On the following roll-call it was then voted to adopt Committeeman Dewey's motion that the foregoing sub-committee be appointed: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Reardon it was voted that the Superintendent consider and report on the advisability of establishing Grades 13 and 14 in the high schools as post-graduate classes devoted to college preparatory study.

Committeeman O'Neill moved that Mary M. Fitzgerald, Assistant in the Music Department, be allowed to continue in the employ of the School Department for the remainder of the school year. On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant that the motion concerning the employment of Mary M. Fitzgerald be laid on the table: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay.'

Committeeman Dewey moved that Mrs. Julienne E. O'Keefe, Mrs. Suzanne R. Green and Mrs. Deborah S. Kandler be assigned to duty in the Cambridge School Department. Committeeman O'Neill offered a substitute motion that the teachers above named be notified to appear before the School Committee for a hearing. Committeeman Dewey raised a point of order that the main motion takes precedence. The chairman ruled that the substitute motion was in order. Committeeman Dewey called the chairman's attention to the fact that Sec. 12, Chap. III of the Rules of the School Committee entitled 'Precedence of Motions' enumerates the only motion in order when a question is under debate and a 'substitute motion' is not provided for. The chairman then ruled the 'substitute motion' out of order and on the following roll-call it was voted to adopt Committeeman Dewey's motion that Mrs. Julienne O'Keefe, Mrs. Suzanne R. Green and Mrs. Deborah S. Kandler be assigned to duty in the Cambridge School Department: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Dewey it was voted that Mrs. Deborah Kandler be notified that the School Committee intends to discharge her as a teacher in the public schools of Cambridge and to vote on such discharge; and, further, sets the regular meeting of the School Committee to be held on April 15, 1946 for the taking of such a vote.

It was voted on motion by Committeeman Dewey that Mrs. Julienne E. O'Keefe be notified that the School Committee intends to discharge her as a teacher in the Cambridge Public Schools and to vote on such discharge; and, further, sets the regular meeting of the School Committee to be held on April 15, 1946 for the taking of such a vote.

On motion by Committeeman Dewey it was voted that Mrs. Suzanne R. Green be notified that the School Committee intends to discharge her as a teacher in the Cambridge Public Schools and to vote on such discharge; and, further, sets the regular meeting of the School Committee to be held on April 15, 1946 for the taking of such a vote.

On motion by Committeeman Dewey it was voted that Mrs. Mary M. Fitzgerald be notified that the School Committee intends to discharge her as a teacher in the Cambridge Public Schools and to vote on such discharge; and, further, sets the regular meeting of the School Committee to be held on April 15, 1946 for the taking of such a vote.

On motion by Committeeman Dewey it was voted to notify all other female teachers who were married and retained their position under amended war-emergency rules of the procedure necessary to terminate their services in the event a resignation is not received.

On motion by Committeeman Dewey it was voted to make part of the records the following communication from the Superintendent:

March 4, 1946

The following steps have been taken to secure for the schools in this city certain material and equipment which might be declared surplus by federal agencies.

1. A list of items has been prepared and filed with the Boston office of the War Assets Corporation and information is being received from time to time as to what property is being offered for disposal.

2. Various machines for use in the Rindge Technical School have been requested of the Pre-Induction Training Section of the First Service Command in Boston. Mr. L. L. Preble of the machine department in the school has been designated to confer at frequent intervals with the officer in charge of school allotments so that first hand prompt information is obtained on the equipment available.

3. Orders for various airplane parts have been placed with the school division of the Reconstruction Finance Corp., Educational Disposal Section, in Washington for use in the Rindge Technical School.

4. Since September, this department has been alloted by the government one motor generator set, one impact testing machine, detail drawing paper, pencils and pens.

On motion by Committeeman Dewey it was voted that the Superintendent of Schools, the Purchasing Agent of the School Department and the Chief Custodian be instructed to use every means at their command to obtain for the School Department those machines and pieces of equipment needed in the opinion of the masters and the Superintendent and available from the government free of charge and that they be instructed to report promptly to the School Committee the cost of such other equipment and supplies as are needed and useful by and for the system at reduced prices from government surpluses.

It was voted to lay on the table a motion by Committeeman Wood that no team or group of students representing any school or schools shall play or participate in any game, athletic event or tournament which has not been a part of a schedule already approved by the School Committee without first obtaining the permission of the School Committee at a regular or special meeting. This rule shall also apply to any student who joins any athletic team or organization other than a regular Cambridge school team wearing the colors or insignia of any school or team of this system.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, March 18, 1946

Regular Meeting

Members present: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to correct he minutes of the meeting of March , 1946 by having the motion relating to the number of children bringing unches to each school" read "elemen-ary schools." It was then voted to approve the minutes of the meeting of March 4, 1946 as corrected.

On motion by Committeeman Reardon it was voted that the members of newly formed American Legion Post be granted permission to use the Kelley School Auditorium upon payment of anitors' fees on March 20 and March 6 from 7:30 p. m. to 11:00 p. m.

On motion by Committeewoman Mrs. Conant it was voted that Cambridge Council, Boy Scouts be permitted to distribute to the pupils of the Russell School a circular describing the organization of a Cub Pack in the Russell School district; and further that they be granted permission to use the Russell School Auditorium (date to be decided later) for a meeting of parents interested in this project.

It was voted to make part of the records the following communication from he Department of Civil Service:

Commonwealth of Massachusetts

Department of Civil Service

School Committee
700 Cambridge Street
Cambridge, Mass.

Dear Sir:—

This is to acknowledge receipt of our communication of February 18, 946, informing me of the adoption of motion by the School Committee taken on February 4, 1946.

I see no objection to the proposed arrangement provided that it is carried out in accordance with the provisions of Chapter 31 of the General Laws, Rules and Regulations made thereunder.

Very truly yours,

THOMAS J. GREEHAN
Director

On motion by Committeeman Reardon it was voted that Ray L. Coolidge, 55 Magazine Street, Cambridge, Mass., be granted permission to extend his community garage by adding six stalls to the present two-car garage. This addition is to be one foot six inches from the present Webster School fence and property line. Said community garage is situated in the rear of Mr. Coolidge's Magazine Street Property and is known as 14 and 16 Pleasant Place. Building is to be first class construction of concrete and brick as shown on plan dated April 18, 1942.

It was voted to place on file a communication from the Cambridge Planning Board advising that they would be happy to cooperate with the Finance Committee of the School Committee on any matter of mutual concern; and further advising that in connection with a long-range financial study for the Council and the City Manager, they are now preparing a large chart illustrating the trend in school enrollment, teacher load, per pupil cost, etc., and a large reprint of it will be sent to the School Committee when it is ready.

On motion by Committeeman Reardon it was voted that a communication from Richard Badlian, attorney for Mardiros Philibosian of 533A Putnam Avenue, complaining of damage caused by children playing in the Morse School playground, be referred to the Park Department for appropriate action.

On motion by Committeewoman Mrs. Conant it was voted to accept with pleasure an invitation to attend "Open House" of the Evening Practical Arts Classes on Tuesday, March 26 from 7:30 p. m. to 9:30 p. m.

It was voted to refer to the sub-committee appointed to study the need of a survey in the schools, a communication from the Community Relations Committee relative to using the schools as a focal point in promoting interracial harmony in Cambridge by having in each grade a planned course of study aimed to improve intergroup relations.

The chairman appointed the following committee to determine and recommend (1) a suitable man or organization to conduct a survey of the schools of Cambridge; (2) the scope of such a survey; (3) an estimate of the cost of such a survey.

Bradley Dewey, Chairman; Mrs. Cora Butler Conant, Robert J. Reardon.

The chairman appointed Committeeman Thomas P. O'Neill to represent the School Committee at the evening Industrial School and Evening High School graduations to be held on Thursday, March 28 at 8:00 p. m., in the Rindge Technical School Auditorium.

The chairman appointed the following committee to read the Annual Report of the Superintendent of Schools:

Russell A. Wood, Thomas P. O'Neill, Jr.

On motion by Vice-Chairman Wood it was voted that the resignation received from Deborah S. Kandler, as a teacher in the Cambridge School Department, be laid on the table.

Superintendent of Schools

(Reports and Recommendations)

[illegible] Superintendent reported the res[illegible] of Mary B. Callahan, teacher at the Houghton School, effective March 13, 1946 and of Ellen L. O'Clair, Head Kindergarten at the Agassiz School, effective March 16, 1946. It was voted to accept the resignations.

It was voted to adopt the Superintendent's recommendation that the military leave of absence of Thomas J. O'Loughlin, teacher at the Webster School, be terminated on March 18, 1946.

On recommendation of the Superintendent it was voted that the Art Department be granted permission to conduct Saturday Morning Art Classes in two classrooms at the Longfellow School fro 9 to 12 a. m. on March 23, March 30, April 6, April 13, May 11, May 18 and May 25.

The chairman ordered made part of the records the following communication from Ruth D. Crawford, Director of the Cambridge Museum for Children:

March15,1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

As a part of the post war program at Harvard a laboratory for the Navy is to be erected where the museum now stands. The University has housed our work since its beginning thirty years ago. First a room in University Museum was used and in 1920 the building on Jarvis Street was lent to the School Department for the work. The relations have always been most cordial and the University authorities deeply regret that it is necessary to tear down our quarters.

Unfortunately this matter came to a head suddenly and it was necessary to make new arrangements immediately. This was an emergency and had to be treated as such. Through the good offices of yourself and Mr. Foley, master of the Longfellow School, quarters for our work were secured there. We are to have two adjoining class rooms with storage space in the basement. The Longfellow is very centrally locted for classes to visit us and the position of our rooms makes it possible for the children to enter without even going into the school corridor and there will be adequate space for our exhibit cases. Since the building is heated and has janitor service until four o'clock we shall be able to do our afternoon work also.

It will still be possible, of course, for us to use all the University Museum facilities for trips throgh the exhibition halls exactly as we have in the past.

Thanks to you and all the various

branches of the Department our moving is going on apace and when we are established in our new quarters I am sure that we shall be able to serve the schools in all the ways that we have in the past.

Sincerely yours,

RUTH CRAWFORD
Director

On motion by Vice-Chairman Wood it was voted to place on file a communication from the Public Relations Officer, U. S. Army Recruiting Officer, relative to visiting the high schools and explaining the advantages the Army has to offer boys after completing their high school education.

On recommendation by the Superintendent it was voted that the Community Relations Committee be granted permission to have a group of high school children and a group of elementary school children voluntarily participate in an intercultural program on April 25, 1946 in Longfellow School Hall.

Reports of Committees

It was voted to accept the following report of the Committee on Buildings and Grounds and adopt the recommendations contained therein:

Committee on Buildings and Grounds

March 18, 1946

Members present: Cora Butler Conant, Chairman; Margaret M. Kelleher.

It was voted to recommend that the City Solicitor be requested to see whether we can hold the Sun Indemnity Company of New York responsible for repairing leaks in the roof at the Roberts School under their twenty-year guarantee bond.

It was voted to adjourn.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Unfinished Business

Calendar:

On motion by Vice-Chairman Wood it was voted to adopt the following proposed amendment to the rules as proposed at the meeting of March 4, 1946:

"No team or group of students representing any school or schools shall play or participate in any game, athletic event or tournament which has not been a part of a schedule already approved by a School Committee without first obtaining the permission of the School Committee at a regular or special meeting. This rule shall also apply to any student who joins any athletic team or organization other than a regular Cambridge School team wearing the colors or insignia of any school or team of this system."

Awaiting Report

On motion by Committeewoman Mrs. Conant it was voted to lay on the table the following report and recommendation submitted by the Superintendent on changes needed to be made in the Practical Arts and Technical Courses in order to receive State Aid:

In School Committee

March 18,1946

Report on changes needed to be made in the Practical Arts and Technical Courses in order to receive State Aid:

In order to receive State Aid in the Household Arts courses in the High and Latin School, it would be necessary for us to completely reorganize all our courses in the Practical Arts Department in order to conform to the ruling of the State Department of Education. This ruling specifies that State-Aided programs must comprise 50% shop courses and 50% academic courses.

The same situation prevails in regard to the technical courses in the Rindge Technical School.

It is my opinion that any changes in the Practical Arts program in the High and Latin School or in the technical courses in the Rindge Technical School, in order to conform to this ruling would be inadvisable because these changes would necessitate the lowering of the standards from a high school level to the vocational or trade school level.

JOHN M. TOBIN
Superintendent of Schools

On motion by Committeeman Reardon it was voted to accept a report from the Superintendent on the teaching assignment of all veterans who have returned since January 1946 to our school system and the names of those military substitutes who have been released as a result of the return of veterans.

It was voted to lay on the table the Superintendent's report showing the schedule of all prevocational teachers and that the numbers of pupils be added to the report.

It was voted to accept the following report from the Superintendent on the advisability of establishing Grades 13 and 14 in the high schools as post graduate classes devoted to college preparatory study:

In School Committee

March 18, 1946

Report on Grades 13 and 14

Both our high schools are equipped and ready to establish grade 13 and accept students immediately.

As to the establishment of both grades 13 and 14 the following facts must be kept in mind:

1. To date, the colleges have not extended credit for work done beyond the high school.

2. Some agreement must be reached with the colleges whereby credit for these two years will be given.

At present the State Department of Education is preparing a study on this particular proposal and is about ready to present its findings to the Governor.

For these reasons, I feel that a report on the advisability of establishment of grade 14 might well await the report to the Governor.

JOHN M. TOBIN
Superintendent of Schools

On motion by Committeeman Reardon it was voted to accept the following report from the Superintendent of Schools, the Purchasing Agent and the Chief Custodian as to the cost of equipment and supplies needed and useful by and for the school system at reduced prices from government surpluses:

March 18, 1946

To the School Committee:

In accordance with a vote taken at your meeting of March 4 relative to the acquiring by this department of surplus machinery and other equipment and supplies from the Federal agencies, we have to report the following:

A meeting of all masters was called and the subject of obtaining surplus equipment for their buildings was discussed at length. Subsequently each master submitted a list of items which, in his opinion, could be used in his school building. These lists were consolidated and turned over to the authorized officials in the offices of the First Service Command and the War Assets Corporation.

In addition to this, the Rindge Technical School has submitted a supplementary list composed of several hundred items. Both Mr. Wood and Mr. Liston have made several visits to the Federal offices named above and our requests were fully explained to the authorities. We have reason to believe that this department will receive every consideration.

In the last ten days, this department has been allotted the following items for use in the schools:

2—South Bend Machine Lathes

1—Pratt & Whitney Duplic Milling Machine

6—Bench Grinders (6")

50—Millers Falls 10" Ratchet Bit Braces

1—Ranger Type L-440 Airplane Engine

1—Kinner Type R-540 Airplane Engine

1—Lycoming Type O-435 Airplane Engine

50—8" Spring Dividers

100—Blacksmith Tongs

50—Gr. 5x8 Writing Tablets

50M Envelopes, No. 6¾

1250 lbs. Wiping Cloths

The cost of this material to the department was approximately six hundred forty-six dollars and seventy-five cents ($646.75). In addition to the above, we have been given an option on six Ames Metal Lathes that could be used in the machine shops of the Rindge Technical School. These lathes are now stored in Connecticut. Mr. Wood is desirous of obtaining a more detailed description of them and negotiations have been held up until this information is obtained.

Machines and other equipment are being offered us from day to day but the real difficulty appears to be that a great part of this is much too large for our purposes. The officials of both agencies feel certain, however, that we will be able to obtain a good percentage of our requests as the various items are declared surplus.

As stated above, daily contacts are made with the disposal offices by Mr. Wood, Mr. Liston and the various shop teachers concerned so that quick decisions can be made on the material offered. During the past week, this office was notified that all equipment obtained from the Army must be cleared through the State Department of Education. We feel sure that this office will cooperate with us to the fullest extent.

Respectfully submitted,

JOHN M. TOBIN
WILLIAM J. FITZGERALD
GERALD T. LISTON

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 1, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeeman Reardon it was voted to approve the minutes as printed.

On motion by Committeeman Reardon it was unanimously voted to adopt the following resolution:

RESOLUTION

WHEREAS, The recent death of Honorable Charles F. Hurley has brought deep sadness to the citizens of his native City of Cambridge and to all citizenry of the Commonwealth of Massachusetts, and

WHEREAS, His passing removes from our midst a valued neighbor who for a quarter of a century devoted freely and willingly his ability and talents to the civic affairs of city, state and nation, and

WHEREAS, His sterling character, integrity and faithfulness to duties won from his fellow citizens the high honors and sacred trusts of school committeemen and public library trustee in the City of Cambridge, Treasurer of the Commonwealth and Governor of the State of Massachusetts, in all of which offices he ably performed his duties, therefore be it,

RESOLVED, That the Cambridge School Committee take this means to express its deep sorrow at the final departure of Honorable Charles F. Hurley and to extend its heartfelt condolences to his wife and family,

and be it further,

RESOLVED, That a copy of these resolutions be inscribed on the records of the Cambridge School Committee and that an engrossed copy be sent to the bereaved family.

On motion by Committeeman Reardon it was voted that the Church of St. Francis of Assisi be granted permission to sponsor a benefit dance in the Lassman Gymnasium, Rindge Technical School on May 3, 1946 upon payment of janitor's fees.

On motion by Committeeman Reardon it was voted that the Francis P. Sullivan Post No. 358 American Legion be granted permission to use the Roberts School gymnasium on April 8, 1946 from 7:30 p.m. to 10:30 p.m. for the purpose of conducting a membership meeting, upon payment of janitor's fees.

On motion by Committeewoman Mrs. Conant it was voted that the Cambridge Teachers Club be granted permission to use the Rindge Technical School Auditorium on April 30 for the purpose of conducting a children's moving picture show during the May vacation upon payment of janitor's fees.

On motion by Committeewoman Mrs. Conant it was voted that the Cambridge Teachers' Club be granted permission to use the Agassiz School Hall, on Monday, April 22, 1946 upon payment of janitor's fees, for the purpose of sponsoring a debate by the Cambridge Lyceum.

On motion by Committeeman Reardon it was voted that the Cambridge Youth Council be granted permission to use the Leslie L. Cleveland Auditorium - High and Latin School to conduct a Talent Night on Friday evening, May 3, and Saturday evening, May 4, upon payment of janitor's fees.

On motion by Committeeman Reardon it was voted that St. Vincent's Junior Guild be granted permission to use Rindge Technical School Auditorium on May 14, 1946 upon payment of janitor's fees for the purpose of running a Minstrel Show in aid of St. Vincent's Orphan Asylum.

On motion by Committeeman Wood it was voted on the following roll-call to place on file a request received from a group of city employees asking that they be granted permission to use the

Rindge Technical School Auditorium on May 19, 20 and 21 for the purpose of conducting a minstrel show, to defray the expense of a Washington trip for the Championship Rindge Technical School Hockey Team and that the committee express to this group their appreciation for their fine civic gesture: Committeemen Mrs. Conant, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch voting 'Nay'; Committeeman Dewey 'Not Voting', Committeewoman Miss Kelleher **'Absent.'**

On motion by Committeewoman Mrs. Conant it was voted that the High and Latin School Parents' Association be granted permission to distribute application blanks the evening of the Parent-Teacher Pupil Meeting on April 10, 1946.

It was voted to make part of the records the following communication from the City Solicitor:

CITY OF CAMBRIDGE
Law Department

March 27, 1946.

School Committee
Cambridge, Mass.

Dear Sirs:

We acknowledge receipt of your communication concerning the leaks at the Roberts School.

There is a bond in force, dated March 5, 1930, in which Elhide Company is the Principal and the Sun Indemnity Company is the Surety. The bond is in the amount of $1,000.00. It provides that the Principal will "make any repairs to the roofing that may become necessary to maintain it, exclusive of flashings, metal work and steep surfaces, in water-tight condition, provided such repairs are made necessary by the ordinary wear and tear of the elements, and are not contributed to by defects in the roof base or by weaknesses or defects in the walls, copings or any other part of the building structure."

The bond also requires immediate written notice to the Principal when repairs are required. If the Principal within a reasonable time does not mak repairs, registered notice to the Sure is then required. The bond cove only the doing of repairs and does n cover any damage to the building contents.

We have this day sent notice to th Principal of the leaks. Kindly kee us informed what, if anything, is do by the Principal in case the compan should deal directly with your depar ment.

Yours very truly,

JOHN A. DALY,
City Solicitor

The following communications wer received from Mrs. Suzanne R. Gree and Mrs. Julienne E. O'Keefe:

9 Worcester Stre
Cambridge, Mass.
March 30, 1946

School Committee
Cambridge, Mass.

Acknowledging receipt of a notic that on April 16, 1946, the School Committee of Cambridge will consider th matter of my dismissal, I hereby present to the School Committee of Cambridge the following requests in accordance with the provisions of General Laws, (Ter. Ed.) Chap. 71, Sec. 42 as most recently amended:

1. That said Committee furnish m with a written statement of the charge or charges respecting which my dismissal is proposed.

2. That said Committee grant me the hearing provided by Sec. 42, above cited.

3. That, at such hearing, the said committee accord me the privilege o representation by Counsel, of presenting evidence, and of calling witnesse on my behalf and examining them.

Very truly yours,

Suzanne R. Green

6 Garden Court
Cambridge, Mass.
March 30, 1946

School Committee
Cambridge, Mass.
Dear Members:

Acknowledging receipt of a notice hat, on April 15, 1946, the School Committee of Cambridge will consider the matter of my dismissal, I hereby preent to the School Committee of Cambridge the following requests in acordance with the provisions of Geneal Laws, (Ter. Ed.) Chapter VI, Sec. 2, as most recently amended:

1. That said Committee furnish me with a written statement of the charge r charges respecting which my dismissal is proposed.

2. That said committee grant me the hearing provided by Section 42, above ited.

3. That, at such hearing, the said ommittee accord me the privilege of epresentation by counsel, of presentng evidence, and of calling witnesses n my behalf and examining them.

Very truly yours,

Julienne E. O'Keefe

On motion by Committeeman Wood t was voted that the requests conained in the foregoing letters be granted.

On motion by Committeeman Dewey t was voted that the letters from Mrs. Green and Mrs. O'Keefe, set forth above, be referred to the City Solicitor or action in the light of his full knowledge of the situation.

On motion by Committeeman Reardon it was voted that the application of Francis B. Whouley, a veteran of World War I and a teacher in the Cambridge School Department for the past eighteen years, for retirement and pension due to ill health under the provisions of the Veterans' Pension Act (C. 32, S. 57, G. L.) be approved effective May 10, 1946 and referred to the City Manager for action.

The following communication was received from the Cambridge Civic Association:

CAMBRIDGE CIVIC ASSOCIATION

March 26, 1946

School Committee
Cambridge, Mass.

Gentlemen:

On June 18, 1945 the Cambridge School Committee voted, "That it is the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any interracial committee."

Since this vote now constitutes a guide for Cambridge school teachers and employees of the School Department, and the subject has not been passed upon by the present School Committee, I am directed to advise you that at a meeting of the Board of Directors of the Cambridge Civic Association held on March 9, 1946, it was voted:

1. "That the School Committee be urged to rescind its vote of June 18, 1945 in which it is declared that,'It is the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any inter-racial committee,' and it was further voted:

2. That "The School Committee take appropriate action by recorded vote to encourage school teachers and employees of the School Department to hold membership on inter-racial committees and to do everything within their power to eliminate racial intolerance and promote racial understanding in Cambridge.

Sincerely,

George A. McLaughlin,
President

Committeeman Dewey moved that the motion adopted on June 18, 1945—"It is the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any inter-racial committee"—be rescinded. The chairman ordered the motion to rescind laid on the "Calendar" in accordance with the rules. A motion to suspend the rules for the purpose of taking action at this meeting on the motion to rescind prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Absent'. It was then voted to adopt the motion to rescind the action of the School Committee on June 18, 1945 that "It is the opinion of the School Committee that teachers and employees of the School Department should not hold membership on any inter-racial committee."

On motion by Committeeman Dewey it was voted that the School Committee urge the teachers and employees of the School Department to do everything within their power to eliminate racial intolerance and promote racial understanding in Cambridge.

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

The Superintendent presented the resignation of Mary F. Hurley, teacher at the Webster School, effective April 3, 1946. It was voted to accept the resignation.

The Superintendent recommended that Cambridge Post No. 27, American Legion be granted permission to distribute flyers in the various schools relative to a paper salvage drive on Sunday, April 28, 1946.

It was voted to adopt the Superintendent's recommendation that examinations for permanent teaching positions be held at the Cambridge High and Latin School on Saturday, June 22, 1946 at 9:00 a.m.

It was voted to adopt the Superintendent's recommendation that examinations for substitute teaching positions be held at the Cambridge High and Latin School on Saturday, June 15, 1946 at 9:00 a.m.

The Superintendent reported that the following named married women have not resigned their positions as teachers in the Cambridge School Department:

Barbara S. Ball
Mildred S. Conlon

It was voted that this matter be referred to the City Solicitor for prope action.

REPORTS OF COMMITTEES

On motion by Committeeman Reardon it was voted to accept the following report of the Committee on Financ and adopt the recommendations contained therein:

COMMITTEE ON FINANCE

Monday, April 1, 1946.

Present: Bradley Dewey, Chairman.
Mrs. Cora Butler Conant,
Robert J. Reardon

It was voted to recommend that the Business Agent be empowered to award the contract for boiler insurance to either Maryland Casualty Company or Employers' Liability Assurance Corporation or to both, in such a way that all five Cambridge brokers shall each receive an equal share of the commission.

Respectfully submitted,

BRADLEY DEWEY,
Chairman

On motion by Committeeman Wood it was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein:

COMMITTEE ON ATHLETICS

Wednesday, March 27, 1946

Present: Russell A. Wood, Chairman
Thomas P. O'Neill, Jr.
Robert J. Reardon

It was voted to approve the football schedule as submitted by the Director of High School Athletics.

It was voted to grant permission for the sale of season tickets to the high school baseball games at ten cents each.

It was voted that faculty managers be instructed to furnish the Committee on Athletics with a complete inventory of equipment on hand, setting forth the condition of said equipment and the necessity of replacement.

It was voted that the Faculty Managers prepare a statement relative to the success of freshmen football giving the coaches salaries, the number of players and the schedules with results of the games.

It was voted to recommend that in consideration of the fine performance of the Rindge Technical Hockey Team in winning the Suburban championship that the faculty manager, coach and members of the teams be awarded an educational excursion during the Easter vacation; and, further, that the Committee on Athletics shall determine the place or places to be visited and the expenses to be incurred, said costs to be paid from the high schools athletic fund.

It was voted to recommend that the Director of Physical Education be granted authority to select three baseball umpires for the grammar school baseball league at a salary of $4.00 each per afternoon.

It was voted to recommend that the winners of the grammar school basketball league be awarded sweatshirts and the cost of same to be paid for from the high school athletic fund.

It was voted that the City Manager be requested to have repaired and cleaned the lockers and shower room at the Russell Field for the protection and safety of high school athletes using the field house.

It was voted to hold sessions of the athletic committee for the purpose of interviewing all applicants for positions or position as coaches or directors of football or of athletics in our high schools. Applicants will be notified of dates of interview and applicants are invited to make application.

Respectfully submitted,

Russell A. Wood,
Chairman

On motion by Committeewoman Mrs. Conant it was voted to accept the following report of the Committee on Buildings and Grounds and adopt the recommendations contained therein:

Committee on Buildings and Grounds

Monday, April 1, 1946

Present: Mrs. Cora Butler Conant,
Chairman
Bradley Dewey.

It was voted to recommend that the ropes on the stage of the Rindge Technical School be overhauled and turned end for end by Joe Cifre, Inc., at a cost not to exceed $150.00, said cost to be charged to the account F-13 Repairs.

It was voted to recommend that Joe Cifre, Inc., 44 Winchester Street, Boston, Mass., be awarded the contract for furnishing and installing One 15' x 20' Flameproof White Diffusing Sound Screen Mounted on Wood Streatcher Frame and Installed on Wire Ropes with Counter Weight System for the sum of $437.00., said cost to be charged to the account G-7 Furniture and Fittings.

Respectfully submitted,

Cora Butler Conant
Chairman

Unfinished Business

Tabled Matters:

On motion by Committeeman Dewey it was voted to take from the table the text books recommended by the Superintendent at the meeting of February 4, 1946. On motion by Committeeman Dewey it was voted that only the following Text Books be approved:

Published by D. C. Heath & Co.

Builders Of The Old World. Continuing with Numbers, Grd. VII.
Donald Duck Sees So. America.
Mickey Sees the U. S. A.
Play at Home.

Published by Arlo Publishing Co.

An American Eagle.
Adam Lee.
Andre.

Published by Chas. E. Merrill Co.

Reading Skilltexts:
Uncle Ben, Grade 4.
Tom Trott, Grade 5.
Pat the Pilot, Grade 6.

Published by Beckley-Cardy Co.

Jerry Goes to Circus.
Jerry Goes Fishing.

Published by World Book Company

Third Number Book.
Arithmetic for Young America, Grade 4.
Arithmetic for Young America, Grades 6, 7, 8.
First Year Algebra.
Wings for America.

Published by Noble & Noble

Improving Your Arithmetic, Grades 6 and 7.

Published by Harper & Brothers

Speech on Concilliation with America —Edmund Burke.

A motion by Committeeman O'Neill to approve the remainder of the text books recommended by the Superintendent failed of adoption on the following roll-call: Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'; Committeewoman Miss Kelleher 'Absent.'

On motion by Committeeman Wood it was voted to take from the table the resignation of Deborah S. Kandler. It was voted on motion by Committeeman Wood that this resignation be referred to the City Solicitor for proper action.

On motion by Committeewoman Mrs. Conant it was voted to take from the table the report submitted by the Superintendent at the meeting of March 18 on changes needed to be made in the Practical Arts and Technical Courses in order to receive State Aid. On motion by Committeewoman Mrs. Conant it was voted that this report be referred back to the Superintendent and that he be asked to make a more detailed report on possible Federal and State Aid for the Practical Arts Course and for the teaching of salesmanship in the high school and for certain courses in the Rindge Technical School, such as the airplane course, auto course, electrical course, etc., such a report to cover specifically the amounts of money we could expect in the way of reimbursement from the State and what changes we need to make in our curriculum.

On motion by Mayor Lynch it was voted that M. Norcross Stratton, Director of Vocational Education for the State Department of Education, be invited to attend the meeting of the School Committee to be held on May 6, 1946.

Awaiting Report

On motion by Committeewoman Mrs. Conant it was voted to lay on the table the following report submitted by the Superintendent on the number of children bringing their lunches to each elementary school during the month of March, including both average and maximum numbers:

Average and maximum number of children who brought their lunches to each school during the month of March:

	Average	Maximum
Abraham Lincoln	0	0
Agassiz	0	0
Ellis	43	33
Fletcher	6	4
Gannett	0	0
Haggerty	5	2
Houghton	14	11
Kelley	1	1
Longfellow	92	82
Morse	0	0
Peabody	69	65
Putnam	5	4
Roberts	13	12
Russell	451	428
Sleeper	40	30
Thorndike	1	1
Webster	0	0
Wellington	3	3
Willard	0	0

New Business

The chairman ordered laid on the "Calendar" in accordance with the rules a motion by Committeeman Wood to amend Sec. 2, Chap. I of the Rules of the School Committee by striking out the word "Monday" and substituting the word "Tuesday."

It was voted to adopt the following resolution submitted by Committeeman Reardon.

RESOLUTION

WHEREAS, There is now pending in Congress, legislation which would provide annual Federal Appropriations to the States for school lunches and which would place Federal school lunch aid on a permanent basis, and

WHEREAS, The Cambridge School Committee has adopted a child health program and as part thereof, school lunches for Cambridge school children, and

WHEREAS, There has been no adequate law whereby children can have the benefit of school lunches, with the result that school children through no fault of their own are denied proper nourishment, and

WHEREAS, In many communities mothers are not fully informed on the preparation of wholesome meals or are too busy to prepare sustaining school lunches, and

WHEREAS, Surveys have disclosed that a major cause of juvenile delinquency is malnutrition, and Cambridge and its School Committee has waged long and unceasing warfare on juvenile delinquency, regarding measures to improve the moral and general health of children, a potent weapon in this battle, and

WHEREAS, Properly prepared and nutritious food for school children is essential to health, happiness and good grades, and contributes to the well-being of America's future citizens and the general welfare of the nation itself, now therefore, be it

RESOLVED: That the Cambridge School Committee herewith endorses the principles of pending "School Lunch Appropriations" legislation, and be it further,

RESOLVED, That copies of this resolution be sent to President Harry S. Truman, the U. S. Senators for Massachusetts and Congressmen from Massachusetts districts.

The chairman ordered laid on the "Calendar" in accordance with the rules a motion by Committeeman O'Neill to amend the rules by adding that "when a substitute teacher is assigned to duty in the Cambridge School Department for a full day or a part thereof said substitute shall receive the full per diem rate of pay."

On motion by Committeeman O'Neill it was voted on the following roll-call that the masters and principals of the public schools be ordered to acquaint the pupils with the necessity of registering bicycles: Committeemen Mrs. Conant, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey, and Mr. Wood voting 'Nay'; Committeewoman Miss Kelleher 'Absent.'

The chairman ordered laid on the table a proposed amendment to the rules submitted by Committeeman O'Neill "that all permanent employees of the School Department be granted a $200.00 yearly increase in salary, effective January 1, 1947."

The chairman ordered laid on the "Calendar" a proposed amendment to the rules presented by Committeeman O'Neill that "the per diem rate of pay for substitute teachers be increased $1.00 per day, effective January 1, 1946."

It was voted to adjourn.

ADJORNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Monday, April 15, 1946

Regular Meeting:

Present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeeman Dewey it was voted to suspend the regular order of business for the purpose of granting a hearing to Mrs. Suzanne R. Green and Mrs. Julienne E. O'Keefe in accordance with a vote of the School Committee taken at the meeting of April 1, 1946 relative to their dismissal as teachers in The Cambridge School Department because they came within the rules of the School Committee for the dismissal of married women teachers.

On motion by Committeewoman Mrs. Conant and at the suggestion of the City Solicitor it was voted that the Superintendent of Schools, the Assistant Superinendent of Schools and the Executive Secretary be called as witnesses for the School Committee.

The chairman requested the City Solicitor to present the case for the School Committee.

The City Solicitor offered as part of the records of this meeting the following recommendation of the Superintendent of Schools:

In School Committee

April 15, 1946

Recommended: That Julienne E. O'Keefe be dismissed as a teacher because she is married and comes within the rules of the School Committee for the dismissal of married women teachers.

JOHN M. TOBIN
Superintendent of Schools

The City Solicitor entered as evidence the minutes of the meeting of March 4, 1946 containing in its pertinent part the vote that—

"Mrs. Julienne E. O'Keefe be notified that the School Committee intends to discharge her as a teacher in the Cambridge Public Schools and to vote on such discharge; and, further, sets the regular meeting of the School Committee to be held on April 15, 1946 for the taking of such a vote."

The City Solicitor entered as evidence the minutes of the meeting of April 1, 1946 containing a communication from Mrs. Julienne E. O'Keefe requesting a written statement of the charges respecting which her dismissal is proposed, and further requesting a hearing and the privilege of being represented by counsel, of presenting evidence and of calling witnesses on her behalf and examining them.

The City Solicitor also offered in evidence a vote taken by the School Committee at the meeting of April 1, 1946 granting Mrs. O'Keefe's request for a hearing and the privilege of being represented by counsel and calling witnesses and a communication written by the Secretary under date of April 8, 1946 acknowledging the request to the School Committee and in its pertinent part reading as follows:

"You are a married woman, having married since April 1, 1942 and that your husband was not, on June 22, 1945, a member of the armed forces or on active service in the United States, reference being made to rule adopted by the School Committee on May 21, 1945. The hearing will be at the meeting of April 15, 1946 at which time you will be present with counsel and witnesses as requested by you."

The City Solicitor advised the Committee that Mrs. O'Keefe was present and is represented by her attorney Mr. William J. O'Keefe.

In answer to question by the City Solicitor the attorney, William J. O'Keefe in behalf of his client admitted that Mrs. O'Keefe married Francis B. O'Keefe on June 25, 1942 at Cambridge; that Francis B. O'Keefe was not in the military service of the United States on June 22, 1945; that Mr. Francis B. O'Keefe was not at any time in the military service.

In the case of Mrs. Suzanne R. Green the City Solicitor presented the following recommendation of the Superintendent of Schools:

In School Committee

April 15, 1946

Recommended: That Suzanne R. Green be dismissed as a teacher because she is married and comes within the rules of the School Committee for the dismissal of married women teachers.

The City Solicitor offered in evidence the minutes of the meeting of March 4, 1946 in its pertinent part reading as follows:

"Voted: That Mrs. Suzanne R. Green be notified that the School Committee intends to discharge her as a teacher in the Cambridge Public Schools and to vote on such discharge and, further sets the regular meeting of the School Committee to be held on April 15, 1946 for the taking of such a vote."

The City Solicitor further offered the minutes of April 1, 1946 containing a letter from Mrs. Green dated March 30, 1946 addressed to the School Committee and requesting the School Committee to furnish a written statement of the charge or charges respecting which her dismissal is proposed and that the Committee grant her the hearing provided by Sec. 42, Chap. 71, G. I. (Ter. Ed.) and the privilege of being represented by counsel and having witnesses.

The City Solicitor also offered in evidence the vote taken by the School Committee at the meeting of April 1, 1946 granting Mrs. Green's request above mentioned, together with a letter dated April 8, 1946 by the Secretary addressed to Mrs. Suzanne R. Green acknowledging the request to the committee and stating the charges that—

"You are a married woman having married since April 1, 1942, that your husband was not on June 22, 1945 a member of the armed forces or on active service in the United States, reference being made to rule adopted by the School Committee on May 21, 1945. The hearing will be at the meeting of April 15, 1946 at which time you will be present with counsel and witnesses as requested by you."

The City Solicitor advised that Mrs. Green was present and, as in the case of Mrs. O'Keefe, is represented by her attorney, William J. O'Keefe.

Mrs. Green's attorney agreed that Mrs. Green married Robert H. Green on October 10, 1942; that on June 22, 1945 Mr. Green was not in the military or armed services of the United States.

In the case of Mrs. Mary M. Fitzgerald the City Solicitor presented the following recommendation of the Superintendent of Schools:

In School Committee

April 15, 1946

Recommended: That Mary M. Fitzgerald be dismissed as a teacher because she is married and comes within the rules of the School Committee for the dismissal of married women teachers.

The City Solicitor entered as evidence the minutes of the meeting of March 4, 1946 at which meeting it was voted that Mrs. Mary M. Fitzgerald be notified that the School Committee intends to dismiss her as a teacher in the Cambridge Public Schools and will vote on such dismissal and, further, sets the meeting of April 15, 1946 for the taking of such a vote.

The City Solicitor advised the committee that Mrs. Fitzgerald has not requested a hearing and is not represented by counsel.

In answer to queries by the City Solicitor the Superintendent of Schools stated that he knew Mrs. Mary M. Fitzgerald personally; that her maiden name was Mary M. Long; that he was acquainted with her husband, Eugene Fitzgerald; that Eugene Fitzgerald is a teacher in the Rindge Technical School; that they were married on

March 10, 1945; that on June 22, 1945 Mr. Fitzgerald was in the military service; that he is now discharged and that he returned to his position as a teacher on November 5, 1945.

In answer to questions by Attorney William J. O'Keefe the City Solicitor agreed that the teachers Mrs. O'Keefe and Mrs. Green are teachers of tenure under G. L. Ch. 71, Sec. 42.

On motion by Committeeman Dewey, at the request of Attorney O'Keefe, it was voted that the following rules and amendments thereto, relating to the marriage of women teachers, be placed in the records:

1) The rule as it existed prior to April 21, 1942.

2) The amendment of April 21, 1942.

3) Any subsequent amendments that were made.

The rule prior to April 21, 1942: Chap. IX, Sec. 11. Resignation. Any teacher may resign his office provided at least thirty days' notice of the intention be given to the Superintendent in writing. The marriage of a woman teacher shall terminate her term of service.

The Amendment of April 21, 1942: Any woman teacher now or hereafter appointed to the permanent teaching force may marry and remain in the service for a period not to exceed six months after the present war emergency, provided that said teacher subscribes to such rules and regulations as are prepared by the Superintendent of Schools.

Subsequent amendments: September 21, 1942: The marriage of a female teacher shall terminate her service unless she marries a man in the armed services, in which case her services shall terminate six months after the present war emergency.

October 2, 1944: The services of married women teachers who have been married since April 21, 1942 shall terminate sixty (60) days after the dates of the discharges from or of the placing of their husbands' names on the inactive list of the United States Armed Forces provided that their husbands are physically able to resume full time employment.

December 4, 1944: The services of teachers affected by the amendment of October 2, 1944 may, at their own request, be extended through the school term June, 1945.

May 21, 1945: The services of women teachers who have married since April 21, 1942 and whose husbands are not serving or are not on active duty in the United States Armed Forces on June 22, 1945 shall terminate on June 22, 1945.

The attorney for Mrs. O'Keefe and Mrs. Green then presented at length the contention that the above named teachers were illegally dismissed from their position in the Cambridge School Department under the tenure laws of Massachusetts; that in effect the School Committee had contracted, by amendment of their rules, to allow these teachers to marry and retain their positions until six months after the present war emergency; that the present war emergency has not as yet been declared over; that the predecessor committee had shown bad faith in their action of dismissal.

The City Solicitor advised the Committee that in his opinion a contract was not made; that the various amendments to the rules above quoted were made as a matter of policy and the rules in and of themselves are entirely legal; that consideration of these cases, insofar as the School Committee is concerned, starts only from the proceedings of the meeting of March 4, 1946. The City Solicitor advised the Committee that all legal steps under the tenure laws have been taken in the case of these teachers.

It was then voted that the matter of the dismissal of Mrs. Suzanne R. Green, Mrs. Julienne E. O'Keefe and Mrs. Mary M. Fitzgerald be taken under advisement.

It was voted to resume the regular order of business.

It was voted to approve the minutes of the meeting of April 1, 1946.

It was voted to place on file a communication from the office of Price Administration relative to showing certain moving picture films in the public schools.

On motion by Committeeman Wood it was voted that the Cambridge Centennial Committee be granted permission to conduct an essay contest in the high and elementary schools, provided, however, that said contest shall not take place during school hours.

On motion by Committeeman Reardon it was voted that the Cambridge Centennial Committee be granted permission to use the Rindge Auditorium on May 20, 1946 from 7 P. M. to 10:30 P. M. for the purpose of holding a mobilization meeting of all participants in the Pageant to be held in the Harvard Stadium.

Conforming to an opinion of the City Solicitor it was voted on the following roll-call that the resignation of Mrs. Deborah S. Kandler as a teacher in accordance with her letter of March 8, 1946, be accepted, provided, however, that the acceptance of the resignation does not constitute any admission of liability on the part of the city or on the members of the School Committee for salary rights claimed by Mrs. Kandler and referred to in her letter: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay.'

On motion by Committeman Reardon it was voted that Mrs. Mildred S. Conlon be notified that the School Committee intends to discharge her and to vote on such discharge; and sets the regular meeting to be held on June 3, 1946 at 8:00 P. M. in the School Committee offices, 1700 Cambridge Street, Cambridge, Mass., for the taking of such vote.

On motion by Committeeman Reardon it was voted that Mrs. Barbara S. Ball be notified that the School Committee intends to discharge her and to vote on such discharge; and sets the regular meeting to be held on June 3, 1946 at 8:00 P. M. in the School Committee offices, 1700 Cambridge Street, Cambridge, Mass., for the taking of such vote.

On motion by Committeeman Reardon it was voted to refer to the Committee on Athletics a communication from the City Manager relative to the condition of the field house at Russell Field.

On motion by Committeewoman Miss Kelleher it was voted to accept with thanks the invitation extended by the Cambridge Post, American Legion, to attend the Patriot's Day celebration at 9:00 A. M., Friday, April 19, on Cambridge Common.

It was voted to refer to the Committee on Finance a petition received from the Manual Training Teachers of the elementary schools seeking an adjustment of their salary.

It was voted to place on file a communication from the Community Relations Committee and the Cambridge Committee on Racial and Religious Understanding commending the committee for rescinding the opinion of the prior school committee relative to teachers and employees of the School Department holding membership on interracial committees.

It was voted to refer to the Committee on Finance a communication from the City Treasurer requesting that certain uncollectible bills be abated.

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

It was voted to approve the Superintendent's recommendation that the military leave of absence of Florence M. Hunter, teacher in the High and Latin School, be terminated effective April 15, 1946.

It was voted to approve the Superintendent's recommendation that members of the graduating classes of Rindge Technical School and High and Latin School be permitted to take part in an essay contest to be conducted by the Cambridge Press Club in the public and parochial high schools of Cambridge. The essays shall be entitled "Centennial Cambridge" and the only rules are that the subject matter be in relation to the title selected and that the essays be confined to a reasonable number of words. All essays must be in on or before May 10, 1946. The Cambridge Press Club membership will award two $100 Scholarships for the first and second prize winners of this contest.

It was voted to lay on the table the list of graduation dates as presented by the Superintendent.

The Superintendent recommended that a Regional Veterans Educational Center be established in the Rindge Technical School Building beginning April 23, 1946. The State Department of Education will pay salaries of all personnel involved including the coordinator who is to be appointed by this department and who in turn will select the personnel from among the present teaching staff. Committeeman Wood moved that this recommendation be referred to the Committee on Finance for study and report. During debate Committeeman Wood received unanimous consent to withdraw the motion to refer to the Committee on Finance. A motion by Committeeman Wood to table this matter until the next meeting failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay'. It was then voted to adopt the Superntendent's recommendation that a Regional Veterans Educational Center be stablished in the Rindge Technical School Building beginning April 23, 946.

On motion by Committeeman Dewey t was voted on the following roll-call hat the Superintendent be instructed o furnish the coordinator of the Reional Veterans Educational Center with a list of those teachers whom he elieves are best qualified by experince and proven ability in the School Department to give to the veterans the nest possible education: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Wood and Mayor Lynch oting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'.

The Superintendent reported the appointment of Gunnar E. Haugh, teacher in the Rindge Technical School, as coordinator of the Regional Veterans Educational Center.

The Superintendent presented a communication from Mayor Lynch advising that President Truman has designated Sunday, May 19, as "I Am An American" Day and requested permission to use the Roberts School Auditorium to present a suitable program in observance of this day. The Superintendent also presented an invitation to the School Committee to attend these exercises from the Director of Americanization in the Cambridge Public Schools. It was voted that the committee arranging this program be granted permission to use the Roberts School Auditorium on May 19 from 2:00 p.m. to 5:00 p.m. and also to accept the invitation to attend these patriotic exercises.

REPORTS OF COMMITTEES

The following report of the Committee on Athletics was presented:

COMMITTEE ON ATHLETICS

April 15, 1946.

Present: Russell A. Wood, chairman.
Thomas P. O'Neill, Jr.
Robert J. Reardon.

It was voted to recommend that athletes of either high school shall be awarded sweaters whenever, in the opinion of the coach, they have earned them in accordance with the rules; provided, however, that no athlete shall receive more than one sweater in each sport.

Your committee announces that all arrangements have been made for the tour to Washington, D. C., by the championship Rindge Technical School Hockey Team.

It was unanimously voted to recommend the selection of Edward P. Galligan, 19 Everett Street, Cambridge and John J. Reardon, 6 Muller Avenue, Cambridge. These two men are outstanding in the field of coaching and are considered to be among the ablest school coaches in Massachusetts. Our purpose is to make both teachers in our high schools and to add to their maximum salaries as teachers a sum sufficient to make their salaries total $4,000 each for their services as teacher-coaches of football. It is the committee's recommendation that Mr. Galligan be assigned to teach in the Rindge Technical School and there have charge of all football. It is further recommended by the committee that Mr. Reardon be assigned as teacher in the High and Latin School and have charge of all football in that school. To cover necessary procedure to obtain the services of these proposed teacher-coaches your committee is submitting two amendments which will permit them to enter our system. It is intended that their services in our system shall begin September 1, 1946. Under the system which we intend to inaugurate the selection of assistant football coaches will be left largely to the discretion and choice of the head coaches.

Recommended that the following amendments to the rules be adopted, said amendments to lay on the "Calendar" in accordance with the rules:

"That the rules of the School Committee governing examination and appointment of teachers be amended by adding that John J. Reardon, 6 Muller Avenue, Cambridge, a teacher duly qualified by experience and training and meeting in all respects the requirements for teaching in the Cambridge Public Schools, be appointed a teacher in the High and Latin School at a salary of $3300. per year and Head Coach of Football at a salary of $700.00 per year, effective September 1, 1946."

"That the rules of the School Committee governing examination and appointment of teachers be amended by adding that Edward P. Galligan, a teacher duly qualified by experience and training and meeting in all respects the requirements for teaching in the Cambridge Public Schools, be appointed a teacher in the Rindge Technical School at a salary of $3300 per year and Head Coach of Football at a salary of $700 per year, effective September 1, 1946."

Respectfully submitted,

RUSSELL A. WOOD,
Chairman.

The proposed amendments to the rules as recommended in the foregoing report of the Committee on Athletics lays on the table in accordance with the rules.

On the following roll-call it was voted to adopt a motion by Committeewoman Miss Kelleher to amend the foregoing report of the Committee on Athletics by adding "that a sum of $100 be added to the amount necessary to defray the expenses of the tour awarded to the faculty manager, coach and members of the championship Rindge Technical School Hockey team, for the purpose of including the Director of High School Athletics among those making the trip: Committeemen Mrs. Conant, Miss Kelleher, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Wood voting 'Nay'; Committeeman Mr. Dewey 'Not Voting.'

It was then voted on the following roll-call to accept the Report of the Committee on Athletics as amended, exclusive of the proposed amendments to the rules which lay on the "Calendar" in accordance with the rules: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Lynch voting 'Nay'.

NEW BUSINESS

Mayor Lynch presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "The names of all veterans appearing on the eligible list of candidates for promotion and for permanent and substitute appointments in the Cambridge Public Schools shall remain thereon until June, 1947."

On motion by Committeewoman Mrs. Conant it was voted that during the vacation April 26 to May 6 an inventory of cooking and lunch room equipment of the former Nursery Schools and of the Open Air Classes be taken in the elementary schools and that in the high schools an inventory be taken of all lunch room materials such as was taken previous to the operation of the present concessionaire, this inventory to be taken by the Business Agent or the Assistant Business Agent and to be presented to the School Committee the third Monday in May.

Committeewoman Mrs. Conant presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules:

"The School Committee shall requisition the Mass. Dept. of Civil Servce for a Supervisor of Cambridge School Lunches with a salary of $4,000 per year.

"Duties: To draw up specifications for the purchase of food supplies; to plan menus based upon adequate nurition standards; to have the supervision of all menus in the high schools, elementary schools and in the open air classes, of the distribution of milk and other supplies, of lunch room santation; to be responsible for the orderng of all food supplies required; to be responsible for the receipt and reording of all supplies received in bulk as ordered through the office of the Business Manager; to train adult assisants in the preparation and serving of ood; to analyze equipment on hand in the lunch rooms; to recommend reistribution and supplementation; to develop nutrition education through orrelation with the health education rogram; to perform related work as equired. Applicants who have passed heir fiftieth birthday on the date of he examination will not be eligible o apply."

UNFINISHED BUSINESS

Calendar:

Unanimous consent was granted to Vice-Chairman Wood to withdraw the roposed amendment to the rules relative to changing the day for the regular meetings from Monday to Tuesday.

On the following roll-call it was voted not to adopt the proposed amendment o the rules submitted by Committeeman O'Neill at the meeting of April 1, 1946 that "When a substitute teacher is assigned to duty in the Cambridge School Department for a full day or part thereof, said substitute shall receive the full per diem rate of pay:" Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

On motion by Vice-Chairman Wood it was voted on the following roll-call to refer to the Committee on Finance the proposed amendment to the rules submitted by Committeeman O'Neill at the meeting of April 1, 1946 that "All permanent employees of the School Department be granted a $200.00 yearly increase in salary, effective January 1, 1946:" Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'.

On motion by Vice-Chairman Wood it was voted on the following roll-call to refer to the Committee on Finance the proposed amendment to the rules submitted by Committeeman O'Neill at the meeting of April 1, 1946 that "the per diem rate of pay for substitute teachers shall be increased $1.00 per day effective January 1, 1946": Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood, and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

Tabled Matters:

The Superintendent resubmitted the schedule of all prevocational teachers showing the number of pupils and it was agreed that this report remain on the table.

NEW BUSINESS

Committeeman Dewey moved that Ginn & Company be made aware of the charges made at the last meeting of the School Committee; that they be asked to investigate their personnel and to have an official and the man whom they find made said statements, appear at the next meeting of the School Committee. Committeeman

O'Neill amended the motion by adding that all company and/or corporation contributors to the Cambridge Civic Association be invited to appear before the School Committee if they so desire. It was voted to adopt the motion as amended.

It was voted to place on file a communication addressed to Committeeman Dewey by the Cambridge Civic Association relative to statements made by Committeeman O'Neill at the April 1 meeting of the School Committee concerning the failure to recommend the purchase of a book published by Ginn & Company.

It was voted to adjourn:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, May 6, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher Mr. O'Neill, Mr. Reardon, Mr. Wood, and Mayor Lynch.

Mayor Lynch in the chair.

It was voted to suspend the regular order of business for the purpose of discussing with Mr. M. Norcross Stratton of the State Department of Education the matter of State aid for Vocational Education. In connection therewith the Superintendent presented the following report:

Report on State Aid for Certain Courses at Rindge Tech School

1. Federal funds are not available for technical or household arts courses which are part of the regular high school program.

2. State aid is not available for any technical or household arts courses which are a part of the regular high school program.

In order to be eligible for reimbursement by the state, classes must be set up as directed by Chapter 74, of the General Laws.

Chapter 74, General Laws authorizes the establishment of schools for vocational education and enumerates four types of vocational education:

1, Distributive Occupation.

2. Household Arts.

3. Industrial Education.

4. Agricultural Education.

The Rindge Technical School has been established and maintained as a general technical high school. Its curricular are designed not only to prepare boys for college but also provides a balanced program of studies and skills so that boys who do not intend to go to college will find a place in general industry.

Cambridge also maintains a Boy's Vocational and a Girl's Vocational School.

This entire matter was taken up with the State Director of Vocational Education, Mr. M. Norcross Stratton. He stated, that although he would prefer to see an expansion of the existing vocational school facilities, it would be possible to set up vocational trade classes within the Rindge Technical School.

In setting up such a program the requirements of Chapter 74 must be followed. In such a program eighty (80) per cent of the school day must be devoted to vocational instruction and fifty (50) per cent must be devoted to productive shop work under direct control of the school. Any program which has been set up must be presented to the state department for its approval. If any such course were approved, the Rindge school day would be divided as follows:

1. General academic subjects, e.g., English, Citizenship, History. One and one-half hours.

2. Related vocational subjects. One and one-half hours.

3. Shop—three (3) hours.

The entire time must be spent in one shop; for example, if a boy elects printing, his entire shop time must be spent in the printing shop. He cannot take general shop work.

It must be noted that in order to receive reimbursement from the state any vocational program must be conducted as a separate unit. Shop teachers must devote all their teaching day to pupils enrolled in the vocational trade classes. Therefore, in order to receive reimbursement the shop teacher can teach only vocational enrollees every period of the school day.

In case this program is considered for adoption, it might be wise to introduce it in the senior year. If successful it could then be applied to the entire four years.

In those high schools which have these vocational trade classes in addition to the regular high school diploma a state certificate is also awarded upon graduation.

High and Latin School

It is also possible to introduce into the high school a vocational household arts department. This would also comply with Chapter 74, as to the time allotment. If introduced the school day would be as follows:

1. General academic subjects. One and one-half hours.

2. Related vocational subjects, e.g., foods and nutrition, household costs, etc. One and one-half hours.

3. Cooking, etc. Three (3) hours.

However, Mr. Stratton questioned the practicability of establishing such a program where there is at present a good household arts department in the general high school course. It should also be borne in mind that in the case of household arts courses reimbursement is given only for the cooking and sewing teachers. There is no reimbursement for academic teachers.

In the case of salesmanship this course could be set up on a cooperative basis, with the following program.

1. Morning. Spent in the high school.
   a. General academic subjects, one and one-half hours.
   b. Subjects relating to salesmanship. One and one-half hours.

2. Afternoon. The pupil is engaged in store work for which compensation is paid to the pupil. (Three (3) hours at least.

Mr. Downey feels that no attempt should be made at this time to set up this program on a co-operative basis.

JOHN M. TOBIN,
Superintendent of Schools

At the conclusion of Mr. Stratton's remarks it was voted to resume the regular order of business.

No action was taken on a communication from Vice-Chairman Russell A. Wood signifying his intention of moving reconsideration of a vote taken at the meeting of April 15, 1946 accepting a report of the Committee on Athletics.

On motion by Vice-Chairman Wood it was voted to approve the minutes of the meeting of April 15, 1946 as printed.

It was voted that the following petitions for abatement of rental of school auditoriums as listed be approved with the provision that applicants pay all costs for janitor service:

Mechanical Drawing Association of New England, May 18. Rooms 259, 312 and Cafeteria, Rindge Technical School

St. Patrick's Parish, May 12, 8 p.m. to 12 M. Roberts School Auditorium.

St. Vincent's Junior Guild, May 12, 2 to 5:30 p.m. Rindge Technical School Auditorium.

M.I.T. Musical Clubs, May 15, & 16, 7-11 p.m. Edw. W. Quinn Auditorium Rindge Technical School.

Youth Council, May 26, 7-11 p.m., Edw. W. Quinn Auditorium, Rindge Technical School.

Cambridge Lodge of Elks, June 14, 7-11 p.m. Edw. W. Quinn Auditorium, Rindge Technical School.

Youth Council, May 7 & 9, 6-9:30 p.m. Leslie L. Cleveland Auditorium High and Latin School.

Centennial Celebration, Pageant Committee, May 22, 23, 29, 31, June 5 6, 12, 13, 19, 20, 7-11 p.m. Edw. W Quinn Auditorium, Rindge Technical School.

Centennial Celebration, Pageant Committee, May 20, 27, June 3, 10 24, 7-11 p.m. Leslie L. Cleveland Auditorium, High and Latin School.

Board of Election Commissioners For Night Registration, Kelley School May 20, 21 and 22. Agassiz School May 23, 24 and 27. Russell School May 23, 24 and 27.

For Polling Places for Primary Elec

tions, June 18, 1945: Putnam, Kelley, Roberts, Fletcher, Longfellow, Thorndike, Willard, Webster, Morse, Houghton, Agassiz, Peabody, Lowell, Russell, Haggerty, Sleeper, Ellis.

On motion by Committeewoman Miss Kelleher it was voted to refer to the Committee on Buildings & Grounds a communication from the High and Latin School Parents' Association requesting certain repairs for the girls' gymnasium.

It was voted to make part of the records the following notice from the City Manager relative to the retirement of Francis B. Whouley, teacher in the Vocational School for Boys:

CITY OF CAMBRIDGE

April 22, 1946.

Cambridge School Committee,
Cambridge, Mass.

Dear Sirs:

I hereby notify you I have approved the pension application of Francis B. Whouley, a teacher in the School Department, under the provisions of General Laws, Chapter 32, Sec. 57.

Mr. Whouley, who is 48 years of age, has been a teacher in the School Department for the past eighteen years, and is a veteran of World War I. He is now incapacitated for further service, as certified by Dr. F. T. Downey.

Retirement to be effective at the close of business on May 10, 1946.

Very truly yours,

JOHN B. ATKINSON,
City Manager.

On the following roll-call it was voted to make part of the records the following communication from Deborah S. Kandler relative to her resignation: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher voting 'Nay.'

April 24, 1946.

Cambridge School Committee,
1700 Cambridge Street,
Cambridge, Mass.

Dear Members:

I hereby acknowledge the receipt of your letter of April 15, 1946, concerning acceptance of my resignation.

I have been advised that the condition of acceptance of the resignation, as set forth in the letter of the Cambridge School Committee, dated on April 15, is a condition which the Committee cannot lawfully impose upon me.

I am sending you this notice, less silence on my part be construed as a waver of salary rights. Far from waving salary rights I am notifying the committee that I intend to take all measures necessary for their full protection.

Respectfully yours,

DEBORAH S. KANDLER

It was then voted that the foregoing communication from Deborah S. Kandler be referred to the City Solicitor for advice.

On the following roll-call it was voted on motion by Committeewoman Mrs. Conant to approve a recommendation of the Business Agent that "in addition to amounts previously appropriated to B-11 Insurance, that a sum of $204.90 be appropriated to B-11 Insurance, said sum to be provided by transfer from D-16 Supplies Not Otherwise Coded: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'.

On motion by Vice-Chairman Wood it was voted to refer to the Committee on Athletics for study and recommendation a communication from the Cambridge Civic Association concerning the appointment of coaches and athletics generally.

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

It was voted to approve the Superintendent's recommendation that the students in the high school be permitted to voluntarily participate in a Science Essay Contest to be sponsored by the Boston-Cambridge Branch of the American Association of Scientific Workers.

It was voted to approve the Superintendent's recommendation that the Cambridge Chapter, American Red Cross be granted permission to distribute in the Cambridge Public Schools a circular relative to the need for saving of food.

It was voted to place on file a report submitted by the Superintendent on the activities of the Veterans' Education Center.

It was voted to accept the resignation of Margaret C. McCarthy, teacher in the Putnam School, effective April 23, 1946.

It was voted to accept the resignation of Catherine M. Fallon, Junior-Clerk Typist in the School Department Business Office, effective June 8, 1946.

It was voted that the Superintendent of Schools be authorized to requisition the Director of Civil Service for a list of persons eligible to fill the position of Junior Clerk-Typist and a list of persons eligible to fill a position of Junior Clerk.

On recommendation of the Superintendent it was voted on the following roll-call that the Massachusetts Hospital Service, Inc., be granted permission to distribute to the children in the Cambridge Public Schools, for the purpose of taking to their homes, a circular describing the purpose of the Blue Cross and the manner in which membership may be obtained: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Mr. O'Neill and Mr. Wood voting 'Nay'.

Report of Committees

The Special committee appointed "to determine the scope, the cost and a man or organization to conduct a survey of the public schools of Cambridge" reported progress and advised that a detailed report would be submitted at a later meeting. It was voted to accept this report of progress.

On motion by Committeewoman Mrs. Conant it was voted to accept the following Report of the Committee on Finance and adopt the recommendation contained therein:

Committee on Finance

May 6, 1946

Present: Bradley Dewey, Chairman; Mrs. Cora Butler Conant, Robert J. Reardon.

It was voted to recommend that certain bills listed in communications from the City Treasurer dated April 2 and April 15, be abated as uncollectable.

Respectfully submitted,

BRADLEY DEWEY
Chairman

On motion by Committeeman Reardon it was voted to accept the following report of the Committee on Buildings and Grounds and adopt the recommendations contained therein:

Committee on Buildings and Grounds

May 6, 1946

Present: Cora Butler Conant, Chairman; Bradley Dewey, Margaret M. Kelleher.

It was voted to recommend that the City Manager be requested to install a meter to measure the steam condensate returning from the fire house to the source of steam (Harvard) in order that the School Department may bill the fire house for the steam they actually use and perhaps bring about some worth while economies.

Respectfully submitted,
CORA BUTLER CONANT
Chairman

On motion by Committeewoman Miss Kelleher it was voted to accept the following report of the Committee on Athletes and adopt the recommendations contained therein:

Committee on Athletics

May 6, 1946

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Robert J. Reardon.

It was voted to recommend that the City Manager be advised, in relation to the field house, at Russell Field, that the chief concern of the School Department is the protection of equipment. Doors are inadequate and are easily broken through and the lockers are easily manipulated and the City Manager is requested to secure same against breaking and entering. Further, that a drying room be installed in the field house together with new lockers for storing equipment.

It was voted to recommend that sweatshirts be awarded to the members of the freshmen football teams in both high schools with class numerals upon them. Hereafter the policy of the Athletic Committee will be to award such sweatshirts with letters to all freshmen teams.

Your committee is pleased to report that the championship Rindge Technical School Hockey Team has returned from its tour of Washington, D. C., without mishap and with great educational benefit to all who made the trip.

It was voted to approve the baseball and track schedules as submitted.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

Unfinished Business

Calendar:

Having complied with the provisions of Sec. 42, Chapter 71, General Laws (Ter. Ed.), on motion by Committeeman Dewey it was voted on the following roll-call to adopt the Superintendent's recommendations (submitted at the meeting of April 15, 1946) that Mrs. Julienne E. O'Keefe, Mrs. Suzanne R. Green and Mrs. Mary M. Fitzgerald be dismissed as teachers in the Cambridge Public Schools because they are married and come within the rules of the School Committee for the dismissal of married women teachers, effective at the close of the school year, June 1946; Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay.'

On motion by Committeeman O'Neill it was voted on the following roll-call to adopt the recommendation of the Committee on Athletics as submitted at the meeting of April 15, 1946 that the rules of the School Committee governing examination and appointment of teachers be amended by adding that—

"John J. Reardon, 6 Muller Avenue, Cambridge, a teacher duly qualified by experience and training and meeting in all respects the requirements for teaching in the Cambridge Public Schools, be appointed a teacher in the High and Latin School at a salary of $3300.00 per year and Head Coach of Football at a salary of $700.00 per year, effective September 1, 1946."

Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Lynch voting 'Nay'; Committeemen Mrs. Conant and Mr. Dewey 'Not Voting.'

On motion by Committeeman O'Neill it was voted on the following roll-call to adopt the recommendation of the Committee on Athletics, as submitted at the meeting of April 15, 1946, that the rules of the School Committee governing examination and appointment of teachers be amended by adding that—

"Edward P. Galligan, a teacher duly qualified by experience and training and meeting in all respects the requirements for teaching in the Cambridge Public Schools, be appointed a teacher in the Rindge Technical School at a salary of $3300.00 per year and Head Coach of Football at a salary of $700.00 per year, effective September 1, 1946."

Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Lynch 'Not Voting'; Committeemen Mrs. Conant and Mr. Dewey 'Not Voting.'

Vice-Chairman Wood moved that the Superintendent be requested to consider the advisability of making nominations to fill the positions of teacher-coach in accordance with the foregoing amendments to the rules. The chairman ruled the motion out of order. Committeeman O'Neill appealed from the ruling of the chair and on the following roll-call the ruling of the chair was NOT sustained: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voted to sustain the ruling of the chair; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voted not to sustain the ruling of the chair. On the following roll-call it was voted to adopt Vice-Chairman Wood's motion that the Superintendent be requested to consider the advisability of making nominations to fill the positions of teacher-coach in accordance with the foregoing amendments to the rules: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay.'

The Superintendent then recommended that Edward P. Galligan be appointed a teacher in the Department of Physical Education at a salary of $3300.00 per year, effective September 1, 1946; and that John J. Reardon be appointed a teacher in the Department of Physical Education at a salary of $3300.00 per year, effective September 1, 1946.

Committeewoman Mrs. Conant raised a point of order that in accordance with the rules relating to appointment of teachers to the Department of Physical Education as shown on Page 38 of the Book of Rules, it will require suspension of this rule in order to approve the Superintendent's recommendation. The chairman ruled that to take action on the Superintendent's recommendation would require suspension of the rules. Vice-Chairman Wood then moved that the rules of the School Committee be suspended. During the debate the chairman ordered a short recess.

The committee reconvened in regular session.

On the following roll-call Vice-Chairman Wood's motion to suspend the rules of the School Committee failed of adoption: (Motion to suspend the rules requires five votes) Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay.' Committeeman Wood then moved to suspend the rule appearing on Page 38 of the Book of Rules and reading—

"All persons who wish to teach in the Department of Physical Education must, before their appointment either as regular teachers or substitutes, present a degree from an accredited school of physical education. By an accredited school is meant one which gives a complete course in physical education."

On the following roll-call it was voted to suspend the foregoing rule of the School Committee: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Lynch voting 'Nay'; Mrs. Conant 'Not Voting.' It was unanimously voted to adopt a motion by Committeeman Dewey that the rules be suspended for the purpose of making a motion to approve the Superintendent's recommendation that Mr. Reardon and Mr. Galligan be appointed teachers in the Department of Physical Education.

On the following roll-call it was then voted on motion by Vice-Chairman Wood to adopt the Superintendent's recommendation that John J. Reardon be appointed a teacher in the Department of Physical Education at a salary of $3300.00 per year, effective September 1, 1946: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Lynch voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting.' On the following roll-call it was voted on motion by Committeeman Wood to adopt the Superintendent's recommendation that Edward P. Galligan be appointed a teacher in the Department of Physical Education at a salary of $3300.00 per year, effective September 1, 1946: Committeman Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Mayor Lynch voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting.'

On motion by Committeewoman Mrs. Conant it was voted that the Committee on Athletics be directed to bring in within four weeks a general outline for a program which will give athletics for all students.

It was voted to adopt the proposed amendment to the rules submitted at the meeting of April 15, 1946 that "the names of all veterans appearing on the eligible list of candidates for promotion and for permanent and substitute appointment in the Cambridge Public Schools shall remain thereon until June 1947."

At the meeting of April 15, 1946 it was voted that Ginn & Co., and all company and/or corporation contributors to the Cambridge Civic Association be invited to appear before the School Committee at this meeting. Ginn & Company submitted a communication in which they stated that they were solicited for a donation to the Cambridge Civic Association which was refused as their policy does not permit contributions to any political group, but that they were unaware that their declination was received with any threat or hint of intimidation. On motion by Committeeman Dewey it was then voted that Mr. E. H. Kennerson of Ginn & Company be asked to come before the School Committee at the next meeting to be held on May 20, 1946.

On motion by Committeewoman Mrs. Conant it was voted to lay on the table the proposed amendment to the rules relative to establishing the position of Supervisor of School Lunches.

New Business

On motion by Mayor Lynch it was voted that the Superintendent survey the Rindge Technical School and report what changes need be made in order to take advantage of the State aid.

On motion by Mayor Lynch it was voted that the Superintendent prepare a list of all teachers in the Cambridge School Department together with degrees they have.

On motion by Committeewoman Mrs. Conant it was voted that Dr. Henry D. Chadwick of the Cambridge Tuberculosis Hospital be asked to come to the next meeting of the School Committee to give us an opinion on our handling children at the Wyman Open Air School.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, May 20, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

It was voted to suspend the regular order of business to hear a report from Dr. Chadwick on his survey of the Wyman Open Air School.

Dr. Chadwick advised the committee that he had surveyed the Wyman Open Air School and expressed the opinion that children of this type should not be segregated but should be placed in regular classes to which they would be assigned under normal conditions; however, they should have a modified program with provision for a rest period included. Dr. Chadwick answered questions put by the committee and at the conclusion of the hearing it was voted to extend to Dr. Chadwick a vote of thanks for accepting the committee's invitation to appear at this meeting, for doing what was asked of him, and for trying to be of help to the City of Cambridge.

Vice-Chairman Wood in the chair.

No action was taken on a communication from Committeewoman Mrs. Conant signifying her intention of moving reconsideration at this meeting of a vote taken at the meeting of May 6 relative to the appointment of two teacher-coaches.

A motion by Committeewoman Mrs. Conant that the minutes of the meeting of May 6, 1946 be laid on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.'

A motion to approve the minutes of the meeting of May 6 as printed failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, and Mr. Wood voting 'Nay'; Mayor Lynch 'Absent.'

On motion by Committeeman Reardon it was voted that the F. P. Sullivan Post, American Legion, be granted permission to use the Roberts School Auditorium on Friday, May 24, 1946 from 7:00 p.m. to 10:00 p.m. upon payment of janitors' fees for a meeting.

It was voted on motion by Committeewoman Miss Kelleher that the Pageant Committee for the Centennial Celebration of the City of Cambridge be granted permission to use the gymnasium of the Rindge Technical School on June 3, June 10 and June 18.

It was agreed to refer to the Superintendent for report and recommendation a communication from Harvard University, Department of Music, asking permission to use the Leslie L. Cleveland Auditorium to conduct a Symposium on Music Criticism during May of next year.

On motion by Committeeman Reardon it was voted to place on file a communication from E. H. Kennerson of Ginn & Company declining an invitation to be present at this meeting.

Mayor Lynch in the chair.

On the following roll-call it was voted that Mae E. Sullivan, teacher at the Longfellow School, be reimbursed a sum equal to two-tenths of her yearly salary which was deducted because she was unable to report to her position on the opening of school in September by reason of military service: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant and Mr. Dewey voting 'Nay.'

On motion by Committeeman Mr. Dewey it was voted that the legality of making the aforesaid payment to Miss Sullivan be referred to the City Solicitor on the ground that it is payment for services not received.

On motion by Committeeman Dewey it was voted to refer to the City Solicitor for an opinion, a communication from Mrs. Barbara S. Ball relative to the legality of dismissing her as a teacher in the Cambridge Public Schools while on leave of absence.

On motion by Committeeman Reardon it was voted to refer to the City Solicitor for an opinion communications from Mrs. Julienne E. O'Keefe and Mrs. Suzanne R. Green, teachers who have been dismissed because they are married and come within the rule relating to married women teachers, asking the School Committee of Cambridge what provision has been or will be made for the payment of salary which they claim they are entitled, for the school year 1945-1946.

It was agreed to place on file a communication from the Community Relations Committee expressing the opinion that teachers should receive an immediate temporary increase in salary and that a long range study should be set-up.

On motion by Committeeman Reardon it was voted that the Youth Division of the Warren Pals Club be granted permission to use the Gannett School building for a recreational program as outlined below, provided, however, that the Director of Recreation shall furnish the necessary personnel for the maintenance and operation of the building.

Ages of children: 6 to 16.

Activities for which building is needed:

Arts and Crafts
Carpentry
Club Meetings
Dramatics
Indoor Games
Nature Study
Sewing

Present Staff:

Mrs. Erick Lindemann, Director

Mr. Roy David, Art and Athletics

Mr. Wyman Richardson, Jr., Carpentry and Athletics

Mrs. Paul Bronstein, Girls' and Teenage Activities

Mrs. Beth Okun, Group Work Supervisor

Hours during which building is needed:

During school year: 3:00 p. m. t
5:30 p. m.

During vacation: 9:30 a. m. to 5:0
p. m.

Evenings by special arrangement.

Facilities needed:

Use of one classroom as permanen
Hobby Center

Use of cupboards or other storag
space for materials

Use of other classrooms to exten
permitted by school authorities.

Use of large meeting room

Use of washrooms

It was voted to place on file a surve conducted by the State Department o Public Health, copies of which wer forwarded to the School Committee b the City Manager.

Communications were received fron Mary T. Shea, Catherine F. McAvo and Mary E. O'Keefe, matrons in th School Department, and members o the Cambridge Retirement System wh have reached the age of 70 years, requesting continuance of employmen for one year from June 1, 1946. Committeeman Reardon moved that th above mentioned beneficiaries unde the Cambridge Retirement System b continued in employment in the Schoo Department for one year from June 1 1946 in accordance with authorit granted under Chapter 453 of the Act of 1931 and that these applications b forwarded to the City Manager fo appropriate action. An amendment b Committeewoman Mrs. Conant tha this matter be referred to the Committee on Buildings and Grounds failed o adoption on the following roll-call Committeemen Mrs. Conant, Mr. Dewe and Mr. Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr Reardon and Mayor Lynch votin 'Nay.' It was then voted on the following roll-call to adopt Committeeman Reardon's motion that the applicatio of Mary T. Shea, Catherine F. McAvoy and Mary E. O'Keefe, matrons i the Cambridge School Department an beneficiaries under the Cambridge Retirement System be referred to the Cit Manager for appropriate action, wit the recommendation that they be continued in employment in the School Department for one year from June 1, 1946 in accordance with authority granted under Chapter 453 of the Acts of 1931: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

On motion by Committeeman Reardon it was voted to accept with thanks an invitation extended by Cambridge Post, American Legion to participate in the observance of Memorial Day, May 30.

It was voted to make part of the records a communication from the City Solicitor relative to the resignation of Deborah S. Kandler:

CITY OF CAMBRIDGE

LAW DEPARTMENT

May 13, 1946

School Committee
Cambridge, Mass.
Dear Sir:

Relative to the communication from Deborah S. Kandler, copy of which you have referred to this office, I advise that no further votes are necessary by the Committee.

I, therefore, suggest that in the event further proceedings are taken by Mrs. Kandler in connection with her claim to salary rights, the Committee again call on us for advice or for representation if legal proceedings are commenced.

Yours very truly,

JOHN A. DALY
City Solicitor

On motion by Committeemen Reardon it was voted that School Department Bill No. 3166 for tuition at Rindge Technical School in the amount of $80.00 be abated as uncollectible as recommended by the City Treasurer.

The chairman ordered made part of the records a notice from the City Council relating to transfer of appropriations:

IN CITY COUNCIL

May 13, 1946

ORDERED: That the following transfer in appropriations be and hereby is authorized:

From School Department Schedule D-16. Supplies not otherwise coded $204.90; To School Department Schedule B-11, Insurance $204.90.

In City Council.

Adopted by 9 Yeas; 0 Nays; Absent 0.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent for study and report Chapter 165 of the Acts of 1946, transmitted to the School Department by the City Council, and entitled "An Act Providing for Extended School Service for Certain Children of Certain Employed Mothers."

The secretary recommended that bids be advertised for printing the minutes of the School Committee meetings. It was voted to adopt a motion by Committeewoman Mrs. Conant that the Superintendent consider the advisability of having the minutes of the School Committee meetings printed by the printing classes at Rindge Technical School or the Vocational School for Boys.

On motion by Committeewoman Mrs. Conant it was voted to lay on the table an inventory submitted by the Business Office of cooking and lunch room equipment in the former nursery schools, open air classes and high school lunch rooms.

Superintendent of Schools

It was voted to make part of the records the following communication from the Director of Civil Service:

COMMONWEALTH OF MASSACHUSETTS

Department of Civil Service and

Registration

Dear Sir:

This is to bring to your attention the provisions of Chapter 55 of the Acts of 1946, which amends Chapter 16 of the Acts of 1942 by providing that the latter act shall remain in effect only until the first day of June, 1946, and provides that reemployment of persons after retirement under the provisions of Chapter 16 shall not extend beyond June 1, 1946. It further provides a maximum penalty of $1,000.00 for violating or neglecting or refusing to comply with Chapter 16, as amended.

Notice is hereby given you that all authorization of this Division given under Chapter 16 are hereby cancelled and withdrawn as of June 1, 1946. The services of any person authorized under Chapter 16 should terminate on or before that date and the names of such persons should not appear on payrolls thereafter. Notice of termination of such employment should be forwarded to this office in the usual manner as required by Chapter 31 of the General Laws.

Very truly yours,

THOMAS J. GREEHAN
Director

It was voted that the military leave of absence of Edward A. Conley, teacher in the Vocational School for Boys, be terminated effective June 1, 1946.

On the following roll-call it was voted on motion by Committeeman Wood to place on file a communication from the Committee arranging the parade for the Centennial Celebration of the City of Cambridge, inviting the participation of all school children in this parade: Committeemen Mr. Dewey, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mrs. Conant, Miss Kelleher and Mayor Lynch voting 'Nay.'

The Superintendent presented a certification from the Department of Civil Service for a permanent Junior Clerk, a certification for a permanent Junior Clerk-Typist and two applications for transfer from other city departments to fill the vacancy in the School Department. On motion by Committeewoman Miss Kelleher it was voted on the following roll-call that Helen A. Clauss, 4 St. Paul Street, Cambridge, being the first applicant on the list for Junior Clerk-Typist be appointed to the position of permanent Clerk-Typist in the School Department at a salary of $29.67 per week, effective June 10, 1946: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Reardon voting 'Nay.'

Reports of Committees

The following report was presented by the special committee appointed "to determine the scope, the cost and a man or organization to conduct a survey of the public schools of Cambridge": Meeting of the Special Committee appointed to determine the scope, the cost and a man or organization to conduct a survey of the public schools of Cambridge:

May 20, 1946

Present: Mr. Bradley Dewey, Chairman; Mrs. Cora Butler Conant, Mr. Robert J. Reardon.

It was voted that this special committee recommend to the School Committee the acceptance of the proposal for a survey as submitted by Alfred Dexter Simpson, Associate Professor of Education, Harvard Graduate School of Education and set forth in detail below: (Committeeman Robert J. Reardon wishes it to be stated that he does not vote affirmately because he wishes more time to consider the matter).

Respectfully submitted,

BRADLEY DEWEY
Chairman

HARVARD UNIVERSITY
Graduate School of Education

May 20, 1946

The Cambridge School Committee
Cambridge, Massachusetts
Gentlemen:

Subject to acceptance by the Cambridge School Committee and to its obtaining permission from Harvard University for me to undertake the proposed work, I submit the following proposal at the request of Mr. Bradley Dewey of your Committee as the tentative basis upon which I will undertake to direct a survey of the Cambridge School System.

The survey will be an appraisal of the condition, problems, and needs of the Cambridge School System, with recommendations as to essentials of educational policy and administration. It will be a realistic, unequivocal, educational inquiry and forward-looking study suitable as a basis for the definite determination by the School Committee of future policies and procedures in major areas of the city school system. Therefore among its aims will be to find out what policies, programs, administrative personnel provisions and other improvements are needed to make the school system of Cambridge a strong, adaptive one which will be worthy of Cambridge youth and a credit to a conscientious School Committee.

While this survey will undertake for your committee a reasonably comprehensive review of the entire school system and its problems, definite priority will be given to certain broad and critical areas of policy and of administrative function. To this end a first concern of the survey will be a presentation of the conditions, problems and needs of the schools as seen by a highly comprehensive, impartial and independent staff. Certain areas of concern in the school system are to be accorded priority in this survey because they are basic to the future educational effectiveness of the schools. While other areas of concern may be added in the course of the survey, early priority will be given to the following problems:

1. What are the major childhood and youth problems of Cambridge; how are they being met; what is needed in overall policy and program?

a. This phase will include studies of the pre-school—the elementary program; general education (especially citizenship) at the secondary school level; vocational education; health, physical education and athletics; special youth adjustment services; adult education.

2. What are the actual conditions, problems and needed changes and improvements, if any, in the central policy making and administrative agencies of the city school system?

3. What are the conditions and needs of the Cambridge schools with reference to personnel—teaching and non-teaching?

4. What should be the planned scientific permanent salary schedule of the teachers and staff with consideration to competency, preparation, advanced studies and years of service?

5. Should any Cambridge schools be closed or should there be any consolidation of schools, or the reorganization of grade groupings?

6. What is the condition of the Cambridge school plant? What, if any, program of school plant development and extension must Cambridge plan to consummate in the reasonable future? What are its capital budget implications?

7. What are th basic conditions, problems and needs of Cambridge concerning the financing of schools? What education does the Cambridge school money buy? Is Cambridge getting its money's worth?

It is proposed to present the major findings and recommendations of the survey in essential and actionable outline by January 1, 1947 and in more complete form and documentation by March 1, 1947, Progress or partial reports may be submitted at any time. Publication of other than the report itself and its appendices shall be subject to the approval of the Director.

The staff will consist of myself as Director of the survey, a Consultant in School-Municipal Relations and or/Co-Director, and approximately 10-12 specialists of recognized professional standing and experience and clerical assistance. The major staff areas are those indicated in the above outline. The selection and coordination of staff will be entirely in the hands of the Director. The field work of the survey will be planned with a view to having it underway in September.

The estimated cost of this survey will be $25,000 to be expended in the following manner:

1. The sum of five thousand dollars is to be paid to the undersigned for dispersal for clerical and stenographic assistance and administrative expense, when this proposal is accepted.

2. The sum of $15,000 is to be paid to the undersigned to be dispersed by him from time to time for professional consultants upon the acceptance of this proposal.

3. The sum of $5,000 is to be allotted to the undersigned as a reserve fund to be made available to him when required by him for the purpose of the survey.

4. All funds dispersed by the undersigned shall be subject to audit and verification by the School Committee and/or its representatives and any unexpended funds will be returned to the School Committee.

It is understood that the above plans and schedules are subject to revision by the Director and that their execution as planned will be subject to changing conditions.

Upon acceptance by the Cambridge School Committee a more formal contract may be drawn if desired. I am satisfied, however, if this is accepted as our understanding.

Yours truly,

ALFRED D. SIMPSON

Association Professor of Education

Mr. Frederick P. Doyle, 5 Reed Terrace, Cambridge, protested, as a taxpayer, the expenditure of the money necessary to conduct the survey. Mr. Alan Steinard of 48 Fayerweather Street Cambridge, as a taxpayer, supported the recommendation of the committee to conduct the survey.

Committeeman Dewey moved the report of the special committee be accepted and the recommendations contained therein adopted. A motion by Committeeman O'Neill to lay the report on the table failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' A proposal by Committeeman O'Neill to amend the motion by adding "that at least 50% of the employees hired for this survey shall be qualified teachers in the Cambridge School Department" failed of adoption on the following roll-call. Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' A further amendment by Committeeman O'Neil that "the words (five thousand) be substituted for the words "twenty-five thousand" failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.' It was then voted on the following roll-call to adopt an amendment by Committeeman O'Neill by adding that "at least six employees of at least six local colleges me engaged for the proposed survey':' Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.' It was then voted to adopt Committeeman Dewey's motion that the report of the special committee be accepted and the recommendations contained therein adopted, as amended: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Dewey it was voted on the following roll-call that in addition to amounts previously appropriated, the City Manager be requested to recommend to the City Council that a sum of $25,000.00 be appropriated supplementary to the budget of the School Committee for the survey of the Cambridge School System, to be expended as outlined in the proposal of Professor Alfred Dexter Simpson, as amended and accepted by the Cambridge School Committee at this meeting: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Dewey it was voted on the following roll-call that Harvard University be requested to grant Professor Alfred Dexter Simpson, of the Harvard School of Education, a leave of absence for such time as may be required to enable him to undertake the survey of the Cambridge School System as outlined in his proposal to the Cambridge School Committee: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

On motion by Committeeman Reardon it was voted on the following roll-call that the City Solicitor be asked for an opinion as to the legality of the expenditure of the sum of $25,000.00 for the survey of the Cambridge School System as proposed by Professor Alfred Dexter Simpson and accepted by the School Committee: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Wood voting 'Nay.'

On motion by Committeeman Dewey it was voted that the following report of the Committee on Athletics be accepted and the recommendations contained therein adopted:

Committee on Athletics

Monday, May 20, 1946

Present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

It was voted to approve a dentist bill in the amount of $33.00 made necessary by an injury suffered by a high school student taking part in high school athletics, said sum to be paid from the High School Athletic Fund.

Plans for the football season were discussed and the question of how many assistant coaches should be recommended for consideration by the School Committee, was considered. It is felt now that there should be an assistant as in the past, to the head coach at both Rindge Tech. and High and Latin School and also a coach for junior varsity and freshmen at both high schools. This is in accord with the proposal of the Athletic Committee to recommend that athletics be distributed among the widest range of students. The Committee on Athletics feels very strongly that the benefits of athletics should be extended to every pupil in the system.

A letter was received from Joseph J. Smith, Director of Physical Education which we submit below for the consideration of the School Committee for comment before offering any recommendation of our own. It is suggested that any member of the School Committee communicate with any member of the sub-committee on athletics in reference to this letter when the committee considers the recommendations of the Director of Physical Education.

April 9, 1946

Committee on Athletics
School Committee
Cambridge, Mass.
Sirs:

Will you kindly submit the following calendar of recommendations at the next meeting of the Committee on Athletics.

1) Budget for elementary school athletic program.

2) A male teacher in every elementary school (11 schools—4 schools have sub-masters) total of 15 elementary schools. Their duties to consist of organization, supervision and instruction of all athletic teams and serve as officials in inter-school competition in the after school athletic program. This plan will increase the efficiency of organization through daily contacts, greater numbers would participate, better school spirit, loyalty, and good sportsmanship. The fundamentals of any activity properly taught should be

considered the first and most important factors in instruction. Supervised after school athletics have attained an important place in the promotion of healthful activities on our playgrounds, and an important factor in the prevention of juvenile delinquency.

OUR MOTTO

Every pupil in an activity. The greatest good for the greatest number.

3) Some type of modified uniforms should be provided for members of athletic teams, to prevent colds and injuries. Also, it is difficult to identify each other during competition with mixed or no uniforms.

4) A permanent plan to finance awards to members of championship teams.

Very truly yours,

JOSEPH J. SMITH
Director

It was voted to approve the baseball schedules as submitted.

Respectfully submitted.

RUSSELL A. WOOD
Chairman

On motion by Committeeman Wood it was voted that the following report of the Committee on Buildings and Grounds be accepted and the recommendations contained therein adopted:

Committee on Buildings and Grounds

Monday, May 20, 1946

Present: Cora Butler Conant, Chairman; Bradley Dewey.

It was voted to recommend to the School Committee that the hall in the Putnam School be painted by the City Maintenance Crew with the hope expressed that this be done before graduation exercises.

Respectfully submitted.

CORA BUTLER CONANT
Chairman

It was voted to refer to the Committee on Buildings and Grounds a report on the condition of the roofs of school buildings as submitted by the City Building Department.

Unfinished Business

Table Matters:

It was voted to take from the table the proposed amendment to the rules "the school committee shall requisition the Massachusetts Department of Civil Service for a supervisor of Cambridge School Lunches with a salary of $4,000 per year." It was voted that this proposed amendment to the rules be referred to the Superintendent for study and report.

New Business

On motion by Committeeman Wood it was voted on the following roll-call that the Superintendent be requested to call a meeting of the masters and principals of all schools to discuss plans for the representation of school children in the Centennial Parade and general observance of the One Hundredth Anniversary of the incorporation of Cambridge as a city and to submit recommendations and all details for the participation of school students at the next meeting of the School Committee: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. O'Neill voting 'Nay.'

Committeeman O'Neill stated that, in view of the fact that Dr. Chadwick had surveyed the Wyman Open Air School, he had made a personal inspection of the health classes and submitted a report of his opinions. On motion by Committeeman Dewey it was voted that Committeeman O'Neill's report be made part of the records:

Health Classes

1) No active tuberculosis cases are permitted in our schools. These cases are not sent to the open air or health classes. Facilities for these cases are available at the North Reading Sanitarium.

2) Type of Cases. Cardiac. malnutrition, nervous and rheumatic cases make

p the principal types admitted to the ealth classes. On occasion, various ypes of aralysis victims have been admitted to these classes. Most of these ases were curable and the health lasses enabled these victims to continue their schooling while receiving he doctors' care. A Home Teacher definitely was not the answer in these ases. In 1936-37 there was one case of rogressive paralysis in the health class f the Wellington School. Although the upil died, he had the opportunity of ttending school for several years, an pportunity which meant much to him.

3) Procedure: Cases are passed upon y the school physician and upon his ecommendation pupils are transferred o a health class.

4) Pupils in these classes are examined periodically, at least once annually, and upon the school physician's ecommendation are sent back to regular classes.

5) In such cases where pupils complete their elementary education in hese health classes, the regular elementary school diploma is awarded.

6) These classes because of their haracter are necessarily small in umber but their cost is far less than he cost of hospitalization or the cost o maintain and educate them in a tate institution if such facilities are vailable. These children are entitled o an education in our schools under he best arrangements possible.

Pertinent statistics relative to enrollment in the Wyman Open Air chool:

eart Cases: (This includes organic, functional, murmurs, rapid beating, etc.)	23
nfantile Paralysis	2
sthma	3
ervousness (One of these is the result of third degree burns which resulted in his being retarded in all his work	8
alnutrition: (Some of these resulted in general disability)	8
irth Accidents	2
Chronic Bronchitis	1

Respectfully submitted.

THOMAS P. O'NEILL, JR.

A motion by Committeeman O'Neill that for the purposes of economy the personnel of the Cambridge School Department shall be excused from reporting for duty on May 31, 1946, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On the following roll-call it was voted to adopt a motion by Committeeman O'Neill that members of the teaching staff who have resumed their teaching duties after having served in the armed forces of the United States, and who have suffered loss of salary because they were unable to report at the opening of school, shall receive an amount equal to two-tenths (2/10) of their full salary: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

On motion by Committeeman Dewey it was voted that the City Solicitor be required to inform the School Committee whether they have the power to vote these funds for services not rendered.

Committeeman Reardon moved that all custodians shall be excused from reporting for duty on Saturday mornings from the first Saturday after the close of schools through and including August 31; except that one custodian shall be assigned in rotation to the Business Office which is the only division of the department remaining open on Saturday mornings. A motion to refer this matter to the Committee on Buildings and Grounds prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.'

On the following roll-call it was

voted not to adopt a motion by Committeeman Reardon that the Chief Custodian be instructed to take whatever steps are necessary to repair at once the broadcasting and inside telephone system at the High and Latin School in order that the system shall be in proper working order when school is reopened in September, 1946: Committeemen O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting.'

On motion by Committeeman Reardon it was voted that the Committee on Buildings and Grounds bring in a report at the next regular meeting on the motion that all custodians shall be excused from reporting for duty on Saturday mornings from the first Saturday after the close of schools through and including August 31.

On the following roll-call it was voted not to take from the Committee on Finance the motion that all permanent employees of the School Department be granted a $200.00 yearly increase in salary: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On the following roll-call it was voted not to take from the Committee on Finance the motion that all substitute teachers be granted an increase in salary of $1.00 per day: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Wood and Mayor Lynch voting 'Nay'; Committeeman Dewey 'Not Voting.'

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Thursday, May 23, 1946

SPECIAL MEETING:

Called for the purpose of considering the advisability of holding no school sessions on Friday, May 31, 1946, it being the custom of the School Department to close on Friday following the holiday.

Members present: Committeeman Mr. Wood, Miss Kelleher, Mr. O'Neill and Mr. Reardon.

Vice-Chairman Wood in the chair.

On motion by Committeeman O'Neill it was voted that there shall be no school sessions on Friday, May 31; and all school personnel shall be excused from reporting except those essential to the maintenance and protection of school buildings.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, June 3, 1946

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair. during the temporary absence of Mayor Lynch.

Because of the temporary absence of His Honor, the Mayor, it was voted to refer to 'New Business' Mayor Lynch's notice of intention to move reconsideration on a motion adopted at the meeting of May 20, 1946 relative to reimbursement of salary to teachers who served in the armed forces.

On motion by Committeewoman Mrs. Conant it was voted that the minutes of the meeting of May 20, 1946 be approved as printed.

On motion by Committeewoman Mrs. Conant it was voted that the minutes of the meeting of May 20, 1946 be approved with the inclusion of the signature of the Superintendent of Schools to the report relating to vocational education.

It was voted that the F. P. Sullivan Post, American Legion, be granted permission to use the Roberts School Auditorium on the evenings of June 11 and June 24 upon payment of janitor's fees for the purpose of holding meetings.

On motion by Committeeman Reardon it was voted to place on file communications from Ruth H. Romer, 38 Avon Street, Cambridge and from the Cambridge League of Women Voters commending the committee on approving a survey of the public schools.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following communication from Professor Alfred D. Simpson, Director of the Survey of the Cambridge Public Schools:

HARVARD UNIVERSITY

Graduate School of Education

May 23, 1946.

Cambridge School Committee
Cambridge, Mass.
Gentlemen:

This refers to the school survey proposal submitted to you by me in my letter of May 20, 1946, and which I understand was accepted at your meeting of the same date, but with one amendment. This amendment is accepted by me; and I am prepared to start work as soon as possible.

In order that you may know of my plans in connection with the amendment, let me say that I have already invited Professor John J. Mahoney of Boston University to be a member of the survey staff and have in mind inviting members of the staffs of Boston College, Tufts, M.I.T., Simmons and Northeastern University. If there are other local colleges which you feel I should look to I shall be glad to have your nomination.

Yours truly,

ALFRED D. SIMPSON,
Associate Professor of Education

A motion by Committeewoman Miss Kelleher "that Professor Simpson invite a member of the educational staffs of Boston College, Mass. Institute of Technology, Holy Cross College, Radcliffe College, Emmanuel College and Simmons College to be members of the survey staff" failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice Chairman Wood voting 'Nay'; Mayor Lynch 'Absent'.

Committeeman O'Neill moved that there shall be representatives from Boston College, Emmanuel College and Regis College on the Survey Staff. A motion for the previous question having prevailed, Committeeman O'Neill's motion failed of adoption on the following roll-call; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Cimmitteemen Mrs. Conant, Mr. Dewey and Vice-Chairman

Wood voting 'Nay; Mayor Lynch 'Absent.'

On motion by Committeewoman Mrs. Conant it was voted that the Director of the Survey, Professor Alfred D. Simpson, be asked to consider representatives from Emmanuel College and Regis College as members of the Survey Staff. Committeeman Dewey is recorded as voting 'Nay'.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following communication from the Cambridge Teachers' Club and that a copy of the communication be sent to Professor Simpson:

CAMBRIDGE TEACHERS' CLUB

May 31, 1946.

Cambridge School Committee
Cambridge, Mass.

The members of the Cambridge Teachers' Club voted at their May meeting to have this letter sent to your honorable body "offering the services of the Cambridge Teachers Club to the director of the survey."

Very truly yours,

ELLEN MONAHAN,

Corresponding Secretary.

On motion by Committeeman Reardon it was voted to make part of the records the following communication from the City Solicitor relative to the appropriation for the survey of the public schools:

CITY OF CAMBRIDGE

LAW DEPARTMENT

May 31, 1946.

Cambridge School Committee
Cambridge, Mass.

Dear Sirs:

I have your request for an opinion reading as follows:

"ORDERED—That the City Solicitor state his opinion as to the legality of the expenditure of the sum of $25,000. for a survey of the Cambridge School System as proposed by Professor Alfred Dexter Simpson of Harvard University."

I am of the opinion that the expenditure of money by the City of Cambridge for a survey of the school system is legal.

A much more troublesome question is whether or not the city must, if such appropriation is requested by the School Committee, vote the amount thus requested, under the provisions of General Laws, Chapter 71, Sec. 34.

After considering this matter, I am of the opinion that the making of this appropriation, if recommended by the School Committee, is not mandatory on the city.

Yours very truly,

JOHN A. DALY,
City Solicitor

On motion by Committeeman Reardon it was voted to make part of the records the following communication from the City Solicitor relative to the dismissal of married women teachers:

CITY OF CAMBRIDGE

Law Department

May 27, 1946

Cambridge School Committee
Cambridge, Mass.

Dear Sirs:

I have received copy of letter to the School Committee from Mrs. Barbara S. Ball.

The contents of the letter do not require that you change your notice of intention to discharge Mrs. Ball on June 3.

Yours very truly,

JOHN A. DALY,

City Solicitor

A motion by Committeeman Reardon to place on file a communication from Mrs. Barbara S. Ball concerning her dismissal as a married woman teacher, failed of adoption on the following roll call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' A motion by Committeewoman Mrs. Conant that the communication be spread on the records also failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent'.

On motion by Committeewoman Mrs. Conant it was voted that the Peabody Parents' Association be granted permission to hold monthly meetings in the Peabody School immediately after school sessions, except for one evening meeting, during the year 1946-1947.

On motion by Committeewoman Mrs. Conant it was voted to make part of the records the following opinion received from the City Solicitor relative to making payment of salary to Miss Mae E. Sullivan:

CITY OF CAMBRIDGE
Law Department

May 27, 1946

Cambridge School Committee:

Dear Sirs:

I have examined the proposed motion for making payment to Miss Mae E. Sullivan. I am of the opinion that the proposed payment cannot be legally made on the ground that, if made, it would be a gratuity.

Yours very truly,

JOHN A. DALY,
City Solicitor.

A communication was received from teachers in the Cambridge School Department who are veterans of World War II requesting the School Committee to take favorable action on a motion to effect no deductions in the monthly compensation paid to School Department employees for the month of July and August. Committeeman Reardon moved that the request contained in the communication be complied with. A motion by Committeeman Dewey that the matter lay on the table failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent'. On the following roll-call Committeeman Reardon's motion "to comply with the request of the Teachers' Club" failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent'. A motion by Committeeman Dewey that "The City Solicitor be asked to rule on the legality of such payment as requested" failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent'. On the following roll-call it was then voted to adopt a motion by Committeeman O'Neill "that the City Auditor be asked whether such payment as requested by the teachers would be authorized and approved by him": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'; Mayor Lynch 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted to make part of the records the following orders received from the City Council relative to the continuance in employment of certain matrons:

IN CITY COUNCIL

May 27, 1946

ORDERED: By authority of the provisions of Section 18, Chapter 453, Acts of the year 1931, the City Manager and City Council hereby approve the employment of Catherine F. McAvoy, Mary E. O'Keefe, and Mary T. Shea, matrons in the Cambridge School Department and beneficiaries under the Cambridge Retirement System, Acts of 1931, for a period not exceeding one year beginning June 1, 1946, provided that the annual rate of compensation paid together with the retirement allowance received shall not exceed the regular compensation of the said beneficiaries at the time of retirement.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

The following communication was received from a group of Physical Education Teachers in the elementary Schools:

June 3, 1946

Cambridge School Committee:

Dear Members:

The School Committee of 1944-1945 granted a salary raise to one member of the Elementary Teachers of Physical Education, based upon the fact that the department was underpaid.

We, the other members of the department—doing exactly the same work, teaching both boys and girls, – feel that a salary adjustment raising our salary from $2338 to equal his at $2688 is only fair and just. We, therefore, petition this committee to grant to us this salary increase given to the other member.

Respectfully yours,

Marie A. Hyde, Margaret M. Lovett, Mary J. Sharkey, Frances J. Toole, Mary F. Valente.

Committeeman Reardon moved that the rules of the School Committee be amended by adding "the maximum salary of Physical Education Teachers in the elementary school shall be established at $2688.00 per year." This proposed amendment to the rules lays on the "Calendar" in accordance with the rules.

A motion by Committeeman Dewey to place on file a petition from the Cambridge Teachers' Club, urging a temporary increase of $200.00 in salary for the public school teachers until such time as the survey is completed, failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent.' The chairman ordered laid on the "Calendar" in accordance with the rules, a proposed amendment to the rules submitted by Committeeman Miss Kelleher "that the temporary increase of $200.00 in salary requested by the Teachers' Club be granted."

Committeeman Reardon moved that substitute teachers receive a temporary increase in salary of $1.00 per day, effective January 1, 1946. The chairman ruled the motion an amendment to the rules, and as such, shall lay on the "Calendar" under the rules.

A communication was received from the Cambridge School Department Employees, Local 776, AFL, requesting an increase in salary of $500.00 per year due to the increase in the cost of living. Committeeman Reardon moved to amend the rules by adding that "all Civil Service Employees be granted a temporary increase in salary in the sum of $250.00 per year, effective January 1, 1946 until such time as the survey of the public schools is completed. The chairman ruled that this proposed amendment to the rules lay on the "Calendar" in accordance with the rules.

The following communication was received from the Cambridge Community Council:

Cambridge Community Council

June 1, 1946.

Edw. J. O'Connell, Sec.
Cambridge School Committee
Cambridge, Mass.

Dear Sir:

Will you please submit to the School Committee this request for permission to use premises in the Morse School for the purposes herein explained?

For the past two years, the Council, through a sub-committee has been operating a club for boys in a loft at 12 Emily Street. This loft, the use of which was allowed the club rent free, is now required for business occupancy.

No other private property is available in the district. Therefore, we face the alternatives of getting space from the School Department or disbanding the club.

At present, some sixty-five boys between the ages of twelve and eighteen are using the club. We believe they are enjoying it and profiting by it, and competent authorities tell us it is a wholesome influence in the district. We should very much regret the necessity of disbanding it.

The Morse School is a perfect location for the club, more central to the members than Emily Street, and has the advantage of adjoining one of the Park Department's playgrounds. We understand there are some rooms in the School not in present use, and also some space in the basement that could be adapted for club purposes.

Our Committee provides responsible paid supervision at all times and there have been no disciplinary problems. We hope the School Committee will share our concern for the future of the club, and allow it the space for survival.

Very truly yours,

JOSEPH O'GORMAN,

Emergency Recreation Committee.

Under suspension of the rules Mr. Joseph O'Gorman, of the Emergency Recreation Committee of the Cambridge Community Council explained in detail the necessity for carrying on this Boy's Club. On motion by Committeeman Reardon it was voted on the following roll-call that in conjunction wtih the Committe on Buildings & Grounds and the Superintendent of Schools the Cambridge Community Council be granted permission to use space in the Morse School as outlined in their petition: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent.'

It was voted to make part of the records the following report received from Patrick J. Moynihan, CPA.:

May 16, 1946

To the
Honorable Members of the
Cambridge School Committee
1700 Cambridge Street,
Cambridge, Mass.

This report is submitted following my completion of the audit of your books and records for the calendar year ended Dec. 31, 1945. A prior report has been submitted covering the period to June 30, 1945.

Detailed examination was made of all entries in the financial books and records. The scope of the audit included a verification of all footings and other mathematical computations; a check of all purchase orders and a verification of their entry in the purchase journal; a verification of warrants drawn upon the city auditor and an examination of the entry of the amounts involved in the appropriation ledger; verification of all cash receipts and corresponding vouchers of deposit with the City Treasurer; verification of all payrolls and deductions applicable there to; examination of the record of rental of school auditoriums; and examination of such other miscellaneous and supplementary data as was necessary to verify the accuracy of financial entries and the resulting statements which form part of this report.

The following financial statements are attached:

EXHIBIT A

Statement of Appropriations and Encumbrances to December 31, 1945.

EXHIBIT B

Statement of Cash Receipts in Detail for Calendar Year ended December 31, 1945.

EXHIBIT C

Statement of Receipts and Expenditures Child Day Care Program from July 1, 1943 to December 31, 1945.

EXHIBIT D

Receipts and Expenditures Child Day Care for Six Months July 1 to December 31, 1945.

The following irregularities were noted during the course of the examination.

PURCHASE JOURNAL:

Order 12130 entered as $65.52 should be $64.74.

Order 12241 entered as $9.22 should be $9.38.

Order 12505 amount $1.20 not entered.

Order 12581 amount $4.35 not entered.

Order 12582 amount $1.38 not entered.

Order 12608 Samuel Lamkin $310.00, detail of bills total $330.00.

Order 12675 amount $22.08 not entered in journal.

Order 12678 amount $39. not entered in journal.

Order 12679 amount $29.24 not entered in journal.

WARRANTS ON CITY AUDITOR:

Warrants dated subsequent to October 11, 1945, were not footed on January 28, 1946, the date of our examination of these records.

A warrant dated December 31, 1945 in amount $25,614.23 had not been forwarded to the City Auditor on the date of our examination. The necessary signatures had not been secured for presentation to the auditor.

Other warrants, bearing the date of December 31, 1945 and in the following amounts — $2,520.44, $905.23, $3,974.50 and $2,700.00 were delayed in the business office awaiting signatures practically one month subsequent to the preparation and dating of the warrant.

Under the statutes of Massachusetts, bills for a current calendar year cannot be legally paid subsequent to January 10 of the succeeding year unless the agency incurring the obligations notifies the financial officer of the city or town prior to January 10 to withhold funds from expiring appropriations to meet unpaid claims. The unpaid items for which such requests are made must be itemized or otherwise identified.

The obvious purpose of this legislation is to prevent city or town budget officials from including unexpended balances against which legitimate claims exist in the succeeding year's tax levy.

I find a letter in your files dated March 1, 1946 requesting the City Auditor to withhold funds from the 1945 appropriations for payment of 1945 obligations which had not been billed to your committee. The statutes require that such a letter should have been issued before January 10, 1946.

One warrant dated December 31, 1944, for $353.80 and inserted in your office files after the warrants dated November 1, 1945 was stamped as received by the City Auditor on November 16, 1945. A notation appears on this warrant "To be paid out of 1944 Funds." As far as can be determined no request was made to withhold this amount from the 1944 appropriations. There is no evidence of an appropriation for this item in 1945. I would strongly urge upon your committee the advisability of insisting that the statutory regulations be strictly complied with inasmuch as the legality of payment of these bills may be challenged. Furthermore the division of the State Department of Corporations which has supervision over city and town finances is extremely critical of any policy which does not comply with the statutes.

PAYROLLS:

The regulations of the School Committee provide an allowance of seven days' sick leave each year which can be accumulated to a maximum of sixty days. The credit balances are brought forward at the end of each school year. June 30. Many of the current sick leave cards show credit balances in excesses of sixty and as high as seventy four days. When checked on December 31, 1943, June 30, 1944 and June 30, 1945, the credits for sick leave were correctly entered. Since the latter date the leave cards were reviewed by some employee and credits which terminated at sixty days were changed. They were established without regard to the ceiling set forth in the regulations. The errors are too numerous to tabulate here but it is recommended that the original balances of June 30, 1945 be reestablished and the employee in charge of the leave records be instructed that all credits must be limited to sixty days.

In Exhibit C there is presented a summary of revenue and expenditures for Child Day Care from the date of its inception to the end of 1945. The total revenue for this activity during its existence amounted to $204,096.94. Of this total slightly more than 25 per cent ($54,129.00) was appropriated by the City of Cambridge. Almost one-half ($97,773.94) came from Federal Grants. The balance of the revenue approximately 25 per cent ($52,194.00), was collected in fees. Expenditures over the period totaled $187,461.39. At the close of the calendar year there was a balance in the fund of $16,635.55. These balances have also been checked by the Federal Auditors and the final balance shown here has been approved by them.

Exhibit D attached is intended to present to your committee the activities of this function for the period subsequent to June 30, 1945.

In general, your books and records are well kept. Greater care is being evidenced in maintaining accurate financial records. Much of the arelessness criticized by me in prior reports has been eliminated. The employees of the organization gave every cooperation during the progress of this audit which is appreciated.

Respectfully submitted,

PATRICK J. MOYNIHAN, CPA.

Superintendent of Schools (Reports and Recommendations)

The Superintendent recommended that the following teachers be re-elected for one year from September 1, 1946 in accordance with the rules of the School Committee: (This recommendation lays on the "Calendar" in accordance with the rules).

High and Latin

James L. Donohue
Mary A. King
Marie E. McCabe
Mary E. Schuler

Rindge Technical

Charles A. Harrington
Leo J. Jennings

Fletcher

Catherine M. Flynn

Houghton

Caroline Foster
Regina M. Poremba
Cynthia Ryce

Longfellow

Katherine F. Stacey

Russell

Kathleen J. Buckley

Sleeper

Mary E. Bannon—K

It was voted to lay on the table bids received for supplying paper, pencils and other school supplies.

The Superintendent recommended the adoption of the following Text Books for use in the Cambridge Public Schools, said recommendation to lay on the "Calendar" in accordance with the rules:

"Making Sure of Arithmetic," grades 3 to 8 inclusive.
by Morton, Gray, Springstun, Schaaf.

The Superintendent presented the resignation of Mrs. Mildred S. Conlon as a teacher in the public schools effective July 3, 1946 and it was voted that the resignation, in accordance with Mrs. Conlon's letter of June 3, 1946, be accepted, provided, however, that the acceptance of the resignation does not constitute any admission of liability on the part of the city or on the members of the School Committee for salary rights claimed by Mrs. Conlon and referred to in her letter.

The Superintendent reported the retirement of Nina L. Kendall, teacher in the Longfellow School, effective July 1, 1946 and of Gertrude S. Thayer, teacher in the Longfellow School, effective July 1, 1946. The Superintendent advised the committee that both of these teachers have served the Cambridge School Department long and faithfully (Miss Kendall for thirty-seven years and Miss Thayer for forty-four years) and have always been excellent teachers. On motion by Committeeman Reardon it was voted that the School Committee express to Miss Kendall and Miss Thayer their gratitude for the long years of faithful and efficient service rendered to the citizens of Cambridge.

On recommendation of the Superintendent it was voted on the following roll-call that the School Committee reimburse Margaret M. Deastlov, Director of Americanization, to the extent of $150.00 towards expenses incurred in the taking of courses at Hyannis Normal School during the summer months, said courses being necessary in order to qualify the City of Cambridge for reimbursement by the State Department of Education of a portion of Miss Deastlov's regular salary: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent'.

The Superintendent presented the following communication from John W. Wood, Headmaster of Rindge Technical School:

RINDGE TECHNICAL SCHOOL

May 17, 1946

Mr. John M. Tobin,
Supt. of Schools,
Cambridge, Mass.

Dear Sir:

There are certain men who have, for some time, been acting as department heads at Rindge Technical School. In justice to them, these appointments should be made official. They have all shown themselves to be not only competent but keenly interested in advancing the interests of their departments.

I am, therefore, requesting that the School Committee make the following appointments:

Eugene M. Fitzgerald, Head of English Department.

Vincent F. O'Connell, head of History Department.

Raymond F. Scott, Head of Science Department.

Very truly yours,

JOHN W. WOOD,

Headmaster.

The Superintendent recommended that Eugene M. Fitzgerald be oppointed Masters' Assistant in English in the Rindge Technical School at a salary of $3500.00 per year effective September 1, 1946; that Vincent F. O'Connell be appointed Masters' Assistant in History in the Rindge Technical School at a salary of $3500.00 per year, effective September 1, 1946; that Raymond F. Scott be appointed Masters' Assistant in Science in the Rindge Technical School at a salary of $3500.00 per year effective September 1, 1946. A motion to suspend the rules for the purpose of taking action on this recommendation at this meeting failed to receive the required five votes on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'; Mayor Lynch 'Absent.' The chairman then ruled that these nominations lay on the "Calendar" in accordance with the rules.

Mayor Lynch in the chair.

The Superintendent recommended that Mrs. Barbara S. Hall be dismissed as a teacher because she is married and comes within rules of the School Committee for the dismissal of married women teachers. (This recommendation is consistent with a vote of the School Committee taken at the meeting of April 15, 1946 notifying Mrs. Ball that the committee would vote to dismiss her at this meeting.) On motion by Committeeman Mr. Dewey it was voted on the following roll call to approve the Superintendent's recommendation "that Mrs. Ball be dismissed as a teacher because she is married and comes within the rules of the School Committee for the dismissal of married women teachers" said dismissal to be effective January 1, 1947: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea', Committeemen Mrs. Conant and Vice-Chairman Wood voting 'Nay'.

There being no objection, the chairman ordered made part of the records the following communication from M. Norcross Stratton, Director of Vocational Education, State Department of Education:

COMMONWEALTH OF MASS.
Department of Education

May 27, 1946

John M. Tobin, Supt. of Schools,
Cambridge, Mass.

Dear Sir:

This is to acknowledge your letter of May 8, the reply to which has been delayed owing to my absence from the city.

We shall be pleased to assist you in making a survey of the Rindge Technical School in order that a report may be presented to the School Committee as to what changes would need to be made in order to meet the requirement for approval as a state-aided vocational school by the Division of Vocational Education.

It is probably unnecessary for me to advise you that this survey will take some time and that we cannot possibly complete the work between now and the end of the school year owing to the commitments already made by my Supervisors for similar surveys in other towns and cities and due to pressure of the Veterans Training Program. However, I shall assign someone to confer with you at an early date as to the procedure.

Respectfully yours,
M. NORCROSS STRATTON, Director

On motion by Vice-Chairman Wood it was voted to lay on the table the following recommendation submitted by the Superintendent:

IN SCHOOL COMMITTEE

June 3, 1946

At a budget meeting on February 18, 1946, I submitted a preliminary report to the School Committee in which I stated that: "Two schools that might well be closed in June are Gannett and Sleeper Schools."

Also, later in the report, I stated that: "If the decrease in the School population continues, the next step would be the closing of the Fletcher School."

At this time, I recommend:

1. That the Gannett School be closed on June 21, and that the pupils be transferred to the Kelley School.

2. That the Sleeper School be closed on June 21 and that the pupils be transferred to the neighboring schools.

3. That the Fletcher School be closed on June 21 and that the pupils be transferred to neighboring schools.

4. That, because of the closing of the foregoing schools, the district lines of the Kelley, Wellington, Roberts, Longfellow, Ellis and Abraham Lincoln Schools be revised.

5. That the present sixth - grade pupils of the Abraham Lincoln School remain in the Abraham Lincoln School to form a seventh grade.

6. That the Abraham School be made a complete elementary school, (Kindergarten and grades 1 through 8) the eigth grade to be formed in September 1947.

7. That Master Francis J. Carney of the Fletcher School be transferred to the Abraham Lincoln School to fill the vacancy which will exist upon the retirement in July of Elizabeth J. O'Keefe, and

8. That the entire organization of the Vocational School for Boys be

transferred to the Fletcher School Building.

GANNETT SCHOOL

Transfer all pupils in the kindergarten and grades one, two and three to the Kelley School.

Transfer one permanent teacher (Elizabeth A. Carroll) and one permanent kindergartner (Evelyn A. Heffernan) to the Kelley School.

Suggestion: That the Gannett School be released to the city with the suggestion that it serve as a recreation center for the people of that section of the city and as the headquarters of the newly created veterans organizations in East Cambridge.

KELLEY SCHOOL

Revise district to include the former Gannett district, the Gannett district sector of the Wellington district and a few numbers on the odd-numbered side of Hampshire Street in the Fletcher district. The revised district will comprise the kindergarten and grades one through eight throughout.

FLETCHER SCHOOL

Assign all pupils who live in the Fletcher district on the Wellington School side of Hampshire Street to the Wellington School and all pupils who live in the Fletcher district on the Roberts School side of Hampshire Street to the Roberts School.

Approximate distribution of Fletcher School pupils:

Roberts	220
Wellington	35
Longfellow	20
Kelley	2
Houghton	1
Webster	1
	*279

*This total does not include the eighth grade pupils who will graduate this year.

The Fletcher School teaching staff should be given temporary assignments on the opening day of school in September because of the possibility of unforseen resignations and retirements during the summer months. The permanent re-assignments should await the second meeting of the School Committee in September when we shall have definite enrollment figures after the foregoing recommendations have been carried out.

SLEEPER SCHOOL

Transfer all pupils and permanent teachers to the Ellis School. Number of pupils in kindergarten and grades one, two and three: 158.

ELLIS SCHOOL: Revise district so that the sector bounded by Pemberton Street (from Nos. 1 to 104), Haskell Street and Rindge Avenue will be transferred to the Abraham Lincoln district.

ROBERTS SCHOOL: Revise district by adding that part of Fletcher district on the Roberts School side of Hampshire Street.

LONGFELLOW SCHOOL: Revise district so that the sector bounded by Tremont Street, Hampshire Street and Prospect Street to the Somerville line will be transferred to the Wellington district.

WELLINGTON SCHOOL: Revise district so that the Gannett district sector will be transferred to the Kelley district and part of the Fletcher district and a sector of the Longfellow district will be added.

IMPORTANT

All pupils in the Wellington, Longfellow and Ellis Schools who will be affected by the foregoing revision of school districts may remain, if they desire, in their present schools for the remainder of their elementary course.

Re-assignment of pupils if all foregoing recommendations were carried out and all pupils agreed to transfer accordingly:

FROM:

Gannett to Kelley	71
Wellington to Kelley	63
Longfellow to Wellington	26
Sleeper to Ellis	158
Fletcher to Roberts	220

Fletcher to Wellington	35
Fletcher to Longfellow	20
Fletcher to Kelley	2
Fletcher to Houghton	1
Fletcher to Webster	1

JOHN M. TOBIN,
Superintendent of Schools

REPORTS OF COMMITTEES

It was voted to accept the following report of the Committee on Buildings and Grounds and adopt the recommendations contained therein:

Committee on Buildings and Grounds

June 3, 1946

Present: Mrs. Cora Butler Conant, Chairman

Mr. Bradley Dewey

It was voted to recommend that the chairman of the Committee on Buildings and Grounds be authorized to consult with the City Solicitor in the name of the School Committee for advice as to proper protection of the city's interest when dealing with contractors who may, in the minds of some, done unsatisfactory work in the past.

It was voted to recommend that the Chief Custodian be authorized to allow the custodian force Saturday morning off during July and August when and if, in his opinion, their absence in no way jeopardizes the proper protection of the school buildings and equipment.

It was voted to recommend that the Superintendent of Schools be asked to take up, as a matter of moral, the miportance of bringing about cooperation of school children to protect the walls and fixtures of school buildings from writings and other abuses.

Respectfully submitted,

Mrs. Cora Butler Conant,

Chairman

It was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein:

Committee on Athletics

June 3, 1946

Present:
Russell A. Wood, Chairman
Thomas P. O'Neill
Robert J. Reardon

It was voted to recommend that the High and Latin Track Team be permitted to compete in the following meets:

1. New England Interscholastic Meet June 8, 1946 at Brookline. Sponsored by the New England A. A. U.

2. New England High School Championships, June 15, 1946 at Providence Brown University. Sponsored by the Headmasters' Association of all the New England states.

3. Cambridge Centennial Track Meet. July 6, 1946 at Harvard Stadium. Sponsored by Centennial Committee.

Respectfully submitted,
RUSSELL A. WOOD, Chairman

UNFINISHED BUSINESS

Tabled Matters:

It was voted to take from the table the report of the Superintendent on the number of children bringing their lunches to each elementary school during the month of March, including both average and maximum numbers, as presented and set forth in detail at the meeting of April 1, 1946. It was voted on motion by Committeewoman Mrs. Conant that the report be accepted as presented.

Awaiting Report:

The Superintendent recommended that the Department of Music, Harvard University, be granted permission to use the Leslie L. Cleveland Auditorium, Cambridge High and Latin School, to present a Symposium of Music Criticism. The use of the auditorium is required April 30, May 1 and 2 from the close of school to 6:00 p.m. for rehearsal purposes and from 9:00 a.m. until the close of the concert in the evening of May 3, 1947 for the performance. It was voted to approve the Superintendent's recommendation.

Office of the
Superintendent of Schools
Cambridge 38, Massachusetts

CHAPTER 165—ACTS OF 1946

An Act Providing for Extended School Services for Certain Children of Certain Employed Mothers

Emergency Preamble—Makes Act Effective Immediately

Section 1. Amends Chapter 71 by inserting Sections 26A to 26F after Section 26.

Section 26A—General Provisions

1. For children, 3-14 years, of employed mothers.

2. The School Commitee must determine that employment of these mothers is necessary for the welfare of their families.

3. The School Committee must determine that the employment of these mothers establishes the fact that there is sufficient need for these extended school services.

4. The establishment and maintenance of these extended school services must also be approved by the City Council.

Section 26B—Procedure

1. Plan of said extended school services must be submitted in writing to the State Commissioner of Education for approval.

2. Standards shall be established by the Commissioner of Education in consultation with the State Department of Public Health.

3. The State Commissioner of Education shall have general supervision of these extended school services.

4. Children of school age shall pay not more than four dollars per week toward cost of said services.

5. Children of pre-school age shall pay not less than three dollars per week toward cost of said services.

6. The School Committee may appropriate money toward the cost of said services.

Section 26C—Financing

1. The School Committee may accept grants of Federal Funds toward the cost of these services.

2. The School Committee may receive contributions in the form of money, materials, quarters or services from organizations, employers and other individuals.

3. Contributions in the form of money shall be deposited with the city or town treasurer as a separate account and expended wthout appropriation.

Section 26D—Financing. (continued)

If the city or town has a written contract with the Federal Government for a grant, or an offer of a grant, the city may with the approval of the City Manager or Mayor:

1. Incur debt, outside debt limit for an amount not exceeding the amount of grant, and issue notes for a period not exceeding one year from date.

2. Loan issues for periods shorter than one year may be refunded by issuing other notes maturing within the required period.

3. The period from the date of issue of the original loan to the date of refunding the loan shall not be more than one year.

4. The proceeds of the grant shall be applied to the discharge of the loan.

Section 26E—Reimbursement By The Commonwealth

Reimbursements by the Commonwealth where the city or town has appropriated money toward the cost of maintenance of these services.

Not more than forty percent of salaries of persons employed in such maintenance with the following limitations:

1. Not more than $2500 in any fis-

cal year in the case of any one center maintained for children of pre-school age.

2. Not more than $15,000 in the aggregate in any one year for all the centers in a city or town.

Section 26F—Reimbursement (continued)

Reimbursement is for salaries paid during the twelve months ending June 30 next preceding application.

Section 2. No reimbursement for salaries paid prior to March 1, 1946.

Section 3. Chapter 493, Acts of 1943 is hereby repealed.

Summary

Chapter 165 of the Acts of 1946 permits the establishment of child care centers for the children of employed mothers.

The costs of maintenance of these care centers may be derived from the following sources:

1. Admission fees chargeable to the children enrolled. For children of pre-school age at least three ($3) per week and for other children not more than four ($4) per week.

2. Federal Grants and Contributions from private agencies. Contributions from private agencies may be in the form of money, services, quarters or materials.

3. City or Town appropriation.

Reimbursement by State

Reimbursement is made only where the city or town has appropriated and expended money. In this case, the city or town will be reimbursed up to forty per cent of salaries expended in maintenance but in no case more than $2500 for each center for pre-school age children and in no case more than $15,000 for all centers in any one city or town in any one fiscal year.

Conforming to the motion that he report on the advisability of having the minutes of the School Committee printed by the printing classes at the Rindge Technical School; the Superintendent submitted the following communication from Headmaster John W. Wood:

RINDGE TECHNICAL SCHOOL

May 23, 1946

Mr. Charles G. Harrington
Asst. Supt. of Schools
Cambridge, Mass.

Dear Sir:

In regard to the question of our undertaking to print the School Board records: you will understand, I think, that there is more work involved in printing records which have to be absolutely accurate than would be required for the usual run of printing, and would be a serious addition to the printing load we now carry. Unfortunately, we are already doing more printing than we can really handle. As a result we have had to omit much valuable instruction from our course. For example, our classes in linotype mechanism have been neglected for over two years. It appears, therefore, that we ought not to take on any printing responsibilities beyond what we have now.

Very truly yours,

JOHN W. WOOD,
Headmaster

It was voted on motion by Committeewoman Mrs. Conant that the Secretary be empowered to advertise for bids for printing the minutes of the School Committee meetings.

The Superintendent stated that he had no report to make on the proposed amendment to the rules, presented at the meeting of April 1 and referred to him for study at the meeting of April 15 and entitled "The School Committee shall requisition the Mass. Dept. of Civil Service for a Supervisor of Cambridge School Lunches with a salary of $4,000.00 per year." Committeewoman Mrs. Conant moved adoption of the proposed amendment. On the following roll-call it was voted to adopt a substitute motion by Vice-Chairman Wood that the proposed amendment be referred to the staff conducting the survey of Public Schools: Committeemen Miss Kelleher, Mr. Reardon, Mr.

Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nae'; Committeemen Mr. Dewey and Mr. O'Neill not voting.

Reporting on the details for the participation of school students in the Centennial Parade the Superintendent recommended that children above grade six be allowed to voluntarily participate in the Centennial Parade; and, further, that any teacher who wishes to, may take part. It was voted to adopt the Superintendent's recommendation.

NEW BUSINESS

On motion by Committeeman O'Neill it was voted on the following roll-call that the Superintendent request Masters, principals and headmasters of all the schools to submit for the next meeting their requests and recommendations for personnel needs for the opening of school in September: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'.

A motion by Committeeman O'Neill to suspend the rule relating to the age limit of candidates for examination, as appearing on Page 29 of the book of rules, failed to receive the required five votes on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay'.

Committeeman O'Neill moved to rescind a vote of the School Committee adopted at the meeting of May 20, 1946, authorizing a survey of the Cambridge Public Schools at a cost of $25.-000.00. Under the rules the motion to rescind lays on the "Calendar". A motion to suspend the rules for the purpose of taking action at this meeting on the motion to rescind prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'. Committeeman O'Neill's motion to rescind the vote approving a survey of the public schools was negatived on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

Vice-Chairman Wood in the chair.

A communication was presented from Mayor John D. Lynch giving notice in accordance with Sec. 10, Chap. III of the Rules of the School Committee as amended, of his intention to move reconsideration of this meeting of the following motion adopted at the meeting of May 20, 1946:

"MOTION: That members of the teaching staff who have resumed their teaching duties after having served in the armed forces of the United States and who have suffered loss of salary because they were unable to reoprt at the opening of school shall receive an amount equal to two-tenths of their full salary."

Mayor Lynch then moved reconsideration of the foregoing motion and the motion to reconsider prevailed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'; The chair ordered the recurring question and on the following roll-call the motion "that members of the teaching staff who have suffered loss of salary because of military service shall receive two-tenths of their full-salary" was negatived on the following roll-call: Committeemen Miss Kelleher, Mr O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

Committeemen O'Neill then offered the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "That Sec. 3, Chap. XXII be amended by adding—The salaries of persons absent for military duty shall be allowed in full on their return to the school services. The salaries of persons returning from military duty during the months when school are not in session shall be allowed in full from a date subsequent to their discharge from the armed forces.

It was voted to adjourn;

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee

SCHOOL COMMITTEE

OFFICIAL REPORT

Monday, July 29, 1946

SPECIAL MEETING: Called for the following purposes:

1 To consider and act on the following bids:

a: Coal Bids.

b: Paper Bids

c: Bids for Retubing Boilers

d: Bids for Repairing School Roofs

e: Printing of School Committee Minutes.

2. To consider and act on any transfers of appropriations which may be recommended by the Superintendent or Business Agent.

3. To consider and act upon reports of the Committee on Athletics.

4. To consider and act on the matter of changing the date of the next regular meeting which falls on a Legal Holiday (Labor Day).

5. To consider and act on the renewal of contract for the operation of the high school lunch rooms.

6. To consider and act upon the request of Corcoran's Inc., for approval of courses under the George Dean Act.

Members present: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

COAL BIDS

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call to award a contract to J. P. O'Neill Coal Company, 62 Webster Ave., Somerville, Mass., for furnishing bituminous coal at a price of $10.12 per ton. Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call to award a contract to J. P. O'Neill Coal Co., 62 Webster Ave., Somerville, Mass., for furnishing anthracite coal at a price of $18.00 per ton: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey 'Absent.'

PAPER BIDS

The Superintendent reported that no paper bids will be presented because the Business Agent was authorized at a meeting held on June 27, 1946 to make the award to the lowest bidder.

BIDS FOR RETUBING BOILERS

Bids were presented for retubing boilers and the Commitee on Buildings & Grounds reported that bids were advertised in the papers for the Fletcher, Ellis and Wellington Schools and recommended that a contract for $536 for retubing boilers at the Ellis School be awarded to the Hodge Boiler Works, as the lowest bidder, and that a contract for $685 for retubing the boiler at the Fletcher School be awarded to the Kendall Boiler & Tank Company as the lowest bidder. On motion by Committeeman Reardon it was voted on the following roll-call to adopt the report and recommendation of the Committee on Buildings and Grounds: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey 'Absent'.

BIDS FOR REPAIRING SCHOOL ROOFS

In relation to bids received for repairing school roofs, the Committee on Buildings and Grounds presented the following report and recommendation:

"Besides the regular advertisement in the papers on repairing roofs, notices were also sent to ten roofers from whom only three bidders replied on repairing the roofs of six schools. In order to keep within budget we recommend giving a contract to repair the Putnam School roof at a cost of $5617 and the Peabody School roof at a cost of $4825, to A. Belanger & Sons as the lowest bidder. We hope to do makeshift temporary repairs on the other schools and include proper repairs in next year's budget."

On motion by Committeeman Reardon it was voted on the following roll-call to adopt the report and recommendation of the Committee on Buildings and Grounds: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Mr. Dewey 'Absent'.

BIDS FOR PRINTING SCHOOL COMMITTEE MINUTES

The Superintendent advised that only one bid was received for printing the School Committee minutes and on motion by Committeewoman Miss Kelleher it was voted on the following roll-call to award the contract to said bidder, the Cambridge Recorder, at a price of $3.70 per page of straight copy and $3.70 per page of tabular copy: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Absent'.

TRANSFERS OF APPROPRIATIONS

The Superintendent recommended that in addition to amounts previously appropriated to B-5, Freight & Cartage, the City Manager be requested to recommend to the City Council an appropriation of $400.00 to B-5 Freight & Cartage, said sum to be provided by transfer from G-7, Furniture & Furnishings. On motion by Committeeman Reardon it was voted to approve the Superintendent's recommendation.

REPORTS FROM THE COMMITTEE ON ATHLETICS

On the following roll-call it was voted on motion by Committeewoman Miss Kelleher to accept the following reports of the Committee on Athletics: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Absent.'

Committee On Athletics

June 27, 1946

Present: Russell A. Wood, chairman
Thomas P. O'Neill
Robert J. Reardon

Also present were the faculty managers, directors of high school athletics, head football coaches and the director of physical education.

It was voted to recommend that the personnel of the Grammer School Basketball League shall consist of the following:

Coaches	$4.00 per afternoon
Supervisors	$4.00 per afternoon
Referees	$2.00 per game.

It was voted to recommend that when athletic teams in the elementary schools are obliged to travel from one school to another that the students participating shall be given student car tickets for transportation to and from their destination.

It was voted to recommend that the Director of High School Athletics be authorized to solicit funds for the purchase of band instruments and uniforms for the High and Latin School and Rindge Technical School bands and in the event that contributions are insufficient the School Committee shall appropriate the balance of funds necessary.

It was voted to request from the Park Department the privilege of putting in four doors at the field house at Russell Field and making such repairs as necessary for the proper protection of valuable school athletic equipment, all costs to be borne by the School Department.

It was voted to recommend that buses be furnished for the transportation of athletes of both high schools to games and practice sessions and that a responsible school official shall accompany teams to games and practice sessions.

It was voted that the faculty managers be granted authority to arrange for hockey games other than regular league games as seems advisable to the, subject to the approval of the Director of High School Athletics and the School Committee.

It was voted that all assistant football coaches shall be under the immediate supervision and direction of the head coach of football and shall not be engaged in any other activity which will conflict with his coaching assignments.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

Committee on Athletics

July 17, 1946

Members Present:
Russell A. Wood, Chairman
Thomas P. O'Neill
Robert J. Reardon
Margaret M. Kelleher

It was voted to recommend that William Fraser, faculty manager at High & Latin School and Henry C. Lynch, faculty manager at Rindge Technical School be delegated to confer with Mr. Stephen Mahoney, Supervisor of Recreation, relative to the repairs and improvements required in the field house at Russell Field, with power to proceed and make all necessary repairs; the foregoing being in consequence of a letter received from the Park Department.

It was voted that Francis McNamara, student at High & Latin School and Joseph Perry, student at Rindge Tech School, both whom were injured while participating in school sports, be reimbursed for hospital and physician expenses, from the high schools athletic fund.

It was voted that Faculty Manager Fraser be authorized to arrange a football match for the High & Latin School with a suitable opponent for either Thanksgiving day or the Saturday preceeding, at Cambridge if possible, or for both days.

It was voted to recommend the appointment of the following assistant coaches of football:

RINDGE TECH: Peter Cignetti, John Temple, Nicholas Lergay.

HIGH AND LATIN: James Whalen Jeremiah Buckley, Joseph Kozlowsky.

It was voted that assistant football coaches receive the following salaries:

Asst. Varsity Coach $500.
Junior Varsity Coach $400.
Freshman Coach $400.

It was voted that Assistant Football Coaches are to be assigned in accordance with the discretion of the head football coaches.

It was voted to instruct faculty managers to have all washable athletic apparel laundered whenever needed.

It was voted to appoint the following athletic physicians:

Charles Brusch, M. D., High and Latin School $400 for season.

Robert Driscoll, M. D., Rindge Tech School, $400. for season.

George Connor, M. D., Elementary Schools, $400 for season.

It was voted to request that the Rindge Tech School or some other agency provide a suitable score board to be erected upon Russell Field. The score board should be up-to-date in every respect giving as many plays as possible and of sufficient size to be seen from all parts of the feld. The Superintendent of Schools is requested to secure estimates of the cost for the erection of this score board. It is requested that the Committee on Athletics be given full power to proceed with this proposal.

It was voted to recommend that the position of Trainer for Rindge Technical and Cambridge High and Latin School Athletic Teams be established at a salary of $2700.00 per year. The trainer shall be under the immediate direction of the Director of High School Athletics.

If the above recommendation for the

creation of the position of Trainer is adopted by the School Committee the sub-committee on Athletics would like to state that they have considered various persons to fill such a position and herewith recommend the name of William J. Linskey, 361 Washington St., Cambridge, for the position. Mr. Linskey has an enviable reputation as a successful trainer of many athletic teams in and about Boston and comes to the committee highly endorsed. He is a graduate of our public schools. He has been trainer for ten years at the Boston Garden for all sports, ice-capades, circus and rodeo; head trainer for the Boston Olympics Hockey Team, coach of hockey at Northeastern University and trainer for all sports at Northeastern University. As an enlisted man in the U. S. Army, he was athletic officer for 500 nurses overseas for an indefinite period and specialized for 3½ years in orthopedics. He received a certificate of merit for rehabilitation. Mr. Linskey is a licensed masseur qualified in physio-therapy, member of the National Athletic Trainers Association and submits letters of recommendation and qualification which may be examined by any member.

It was voted to adjourn.

Respectfully submitted,

Russell A. Wood,
Chairman

Vice-Chairman Wood offered the following proposed amendment to the rules as recommended by the Committee on Athletics:

"The position of Trainer for Rindge Technical and High and Latin School Athletic Teams be established at a salary of $2700.00 per year. The trainer shall be under the immediate direction of the Director of High School Athletics."

The chairman ruled that a motion to suspend the rules for the purpose of taking action on the foregoing proposed amendment to the rules at this meeting had prevailed. Committeewoman Mrs. Conant is recorded as voting 'Nay' on the motion to suspend the rules. It was then voted on motion by Committeeman Wood to amend the rules by adding—

"The position of trainer for Rindge Technical and High and Latin School Athletic Teams be established at a salary of $2700.00 per year. The Trainer shall be under the immediate direction of the Director of High School Athletics."

Committeewoman Mrs. Conant is recorded as voting 'Nay' on the motion to amend the rules.

Committeewoman Miss Kelleher moved that William J. Linskey, 361 Washington Street, Cambridge be appointed Trainer for Rindge Technical and High and Latin School Athletic Teams at a salary of $2700.00 per year, as recommended by the Committee on Athletics. The chairman ruled that a motion by Committeeman Wood had prevailed to suspend the rules for the purpose of taking action at this meeting on the motion to appoint Mr. Linskey to the position of trainer. Committeewoman Mrs. Conant is recorded as voting 'Nay' on the motion to suspend the rules. On the following roll-call it was voted to adopt Committeewoman Miss Kelleher's motion "that William J. Linskey, 361 Washington St., Cambridge be appointed Trainer for Rindge Technical and High and Latin School Athletic Teams at a salary of $2700.00 per year, effective September 1, 1946, as recommended by the Committee on Athletics:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Absent'.

DATE OF NEXT REGULAR MEETING

It was unanimously voted to suspend the rules for the purpose of changing the date of the next regular meeting On motion by Committeewoman Miss Kelleher it was voted that the next regular meeting of the School Committee be held on Tuesday, September 3, instead of Monday, Sept. 2, (Labor Day).

RENEWAL OF CONTRACT FOR THE

OPERATION OF HIGH SCHOOL LUNCHROOMS

Application was received from James . Hoar for renewal of his contract or the operation of the lunchrooms in he Rindge Technical School and the igh and Latin School. A communiation was received from Frederick D. oyle, 5 Reed Terrace, Cambridge uggesting that the State Department f Education advise the School Comittee on subjects of nutrition and reparation of school lunches. It was greed to allow a public discussion of he matter of the operation of high chool lunchrooms. Mrs. Mary E. Pranos of 8 Chatham Street, Cambridge, rs. Dana W. Bowers, Jr., of 90 Pleaant Street, Cambridge and Mrs. Dorohy Colby, 46 Avon Hill, Cambridge, ppeared in opposition to renewal of he contract for the operation of the unchrooms by a concessionaire. Mrs. ary Eubanks, 13 Field Street, Camridge and Mrs. Bernard Mark, 17 rown Street petitioned for the intallation of hot lunch program in he elementary schools. Mrs. Mary ardner, 171 Fayerweather Street and rs. Erma Craves, 11 Field Street, ambridge protested that the lunch eriod did not allow students sufficient ime to secure and eat their lunch. ames P. Hoar appeared in support of is petition for renewal of his contract o operate the lunchrooms and Herbert . Baker, Wholesale Salesmanager for . P. Hood & Sons assured the comittee that the milk being served in he high school lunchrooms was of good uality.

Committeewoman Mrs. Conant oved that the School Committee reuisition the Mass. Dept. of Civil Serve for a supervisor of Cambridge chool Lunches with a salary of $4,000 er year. Committeewoman Miss Keleher offered a substitute motion that he contract with Mr. Hoar for the peration of the high school lunch ooms be renewed for one year. Comitteewoman Mrs. Conant raised a oint of order that the rules do not rovide for a substitute motion and the hairman ruled Committeewoman Miss elleher's substitute motion out of order. On motion by Committeewoman Miss Kelleher it was then voted on the following roll-call to refer to the staff conducting the survey of the public schools Committeewoman Mrs. Conant's motion relative to requisitioning Civil Service for a supervisor of school lunches: Committeemen Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. Dewey 'Absent'.

Committeewoman Miss Kelleher moved that the contract with James P. Hoar for the operation of the high school lunchrooms be renewed for one year. On motion by Committeeman O'Neill it was voted on the following roll-call to amend the motion by inserting in the contract a paragraph to terminate the contract if the School Committee desires to inaugurate any other hot lunch programs: Committeemen Mrs. Conant, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher voting 'Nay'; Committeeman Mr. Dewey 'Absent'. On the following roll-call it was then voted to adopt the motion as amended that the contract with James P. Hoar for the operation of the high school lunchrooms be renewed for a period of one year and that a paragraph be inserted in the contract to terminate said contract if the School Committee desires to inaugurate any other hot lunch program: Committeemen Miss Kelleher, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Mrs. Conant voting 'Nay'; Committeeman Mr. O'Neill not 'voting;' Committeeman Mr. Dewey 'Absent'.

REQUEST OF CORCORAN'S, INC., FOR APPROVAL OF COURSES UNDER GEORGE DEAN ACT

The Superintendent presented the following communication from Corcoran's Incorporated:

June 28, 1946

John M. Tobin, Supt. of Schools,
1700 Cambridge Street
Cambridge, Mass.

Dear Mr. Tobin:

It is our understanding that there

is available under the George Dean Act upon application to you thru the Mass. Distributive Education Group two courses, one covering a job instruction program, and the second covering a job relations program. I believe that the executive in charge of these is Mr. Shapiro of the Massachusetts Vocational Section of the State Dept. of Education.

We should like if possible to arrange for these courses in two two-week periods, the first period being the week beginning Monday, September 23 and Monday, September 30, 1946, and the second period being the weeks beginning Monday October 14 and Monday, October 21, 1946. We have already had some discussion with Mr. Shapiro as to the availability of instructors at that time.

If this request meets with your approval, I wonder if you will be goc enough to forward it to the prop persons connected with the Massach setts State Board of Education.

With kind regards

Sincerely yours,

Paul R. Corcoran,
Preside

The Superintendent recommende that the School Committee approve th request of Corcoran's Inc., for the tw courses outlined in their communication. It was voted to adopt the Supe intendent's recommendation.

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committe

SCHOOL COMMITTEE

(Official Report)

Tuesday, September 3, 1946

egular Meeting:

Members present: Committeemen Irs. Conant, Mr. Dewey, Miss Kelleher, Ir. O'Neill, Mr. Reardon, Mr. Wood nd Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeewoman Mrs. onant it was voted that the minutes f the meeting of June 17, 1946 and the pecial meeting of July 29, 1946 be ap- roved as printed.

It was voted to accept the resignation f Mrs. Ellen Leonard O'Clair, Kinder- artner.

A communication was received from obert E. Hodgdon, teacher in the indge Technical School asking that e be heard before any discussion or ction is taken appointing a head of he Science Department at the Rindge 'echnical School. On motion by Com- itteewoman Mrs. Conant it was voted hat the request be granted and Mr. Iodgdon appeared before the commit- ee and set forth his qualifications for he position of Head of the Science De- artment.

It was voted to place on file a com- unication from John E. Noonan, thletic Trainer at Harvard University omplimenting the committee on ap- ointing a trainer for the high school thletic teams.

On motion by Committeewoman Miss elleher it was voted that the Ameri- an Veterans Committee be granted ermission to use the Rindge Technical chool Auditorium, upon payment of nitors' fees, on October 1 and Oc- ober 8 to hold two political forums, ne for the Democratic and one for the epublican party.

The women teachers of the High and atin School again petitioned the chool Committee to equalize the sal- ries of men and women teachers in he high school and stated that their position on this matter, as expressed in their letter of June 14, remains unchanged and that the proposed increase does not alter the differential of $646 between men and women in the Cambridge High and Latin School. Committeeman Reardon moved that the salaries of women and men teachers in the high school be equalized. It was voted on the following roll-call to adopt a motion by Vice-Chairman Wood that the matter be referred to the staff conducting the survey of the Cambridge public schools: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

It was voted to make part of the records the following orders adopted by the City Council:

IN CITY COUNCIL

June 3, 1946

ORDERED:—That in addition to the amounts previously appropriated the sum of twenty-five thousand dollars ($25,000.00) be and the same hereby is appropriated to the School Department, Schedule F, Survey of Cambridge School System; said sum to be provided from Free Cash in the Surplus Revenue Account, subject to the approval of the Commissioner of Corporations and Taxation.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

June 24, 1946

ORDERED: That the following transfer in appropriations be and hereby is authorized:

From: Schedule F-15 Special Athletic Fund $200.

To: Schedule A-1 Permanent Employees $200.
A true copy.

Attest: FREDERICK H. BURKE
City Clerk

A communication was received from the Rev. H. Campbell Eatough, Pastor of the First Baptist Church registering opposition to a proposition purported to have been made by the Committee on Athletics that high school athletic games be played on Sundays. The chairman ordered the communication placed on file. Committeeman Reardon moved that the signer of the communication be advised that the Committee on Athletics have at no time considered or discussed such a proposal. On the following roll-call it was then voted to place the matter on file: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Vice-Chairman Wood voting 'Yea;' Committeemen Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay.'

Application was received from Julia T. Joyce, matron in the High and Latin School who has reached the retirement age, asking that she be continued in employment for a period of one year from September 1, 1946. It was voted on motion by Vice-Chairman Wood that the application be referred to the Committee on Buildings and Grounds.

It was voted to recess for the purpose of allowing the Committee on Buildings and Grounds to consider Mrs. Joyce's application.

The committee reconvened in regular session.

The Committee on Buildings and Grounds reported that the Chief Custodian has advised that Mrs. Joyce is a competent person and is able to do the work assigned her. The Committee on Buildings and Grounds, therefore, recommended that the City Manager be requested to recommend to the City Council that Julia T. Joyce, a matron in the Cambridge School Department and a beneficiary under the Cambridge Retirement System, be continued in employment in the School Department for one year from September 1, 1946 in accordance with authority granted under Chapter 453 of the Acts of 1931. It was voted to adopt the report of the Committee on Buildings and Grounds.

It was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASSACHUSETTS

Department of Education

August 15, 1946

School Committee
Cambridge, Mass.

Re: The 180-day requirement for high schools provided for in Gen. Laws, Chap. 71, s. 4.

During the recent war years a considerable number of cities and towns have failed to maintain high schools for the 180 days required by the above statute and the department has been liberal in granting exemptions, realizing the extraordinary conditions caused by demands on teachers and pupils due to rationing, farm labor, food shortages, etc., relating to the war effort.

However, this is to notify you that beginning with the school year 1946-1947 the department will henceforth exercise its exemption discreation under G. L. c. 71, s. 4 in strict accordance with the language of the statute relating thereto, which is as follows:—

"Such high school . . . shall be kept open . . . for at least 180 days, exclusive of vacations, in each school year, unless specifically exempted as to any one school year in the department because of EPIDEMIC or other EMERGENCY.

"Periodic closing for stormy or inclement weather which days can be made up before the end of June, SHALL NOT be construed as 'EMERGENCY'."

May I remind you that during the months of September to June, inclusive, there are 43 5-day weeks; i. e., 215 days; —that the 180-day high school requirement in terms of a five-day week means 36 weeks,leaving (7) seven 5-day weeks or 35 days in excess of the requirement; —that a school committee therefore has 35 possible days which may be devoted to vacations, holidays, closing on account of inclement weather, etc.; and that if, as the winter develops, it

comes apparent that there are an
ordinate number of closings by reason
inclement weather, the school com-
ittee must be prepared to fulfill the
0-day requirements for high schools
re-arrangement or modification of
e spring vacation or vacations, or by
tension of the June closing date.

Finally, the department will not en-
rtain requests for exemptions until
UNE 1 OF ANY SCHOOL YEAR and
en not if there are possible school
ays remaining (5-day week) during
e month of June in which lost days
n be made up.

Very truly yours,

RAYMOND A. FITZGERALD
Deputy Commissioner of Education

On motion by Committeeman Rear-
on it was voted that the Committee
Ordinances of the City Council be
anted permission to hold a Public
earing at the High and Latin School
uditorium on September 30, 1946 at
00 p. m.

Notice was received that at a meet-
g of the Cambridge Retirement
oard held July 29, 1946 the applica-
on for retirement of William J. Sul-
van, custodian at the Agassiz School,
as approved, effective September 1,
46. On motion by Vice-Chairman
ood it was voted that the Superinten-
ent convey to Mr. Sullivan the School
ommittee's commendation for the fine
rvice he has accorded our school sys-
m.

Committeeman O'Neill moved that
ivil Service be requisitioned for a list
persons eligible to fill the vacancy
custodian caused by the retirement
William J. Sullivan. On motion by
ice-Chairman Wood it was voted that
is motion be referred to the Commit-
e on Buildings and Grounds for re-
ort and recommendation.

Corporal Russell E. Hoyt Post, Veter-
s of Foreign Wars, requested that
homas J. Hughes, John Campbell,
atthew Mahoney, John J. Moran and
illiam J. Martin, employees of the
chool Department and delegates to
e VFW Convention, be granted leave
absence without loss of pay to attend the convention from September 1, to September 6, 1946. Committeeman Reardon moved that the request be granted. Committeewoman Mrs. Conant raised a point of order that the committee had previously adopted a policy of granting leave of absence for the attendance of employees at patriotic and trade conventions only once during each school year for any one employee and that the employees mentioned in the communication have been granted leave of absence once this year to attend the State Convention of the Veterans of Foreign Wars. The chairman ruled that the rules would have to be suspended in order to grant the request and a motion by Committeeman O'Neill to suspend the rules failed to receive the required five votes on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea;' Committeemen Mrs. Conant, Mr. Dewey and Mr. Wood voting 'Nay.'

The following communication was received from the City Manager:

CITY OF CAMBRIDGE

Executive Department

September 3, 1946

Cambridge School Committee
1700 Cambridge Street
Cambridge, Mass.

Gentlemen:

I have at hand your communication of June 17 wherein you have requested this office to recommend to the City Council an appropriation supplementary to the budget of the School Committee in the sum of $43,135.50 to Personal Services, Permanent Employees, A-1, to cover a $200.00 temporary yearly increase in salaries of all permanent employees of the School Department, effective September 1, 1946.

In connection with this, I would say that I have withheld the action of forwarding this to the City Council until I could make a careful survey of the City's finances. As a result of this, I am obliged to inform you that there are no funds available for your proposed increase unless you can find such funds in outages in the School Department appropriation.

As you not doubt know, the only source from which we could withdraw a substantial amount such as this would be from the Excess and Deficiency Account, sometimes called the Surplus of the City. No appropriation can be taken from this Excess and Deficiency Account without the approval of the Commissioner of Taxation. He has definitely informed me that he will not approve a transfer of funds from this Surplus for the purpose of increasing employees' wages, other than Hospital Employees.

Very truly yours,

JOHN B. ATKINSON
City Manager

On the following roll-call it was voted to adopt a motion by Committeeman Reardon that a committee of three be appointed to confer with the State Commissioner of Taxation relative to the requested supplementary appropriation in the sum of $43,135.50 to Personal Services, Permanent Employees A-1 to cover a $200.00 temporary yearly increase in salaries of all permanent employees of the School Department effective September 1, 1946; the City Manager having informed the School Committee that the only source from which the aforesaid amount could be withdrawn would be from the Excess and Deficiency Account (sometimes called the Surplus of the City) and no appropriation can be taken from this account without the approval of the Commissioner of Taxation who, the City Manager states in the foregoing communication, will not approve a transfer of funds from this surplus for the purpose of increasing employees' wages, other than Hospital Employees.

The chairman appointed the following committee:

Robert J. Reardon, Chairman
Thomas P. O'Neill, Jr.
Russell A. Wood

Superintendent of Schools (Reports and Recommendations)

The Superintendent reported the death, on August 25, 1946, of Louise Kennedy, teacher of Home Economi at the High and Latin School. On m tion by Committeeman Reardon it wa voted that the Superintendent expre the School Committee's deep sympath to Miss Kennedy's nearest of kin.

It was voted to accept the followin resignations as presented by the Superintendent:

Margaret V. Ryan, Putnam Schoo effective June 29, 1946.

Rhea E. Perry, Houghton School, effective June 29, 1946.

Gertrude L. Conley, Agassiz School- effective July 15, 1946.

Catherine P. Donahue, Russel School-K, effective August 6, 1946

Nellie M. Braithwaite, Wellingto School, effective August 11, 1946.

Catherine L. Smith, Peabody School effective August 30, 1946.

Mary A. Charnley, Peabody School effective August 24, 1946.

Ann M. Hogan, Webster School, effective August 26, 1946.

Mary K. Behlen, Elem. Cooking, effective September 1, 1946.

It was voted to approve the Superintendent's recommendation that the leaves of absence of Eleanor L. Ramhofer, teacher at the Peabody School and Mary G. Murphy, teacher at the High and Latin School, be extended for a period of one year from September 1, 1946 without stipend.

It was voted to approve the Superintendent's recommendation that, in accordance with Sec. 3, Chap. XXI, Rules of the School Committee, the following teachers be excused from reporting on the opening day of school:

Mary A. Rowe—Longfellow.
Ingolf V. Bockmann—Rindge Tech.
Marguerite F. Fair—Roberts.

It was voted to approve the Superintendent's recommendation that, pending the report of the Survey Committee, Agnes K. Geary be temporarily as-

igned as Acting Principal of the Abra-
am Lincoln School and that the or-
anization of the Sleeper School be
laced under the supervision of Louis
. Fougere, Master of the Ellis School.

It was voted to adopt the Superin-
endent's recommendation that the
ilitary leave of absence of John C.
andrigan, teacher at the Morse
chool, be terminated effective Septem-
er 1, 1946.

On a roll-call it was voted to ap-
rove the Superintendent's recommen-
ation that in addition to the amounts
reviously appropriated the City Man-
ger be requested to recommend to the
ity Council the following appropria-
ions:

To: B-18 Cleaning and Laundry
75.00.

To: B-42 Graduation Expenses
100.00.

aid sum to be provided by transfer
rom F-1 Teachers' Examination.

To: F-2 Tuition $600.00
aid sum to be provided for by trans-
rom F-4 Transportation of pupils.

Committeemen Mrs. Conant, Mr.
ewey, Miss Kelleher, Mr. O'Neill, Mr.
eardon, Mr. Wood and Mayor Lynch
oting 'Yea.'

Reports of Committees

On motion by Committeeman Dewey
was voted to accept the following
eport of the Committee on Buildings
nd Grounds and adopt the recommen-
ations contained therein:

ommittee on Buildings and Grounds

September 3, 1946

Present: Cora Butler Conant, Chair-
an; Bradley Dewey, Margaret M. Kel-
her.

It was voted to accept the bid of A.
elanger & Co., the lowest bidder, for
aterproofing the Kelley School Base-
ent at a cost of $1,400.

Your committee wishes to report the
etirement of William Sullivan, custodian at the Agassiz School and this vacancy will be filled in accordance with the usual policy.

It was voted to recommend that the vacancy of Matron, caused by the resignation of Mrs. McAvoy, be filled in accordance with the usual policy. Miss Kelleher is recorded as voting 'Nay' on this motion.

It was voted to adjourn.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Unfinished Business

Calendar:

It was voted to lay on the table the proposed amendment to the rules that "the maximum salary of Physical Education Teachers in the elementary schools be established at $2688.00 per year, effective January 1, 1946."

Committeeman O'Neill moved adoption of the Superintendent's recommendation, submitted at the meeting of June 17, 1946, that Vincent F. O'Connell be appointed Master's Assistant in History in the Rindge Technical School at a salary of $3,500.00 per year effective September 1, 1946; that Eugene M. Fitzgerald be appointed Master's Assistant in English in Rindge Technical School at a salary of $3,500.00 per year effective September 1, 1946; that Raymond F. Scott be appointed Master's Assistant in Science in the Rindge Technical School at a salary of $3,500.00 per year, effective September 1, 1946. On the following roll-call it was voted to adopt a motion by Committeeman Dewey that the Superintendent's recommendation, as set forth above, be referred to the Committeee conducting the survey of the Cambridge public schools: Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay.'

Tabled Matters:

On motion by Committeewoman Mrs. Conant it was voted to take from the table and place on file the Superintendent's report showing the schedule of all prevocational teachers and the number of pupils.

On motion by Committeewoman Mrs. Conant it was voted to take from the table the inventory of cooking and lunchroom equipment in the former nursery schools, open air classes and high school lunchrooms. It was voted that Mr. Liston, Asst. Business Agent be asked to come to the next meeting of the School Committee to explain the difference between the inventory he took, the inventory of Patrick J. Moynihan, C.P.A. and the inventory of original purchase.

Awaiting Report:

It was voted to refer to the staff conducting the survey of the Cambridge public schools the report from the Superintendent relative to the changes needed to be made in the Practical Arts and Technical Courses in order to receive State Aid.

It was voted to refer to the staff conducting the survey of the Cambridge public schools the motion "that the superintendent survey Rindge Technical School and report what changes need be made in order to take advantage of State Aid."

On the following roll-call it was voted to adopt a motion by Committeeman O'Neill that the Committee on Athletics consider the advisability of establishing Golf as a sport in the High Schools: Committeemen Mrs. Conant, Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Yea'; Committeemen Mr. Dewey and Mayor Lynch voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'.

On motion by Committeeman Reardon it was voted that all employees of the School Department be granted a half holiday on Wednesday, September 4, for the purpose of participating in or observing the parade of the Veterans of Foreign Wars, in Boston.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(Official Report)

Monday, September 16, 1946

Regular Meeting:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting of September 3, 1946 be approved as printed.

It was voted to make part of the records the following orders adopted by the City Council:

IN CITY COUNCIL

September 9, 1946

ORDERED: By authority of the provisions of Sec. 18, Chap. 453, Acts of the year 1931, the City Manager and City Council hereby approve the employment of Julia T. Joyce, a matron in the Cambridge School Department, a beneficiary under the Cambridge Retirement System, Acts of 1931, for a period not exceeding one year beginning September 1, 1946, provided that the annual rate of compensation paid together with the retirement allowance received shall not exceed the regular compensation of the said beneficiary at the time of retirement.

Approved by the City Manager September 11, 1946.

A true copy:

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

September 9, 1946

ORDERED: That the following transfer in appropriations be and hereby is authorized:

From: School Dept. Schedule G-7, Furniture and Furnishings $400.00.

To: School Dept., Schedule B-5, Cartage and Freight $400.00.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

IN CITY COUNCIL

September 9, 1946

ORDERED: That the following transfer in appropriations be and hereby is authorized:

From: School Dept., Schedule F-1 Teachers' Examinations $175.00.

To: School Dept., Schedule B-13 Cleaning and Laundry $75.00.

To: School Dept., Schedule B-42 Graduation Expenses $100.00

From: School Dept., Schedule F-4, Transportation of Pupils $600.00.

To: School Dept., Schedule F-2, Tuition $600.00.

A true copy.

Attest: FREDERICK H. BURKE
City Clerk

On motion by Committeeman Dewey it was voted to grant permission to the Board of Election Commissioners to use space in the following schools for registration of voters and as polling places for the election on November 5, 1946:

Registration of Voters

Houghton School—October 1 and 2
Lincoln School—October 3 and 4
Morse School—October 3 and 4
Kelley School—October 7, 8 and 9
Agassiz School—October 7, 8 and 9
Russell School—October 10, 11 and 14

Polling Places

Putnam School
Thorndike School
Kelley School
Fletcher School
Roberts School
Longfellow School
Willard School

Webster School
Morse School
Houghton School
Agassiz School
Peabody School
Lowell School
Russell School
Haggerty School
Sleeper School
Ellis School

On motion by Committeeman Reardon it was voted to grant permission to the 'Under 21' Club to use the Rindge Technical School Gymnasium on September 20 for a Reunion Dance and on October 12 for a Victory Dance after the Rindge Tech-High and Latin Football Game; and also that they be permitted to use the Latin School Gymnasium on the evenings of September 27, October 4, October 18, October 25 and November 1 for club activities.

On motion by Committeeman Dewey it was voted that St. Patrick's Parish be granted permission to use the Roberts School Hall on Sunday, September 29 for a communion breakfast and for the same purpose, the Kelley School Auditorium on the second Sunday of the months of November, December, 1946, January, February, March and April 1947.

A communication was received from Edmond J. Murphy, teacher of Salesmanship at High and Latin School, asking that his salary as a permanent teacher in the High School be adjusted to $2850.00 per year because prior to his transfer from teacher in the elementary schools to teacher in the high school he had served for more than two years as a military substitute teacher in the high school. Committeeman Dewey moved that the petition be referred to the Superintendent for written report. After considerable debate Committeeman Dewey was given unanimous consent to withdraw his motion and it was voted on the following roll-call to adopt a motion by Committeeman O'Neill that Edmond J. Murphy, teacher of Salesmanship at High and Latin School, be given credit for the time he served as a military substitute in the high school towards his salary schedule and that his salary be adjusted to $2850.00 per year, effective September 1, 1946: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey voting 'Nay.'

On motion by Committeeman Dewey it was voted that the Boy Scouts be granted permission to hold boy scout meetings in the Ellis School Auditorium on each Friday evening.

On motion by Committeeman Dewey it was voted that Cub Pack No. 44 be granted permission to hold monthly meetings in the Ellis School Hall on the fourth Tuesday evening of each month beginning September 24, through June 1947.

On motion by Committeeman Reardon it was voted to refer to the staff conducting the survey of the Cambridge public schools an application from Lester W. Ladd, teacher at Rindge Technical School, for the position of head of Science Department at Rindge Technical School.

Superintendent of Schools (Reports and Recommendations)

It was voted to accept the resignation of Mary J. Mullane, teacher at the High and Latin School, effective September 9, 1946.

It was voted to adopt the Superintendent's recommendation that, in accordance with Section 3, Chapter XXI, Rules of the School Committee, the following teachers be excused from reporting on the opening day of school:

Mary V. Ayers—High and Latin.
Caroline V. Ciani—Kelley.
Wm. J. Coughlan—Ringe Tech.
Wm. J. Reagan—Rindge Tech.
Gertrude T. Sullivan—Abraham Lincoln.

It was voted to approve the Superintendent's recommendation that teachers in the public schools be permitted to voluntarily subscribe, through the schools, to the annual Salvation Army appeal for funds.

It was voted to approve the Superintendent's recommendation that the evening schools and Americanization

Classes open for registration on Tuesday, October 15, 1946.

The Superintendent reported that because of the opening of the evening schools on October 15, the sessions of the Veterans' School will be changed from Tuesdays and Thursdays to Mondays and Wednesdays, beginning October 14. It was voted to approve the Superintendent's report.

The Superintendent presented the following communication from Colonel W. R. Gerhardt, Ordnance Dept., United States Army, who is stationed at the Watertown Arsenal:

6 September 1946

John M. Tobin, Supt. of Schools
1700 Cambridge Street
Cambridge, Mass.

Dear Sir:

As an officer of the Regular Army I have recently been transferred to this vicinity in command of Watertown Arsenal. Because of this transfer my son, William R. Gerhardt, Jr., who has previously attended grade schools in Washington, D. C., and St. Andrew's School, Middletown, Delaware, will have to attend a school in this vicinity. After careful consideration of all schools within reach of the Arsenal by public transportation, I have decided that the Cambridge High and Latin School is the best school for him to attend.

Several days ago my son reported to your office with his transfer credentials, and was interviewed and issued a certificate of eligibility to enter either of the high schools. He was informed that he would be charged $170. per year tuition.

A charge for tuition for children of army personnel living on a government reservation is not customary in other parts of the country where I have been stationed, particularly where the government reservation, as in the case of Watertown Arsenal, is not under the jurisdiction of local governments. Nor is it customary for this charge to be made under these circumstances by the cities of Boston, Watertown, and others in this State. This Arsenal is no more a part of Boston or Watertown than of Cambridge.

The salaries of army officers make no allowances for extra charges of this type as they are transferred around the country to satisfy military requirements. I respectfully request that your consideration of the elimination of the tuition charge in this case.

Very truly,

W. R. GERHARDT

Colonel, Ordnance Department

The Superintendent recommended that Colonel Gerhardt's son William R. Gerhardt, Jr., be permitted to attend Cambridge High and Latin School without payment of tuition. On the following roll-call it was voted to suspend the rules for the purpose of taking action on this recommendation: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr. Wood voting 'Nay.' On the following roll-call it was voted to adopt the Superintendent's recommendation that "William R. Gerhardt, Jr., be permitted to attend Cambridge High and Latin School without payment of tuition": Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Wood voting 'Nay'; Committeeman Dewey 'Not Voting.'

It was voted to make part of the records the following Financial Report:

FINANCIAL REPORT SEPTEMBER 1, 1946

		Appropriation	Total Encumbered	Unencumbered Balance	Expended	Balance
A- 1	Personal Service	$1,750,000.00	$1,150,066.32		$1,150,066.32	$ 600,133.68
B- 1	Printing and Binding	3,000.00	1,400.29	$ 1,599.71	910.54	2,089.46
B- 2	Postage	1,200.00	100.00	1,100.00	100.00	1,100.00
B- 3	Advertising	150.00	132.00	17.75	82.75	67.25
B- 4	Transportation of Employees	800.00		800.00		800.00
B- 5	Cartage and Freight	2,000.00	1,793.85	216.15	1,079.37	290.63
B- 7	Heating at Rindge	21,500.00	14,322.80	7,177.20	14,322.80	7,177.20
B- 8	Light and Power	23,300.00	14,009.41	9,290.59	14,009.41	9,290.59
B-10	Rent	680.00	461.00	219.00	414.00	266.00
B-11	Insurance	1,304.90	1,304.90		1,304.90	
B-13	Communications	2,850.00	1,827.92	1,022.08	1,366.99	1,483.01
B-14	Motor Vehicle Repair	75.00	2.75	72.25	2.75	72.25
B-18	Cleaning and Laundry	225.00	145.09	79.91	87.60	62.40
B-22	Medical Service	100.00	8.00	92.00	6.00	94.00
B-27	Testing	50.00		50.00		50.00
B-28	Expert	1,000.00		1,000.00		1,000.00
B-31	Extermination	800.00	598.28	201.72	526.62	273.38
B-35	Fees	4.00		4.00		4.00
B-39	Services not otherwise coded	2,000.00	1,123.22	876.78	868.62	1,131.38
B-42	Graduation Expenses	800.00	792.11	7.89	521.47	178.53
B-44	Travel Outside State	150.00	95.22	54.78	95.22	54.78
D- 1	Office Supplies	$ 650.00	$ 261.16	$ 388.84	$ 261.16	$ 388.84
D- 3	Fuel	45,000.00	25,414.19	19,585.81	25,404.38	19,595.81
D- 5	Medical Supplies	200.00	70.75	129.25	70.75	129.25
D- 8	Cleaning Supplies	2,500.00	1,099.35	1,400.65	386.45	2,113.55
D- 9	Educational Supplies	30,000.00	17,237.60	12,762.40	8,277.29	21,722.71
D-11	Gas and Oil	100.00	42.92	57.08	32.97	67.03
D-16	Supplies not otherwise coded	2,795.10	2,420.46	374.64	1,192.17	1,602.93
D-17	Motor Vehicle Parts	50.00	24.35	25.65	21.05	28.95
D-18	Text Books	20,000.00	11,783.19	8,216.81	1,696.95	18,303.05
F- 1	Teachers' Examinations	1,025.00	459.00	566.00		1,025.00

F- 2	Tuition	2,600.00	2,176.21	423.79	2,041.55	558.45
F- 3	Committee Expenses	200.00	57.33	142.67	57.33	142.67
F- 4	Transportation of Pupils	4,400.00	3,028.45	1,371.55	2,334.45	2,665.55
F- 5	Minors' Licenses Refunds	15.00	5.25	9.75	5.25	9.75
F- 8	Pensions	14,230.24	9,899.40	4,330.84	9,899.40	4,330.84
F- 9	Retirement Contribution	9,426.62	9,426.62			9,426.62
F-11	Workingmen's Compensation	100.00		100.00		100.00
F-13	Repairs	30,000.00	24,810.99	5,189.01	3,045.79	26,954.21
F-14	Special Athletic Fund	17,300.00		17,300.00		17,300.00
F-15	Survey	25,000.00	25,000.00			25,000.00
G- 7	Furniture and Furnishings	4,100.00	624.62	3,475.38	542.57	3,957.43
G- 8	Educational Equipment	3,000.00	2,555.58	444.42	1,285.98	1,714.02
G- 9	Office Equipment	300.00		300.00		300.00
G-16	Athletic Clothing	5,000.00	1,336.68	3,663.32	628.23	4,371.77
G-17	Equipment not otherwise coded	50.00	7.00	43.00	7.00	43.00

It was voted to make part of the records the following communication from John R. King, Chief of Police:

CITY OF CAMBRIDGE

Office of the Chief of Police

September 8, 1946.

John M. Tobin
1700 Cambridge Street
Cambridge, Mass.

Dear Sir:

Confirming my recent conversation with you relative to the assignment of an officer to the school department. Sergeant Daniel J. Brennan, will report to you at your office on Tuesday, September 10, 1946.

It is my intention to have him organize a boys' traffic patrol, for the safety of our school children. After the patrol is organized, I intend to institute a program of safety that will be not only a credit to the school patrol, but to our city in general.

Very truly yours,

JOHN R. KING
Chief of Police.

On motion by Committeeman Reardon it was voted to convey to the Chief of Police the School Committee's sincere appreciation for the excellent cooperation he is extending to the safety program of the School Department.

Report of Committees

The following report of the Committee on Buildings and Grounds was submitted:

Committee on Buildings and Grounds

September 16, 1946

Present: Mrs. Cora Butler Conant, Chairman; Mr. Bradley Dewey.

The Chief Custodian reported that notice of a vacancy of Junior Building Custodian at the Agassiz School, (caused by the retirement of William Sullivan), was mailed to all junior building custodians in the department and that Patrick Connors is the senior custodian to have applied for this position. Your committee therefore recommends the transfer of Patrick Connors as junior custodian from the Webster School to the Agassiz School in compliance with the rules regulating the transfer of junior building custodians.

The Chief Custodian reported that notice of a vacancy of matron at the High and Latin School (caused by the retirement of Catherine F. McAvoy) was sent to all janitresses and matrons senior matron to have applied for this position. Your committee therefore recommends the transfer of Ethel B. MacDonald from matron at the Wellington School to the High and Latin School.

It was voted to recommend that in addition to amounts previously appropriated for F-13 Repairs that the sum of $3,000.00 be appropriated to F-13 Repairs, said sum to be provided by transfer from G-7 Furniture and Furnishings.

It was voted to adjourn.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

A motion by Committeewoman Mrs. Conant to adopt the foregoing report of the Committee on Buildings and Grounds failed of adoption on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeeman Wood 'Not Voting.' It was then voted on motion by Committeeman O'Neill that the report of the Committee on Buildings and Grounds be laid on the table.

The following report of the Committee on Athletics was presented:

Committee on Athletics

September 16, 1946

Members present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

Your committee regretfully accepts he resignation of Peter Cignetti and Nicholas Durgay as assistant football oaches at Rindge Technical School who, because of their duties in behalf f the Veterans are unable to give the ime to football.

It was voted to appoint Adolph Kisell and Anthony DeNatelli as football oaches. Both of these men have proven ecords as coaches not only in college ootball but also in professional footall and will be of great value to the Rindge Technical School Football Team.

Your committee announces that there will be a public pre-game football rally t Rindge Technical School on Thursay night at 8 P. M. at Rindge Audiorium and cordially invites the public o attend and lend their encouragement o the players of the High and Latin nd Rindge Technical School football eams.

It was voted to recommend that the eadmaster at Rindge Technical School e authorized to hold a student football rally at 1:30 p. m. and the headmaster at High and Latin School hold student football rally Thursday at :30 p.m.

It was voted to recommend that the Director of High School Athletics be uthorized to arrange to have moving ictures taken of four high school football games.

The Committee on Athletics wishes o extend its sincere thanks to other ity departments for their cooperation n our accelerated athletic program.

The Committee on Athletics announes that the parade to attend the game etween Rindge Technical and the trong Weymouth High School will tart at 1:00 p. m. from Porter Square nd march to Russell Field lead by the Firemen's Band and the American Leion Band and anybody who cares to may join this parade.

Enthusiastic followers of the High nd Latin Football team will engage uses to attend the game at Milton between the High and Latin School and he strong Milton High School.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

A motion by Committeeman Mr. Dewey to lay the report of the Committee on Athletics on the table was withdrawn by unanimous consent. It was then voted to adopt a motion by Committeeman Reardon that the report of the Committee on Athletics be approved and the recommendations contained therein be adopted. Committeewoman Mrs. Conant is recorded as voting 'Nay.'

Unfinished Business

Tabled Matters:

It was voted on motion by Committeewoman Mrs. Conant to take from the table the inventory of Cooking and Lunch Room Equipment in the former nursery schools, open air classes and high school lunchrooms. The Assistant Business Agent appeared before the committee and stated that he had compared the inventory submitted by him on April 20 with the original inventory taken in 1942 and the agreement drawn up by the City Solicitor, and with the exception of a few trays and breakables, such as dishes, there was no discrepancy to speak of. James P. Hoar, operator of the high school lunch rooms, also appeared and stated that 20 percent or 25 percent is the usual figure allowed for breakage. On motion by Committeewoman Mrs. Conant it was voted to accept the inventory as presented by the Assistant Business Agent on April 20.

New Business

On motion by Committeeman Wood it was voted on the following roll-call that, pending the report of the Survey Commission and until permanent appointments or other disposition of the positions are made, the following teachers in the Rindge Technical School shall receive temporary compensation commensurate with that indicated for heads of departments in which they serve: Raymond F. Scott, temporary director of the Department of Science; Eugene M. Fitzgerald, temporary director of English Department; Vincent F. O'Connell, temporary director of the department of History: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant voting 'Nay': Committeeman Mr. Dewey 'Not Voting.'

Committeewoman Miss Kelleher presented the following proposed amendment to the Rules which lays on the "Calendar" until the next meeting: "That custodians shall attain their maximum salaries at the completion of three years of service."

Committeeman O'Neill moved that Civil Service be requisitioned for a list of persons eligible to fill a position of junior building custodian. The chairman ruled the motion out of order on a point of order that this motion was referred, at the last meeting of the committee, to the Committee on Buildings and Grounds for report and recommendation. A motion by Committeeman Reardon to recall the motion to requisition Civil Service for a list of persons eligible for a position of junior building custodian, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

On the following roll-call it was voted on motion by Committeeman Reardon to convene in executive session: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

At the request of her guardian, Attorney Alfred W. Ingalls, it was voted that Mary A. O'Callaghan, teacher in the Cambridge School Department for thirty-three years, having reached the age of fifty years and who is incapacitated by illness for further service, be retired on an annual pension of seven hundred and fifty ($750.00) dollars by authority granted under Sec. 3, Chap. 32 of the General Laws, said pension to be effective September 1, 1946.

The Superintendent advised that it is necessary to secure the services of a teacher of electricity for th Vocational School for Boys to fill the vacancy caused by retirement of Francis B Whouley. The Superintendent recommended that the candidate whose name now appears on the examined list for permanent appointment as teacher of electricity be offered a substitute assignment in the Vocational School for Boys and in the event said candidate refuses this temporary work, the Superintendent shall be authorized to employ William H. Crocker, 159 Hancock Street, Cambridge, as a substitute teacher of electricity in the Vocational School for Boys until the next meeting of the School Committee at which time this matter will again be brought to the attention of the School Committee. It was unanimously voted to suspend the rules relating to appointment of substitute teachers for the purpose of taking action on the Superintendent's recommendation It was then voted to adopt the Superintendent's recommendation.

It was voted to reconvene in regular session.

It was unanimously voted to suspend the rules relating to appointment of substitute teachers for the purpose of ratifying a vote taken in executive session.

It was voted to ratify and affirm all votes taken in executive session.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Meeting)

Monday, October 7, 1946

egular Meeting:

Members present: Committeemen Irs. Conant, Miss Kelleher, Mr. O'Neill, Ir. Reardon and Vice-Chairman Wood.

Vice-Chairman Wood in the chair.

It was unanimously agreed to correct he minutes of the meeting of Septemer 16, 1946 by striking from the report f the Committee on Buildings and rounds the words "reports the transer" and inserting the words "recomnends the transfer of a junior buildng custodian and matron." It was hen voted to approve the minutes of he meeting of September 16, 1946 as orrected.

On motion by Committeeman Rearlon it was voted that the Greater Boson Associated Ski Club be granted ermission to use the Leslie L. Cleveand Auditorium at the High and Latn School upon payment of full rental ee on the evening of October 25, 1946 o conduct a moving picture entertainnent.

On motion by Committeewoman Mrs. onant it was voted that the Cambridge rt Association be granted permission o use the Art Room at High and Latin chool, upon payment of janitors' fees n Saturday, November 2, 1946 from :00 a. m. to 4:00 p. m., to conduct a orkshop group.

On motion by Committeeman Rearon it was voted that the newly formed igh and Latin School Alumni Assoiation be granted permission to use he auditorium of the High and Latin chool for an organization meeting on he evening of October 16, upon payent of janitors' fees.

On motion by Committeeman Rearon it was voted that the Society of riends of the Cambridge Collegium usicum be granted permission to use he auditorium of the Rindge Technial School on three evenings, (dates to be arranged later) upon payment of janitors' fees.

On motion by Committeeman Reardon, it was voted that the Board of Park Commissioners be granted permission to use the following school buildings beginning October 21 through March 31, 1947, on the evenings indicated to conduct the Municipal Recreation Program for the fall and winter:

Agassiz School—Monday and Wednesday.

Russell, Roberts, Thorndike, Rindge Tech.—Monday, Wednesday and Friday.

On motion by Committeeman Reardon it was voted that St. Paul's A. M. E. Church be granted permission to use the Roberts School Gymnasium, upon payment of janitors' fees, on Tuesday and Thursday between 3:00 p. m. and 4:00 p. m. in the afternoon and in the evening between 6:00 p. m. and 7:00 p. m. for basketball practice.

It was voted to place on file a notice received from the Department of Education announcing the postponement of the School Committee Conferences schedules for the week of October 14-18.

It was voted to place on file a notice from the Board of License Commissioners advising that the Fraternal Order of Eagles has applied for a license to sell malt beverages on Dudley Street in Cambridge.

On motion by Committeeman Reardon it was voted to accept with pleasure an invitation extended by the "Under 21 Club" to attend a victory dance in the Rindge Technical School gymnasium on October 21 following the Rindge Tech.-High and Latin Football game.

It was voted that the following communication from the City Solicitor be laid on the table:

CITY OF CAMBRIDGE

Law Department

October 7, 1946

School Committee
Cambridge, Mass.

Dear Sirs:

I am communicating with you further with reference to Mrs. Suzanne R. Green and Mrs. Julienne E. O'Keefe married women teachers with particular reference to your Order of May 6, 1946.

These two ladies are now represented by Attorney Robert E. Green. Mr. Green has called at this office and has discussed the matter on two occasions. He has offered on behalf of his clients to settle the claims by compromise upon payment of an amount equal to the regular compensation from September 1, 1945 to March 6, 1946, being the portion of the school year for which they did not receive compensation. They were reinstated on March 6, 1946, and it is my understanding that they taught for the rest of the school year. In addition to loss of pay, Mr. Green, on their behalf, claims the right to recover interest, counsel fees and any other expenses or losses attributable to the fact of their discharge.

I am of the opinion that it is to the best interest of the city that the claim for compromise on this basis be accepted, provided that an appropriate release be given discharging the city from any and all other claims arising out of or in any way connected with the discharge of these teachers.

Yours very truly,

JOHN A. DALY
City Solicitor

Application was received from Marie M. Cloran, Principal of the Gannett School on leave of absence, for an extension of her leave of absence without loss of salary. Committeeman Reardon moved that Miss Cloran's leave of absence be extended for a period of three months without loss of salary. A motion to amend by Committeewoman Mrs. Conant by adding "provided we have some assurance from her physician that she will recover" carried. It was then voted to adopt the motion as amended.

Superintednet of Schools

(Reports and Recommendations)

The committee heard with deep sorrow the report of the death of Alice W. Gaughan, teacher at the Thorndike School, who has been a teacher in the Cambridge Public Schools for thirty-five years and it was voted that the committee express to Miss Gaughan's family their sincere sympathy.

It was voted to make part of the records the following Financial Report:

FINANCIAL REPORT OCTOBER 1, 1946

		Appropriation	Total Encumbered	Unencumbered Balance	Expended	Balance
A- 1	Personal Service	$1,750,000.00			$1,285,164.75	$465,035.25
B- 1	Printing and Binding	3,000.00	$1,754.79	$ 1,245.21	1,400.29	1,599.71
B- 2	Postage	1,200.00	100.00	1,100.00	100.00	1,100.00
B- 3	Advertising	150.00	132.25	17.75	132.25	17.75
B- 4	Transportation of Employees	800.00	300.00	500.00		800.00
B- 5	Cartage and Freight	2,000.00	1,944.57	55.43	1,868.06	131.94
B- 7	Heating at Rindge	21,500.00	14,322.80	7,177.20	14,322.80	7,177.20
B- 8	Light and Power	23,300.00	14,496.74	8,803.26	14,009.41	9,290.59
B-10	Rent	680.00	484.50	195.50	461.00	219.00
B-11	Insurance	1,304.90	1,304.90		1,304.90	
B-13	Communications	2,850.00	2,057.77	792.23	1,838.79	1,011.21
B-14	Motor Vehicle Repair	75.00	23.50	51.50	2.75	72.25
B-18	Cleaning and Laundry	225.00	145.09	79.91	145.09	79.91
B-22	Medical Service	100.00	18.00	82.00	8.00	92.00
B-27	Testing	50.00		50.00		50.00
B-28	Expert	1,000.00		1,000.00		1,000.00
B-31	Extermination	800.00	669.94	150.06	598.28	201.72
B-35	Fees	4.00		4.00		4.00
B-39	Services not otherwise coded	2,000.00	1,429.27	570.73	868.62	1,131.38
B-42	Graduation Exercises	800.00	792.11	7.89	759.11	40.89
B-44	Travel Outside State	150.00	95.22	54.78	95.22	54.78
D-1	Office Supplies	650.00	261.16	388.84	261.16	388.84
D- 3	Fuel	45,000.00	25,566.73	19,433.27	25,404.38	19,595.62
D- 5	Medical Supplies	200.00	128.25	71.75	70.75	129.25
D- 8	Cleaning Supplies	2,500.00	1,274.10	1,225.90	821.73	1,678.27
D- 9	Educational Supplies	30,000.00	19,897.51	10,102.49	8,864.28	21,135.72

D-11	Gas and Oil	100.00	58.31	41.69	42.92	57.08
D-16	Supplies not otherwise coded	2,795.10	2,420.46	374.64	2,131.75	663.35
D-17	Motor Vehicle Parts	50.00	24.35	25.65	24.35	25.65
D-18	Text Books	20,000.00	13,037.23	6,962.77	3,655.01	16,344.99
F- 1	Teachers' Examinations	1,025.00	459.00	566.00	459.00	566.00
F- 2	Tuition	2,600.00	2,253.61	346.39	2,202.91	397.09
F- 3	Committee Expenses	200.00	124.66	75.34	124.66	75.34
F- 4	Transportation of Pupils	4,400.00	2,778.45	1,621.55	2,778.45	1,621.55
F- 5	Minors' License Refunds	15.00	6.00	9.00	6.00	9.00
F- 8	Pensions	14,230.24	11,176.28	3,053.96	11,176.28	3,053.96
F- 9	Retirement Contributions	9,426.62	7,130.43	2,296.19		9,426.62
F-11	Workmen's Compensation	100.00		100.00		100.00
F-13	Repairs	30,000.00	25,152.09	4,847.91	10,182.40	19,817.60
F-14	Special Athletic Fund	17,300.00		17,300.00		17,300.00
F-15	Survey	25,000.00	25,000.00			25,000.00
G- 7	Furniture and Furnishings	4,100.00	624.62	3,475.38	623.57	3,476.43
G- 8	Educational Equipment	3,000.00	2,302.11	697.89	1,665.84	1,334.16
G- 9	Office Equipment	300.00		300.00		300.00
G-16	Athletic Clothing	5,000.00	2,098.88	2,901.12	741.63	4,258.37
G-17	Equipment not otherwise coded	50.00	7.00	43.00	7.00	43.00

The Superintendent presented the following list of applicants for evening school teaching positions:

Nora Armstrong
Grace C. Brogan
John F. Burke
Ada M. Cahill
Loretta N. M. Ciani
Alan S. Cohen
Margaret M. Collins
Mary L. Conlin
Ethel M. Cooper
Stella M. Davis
Philip H. Diehl
Louise A. Downey
Paul G. Dugan
William A. Edmonds
John T. Fitzgerald
Joseph P. Flynn
Helen E. Gale
Edith M. Graf
Bessie M. Heal
John J. Healey
Paul E. Healy
Evelyn A. Heffernan
Agnes V. Kiely
Mary A. King
Albert J. Leonard
Lorena E. Loeffler
Edward F. McAuliffe
Anna G. McCarthy
Beatrice M. McDonald
Esther M. McDonald
Barbara McKelleget
John J. McLaughlin
Arthur W. McMurtry
Marie C. Messer
Paul A. Moylan
Frances V. Murphy
Geraldine J. Murphy
John Y. Murray
M. Dorothea Murray
Ruth A. Murray
Herbert L. Newton
Joseph Nissen
Alice G. Nolan
Maurice E. Phelan
Regina M. Poremba
Marie E. Quinlan
John F. Reardon
Joseph J. Riedl
David D. Ronan
Agnes J. Rourke
William J. Ryan
Joseph L. C. Santoro
Mary Santoro
Raymond F. Scott
Frederic L. Shaw
Helen P. Shea
Katherine E. Shine
Robert R. Sweeney
Martin L. Tierney
Eleanor R. Truell
William R. Wadden
Helen M. Welch
Dorothy M. York
Joseph Tamenas
Charles A. Harrington
Jerome S. Higgins
James J. Walsh
Mary P. McDevitt

It was voted to approve the Superintendent's recommendation that in addition to amounts previously appropriated, the City Manager be requested to recommend to the City Council the following appropriations:

To: F-8 Pensions $1,062.20
said sum to be provided by transfer from A-1 Personal Service.

To: A-1 Personal Service $3,020.00
said sum to be provided by transfer from F-14. Special Athletic Fund.

To: F-3 Committee Expenses $100.00
said sum to be provided by transfer from F-14 Special Athletic Fund.

To: B-5 Freight and Cartage $1,000.00
said sum to be provided by transfer from F-9 Retirement Contribution.

To: C-8 Educational Equip't $1,200.00
said sum to be provided by transfer from F-9 Retirement Contribution

The Superintendent reported the retirement of Frank P. Sullivan, teacher at the Roberts School, effective September 1, 1946 and of Minnie H. Ketchum, teacher at the Peabody School, effective September 30, 1946. It was voted to extend to these retiring teachers the School Committee's sincere appreciation for their long years of devoted and efficient service.

The Superintendent reported the resignation of Hugh J. Curry, teacher in the Rindge Technical School (Music Department) who has accepted a commission in the United States Army, said resignation to be effective October 1, 1946. It was voted to accept Mr. Curry's resignation and to extend to him the School Committee's best wishes for a long and useful life in his new association and congratulations upon the great opportunity he will enjoy for rendering a distinguished service to his country.

The Superintendent reported the following transfers of teachers:

NAME	FROM	TO	RANK	EFFECTIVE
Margaret L. Doolin	Fletcher	Roberts	Teacher	Sept. 9, 1946
Kathleen E. Conroy	Kelley	Agassiz	Asst. Kinder.	Sept. 16, 1946
Jeannette L. Donnelly	Wellington	Ellis	Teacher	Sept. 16, 1946
Agnes A. Doran	Phys. Hand.	Willard	Teacher	Sept. 16, 1946
Caroline M. Foster	Houghton (Jr. Prevo.)	Ellis (Rem. Read.)	Sp. Cl. Teacher	Sept. 23, 1946
John F. Temple	Webster (Prevo.)	Houghton (Jr. Prevo.)	Sp. Cl. Teacher	Sept. 23, 1946
Mary A. Brennan	Ellis	Sleeper	Teacher	Sept. 23, 1946
Eleanor M. O'Toole	Morse	Peabody	Teacher	Sept. 30, 1946
Paul G. Dugan	Rindge Tech.	High and Latin	Teacher	Oct. 7, 1946

The Superintendent presented a communication from Gertrude B. Duffy, Supervisor of the Department of Measurement and Adjustment, requesting that a class for Non-English Speakin Children of School Age be organized t provide for the needs of pupils now attending our public schools. The Superintendent recommended that a Foreig Class (Class for Non-English Speakin Children of School Age) be organize at the Longfellow School and that Helena M. Maguire, teacher at the Longfellow School, be placed in charge o this class at a salary of $2394.00 pe year, the same salary Miss Maguire ha received as a teacher in the Open Ai Class at the Longfellow School. Committeeman Reardon moved that the Superintendent's recommendation be adopted. It was voted to adopt an amendment by Committeewoman Mrs. Conant that the Superintendent repor within three months as to the progres of this class. It was then voted to adop the Superintendent's recommendatio as amended.

The Superintendent submitted confidential report on the result of the teachers' examination held in June 1946.

The Superintendent presented the following communication from Joseph C. Sullivan, Director of High Schoo Athletics and it was voted that the contents of Mr. Sullivan's letter be endorsed and approved:

September 27, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

The Athletic Association would like to have the Safety Patrols of the Cambridge Elementary Schools attend the home football games of both the Cambridge High and Latin School and the Rindge Technical School.

Would you be kind enough to invite them through the Masters.

The youngsters' cards can be used as their identification and also as their ticket of admission.

We would also appreciate the opportunity to sell tickets to 8th grade children at the cost of ten cents. In this way, we hope to create interest.

Very truly yours,

JOSEPH C. SULLIVAN
Director

It was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASSACHUSETTS

Department of Education

September 20, 1946

School Department

Dear Sir:

You may be interested to know that this office has recommended to the General Court of 1946, that there be appropriated the following sum as reimbursement to your municipality for the year ending August 31, 1945:

$20,128.03.

Respectfully yours,

M. CORCROSS STRATTON
Director

It was voted to approve the Superintendent's recommendation that the Peabody Parents' Association be granted permission to hold a bazaar on the second Tuesday of November after school and, if necessary, in the evening, the expense for janitor service to be borne by the Peabody Parents' Association; and, further, that the permission herein granted is supplementary to any previous permits issued to The Peabody Parents Association for use of the Peabody School.

It was voted to adopt the Superintendent's recommendation that Joseph G. McKenna be appointed Principal of the Evening High School, said appointment being in conformity with Sec. 4, Chap. XV, Rules of the School Committee.

It was voted to adopt the Superintendent's recommendation that Christopher E. Dinsmore be appointed Principal of the Evening Elementary School, said appointment being in conformity with Sec. 4 Chap. XV, Rules of the School Committee.

It was voted to approve the Superintendent's recommendation that pupils of the High and Latin and Rindge Technical School be permitted to take part in an essay contest to be conducted by the Ladies Auxiliary to the Corporal Russell E. Hoyt Post, No. 299, Veterans of Foreign Wars, title of said essay to be "The Home—Cradle of Good Citizenship."

The Superintendent recommended that permission be granted the Cambridge Community Fund to distribute pamphlets and posters and provide speakers in the Cambridge Public Schools in relation to the Community Fund Campaign. A motion by Committeewoman Miss Kelleher to approve the Superintendent's recommendation failed of adoption on the following roll-call: Committeemen Mrs. Conant and Miss Kelleher voting 'Yea'; Committeemen Mr. O'Neill, Mr. Reardon and Mr. Wood voting 'Nay'; Committeeman Dewey and Mayor Lynch 'Absent.'

The Superintendent recommended the adoption of the following Text Book, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by Macmillan Company:

Healthful Living—by Jesse Feiring Williams, M. D.

Reports of Committees

Committeewoman Mrs. Conant advised that due to a lack of a quorum there was no meeting of the Committee on Buildings and Grounds but that there were several experts present in the audience to explain the condition of th leaking walls of the high school. On motion by Committeewoman Mrs. Conant it was voted to hear these experts.

Mr. Gerard Verrier, representing A. Belanger & Sons of 42 Brookford Street, Cambridge, appeared before the committee and advised that he had made a survey of the building and found that the mortar was pretty badly deteriorated and should be repointed with a good waterproof mortar. Having answered numerous questions by the committee relative to the rest of the building the chairman thanked Mr. Verrier for his kindness in coming to the meeting.

It was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein:

Committee on Athletics

October 7,1946

Members present: Russell A. Wood, Chairman; Thomas P. O'Neill, Jr., Robert J. Reardon.

It was voted to approve the schedules for the Junior Varsity and Freshman Football teams and the tentative hockey schedule as submitted by the Director of High School Athletics.

It was voted to recommend that an assistant to the Freshman Football Coach at each school be appointed at a salary of $400.00, selection to be made by the Head Football Coaches.

It was voted to recommend that programs be printed at Rindge Technical School showing the numbers of each player, said program to be distributed free of charge to spectators at the games.

It was voted to recommend that a rubbing table be purchased for use by the Athletic Trainer.

It was voted to recommend that for all home football games the head coaches be given ten complimentary tickets, assistant coaches five tickets and each member of the squad two tickets. All members of the Freshman Squad shall receive one ticket.

It was voted to recommend that the faculty managers shall be directly esponsible to the Director of high school athletics.

It was voted to authorize the Director of High School Athletics to have the faculty managers arrange suitable rallies of the students in the high schools before the game between High and Latin and Rindge Technical School, said rallies to be held at the discretion and with the approval of the headmasters.

It was voted to adjourn.

Respectfully submitted,

RUSSELL A. WOOD
Chairman

Unfinished Business

Calendar:

It was voted to adopt the following proposed amendment to the rules as presented by Committeewoman Miss Kelleher at the meeting of September 16, 1946: "Custodians shall attain their maximum salaries at the completion of three years of service."

Tabled Matters:

On motion by Committeeman Reardon it was voted to take from the table the proposed amendment to the rules submitted at the meeting of June 3, 1946 that "The Maximum salary of Physical Education Teachers in the elementary school shall be established at $2683.00 per year, effective January 1, 1946. A motion by Committeeman Reardon to adopt the foregoing amendment to the rules, failed to receive the required four votes on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant and Mr. Wood voting 'Nay'; Committeeman Dewey and Mayor Lynch 'Absent.'

On motion by Committeewoman Mrs. Conant it was voted to take from the table a report of the Committee on Buildings and Grounds submitted at the meeting of September 16, 1946. Committeewoman Mrs. Conant moved adoption of the report. On the following roll-call it was voted to amend the report of the Committee on Buildings and Grounds by adding "Civil Service shall be requisitioned for a list of persons eligible to fill a position of junior building custodian at a salary of $37.67 per week: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant and Vice-Chairman Wood voting 'Nay'; Committeeman Mr. Dewey and Mayor Lynch 'Absent.' On a roll-call vote it was then voted to adopt the following report of the Committee on Buildings and Grounds as presented at the meeting of September 16, 1946 and amended at this meeting: Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Vice-Chairman Wood voting 'Nay'; Committeemen Mr. Dewey and Mayor Lynch 'Absent.'

Committee on Buildings and Grounds

Meeting of September 16, 1946

Present: Mrs. Cora Butler Conant, Chairman; Mr. Bradley Dewey.

The Chief Custodian reported that notice of a vacancy of Junior Building Custodian at the Agassiz School (caused by the retirement of William Sullivan), was mailed to all junior building custodians in the department and that Patrick Connors is the senior custodian to have applied for this position. Your Committee, therefore, recommends the transfer of Patrick Connors as junior custodian from the Webster School to the Agassiz School in compliance with the rules regulating the transfer of junior building custodians.

The chief custodian reported that notice of a vacancy of matron at the High and Latin School (caused by the retirement of Catherine F. McAvoy) was sent to all janitresses and matrons and that Ethel B. MacDonald is the senior matron to have applied for this position. Your committee, therefore, recommends the transfer of Ethel B. MacDonald from matron at the Wellington School to the High and Latin School.

It was voted to recommend that in addition to amounts previously appropriated for F-13 Repairs that the sum of $3,000.00 be appropriated to F-13 Repairs, said sum to be provided by transfer from G-7 Furniture and Furnishings.

(amended at the meeting of October 7, 1946).

Civil Service shall be requisitioned for a list of persons eligible to fill a position of junior building custodian at a salary of $37.67 per week.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Committeewoman Mrs. Conant moved that the bid of A. Belanger Company, 42 Brookford Street, Cambridge, for waterproofing the wall at the High and Latin School at a cost of $1600.00 be accepted and the contract awarded to A. Belanger Company. The chairman ruled the motion out of order because the bid was not available to be viewed by the full committee. Committeewoman Mrs. Conant appealed from the ruling of the chair and on the following roll-call the ruling of the chairman was not sustained: Committeemen Miss Kelleher and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant, Mr. O'Neill and Mr. Reardon voting 'Nay'; Committeemen Mr. Dewey and Mayor Lynch 'Absent.' On the following roll-call Committeewoman Mrs. Conant's motion to award the contract to A. Belanger Company failed to receive the required four votes: Committeemen Mrs. Conant, Miss Kelleher and Mr. O'Neill voting 'Yea'; Committeemen Mr. Reardon and Vice-Chairman Wood voting 'Nay'; Committeemen Mr. Dewey and Mayor Lynch 'Absent.'

Awaiting Report:

The Superintendent recommended that two courses in household arts be authorized at the East End Union, East Cambridge, to consist of two 3-hour classes per week; and, further, that two teachers for these classes be appointed at $2.00 per hour. It was voted to adopt the Superintendent's recommendation.

New Business

It was voted to lay on the table a motion by Committeeman Reardon that the Cambridge School Committee record itself as opposed to the initiative petition pending in the Massachusetts Legislature, proposing to prohibit the use of school buses by parochial school students.

On motion by Committeeman O'Neill

it was voted on the following roll-call that all evening school salaries be increased $1.00 per evening effective October 15, 1946: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea': Committeewoman Mrs. Conant 'Not Voting'; Committeemen Mr. Dewey and Mayor Lynch 'Absent.'

Vice-Chairman Wood in the chair.

It was voted to make part of the records the following report of the Superintendent on substitute teachers:

In School Committee

October 7, 1946

At the request of a member of the School Committee made at the meeting of the School Committee on September 3, 1946, I agreed to bring in a report on regular substitutes, where they are working, and what the status is of the persons whose places they are taking.

Accordingly, I have prepared a list with the desired information. This list shows that there are twenty-six substitute teachers working regularly. Of these twenty-six, four are in classes which have been formed because of increased numbers.

In considering this list I wish to point out some pertinent facts relative to the School enrollment.

1. At the present time the Survey Committee is considering my recommendation that the Gannett, Fletcher and Sleeper Schools be closed. If the School Committee decides to close these schools, the following changes will take place:

a. Gannett: One grade teacher and one kindergartner will be available for re-assignment.

b. Fletcher: Eight grade teachers and one kindergartner can be re-assigned.

c. Sleeper: Entire teaching staff could be transferred to the Ellis School.

2. After a careful study of the September enrollment figures, I find that the Haggerty School has an enrollment of 209 pupils. In October 1936, it had an enrollment of 383. This shows a decrease of 174 pupils or 45%.

The present enrollment of the Russell School is 526. In October 1936, it was 829. This shows a decrease of 305 pupils or approximately 36%.

The foregoing figures show that the entire Haggerty School population could be adequately provided for in the Russell School.

Therefore, it is my opinion that the Survey Committee might well consider the advisability of closing the Haggerty School and the transfer of the pupils to the Russell School. If this were done, eight grade teachers and one kindergartner in the Haggerty School could be re-assigned.

I cite these facts to show clearly that although the list shows that there are twenty-six substitute teachers working regularly, the places of many of them could be filled by teachers reassigned from the aforementioned schools if the Survey Committee recommends their closing and the School Committee adopts the recommendation of the Survey Committee.

The Haggerty School building is a fine building. It was named in honor of Corp. Daniel A. Haggerty of the United States Marines who was killed in Mexico in 1914 while serving his country.

If the School Committee decides to transfer the Haggerty School pupils to the Russell School, the building could retain Corp. Haggerty's name and be used by the citizens of the Mount Auburn district as a recreation center similar to the Lawrence J. Mahoney Recreation Center in the former Boardman School.

JOHN M. TOBIN

Superintendent of Schools

Report on Regular Substitutes, Where They Are Working and What The Status is of the Persons Whose Places They are Taking.

NAME	SCHOOL AND GRADE	STATUS OF FORMER TEACHER OR REASON FOR VACANCY
M. Alice Foley	Ellis, Grade 4	Transfer of Ruth E. Hayes to Roberts
Helen E. Cleary	Ellis, Grade 7	Retirement of Mary A. O'Callaghan
Mary J. Mokaba	Gannett, Grade 1	Resignation of Ruth L. Tolpin
Elizabeth P. Lally	Gannett, Grade 2	Illness of Marie M. Cloran
Gertrude L. Conley	Haggerty, Asst. Kinder.	Increase in Numbers
Mary P. McDevitt	Houghton, Grade 3	Resignation of Mary B. Callahan
Dorothy F. Haley	Kelley, Grade 1	Resignation of Elizabeth McLaughlin
Mary J. Connors	Kelley, Grade 2	Increase in Numbers
Ann M. Gallagher	Longfellow, Grade 1	Retirement of Gertrude S. Thayer
Helen E. Gale	Morse, Grade 1	Death of Joseph M. Flynn
Edna J. Haley	Morse, Grade 1	Leave of absence of Julia K. Pierce
Mary A. Crimmins	Morse, Grade 2	Trans. of Eleanor M. O'Toole to Peab'y
Mary J. Cahill	Morse, Grades 4 & 5 (combination)	Increase in Numbers
Flora H. Crowley	Roberts, Asst. Kinder.	Trans. of Marga't M. Conroy to Agassiz
Elizabeth A. Steinkrauss	Roberts, Grade 1	Retirement of Mary C. Ward
Mary L. Mathieson	Russell, Asst. Kinder.	Resignation of Catherine A. Donahue
Ruth A. Murray	Sleeper, Grades 1 2 (combination)	Retirement of Evelyn M. Dormer
Marion Blanchfield	Thorndike, Grade 3	Increase in Numbers
Margaret V. Fenton	Thorndike, Grade 1	Death of Alice W. Gaughan
Anna C. Powers	Webster, Grade 4	Resignation of Anne M. Hogan
Alma E. Hagar	Wellington, Asst. Kinder.	Trans. of Evelyn Heffernan to Gannett
Greta C. Haley	Wellington, Grades 2 & 3 (combination)	Trans, of Jeaneatte L. Donnelly to Ellis
Eileen M. McCarthy	Willard, Grade 1	Retirement of Elizabeth M. Crowley
William H. Crocker	Boys' Voc. Electricity	Retirement of Francis B. Whouley
Mary B. Callahan	Phys. Hand. Elem. Grades	Trans. of H. G. Walsh to Tests & Meas.
Marguerite McMillan	Phys. Hand. Elem. Grades	Trans. of Agnes Doran to Willard

JOHN M. TOBIN
Superintendent of Schools

Committeewoman Miss Kelleher moved that members of the staff who are conducting the survey of the Cambridge Public Schools and who are in the audience at this meeting be invited to address the committee. Professor Alfred D. Simpson, Director of the Survey, stated that there was no report to make at this time but that they would like to get acquainted, would probably attend many more meetings and sometime in the future would like to meet with the committee.

It was voted to convene in executive session.

The Superintendent recommended the election of Edward G. Crawley as a teacher of electricity in the Vocational School for Boys at a salary of $2250.00 per year, effective October 22, 1946. This recommendation lays on the "Calendar" until the next regular meeting in accordance with the rules.

It was voted that the Superintendent be granted authority to continue the services of William H. Crocker as a substitute teacher of electricity in the Vocational School for Boys pending disposition of his recommendation tha Edward G. Crawley be appointed permanently to this position.

It was voted that the Building Department be requested to make a careful examination and inspection of th walls and roofs of the High and Lati School Buildings with a view of determining essential repairs, particularly i regard to leakage and entrance of rain

It was voted to reconvene in regula session.

It was voted to ratify and affirm al votes taken in executive session.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committe

SCHOOL COMMITTEE

Monday, October 21, 1946

egular Meeting:

Members present: Committeemen rs. Conant, Mr. Dewey, Miss Kelle- r, Mr. O'Neill, Mr. Reardon, Mr. ood and Mayor Lynch.

Mayor Lynch in the chair.

Vice-Chairman Wood raised a point order that a motion adopted at the eeting of the School Committee held October 7, 1946, viz.,

"The names of persons which appear the eligible list as of October 18, 1943 extended to October 18, 1947"

was out of order as it constituted an nendment to the rules and should ave been placed on the "Calendar" in ccordance with the rules. Therefore, is proposed amendment to the rules ust be presented again at this meet- g and placed on the "Calendar" for tion at the next regular meeting. The hairman sustained Vice-Chairman ood's point of order.

On motion by Committeeman Wood was then voted on the following roll- ll to approve the minutes of the eeting of October 7, 1946 with the de- tion of the motion extending the eli- ible list to October, 1947: Committee- en Mrs. Conant, Mr. Dewey, Miss Kel- her, Mr. O'Neill, Mr. Wood and ayor Lynch voting 'Yea'; Committee- an Reardon voting 'Nay.'

It was voted to place on file a com- unication from John J. Terry, Super- tendent of Buildings, relative to an spection of the walls and roofs of the igh and Latin School.

On motion by Committeeman O'Neill was voted that the Sacred Heart entral High School be granted per- ission to use the Thorndike School uditorium, upon payment of jani- ors' fees, for basketball practice on ednesday and Friday afternoons rom 2:30 p. m. until 5:00 p. m.

On motion by Committeeman Rear- on it was voted that the Sacred Heart hurch be granted permission to use he Thorndike School Auditorium, upon payment of janitors' fees, on Monday, November 11 from 8 p. m. to 11 p. m. to conduct a penny sale for the benefit of the parish fund.

On motion by Committeewoman Mrs. Conant it was voted to refer to the Superintendent with power, a request received from the "Under 21 Club" seeking permission to use the Rindge Technical School Gymnasium on November 9 for a Sadie Hawkins Day Dance, with the suggestion that some responsible adult sponsor for this affair.

On motion by Committeeman Reardon it was voted that St. Patrick's Parish be granted permission to use the Roberts School gymnasium, upon payment of janitors' fees, for basketball on Tuesday from 7 p. m. to 9:30 p. m. and on Saturday from 10:00 a. m. to 12:00 noon, during the basketball season.

On motion by Committeeman Reardon it was voted that the Duncanbury School of Arts of Boston, be permitted to hire the Rindge Technical School Auditorium for concerts upon payment of full rental fee on dates to be arranged with the Secretary.

On motion by Committeewoman Miss Kelleher it was voted to grant the request of Edward P. Kelley, 90 Slade Street, Belmont, a former resident of Cambridge and a student at the High and Latin School before entering the armed services, that he be permitted to complete his high school training at the High and Latin School without tuition.

It was voted to make part of the records the following order adopted by the City Council on October 14, 1946:

IN CITY COUNCIL

October 14, 1946

ORDERED: That the following transfer in appropriations be and hereby is authorized:

From: Schedule A-1, Permanent Employees. To: Schedule F-8, Pensions $1062.20.

From: Schedule F-14, Special Athletic Fund. To: Schedule A-1, Permanent Employees $3020.00.

From: Schedule F-14, Special Athletic Fund. To: Schedule F-3, Committee Expenses $100.00.

From: Schedule F-9, Retirement Fund Contribution $2200.00. To: Schedule B-5, Cartage and Freight $1000.00. To: Schedule C-8, Educational Equipment $1200.00.

On motion by Committeeman Reardon it was voted to refer to the Superintendent for report a communication from Margaret A. McCaffrey asking that her name be retained on the eligible list for appointment as a teacher in the Cambridge public schools because war-time service prevented her from taking the last examination.

Petitions were received from residents of the Haggerty School District protesting the proposal to close the Haggerty School and requesting a public hearing before final action is taken. On motion by Committeeman Wood it was voted that a hearing be granted the petitioners at the next meeting of the School Committee.

Superintendent of Schools (Reports and Recommendations)

It was voted to approve the Superintendent's recommendation that the Cambridge Tuberculosis and Health Association be granted permission to sell Christmas Seals in the public schools.

It was voted to accept the resignation of Julia K. Pierce, teacher at the Morse School, effective October 15, 1946 and of Mary K. Falvey, teacher at the Willard School, effective November 1, 1946.

It was voted to accept the Superintendent's recommendation that the students of the Cambridge public schools be permitted to take part in a Poster Contest sponsored by the Boston Postal District, United States Post Office.

It was voted to make part of the records the following additional list of applicants for evening school teaching positions:

Thomas J. Cavanagh
Marion S. Clark
Walter H. Gomes
Mary F. Kelly
James M. Landrigan, Jr.
John F. Lovett
Eleanor M. Mahler
John G. Mahler
Mary F. Mahler
James F. Manning
John T. Mellen
Charles L. O'Connor
Abbott O. Paine
Fred L. Rendall
Grace R. Stacey
George A. Wickson
Edward F. Cassidy
William Menzel
John F. Stacey

The Superintendent presented the following communication from Elizabeth F. Butler, Supervisor of Primary School and Kindergartens:

October 21, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

Owing to the shortage of kindergarten teachers, the proposed change might help relieve the overcrowded condition in the schools at the present time. By having two sessions of kindergarten in those schools which have an enrollment of over 40 pupils, we could release five assistant teachers who could be spread to those schools which are at present in need of assistants. In this way all the substitute teachers could be used as substitutes in case of teacher absence.

The following schools will be those which will be affected by the proposed change to two sessions: Agassiz, Haggerty, Houghton, Longfellow, Morse, Peabody, Roberts, Wellington. Because of the very large enrollment in the Houghton and Longfellow Schools it might be well to have two distinct kindergartens running two sessions. In this way the kindergarten program will be carried out more effectively in these two schools.

Those teachers who will teach two essions in the proposed change are the ollowing: Margaret Conroy, Helen oogherty, Julia Sullivan, Mariam Nel-on, Mary Dempsey, Ruth Cobb, Cathrine Ryan, Anna Dell Francis, Katheen Conroy, Miriam Donald.

In those cities and towns which were orced to make similar change, it has een customary to compensate those eachers who had to teach for two sesons, so that their salary would equal hat of the elementary teacher. In ambridge this calls for an increase of alary from $2130 per year to $2254 per ear. In two cases it calls for an increase of salary from $2010 per year o $2254 per year.

Very truly yours,

ELIZABETH F. BUTLER
Supervisor of Primary Schools
and Kindergartens

The Superintendent recommended hat the two-session Kindergarten lan as outlined in Miss Butler's leter be adopted. The chairman ruled the roposal an amendment to the rules nd ordered it placed on the "Calenar" for action at the next regular neeting. On motion by Committeewoian Mrs. Conant it was voted on the ollowing roll-call to suspend the rules or the purpose of taking action on the uperintendent's recommendation at his meeting: Committeemen Mrs. Connt, Mr. Dewey, Miss Kelleher, Mr. 'Neill and Mr. Reardon voting 'Yea'; ommitteemen Mr. Wood and Mayor ynch voting 'Nay.' On the following oll-call it was voted on motion by ommitteewoman Mrs. Conant to aprove the Superintendent's recommenation that the two-session kindergaren plan, as outlined above, be adoptd: Committeemen Mrs. Conant, Mr. ewey, Miss Kelleher, Mr. O'Neill, Mr. eardon and Mayor Lynch voting Yea'; Vice-Chairman Wood 'Not oting.'

The Superintendent presented the ollowing communication from Gunnar . Haugh, Local Co-Ordinator for the 'eterans' Education Center:

October 15, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge
Dear Mr. Tobin:

I recommend that the course "Starting and Operating a Small Business' be offered to the veterans of this community under the co-sponsorship of the School Department and the Division of Vocational Education, Massachusetts Department of Education.

Course Content

This course, which proved very popular in Milford last Winter and which is currently being offered in Boston and in Quincy consists of ten two-hour sessions. The topics discussed in the course are:

1. The place of Small Business in Our Economy.
2. Causes of Small Business Failures. Health and Personality Requisites.
3. Financial Need and the G. I. Bill.
4. Selecting a Location.
5. Store Layout and Appearance—Display.
6. Legal Aspects of Retailing.
7. Value and Use of Records.
8. Record Systems for Small Business.
9. Operating Functions, Policies, Buying, Receiving, Checking, Pricing, Marking, Selling.
10. Operating Functions, Advertising, Promotions, Planning, Personnel, Competition, Control, Ethics.

The conference method of instruction is used. Local business men will be invited to speak for short periods at the various meetings of the class. The Instructor's Guide for this course—the only copy available for use in Cambridge—is attached to this report.

Staff

It will be necessary to form an Advisory Committee for Distributive Education to consist of a minimum of seven local business men. The present Advisory Committee is quite satisfactory although the Supervisor of Distributive Education, Division of Vocational Education, Massachusetts Department of Education, suggests that an Advisory Committee set up especially for this course will do much to arouse interest in the course.

The following instructional staff will be needed:

a. One teacher, with recent experience in retailing, to carry six two-hour sessions and to act as moderator at the others;

b. A lawyer to carry one two-hour session at which the Legal Aspects of Retailing are discussed.

c. A banker to carry one two-hour session at which Financial Need and the G. I. Bill are discussed.

d. A teacher of bookkeeping to carry two two-hour sessions at which the Value and Use of Records and Record Systems for Small Business are discussed.

Cost

The State Co-ordinator, Regional Veterans' Education Center has stated that his program can assume no responsibility for the payment, in part or in whole, of any of the salaries of the instructors in this course.

I recommend that the salary schedule presently in effect for evening school teachers of state-aided vocational subjects be adopted for the teachers of this course:

6.50 per evening for teachers having five years day school experience or one year of evening school experience.

$5.50 per evening for teachers having less than five years day school experience and no evening school experience.

At this rate of pay, the total salary cost for one course will range from a minimum of $77.00 to a maximum of $91.00.

Fifty percent of the total salary cost is refundable directly to the School Department from George-Dean Funds. Of the remaining fifty percent, half ir refundable to the city's General Fund from state funds.

No textbooks are required for thi
course.

Administrative Organization:

Although the State Co-ordinator o the Regional Veterans' Education Center is unable to assume any financia responsibility for the course "Starting and Operating a Small Business," he i enthusiastic about having the cours offered as a facility of the local Veterans' Education Center. And, I s recommend.

The Supervisor of Distributive Education, Division of Vocational Education, Massachusetts Department o Education recommends that class membership be held to a maximum o twenty-five. If the demand for th course is great enough, he suggests that an additional course or courses b held at a later date. Priority, of course will be given Cambridge residents; and tuition will be charged non-residents a in other state-aided vocational evenin courses.

The period between Monday, November 18, 1946 and Wednesday, Decembe 18, 1946 is a five week period uninterrupted by holidays though the meetin on Wednesday, November 27 would b held on Thanksgiving Eve. Inauguration of this course on November 18 wil give ample time for publicity and othe preparations that must be made.

Respectfully submitted,

GUNNAR E. HAUGH

Local Co-Ordinator
Veterans Education Center

The Superintendent recommende that the course "Starting and Operating a Small Business" as outlined i Mr. Haugh's letter be adopted. On motion by Committeewoman Mrs. Conan it was voted on the following roll-cal to adopt the Superintendent's recommendation and approve the course a outlined: Committeemen Mrs. Conant Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mr. Dewey and Mr Wood voting 'Nay.'

The Superintendent presented th following communication from Timothy F. Downey, Headmaster of the High and Latin School:

HIGH AND LATIN SCHOOL

Cambridge, Mass.

October 18, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

Over 125 veterans are at present enrolled in the High and Latin School. The plotting of their courses and the intensely individual attention needed for proper guidance has taken so much of my time and the time of the Masters that I feel it necessary to recommend that a post of Counsellor for Veterans be created to deal with all problems, administrative and otherwise, arising from the presence of veterans within the school or from veterans returning to the school to seek counsel and guidance.

I feel strongly that there are many veterans whose names are now in our files who have not taken full advantage of the opportunities offered them under the Bill of Rights, and who because of credits allowed for basic training and the time spent in service schools could properly qualify for high school diplomas if their attention were called to opportunities which may at the present moment be unknown to them.

Yours truly,

T. F. DOWNEY,

Headmaster

The Superintendent recommended that the position of Counsellor for Veterans be established in the High and Latin School as requested by the headmaster in the foregoing letter. The chairman ruled that the creation of this position is an amendment to the rules and ordered the Superintendent's recommendation placed on the "Calendar" for action at the next regular meeting.

The Superintendent presented the following communication from Timothy F. Downey, Headmaster of the High and Latin School:

HIGH AND LATIN SCHOOL

Cambridge

October 18, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.
Dear Mr. Tobin:

As you probably know, Mrs. Helena Dunn will tender her resignation as teacher on November 27 next, under the provisions of the Retirement Act. I recommend the appointment of a teacher of Freshman English to fill the vacancy which will be created by this resignation.

In the Latin and Modern Language departments the situation is such that in case of sickness of teachers within these departments, the classes would have to be covered by other teachers in their free periods who have no knowledge of the languages to be taught.

In the upper classes of English the enrollment is such that, under the present schedule, we cannot carry on without impairing the efficiency of the work. Practically all our classes in Junior Commercial English have at least 35 pupils, which is above the normal load that a teacher should be expected to carry in any class. I recommend the appointment of a teacher of Latin who could take over some of the English classes as well.

Yours truly,

T. F. DOWNEY
Headmaster

The Superintendent recommended that Mr. Downey's request for the appointment of a teacher of freshman English and a teacher of Latin be approved. On motion by Committeewoman Miss Kelleher it was voted to lay the Superintendent's recommendation on the table.

Reports of Committees

On motion by Committeewoman Mrs.

Conant it was voted that the following report of the Committee on Buildings and Grounds be approved:

Committee on Buildings and Grounds

October 21, 1946

Present: Mrs. Cora Butler Conant, Chairman; Mr. Bradley Dewey, Miss Margaret M. Kelleher.

Mr. Church asked for an opinion on the advance of janitors' salaries but since the vote taken at the last meeting was clear no action was taken.

The Committee on Buildings and Grounds wishes to call attention to the fact that they have recommended that the bid of A. Belanger & Co., for waterproofing the wall at High and Latin School be accepted at a cost of $1600.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

On the following roll-call it was voted, on motion by Committeeman Dewey, to approve a recommendation of the Committee on Buildings and Grounds made at a previous meeting that the bid of A. Belanger & Company, 32 Brookford Street, Cambridge, for waterproofing the wall at the Hign and Latin School be accepted and that the contract be awarded to said A. Belanger & Company in the sum of $1,600.00: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

On motion by Committeeman Dewey it was voted on the following roll-call that in addition to sums previously appropriated, the City Manager be requested to recommend an appropriation of $10.00.00 to F-13 Repairs, said sum to be provided by transfer from F-14 Special Athletic Fund: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.'

Committeewoman Miss Kelleher, a member of the sub-committee on Buildings and Grounds, stated that she wished to offer a minority report of the Committee on Buildings and Grounds relative to the amendment to the rules adopted at the last meeting of the Committee providing that the custodians shall attain their maximum salary in three years. Miss Kelleher advised that prior to the adoption of the amendment, custodians received a $2.00 weekly increment each year for five years and the Business Agent desired to know what the increment will be if they are to attain their maximum within three years. Committeewoman Miss Kelleher moved that the custodians receive an increment of $3.33 per week each year until they have attained their maximum. Committeeman Dewey moved to amend the motion by adding, "the maximum salary for custodians shall be reached in five years." Committeeman O'Neill raised a point of order that Committeeman Dewey's amendment is not within the scope of the motion because it is diametrically opposed to the rules of the School Committee as amended. The chairman ruled that Committeeman Dewey's amendment was germain to the motion and, therefore, in order. After considerable debate Committeewoman Miss Kelleher's motion as amended by Committeeman Dewey was withdrawn by unanimous consent.

On a roll-call it was voted to accept the following report of the special committee appointed to confer with the Commissioner of Corporations and Taxation relative to transferring funds from the Surplus Account of the City to meeta the increases in salaries of School Department employees voted by the School Committee, and to adopt the recommendations contained therein: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

Committeemen Robert J. Reardon and Thomas P. O'Neill, members of the special committee appointed to confer with the Commissioner of Corporations and Taxation, relative to transferring funds from the Surplus Account of the City to meet the increases in salaries of School Department employees voted by the School Committee, met with Commissioner Long on Thursday, September 26.

Commissioner Long advised that he would approve transfers of funds from the Surplus Account of the City only for the purpose of meeting emergency or extraordinary expenses but would not approve a transfer from the Surplus Funds to pay for increases in salaries, because such increases were recurring expenses and could be taken care of in the department budget.

Commissioner Long further advised that appropriations made by the City Council must, if made before the tax rate is set, be imbedded in the current year's tax rate and, if made after the tax rate is set, must encumber the following year's tax rate. The money for these increases in salaries may, in Mr. Long's opinion, be appropriated now by the City Council but the money cannot be made available until January 1, 1947 and the City Auditor can set up his accounts to show that the money was due in September, October, November and December of 1946 and made payable January 1, 1947.

Therefore, your special committee recommends that the City Manager be nformed of Commissioner Long's opinions and he be again requested to recommend to the City Council an appropriation sufficient to cover salary increases voted by the School Committee and that the money be made available January 1, 1947 and made part of the 1947 budget.

Unfinished Business of Previous Meetings

Calendar:

On motion by Committeeman Dewey t was voted that the text book recommended for adoption by the Superinendent at the meeting of October 7, 1946 be laid on the table.

On the following roll-call it was voted on motion by Committeewoman Miss Kelleher to adopt the Superintendent's recommendation submitted at the meeting of October 7, 1946 that Edward G. Crawley be elected a teacher of electricity in the Vocational School for Boys at a salary of $2250.00 per year, effective October 22, 1946: Committeemen Miss Kelleher, Mr. Reardon, Mr. O'Neill, Mr. Wood and Mayor Lynch voting 'Yea'; Committeeman Dewey voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting.'

Tabled Matters:

It was voted to take from the table a motion by Committeeman Reardon that the Cambridge School Committee record itself as opposed to the initiative petition pending in the Massachusetts Legislature proposing to prohibit the use of school buses by parochial and private school children. On the following roll-call it was voted to adopt

Committeeman Reardon's motion that the Cambridge School Committee record itself as opposed to the initiative petition pending in the Massachusetts Legislature proposing to prohibit the use of school buses by parochial and private school children: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay.'

It was voted to take from the table the communication from the City Solicitor relative to settling by compromise the claims of Mrs. Suzanne R. Green, and Mrs. Julienne O'Keefe, former teachers in the Cambridge public schools. On motion by Committeeman Dewey it was voted on the following roll-call to adopt the recommendation of the City Solicitor that the claims of Mrs. Suzanne R. Green, and Mrs. Julienne E. O'Keefe, with particular reference to an order adopted by the School Committee on May 6, 1946, be settled by compromise upon payment of an amount equal to the regular compensation from September 1, 1945 to March 6, 1946, being the portion of the school year for which they did not receive compensation; and, further, that settlement of the claim by compromise on this basis be accepted provided that an appropriate release be given discharging the city from any and all other claims arising out of or in any way connected with the discharge of these teachers: Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeewoman Miss Kelleher voting 'Nay.'

New Business

On motion by Committeeman Reardon it was voted that the staff conducting the survey of the Cambridge public schools be requested to furnish a report relative to salary and salary rates for the entire system—teaching personnel, clerical, administrative and custodian force—on or before January 1, 1947 in order that proper time can be had by the School Committee for arriving at a definite program before the budget is considered.

On motion by Committeeman Reardon it was voted that the Superintendent and City Manager confer as to the advisability of providing suitable quarters for our high school "teen age" club for afternoon and evening activities.

It was voted to refer to the Committee on Athletics a motion by Committeeman Reardon that provision be made for student-veterans, (who are ineligible because of age to take part in the regular high school athletic program), to participate in competitive sports with other schools who are faced with a like situation and that separate schedules of events be arranged for these student-veterans.

It was voted to refer to the Committee on Buildings and Grounds a motion by Committeeman Reardon that the Superintendent and the Headmaster of the High and Latin School consider the advisability of providing a room properly furnished to be used as a rest room for male teachers in the High and Latin School.

The chairman ordered placed on the "Calendar" for action at the next regular meeting a proposed amendment to the rules by Committeeman Reardon "that the salary schedule of junior and senior clerks in the School Department be changed in order that said clerks may attain their maximum salary after three years of service.

A motion by Committeeman Reardon "that schools be closed Friday, October 25, to allow teachers to attend the Middlesex County Convention of Teachers," failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay.'

Committeeman Reardon moved that all employees of the School Department who were permanent members of the department in December, 1942, but who, because of military service, were not accorded the benefits of the $50.00 bonus paid to employees at that time, be granted $50.00 in addition to their regular salary, said payment to be made from the salary account for the year 1946. After considerable debate Committeeman Reardon was given unanimous consent to withdraw his motion.

Vice-Chairman Wood in the chair.

On motion by Mayor Lynch it was voted on the following roll-call that the Cambridge Community Fund be granted permission to distribute pamphlets and posters and provide speakers in the Cambridge Public Schools in relation to the Community Fund Campaign: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen O'Neill and Vice-Chairman Wood voting 'Nay.'

Mayor Lynch in the chair.

Committeeman O'Neill offered the following proposed amendment to the rules: "The names of persons which appear on the eligible list as of Octobe 18, 1943 be extended to October 18 1947:" The chairman ordered that thi proposed amendment be placed on th "Calendar" for action at the next regular meeting in accordance with the rules.

Committeeman Dewey moved to rescind the action of the School Committee of October 7, 1946 which provide that "Custodians shall attain thei maximum salaries at the completion o three years of service." The chairma ordered this motion placed on the "Calendar" for action at the next regula meeting in accordance with the rule of the school committee.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committe

SCHOOL COMMITTEE

(OFFICIAL REPORT)

November 4, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon and Mayor Lynch.

Mayor Lynch in the chair.

It was unanimously agreed to suspend the regular order of business for he purpose of holding the public hearng voted at the meeting of October 1, for the petitioners opposed to the losing of the Haggerty School.

A communication was read from Committeeman Thomas P. O'Neill, reording himself as opposed to any action purporting to closing the Haggerty School. The following persons appeared and voiced their objection to losing the Haggerty School:

Joseph J. Mazza, 14 Locust St.
Francis J. Cusick, 45 Cushing St.
Mrs. Lucas, 95 Oxford Ave.
John L. McDonald, 600 Huron Ave.
John P. Hennessey, 11 Fountain Ter.
James Marcelli, 33 Cushing St.
Ernest Baxter, 71 Oxford Ave.
D. J. Bonacci, 62 Homer Ave.
John D. Finnegan, 22 Lawn St.
John J. Foley, City Councillor, 20 Lindge Ave.
Joseph A. DeGuglielmo, City Counllor, 24 Arlington St.
Jeremiah J. Sullivan, Representative rom 3rd Middlesex District.
Alfred Vellucci, 28 Jefferson St.

At the conclusion of the hearing it as agreed that if a definite recommendation to close the Haggerty chool is made, a public hearing will e held at the Haggerty School in orer that petitioners opposed to such ction may be heard.

It was voted to resume the regular rder of business.

On motion by Committeewoman Mrs. onant it was voted that the minutes f the meeting of October 21, 1946, be pproved.

The following notice was received from the City Council:

IN CITY COUNCIL

October 21, 1946

ORDERED: That the following transfer of appropriation, be and hereby is authorized:

From: School Dept. Schedule G-7 Furniture and Fittings	$3,000.00
To: School Dept. Schedule F-13 Repairs	$3,000.00

The chairman ordered made part of the records the following communication to the City Council from the Board of Park Commissioners, and transmitted by vote of the City Council to the School Committee:

November 2, 1946

To the Honorable,
The City Council of
the City of Cambridge

Gentlemen:

At a meeting of the Board of Park Commissioners October 31, 1946, "It was voted: A letter be sent to the City Council and the City Manager, that the Board relinquish control of the Lawrence D. Mahoney Recreation Center, provided space at the Roberts School in addition to that now used by the department is obtained from the School Committee."

Respectfully,
STEPHEN H. MAHONEY
General Superintendent of Parks

In City Council, Nov. 4, 1946

Copy of letter ordered
sent to School Committee

A true copy,

Attest: Frederick H. Burke,
City Clerk.

On motion by Committeeman Dewey it was voted to grant the request of the Board of Park Commissioners, contained in their letter dated November

1, that they be permitted to use the basement area of the Roberts School for the purpose of extending their recreational program, from 2:30 p.m. to 5:30 p.m., and from 7:00 to 9:30 p.m., each weekday except Saturday provided the Board of Park Commissioners provide adequate and competent supervision.

On motion by Committeeman Reardon it was voted that St. Patrick's Parish be granted permission to use the High and Latin School Auditorium, upon payment of janitors' fees, for a lecture on December 8 from 8 p.m. to 10 p.m.

On motion by Committeeman Reardon it was voted that the Cambridge Extension Club of the Burroughs Newsboys Foundation be granted permission to use a classroom in one of the evening schools one or two evenings a week for club meetings.

On motion by Committeeman Reardon it was voted to place on fille a communication from the Cambridge Civic Association relative to petitions from teachers for increases in salary.

It was voted to lay on the table the following petition from the Masters of the Cambridge Elementary Schools and the Directors:

November 1, 1946

To the Honorable School Committee
of the City of Cambridge
Ladies and Gentlemen:

We, the masters of the Cambridge Elementary Schools, and the Directors, having at heart the best interests of the children of Cambridge and the schools they attend, in full knowledge of the unrest existing among those who administer the schools due to salaries, inadequate to meet the present high cost of living, and, too, lower than they should be in the important field of education, feel that something should be done at once to take care of the present situation, leaving the discussion of a mere permanent salary schedule to a later date.

We earnestly urge your Honorable Body to give serious and immediate consideration to raising the salary of every individual in the personnel of the Cambridge School Department the sum of Five Hundred Dollars ($500) so that as of January 1, 1947 every one in the employ of the School Department would receive an increase of $500.00 over and above the amount paid that employee during the calendar year 1946, the increased salary to continue in effect until a more equitable salary schedule has been adopted.

It was voted to lay on the table the following petition from Local 776 Cambridge School Department Employees, American Federation of State County and Municipal Employees:

November 2, 1946

To the Honorable,
The School Committee,
Cambridge, Mass.

At the October meeting of the Cambridge School Department Employees Union, Local 776, of the American Federation of State, County, and Municipal Employees, it was unanimously voted to submit to your Honorable Committee, a resolution requesting serious consideration of the following:

According to the October report, obtained from the Department of Labor and Industries and the Office of the Division of Necessaries of Life as of October 31, 1946, which indicates that the cost of living has now advanced to 51 point 6 per cent.

May I also mention the fact as to withholdings from wages on Federal Income Tax, which has also lowered our level means of living, which also means that the take-home pay is much lower than it was three years ago of which at that time we were exempt from Federal Taxes.

Be It Resolved:

That the employees of the Cambridge

School Department do hereby ask that your Honorable Committee consider an ncrease in wages amounting to $700 which would recompense your employees and allow a just living wage to meet the present conditions.

Very truly yours,
Wm. J. Martin,
President Clarence H. Smith
Secretary

The following petition, signed by the teachers in all schools except Rindge Technical School, for increase in salaries, was presented by the Cambridge Teachers' Club:

CAMBRIDGE TEACHERS' CLUB

November 4, 1946

To the Honorable, the
School Committee:

After a vote had been taken by the eaching personnel of the Cambridge School Department, the Cambridge Teachers' Club was appointed by a maority of the group to present to you he attached petition for salary inreases.

The petition explains in detail the ype of increase favored by a large majority of the group.

We respectfully request your conideration of our petition at this time.

Sincerely yours,

JOSEPH C. SULLIVAN,
President

A recent poll conducted among the eachers of the Cambridge School Deartment decisively revealed, by an verwhelming majority, that our obective is the adoption and inauguraon of a Basic Salary Schedule based n education, training and experience.

Therefore, we, the undersigned teachrs of the Cambridge School Departent, petition the Cambridge School ommittee for the adoption of the bove specified Basic Salary Schedule.

Pending clarification of the operaonal details of the Basic Salary chedule to be adopted, we also petition the Cambridge School Committee for an immediate increase for all teaching personnel in accordance with the following schedule

Teachers Now Receiving:
$1590 to $2500 — $1000.
$2501 to $3000 — $900
$3001 to $3500 — $800
Over $3500 — $700

said increase to be incorporated into the Basic Salary Schedule and an integrative aspect of our objective.

Committeeman Reardon moved that a subcommittee be appointed to meet with the teachers and discuss their petition. During debate Committeeman Reardon was granted unanimous consent to withdraw his motion and it was voted that the petitions be laid on the table.

On motion by Committeewoman Miss Kelleher it was voted that students of the Cambridge Public High Schools be permitted to take part in the annual Boston Herald Spelling Bee in the Spring of 1947.

The following communication was received from Ingolf V. Bockmann, a teacher in the Rindge Technical School:

School Committee
Cambridge, Mass.

As a result of my illness in the early spring and of my extended convalesence during the latter part of the 1945-1946 school year, there was deducted from my salary for the month of June, $165.

In August last, I visited my Mother in Norway. This visit was very brief and it was the first I had made since 1938 and the first I was able to make because of the German occupation. I was unable to secure return passage in time for the opening of school in September. As a result I was also deprived of $264.00 of my salary for the month of September.

The loss of salary for these periods I now find to be quite a handicap at a time when I am forced to meet additional and unforseen expenses.

Therefore, I am taking the liberty

of asking the Honorable School Committee to consider my case in the hope that I may recover, at least in part, the loss of salary for the months of June and September 1946.

Respectfully yours,

INGOLF V. BOCKMANN

On motion by Committeeman Reardon it was voted to adopt the Superintendent's recommendation that Mr. Ingolf V. Bockmann, teacher in the Rindge Technical School, be reimbursed for salary deducted in the month of June 1946, amounting $165.00 and in the month of September 1946, amounting to $264.00.

It was voted to place on file a communication from David E. Hockman, teacher in the High and Latin School, applying for the position of Veterans' Counsellor, if and when such a position is established.

On motion by Committeewoman Miss Kelleher it was voted to refer to the Committee on Buildings and Grounds a Civil Service certification of Frederick E. Doyle, 13 Alden Road, Cambridge and John J. Reardon, 69 Washington Elms, Cambridge, for a position of Junior Building Custodian in the School Department at a salary of $37.67 per week.

SUPERINTENDENT OF SCHOOLS (Reports and Recommendations)

The Superintendent submitted the following schedule of Parent-Teacher-Pupil Meetings:

1946—FALL PARENT-TEACHER PUPIL MEETINGS

Putnam, November 7, Thursday, 7:30 p.m.

Houghton, November 13, Wednesday, 7:15 p.m.

Ellis, November 13, Wednesday, 7:30 p.m.

Haggerty, November 13, Wednesday, 7:30 p.m.

Kelley, November 14, Thursday, 7:15 p.m.

Rindge Technical and Boys' Vocational, November 15, Friday, 7:30 p.m.

Wellington, November 19, Tuesday, 7:30 p.m.

Gannett, November 20, Wednesday, 2:30 p.m.

High and Latin, November 20, Wednesday, 7:15 p.m.

Longfellow, November 20, Wednesday, 7:15 p.m.

Morse, November 20, Wednesday, 7:30 p.m.

Willard, November 21, Thursday, 2:30 p.m.

Abraham Lincoln, November 21, Thursday, 7:00 p.m.

Peabody, November 21, Thursday, 7:30 p.m.

Girls' Vocational, November 22, Friday, 7:30 p.m.

Thorndike, November 26, Tuesday, 7:30 p.m.

Roberts, December 4, Wednesday, 7:15 p.m.

Fletcher, December 4, Wednesday, 7:30 p.m.

Webster, December 5, Thursday, 7:0 p.m.

Agassiz, December 12, Thursday, 7:3 p.m.

Sleeper, December 19, Thursday, 2:3 p.m.

Russell, December 19, Thursday, 7:1 p.m.

On motion by Committeeman Reardon it was voted to adopt the following school calendar for the calenda year 1947 as recommended by the Superintendent:

Second Term: January 2, 1947 to February 21, 1947.

Third Term: March 3, 1947 to Apri 25, 1947.

Fourth Term: May 5 1947 to June 0, 1947.

First Term: September 8, 1947 to ecember 23, 1947.

The Superintendent presented the ollowing additional evening school eaching applicants:

Alice M. Clark
James L. Donahue
Alice Joseph

At the request of the headmaster of he Peabody School, the Superinten-lent recommended that Philip H. Cut-er, Jr., teacher in the Peabody School, e assigned as eighth grade teacher in he Peabody School at a salary of 2338.00 per year, effective Sept. 1, 946. On motion by Committeeman eardon it was voted to adopt the Su-erintendent's recommendation.

The Superintendent recommended he adoption of the following Text ooks and advised that John W. Voods, headmaster of Rindge Techni-al School has requested that these exts be adopted forthwith for use in he 13th grade classes at Rindge Tech-ical School. On motion by Commit-eeman Reardon it was voted that the uperintendent's recommendation be pproved and the text books be adopt-d at this meeting:

ublished by Prentice Hall: Descriptive Geometry, by John Rule and Earl Watts.

ublished by Addison Wesley Press: Physics, Volume I, by Sears.

ublished by Ginn & Company: Analytic Geometry and Calculus by Woods & Bailey.

ublished by Harcourt, Brace Company: Handbook of English, by Harbrace.

ublished by MacMillian Company: Laboratory Manual of General Chemistry, by Holmes.

ublished by Scott, Foresman Company: Better Reading, by Blair and Gerber.

It was voted to adopt the Superinten-lent's recommendation that the Cambridge Chapter, American Red Cross, be granted permission to offer a demonstration course or courses in Home Nursing to those students who elect to take the course in the spring semester of 1947. The instructors for teaching these classes, as well as any physical equipment that is needed for these classes, will be provided by the Cambridge Red Cross without cost to the School Department.

It was voted to adopt the Superintendent's recommendation that the course outlined in the following letter from the Director of Physical Education, be approved:

October 28, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

I herewith submit an outline of the course of Health Education which is being conducted in the High and Latin School for the sophomore and junior boys and girls and in the Rindge Technical School for the sophomore and junior boys.

This course will make a valuable contribution to the high school curriculum. Its aim is to promote health in the individual by instruction in the general knowledge of the structure and function of the body, in personal and community health information and in the formation of individual health habits. The purpose of this instruction is to make good health desirable.

The course will also include instruction in guidance in mental and physical knowledge for the individual in his relationship to the home, school and community. All health matters which are the personal interests and problems in the daily life of the student will be stressed in order that we may create a desire on the part of the student to improve his home, school and community environment.

As a basis of information for instruction, we are using the book 'Healthful Living,' by Jesse Fiering Williams, M. D., Sc. D., a nationally known authority on health and physical education.

The subjects of the cirriculum will consists of Health instruction. Health Information, Health Service, Health Projects (in and out of school), Nutrition, Visual Programs, Lectures by School Physicians, Nurses, Dentists, Nutritionists and qualified persons from health agencies in the community. Instruction in First Aid, Accident Prevention and Safety will also be given.

The course is on an elective basis this year for the sophomore and junior boys and girls in the High and Latin School and the sophomore and junior boys in Rindge Technical School and is planned for a two-year course.

Respectfully yours,

JOSEPH J. SMITH
Director of Physical Education

The Superintendent reported that, if there is no objection, the opening of the course for veterans "Starting and Operating a Small Business" will be delayed.

Reports of Committees

It was voted to accept the following report of the Committee on Buildings and Grounds and adopt the recommendation contained therein:

Committee on Buildings and Grounds

Monday, November 4, 1946

Present: Cora Butler Conant, Chairman; Bradley Dewey, Margaret M. Kelleher.

It was voted to recommend that Patrick J. O'Neill, custodian at the Peabody School, having been summoned for jury duty, be paid the difference between his compensation as a juror and his salary as a building custodian.

Respectfully submitted,

CORA BUTLER CONANT
Chairman

Unfinished Business

Calendar:

It was voted to lay on the table the Superintendent's recommendation submitted at the meeting of October 21 1946, "that the position of Counsellor o Veterans be established in the Hig and Latin School as requested by th Headmaster."

It was voted to lay on the table th Superintendent's recommendation, submitted at the meeting of October 21 1946, that "Headmaster Downey's request for the appointment of a teache of English and a teacher of Latin b approved."

It was voted to lay on the table the proposed amendment to the rules, presented by Committeeman Reardon a the meeting of October 21, 1946, that "The salary schedule of junior and senior clerks be changed in order tha clerks may attain their maximum salaries after three years of service."

It was voted to lay on the table the proposed amendment to the rules, presented by Committeeman O'Neill at the meeting of October 21, 1946, that "The names of persons which appear on the eligible list as of October 18, 1943 be extended to October 18, 1947."

It was voted to lay on the table a motion by Committeeman Dewey, presented at the meeting of October 21, 1946, to rescind the action of the School Committee of October 7, 1946 which provides that "custodians shall attain their maximum salaries at the completion of three years of service."

Tabled Matters:

On motion by Committeeman Dewey it was voted to adopt the text book recommended by the Superintendent at the meeting of Ocober 7, 1946.

New Business

On motion by Committeewoman Mrs. Conant it was voted that the Superintendent report on the thirteenth grade being given a Rindge Technical School and the High and Latin School, informing the School Committee in what way this conforms to or differs from the Massachusetts requirements for education at the junior college level.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

November 18, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch.

Vice-Chairman Wood in the chair during the temporary absence of Mayor Lynch.

The following notice was received from Committeeman Dewey:

November 4, 1946

Edward J. O'Connell, Secretary
Cambridge School Committee
Cambridge, Mass.

Dear Sir:

I, Bradley Dewey, a member of the Cambridge School Committee, who is shown not to have voted against the prevailing side, herewith give notice n accordance with Sec. 10, Chap. III of the Rules of the School Committee as amended, of my intention to move reconsideration at the next meeting of the School Committee of the vote aken at the School Committee meeting held November 4, 1946 approving he Superintendent's recommendation hat Philip H. Cutter, Jr., teacher at he Peabody School, be assigned as eighth grade teacher at the Peabody School at a salary of $2338.00 per year, effective Sept. 1, 1946.

Very truly yours,

Bradley Dewey

Committeeman Dewey moved reconsideration of the vote taken at the School Committee meeting held on November 4, 1946 "approving the Superintendent's recommendation that Philip H. Cutter, Jr., teacher in the Peabody School, be assigned as eighth rade teacher at the Peabody School t a salary of $2338.00 per year, effecive September 1, 1946." The motion for reconsideration failed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Nay'; Mayor Lynch 'Absent'.

On motion by Committeewoman Mrs. Conant it was voted that the minutes of the meeting of November 4, 1946 be approved.

The following communication was received from the City Solicitor:

CITY OF CAMBRIDGE

LAW DEPARTMENT

November 15, 1946

The Honorable,
The members of the School Committee

With reference to claim of Mrs. Deborah Kandler formerly employed as a teacher, I have the following to submit.

Mrs. Kandler's counsel, Attorney Robert Green, has offered on her behalf to compromise her claim upon payment of the amount of her compensation as it would have been from Sept. 1, 1945 to March 6, 1946, being the time she was reinstated, less the amount earned by her from other sources during that period.

I find that her salary in the Cambridge schools would have been $1386.21 and that Mrs. Kandler taught as a temporary teacher in the Baker School in Brookline, receiving a total amount of $1273.58 for the time in question. This information has been furnished by the business agent of the Brookline schools. The difference between the two amounts is $112.63.

I therefore recommend that the School Department settle this matter by payment to Mrs. Kandler in the amount of $112.63, this amount to be in full settlement of any claims arising out of her discharge and subsequent reinstatement as a teacher. An appropriate release satisfactory to this office will be executed.

Yours very truly,

JOHN A. DALY,
City Solicitor

On motion by Committeeman Dewey it was voted on the following roll-call that the claim of Mrs. Deborah Kandler for salary due her in the amount of $112.63 be settled in accordance with the recommendation of the City Solicitor contained in the foregoing communication dated November 15, 1946; provided that said settlement is made without prejudice to the committee and without setting a precedent. Committeemen Mrs. Conant, Mr. Dewey, Mr. O'Neill, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Committeewoman Miss Kelleher 'Not Voting'; Mayor Lynch 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted that Mass. Institute of Technology Orchestra be granted permission to use Rindge Technical School Auditorium for a concert on the evening of Dec. 13 and for a rehearsal on the night of December 11, 1946, upon payment of janitor's fees.

On motion by Committeeman Dewey it was voted that the Sacred Heart Parish be granted permission to use the Thorndike School Hall on Sunday morning, December 8, 1946 to hold a Communion Breakfast, upon payment of janitors' fees.

On motion by Committeeman Dewey it was voted that the Sacred Heart Central High School be granted permission to use the Rindge Technical School Auditorium on the following dates for the purpose of presenting a school play, upon payment of janitors' fees:

Tuesday, February 11, 2:30 to 5:00 p.m., Rehearsal.

Thursday, February 13, 2:30 to 5:00 p.m. Rehearsal.

Saturday, February 15, 12M to 5:00 p.m. Children's Performance.
Monday, February 17, 6:00 to 10:30 p.m. Public performance.

On motion by Committeeman Dewey it was voted that St. Francis Church be granted permission to use the Rindge Technical School gymnasium on each Thursday evening, when not in use by the schools, for basketball practice, upon payment of janitors' fees

On motion by Committeeman Reardon it was voted that the College Entrance Examination Board be granted permission to use one or two rooms in the Rindge Technical School building Saturday morning, January 18, 1947 for the purpose of holding aptitude examinations. All expenses of supervision shall be borne by the Examination Board.

On motion by Committeeman Reardon it was voted that Cambridge Council of Boy Scouts be granted permission to use the Agassiz School Auditorium on Tuesday, November 21, 1946 at 7:30 p.m. to hold a Court of Honor.

There being no objection, the chairman ordered referred to the Committee on Athletics a communication from St. Patrick's Parish requesting the committee to make the entire gymnasium of the Roberts School available for basketball.

It was voted to make part of the records the following communication from the family of the late Alice W. Gaughan, who before her death was a teacher at the Thorndike School:

November 7, 1946

School Committee
Cambridge, Mass.

Will you please convey to the members of the School Committee our deep appreciation of their letter of October 11, 1946 in which they extended to us their sympathy on the death of our beloved one, Alice W. Gaughan. It is comforting to know the high esteem in which she was held by her superiors and that her unselfish service to the School Department of Cambridge was recognized and valued.

The tribute paid her not only by the teachers of the Thorndike School, but by the pupils as well, was touching.

We are grateful and thank you most sincerely.

Very truly yours,

Helen F. McCabe
Anastasia M. Connell.

It was voted to make part of the records the following notice from the City Council:

IN CITY COUNCIL

November 4, 1946

ORDERED: That the following transfer in appropriations be and hereby is authorized:

From Schedule F-14, Special Athletic Fund $10,000.

To: Schedule F-13, Repairs $10,000.

A true copy,

Attest: Frederick H. Burke,
City Clerk.

The School Committee heard with deep sorrow the Superintendent's report of the death, on November 12, 1946 of George J. Lovett, Jr., teacher at the High and Latin School and it was voted to convey their sincere condolences to Mr. Lovett's family.

The Superintendent recommended the adoption of the following text books, said recommendation to lay on the "Calendar" in accordance with the rules:

Published by John C. Winston Co.

Adventures in Reading Discovery, by Knolle.

Published by Silver Burdett Company.

The American Continents, by Barrows, Parker & Sorensen.

Our Big World, by Barrows, Parker & Sorensen.

Published by Noble & Noble.

Short Stories of Famous Men, by Reynolds & Horn.

Published by Laidlaw Brothers.

Great Names in American History by Gilmartin & Skehan.

It was voted to make part of the records the following Financial Report:

FINANCIAL REPORT NOVEMBER 1, 1946

		Appropriation	Total Encumbered	Unencumbered Balance	Total Expended	Balance
A- 1	Personal Service	1,752,157.80	$1,428,012.26	$324,145.54	$1,428,012.26	$324,145.54
B- 1	Printing and Binding	3,000.00	2,408.76	591.24	1,754.79	1,245.21
B- 2	Postage	1,200.00	780.00	420.00	780.00	420.00
B- 3	Advertising	150.00	132.25	17.75	132.25	17.75
B- 4	Transportation of Employees	800.00	300.00	500.00	300.00	500.00
B- 5	Cartage and Freight	3,000.00	2,414.64	585.36	2,153.34	846.16
B- 7	Heating at Rindge	21,500.00	14,420.05	7,079.95	14,420.05	7,079.95
B- 8	Light and Power	23,300.00	15,565.61	7,734.39	15,565.61	7,734.39
B-10	Rent	680.00	525.70	154.30	492.50	187.50
B-11	Insurance	1,304.90	1,304.90		1,304.90	
B-13	Communications	2,850.00	2,330.12	519.88	2,320.61	529.39
B-14	Motor Vehicle Repair	75.00	44.50	30.50	23.50	51.50
B-18	Cleaning and Laundry	225.00	146.73	78.27	145.09	79.91
B-22	Medical Service	100.00	39.00	61.00	18.00	82.00
B-27	Testing	50.00		50.00		50.00
B-28	Expert	1,000.00		1.000.00		1,000.00
B-31	Extermination	800.00	741.60	58.40	741.60	58.40
B-35	Fees	4.00		4.00		4.00
B-39	Services not otherwise coded	2,000.00	1,685.64	314.36	1,175.02	824.98
B-42	Graduation Exercises	800.00	792.11	7.89	792.11	7.89
B-44	Travel Outside State	150.00	95.22	54.78	95.22	54.78
D-1	Office Supplies	650.00	321.96	328.04	286.76	363.24
D- 3	Fuel	45,000.00	30,020.18	14,979.82	29,528.32	15,471.68
D- 5	Medical Supplies	200.00	170.25	29.75	128.25	71.75
D- 8	Cleaning Supplies	2,500.00	1,492.47	1,007.53	1,071.48	1,428.52
D- 9	Educational Supplies	30,000.00	25,700.30	4,299.70	12,199.95	17,800.05

D-11	Gas and Oil	$ 100.00	$ 65.32	$ 34.68	$ 58.31	$ 41.69
D-16	Supplies not otherwise coded	2,795.10	2,704.66	90.44	2,244.95	550.15
D-17	Motor Vehicle Parts	50.00	24.35	25.65	24.35	25.65
D-18	Text Books	20,000.00	15,258.55	4,741.45	7,453.42	12,546.58
F- 1	Teachers' Examinations	1,025.00	459.00	566.00	459.00	566.00
F- 2	Tuition	2,600.00	2,426.19	173.81	2,425.29	174.71
F- 3	Committee Expenses	300.00	181.66	118.34	181.66	118.34
F- 4	Transportation of Pupils	4,400.00	3,325.95	1,074.05	3,325.95	1,074.05
F- 5	Minors' License Refunds	15.00	7.50	7.50	7.50	7.50
F- 8	Pensions	15,292.44	7,130.43	96.19	7,130.43	2,828.05
F- 9	Retirement Contributions	7,226.62	12,464.39	2,828.05	12,464.39	96.19
F-11	Workmen's Compensation	100.00		100.00		100.00
F-13	Repairs	33,000.00	29,507.18	3,492.82	12,767.26	20,232.74
F-14	Special Athletic Fund	14,180.00	780.36	13,399.64		14,180.00
F-15	Survey	25,000.00	25,000.00		5,000.00	20,000.00
G- 7	Furniture and Furnishings	1,100.00	832.32	267.68	623.57	476.43
G- 8	Educational Equipment	4,200.00	2,329.01	1,870.99	1,725.96	2,474.04
G- 9	Office Equipment	300.00		300.00		300.00
G-16	Athletic Clothing	5,000.00	4,579.61	420.39	3,011.83	1,988.17
G-17	Equipment not otherwise coded	50.00	7.00	43.00	7.00	43.00
	TOTALS	2,030,230.86	1,636,527.73	393,703.13	1,572,352.98	457,877.88

The Superintendent presented a letter from Gertrude B. Duffy, Supervisor of Measurement and Adjustment advising that because of the small numbers of pupils in the Girls' Prevocational Class at the Webster School she would suggest that the class be abolished, and the eight pupils now registered therein be transferred to the Girls' Vocational School or the Longfellow Prevocational Class as they may choose. The Superintendent recommended that the Girls' Prevocational Class at he Webster School be abolished and the pupils now registered therein be transferred to the Girls' Vocational School or the Longfellow Prevocational Class as they may choose. A motion by Committeeman Reardon that this matter lay on the table, failed of adoption on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'; Mayor Lynch 'Absent.' On motion by Committeewoman Mrs. Conant, it was voted on the following roll-call to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Yea'; Committeemen Mr. O'Neill, and Mr. Reardon voting 'Nay'; Committeewoman Miss Kelleher 'Not Voting'; Mayor Lynch 'Absent'.

The Superintendent recommended that Mary G. Sullivan, Webster Prevocational Class Teacher be transferred to fourth grade teacher at the Webster School at a salary of $2254.00 per year. effective November 18, 1946. Committeewoman Miss Kelleher moved to lay this recommendation on the table. After considerable discussion Miss Kelleher was granted unanimous consent to withdraw her motion and on motion by Committeeman Dewey it was voted to approve the Superintendent's recommendation.

The Superintendent recommended that, inasmuch as the Trustees of the Public Library have closed the Willard School Branch Library and have moved their equipment from the Willard School, the Willard School Kindergarten be organized as a two-session kindergarten and that Katherine E. Leahy, Head Kindergartner, be assigned to the two sessions at a salary of $2254.00 per year, effective December 2, 1946. On the following roll-call it was voted to approve the Superintendent's recommendation: Committeemen Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Committeewoman Mrs. Conant, 'Not Voting'; Mayor Lynch 'Absent'.

The Superintendent presented the resignation of Wm. P. Berkeley, teacher at the Rindge Technical School, who has accepted a commission in the regular army. On motion by Committeeman Dewey it was voted on the following roll-call to accept the resignation and that the committee extend their appreciation for his services to the Cambridge School Department and best wishes for success in his new endeavor: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea', Mayor Lynch 'Absent'.

It was voted to approve the Superintendent's recommendation that students in the high schools be permitted to participate in the annual American Legion Oratorical Contest.

It was voted to approve the Superintendent's recommendation that Hobby Class Centers be established as in previous years at the Russell, Houghton, Roberts and Thorndike Schools, effective Dec. 2, 1946.

It was voted to make part of the records the following communication from Paul R. Corcoran:

November 16, 1946

Mr. Gunnar Haugh,
Rindge Tech School
Cambridge, Mass.

Dear Mr. Haugh:

I enclose a list of the members of the Veterans' Advisory Committee for submission to the School Committee,as you requested. I trust you will find this group to be satisfactory. The matter has been discussed with each of them and all have expressed a willingness to serve, as well as an interest in the subject.

With kind regards,

Sincerely yours,

Paul R. Corcoran

Mr. Carl F. Barron, Apartment Leasing Co., 1-2 Putnam Square, Cambridge.

Miss Bernice M. Cannon, Miss Cannon's Shop, 20 Brattle St., Cambridge, Mass.

Mr. Arthur G. MacKenzie, MacKenzie Motor Sales, Inc., 109 Broadway, Cambridge, Mass.

Mr. Jeremiah J. Mahoney, Billings & Stover, 1360 Mass. Ave., Cambridge, Mass.

Mr. Gregory Mazmanian, Dana Hill Market, Inc., 910 Mass. Ave., Cambridge, Mass.

Mr. Frank Townsend, Cambridge Chamber of Commerce, 500 Memorial Drive, Cambridge, Mass.

Paul R. Corcoran, Chairman, J. H. Corcoran & Co., Inc., 615 Mass. Ave., Cambridge, Mass.

It was unanimously agreed to refer to the Committee on Buildings and Grounds a plan to establish a library in the High and Latin School as prepared by Gunnar E. Haugh, Librarian at Rindge Technical School and set forth in the following communication:

November 18, 1946

Mr. John M. Tobin, Superintendent,
School Department,
Cambridge, Mass.

Dear Mr. Tobin:

In compliance with the request you made of me last June, I am submitting herewith my recommendations regarding the re-establishment of a school library at the High and Latin School.

Originally, there was, I believe, a school library in the English building and another in the Latin building. During my student days at the High and Latin School, the Library in the English building was functioning but the space which had been the library in the Latin building had been subdivided into classrooms. Recently the wall dividing the old Latin building library into classrooms has been removed and it is proposed to use this room, Number 226, again as a library. Attached are blueprints prepared at Rindge by Mr. Coyne's Architectural Drawing classes, showing in detail the space to be used and a proposed floorplan.

The American Library Association school library standards call for the seating of 10 percent of the school enrollment in the library, and for the employment of one full-time professionally trained librarian for each thousand pupils, or major fraction thereof, enrolled. Using the space available we cannot meet these standards. And unless the School Committee is willing to employ at least two professionally trained librarians for assignment to the High and Latin School, I question the wisdom in attempting to meet these ALA standards.

The floorplan provides for the seating of ninety pupils, six each at fifteen 3 x 5 tables. I suggest the placing of bulletin boards on the doors giving access to Miss Duffy's and Mr. Danehy's offices. I also suggest that the window seat in the northwest corner be removed and a magazine rack be built in its place, and that the window seats in the northeast corner be removed to provide space for a card catalogue unit.

Mr. Downey and I are both in agreement that this library be purely a reference library. A number of volumes, from the Library in the old English building, are stored in various stockrooms and book rooms. I do not know whether Mr. Downey plans to incorporate the Classical Library, now under the jurisdiction of Mr. Derry, into the proposed library. This Classical Library is supported by the income from inherited funds. I suggest that provisions be made in the annual budget for the support of the school libraries. The ALA recommends the appropriation of $1.00 per pupil enrolled for the purchase of books, periodicals, rebinding and supplies.

Respectfully submitted,

Gunnar E. Haugh,

Librarian.

REPORTS OF COMMITTEES

The following report of the Committee on Buildings and Grounds was presented:

Committee on Buildings and Grounds

November 18, 1946

PRESENT:

Cora Butler Conant, Chairman
Bradley Dewey
Margaret M. Kelleher

It was voted to recommend that the Rules of the School Committee be amended as follows: (Chap. XX, Sec. 3)

"To be considered, all proposals for repairs to School buildings shall state whether the bidder ever defaulted or failed to complete any contract awarded or whether any contract taken by him for public work has ever been taken over for completion either by the public authorities or his surety."

"No contract for repairing school buildings, the amount of which is $500 or more shall be awarded by the School Committee unless and until the contracting firm has been approved in writing by the Superintendent of Buildings."

It was voted to recommend acceptance of the bid of Burgess and Blacher Company, 18 Eustis Street, Roxbury, Mass., for repairing the roof at the Houghton School at a price of $2500.00.

It was voted to recommend acceptance of the bid of Thomas Mullane and Sons, 187 Hampshire St., Cambridge, for repairing the roof at the Roberts School at a price of $2715.00.

It was voted that the certificational received from Civil Service for a position of junior building custodian be placed on file.

Respectfully submitted,

Cora Butler Conant,
Chairman.

It was voted on the following roll-call that the foregoing report of the Committee on Buildings and Grounds be accepted and the recommendations contained therein adopted with the exception of the proposed amendments to the rules which lays on the "Calendar" in accordance with the rules: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent.'

On a roll-call vote it was voted to accept the following report of the Committee on Athletics and adopt the recommendations contained therein: Committeemen Mrs Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Yea'; Mayor Lynch 'Absent':

Committee on Athletics

November 18, 1946

PRESENT:

Russell A. Wood, Chairman
Thomas P. O'Neill, Jr.
Robert J. Reardon

It was voted to recommend approval of the Hockey schedule and Basketball schedule as submitted by the Director of High School Athletics ,with such qualifications as are posted on the list submitted.

It was voted to recommend approval of the football game scheduled with Danvers High School on November 28 (Thanksgiving Day) at 10:00 a.m. at Danvers.

A full report of the football season will be presented at the next meeting of the School Committee.

The Director of High School Athletics has been instructed to have salesmen or responsible representatives of athletic goods companies appear before the Athletic Committee with samples of their equipment and sporting goods before approval for purchase. In all instances material or equipment of the highest quality and lowest price will be selected. Coaches, faculty managers and the Director of High School Athletics will advise the committtee when requested.

Respectfully submitted,

RUSSELL A. WOOD,
Chairman.

The following petition was received from a group representing teachers in the Rindge Technical School, Boys' Vocational School and the men teachers in the Physical Education Department:

Cambridge, Mass.

November 18, 1946

To the School Committee of
the City of Cambridge:

Having been appointed a committee to represent exclusively eighty-five teachers in the public school system in the City of Cambridge, including Rindge Technical School, Boys' Vocational School, and the Physical Educational Department, to request an adjustment in salaries paid to teachers to enable them to maintain themselves and their families in a decent and proper manner under existing conditions, we respectfully petition the School Committee to give to all teachers whose maximum pay, with the existing temporary increase, is now $3300.00 a further increase of $800 per year.

The adjustment requested in this petition is insufficient to provide the same level of compensation as such teachers enjoyed on Jan. 1, 1941, when their maximum salary was $2900. According to United States Department of Labor, the cost of living has increased 46 per cent. According to the estimates of the Department of Labor and Industries of the Commonwealth of Massachusetts, the cost of living in Massachusetts has increased 43.5 per cent. The increase which we request, added to the temporary increases already given, provides a total salary smaller than the sum necessary to provide purchasing power equal to that of the $2900.00 salary on January 1, 1941.

Many of the teachers we represent have been receiving less in monthly compensation than is required to support themselves and their families and have had to dip into savings and to borrow money in order to live. We submit that this is an unwholesome condition which the School Committee should not permit to endure.

Accordingly, we request that the School Committee grant an additional $800.00 per year to all of the teachers we represent. We are prepared to appear before the School Committee, at any time and place designated by it, to be heard and present evidence in support of this request. We have retained Edward M. Rowe, Esquire, 53 State St., Boston, as our attorney and have instructed him to attend any hearings or conferences set by the School Committee.

Respectfully submitted,

Vincent P. Burke
Henry O. Delaney
Thomas M. Egan

Mayor Lynch in the chair.

On motion by Committeewoman Miss Kelleher it was voted on the following roll-call that Senator Edward M. Rowe, Esq., representing the petitioners be granted a hearing at this time: Committeemen Miss Kelleher, Mr. Reardon, Mr. O'Neill and Vice-Chairman Wood voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'. Senator Rowe outlined to the committee the wishes of the petitioners relative to salary increases and there being no objection the chairman ordered the petition laid on the table.

UNFINISHED BUSINESS

Tabled Matters:

It was voted to take from the table the Superintendent's recmmendation submitted at the meeting of October 21, 1946, that the position of Counsellor of Veterans be established in the High and Latin School as requested by the Headmaster. A motion by Committeeman O'Neill to adopt the superintendent's recommendation failed on the following roll-call: Committeemen Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher and Mayor Lynch voting 'Nay'; Committeeman Wood 'Not Voting.'

It was voted to take from the table the Superintendent's recommendation submitted at the meeting of October 21, 1946 "that the request of Timothy F. Downey, Headmaster of the High and Latin School for the appointment of a teacher of English and a teacher of Latin be approved." Committeewoman Miss Kelleher moved adoption of the Superintendent's recommendation. Committeeman Wood offered an amendment that so much as applies to "teacher of Latin" be stricken from the Superintendent's recommendation. On the following roll-call Committeeman Wood's amendment failed of adoption: Committeemen Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'. It was then voted on the following roll-call to adopt the Superintendent's recommendation as submitted at the meeting of October 21, 1946 "that the request of Timothy F. Downey, Headmaster of the High and Latin School for the appointment of a teacher of English and a teacher of Latin" be approved: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, and Mr. Dewey voting 'Nay'.

It was voted to take from the table the proposed amendment to the rules, submitted by Committeeman O'Neill at the meeting of October 21, 1946 that "the names of persons which appear on the eligible list as of October 18, 1943 be extended to October 18, 1947." On the following roll-call it was voted to amend the proposed amendment by adding that "any teacher whose name appears on said list may, if they desire, retain their mark of 1943 or any subsequent examination": Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'. On motion by Committeeman O'Neill it was voted on the following roll-call to adopt the proposed amendment to the rules as further amended at this meeting that "the names of persons which appear on the eligible list as of October 18, 1943 be extended to October 18, 1947 and that any teacher whose name appears on said list may, if they desire, retain their mark of 1943 or any subsequent examination:" Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Vice-Chairman Wood voting 'Nay'.

On the following roll-call it was voted to take from the table a motion presented by Committeeman Dewey at the meeting of Oct. 21, 1946 "to rescind the action of the school committee of October 7, 1946 which provides that 'Custodians shall attain their maximum salaries at the completion of three years of service." Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea.' The motion to rescind the action of the School Committee of October 7, 1946 which provides that "custodians shall attain their maximum salaries at the completion of three years of service" failed on the following roll-call: Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Vice-Chairman Wood voting 'Nay.'

It was voted to take from the table a proposed amendment to the rules, submitted by Committeeman Reardon at the meeting of October 21, 1946, that "the salary schedule of junior and senior clerks be changed in order that clerks may attain their maximum salaries after three years of service." A motion to adopt the proposed amendment to the rules failed on the following roll-call: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

It was voted to take from the table the petition received from the Masters of the elementary schools and the Directors for an increase of $500 in the salaries of everyone in the employ of the School Department. On the following roll-call it was voted on motion by Committeeman Wood that this petition be referred to the staff conducting the survey of the Cambridge public schools: Committeemen Mrs. Conant, Mr. Dewey, Mr. Reardon, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Miss Kelleher and Mr. O'Neill voting 'Nay'.

It was voted to take from the table and refer to the staff conducting the survey of the Cambridge public schools a petition received from the Cambridge School Department Employee's Union, Local 76, American Federation of State, County and Municipal Employees, for an increase in salary of $700 for the employees of the Cambridge School Department.

On the following roll-call it was voted to take from the table and refer to the staff conducting the survey of the Cambridge public schools petitions received from the Cambridge Teachers' Club, on behalf of a majority of the teachers, for an increase in salaries for all teaching personnel in accordance with a schedule ranging from $700 to $1,000.

It was voted to lay on the table a motion by Committeewoman Miss Kelleher "that the chairman of the Committee on Buildings and Grounds invite Wm. J. Martin and his committee to sit with the Committee on Buildings and Grounds and find out what rules are to be followed in regard to the junior custodians if the senior man desires a transfer."

Committeeman Reardon moved that each employee group of the School Department which has petitioned for an increase in salary be requested to appoint one of their number to serve as a committee to consult with a sub-committee of the School Committee (consisting of three members to be appointed by the chairman) to discuss the question of salary increases for the purpose of compromising the differences now existing in the various petitions and arriving at an increase agreeable to all groups. A motion by Committeeman Dewey to lay this motion on the table failed of adoption on the following roll-call: Committeemen Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant, Miss Kelleher, Mr. O'Neill, and Mr. Reardon voting 'Nay'. On the following roll-call Committeeman Reardon's motion, as set forth above, failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewev. Mr. Wood and Mayor Lynch voting **'Nay.'**

It was voted to convene in executive session, for the purpose of receiving the Superintendent's recommendations for teaching positions.

The Superintendent recommended the election of Thomas P. Burns, as a teacher of English at the High and Latin School at a salary of $2250.00 per year, effective December 3, 1946. This recommendation lays on the 'Calendar' in accordance with the rules.

The Superintendent recommended the election of James M. Landrigan, Jr., as a teacher of Latin at the High and Latin School at a salary of $2250. per year, effective December 3, 1946. This recommendation lays on the 'Calendar' in accordance with the rules.

The Superintendent recommended the election of Flora Crowley, as Assistant Kindergartner at the Roberts School at a salary of $1926.00 per year, effective December 3, 1946. This recommendation lays on the 'Calendar' in accordance with the rules.

It was voted to reconvene in regular session.

Committeeman Reardon moved that inasmuch as personnel on military leave of absence were 'members of the School Department personnel' as of December 21, 1942 and therefore within the scope of the order passed by the School Committee as of that date authorizing a payment of $50., "in view of the fine performance and splendid cooperation under very trying circumstances of the entire staff of the School Department" and inasmuch as through error no payment in accordance therewith was made to members of the School Department's personnel then on military leave of absence, it is ordered that such payment be authorized from the 1946 funds of the School Department alloted to salaries. On the following roll-call the foregoing motion failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey, Mr. Wood and Mayor Lynch voting 'Nay'.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee

SCHOOL COMMITTEE

(Official Report)

Regular Meeting:

Monday, December 2, 1946

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. Reardon and Mayor Lynch.

Mayor Lynch in the chair.

By agreement of the members the committee convened in executive session at 7:30 p. m. for the purpose of conferring with Professor Alfred D. Simpson and members of the staff conducting the survey of the Cambridge public schools relative to teachers' salaries. At the conclusion of the discussion it was voted to reconvene in regular session.

Professor Simpson read the following communication to the committee:

Cambridge School Survey

December 2, 1946

To the School Committee
of the City of Cambridge:

Communication From the Survey Concerning Instructional Salaries

This is the first of several communications which, as Director of the Cambridge School Survey, I shall from time to time be presenting to your honorable body for your consideration and action. As a survey staff our province is to report the conditions, problems, and needs of the Cambridge School System, you as a School Committee have the real responsibility under the law for determining what shall be the actual public policy in the education of Cambridge children and youth. As we go on in constructive relationship, our job is to recommend, yours to enact.

No area of school concern is more vital to the future of Cambridge education than that which concerns the welfare, the quality, the growth, and the conditions of service of the great teaching body of this city. Salaries are basic to the underlying quality of teaching. There are two great principles of salary policy: First, that it shall be equitable to teachers as individuals—as human beings regardless of their professional roles; and, second, that in the design of salary policy there be kept uppermost in the minds of the policy makers the use of public money in procuring the best possible teachers and in assuring the greatest possible growth and professional development of those teachers in service This means that the ultimate criterion of good salary policy is the best educational growth of the children and youth in the schools. Whatever this may cost—within reason and in view of practical conditions at any given time—we have no doubt whatsoever that it means the best for the future of the Cambridge community and the broader community beyond. These are the principles on which we proceed.

The purpose of this present communication is as follows: (1) to review briefly the salary situation as we see it; (2) to indicate in general terms the type of basic salary schedule which we shall recommend to you by January first; and (3) to recommend now definite action on your part concerning necessary upward salary adjustments for the instructional force which will be incorporated also in the later basic the salary situation.

From the first the Survey Staff has recognized the seriousness of the Cambridge salary situation, set as it is in the generally intolerable condition of teachers' salaries throughout the country, and aggravated, as it is also; by social, political and economic factors, including the serious increase in the cost of living. My reluctance heretofore in the fact of pressure to present salary recommendations has in no sense been due to a lack of realization of the importance of early conclusion. When I have said, in response to repeated requests, that we could not produce a salary schedule before January first, I have been constantly mindful of the need of making, if possible, some recommendations at an earlier date. At the same time it has been necessary to review all the facts and to see ourselves along in their study.

We have now had the benefit of an extensive personnel inquiry from the instructional staff, and of many conferences with individuals and groups. As a result, we are able to see more clearly the pattern needed in future salary policy in Cambridge and the extent to which immediate salary adjustments can prudently fit into that pattern. Our studies have now reached the point where we can with confidence place certain recommendations before you. As we have always wanted to do, we are now making this first communication on salaries at the earliest possible time consistent with a careful study of the facts. We have not been unmindful also of the budgetary problem which you face.

In our opinion, the existing instructional salary schedule of Cambridge is outmoded and unsound in design, unproductive of inservice teacher growth and development, and inadequate in level of salary. It is completely out of step with the trend of instructional salary scheduling which has long been developing in American school systems including those of this State. It is indeed unfortunate for the schools that this condition has been allowed to continue so long in lag. In our later report we shall analyze more extensively the shortcomings of the existing teacher-salary policy. Suffice it to say now that the existing salary schedule does not satisfy the principles previously stated in this communication.

We need not review extensively the tremendous dissatisfaction that exists throughout this State and the country with the lowness of the teacher-salary level. Nor, is this dissatisfaction restricted to teacher groups; on the contrary it is widely shared by lay citizens. One has but to read the press to realize that there never was a time when citizens were so genuinely concerned over an existing teacher-salary situation. Local school systems everywhere in this and other states are now revising salary schedules upward. We need but mention the perilous educational situations that exist in several of our town and city school systems throughout the country. It seems to us that Cambridge teachers are well restraining themselves and we have confidence in their sense of balance and devotion to youth to continue to do so.

By January first we shall present a complete report on school salary policy. This will include consideration of all parts of the personnel of the school system—not only the salaries of the instructional staff here considered which constitutes the great proportion, but also those of custodians, clerical and central office staffs, which are being studied. We are placing before you here all that we have been able as yet to advance to the reporting and recommending stage. It is in the interest of the Cambridge schools for you to know now both the type of salary schedule which we shall later clothe in figures, and the actual salary adjustments which we now recommend and shall follow through with in our basic salary schedule plan.

The Type of Schedule Needed

The type of instructional salary schedule which we shall later propose in detail is a Basic Salary Schedule to be based on the education, training and experience of the incumbent. It is what is often called the preparational-type schedule, wherein salary classification is in terms of preparation for teaching, rather than the so-called positional-type schedule now in effect, wherein the determinant of salary is the grade level, or type of school to which the teacher is assigned. The preparatiional-type schedules represents unquestionably the trend in American school systems. The positional-type schedule such as Cambridge has is no longer being adopted. Its chief trouble is that it is static and without influence in the up-grading of personnel or in the promotion of professional preparation in service.

The basic salary schedule which the Survey will recommend will contain no salary differentiation based upon the grade in which the teacher teaches, none between elementary and high school, and none between men and women. The differentiation will be in the extent of preparation for teaching. There will be scales for different extents of preparation, but far fewer han in the present multi-scaled sched-le. Within each scale there will be inimums, maximums, and several tep increments, through which the eacher rendering satisfactory service ill progress in salary as he or she rogresses in preparation. Such incre-ients may be annually attained up to he maximum by meeting, at intervals hich will be reasonable, preparational equirements. A teacher may also ove from a lower to a higher prepara-onal classification while teaching in ny grade or school by improving his r her preparational status. Ample con-ideration will be given to shop teach-rs and others in a specialized field.

Thus, the basic schedule which we hall propose will be designed to pro-note growth in service, improve teach-r morale, and contribute to increased eaching merit to the end that the re-ults will be observable in improved ducational opportunity for children. Such a schedule is what the great ma-ority of Cambridge teachers with redit to themselves, say by vote they want. At the same time, such a schedule is prudential. Therefore, the citizens of Cambridge may well support such a proposal as one designed both o yield value received and to do jus-ice by the teacher.

Recommended Salary Adjustments:

If the Survey Staff were able to present now its complete report on salaries and clothe the basic schedule in exact figures, it would not be necessary to make a separate recommendation at this time concerning immediate salary adjustments. Since this is impossible, and since we know that the situation requires a readjustment of present salaries within the pattern of our basic salary schedule, and that in viey of conditions this would be done anyway in our report on the basic schedule, rather than merely placing teachers thereon at their existing salary rates, we have devoted our attention to reaching a decision for recommendation as to the size and scope of such adjustment, bearing in mind the needs of the teachers in many cases dire needs which sap teacher morale, and the importance of clearing away as much of the confusion and as many of the unsettled issues as possible—both of which have been compounded during the present year and are obviously mounting—we are convinced that it is necessary for the School Committee to take early and definite action (1) adopting the principles of a basic salary schedule of the type herein outlined and (2) adopting salary adjustments for all members of the instructional staff. I have accordingly drawn up a suggested form of action which I recommend, as stated below, effective January 1, 1947.

Voted:

That this committee hereby approve in principle a Basic Salary Schedule substantially as described in the communication from the Survey, dated December 2, 1946, as the foundation of its instructional salary policy, effective not later than September 1, 1947, in which salary classification will be according to education and training, or their equivalents, with no differentiation on account of sex, or of the grade or school level to which the teacher is assigned, and in which increments will be contingent on satisfactory service and within intervals, continued in-service preparation; and, that effective January 1, 1947, the general salary increase of $200 enacted June 17, 1946 in so far as it applies to personnel herein affected, be repealed, provided the annual salaries, as standing after said repeal, of all full-time members of the instructional staff of the Cambridge schools, including only teachers, principals, instructional supervisors and directors, masters and headmasters, and their professional assistants, be increased according to the following scales:

(a) For each person whose present basic salary is $4,200 or above, $400 plus such added amount as may be necessary, in case the present annual salary is not in whole hundreds, to round out the adjusted salary to the next higher whole hundred;

(b) For each person whose present basic salary is $2,500 or over, but less than $4,200, $500 plus "added amount" when necessary as in (a) above;

(c) For each person whose present basic salary is less than $2,500, $600 plus "added amount" when necessary as in (a) and (b) above.

This proposal as such does not affect the salaries of the custodial, clerical, attendance, central office and other non-instructional staff. It has been impossible thus far to complete the consideration of the salaries for these positions, but it is intended to cover these positions in the later complete report on January 1.

According to our best estimates the increased annual cost of this proposal for early salary adjustments, over and above the cost of the enactment which it is herein proposed to repeal, is approximately $204,000, or a total, after said repeal, of not more than $310,000. This represents about 15% increase over the 1946 budget. In all fairness we should say now that our probable proposals later of a Basic Salary Schedule will result in considerable additional annual cost beyond that of the currently proposed salary adjustments. These basic schedule costs, however, will taper off after a few years, perhaps five, due to the retirement of personnel at high level salary and their replacements at lower levels. We cannot at this time, of course, give you estimates on the basic schedule part of our salary planning. That is one reason why we are asking only for a commitment in principle on this phase of future policy.

It is obvious to us on the Survey subsequent course of the Survey places at which, if our recommendations are Staff that there will be found in the followed, certain economies may be effected in the operation of the Cambridge School System. These we cannot now gauge; nor do we think, in view of the existing salary situation, that our present recommendations can be safely deferred pending these findings. We can venture that it will be necessary, if salaries are to be raised and better salary structure developed, as well as other needs met within the system, to look forward to an impact of these things on the tax rate—at least unless the Commonwealth reverses its notoriously lagging policy on aid for education. We would be remiss in our duty to you and to the people of this city if we did not indicate our tentative thought in this area.

Finally(, we wish to urge: (1) that you declare in principle in favor of the type of basic Salary Schedule which we propose, and which is widely supported by the teachers, and thus pave the way for the subsequent enactment of such a schedule when details of levels, amounts and costs can be filled in and greed to; (2) that you adopt our present salary adjustment proposals; and (3) that you take action on both not later than your stated meeting on December 10, 1946. To do so is for this Committee to take a forthright stand on fundamental educational policy which will mark this school system as headed in a forward direction with the assurance of improved teacher morale. I say to you in all sincerity and in all earnestness that this type of school salary policy and these immediate salary adjustments to be included therein are in the best interests of the education of Cambridge children and youth and of Cambridge as a community.

ALFRED D. SIMPSON, Director

Committeeman Dewey offered the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules:

"That the School Committee hereby approves in principle a Basic Salary Schedule substantially as described in the communication from the Survey, dated September 2, 1946, as the foundation of its instructional salary policy, effective not later than September 1, 1947, in which salary classification will be according to education and training, or their equivalents, with no differentiation on account of sex, or of the grade or school level to which the teacher is assigned, and in which increments will be contingent on satisfactory service and within intervals, continued in-service preparation; and that, effective January 1, 1947, the general salary increase of $200 enacted June 17, 1946, in so far as it applies to personnel herein affected, be repealed, provided the annual salaries, as standing after said epeal, of all full-time members of the nstructional staff of the Cambridge chools, including only teachers, prinipals, instructional supervisors and directors, masters and headmasters, and heir professional assistants, be inreased according to the following cales:

(a) For each person whose present asic salary is $4,200 or above, $400.00.

(b) For each person whose present asic salary is $2,500 or over, but less han $4,200, $500.00.

(c) For each person whose present asic salary is less than $2,500, $600.00.

On motion by Committeewoman Miss Kelleher it was voted that the minutes f the meeting of November 18, 1946 be pproved as printed.

On motion by Committeeman Rearlon it was voted that the Leven Tooian School be granted permission to use a room in the Kelley School or Vellington School for the study of the Armenian language under the guidance f the Leven Toorian School, upon paynent of janitors' fees.

On motion by Committeeman Rearlon it was voted that the St. Paul's C. Y. O. be granted permission to use he Rindge Technical School Gymnasum each Tuesday evening for basketall games from December 1, 1946 to March 31, 1947 upon payment of janiors' fees.

On motion by Committeeman Rearlon it was voted that the New England Mission, 100 Brattle Street, Cambridge, e granted permission to use Rindge Technical School gymnasium for basetball on each Saturday afternoon rom 3 p. m. to 5 p. m. upon payment of anitors' fees.

It was voted to place on file a comnunication from Lieut . Commander nd Mrs. George Lovett thanking the chool Committee for their sympathy n the death of their son, George Lovtt, Jr., who, before his death on Noember 12, 1946. was a teacher in the High and Latin School.

It was voted to make part of the records the following communication from the City Council:

IN CITY COUNCIL

November 25, 1946

Ordered:

That the Long Range Financial Planning Committee appointed by the Mayor at the meeting of the City Council held on May 20, 1946, in compliance with a recommendation contained in a report of the Cambridge Planning Board, dated April 13, 1946; be enlarged so as to include the entire membership of the City Council, two members of the Planning Board, a representative of the School Committee, the City Auditor and the City Manager.

In City Council: Adopted by the affirmative vote of nine members.

A true copy,

Attest: FREDERICK H. BURKE
City Clerk

Superintendent of Schools

(Reports and Recommendations)

The Superintendent reported the retirement of Helena K. Dunn, teacher at the High and Latin School, effective November 30, 1946. It was voted that the School Committee express to Mrs. Dunn their sincere appreciation for her years of service as a teacher in the Cambridge School Department.

It was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASSACHUSETTS

Department of Education

November 19, 1946

John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Sir:

I am writing to notify you that the Commissioner of Education has approved the re-establishment of a part-time distributive occupations school in

Cambridge, consisting of a Department of Retail Selling, with a re-established course in Job Instruction Training and a new course in Human Relations Training, located at J. H. Corcoran & Co., in accordance with plans set forth and submitted in memoranda on file in the Office of the Division of Vocational Education in the Department of Education.

I am authorized to notify the School Committee (Board of Trustees of the Cambridge Part-Time Distributive Occupations School) of the city of Cambridge that, if these plans be carried out as submitted, the work of the Part-Time Distributive Occupations School, located at J. H. Corcoran & Co., consisting of a Department of Retail Selling, with a re-established course in Job Instruction Training and a new course in Human Relations Training, will be given approval, and the City of Cambridge recommended for: reimbursement from George-Dean funds in the sum of 50% of salaries of teachers for that part of the program which is recommended for approval, in accordance with agreements made on file; and reimbursement in accordance with the provisions of Sec. 9, Chapter 74, G. I., as amended, and Section 9 of the Federal (Smith-Hughes) Act, and Section 6 of the Federal (George-Deen) Act, such reimbursement to date from September 23, 1946.

Respectfully yours,

M. NORCROSS STRATTON
Director

The Superintendent recommended that the courses "Job Instruction Training" and "Human Relations Training," as described in the foregoing letter from the State Department of Education, be approved. It was voted to adopt the Superintendent's recommendation.

It was voted to make part of the records the following communication from the Cambridge Public Library:

CITY OF CAMBRIDGE
Cambridge Public Library

November 19, 1946

Mr. John M. Tobin
Superintendent of Schools
Cambridge, Mass.

Dear Mr. Tobin:

The two rooms occupied by the Central Square Branch Library in the Willard School have been completely vacated. In turning the premises back to the School Department I wish to thank the School Department for its courtesy in offering the premises to the Library Department and for its patience in allowing the Library Dept. the continued use of the premises despite the increasing need for the rooms by the School Department itself.

Very truly yours,

ANTHONY J. DeVITO
Librarian

It was voted to adopt the Superintendent's recommendation that, beginning December 9, 1946, Hobby Classes be opened in the Putnam, Wellington, Longfellow and Ellis Schools.

On the following roll-call it was voted to adopt the Superintendent's recommendation that in addition to amounts previously appropriated the City Manager be requested to recommend to the City Council that the following appropriations be made:

To:

Schedule B- 5 Advertising	$ 25.00
Schedule B-13 Communications	550.00
Schedule B-31 Extermination	158.00
Schedule F- 2 Tuition	700.00
Schedule F- 4 Transportation of Pupils	500.00
	$1,933.00

Said sum of $1,933.00 to be provided by transfer from A-1 Personal Service.

Committeemen Mrs. Conant, Miss Kelleher, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Dewey 'Not Voting'; Committeemen Mr. O'Neil and Mr. Wood 'Absent.'

It was voted to refer to the Committee on Buildings and Grounds the following communication from the Director of Civil Service:

OMMONWEALTH OF MASSACHU-
SETTS

Department of Civil Service

November 25, 1946

r. John M. Tobin
:hool Department
'00 Cambridge Street
ambridge, Mass.

ear Sir:

The present classification of the cus-
dian service of school and other de-
artments provides that employees in
harge of a building who have other
nployees under their supervision are
ven the rating of "senior building
istodian" while those who do not have
nployees under their supervision are
illed "junior building custodians."

I have before me a request to change
ie state-wide paln so that all who
ave charge of a building will be rated
s senior building custodians whether
r not they have subordinates under
iem; all others to be classified as
inior building custodian.

A second request has also been sub-
iitted to me to eliminate the word
junior" from the title junior building
ustodian so that the title would be
building custodian."

Before taking any action upon these requests, I am, communicating with the several municipalities of the Commonwealth employing custodians to inform them of the fact that such changes are under consideration and to secure from them their comment on the advisability or inadvisability of the proposed changes.

Would you be willing to inform me as to whether or not you feel that these changes would be for the best interest of the service, and to give me your reasons for your belief. Any further information you wish to give on the point would also be given consideration in making a decision on the matter.

Very truly yours,

THOMAS J. GREEHAN
Director of Civil Service

Unfinished Business

Calendar

It was voted that all business appearing on the "Calendar" be laid on the table.

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Monday, December 16, 1946

REGULAR MEETING:

Members present: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch.

Mayor Lynch in the chair.

On motion by Committeewoman Mrs. Conant it was voted to approve the minutes of the meeting of December 2, 1946.

On motion by Committeewoman Mrs. Conant, it was voted that the Sacred Heart Church of Watertown be granted permission to use the Russell School Gymnasium for basketball on each Tuesday night until the end of March upon payment of janitor's fees. The majority of the boys on this Sacred Heart team live in the vicinity of the Russell School in the Cambridge section of this parish.

On motion by Committeeman Reardon it was voted that the Harvard Dramatic Club be granted permission to use the High and Latin School Auditorium for rehearsals and the presentation of a play on the evenings of February 15, 16, 17, 18, 19, 20, 21 and 22 upon payment of a fee of Five Hundred Dollars ($500).

On motion by Committeeman Reardon it was voted that the I. W. Taylor Post, V F W., be granted permission to use the Rindge Technical School Gymnasium on each Saturday evening, for basketball and dancing upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the Cambridge Lodge, Sons of Italy, be granted permission to use the Rindge Technical School Auditorium to present a play on April 13, 1947, upon payment of janitors' fees.

On motion by Committeeman Reardon it was voted that the American Veterans Committee (Harvard and Cambridge Chapters), be granted permission to use the Rindge Technical School Auditorium, upon payment of Janitors' fees, on December 17 for the purpose of conducting a Rent Control Rally.

The following communication was received from the City Solicitor:

CITY OF CAMBRIDGE

Law Department

December 16, 1946

School Committee
Cambridge, Mass.

Dear Sirs:

Referring to the adjustment with Mrs. Deborah Kandler, since writing you earlier we have been requested to check again on the figures furnished as to Mrs. Kandler's actual earnings.

It now appears that the figure on which we based our previous computation was carried through March 8 instead of March 6. The figure for the Cambridge Schools is correct by deducting the two days after March 6. It now appears that up to March 6 Mrs. Kandler actually received $1253.26 instead of $1273.58. This makes a difference of $20.32.

I am therefore requesting that I be authorized to settle with Mrs. Kandler for the amount of $133.05 instead of $112.63, other terms of settlement to be exactly the same.

In connection herewith, I am advised that Mrs. Kandler has actually been paid nothing by the City of Cambridge for any date after March 6 last.

Yours very truly,

JOHN A. DALY,

City Solicitor

On motion by Committeeman Reardon it was voted that the claim of Mrs. Deborah Kandler for salary due her, (approved in the sum of $112.63 by the School Committee at a meeting held on November 18, 1946, in accordance with a recommendation of the City Solicitor under date of November 15, 1946) be approved in the sum of $133.05 inasmuch as the previously approved sum of $112.63 was in error; provided, however, that all other terms of settlement approved at the meeting of November 15, 1946 be exactly the same.

It was voted to place on file a communication from the Cambridge Teachers' Club informing the committee that they are in favor of the report submitted by Professor Alfred D. Simpson under date of December 2, 1946 and in complete accord witn the recommendations contained therein.

A communication was received from Thomas E. Smith, teacher at Rindge Technical School, asking that he be granted leave of absence without loss of pay, because of serious illness, from December 3, 1946 through December 31, 1946. On the following roll-call it was voted to adopt a motion by Committeewoman Miss Kelleher that Mr. Smith's request be approved and that he be granted leave of absence without loss of salary from Dec. 3, 1946 through December 31, 1946: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey 'Not Voting'; Committeeman Wood 'Absent'.

On motion by Committeeman Reardon it was voted to lay on the table a request received from Helen E. Gale, formerly a teacher in the Cambridge Public Schools, asking that she be reinstated to her former position as a first grade teacher.

SUPERINTENDENT OF SCHOOLS

(Reports and Recommendations)

The Superintendent presented the following communication from the Cambridge Council-Boy Scouts of America:

December 3, 1946

John M. Tobin, Supt. of Schools,
Cambridge, Mass.

Dear Sir:

We are endeavoring to contact the boys of Cambridge of Cub and Scout ages 9-15, with the thought in mind of inviting those not already connected with a unit to join our movement. The easiest way in our estimation to get these facts is through the use of our National Boy Fact Survey form, a copy of which is enclosed. A numb
of these forms are left with the scho
principal to be distributed amongst t
boys of Cub and Scout age; the b
takes a blank home and has it fill
out and returns it to the School. W
at the Council office, collect them a
ter they have been completed.

I would like permission to start t
Survey in as many schools as possib
Could you please make arrangemen
so that this could be done?

Sincerely yours,

SELWYN L. HOLLIS,

Assistant Scout Executi

The Superintendent recommend
that permission be granted to distr
bute these Boy Fact Survey for
through the public schools and on m
tion by Committeeman Reardon it w
voted to adopt the Superintendent
recommendation.

It was voted to make part of t
records the following Financial R
port:

(Continued on Pages 167 and 170)

It was voted to place on file a com
munication from the Veterans' Educ
tion Center advising that the Chris
mas vacation for these classes sha
begin at the close of school on Dece
ber 20, 1946 and conclude on Janua
5, 1947. Classes will be resumed
January 6, 1947.

Reports of Committees

On the following roll-call it w
voted on motion by Committeewoma
Miss Kelleher to approve the followi
report of the Committee on Athlet
and adopt the recommendations co
tained therein: Committeemen Mr
Conant, Mr. Dewey, Miss Kelleher, M
O'Neill, Mr. Reardon and Mayor Lyn
voting 'Yea'; Committeeman Woo
'Absent.'

Committee on Athletics

December 16, 1946

PRESENT:
Russell A. Wood, Chairman

Thomas P. O'Neill
Robert J. Reardon

It was voted to accept the bid of Horace Partridge Company (being the owest bid received) for furnishing the hockey uniforms for Rindge Technical School at a cost of $20.30 each.

It was voted to accept the bid of Horace Partridge Company (being the owest bid received) for furnishing the hockey uniforms for High and Latin School at a cost of $20.26 each.

It was voted to accept the bid of Iver Johnson Company (being the lowest bid received) for furnishing thirty (30) pairs of football shoes at a cost of $10.28 each and for furnishing forty-two (42) helmets at a cost of $8.35 each.

It was voted that the Director of Physical Education be authorized to appoint six men to act as coaches and officials for the Grammar School Basketball League.

Respectfully submitted,

RUSSELL A. WOOD

On motion by Committeewoman Mrs. Conant it was voted to approve the following report of the Committee on Buildings and Grounds and adopt the recommendations contained therein:

Committee on Buildings and Grounds

December 16, 1946

PRESENT:

Cora Butler Conant, Chairman,
Bradley Dewey
Margaret M. Kelleher

It was voted to recommend that the matter of establishing a school library in the High and Latin School be referred to the staff conducting the survey of the Cambridge Public Schools, with the request that they report on this matter as one phase of their survey.

Respectfully submitted,

CORA BUTLER CONANT,
Chairman

UNFINISHED BUSINESS

Calendar:

Committeeman Dewey moved adoption of the following proposed amendment to the rules of the School Committee presented at the meeting of December 2. 1946:

"That the School Committee hereby approves in principle a Basic Salary Schedule substantially as described in the communication from the Survey, dated December 2, 1946, as the foundation of its instructional salary policy, effective not later than September 1, 1947, in which salary classification will be according to education training, or their equivalents, with no differentiation on account of sex, or of the grade or school level to which the teacher is assigned, and in which increments will be contingent on satisfactory service and within intervals, continued in-service preparation; and, that effective January 1, 1947, the general salary increase of $200 enacted June 17, 1946 in so far as it applies to personnel herein affected, be repealed, **provided** the annual salaries, as standing after said repeal, of all full-time members of the instructional staff of the Cambridge schools, including only teachers, principals, instructional supervisors and directors, masters and headmasters, and their professional assistants, be increased according to the following scales:

(a) For each person whose present basic salary is $4,200 or above, $400.00.

(b) For each person whose present basic salary is $2.500 or over, but less than $4,200, $500.00.

(c) For each person whose present basic salary is less than $2,500, $600.00.

Committeeman Reardon moved to amend the foregoing proposed amendment to the rules by reincorporating the recommendation of the staff conducting the survey which reads "plus such added amount as may be necessary, in case the present annual salary is not in whole hundreds, to round out the adjusted salary to the next whole hundred," so as to read—

FI

		Appropriation	Transferred From
A- 1	Personal Service	$1,750,000.00	1,062.20
B- 1	Printing and Binding	3,000.00	
B- 2	Postage	1,200.00	
B- 3	Advertising	150.00	
B- 4	Transportation of Employees	800.00	
B- 5	Cartage and Freight	1,600.00	
B- 7	Heating at Rindge	21,500.00	
B- 8	Light and Power	23,300.00	
B-10	Rent	680.00	
B-11	Insurance	1,100.00	
B-13	Communications	2,850.00	
B-14	Motor Vehicle Repair	75.00	
B-18	Cleaning and Laundry	150.00	
B-22	Medical Service	100.00	
B-27	Testing	50.00	
B-28	Expert	1,000.00	
B-31	Extermination	800.00	
B-35	Fees	4.00	
B-39	Services not otherwise coded	2,000.00	
B-42	Graduation Exercises	700.00	
B-44	Travel Outside State	150.00	
D-1	Office Supplies	$ 650.00	
D- 3	Fuel	45,000.00	
D- 5	Medical Supplies	200.00	
D- 8	Cleaning Supplies	2,500.00	
D- 9	Educational Supplies	30,000.00	
D-11	Gas and Oil	100.00	
D-16	Supplies not otherwise coded	3,000.00	204.90
D-17	Motor Vehicle Parts	50.00	
D-18	Text Books	20,000.00	
F- 1	Teachers' Examinations	1,200.00	175.00
F- 2	Tuition	2,000.00	
F- 3	Committee Expenses	200.00	
F- 4	Transportation of Pupils	5,000.00	600.00
F- 5	Minors' License Refunds	15.00	
F- 8	Pensions	14,230.24	
F- 9	Retirement Contributions	9,426.62	2,200.00
F-11	Workmen's Compensation	100.00	
F-13	Repairs	30,000.00	
F-14	Special Athletic Fund	17,500.00	13,320.00
F-15	Survey	25,000.00	
G- 7	Furniture and Furnishings	4,500.00	3,400.00
G- 8	Educational Equipment	3,000.00	
G- 9	Office Equipment	300.00	
G-16	Athletic Clothing	5,000.00	
G-17	Equipment not otherwise coded	50.00	
	TOTALS	2,030,230.86	20,962.10

(a) For each person whose present basic salary is $4,200 or above, $400.00 plus such added amount as may be necessary, in case the present annual salary is not in whole hundreds, to round out the adjusted salary to the next higher whole hundred;

(b) For each person whose present basic salary is $2,500 or over, but less than $4,200, $500 plus added amount when necessary as in (a) above;

(c) For each person whose present basic salary is less than $2,500, $600 plus "added amount" when necessary as in (a) and (b) above.

On the following roll-call Committeeman Reardon's amendment failed of adoption: Committeemen Miss Kelleher, Mr. O'Neill and Mr. Reardon voting 'Yea'; Committeemen Mrs. Conant, Mr. Dewey and Mayor Lynch voting 'Nay'; Committeeman Wood 'Absent'. On the following roll-call it was then voted to amend the rules of the School Committee as proposed by Committeeman Dewey and set forth in detail above: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Vice-Chairman Wood 'Absent'.

Tabled Matters:

On motion by Committeewoman Miss Kelleher it was voted to adopt the Text Books recommended by the Superintendent at the meeting of November 18, 1946.

On motion by Committeeman O'Neill it was voted to take from the table and refer to the staff conducting the Survey of the Cambridge Public Schools, the proposed amendments to the Rules of the School Committee submitted by the Committee on Buildings and Grounds at the meeting of November 18, 1946 concerning the awarding of contracts for repairs to school buildings and requiring certain statements by bidders as to their reliability.

On motion by Committeeman O'Neill it was voted to take from the table the Superintendent's recommendation, submitted at the meeting of November 18, 1946 that "Thomas P. Burns be elected a teacher of English at the High and Latin School at a salary of $2250.00 per year, effective December 3, 1946." A motion by Committeewoman Mrs. Conant, that

"This recommendation be again laid on the table and the Superintendent be asked to confer with the headmasters of both high schools to see whether this position, and the position of Latin teachers as recommended, can be met with the teaching staff that is now available in the 2 high schools" failed of adoption on the following roll-call: Committeemen Mrs. Conant, and Mr. Dewey voting 'Yea'; Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Nay'; Vice-Chairman Wood 'Absent'. It was then voted on the following roll-call to adopt the Superintendent's recommendation that "Thomas P. Burns be elected a teacher of English at the High and Latin School at a salary of $2250.00 per year, effective December 3, 1946." Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Dewey voting 'Nay'; Committeewoman Mrs. Conant 'Not Voting'; Vice-Chairman Wood 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted to take from the table the Superintendent's recommendation, submitted at the meeting of November 18, 1946 that "James M. Landrigan be elected a teacher of Latin at the High and Latin School at a salary of $2250.00 per year, effective December 3, 1946". On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Committeeman Dewey voting 'Nay'; Committeewoman Mrs. Coant, 'Not Voting'; Vice-Chairman Wood 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted to take from the table the Superintendent's recommendation, submitted at the meeting of November 18, 1946, that "Flora Crowley be elected Assistant Kindergartner at the Roberts School at a salary of

$1926.00 per year, effective December 3, 1946". On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon and Mayor Lynch voting 'Yea'; Vice-Chairman Wood 'Absent'.

On motion by Committeewoman Miss Kelleher it was voted to take from the table and adopt a motion "that The Chairman of the Committee on Buildings and Grounds invite Wm. J. Martin and his committee to sit with the Committee on Buildings and Grounds and find out what rules are to be followed in regard to the junior custodians if the senior man desires a transfer:" Committeemen Miss Kelleher, Mr. O'Neill and Mayor Lynch voting 'Yea'; Committeemen Mrs. Conant and Mr. Dewey voting 'Nay'; Vice-Chairman Wood 'Absent'.

Awaiting Report:

Conforming to the motion that he report on the 13th grade being given at Rindge and High and Latin and informing the School Committee in what way this conforms to or differs from the Mass. requirements for education on the junior college level, the Superintendent presented the following report:

Report on Thirteenth Grade

When the question of establishing the Thirteenth Grade arose, the matter was taken up with the Headmasters at the High and Latin and Rindge Technical Schools.

High and Latin School

Mr. Downey stated to me in a letter that there were no requests from properly qualified applicants for the establishment of a Thirteenth Grade in the High and Latin School.

Rindge Technical School

Mr. Wood reported that there was very little demand for the Thirteenth Grade in Rindge. However, he had a group of eighteen boys who were ready for and under ordinary circumstances would be admitted to college but for overcrowded conditions. These boys are kept together and are given advanced instruction equivalent to the first year in college. In addition, Mr. Wood has sought the advice and cooperation of Professors at the Massachusetts Institute of Technology who have been very sympathetic and helpful No guarantee has been given to these boys that the work done by them will receive credit in case of their transfer to a senior college. Mr. Wood however, has received assurances from several colleges that any boy who is otherwise acceptable and is admitted to these several colleges will be given advanced standing on the basis of his work at Rindge.

With regards to the Massachusetts requirements for education on the junior college level, Mr. Wood has conferred with Mr. Desmond, State Commissioner of Education who has stated that he would approve the course at Rindge if the School Committee will submit the course for approval.

Newton is the only school system in this vicinity in which the Thirteenth Grade has been set up with state approval. This grade is not called a Junior College but is referred to as a Division of Instruction on the Junior College Level. State approval was sought and received mainly because they propose to charge and are now charging tuition of one hundred and ninety-two dollars ($92.) for residents and two hundred and forty ($240) for non residents. Newton feels that the establishment of the Thirteenth Grade has been a success and that it will become a permanent part of the Newton school system. They also feel that in the future the greatest enrollment will come from those seeking one or two year terminal courses of a specialized nature; rather than from those who will seek a transfer after one or two years to senior colleges.

In contrast to Newton, there are many others who do not look with favor on the establishment of the Thirteenth and Fourteenth Grades within a public school system. There are many successful Junior Colleges in New England and no one questions their need and their place in the educational field.

DECEMBER 1, 1946

Total	Total Encumbered	Unencumbered Balance	Total Expended	Balance
,752,157.80	1,574,480.05	177,677.75	1,574,480.05	177,677.75
3,000.00	2,408.74	591.26	2,264.24	735.76
1,200.00	780.00	420.00	780.00	420.00
150.00	148.25	7.75	132.25	17.75
800.00	300.00	500.00	300.00	500.00
3,000.00	2,513.72	486.28	2,430.27	569.73
21.500.00	16,755.75	4,744.25	15,147.97	6,352.03
23,300.00	17,674.39	5,625.61	17,674.39	5,625.61
680.00	529.20	150.80	508.00	172.00
1,304.90	1,304.90		1,304.90	
2,850.00	2,601.03	248.97	2,601.03	248.97
75.00	45.80	29.20	44.50	30.50
225.00	146.73	78.27	146.73	78.27
100.00	39.00	61.00	39.00	61.00
50.00		50.00		50.00
1,000.00		1,000.00		1,000.00
800.00	741.60	58.40	741.60	58.40
4.00		4.00		4.00
2,000.00	1,835.36	164.64	1,493.73	506.27
800.00	792.11	7.89	792.11	7.89
150.00	95.22	54.78	95.22	54.78
650.00	326.91	323.09	287.61	362.39
45,000.00	33,225.55	11,774.45	30,328.90	14,671.20
200.00	170.25	29.75	170.25	29.75
2,500.00	1,566.85	933.15	1,152.30	1,347.70
30,000.00	28,874.31	1,125.69	15.597.22	14,402.78
100.00	65.32	34.68	65.32	34.68
2,795.10	2,736.32	58.78	2,244.95	550.15
50.00	45.56	4.44	24.35	25.65
20,000.00	15,818.50	4,181.50	11,066.94	8,933.06
1,025.00	459.00	586.00	459.00	566.00
2,600.00	2,527.57	72.43	2,510.67	89.33
300.00	181.66	118.34	181.66	118.34
4,400.00	3,899.45	500.55	3,899.45	500.45
15.00	9.00	6.00	9.00	6.00
15,292.44	13,937.56	1,354.88	13,937.56	1,354.88
7,226.62	7,130.43	96.19	7,130.43	96.19
100.00		100.00		100.00
43,000.00	39,971.02	3,028.98	13,223.06	29,776.94
4,180.00	2,451.62	1,728.38	1,432.24	2,747.76
25.000.00	25,000.00		20,000.00	5,000.00
1,100.00	832.32	267.68	623.57	476.43
4,200.00	2,794.76	1,405.24	1,725.96	2,474.04
300.00		300.00		300.00
5,000.00	4,985.22	14.78	3,762.73	1,237.27
50 00	7.00	43.00	7.00	43.00
030,230.86	1,810,202.03	220,028.83	1,750,816.06	279,414.80

After a careful study of the matter I am not ready at this time to recommend the submission of this matter for approval. Although the special statute granting approval runs until June, 1930, I feel that once the Thirteenth Grade is established it will become a permanent part of our school system.

However, I would like to study and consider the matter further and await the results of the experiment at Rindge and also the results of the Thirteenth Grade at Newton.

If it is then decided to establish the Thirteenth Grade and later the Fourteenth Grade with State approval, it will be necessary to make provision for the graduates of the High and Latin School and the Rindge Technical School under such a plan.

JOHN M. TOBIN,

Superintendent of Schools.

NEW BUSINESS

On the following roll-call it was voted to adopt a motion by Committeewoman Mrs. Conant that $7,500 set aside for nursery schools be carried for that purpose in 1947, and not be turned in to the City Treasury as are other unexpended school funds: Committeemen Mrs. Conant, Mr. Dewey, Miss Kelleher, Mr. O'Neill, Mr. Reardon, and Mayor Lynch voting 'Yea', Vice-Chairman Wood 'Absent'.

Committeeman Reardon moved that consistent with the policy adopted by the Cambridge City Council in granting a cost-of-living increase of $410 in the salaries of police and firemen, and by a vote of seven of their nine members, requesting the City Manager to recommend an increase of $410. in the salaries of all other City Employees under his jurisdiction; and, further, by reason of increases of $400, $500, and $600 in the salaries of the instructional staff of the Cambridge School Department, that the salaries of all permanent civil service employees be increased $410. effective January 1, 1947, and that effective January 1, 1947 the general salary increase of $200 enacted June 17, 1946, in so far as it applies to personnel herein affected, be repealed. Mr. Ward of the State, County and Municipal Employees Association appeared and urged the committee to grant the raise. After considerable debate it was voted on motion by Committeeman Reardon to lay the motion on the table.

On the following roll-call it was voted to adopt a motion by Committeeman O'Neill that, because of the critical coal situation now prevailing and with the purpose of conserving present supplies now on hand, the first term shall end on Friday, December 20, 1946 rather than Monday, December 23, 1946 and that all school sessions be suspended on December 23; and further in order that heating requirements for the two days preceding Christmas may be hel to a minimum, that the Superintenden be authorized to use only a skelton force of the office and janitorial forc for these days: Committeemen Mr Dewey, Miss Kelleher, Mr. O'Neill, M Reardon, and Mayor Lynch votin 'Yea'; Committeewoman Mrs. Conan voting 'Nay'; Vice-Chairman Wood 'Absent.'

On the following roll-call it wa voted to adopt a motion by Committee man Reardon that payment of $50.0 in accordance with order passed by th School Committee on December 21 1942 be authorized to those person nel of the School Department who en tered on Military Leave of Absence sub sequent to June 1, 1942 after havin substantially performed the extra du ties required for such payment; and further, that such payment be mad from 1946 funds of the School De partment alloted to salaries.

On motion by Committeewoman Mr Conant it was voted that the City So icitor be asked for an opinion as whether the School Department ca pay from 1946 appropriations, for ser ices rendered in 1942.

Committeeman O'Neill presented th following proposed amendment to th rules of the School Committee whic lays on the "Calendar" in accordan with the rules: "In cases where th resent annual salary of teachers is ot in whole hundreds, the said alaries shall be adjusted to the next igher whole hundred.”

It was voted to convene in executive ession to confer with Professor Alfred . Simpson.

It was unanimously agreed to meet nformally in executive session on Fri-ay, December 27, 1946 at 8:00 p.m. in he School Committee offices, to dis-uss with Professor Alfred D. Simpson Director of the Survey and a committee of public school teachers, the matter of a basic salary schedule.

It was voted to reconvene in regular session.

It was voted to adjourn;

ADJOURNED.

EDWARD J. O'CONNELL

Secretary of the School Committee.